



GENERAL MEETING
WEDNESDAY, MAY 22, 2024 ♦ 4:00 P.M.
2012 West 25th Street ▪ United Bank Building (Sixth Floor) ▪ Ohio Room

Mission Statement: Enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports.

AGENDA

1. **CALL TO ORDER** – J. Robert Fowler, Ph.D., Board Chair
2. **PUBLIC COMMENT ON AGENDA ITEMS** – J. Robert Fowler, Ph.D.
3. **RECOGNITION OF CLIENT ARTWORK DISPLAY: MAY 2024** – Joicelyn Weems, External Affairs Officer
 - **AHH! ART HELPS & HEALS ART THERAPY PROGRAM – FAR WEST CENTER**
4. **APPROVAL OF MINUTES: APRIL 17, 2024** – J. Robert Fowler, Ph.D.
5. **CHAIR'S REPORT** – J. Robert Fowler, Ph.D.
 - Acknowledgement of Service: Michelle R. Curry, MPA
 - Annual Meeting Update
6. **PRESENTATION:**
 - **PAROLE ASSERTIVE COMMUNITY TREATMENT (PACT)** – Ben Goodwin, Adult Behavioral Health Specialist II (Criminal Justice)
 - Sue Greenland, MA, MDiv, PACT/FACT Supervisor, Recovery Resources
7. **COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT** – Sadigoh C. Galloway, MSW, LSW, LICDC-CS, Committee Chair
8. **NOMINATING COMMITTEE REPORT** – James T. Dixon, Committee Chair
 - Recommendation for Slate of Board Officers for FY2025-FY2026 (Action Required)
9. **FINANCE & OVERSIGHT COMMITTEE REPORT** – Bishara W. Addison, Committee Chair

CONSENT AGENDA - (Resolution Nos. 24-05-02 through 24-05-04)

- **RESOLUTION NO. 24-05-02**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING MARCH 2024
- **RESOLUTION NO. 24-05-03 – APPROVAL AND RATIFICATION OF CONTRACTS:**
 1. Ohio Department of Mental Health and Addiction Services (OhioMHAS): State Opioid and Stimulant Response 3.0 Carryover Funding
 - Ohio Pharmacy Services - \$32,914
 2. Ohio Association of County Behavioral Health Authorities (OACBHA) FY2025 Membership Dues – \$19,000
 3. Chief Clinical Officer Consultant
 - Leslie M. Koblenz, M.D., J.D., M.S. - \$180 per hour, not to exceed \$187,200
 4. Fentanyl Test Strips – Harm Reduction – \$52,461
 - BTNX, Inc. (Fentanyl Test Strips) - \$50,000
 - Brothers Printing – Fentanyl Test Strips instructions/inserts - \$2,461

• **RESOLUTION NO. 24-05-04 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 23-11-07, Recovery Housing Program
 - Community Assessment and Treatment Services (CATS) - \$75,000
2. Amendment to Resolution No. 24-01-03, Care Response Communications and Community Engagement Consultant
 - R Strategy Group - \$154,189.99
3. Amendment to Resolution No. 23-09-05, Outpatient Competency Restoration Education Allocation
 - Murtis Taylor Human Services System - \$52,000
4. Amendment to Resolution No. 23-11-07, Property Management for Consumer Operated Services
 - Emerald Development and Economic Network (EDEN), Inc. - \$106,420
5. Amendment to Resolution No. 23-06-02, Community Needs Assessment – \$113,719.20
 - RAMA Consulting - \$108,457
 - Holiday Inn Cleveland South - \$5,262.20

End of Consent Agenda

10. CUYAHOGA COUNTY DIVERSION CENTER REPORT – Clare Rosser, Chief Strategy and Performance Officer

11. CARE RESPONSE COMMUNITY ENGAGEMENT REPORT – Scott S. Osiecki, Chief Executive Officer

12. CHIEF EXECUTIVE OFFICER’S REPORT – Scott S. Osiecki

- Comprehensive Community Needs Assessment Update
- First Call Press Conference
- Staff Update

13. NEW BUSINESS

14. FOLLOW-UP

15. PUBLIC COMMENT PERIOD

16. UPCOMING JUNE AND JULY BOARD MEETINGS:

- Faith-based Outreach Committee Meeting: June 5, 2024
- Nominating Committee Meeting: June 12, 2024
- Finance & Oversight Committee Meeting: June 12, 2024
- General Meeting: June 26, 2024
- General Meeting: July 24, 2024 at Thrive Peer Recovery Services, 29201 Aurora Road, Suite 400, Solon, Ohio 44139

BOARD OF DIRECTORS

J. Robert Fowler, Ph.D., Chair

Patricia James-Stewart, M.Ed., LSW, Vice Chair ▫ **Katie Kern-Pilch, MA, ATR-BC, LPC-S, Second Vice Chair**

Bishara W. Addison ▫ Ashwani Bhardwaj ▫ Reginald C. Blue, Ph.D. ▫ Gregory X. Boehm, M.D. ▫ Erskine Cade, MBA

▫ James T. Dixon ▫ Sadigoh C. Galloway, MSW, LSW, LICDC-CS ▫ Rev. Benjamin F. Gohlstin, Sr.

Steve Killpack, MS ▫ Harvey A. Snider, Esq.

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES

APRIL 17, 2024

ADAMHS BOARD OF DIRECTORS PRESENT:

J. Robert Fowler, Ph.D.
Ashwani Bhardwaj
Gregory X. Boehm, M.D.
Erskine Cade, MBA
James T. Dixon

Sadigoh C. Galloway, MSW, LSW, LICDC-CS
Patricia James-Stewart, M.Ed., LSW
Katie Kern-Pilch, MA, ATR-BC, LPC-S
Harvey A. Snider, Esq.

ABSENT: Bishara W. Addison, Reginald C. Blue, Ph.D., Michelle R. Curry, MPA,
Rev. Benjamin F. Gohlstin, Sr., Steve Killpack, MS

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Sarah Adkins, Carole Ballard, Danielle Clark, Vince Crowe, Erin DiVincenzo, Felicia Harrison, Myra Henderson, Woo Jun, Linda Lamp, Clare Rosser, Jessica Saker, Starlette Sizemore, Maggie Tolbert, Nick Weaver, Joicelyn Weems, Leshia Yarbrough-Franklin

1. CALL TO ORDER

Board Chair, J. Robert Fowler, Ph.D., called the General Meeting to order at 4:02 p.m.

2. AUDIENCE INPUT ON AGENDA ITEMS

No audience input on agenda items was received.

3. WELCOME

Ms. Anita Bradley, MSW, LSW, LICDC-CS, President & Chief Executive Officer at Northern Ohio Recovery Association (NORA), extended a warm welcome to everyone in attendance. She expressed her gratitude for the presence of the Board Directors and emphasized the vital role they play in enabling NORA to carry out its mission to empower individuals, families and communities to support lifestyles of recovery. Ms. Bradley expressed that NORA's vision is to establish innovative care to support continued recovery of the communities they serve.

In 2004, Ms. Bradley founded NORA to help those addicted to alcohol, tobacco and other substances. She stated that she has been in recovery for over 32 years and understands the importance of blending personal and professional knowledge to promote the power and possibility of recovery. Ms. Bradley shared that she is a no-nonsense but compassionate executive that has extensive experience in planning, implementing and evaluating substance abuse treatment programs, and has provided technical assistance to a multitude of other agencies. Further, she continues to promote and ensure a continuum of recovery by sustaining a peer recovery model that is both paramount and essential to on-going sobriety.

Ms. Bradley is a tremendous voice and advocate for women and faithfully demonstrates that advocacy is the critical link between treatment, recovery, and the rest of the world. Similarly, she continues "Building Recovery Into Diverse Globally Effective Systems," or BRIDGES of HOPE, to offer culturally relevant consumer choices, presented with dignity and respect to youth, adults, and families in communities throughout Ohio.

Ms. Bradley elaborated further, stating that NORA enjoys proximity to multiple major roads and recovery residences, with ample opportunity to broaden its service offerings. She mentioned the recent launch of a new Mom's program for pregnant women and the successful initiation of a baby shower event. Ms. Bradley concluded by emphasizing the organization's commitment to providing inpatient and outpatient treatment programs, case management and annual continuing-education credits through its training institute. She reported that once the meeting concludes, Board Directors can tour NORA, which would be a great opportunity for participants to familiarize themselves with a recovery organization, and possibly gain insights into the institution's environment.

4. RECOGNITION OF CLIENT ARTWORK DISPLAY: APRIL 2024

The ADAMHS Board's monthly client art display program showcases client artwork, highlights our provider agencies, recognizes the

benefits of art therapy and celebrates the recovery community. The monthly client art display program can be seen in-person and virtually on the Board's website.

Ms. Joiceyn Weems, External Affairs Officer, highlighted the contributions of 99Treasures Arts & Culture, who unfortunately could not attend. 99Treasures Arts and Culture specializes in art projects such as the curation of corporate office spaces, Arts4Peace Gallery Walls, and unique art for the home. Artwork is produced by youth and a professional artist. The Board will be presenting 99Treasures Arts & Culture with a Certificate of Participation in recognition of their exceptional artwork.

5. APPROVAL OF MINUTES

The minutes from the March 27, 2024 General Meeting were approved as submitted.

6. CHAIR'S REPORT

Dr. Fowler expressed gratitude to Ms. Bradley and conveyed his appreciation for hosting the Board's General Meeting.

Dr. Fowler also informed the Board that Mr. Christopher Alvarado, Director of Regional Collaboration at the Office of County Executive Chris Ronayne, has notified them of the potential candidacy of Molly Wimbiscus, M.D., for Board membership. Dr. Wimbiscus has pursued studies at prestigious institutions such as The University of Aberdeen in Aberdeen, Scotland, and the University of Tennessee College of Medicine in Memphis, Tennessee. Additionally, she has been affiliated with the Cleveland Clinic for several years and holds certifications from the American Board of Psychiatry and Neurology in Psychiatry since 2011, American Board of Psychiatry in Child and Adolescent Psychiatry since 2013, and the Medical Board of Ohio since 2013. The nomination of Dr. Wimbiscus will be presented to the Cuyahoga County Council for the first reading on Tuesday, April 23, 2024, and subsequently to the Cuyahoga County Human Resources, Appointments & Equity Committee on Tuesday, April 30, 2024, with a second reading and anticipated appointment on Tuesday, May 14, 2024. Consequently, Dr. Fowler emphasized that a new Board Director will soon join, expressing gratitude to Cuyahoga County for updating the Board regarding the status of Board Director candidates.

Dr. Fowler conveyed that Board staff had a meeting with provider organizations on Tuesday, April 16, 2024, during which they provided insight into the Board's strategy for consolidating the number of provider organizations.

7. PRESENTATION:

OHIO ETHICS LAW

Mr. Woo Jun, as Chief Operating Officer, presented an overview of Ohio Ethics Law. He emphasized that the law extends its scope to both Board Directors and staff members, regardless of their employment status. Emphasizing a commitment to serving public entities faithfully, individuals are obligated to prioritize the ADAMHS Board's welfare over personal concerns. Violations carry personal accountability for both the Board members and employees, rather than being solely institutional.

There are three main Ohio Ethics law: conflicts of interest, which includes gifts, public contracts, and revolving door or post-employment restrictions. Simply put, Ohio Ethics law can be broken down into personal relationships and financial interests. Conflict of Interest (R.C. 102.03(D)) & Gifts (R.C. 102.03(E)) prohibits acting in matters related to themselves, family, or business associates; and prohibits acceptance of anything of value that could have a substantial or improper influence. Public Contracts (R.C. 2921.42) prohibits using influence to secure public contracts for themselves, family, or business associates; and prohibits having an interest in a public contract. Revolving Door (R.C. 102.03(A)) prohibits representing any person on any matter in which you personally participated for a period of one-year after you leave public service

All provisions of the Ethics Law are criminal prohibitions. Most, including the conflict-of-interest prohibitions (Chapter 102), are first degree misdemeanors, punishable by a maximum fine of \$1000, a maximum prison term of six months, or both. Certain provisions of public contract prohibitions (Chapter 2921) are fourth degree felonies, punishable by a maximum fine of \$2500, a maximum prison term of 18 months, or both.

For the purposes of Ohio Ethics Law, it is important to get a definition of family members. Generally, family members are what you would consider immediate family members like a spouse, children, parents, including step-children and step-parents, siblings, grandparents and grandchildren. Additionally, family members can also include any other person related by blood or marriage if that person resides in the same household

Mr. Jun highlighted that both the Board Directors and employees are required to abstain from involvement in situations that could yield personal gains for themselves, their families, or their business connections, as per Ohio Revised Code (ORC) 102.03 (D). While having a conflict of interest is not unlawful, individuals must recuse themselves if faced with such a situation. Furthermore, even when there isn't a direct conflict, it is essential to steer clear of actions that could suggest otherwise. Mr. Jun illustrated this point with an example of a conflict of interest scenario, prompting the Board Directors to engage and share their perspectives.

The Board Directors and staff are prohibited from accepting any form of compensation from individuals or entities engaged in or pursuing business dealings with the ADAMHS Board, in accordance with ORC 102.03 (E). Additionally, the De Minimis Rule applies, meaning external parties are barred from offering any form of remuneration to the Board Directors and employees if there is current or potential business involvement with the employee's public entity, as outlined in ORC 102.03 (F). Mr. Jun further illustrated this concept by presenting a hypothetical scenario involving gift-giving, encouraging the Board Directors to participate and offer their insights. Mr. Jun also illustrated this point with an example of a scenario regarding gifts, prompting the Board Directors to engage and share their perspectives.

The Board Directors and staff are forbidden from leveraging their influence to obtain a public contract for themselves, their relatives, or business associates, as stated in ORC 2921.42 (A)(1). Additionally, they are barred from holding any financial or fiduciary stake in a public contract, in accordance with ORC 2921.42 (A)(4). It is important to note that employment itself constitutes a public contract. Mr. Jun further exemplified this issue by presenting a scenario involving a conflict of interest related to public contracts, encouraging the Board Directors to provide their viewpoints.

Former Board Directors and employees are restricted from representing any individual in matters they were personally involved in during their tenure with the ADAMHS Board for a duration of one year following the conclusion of their service. This prohibition is specifically linked to their direct involvement and does not extend to new or unrelated matters or those in which the former employee had no participation. Also, ADAMHS Board employees are prohibited from disclosing or using any information appropriately designated by law as confidential. Examples include:

- Client information, such as protected health information or information related to substance abuse treatment.
- Request for Proposals (RFP), until the results of the RFP are released to the public.
- Personal information regarding employees.
- Proprietary Information Technology (IT) information.

