



## **NOMINATING COMMITTEE MEETING**

**WEDNESDAY, MAY 15, 2024**

**3:00 PM**

2012 West 25th Street, Cleveland, Ohio 44113 / United Bank Bldg. / Ohio Room – 6th Floor

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### **AGENDA**

1. **Call to Order** – James T. Dixon, Committee Chair
2. **Public Comment on Agenda Items** – James T. Dixon
3. **Approval of Minutes:** April 10, 2024 – James T. Dixon
4. **Reappointment Status for Cuyahoga County and the Ohio Department of Mental Health and Addiction Services (OhioMHAS) Appointments** – Linda Lamp, Executive Assistant
  - Expiration Date of June 30, 2024
5. **Recommend Slate of Officers for FY2025-FY2026** – (Action Requested) – Linda Lamp
  - Recommended Slate due to full Board at May General Meeting
  - Letter of Intent & Nomination Process
6. **New Business**
7. **Follow-up**
8. **Public Comment Period**
9. **Upcoming May and June Board Meetings:**
  - Finance & Oversight Committee Meeting: May 15, 2024
  - General Meeting: May 22, 2024
  - Faith-based Outreach Committee Meeting: June 5, 2024
  - Nominating Committee Meeting: June 12, 2024
  - Finance & Oversight Committee Meeting: June 12, 2024
  - General Meeting: June 26, 2024

#### **Nominating Committee**

James T. Dixon, Committee Chair

Reginald C. Blue, Ph.D., Committee Vice Chair

Erskine Cade, MBA ▪ J. Robert Fowler, Ph.D. ▪ Rev. Benjamin F. Gohlstin, Sr.

Katie Kern-Pilch, MA, ATR-BC, LPC-S ▪ Harvey A. Snider, Esq.

# ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## NOMINATING COMMITTEE MINUTES APRIL 10, 2024

**Committee Members Present:** James T. Dixon, Committee Chair, J. Robert Fowler, Ph.D., Katie Kern-Pilch, MA, ATR-BC, LPC-S, Harvey A. Snider, Esq. / **Absent:** Reginald C. Blue, Ph.D., Erskine Cade, MBA, Rev. Benjamin F. Gohlstin, Sr.

**Board Staff Present:** Ian Jameson, Woo Jun, Linda Lamp

### 1. Call to Order

Mr. James T. Dixon, Committee Chair, called the meeting to order at 3:03 p.m.

### 2. Public Comment on Agenda Items

There was no public comment on agenda items.

### 3. Approval of Minutes

The minutes of the March 20, 2024 Nominating Committee meeting were approved as submitted.

*[Ms. Katie Kern-Pilch, MA, ATR-BC, LPC-S, arrived.]*

### 4. Reappointment Status for Cuyahoga County and the Ohio Department of Mental Health and Addiction Services (OhioMHAS) Appointments

Presently, there are four vacant seats on the Cuyahoga County Board of Directors. According to the information shared, it was noted that four Board Director appointments will expire on Thursday, June 30, 2024. Among these, two appointments are from Cuyahoga County, Rev. Benjamin F. Gohlstin, Sr., and Bishara W. Addison. Rev. Gohlstin will conclude his second term as a Cuyahoga County appointee. Despite completing his second term as a county appointee on June 30, 2024, Rev. Gohlstin remains eligible for reappointment since his initial term was only 21 months. Pursuant to ORC 340.02(D), he "may serve for three consecutive terms under the same appointing authority only if one of the terms is for less than two years." Also, Bishara W. Addison will be completing her first term as a Cuyahoga County appointment.

Furthermore, two appointments that were made through the State, specifically OhioMHAS, will be expiring on June 30, 2024, Mr. Steve Killpack, MS, and Mr. Ashwani Bhardwaj. Mr. Killpack and Mr. Bhardwaj will conclude their initial term as State appointees. Historically, the ADAMHS Board has the authority to recommend Board Director candidates for reappointment to the respective appointing authorities; however, the decision to reappoint lies solely with the appointing authorities, and there is no assurance that these individuals will be reappointed.

Based upon information shared, Ms. Linda Lamp, Executive Assistant, has forwarded the relevant information to support all four Board Directors in their reappointment process. She mentioned that she will inquire whether additional assistance is required to ensure the Board Directors have submitted all required documents for reappointment through their respective appointing authorities.

Mr. Harvey Snider, Esq., requested Ms. Lamp to provide any updates received from Cuyahoga County concerning the Board's resubmission of the three candidates previously suggested to the county for consideration as ADAMHS Board candidates in 2024, upon receipt.

### 5. Community Relations & Advocacy Community Members

Mr. Woo Jun, Chief Operating Officer, provided an update on the two vacancies for Community Relations & Advocacy Community Members. Board staff revisited the list of potential candidates identified during the 2023 Board Director recruitment process. Upon review, it was decided to resend the three candidates previously recommended to Cuyahoga County for consideration as potential Board candidates in 2024. If these candidates are not selected, there

will be consideration regarding inviting them to participate as Community Members on the Community Relations & Advocacy Committee.

#### **6. Status of Nomination Slate of Officers for FY2025-FY2026**

The Nominating Committee also discussed the Nomination Slate of Board Officers for FY2025-FY2026. Historically the Nominating Committee has solicited input from Board members regarding their interest in serving as an ADAMHS Board Officer. As a result, the Letter of Intent, which included the Form of Intent questions, was forwarded