Mr. Jun summarized the presentation with the following points:

- Cannot participate in matters when we have a conflict of interest – i.e., when something of value will result for self, family members, others.
- Cannot solicit or accept things of value.
- Cannot authorize a contract or use authority to secure authorization of a contract for self, family, business associates.
- Cannot represent parties on matters in which we were involved.
- Cannot disclose or use confidential information.
- WHEN IN DOUBT, contact Legal Counsel.

Mr. Jun responded to questions from the Board Directors. (The Ohio Ethics Law PowerPoint presentation is attached to the original minutes stored in the Executive Unit.)

8. FAITH-BASED OUTREACH COMMITTEE REPORT

Ms. Patricia James-Stewart, M.Ed., LSW, Faith-based Outreach Committee Vice Chair, reported on the Faith-based Outreach Committee meeting held on Wednesday, April 3, 2024, 4:00 p.m. The Board Directors heard the following agenda items, despite the lack of quorum, due to the presence of the presenters.

Faith-Based Community Distribution Project

Ms. James-Stewart expressed that the Board, in collaboration with the faith-based community, has assembled 150 resource bags to aid faith leaders and 150 resource bags to aid their congregations in assisting individuals facing behavioral health crises. These bags contain various items, such as a clergy handbook and a mental health guide tailored for faith leaders, as well as supplies for harm reduction to mitigate overdoses. Additionally, they include information on the 988 crisis hotline and resources to support children and youth experiencing crises. She stated that the distribution encompasses all religious

denominations or operate on a nonsectarian basis. Ms. James-Stewart noted that the resource bags were dispersed among the faith community via various faith coalitions. Rev. Benjamin F. Gohlstin, Sr., and the Board received praise for their volunteer contributions to this distribution initiative.

- **Faith-based Outreach Program 2023 Annual Report / Current Status Highlights**

Ms. Starlette Sizemore, Director of Special Projects, reported that the grand total of individuals served for all seven faith-based providers during 2023 was 1,109; and the expected annual total was 785. They reached 26 out of the expected 25 faith institutions and held 12 of the expected 12 community conversations around mental health. For 2024, all the providers are providing services as scheduled and are doing well in this process.

- **Program Provider Presentations**
Galilean Theological Center (GTC)

Rev. Felix Muniz, Executive Director, reported on the Substance Use Disorders Educational & Training Program for Latinx Clergy and Church Leaders. GTC is a 501(c)(3) non-profit organization whose mission statement is to provide sound theological education, training, and workforce development in the Hispanic churches through a two-year accredited program. Their vision is to be the leading center for Hispanic Theological Education and developing leaders to advance God's mission of love, justice, and transformation in the world. GTC's goal is to provide ministerial training and sound theological education to Hispanic/Latino church leaders who generally do not have access to traditional theological institutions due to language barriers, socio-economic status and/or formal education. GTC has a partnership with Ashland Theological Seminary with the purpose to train men and women for bachelor exempt status for application to the master's program.

Rev. Muniz shared that their goal was to enroll, train and educate 40 pastors and church leaders in substance use disorders in 2023. 52 participants registered for the program and 43 completed Component I and moved on to Component II & III. All 43 participants successfully completed all three Components of the program. 20 were certified as Chemical Dependency Counselor Assistant (CDCA) and 23 were certified as CDCA Preliminary. 25% of the participants are currently employed in treatment facilities. Rev. Muniz also highlighted that many found employment upon completion of the program; and shared that they are accepting applications for 2024. To date, they have 30 pastors, church leaders and social service providers registered; with the goal to reach 40 participants. The program is scheduled to launch on Saturday, April 27, 2024.

- **It's Not a Moment, It's a Movement**

Pastor Kyle B. Earley, President & Chief Executive Officer, reported that Mentally Mangled was founded in response to personal struggles and the observed need for mental health support in the community, particularly within the Black community. This was inspired by a journey towards mental wellness. Mentally Mangled serves as a sanctuary for spiritual leaders, providing tailored assistance and materials for overall well-being. Their programs aim to inspire and rejuvenate leaders, equipping them to carry on their work with fresh vigor and focus. He stated that their purpose is to help spiritual leaders and their community prioritize and safeguard their mental health through sharing and learning.

Pastor Earley shared that in 2023, over 200 individuals participated in the Mentally Mangled Mental Health Tour and over 400 community members attended a Mentally Mangled organized event in 2023. 13 partnerships were developed with behavioral health organizations. Over 90 participants attended the annual Mentally Mangled Mental Summit, and more than 20 participants were referred to mental health and support services. A Mentally Mangled Mental Summit is scheduled for Tuesday and Wednesday, May 21 & 22, 2024 at Grace Community Seventh-Day Adventist Church, 26100 Euclid Avenue, Euclid, Ohio 44132

- **Follow-up**

Mr. Jun provided a follow-up regarding prevention rules for faith-based providers. He reiterated that the new prevention rule that states that prevention services provided by faith-based organizations must be certified by the Ohio Department of Mental Health and Addiction Services (OhioMHAS) or the faith-based organization must be actively working with a provider that is certified under this rule. To date, all the faith-based providers are meeting the requirement of this new rule. The exception to this rule states that all of the following are not subject to this certification requirements in paragraph C although each may attain certification on a voluntary basis. As a result, a faith-based organization that is actively working with providers certified under this rule as verified in writing by that provider is acceptable as stated in the Ohio Administrative Code 5122-29 C and G3.

9. NOMINATING COMMITTEE REPORT

Mr. James T. Dixon, Nominating Committee Chair, reported on the Nominating Committee meeting held on Wednesday, April 10, 2024, and outlined key points of discussion. Presently, there are four vacant seats on the ADAMHS Board of Directors. According to the shared information, it was noted that four Board of Director appointments will expire on Thursday, June 30, 2024. Among these, two appointments are from Cuyahoga County, Rev. Benjamin F. Gohlstin, Sr., and Ms. Bishara W. Addison. Rev. Gohlstin will conclude his second term as a Cuyahoga County appointee. Despite completing his second term as a county appointee on June 30, 2024, Rev. Gohlstin remains eligible for reappointment since his initial term was only 21 months. Pursuant to ORC 340.02(D), he “may serve for three consecutive terms under the same appointing authority only if one of the terms is for less than two years.” Also, Bishara W. Addison will be completing her first term as a Cuyahoga County appointment.

Furthermore, two appointments that are made through the State, specifically by OhioMHAS, will be expiring on June 30, 2024, Mr. Steve Killpack, MS, and Mr. Ashwani Bhardwaj. Mr. Killpack and Mr. Bhardwaj will conclude their initial terms as State appointees. Historically, the ADAMHS Board has the authority to recommend Board Director candidates for reappointment to the respective appointing authorities; however, the decision to reappoint lies solely with the appointing authorities, and there is no assurance that these individuals will be reappointed.

Based upon information shared, Ms. Linda Lamp, Executive Assistant, has sent the relevant information to support all four Board Directors in their reappointment process. She mentioned that she will inquire whether additional assistance is required to ensure the Board Directors have submitted all required documents for reappointment through their respective appointing authorities.

Mr. Jun, provided an update on the two vacancies for Community Relations & Advocacy Community Members. Board staff revisited the list of potential candidates identified during the 2023 Board Director recruitment process. Upon review, it was decided to resend the three candidates previously recommended to Cuyahoga County for consideration as potential Board candidates in 2024. If these candidates are not selected, there will be consideration regarding inviting them to participate as Community Members on the Community Relations & Advocacy Committee.

The Nominating Committee also discussed the Nomination Slate of Board Officers for FY2025-FY2026. Historically the Nominating Committee has solicited input from Board Directors regarding their interest in serving as an ADAMHS Board Officer. As a result, the Letter of Intent, which included the Form of Intent questions, was forwarded to the Board Directors on Monday, April 1, 2024. The deadline of Friday, April 26, 2024 for completing and submitting a Form of Intent was reiterated. Presently, Linda Lamp has received one response.

According to ADAMHS Board Bylaws, the Nominating Committee’s charge is to announce the recommended Slate of Officers for a two-year term at the May General Meeting scheduled for May 22, 2024. This is the only opportunity, per the Bylaws, to receive nominations from the floor.

- 1) If a nomination is received from the floor, the candidate will be required to complete and submit the Form of Intent by the end of the business day on Tuesday, May 28, 2024.
- 2) If the required form is received by the deadline, the candidate, nominated from the floor, will be added to the ballot to be voted upon at the General Meeting scheduled for Wednesday, June 26, 2024.

The next Nominating Committee meeting is scheduled for Wednesday, May 15, 2024, 3:00 p.m.

Ms. Lamp shared that the Board has been notified that Mr. Killpack has been reappointed by OhioMHAS for the term of Friday, July 1, 2024, to Friday, June 30, 2028.

10. FINANCE & OVERSIGHT COMMITTEE REPORT

Ms. Katie Kern-Pilch, MA, ATR-BC, LPC-S, Finance & Oversight Committee Vice Chair, reported on the Finance & Oversight Committee meeting held on Wednesday, April 10, 2024, and highlighted a presentation regarding the B.E.S.T. Me program, an update on the Behavioral Health Crisis Center, the Expenditures and Vouchers processed for payment during February 2024, Contracts and Contract Amendments as listed below.

▪ **Behavioral Wellness, Education, Screening and Fitness Training (B.E.S.T. Me)**

Ms. Donna L. Butler, B.E.S.T. Me Case Manager/Education Facilitator, and Mr. Sam Dickerson, B.E.S.T. Me Fitness Facilitator, at Northeast Ohio Neighborhood Services, Inc. (NEON) presented on B.E.S.T. Me. Ms. Butler shared that B.E.S.T. Me is a children's mental health prevention program that combines education, screening, and fitness training as a means to improve emotional regulation and body confidence. The goal is to teach skills, facilitate self-awareness of emotions and confidence, promote new behaviors and demonstrate how to effectively deal with issues that life presents. Founded in 1967, NEON is a Federally Qualified Health Center (FQHC) network of community health centers dedicated to improving access to health care and reducing health disparities in Greater Cleveland. NEON's mission is to provide quality, personalized and family-oriented comprehensive health care services to Northeast Ohio residents at a reasonable cost, with professional, dedicated employees, while employing the most current health care practices that are responsive to community needs for prevention and treatment of disease.

Ms. Butler stated that her first statement with working with children is "if you want to find happiness, find gratitude!" By learning gratitude, this helps the children appreciate the little things in life and lead them away from negativity and stress. She shared that a lot of the children they work with have a lot of negativity and stress and are told that their "mind is like a parachute; it works best when it's open". Ms. Butler reported that their education piece is broken down into three cohorts, Cohort A: Ages 5-9, Cohort B: Ages 10-13 and Cohort C: Ages 14-17.

Mr. Harvey Snider praised the presenters for their outstanding program and expressed gratitude to the staff for their support in making this program possible.

▪ **Behavioral Health Crisis Center Update**

Mr. Jun provided an update on the capital status of the Behavioral Health Crisis Center, slated for The MetroHealth System's main campus on West 25th Street in Cleveland, Ohio. He mentioned ongoing discussions between Board staff and The MetroHealth System, emphasizing the importance of aligning the program with the new location adjacent to the main campus. Mr. Jun highlighted the diligent efforts via Zoom and telephone calls to ensure progress, mentioning The MetroHealth System's engagement of an architect and a design plan meeting held on Thursday, March 28, 2024. He also indicated the necessity of securing a contractor for construction by the end of August 2024, with plans to initially open the Psychiatric Emergency Department (PED) in Cleveland Heights.

Ms. Maggie Tolbert, Assistant Chief Clinical Officer, delivered a report on the services offered at the PED. She outlined that intake and crisis stabilization services will be housed there, all of which will be fully certified by OhioMHAS. Ms. Tolbert indicated that discussions have taken place with OhioMHAS representatives, who are fully informed about this process and endorse it. Ms. Tolbert conveyed that the PED in Cleveland Heights will continue to operate; however, the Board will discontinue funding for this location upon the opening of the Behavioral Health Crisis Center on West 25th Street in Cleveland, Ohio.

CONSENT AGENDA: Resolution Nos. 24-04-01 through 24-04-03

• **RESOLUTION NO. 24-04-01
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS
PROCESSED FOR PAYMENT DURING FEBRUARY 2024**

Ms. Kern-Pilch stated that the Administrative Budget approved for Calendar Year (CY) 2024 amounted to \$8,388,412. For February Actual Year to Date (YTD) 2024, administrative expenses totaled \$1,162,908.17, approximately 14% of the total Administrative Budget. She pointed out that the expenditures listed in the Board Voucher Report were routine expenses.

The Funding Source Budget to Actual YTD, February 2024, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$72,706,483; and through the end of February 2024, the Board has received \$8,807,839.10. Ms. Kern-Pilch reported that through the end of February 2024, 12% of the budget has been received.

The Revenues By Source By Month report reflect that in February 2024, the Board received revenues of \$2,152,986.94.

The ADAMHS Board Budget vs. Actual Expenses 2024 YTD reflect that February YTD Actuals is \$14,129,065.82, that is roughly 16% of the Board's anticipated expenditures for the calendar year.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in February 2024 is \$6,809,410.22; bringing the total expenditures through the end of February 2024 to \$14,129,065.82.

The Revenues and Expenditures Grants YTD, February 2024 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant and State Opioid Response (SOR) Grant. The total revenue for grants YTD is \$624,757.37; and total expenditures for grants YTD is \$923,084.38. The variance observed is a result of timing discrepancies. Expenses incurred in February and posted in the same month are not requested for reimbursement until a later period.

The Diversion Center Revenues and Expenditures YTD February 2024 YTD reflects a total of \$19,394.97.

The Cash Flow Report February 2024 shows the 2022 Actual, 2023 Actual and YTD thru February 2024. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through February 2024 is \$34,052,120.83.

- **RESOLUTION NO. 24-04-02 – APPROVAL AND RATIFICATION OF CONTRACTS:**

1. OhioMHAS: Landlord Incentive Funding
 - Emerald Development and Economic Network (EDEN), Inc. - \$37,000

Ms. Kern-Pilch reported that in State Fiscal Year (SFY) 2024, OhioMHAS is making \$1 million available to Boards statewide for this landlord incentive program. Funds may only be expended with landlords who are not currently working with behavioral health agencies to serve clients. Unexpended funds may be carried over to SFY2025. Funds will be used to increase the number of landlords willing to rent to individuals with a criminal record, those who are being discharged from a hospital, or those who experience mental illness and/or substance use disorders. Participating boards will receive a lump sum allocation to provide upfront payments to eligible landlords. The maximum payment would be \$2,000 per new individual placement. The Board will contract with EDEN to identify landlords and clients and complete all programmatic reporting.

Funding will provide up to \$2,000 per client to landlords new to EDEN to: hold a unit until tenant is available (30-60 days maximum); additional security deposits; pet deposits; Housing Quality Standards (HQS) inspections, small repairs in rental units to comply with U.S. Department of Housing and Urban Development quality standards; rent reporting services to improve tenant credit scores; and additional insurance coverage for landlords. Board staff is recommending that the Board Directors accept funding from OhioMHAS and approve a contract with EDEN for \$37,000 for the term of April 1, 2024 through June 30, 2024.

2. OhioMHAS: Recovery Housing Funding – \$517,300
 - Cleveland Treatment Center (CTC) - \$267,300
 - Stella Maris - \$250,000

The Ohio Department of Development partnered with OhioMHAS to offer rental subsidies for individuals in recovery from substance use disorders residing in Ohio Recovery Housing (ORH) certified recovery homes. OhioMHAS is partnering with ADAMH Boards to oversee the implementation of the rental assistance program. Funding originates from the U.S. Department of Housing and Urban Development, Recovery Housing Program. Funding is expected to be carried over to SFY2025.

The Recovery Housing Network, (administered by CTC and Stella Maris) is a program of the ADAMHS Board to fund individuals in need of safe, sober housing through referral to a select network of ORH certified sober housing providers in Cuyahoga County. Funds are available for time-limited housing subsidies, not to exceed two years, to low-income individuals who reside in recovery housing residences that meet level I, II, or III in accordance with National Alliance for Recovery Residences (NARR) standards. Funds will be allocated to CTC and Stella Maris to increase the length of stay in certified recovery residences, from 90 days to 180 days for residents in need of additional time in this service. Board staff is recommending that the Board Directors accept \$517,300 from OhioMHAS and approve contracts with CTC for \$267,300 and Stella Maris for \$250,000 for the term of April 1, 2024 through June 30, 2024.

• **RESOLUTION NO. 24-04-03 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 22-10-03, U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA) Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP), Enhanced Data for Improved Substance Use Surveillance, Prevention, and Recovery on Reentry in Cuyahoga – \$1,568,760 (No new funding but reallocating \$97,500 from the ADAMHS Board to Erin Scott)
 - Case Western Reserve University - \$735,000
 - Thrive Behavioral Health Center, Inc. - \$451,599
 - Cuyahoga County Board of Health - \$108,450
 - Erin Mahon Scott - not to exceed \$97,500

Cuyahoga County has one of the highest overdose death rates in the country (per 100,000) with 675 overdose deaths in 2021. COSSAP provides resources to respond to illicit substance use and misuse; reduce overdose deaths; promote public safety; and support access to prevention, harm-reduction, treatment, and recovery services in the community and justice system. In 2018, the Board received funding from BJA for the Northern District of Ohio Opioid Data Sharing Action Plan, a Comprehensive Opioid Abuse Site-Based Program (COAP), in partnership with Case Western Reserve University (CWRU); and this grant funding will expand on COAP.

Instead of providing project management in house, the Board will contract with Ms. Erin Mahon Scott for the term of April 1, 2024 through September 30, 2025 to serve as the Project Manager of the COSSAP grant for \$50 per hour, up to 25 hours per week, in an amount not to exceed \$97,500. Ms. Scott is a part-time instructor with Cleveland State University and holds a master's degree in Applied Social Research. The Board was awarded a three-year grant totaling \$1,568,760 from the U.S. DOJ, BJA, as a part of its COSSAP. The Board is using this grant funding in partnership with the Begun Center at CWRU, Thrive Behavioral Health Center, and the Cuyahoga County Board of Health (CCBH) to:

- Expand comprehensive, regional information gathering, analysis, and dissemination to promote the use of real-time data collection for both comprehensive planning and response to overdose incidents and emerging drug trends through the Cuyahoga County Multijurisdictional (CCMJ) Overdose Surveillance Program and the United States Attorney's Office-Northern District of Ohio (USAO-NDOH) Data Subcommittee.
 - Expand the membership roster of the Data Subcommittee to include more culturally specific, faith-based, and citizen action organizations.
 - Pilot and evaluate a peer recovery support (PRS) program for criminal-justice involved non-Hispanic Black and Hispanic persons.

Board staff is recommending that the Board Directors amend Resolution No. 22-10-03 to reallocate \$97,500 from the Board to Ms. Scott and enter into a contract with Ms. Scott in the amount not to exceed \$97,500 for the term of April 1, 2024 through September 30, 2025.

Mr. Scott Osiecki, Chief Executive Officer, introduced Ms. Scott. He noted that Ms. Scott began her tenure with the Board as an independent contractor on Thursday, April 4, 2024. Mr. Osiecki also shared that she received her undergraduate degree in Anthropology from Ithaca College in New York; and obtained a Masters in Applied Social Research from Cleveland State University, where she is also an instructor.

2. Amendment to Resolution No. 23-04-02, Chief Clinical Officer Consultant
 - Leslie M. Koblentz, M.D., J.D., M.S. - \$154.35 per hour, not to exceed \$172,872 (\$12,438 new funding)

The Chief Clinical Officer function is required under the ORC for the mental health component of the funds rendered to the Board by OhioMHAS. The Board transformed the position of Chief Clinical Officer from a staff position to an independent contractor position in January 2009. Dr. Koblentz is a psychiatrist with extensive experience in clinical and administrative areas. She brings a unique perspective to the Board, being both a physician and a lawyer. With over 24 years of experience, Dr. Koblentz has dedicated her career to the public mental health system and has collaborated with various systems to ensure that people living with mental illness

and substance use disorders receive the best treatment and recovery supports available. Dr. Koblentz has been the Chief Clinical Officer Consultant since May 1, 2019.

Amendment to Resolution No. 23-04-2 is amending the contract with Dr. Koblentz to extend the term of the contract by one month through May 31, 2024 and adding new funding in the amount of \$12,438 for a total not to exceed \$172,872. Dr. Koblentz serves as the Chief Clinical Officer Consultant for the Board for up to twenty hours per week and represents the Board on administrative clinical issues, clinical services and inpatient care services. Board staff is recommending that the Board Directors amend Resolution No. 23-04-02 to extend the term of the contract with Dr. Koblentz by one month through May 31, 2024 and add funding in the amount of \$12,438 for a total not to exceed \$172,872.

Motion to approve the Consent Agenda (Resolution Nos. 24-04-01 through 24-04-03). MOTION: S. Galloway / SECOND: H. Snider / AYES: A. Bhardwaj, G. Boehm, E. Cade, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

11. FIVE-YEAR STRATEGIC PLAN AND DIVERSITY, EQUITY AND INCLUSION (DEI) IN BEHAVIORAL HEALTH CARE QUARTERLY UPDATE

Mr. Osiecki stated that the Board's 2021-2025 Strategic Plan positions the Board and its service delivery system for success in a continually changing and increasingly demanding behavioral healthcare environment and includes the following six goals: 1) Strengthening Service Delivery System, 2) Measuring Impact, 3) Maximizing Available Funding, 4) Maintaining a High Performing Organization, 5) Strengthening Behavioral Health Workforce, and 6) Sharing Information. This plan is a living document that will be modified with the ever-changing environment, reviewed and updated as needed with periodic updates provided to the Board Directors on the goals achieved and progress made on the plan.

Mr. Osiecki provided a detailed review of each of the six goals outlined in the Board's Five-Year Strategic Plan by sharing a few of the activities and progress made on each of the identified goals, in addition to DEI achievements, during the last quarter, which includes Monday, January 1, 2024, through Monday, March 31, 2024. In total, 26 pages of accomplishments were made during the last quarter. (The Five-Year Strategic Plan and DEI in Behavioral Health Care Quarterly Update is attached to the original minutes stored in the Executive Unit and can be found on the Board's website.)

Dr. Fowler commended staff for their efforts with the Five-Year Strategic Plan and DEI In Behavioral Healthcare; and shared that this detailed document is thorough.

12. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Osiecki shared information regarding the following items of discussion:

- **Comprehensive Community Needs Assessment Update:**
 - RAMA consulting will be wrapping-up the on-on-one interviews.
 - Online surveys for both providers and the community have been published on the Board's website. Board staff have actively promoted these surveys through diverse email distribution lists, social media platforms, and targeted advertisements. Additionally, the survey is accessible in Spanish, and efforts have been made to engage with the Latino community.
 - Board staff are preparing to host a summit on Thursday, June 6, 2024.
 - Board staff are also planning focus groups later this spring.
- **Care Response Pilot Project Update:**
 - Board staff have wrapped-up the six community outreach meetings for this part of the planning phase of the Care Response Pilot Program.
 - The meetings attracted over 170 individuals to gather community input about the Care Response Pilot Program.
 - Board staff will continue with the planning meetings, which include FrontLine Service, City of Cleveland Health Department and R Strategy Group.
 - The pilot program has received significant media attention from the Plain Dealer and Cleveland.com. This coverage included comprehensive reports starting on the front page and extending to nearly all of the second page. Additionally, the Editorial Board expressed support for the program through an editorial.

- FrontLine Service is in the process of hiring for the teams.
- **OneOhio Recovery Foundation Regional Board Member Meeting:**
 - Mr. Osiecki shared that he is a member of the OneOhio Recovery Foundation Region 3 Board.
 - The Foundation held an informational session for all regional board members about the RFP process and how to handle conflicts of interest in reviewing local responses and making recommendations to OneOhio.
- **Rollout of Sprint Task Force Recommendations for Behavioral Health Workforce Serving Youth:**
 - The ADAMHS Board is a member of the Youth Mental Health Workforce Development Sprint Task Force, which was convened through the Cleveland-Cuyahoga Workforce Development Board.
 - Over the last several months, Board Director, Ms. Bishara Addison, and staff member, Ms. Clare Rosser, Chief Strategy and Performance Officer, along with other Task Force members, helped create a set of recommendations for ways to build the mental health workforce serving children and adolescents in Cuyahoga County.
 - On Thursday, April 11, 2024, at a roundtable session at the Ohio Means Jobs office, the Task Force presented the recommendations to County Executive, Chris Ronayne, and Cleveland Mayor, Justin Bibb.
 - Some of the recommendations include an ongoing partnership between the ADAMHS Board and the Workforce Board in pursuing strategies to build the mental health workforce serving youth.
 - Board staff is working out details of that partnership and expect to bring some of those recommendations to the Board Directors this summer.
- **ORCA House Step-up/Step-down Center Opening:**
 - A ribbon cutting ceremony is scheduled for Friday, April 19, 2024, for the opening of Signature Health's ORCA House, which includes the Board's step-down/step-up facility.
 - Several Board Directors and staff will be in attendance. Mr. Osiecki will make a few remarks.
 - ORCA House will be open for admissions on Monday, April 29, 2024.
 - Mr. Osiecki expressed gratitude for Signature Health's initiative in expanding access to transitional residential treatment. This effort, a crucial component of the Board's safety net, will aid in addressing suicide prevention and reducing re-hospitalizations.
 - Mr. Osiecki also conveyed his appreciation to OhioMHAS for supplying the resources necessary to establish this step-down/step-up facility within our community. He shared that it is gratifying to witness one of the Board's American Rescue Plan Act (ARPA) projects, particularly as part of the NEO Collaborative, come to fruition.
- **All Provider Meeting:**
 - The Board's quarterly All Provider meeting transpired on Tuesday, April 16, 2024, with more than 100 participants.
 - Board staff updated the providers on the Community Needs Assessment, evaluation and quality improvement and the Orca House opening.
 - Board staff also discussed the process of developing a funding plan for CY2025 that will ensure essential services are funded and continue to be provided in the future.
 - The funding proposal, expected to be submitted to the Board by Sunday, June 30, 2024, will emphasize three primary objectives:
 - Certified Prevention Services
 - Crisis Services
 - Case Management for full service providers.
 - These core goals are aimed at averting the onset of mental illness and substance use disorders, bolstering a robust crisis system to stabilize individuals in crisis, and serving as the initial entry point to the Board's system. Additionally, case management is integral as it serves as the foundation of our system, facilitating the coordination of care and recovery supports for our clients.
 - Ms. Rosser will be issuing a survey specifically focused on case management, prevention, and credentials services for both the adult and children's systems.
 - As per the Board's contract with providers - the survey will be required for all providers to complete, with a deadline of 4:00 p.m. next Friday.
- **Staff Update:**

- Ms. Latoya Hunter Hayes is set to assume the role of Chief of External Affairs on Monday, April 29, 2024, as she joins the staff.
 - Ms. Hunter Hayes is an accomplished government communicator and comes to the Board from the City of Cleveland where she is currently serving as the Manager of Communications and was previously the Director of Communications & Media Relations and the Assistant Director of Media Relations & Digital Integration for the Mayor's Office.
 - Mr. Osiecki reported that Ms. Starlette Sizemore, Director of Special Projects, will report to Ms. Hunter Hayes, along with Ms. Joicelyn Weems, External Affairs Officer, and Mr. Ian Jameson, External Affairs Officer.
- **OhioMHAS Audit:**
 - OhioMHAS has started its routine audit of the ADAMHS Board. They are focusing on SFY2022 and most of the audit centers on finance. Ms. Felicia Harrison, Chief Financial Officer, and Ms. Danielle Clark, Director of Finance and Business Operations, have been providing the requested information.
 - The official review dates are Tuesday, May 14, 2024, through Wednesday, May 22, 2024.
 - This is a routine audit that OhioMHAS conducts of all Boards. Its purpose is to:
 - Verify funds provided by OhioMHAS were used in accordance with applicable laws, rules, contract agreements, and regulations.
 - Verify funds provided by OhioMHAS were properly and separately identified, recorded, and reconciled.
 - Review the Board's business transactions via the Board minutes and evaluate any on-going concerns or issues affecting OhioMHAS programs.
 - Verify that the Board properly and effectively monitored subrecipients.
 - Address any outstanding findings from previous audits, reviews, or monitoring efforts.

13. NEW BUSINESS

Mr. Osiecki reported that Stella Maris requested the Board to act as the presenting sponsor for the "Waves of Awareness" event, scheduled for Saturday, August 31, 2024, from 5:00 p.m. to 8:30 p.m. in Cleveland's Public Square, marking International Overdose Awareness Day. This sponsorship entails a cost of \$20,000. The funding stemmed from a grant focused on substance use awareness that the Board obtained from OhioMHAS. However, uncertainty exists regarding whether OhioMHAS will offer grants this year. As presenting sponsor, the Board would receive:

- Event branding: Waves of Awareness presented by the ADAMHS Board of Cuyahoga County
- Name and logo recognition on website, banners, signage, press releases, social media platforms and print materials.
- Presence and speaking opportunities during interviews with press and media outlets leading up to and including day-of event.
- Remarks from the podium.
- VIP seating on stage.
- Prominent company table placement in Exhibitor Tent.
- Seat on the Waves of Awareness Steering Committee.

Mr. Osiecki shared that the formal request for this sponsorship will be presented in the near future.

14. FOLLOW-UP

No follow-up was received.

15. AUDIENCE INPUT

Mr. Larry Heller, a staff member at NORA, expressed gratitude to the Board for their efforts in establishing NORA's crisis team and for their support in organizing the upcoming Community Needs Assessment.

Mr. Osiecki mentioned a presentation he and Mr. Heller delivered on NORA's crisis van during the Cuyahoga County Social Work Conference. Furthermore, they are scheduled to present on the same topic at the Ohio Association of County Behavioral Health Authorities (OACBHA) conference on Monday and Tuesday, June 3 & 4, 2024, in Columbus, Ohio.

16. UPCOMING MAY AND JUNE BOARD MEETINGS:

- Community Relations & Advocacy Committee Meeting: May 1, 2024
- Annual Meeting Brunch, Awards Ceremony and Client Art Show: May 13, 2024

- Nominating Committee Meeting: May 15, 2024
- Finance & Oversight Committee Meeting: May 15, 2024
- General Meeting: May 22, 2024
- Faith-based Outreach Committee Meeting: June 5, 2024
- Nominating Committee Meeting: June 12, 2024
- Finance & Oversight Committee Meeting: June 12, 2024
- General Meeting: June 26, 2024

There being no further business, the meeting adjourned at 5:22 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by:

J. Robert Fowler, Ph.D., Chairperson, ADAMHS Board of Cuyahoga County

DRAFT

Parole Assertive Community Treatment

Sue Greenland MA, MDiv
PACT/FACT Supervisor

1

Funding



**Department of
Rehabilitation
& Correction**

Up to \$275,000 allocated to
Recovery Resources yearly for
programmatic needs/contract
fulfillment

2

Recovery Resources' Guiding Mission

Our mission is helping people triumph over mental illness, alcoholism, drugs and other addiction.

recoveryresources

3

Program Description

The PACT program provides intensive comprehensive community treatment for persons being released from prison that are on Parole or Post Release Control (PRC). PACT maintains an active caseload for up to 50 people at any given time and provides wrap around services to those being released from prison who have been identified as having a severe and persistent mental illness. Services provided include:

- pharmacological services,
- substance abuse counseling,
- individual counseling,
- community support services,
- peer support services,
- case management services,
- employment services,
- and assistance with housing and other supports.

A designated officer from the Adult Parole Authority (APA) is assigned to the team in order to assist and support the team.

recoveryresources

4

How Are Clients Referred?

- Men/Women over the age of 18
- Under supervision of Cleveland APA – Mental Health Unit
- At least 1 year remaining on parole/post release control
- Have one of the following diagnoses:
 - Bipolar Spectrum
 - Schizophrenia Spectrum
 - Major Depressive Disorder with psychosis

recoveryresources

5

How Are Clients Referred?

Institutional Utilization and other functional criteria – The recipient has one or more of the following:

- (a) Two or more admissions to a psychiatric inpatient hospital setting during the past twelve months, or
- (b) Two or more occasions of utilizing psychiatric emergency services during the past twelve months, or
- (c) Significant difficulty meeting basic survival needs within the last twenty-four months, or
- (d) History within the past two years of criminal justice involvement including but not limited to arrest, incarceration, or probation, and

recoveryresources

6

How Are Clients Referred?

The recipient experiences one or more of the following:

- a. Persistent or recurrent severe psychiatric symptoms, or
- b. Coexisting substance use disorder of more than six month in duration, or
- c. Residing in an inpatient or supervised residence, but clinically assessed to be able to live in a more independent living situation if intensive services are provided, or
- d. At risk of psychiatric hospitalization, institutional or supervised residential placement if more intensive services are not available or,
- e. Has been unsuccessful in using traditional office-based outpatient services.

recoveryresources

7

How Are Clients Referred?

- Ohio Department of Rehabilitation and Corrections
- Cleveland APA Unit 6 – Mental Health Unit
- Intra-agency identification

recoveryresources

8

Interdisciplinary Team Approach

24/7

Wrap Around Services



recoveryresources

9

Team Approach

- Small Caseload
- ACT Team Meeting
- Practicing Team Leader
- Continuity of Staffing
- Staff Capacity
- Psychiatrist/Psychiatric prescriber on staff
- Nurse on staff
- Substance Abuse specialist on Staff
- Vocational Specialist on Staff
- ACT team size
- Explicit Admission Criteria
- Intake rate
- Full responsibility for Treatment Services
- Responsibility for Crisis Services

- Responsibility for Hospital Admissions
- Responsibility for Hospital Discharge Planning
- Time unlimited Services (Graduation Rate)
- Community based services
- No Dropout policy
- Assertive Engagement Mechanisms
- Intensity of Service
- Frequency of contact
- Work with Informal Support System
- Individualized Substance Abuse Treatment
- Dual Disorder Treatment Groups
- Dual Disorders (DD) Model
- Role of Consumers on Treatment Team

recoveryresources

10

Key Program Statistics

recoveryresources

11

Questions

recoveryresources

12



CONSENT AGENDA

Resolution Nos. 24-05-02 through No. 24-05-04

- **RESOLUTION NO. 24-05-02**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING MARCH 2024
- **RESOLUTION NO. 24-05-03**
APPROVAL AND RATIFICATION OF CONTRACTS
(As listed on the General Meeting Agenda)
- **RESOLUTION NO. 24-05-04**
APPROVAL OF CONTRACT AMENDMENTS
(As listed on the General Meeting Agenda)

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-05-02

**ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER
ON EXPENDITURES AND VOUCHERS PROCESSED FOR
PAYMENT DURING MARCH 2024**

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) in Resolution No. 23-11-06 appropriated funds for ADAMHS Board operations on a calendar year cycle; and,

WHEREAS, the ADAMHS Board has authorized the Chief Executive Officer to disburse funds for the purpose specified in the appropriation; and,

WHEREAS, the Chief Executive Officer certified that the vouchers on the attached list which were submitted to the County Fiscal Office for payment during March 2024 are in conformance with the Board appropriations for CY2024.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The report of the Chief Executive Officer be accepted and recorded in the minutes.
2. The Chief Executive Officer acted within the authority of the Board Appropriation Resolution in processing the subject vouchers.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Administrative Budget YTD
March 2024 YTD

	2024 Budget	March Actual YTD	Remaining Balance	% of Budget
ADMINISTRATIVE EXPENSES				
SALARIES				
SALARIES - REGULAR	\$ 1,920,353.00	\$ 425,719.51	\$ 1,494,633.49	22%
SALARIES - PART-TIME	\$ 20,000.00	\$ -	\$ 20,000.00	0%
SALARIES - UNION	\$ 2,247,410.00	\$ 593,884.31	\$ 1,653,525.69	26%
Total SALARIES	\$ 4,187,763.00	\$ 1,019,603.82	\$ 3,168,159.18	24%
FRINGE BENEFITS				
MEDICARE	\$ 60,723.00	\$ 14,354.09	\$ 46,368.91	24%
RETIRE-OPERS - REGULAR	\$ 592,526.00	\$ 137,136.88	\$ 455,389.12	23%
HOSPITALIZATION	\$ 882,000.00	\$ 221,076.16	\$ 660,923.84	25%
LIFE INSURANCE	\$ 400.00	\$ 79.82	\$ 320.18	20%
HEALTH BENEFIT ALLOWANCE	\$ 1,300.00	\$ 301.00	\$ 999.00	23%
SPECIAL FRINGE	\$ 13,000.00	\$ 1,500.00	\$ 11,500.00	12%
Total FRINGE BENEFITS	\$ 1,549,949.00	\$ 374,447.95	\$ 1,175,501.05	24%
COMMODITIES				
OFFICE SUPPLIES	\$ 17,500.00	\$ 130.59	\$ 17,369.41	1%
COPIER SUPPLIES	\$ 20,000.00	\$ 1,101.75	\$ 18,898.25	6%
FOOD SUPPLIES	\$ 12,500.00	\$ 421.36	\$ 12,078.64	3%
HOUSEKEEPING SUPPLIES	\$ 5,000.00	\$ -	\$ 5,000.00	0%
COMPUTER SUPPLIES	\$ 20,000.00	\$ -	\$ 20,000.00	0%
ELECTRICITY	\$ 72,500.00	\$ 19,408.17	\$ 53,091.83	27%
Total COMMODITIES	\$ 147,500.00	\$ 21,061.87	\$ 126,438.13	14%
CONTRACTS & PROFESSIONAL				
LS/RENT - BUILDING	\$ 495,000.00	\$ 140,105.68	\$ 354,894.32	28%
TUITION REIMBURSEMENT	\$ 7,000.00	\$ 1,083.50	\$ 5,916.50	15%
CONSULTANT SERVICES	\$ 350,000.00	\$ 78,942.20	\$ 271,057.80	23%
ASGN COUN - PSYCHOLOGICAL	\$ 130,000.00	\$ 59,200.00	\$ 70,800.00	46%
RSK MGMT - LIABILITY	\$ 120,000.00	\$ -	\$ 120,000.00	0%
CONTRACTUAL SERVICES	\$ 419,000.00	\$ 43,190.49	\$ 375,809.51	10%
MAINTENANCE/REPAIR SERVICES	\$ 39,700.00	\$ 792.92	\$ 38,907.08	2%
Total CONTRACTS & PROFESSIONAL	\$ 1,560,700.00	\$ 323,314.79	\$ 1,237,385.21	21%
EQUIPMENT EXPENSE				
NON-CAP EQ - IT SOFTWARE	\$ 125,000.00	\$ 15,251.96	\$ 109,748.04	12%
LEASE/RENTAL FEES	\$ 15,000.00	\$ 2,791.93	\$ 12,208.07	19%
LS/RENT - EQUIPMENT	\$ 20,000.00	\$ 3,519.90	\$ 16,480.10	18%
EQUIPMENT PURCHASE	\$ 35,000.00	\$ 8,244.72	\$ 26,755.28	24%
EQUIP PURCH - IT	\$ 45,000.00	\$ 19,495.09	\$ 25,504.91	43%
Total EQUIPMENT EXPENSE	\$ 240,000.00	\$ 49,303.60	\$ 190,696.40	21%
OTHER OPERATING				
TRAINING/CONFERENCES	\$ 10,000.00	\$ -	\$ 10,000.00	0%
MEMBERSHIPS/LICENSES	\$ 45,000.00	\$ 436.00	\$ 44,564.00	1%
MILEAGE/PARKING	\$ 30,000.00	\$ 1,980.27	\$ 28,019.73	7%
PUBLICATIONS/SUBSCRIPTIONS	\$ 6,000.00	\$ -	\$ 6,000.00	0%
ADVERTISING	\$ 20,000.00	\$ 5,000.00	\$ 15,000.00	25%
DEPARTMENTAL PARKING	\$ 3,000.00	\$ -	\$ 3,000.00	0%
POSTAGE/MAIL SERVICES	\$ 14,000.00	\$ 29.00	\$ 13,971.00	0%
NON-COUNTY PRINTING	\$ 5,000.00	\$ 115.00	\$ 4,885.00	2%
INDIRECT COSTS	\$ 345,000.00	\$ -	\$ 345,000.00	0%
PARKING CHARGEBACK	\$ 5,000.00	\$ 1,260.00	\$ 3,740.00	25%
NON-CONTRACTUAL SERVICES	\$ 2,500.00	\$ 1,600.00	\$ 900.00	64%
TELEPHONE	\$ 36,000.00	\$ 8,666.60	\$ 27,333.40	24%
TELE - MOBILITY	\$ 14,000.00	\$ 5,244.09	\$ 8,755.91	37%
DATA COMMUNICATIONS	\$ 10,000.00	\$ 3,606.85	\$ 6,393.15	36%
FISCAL USE ONLY MISC EXPENSE	\$ 157,000.00	\$ 20,951.47	\$ 136,048.53	13%
Total OTHER OPERATING	\$ 702,500.00	\$ 48,889.28	\$ 653,610.72	7%
Total ADMINISTRATIVE EXPENSES	\$ 8,388,412.00	\$ 1,836,621.31	\$ 6,551,790.69	22%

BOARD VOUCHER REPORT
3/1/2024 THROUGH 3/31/2024

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
COPIER SUPPLIES	VERITIVE OPERATING COMPANY	\$ 938.09
FOOD/BEVERAGE SUPPLIES	QUENCH USA INC	\$ 120.30
ELECTRICITY	UNITED TWENTY FIFTH BLDG	\$ 4,499.45
Commodities		\$ 5,557.84
LS/RENT - BUILDING	UNITED TWENTY FIFTH BLDG	\$ 35,026.42
TUITION REIMBURSEMENT	CARMEN GANDARILLA	\$ 83.50
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 1,700.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 3,400.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 3,400.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	HAYNES KESSLER MYERS	\$ 3,750.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,000.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 1,000.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 1,000.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,600.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 2,800.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,800.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 600.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 400.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 958.02
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 300.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 4,953.55
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 166.73
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 350.00
CONTRACTUAL SERVICES	MOOD MEDIA	\$ 75.23
MAINTENANCE/REPAIR SERVICES	UNIFIRST CORPORATION	\$ 198.23
Contracts & Professional Services		\$ 82,996.68
NON-CAP EQ - IT SOFTWARE	N-ABLE TECHNOLOGIES LLC	\$ 668.46
NON-CAP EQ - IT SOFTWARE	CUSTOM COMPUTER SPECIALISTS	\$ 4,669.08
LS/RENT - EQUIPMENT	DE LAGE LADEN FINANCIAL	\$ 1,173.30
LEASE/RENTAL FEES	PITNEY BOWES GLOBAL FINANCIAL	\$ 1,354.47
EQUIPMENT PURCHASE	DEX IMAGING LLC	\$ 1,498.29
EQUIP PURCH - IT	DC GROUP INC	\$ 6,651.38
Equipment Purchase		\$ 16,014.98

BOARD VOUCHER REPORT
3/1/2024 THROUGH 3/31/2024

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
MILEAGE/PARKING	MICHAELE A SMITH	\$ 49.25
MILEAGE/PARKING	CARMEN GANDARILLA	\$ 49.01
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 33.17
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 34.57
MILEAGE/PARKING	IAN JAMESON	\$ 2.81
MILEAGE/PARKING	JOHN F COLEMAN	\$ 296.21
MILEAGE/PARKING	MARK ONUSKO	\$ 247.90
ADVERTISING	LAMAR ADVERTISING	\$ 5,000.00
NON-CONTRACTUAL SERVICES	TONJA MYLES	\$ 1,250.00
TELEPHONE	DAVISSA TELEPHONE SYSTEM	\$ 2,799.97
TELE - MOBILITY	VERIZON WIRELESS SERVICE	\$ 1,096.64
WIRELESS/INTERNET SERVICES	AGILE NETWORK BUILDER	\$ 586.00
WIRELESS/INTERNET SERVICES	CHARTER COMMUNICATION	\$ 123.94
FISCAL USE ONLY MISC EXPENSE	FIFTH THIRD BANK NEO	\$ 3,218.20
	Other Operating	\$ 14,787.67
	March Voucher Total	\$ 119,357.17

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Funding Source Budget to Actual YTD
March 2024 YTD

	2024 Budget		March Actual YTD		Remaining Balance	% of Budget
ADAMHS ADMINISTRATION	\$ -	\$	396,560.45	\$	(396,560.45)	
AOD Continuum of Care	586,004.00	\$	146,501.00	\$	439,503.00	25%
AOD Per Capita Prevention	119,995.00	\$	-	\$	119,995.00	0%
AOD Recovery Housing	50,900.00	\$	25,450.00	\$	25,450.00	50%
ATP	600,000.00	\$	150,000.00	\$	450,000.00	25%
Casino Gambling Prevention	207,607.00	\$	-	\$	207,607.00	0%
Casino Gambling Treatment	207,608.00	\$	122,553.75	\$	85,054.25	59%
Community Investments	1,753,965.00	\$	368,300.25	\$	1,385,664.75	21%
Community Investments - ADAMHS Boards	50,000.00	\$	-	\$	50,000.00	0%
Community Investments -Continuum of Care	34,765.00	\$	-	\$	34,765.00	0%
Community Transition Program	750,000.00	\$	150,000.00	\$	600,000.00	20%
Competency Restoration	83,000.00	\$	20,750.00	\$	62,250.00	25%
Corrections Planning Board	1,500,000.00	\$	447,993.20	\$	1,052,006.80	30%
County Subsidy	41,000,000.00	\$	10,249,999.98	\$	30,750,000.02	25%
Criminal Justice Forensic Center & Monitoring	659,652.00	\$	165,120.00	\$	494,532.00	25%
Crisis Funds	512,641.00	\$	-	\$	512,641.00	0%
Early Childhood (Invest in Children)	700,000.00	\$	45,680.00	\$	654,320.00	7%
Early Childhood Mental Health Counseling	441,906.00	\$	-	\$	441,906.00	0%
Mental Health Block Grant	847,314.00	\$	209,953.50	\$	637,360.50	25%
Miscellaneous	1,000,000.00	\$	72,755.02	\$	927,244.98	7%
Multi-System Adult (MSA) Program	1,045,000.00	\$	-	\$	1,045,000.00	0%
Northeast Ohio Collaborative Funding	1,250,000.00	\$	929,900.66	\$	320,099.34	74%
ODRC (ACT)	275,000.00	\$	-	\$	275,000.00	0%
Overdose to Action Grant (Board of Health)	-	\$	-	\$	-	
PATH	339,874.00	\$	66,372.85	\$	273,501.15	20%
SAMHSA Emergency COVID-19	-	\$	-	\$	-	
SAPT Direct Grants - Gambling (Recovery Res.)	75,000.00	\$	-	\$	75,000.00	0%
SAPT Direct Grants - TASC (Court of Common Pleas.)	137,910.00	\$	92,504.00	\$	45,406.00	67%
SAPT Direct Grants - Therapeutic Comm (CATS)	98,551.00	\$	24,637.75	\$	73,913.25	25%
SAPT Pass Through	2,071,868.00	\$	439,006.00	\$	1,632,862.00	21%
SAPT Prevention	1,382,871.00	\$	345,717.75	\$	1,037,153.25	25%
SAPT System of Care/DYS Aftercare	215,796.00	\$	56,337.05	\$	159,458.95	26%
SAPT Treatment	3,509,071.00	\$	877,267.75	\$	2,631,803.25	25%
Specialized Docket Support-Drug Courts	535,000.00	\$	45,000.00	\$	490,000.00	8%
System of Care State Funds	405,524.00	\$	101,381.00	\$	304,143.00	25%
Title XX	804,265.00	\$	364,408.00	\$	439,857.00	45%
Total ADAMHS ADMINISTRATION	\$ 63,251,087.00	\$	15,914,149.96	\$	47,336,937.04	25%
ADAMHS DOJ GRANTS						
CIP Grant	-	\$	50,392.45	\$	(50,392.45)	
COSSAP Grant	-	\$	-	\$	-	
COSSAP-ENHANCED DATA Grant	520,091.00	\$	6,590.23	\$	513,500.77	1%
Total ADAMHS DOJ GRANTS	\$ 520,091.00	\$	56,982.68	\$	463,108.32	11%
DIVERSION CENTER	\$ 5,775,268.00	\$	114,112.92	\$	5,661,155.08	2%
OOD GRANT	\$ 451,037.00	\$	152,638.12	\$	298,398.88	34%
SOR GRANT	\$ 2,709,000.00	\$	613,878.72	\$	2,095,121.28	23%
TOTAL	\$ 72,706,483.00	\$	16,851,762.40	\$	55,854,720.60	23%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenues By Source By Month
 January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
ADAMHS ADMINISTRATION	\$ 193,657.00	\$ 37,942.45	\$ 164,961.00	\$ -	\$ -	\$ -	\$ 396,560.45
AOD Continuum of Care	\$ 146,501.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146,501.00
AOD Recovery Housing	\$ -	\$ 25,450.00	\$ -	\$ -	\$ -	\$ -	\$ 25,450.00
ATP	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Casino Gambling Treatment	\$ 103,803.75	\$ 18,750.00	\$ -	\$ -	\$ -	\$ -	\$ 122,553.75
Community Investments	\$ 368,300.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 368,300.25
Community Transition Program	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Competency Restoration	\$ 20,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,750.00
Corrections Planning Board	\$ 20,516.52	\$ 243,059.77	\$ 184,416.91	\$ -	\$ -	\$ -	\$ 447,993.20
County Subsidy	\$ 3,416,666.66	\$ -	\$ 6,833,333.32	\$ -	\$ -	\$ -	\$ 10,249,999.98
Criminal Justice Forensic Center & Monitoring	\$ 165,120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,120.00
Early Childhood (Invest in Children)	\$ -	\$ 45,680.00	\$ -	\$ -	\$ -	\$ -	\$ 45,680.00
Mental Health Block Grant	\$ 209,953.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,953.50
Miscellaneous	\$ 43,471.38	\$ 7,690.43	\$ 21,593.21	\$ -	\$ -	\$ -	\$ 72,755.02
Northeast Ohio Collaborative Funding	\$ -	\$ 856,320.50	\$ 73,580.16	\$ -	\$ -	\$ -	\$ 929,900.66
PATH	\$ -	\$ 66,372.85	\$ -	\$ -	\$ -	\$ -	\$ 66,372.85
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ -	\$ 34,478.50	\$ 58,025.50	\$ -	\$ -	\$ -	\$ 92,504.00
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ 24,637.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,637.75
SAPT Pass Through	\$ 189,538.25	\$ 249,467.75	\$ -	\$ -	\$ -	\$ -	\$ 439,006.00
SAPT Prevention	\$ 345,717.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345,717.75
SAPT System of Care/DYS Aftercare	\$ 25,586.92	\$ -	\$ 30,750.13	\$ -	\$ -	\$ -	\$ 56,337.05
SAPT Treatment	\$ 877,267.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 877,267.75
Specialized Docket Support-Drug Courts	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
System of Care State Funds	\$ 101,381.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,381.00
Title XX	\$ -	\$ -	\$ 364,408.00	\$ -	\$ -	\$ -	\$ 364,408.00
Total ADAMHS ADMINISTRATION	\$ 6,597,869.48	\$ 1,585,212.25	\$ 7,731,068.23	\$ -	\$ -	\$ -	\$ 15,914,149.96
ADAMHS DOJ GRANTS							
CIP Grant	\$ 50,392.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,392.45
COSSAP-ENHANCED DATA Grant	\$ 6,590.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,590.23
Total ADAMHS DOJ GRANTS	\$ 56,982.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,982.68
DIVERSION CENTER	\$ -	\$ -	\$ 114,112.92	\$ -	\$ -	\$ -	\$ 114,112.92
OOD GRANT	\$ -	\$ 81,266.35	\$ 71,371.77	\$ -	\$ -	\$ -	\$ 152,638.12
SOR GRANT	\$ -	\$ 486,508.34	\$ 127,370.38	\$ -	\$ -	\$ -	\$ 613,878.72
TOTAL	\$ 6,654,852.16	\$ 2,152,986.94	\$ 8,043,923.30	\$ -	\$ -	\$ -	\$ 16,851,762.40

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Budget vs. Actuals 2024 YTD
March 2024 YTD

	2024 Budget	March YTD Actuals	Remaining Balance	% of Budget
CIP GRANT	\$ -	\$ 74,824.77	\$ (74,824.77)	
COSSAP GRANT	\$ -	\$ 64,152.21	\$ (64,152.21)	
ENHANCED DATA GRANT	\$ 520,091.00	\$ 85,640.00	\$ 434,451.00	16%
DIVERSION CENTER	\$ 5,775,268.00	\$ 121,324.88	\$ 5,653,943.12	2%
OOD - CASE SVCS CONTRACT	\$ 451,037.00	\$ 186,494.20	\$ 264,542.80	41%
SOR GRANT	\$ 2,709,000.00	\$ 784,028.02	\$ 1,924,971.98	29%
ADMINISTRATIVE EXPENSES	\$ 8,388,412.00	\$ 1,836,621.31	\$ 6,551,790.69	22%
ADULT & FAMILY CARE SERVICES	\$ 562,241.00	\$ 96,283.11	\$ 465,957.89	17%
COORDINATION/EVALUATION SERVICES	\$ 1,163,692.00	\$ 6,400.00	\$ 1,157,292.00	1%
CRISIS CARE/INTERVENTION	\$ 20,792,575.00	\$ 4,939,419.68	\$ 15,853,155.32	24%
DETOXIFICATION	\$ 1,886,400.00	\$ 120,735.29	\$ 1,765,664.71	6%
EARLY CHILDHOOD MENTAL HEALTH	\$ 1,841,906.00	\$ 566,452.02	\$ 1,275,453.98	31%
EMPLOYMENT SERVICES	\$ 964,289.00	\$ 467,817.61	\$ 496,471.39	49%
FAITH-BASED SERVICES	\$ 463,897.00	\$ 144,271.00	\$ 319,626.00	31%
HEALTH MGT INFORMATION SYS	\$ 175,000.00	\$ 5,660.00	\$ 169,340.00	3%
JUSTICE RELATED SERVICES	\$ 6,389,597.00	\$ 1,746,614.51	\$ 4,642,982.49	27%
MH - OUTPATIENT TREATMENT	\$ 4,051,516.00	\$ 539,381.99	\$ 3,512,134.01	13%
OTHER SERVICES	\$ 2,480,068.00	\$ 1,186,317.19	\$ 1,293,750.81	48%
PASS-THRU PROGRAMS	\$ 3,019,240.00	\$ 932,835.27	\$ 2,086,404.73	31%
PREVENTION SERVICES - MH	\$ 760,813.00	\$ 193,415.23	\$ 567,397.77	25%
PREVENTION SERVICES - SUD	\$ 2,121,166.00	\$ 512,475.93	\$ 1,608,690.07	24%
BOARD PROPERTY EXPENSES	\$ 250,000.00	\$ 73,809.37	\$ 176,190.63	30%
PSYCHIATRIC SERVICES	\$ 914,290.00	\$ 141,666.66	\$ 772,623.34	15%
RECOVERY SUPPORTS	\$ 835,317.00	\$ 162,274.78	\$ 673,042.22	19%
RECOVERY SUPPORTS - ART THERAPY	\$ 207,520.00	\$ 50,866.44	\$ 156,653.56	25%
RECOVERY SUPPORTS - PEER SUPPORT	\$ 2,903,232.00	\$ 943,908.94	\$ 1,959,323.06	33%
RESIDENTIAL ASST PROG (RAP)	\$ 2,500,000.00	\$ 429,193.67	\$ 2,070,806.33	17%
RESIDENTIAL TREATMENT HOUSING-MH	\$ 8,734,312.00	\$ 3,039,065.11	\$ 5,695,246.89	35%
RESIDENTIAL TREATMENT HOUSING-SUD	\$ 3,276,659.00	\$ 574,043.29	\$ 2,702,615.71	18%
SCHOOL BASED SERVICES	\$ 1,080,458.00	\$ 221,551.55	\$ 858,906.45	21%
SOBER RECOVERY BEDS	\$ 2,228,925.00	\$ 709,489.46	\$ 1,519,435.54	32%
SUD - OUTPATIENT TREATMENT	\$ 2,960,274.00	\$ 942,056.03	\$ 2,018,217.97	32%
TOTAL	\$ 90,407,195.00	\$ 21,899,089.52	\$ 68,508,105.48	24%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County Revenue and Expenditures All Accounting Units By Month

January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
Revenue							
OFFICE/CONF ROOM RENTAL	\$ 1,671.38	\$ 1,671.38	\$ 1,671.38	\$ -	\$ -	\$ -	5,014.14
FEDERAL GRANT REVENUE	\$ 1,914,998.85	\$ 822,429.05	\$ 654,134.17	\$ -	\$ -	\$ -	3,391,562.07
STATE GRANT REVENUE	\$ 1,300,798.75	\$ 1,034,127.69	\$ 236,332.77	\$ -	\$ -	\$ -	2,571,259.21
LOCAL MUNI NON-GRANT REVENUE	\$ 20,516.52	\$ 288,739.77	\$ 298,529.83	\$ -	\$ -	\$ -	607,786.12
REFUNDS & REIMBURSEMENT REV	\$ 200.00	\$ 6,019.05	\$ 19,921.83	\$ -	\$ -	\$ -	26,140.88
TRANS IN - SUBSIDY IN	\$ 3,416,666.66	\$ -	\$ 6,833,333.32	\$ -	\$ -	\$ -	10,249,999.98
Total Revenue	\$ 6,654,852.16	\$ 2,152,986.94	\$ 8,043,923.30	\$ -	\$ -	\$ -	16,851,762.40
Expenditures							
OPERATING EXPENSES							
SALARIES							
SALARIES - REGULAR	\$ 146,211.22	\$ 125,711.32	\$ 179,133.24	\$ -	\$ -	\$ -	451,055.78
SALARIES - UNION	\$ 177,048.21	\$ 168,304.44	\$ 248,531.66	\$ -	\$ -	\$ -	593,884.31
Total SALARIES	\$ 323,259.43	\$ 294,015.76	\$ 427,664.90	\$ -	\$ -	\$ -	1,044,940.09
FRINGE BENEFITS							
MEDICARE	\$ 4,528.22	\$ 4,202.49	\$ 5,955.28	\$ -	\$ -	\$ -	14,685.99
RETIRE-OPERS - REGULAR	\$ 39,632.26	\$ 41,162.24	\$ 59,873.13	\$ -	\$ -	\$ -	140,667.63
HOSPITALIZATION	\$ 65,145.76	\$ 66,531.84	\$ 97,718.64	\$ -	\$ -	\$ -	229,396.24
LIFE INSURANCE	\$ 22.36	\$ 23.44	\$ 34.02	\$ -	\$ -	\$ -	79.82
HEALTH BENEFIT ALLOWANCE	\$ 86.00	\$ 86.00	\$ 129.00	\$ -	\$ -	\$ -	301.00
SPECIAL FRINGE	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	1,500.00
Total FRINGE BENEFITS	\$ 109,914.60	\$ 112,506.01	\$ 164,210.07	\$ -	\$ -	\$ -	386,630.68
COMMODITIES							
OFFICE SUPPLIES	\$ 130.59	\$ -	\$ -	\$ -	\$ -	\$ -	130.59
COPIER SUPPLIES	\$ 163.66	\$ -	\$ 938.09	\$ -	\$ -	\$ -	1,101.75
FOOD SUPPLIES	\$ 301.06	\$ -	\$ 120.30	\$ -	\$ -	\$ -	421.36
WATER	\$ 2,020.25	\$ 278.21	\$ 1,996.44	\$ -	\$ -	\$ -	4,294.90
SEWER	\$ 3,591.90	\$ 1,565.50	\$ 2,670.86	\$ -	\$ -	\$ -	7,828.26
ELECTRICITY	\$ 11,334.69	\$ 8,385.98	\$ 6,701.71	\$ -	\$ -	\$ -	26,422.38
NATURAL GAS	\$ 2,826.21	\$ 4,429.46	\$ 2,398.49	\$ -	\$ -	\$ -	9,654.16
REFUSE COLLECTION	\$ 8,675.30	\$ 875.83	\$ 4,843.16	\$ -	\$ -	\$ -	14,394.29
Total COMMODITIES	\$ 29,043.66	\$ 15,534.98	\$ 19,669.05	\$ -	\$ -	\$ -	64,247.69
CONTRACTS & PROFESSIONAL							
LS/RENT - BUILDING	\$ 70,052.84	\$ 35,026.42	\$ 35,026.42	\$ -	\$ -	\$ -	140,105.68
CONSULTANT SERVICES	\$ -	\$ 1,000.00	\$ 83.50	\$ -	\$ -	\$ -	1,083.50
CONSULTANT SERVICES	\$ 28,990.40	\$ 22,266.80	\$ 27,685.00	\$ -	\$ -	\$ -	78,942.20
ASGN COUN - PSYCHOLOGICAL	\$ 20,000.00	\$ 26,000.00	\$ 13,200.00	\$ -	\$ -	\$ -	59,200.00
JUDICIAL SERVICES	\$ 2,400.00	\$ 2,100.00	\$ 32,775.00	\$ -	\$ -	\$ -	37,275.00
CONTRACTUAL SERVICES	\$ 159,239.76	\$ 222,894.36	\$ 161,577.11	\$ -	\$ -	\$ -	543,711.23
MAINTENANCE/REPAIR SERVICES	\$ 2,658.20	\$ 7,060.61	\$ 10,495.00	\$ -	\$ -	\$ -	20,213.81
Total CONTRACTS & PROFESSIONAL	\$ 283,341.20	\$ 316,348.19	\$ 280,842.03	\$ -	\$ -	\$ -	880,531.42
EQUIPMENT EXPENSE							
NON-CAP EQ - IT SOFTWARE	\$ 9,914.42	\$ 5,660.00	\$ 5,337.54	\$ -	\$ -	\$ -	20,911.96
LEASE/RENTAL FEES	\$ 1,354.47	\$ 82.99	\$ 1,354.47	\$ -	\$ -	\$ -	2,791.93
LS/RENT - EQUIPMENT	\$ 2,346.60	\$ -	\$ 1,173.30	\$ -	\$ -	\$ -	3,519.90
EQUIPMENT PURCHASE	\$ 4,833.88	\$ 1,912.55	\$ 1,498.29	\$ -	\$ -	\$ -	8,244.72
EQUIP PURCH - IT	\$ 7,347.15	\$ 5,496.56	\$ 6,651.38	\$ -	\$ -	\$ -	19,495.09
Total EQUIPMENT EXPENSE	\$ 25,796.52	\$ 13,152.10	\$ 16,014.98	\$ -	\$ -	\$ -	54,963.60

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenue and Expenditures All Accounting Units By Month
 January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
OTHER OPERATING							
MEMBERSHIPS/LICENSES	\$ 436.00	\$ -	\$ -	\$ -	\$ -	\$ -	436.00
MILEAGE/PARKING	\$ 396.40	\$ 870.95	\$ 712.92	\$ -	\$ -	\$ -	1,980.27
ADVERTISING	\$ 43,998.35	\$ 78,552.32	\$ 69,970.77	\$ -	\$ -	\$ -	192,521.44
POSTAGE/MAIL SERVICES	\$ -	\$ 29.00	\$ -	\$ -	\$ -	\$ -	29.00
NON-COUNTY PRINTING	\$ 14,993.95	\$ 115.00	\$ -	\$ -	\$ -	\$ -	15,108.95
PARKING CHARGEBACK	\$ 1,260.00	\$ -	\$ -	\$ -	\$ -	\$ -	1,260.00
NON-CONTRACTUAL SERVICES	\$ -	\$ 150,350.00	\$ 1,250.00	\$ -	\$ -	\$ -	151,600.00
TELEPHONE	\$ 7,642.55	\$ 3,880.18	\$ 6,083.67	\$ -	\$ -	\$ -	17,606.40
TELE - MOBILITY	\$ 3,196.30	\$ 1,085.78	\$ 1,141.52	\$ -	\$ -	\$ -	5,423.60
DATA COMMUNICATIONS	\$ 1,693.98	\$ 1,202.93	\$ 709.94	\$ -	\$ -	\$ -	3,606.85
FISCAL USE ONLY MISC EXPENSE	\$ 15,003.02	\$ 8,493.11	\$ 14,718.20	\$ -	\$ -	\$ -	38,214.33
Total OTHER OPERATING	\$ 88,620.55	\$ 244,579.27	\$ 94,587.02	\$ -	\$ -	\$ -	427,786.84
Total ADMINISTRATIVE EXPENSES	\$ 859,975.96	\$ 996,136.31	\$ 1,002,988.05	\$ -	\$ -	\$ -	2,859,100.32
PROVIDER DIRECT SERVICES							
BEHAVIORAL HEALTH	\$ 3,879,282.31	\$ 2,364,516.97	\$ 3,353,987.55	\$ -	\$ -	\$ -	9,597,786.83
BEH HLTH - RESIDENTIAL	\$ 1,249,411.85	\$ 1,173,968.52	\$ 1,711,024.35	\$ -	\$ -	\$ -	4,134,404.72
BEH HLTH - FAMILY SUPPORT	\$ 277,264.26	\$ 458,960.09	\$ 358,070.47	\$ -	\$ -	\$ -	1,094,294.82
CLIENT EDUCATION SERVICES	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ -	500.00
CLIENT PREVENTION SERVICES	\$ 74,821.06	\$ 171,407.40	\$ 195,200.08	\$ -	\$ -	\$ -	441,428.54
CLIENT TREATMENT SERVICES	\$ 810,038.62	\$ 1,503,033.42	\$ 999,433.59	\$ -	\$ -	\$ -	3,312,505.63
Total PROVIDER DIRECT SERVICES	\$ 6,290,818.10	\$ 5,672,136.40	\$ 6,617,966.04	\$ -	\$ -	\$ -	18,580,920.54
OTHER SERVICES							
HOUSING ASSISTANCE	\$ 167,051.45	\$ 136,334.20	\$ 125,808.02	\$ -	\$ -	\$ -	429,193.67
CLIENT TRANSPORTATION SERVICES	\$ 1,810.09	\$ 4,803.31	\$ 23,261.59	\$ -	\$ -	\$ -	29,874.99
Total 19 OTHER SERVICES	\$ 168,861.54	\$ 141,137.51	\$ 149,069.61	\$ -	\$ -	\$ -	459,068.66
Total Expenditures	\$ 7,319,655.60	\$ 6,809,410.22	\$ 7,770,023.70	\$ -	\$ -	\$ -	21,899,089.52

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County

Revenues and Expenditures Grants YTD

March 2024 YTD

	Total ADAMHS DOJ GRANTS	OOD GRANT	SOR GRANT	TOTAL
Revenue				
FEDERAL GRANT REVENUE	\$ 56,982.68	\$ -	\$ 613,878.72	\$ 670,861.40
STATE GRANT REVENUE	\$ -	\$ 152,638.12	\$ -	\$ 152,638.12
Total Revenue	\$ 56,982.68	\$ 152,638.12	\$ 613,878.72	\$ 823,499.52
Expenditures				
ADMINISTRATIVE EXPENSES				
CONTRACTS & PROFESSIONAL				
CONTRACTUAL SERVICES	\$ 196,908.16	\$ 186,494.20	\$ -	\$ 383,402.36
Total CONTRACTS & PROFESSIONAL	\$ 196,908.16	\$ 186,494.20	\$ -	\$ 383,402.36
Total ADMINISTRATIVE EXPENSES	\$ 196,908.16	\$ 186,494.20	\$ -	\$ 383,402.36
PROVIDER DIRECT SERVICES				
CLIENT TREATMENT SERVICES	\$ 27,708.82	\$ -	\$ 784,028.02	\$ 811,736.84
Total PROVIDER DIRECT SERVICES	\$ 27,708.82	\$ -	\$ 784,028.02	\$ 811,736.84
Total Expenditures	\$ 224,616.98	\$ 186,494.20	\$ 784,028.02	\$ 1,195,139.20

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County

Diversion Center Revenues and Expenditures YTD

January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
Revenue							
LOCAL GOV'T REVENUE	\$ -	\$ -	\$ 114,112.92	\$ -	\$ -	\$ -	\$ 114,112.92
Total Revenue	\$ -	\$ -	\$ 114,112.92	\$ -	\$ -	\$ -	\$ 114,112.92
OPERATING EXPENSES							
SALARIES							
SALARIES - REGULAR	\$ -	\$ -	\$ 25,336.27	\$ -	\$ -	\$ -	\$ 25,336.27
Total SALARIES	\$ -	\$ -	\$ 25,336.27	\$ -	\$ -	\$ -	\$ 25,336.27
FRINGE BENEFITS							
MEDICARE	\$ -	\$ -	\$ 331.90	\$ -	\$ -	\$ -	\$ 331.90
RETIRE-OPERS - REGULAR	\$ -	\$ -	\$ 3,530.75	\$ -	\$ -	\$ -	\$ 3,530.75
HOSPITALIZATION	\$ -	\$ -	\$ 8,320.08	\$ -	\$ -	\$ -	\$ 8,320.08
Total FRINGE BENEFITS	\$ -	\$ -	\$ 12,182.73	\$ -	\$ -	\$ -	\$ 12,182.73
CONTRACTS & PROFESSIONAL							
CONTRACTUAL SERVICES		\$ 19,394.97	\$ 64,410.91	\$ -	\$ -	\$ -	\$ 83,805.88
Total CONTRACTS & PROFESSIONAL	\$ -	\$ 19,394.97	\$ 64,410.91	\$ -	\$ -	\$ -	\$ 83,805.88
Total OPERATING EXPENSES	\$ -	\$ 19,394.97	\$ 101,929.91	\$ -	\$ -	\$ -	\$ 121,324.88

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
2024 Cash Flow Report
MARCH 2024

	2022 Actual	2023 Actual	YTD thru March 2024
AVAILABLE BEGINNING BALANCE	\$ 41,590,113.22	\$ 43,175,702.58	\$ 39,373,347.55
REVENUES			
Office/Conf Room Rental	\$ 20,056.56	\$ 20,056.55	\$ 5,014.14
Federal Grant revenue	\$ 15,772,095.84	\$ 14,932,749.85	\$ 3,391,562.07
State Grant Revenue	\$ 8,519,893.41	\$ 9,563,816.42	\$ 2,571,259.21
Local Gov't Revenue	\$ 5,227,402.87	\$ 574,292.65	\$ -
Local Muni Non-Grant Revenue	\$ 2,656,987.76	\$ 6,817,113.84	\$ 607,786.12
Refunds & Reimbursement Revenue	\$ 467,141.85	\$ 519,671.62	\$ 26,140.88
Fiscal Use Only - Misc Revenue	\$ 30,000.00	\$ -	\$ -
Trans In - Transfer	\$ 60,191.42	\$ -	\$ -
Trans In - Subsidy	\$ 43,463,659.00	\$ 43,463,660.00	\$ 10,249,999.98
TOTAL REVENUE	\$ 76,217,428.71	\$ 75,891,360.93	\$ 16,851,762.40
TOTAL AVAILABLE RESOURCES	\$ 117,807,541.93	\$ 119,067,063.51	\$ 56,225,109.95
EXPENDITURES			
Operating Expenses	\$ 8,083,883.39	\$ 8,855,755.69	\$ 2,354,373.08
Diversion Center	\$ 5,225,373.16	\$ 4,682,290.64	\$ 121,324.88
ADAMHS Board Grants	\$ 4,484,530.77	\$ 4,955,172.72	\$ 1,195,139.20
Provider Direct Services	\$ 55,528,939.30	\$ 59,816,660.65	\$ 17,769,183.70
Other Services	\$ 1,309,112.73	\$ 1,383,836.26	\$ 459,068.66
TOTAL EXPENDITURES	\$ 74,631,839.35	\$ 79,693,715.96	\$ 21,899,089.52
AVAILABLE ENDING BALANCE	\$ 43,175,702.58	\$ 39,373,347.55	\$ 34,326,020.43

***Operating expenses included the Diversion Center and ADAMHS Board grants until 2022.*

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD
OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-05-03

APPROVAL AND RATIFICATION OF CONTRACTS

1. Ohio Department of Mental Health and Addiction Services (OhioMHAS) State Opioid and Stimulant (SOS) Response 3.0 Carryover Funding
2. Ohio Association of County Behavioral Health Authorities (OACBHA) FY2025 Membership Dues
3. Chief Clinical Officer Consultant
4. Fentanyl Test Strips – Harm Reduction

WHEREAS, funding has been made available to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) for the following programs:

1. Ohio Department of Mental Health and Addiction Services (OhioMHAS) State Opioid and Stimulant (SOS) Response 3.0 Carryover Funding for the time period September 30, 2023 to September 29, 2024 in the amount of \$32,914.00 for purchases from the following vendor:
 - a. Ohio Pharmacy Services; and,
2. Ohio Association of County Behavioral Health Authorities (OACBHA) FY2025 Membership Dues for the time period July 1, 2024 to June 30, 2025 in the amount of \$19,000.00; and,
3. Chief Clinical Officer Consultant contract for the time period June 1, 2024 to May 31, 2025 in the amount of \$180.00 per hour (not to exceed \$187,200.00) for the following contract:
 - a. Leslie M. Koblentz, M.D., J.D., M.S.; and,
4. Fentanyl Test Strips – Harm Reduction for the time period January 1, 2024 to December 31, 2024 in the amount of \$52,461.00 for the following contracts:
 - a. BTNX - \$50,000.00
 - b. Brothers Printing - \$2,461.00; and,

WHEREAS, the Finance and Oversight Committee has reviewed the ADAMHS Board staff's recommendations and recommends that the Board of Directors accept the funding and authorize the ADAMHS Board to pay any required local match and enter into any necessary contractual agreements.

NOW, THEREFORE, BE IT RESOLVED:

- A. The ADAMHS Board of Directors accepts the funds and authorizes payment of any required local match for the following:
 1. Ohio Department of Mental Health and Addiction Services (OhioMHAS) State Opioid and Stimulant (SOS) Response 3.0 Carryover Funding for the time period September 30, 2023 to September 29, 2024 in the amount of \$32,914.00 for purchases from the following vendor:
 - a. Ohio Pharmacy Services; and,
 2. Ohio Association of County Behavioral Health Authorities (OACBHA) FY2025 Membership Dues for the time period July 1, 2024 to June 30, 2025 in the amount of \$19,000.00; and,
 3. Chief Clinical Officer Consultant contract for the time period June 1, 2024 to May 31, 2025 in the amount of \$180.00 per hour (not to exceed \$187,200.00) for the following contract:
 - a. Leslie M. Koblentz, M.D., J.D., M.S.; and,
 4. Fentanyl Test Strips – Harm Reduction for the time period January 1, 2024 to December 31, 2024 in the amount of \$52,461.00 for the following contracts:
 - a. BTNX - \$50,000.00
 - b. Brothers Printing - \$2,461.00.

B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:

Agenda Process Sheet
Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: State Opioid and Stimulant Response 3.0 Carryover Funding

Contractual Parties: Ohio Pharmacy Services

Term: September 30, 2023 – September 29, 2024

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: \$32,914

- New Program
 Continuing Program
 Expanding Program
 Other _____

Service Description:

- The Northern Ohio Recovery Association (NORA) operates a crisis center and hotline from 9AM to 1AM, including a mobile outreach team which makes regular visits to all county neighborhoods. Peer supporters and outreach workers on the team provide referrals for essential needs including medical services, ID services, food, housing, clothing access, and distribute harm reduction supplies to adults eighteen and older.
- This carryover funding will be used to provide naloxone overdose reversal kits to the NORA crisis outreach team.

Background Information:

- In SFY 2024, OhioMHAS is making the state’s SOS carryover funds available to Boards, to mitigate the opioid and stimulant crisis.

Number of Individuals to be served: Up to 686.

Funding Use:

- Funding will be used to purchase 686 naloxone overdose reversal kits.

Client & System Impact:

- Increase the immediate availability of harm reduction supplies, particularly during evening hours.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> • Number of kits distributed
---	--

**Evaluation/
Outcome Data**
*(Actual results
from program)*

- Distribution of all 686 kits.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept funding from OhioMHAS and approve the purchase of naloxone overdose reversal kits for \$32,914 for the term of September 30, 2023, through September 29, 2024.
- Approved by the Finance & Oversight Committee on May 15, 2024.



Agenda Process Sheet
Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Ohio Association of County Behavioral Health Authorities (OACBHA) FY2025 Membership Dues

Contractual Parties: OACBHA

Term: July 1, 2024 – June 30, 2025

Funding Source(s): ADAMHS Board

Amount: \$19,000

- New Program**
 Continuing Program
 Expanding Program
 Other Membership Dues

Service Description:

- Membership dues to OACBHA, the statewide organization that represents the interests of Ohio’s ADAMHS Boards at the state level. Each member ADAMHS Board pays annual membership dues to OACBHA to support its operations, advocacy and educational efforts.

Background Information:

- OACBHA works to provide education, develop policies and seek support for initiatives that will expand and enhance mental health and substance abuse prevention, treatment and recovery support services.
- OACBHA provides a forum to address statewide issues and provides Boards with a single voice to communicate with a variety of governmental bodies to promote a Recovery Oriented System of Care.
- The dues remain the same as the previous fiscal year.

Number of Individuals to be served: N/A

Funding Use:

- Funds will be used to pay annual OACBHA membership dues for FY2025 (July 1, 2024 – June 30, 2025).

Client & System Impact:

- OACBHA decisions and actions are guided by compassion and the needs and experiences of people living with mental illness and/or addictions, as well as the desire to improve their quality of life.
- Advocating for system funding to provide mental health and addiction treatment and recovery services to clients.
- Influencing legislation for the best interest of clients.

- Providing educational opportunities for clients, providers and ADAMHS Board Directors and staff.
- Offers Culture of Quality Board certification to ensure best practices at the Board level.

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> • Continued updates and discussions about legislation impacting mental health and/or addiction treatment and recovery services. • Continued advocacy efforts before the legislature.
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<ul style="list-style-type: none"> • OACBHA has been a vital source of information, resources and advocacy with OhioMHAS. • Supported items in the State Budget that positively impacted funding for mental health and/or addiction treatment and recovery services. • Continued successful hosting of Opioid and Recovery Conferences. • OACBHA has been successful in fulfilling its mission to provide leadership as the unifying voice promoting local Recovery Oriented Systems of Care that provide mental health and addiction prevention, treatment, and supports services for all Ohioans. • OACBHA continues to provide excellent services to Boards, such as one-on-one consultation, answering questions, providing information and education to all involved with the behavioral health system and the legislature, advocacy, new CEO and Board orientation, representing Board and clients interests to the state departments, legislative testimony preparation, providing legislative updates, organizing statewide conferences, etc.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- Approval of payment to the Ohio Association of County Behavioral Health Authorities (OACBHA) for annual membership dues for FY2025 (July 1, 2024 – June 30, 2025) in the amount of \$19,000.
- Approved by the Finance & Oversight Committee on May 15, 2024.



Agenda Process Sheet
Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Contract for Chief Clinical Officer Consultant

Contractual Parties: Leslie M. Koblentz, M.D., J.D., M.S.

Term: June 1, 2024 – May 31, 2025

Funding Source(s): ADAMHS Board Operating Budget

Amount: \$180 per hour, not to exceed \$187,200

- New Program
 Continuing Program
 Expanding Program
 Other _____

Service Description:

- Dr. Leslie M. Koblentz will continue as the Chief Clinical Officer Consultant for the ADAMHS Board for approximately 20 hours per week at \$180 per hour, not to exceed \$187,200.
- Dr. Koblentz will represent the ADAMHS Board on administrative clinical issues, clinical services and inpatient care services.

Background Information:

- The Chief Clinical Officer function is required under the Ohio Revised Code (ORC) for the mental health component of the funds rendered to the Board by the State of Ohio Department of Mental Health & Addiction Services.
- The Board transformed the position of Chief Clinical Officer from a staff position to an independent contractor position in January 2009.
- Dr. Koblentz is a psychiatrist with extensive experience in clinical and administrative areas. She brings a unique perspective to the Board, being both a physician and a lawyer.
- With over 24 years of experience, Dr. Koblentz has dedicated her career to the public mental health system and has collaborated with various systems to ensure that people living with mental illness and substance use disorders receive the best treatment and recovery supports available.
- Dr. Koblentz has been the Chief Clinical Officer Consultant since May 1, 2019.

Number of Individuals to be served:

- Citizens in Cuyahoga County.

Funding Use:

- Clinical consultation to the ADAMHS Board on administrative clinical issues, clinical services and inpatient care services as required by the ORC.

Client & System Impact:

- Provides clinical expertise to the ADAMHS Board and Cuyahoga County system of care.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Monitoring and feedback with ADAMHS Board clinical staff.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve a contract with Leslie M. Koblentz, M.D., J.D., M.S., to serve as Chief Clinical Officer Consultant of the ADAMHS Board at \$180 per hour for an amount not to exceed \$187,2000 for the term of June 1, 2024 – May 31, 2025.
- Approved by the Finance & Oversight Committee on May 15, 2024.



Agenda Process Sheet
Date: May 22, 2024

- Community Relations & Advocacy Committee**
- Finance & Oversight Committee**
- Special Meeting**
- Faith-Based Outreach Committee**
- Committee of the Whole**
- General Meeting**

Topic: Fentanyl Test Strips – Harm Reduction

Contractual Parties: BTNX, Inc. (Fentanyl Test Strips) - \$50,000
Brothers Printing – Fentanyl Test Strips instructions/inserts - \$2,461

Term: January 1, 2024 – December 31, 2024

Funding Source(s): ADAMHS Board Operating Budget

Amount: \$52,461

- New Program** **Continuing Program** **Expanding Program** **Other**

Service Description:

- Assist with reducing overdose deaths by working with harm reduction partners, grassroots organizations and community businesses to increase access to Fentanyl test strips.

Background Information:

- At least 447 victims have died from heroin/fentanyl/analog or in combination through November 2023. In 2023, when including cocaine, there were at least 592 fatalities. The driving factor of fatalities continues to be Fentanyl mixed with other drugs.
- Rate of African American deaths involving fentanyl is 38.09% of all victims in December 2023 and over 35.03% for the year. As many as twenty-two cocaine related deaths occurred in December 2023 with as many as twelve with Fentanyl, Heroin, or both mixed in.
- A collaborative approach to supporting harm reduction efforts is needed to help save lives. It is also important that we share harm reduction information all year round.
- Harm reduction efforts such as education and fentanyl test strip distribution are some ways we hope to reduce the number of fatal overdoses.
- It is important to note that all our resources inform residents how to connect with care when they are ready for treatment.

Number of Individuals to be Served:

- If each person receives three test strips, more than 37,700 individuals will be reached.

Funding Use:

- To expand Fentanyl test strip availability in Cuyahoga County.

Client & System Impact:

- Greater access to Fentanyl test strips.

Metrics <i>(How will goals be measured)</i>	Distribute 111,100 Fentanyl test strips.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	79,783 Fentanyl test strips distributed.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To authorize the purchase of Harm Reduction supplies not to exceed \$52,461.
- Approved by the Community Relations & Advocacy Committee on May 1, 2024.
- Approved by the Finance & Oversight Committee on May 15, 2024.

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD
OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-05-04

APPROVAL OF CONTRACT AMENDMENTS

1. Amendment to Resolution No. 23-11-07, Community Assessment and Treatment Services (CATS)
2. Amendment to Resolution No. 24-01-03, Care Response Communications and Community Engagement Consultant
3. Amendment to Resolution No. 23-09-05, Outpatient Competency Restoration Education Allocation
4. Amendment to Resolution No. 23-11-07, Property Management for Consumer Operated Services
5. Amendment to Resolution No. 23-06-02, Community Needs Assessment

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) Chief Executive Officer (CEO) has determined it necessary and within the administrative and operational budget to amend the contracts with the following entities:

1. Amendment to Resolution No. 23-11-07, Community Assessment and Treatment Services (CATS) Recovery Housing Program for the time period January 1, 2024 to December 31, 2024 to increase the allocation by \$75,000.00 bringing the total program allocation to \$150,000.00 for the Recovery/Sober Housing program; and,
2. Amendment to Resolution No. 24-01-03, Care Response Communications and Community Engagement Consultant to extend the term of the project until December 31, 2024 and increase the allocation by \$154,189.99 bringing the project total to \$216,689.99 for the following contract:
 - a. R Strategy Group; and,
3. Amendment to Resolution No. 23-09-05, Outpatient Competency Restoration Education Allocation to increase the total allocation by \$52,000.00 for SFY2024 funding (Time period July 1, 2023 – June 30, 2024) for the following contract:
 - a. Murtis Taylor Human Services System; and,
4. Amendment to Resolution No. 23-11-07, Property Management for Consumer Operated Services for the time period January 1, 2024 to December 31, 2024 to increase funding by \$106,420 bringing the total for the identified program to \$175,222 for the following contract:
 - a. Emerald Development and Economic Network (EDEN); and,
5. Amendment to Resolution No. 23-06-02, Community Needs Assessment for the time period September 1, 2023 to December 31, 2024 to increase the project by \$512.20 bringing the project total to \$113,719.20 and to reallocate funding for the following contracts:
 - a. RAMA Consulting - \$108,457.00
 - b. Holiday Inn Cleveland South - \$5,262.20; and,

WHEREAS, the ADAMHS Board staff recommends that the Board Directors approve or ratify said contract amendments.

NOW, THEREFORE, BE IT RESOLVED:

A. The ADAMHS Board of Directors authorizes amending the ADAMHS Board resolutions listed below:

1. Amendment to Resolution No. 23-11-07, Community Assessment and Treatment Services (CATS) Recovery Housing Program for the time period January 1, 2024 to December 31, 2024 to increase the allocation by \$75,000.00 bringing the total program allocation to \$150,000.00 for the Recovery/Sober Housing program; and,

2. Amendment to Resolution No. 24-01-03, Care Response Communications and Community Engagement Consultant to extend the term of the project until December 31, 2024 and increase the allocation by \$154,189.99 bringing the project total to \$216,689.99 for the following contract:
 - a. R Strategy Group; and,
3. Amendment to Resolution No. 23-09-05, Outpatient Competency Restoration Education Allocation to increase the total allocation by \$52,000.00 for SFY2024 funding (Time period July 1, 2023 – June 30, 2024) for the following contract:
 - a. Murtis Taylor Human Services System; and,
4. Amendment to Resolution No. 23-11-07, Property Management for Consumer Operated Services for the time period January 1, 2024 to December 31, 2024 to increase funding by \$106,420 bringing the total for the identified program to \$175,222 for the following contract:
 - a. Emerald Development and Economic Network (EDEN); and,
5. Amendment to Resolution No. 23-06-02, Community Needs Assessment for the time period September 1, 2023 to December 31, 2024 to increase the project by \$512.20 bringing the project total to \$113,719.20 and to reallocate funding for the following contracts:
 - a. RAMA Consulting - \$108,457.00
 - b. Holiday Inn Cleveland South - \$5,262.20; and,

B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:



Agenda Process Sheet
Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 23-11-07, Recovery Housing Program

Contractual Parties: Community Assessment and Treatment Services (CATS)

Term: January 1, 2024 to December 31, 2024

Funding Source(s): ADAMHS Board of Cuyahoga County

Amount: \$ 75,000

- New Program**
 Continuing Program
 Expanding Program
 Other:

Service Description:

- CATS Recovery Housing Program provides a safe, sober space for clients to stay while engaged in Substance Use Disorder (SUD) Outpatient Treatment and practice learned recovery skills in the community.
- CATS Recovery Housing Program allows more time for residents to seek employment and permanent housing while focusing on their recovery.
- The house manager of the CATS Recovery Housing Program provides monitoring, motivational enhancement, and coaching. The house manager also conducts weekly house meetings.
- In addition, residents also have access to peer support services and structured activities.

Background Information:

- The ADAMHS Board began funding CATS Recovery Housing Program in 2022.
- The CATS Recovery Housing Program started by providing 30 beds for men.
- They have since renovated a section of their building and have added an additional 24 beds. CATS now has a total of 54 Recovery Housing beds, to provide safe, substance-free housing.
- As a result of the additional beds and targeted outreach, their enrollment has significantly increased, and they have utilized their 2024 funding.

Number of Individuals to be served:

- An estimated 72 clients will be served.

Funding Use:

- Funding will pay for Room and Board for safe housing for CATS Recovery Housing clients who can't afford to pay rent.

Client & System Impact:

- Clients will receive necessary support residing in a safe sober living environment and learn skills needed to maintain a sober lifestyle and abstain from alcohol and other substances.

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none">• number of residents served• number of new admissions• number of denials• number of residents who were successfully discharged• number of residents who were unsuccessfully discharged• number of residents who relapsed• average length of stay
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<p>January 1, 2024-March 31, 2024:</p> <ul style="list-style-type: none">• number of residents served: 43• number of new admissions: 17• number of denials: 0• number of residents who were successfully discharged: 6• number of residents who were unsuccessfully discharged: 8• number of residents who relapsed: 2• average length of stay: 103 days

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve the funding increase in the amount of \$75,000, for the time period January 1, 2024 – December 31, 2024, to allow more clients to utilize CATS Recovery Housing program.
- Approved by the Finance & Oversight Committee on May 15, 2024.



Agenda Process Sheet
Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 24-01-03, Care Response Communications and Community Engagement Consultant

Contractual Parties: R Strategy Group

Term: December 1, 2023 – December 31, 2024 (expired on March 31, 2024)

Funding Source(s): ADAMHS Board

Amount: \$154,189.99

- New Program** **Continuing Program** **Expanding Program** **Other Consultant**

Service Description:

- Adding funding in the amount of \$154,189.99 broken down into \$150,000 for consulting work for Care Response Communications and Community Engagement through the end of the year and \$4,189.99 to reimburse R Strategy Group for additional costs associated with Community Engagement Meetings such as facility rental fees, snacks and coffee, residents’ cell phone data and robotexts to residents, and extending the contract through December 31, 2024.
 - R Strategy Group anticipated that it would receive \$250,000 from foundations but was only able to secure \$100,000.
- R Strategy Group will serve as a consultant to assist the ADAMHS Board with communications and community engagement related to the Care Response Pilot in the City of Cleveland in addition to spearheading a Community Advisory Committee.
- R Strategy Group will work with the ADAMHS Board to: (1) present clear and consistent communications regarding care response; (2) increase the community’s knowledge and awareness and get buy-in of care response; and (3) be responsive and adaptable to feedback and lessons learned during the Pilot.

Background Information:

- Care response is a health-first approach that deploys teams of behavioral health professionals and peers with lived experience on mental health crisis calls.
- Over the past several years, R Strategy Group has worked with the ADAMHS Board, Magnolia Clubhouse, and experts and advocates in Cuyahoga County and across the state and country to move care response forward.
- Foundations are extremely interested in the work that R Strategy is doing and interested in continuing their financial support, but that support will not be available until early in the second quarter of 2024.

Number of Individuals to be served:

- Not applicable

Funding Use:

- Funding will be used to assist the ADAMHS Board with communications and community engagement regarding the Care Response Pilot.

Client & System Impact:

- Care response will ensure that individuals experiencing a mental health crisis will get help from a behavioral health professional and peer rather than an interaction with law enforcement which will reduce the risk of arrest, multiple bookings, or even physical danger in the hands of law enforcement.

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none">• Communications Plan and Timeline:<ul style="list-style-type: none">○ Press releases, talking points, foundational documents, information packet, FAQ.○ Beginning of joint ADAMHS and City of Cleveland care response micro website.○ Providing ongoing strategic communications counsel to ADAMHS.• Community Engagement:<ul style="list-style-type: none">○ Begin drafting of an online survey to be distributed to community members, providers, community leaders and other stakeholders.○ Planning and arranging all community meeting logistics.○ Working with ADAMHS and the City of Cleveland to develop an agenda, secure and prep speakers, as needed, and prepare materials.○ Connecting with and engaging key policymakers in the meetings.○ Collecting feedback and working with ADAMHS, the City of Cleveland, and Frontline to incorporate the feedback into the program’s development or otherwise address, as appropriate, and to ensure community questions are answered to the best of our ability.• Community Advisory Committee:<ul style="list-style-type: none">○ Developing the advisory committee’s structure, mission, purpose.○ Defining roles of members and establishing membership criteria.○ Helping develop a list of potential applicants.○ Developing and distributing an application for membership.○ Collecting applications.○ Assisting with application review and making recommendations.○ Begin planning for the advisory committee’s first meeting, tentatively scheduled for April 2024.
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<ul style="list-style-type: none">• R Strategy Group has worked with the ADAMHS Board, Magnolia Clubhouse, and experts and advocates in Cuyahoga County and across the state and country to move care response forward in Cuyahoga County.• R Strategy Group developed and submitted a set of recommendations/report for the development and implementation of a care response pilot program to the ADAMHS Board of Directors.• The Cleveland, George Gund and the Mt. Sinai Foundations provided funding to R Strategy Group for participating in community meetings and the development of the recommendations/support.• R Strategy and the ADAMHS Board submitted an Op-ed piece that was published in the Plain Dealer and Cleveland.com.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve a contract amendment for an increase in the amount of \$154,189.99 for a total of \$213,689.99 and extend the term of contract through December 31, 2024.
- Approved by the Finance & Oversight Committee on May 15, 2024.



Agenda Process Sheet
Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 23-09-05, Outpatient Competency Restoration Education Allocation

Contractual Parties: Murtis Taylor Human Services System

Term: July 1, 2023 – June 30, 2024

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: \$52,000

- New Program** **Continuing Program** **Expanding Program** **Other** _____

Service Description:

- Staff of the Murtis Taylor Human Services System will meet with individuals involved in nonviolent offenses found incompetent to stand trial by the court to provide legal education as part of the Outpatient Competency Restoration process.
- Staff will meet for one to two hours each week with the individuals for no more than two months to ensure that the clients understand the charges, legal representation and actions of the court.

Background Information:

- Outpatient Competency Restoration is designed for people with a mental health disorder or co-occurring psychiatric and substance use disorder who are found incompetent to stand trial and are court-ordered to participate in competency restoration treatment.
- Senate Bill 2, which was signed into law by Governor DeWine on April 27, 2021, aims to improve access to and increase the quality of mental healthcare in Ohio by making reforms to Ohio’s competency restoration procedure to allow nonviolent offenders to receive competency restoration treatment in outpatient settings, rather than in the state psychiatric hospital.
- Allowing outpatient restoration treatment will help to ensure that state psychiatric hospital beds remain available for Ohioans suffering from serious mental illness.

Number of Individuals to be Served:

- Based on the most recent available number of admissions to Northcoast Behavioral Healthcare, it is estimated that 35 individuals would be eligible for Outpatient Competency Restoration per year.

Funding Use:

- To provide the legal education portion of the Outpatient Competency Restoration process to individuals with a mental health disorder or co-occurring psychiatric and substance use disorders who were involved in nonviolent offenses and are found incompetent to stand trial.

Client & System Impact:

- Improve access and increase quality of mental healthcare by making reforms to Ohio’s competency restoration procedure to allow nonviolent offenders to receive competency restoration treatment in outpatient settings, rather than in the state psychiatric hospital.
- Allowing outpatient restoration treatment will help to ensure that state psychiatric hospital beds remain available for Ohioans suffering from serious mental illness.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Number of clients served• Average number of hours each week spent with clients• Average number of sessions each week• Average length of time clients took to complete the program• Number of clients who successfully completed the program• Number of clients who did not complete the program
Evaluation/ Outcome Data <i>(Actual results from program)</i>	In SFY24 (July 2023 – March 2024): <ul style="list-style-type: none">• Number of clients served: 27• Average number of hours each week spent with clients: 1.3 hours• Average number of sessions each week: 3.1 sessions a week• Average length of time clients took to complete the program (Sessions): 6.5 sessions• Number of clients who successfully completed the program: 15• Number of clients who did not complete the program: 5

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept additional funding from OhioMHAS for the Outpatient Competency Restoration program in the amount of \$52,000 for SFY24 (July 1, 2023 through June 30, 2024) and to continue to contract with Murtis Taylor Human Services System to provide the educational component of the Outpatient Competency Restoration process.
- Approved by the Finance & Oversight Committee on May 15, 2024.

Agenda Process Sheet
Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |
-

Topic: Amendment to Resolution No. 23-11-07, Property Management for Consumer Operated Services

Contractual Parties: Emerald Development and Economic Network (EDEN), Inc.

Term: January 1, 2024 – December 31, 2024

Funding Source(s): ADAMHS Board

Amount: \$106,420 increase

- New Program
 Continuing Program
 Expanding Program
 Other Waterproofing

Service Description:

- Increase funding for the Property Management for Consumer Operated Services program by \$106,420, bringing the total to \$175,222, thereby increasing EDEN's CY2024 allocation to \$4,091,590.
- The funding will be used at Future Directions, located at 2070 West 117th Street in Cleveland Ohio, for waterproofing the basement due to water leakage, which is causing electrical issues.

Background Information:

- As part of the EDEN CY2024 Contract, EDEN provides property management for the property, allowing it to be used as a Consumer Operated Service site by Future Direction.
- EDEN completes any work orders necessary to maintain the property and carry out required repairs.
- EDEN issued a Request for Proposal to remediate the water leak into the basement and perform waterproofing, and the lowest responsive bid was \$106,420.

Number of Individuals to be served:

- Not applicable

Funding Use:

- Funding will be used to remediate the water leak into the basement and waterproofing.

Client & System Impact:

- Future Directions will be able to provide peer-facilitated educational and support groups, an arts and crafts program and a drop-in center.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> • Not applicable
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none"> • Not applicable

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve a contract amendment for an increase in the amount of \$106,420 to the Property Management Consumer Operated Services program for a total of \$175,222, which makes the CY2024 Contract \$4,091,590, for a term of January 1, 2024 through December 31, 2024.
- Approved by the Finance & Oversight Committee on May 15, 2024.



Agenda Process Sheet

Date: May 22, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment Resolution No. 23-06-02, Community Needs Assessment

Contractual Parties: RAMA Consulting – \$108,457
 Holiday Inn Cleveland South – \$5,262.20

Term: September 1, 2023 – December 31, 2024

Funding Source(s): ADAMHS Board

Amount: \$113,719.20

- New Program** **Continuing Program** **Expanding Program** **Other data/evaluation**

Service Description:

- Adding \$512.20 to the Community Needs Assessment for the Stakeholder Summit to be held at the Holiday Inn Cleveland South in Independence on June 6, 2024 and reallocating \$4,750 from RAMA Consulting to Holiday Inn Cleveland to allow the ADAMHS Board to pay Holiday Inn Cleveland South directly for the costs of the Stakeholder Summit to take advantage of the ADAMHS Board’s tax-exempt status.
- RAMA Consulting will conduct a Community Needs Assessment to inform funding and program priorities for the ADAMHS Board. The Community Needs Assessment will include a review of existing and publicly available data to assess county demographic trends, service usage statistics, state and federal policy influences, benchmarking data, etc.; stakeholder interviews, surveys and focus groups; working groups; and a final report presented to the ADAMHS Board of Directors.

Background Information:

- The ADAMHS Board conducts a Community Needs Assessment every three to five years, to ensure the local public system for mental health, addiction and recovery services continues to adapt to ever-changing and high-intensity demands, and that constrained resources are allocated appropriately. The assessments assist the Board in identifying areas of greatest need for client services for planning, funding, evaluating, and advocacy purposes.
- The Ohio Department of Mental Health and Addiction Services (OhioMHAS), as well as general evaluation standards, suggest that local Boards conduct a thorough Needs Assessment approximately every five years.
- The last ADAMHS Board Community Needs Assessment was completed on May 15, 2020, using data collected primarily from 2019. Staff requests a Needs Assessment based primarily on 2023 data, to provide the most up-to-date insights on emerging trends and continuing needs.

Number of Individuals to be served:

- N/A

Funding Use:

- Funds will be used to engage RAMA Consulting to conduct a comprehensive Needs Assessment, along with costs associated with meeting space.

Client & System Impact:

- A comprehensive Needs Assessment can impact the Board's current and potential clients.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Deliverables specified in the included proposal.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution No. 23-06-02 to add \$512.20 to the Community Needs Assessment for the Stakeholder Summit, transfer \$4,750 from RAMA Consulting to Holiday Inn Cleveland South, and approve a contract amendment with RAMA Consulting for \$108,457 and a contract with Holiday Inn Cleveland South for \$5,262.20 for the term of September 1, 2023 through December 31, 2024.
- Approved by the Finance & Oversight Committee on May 15, 2024.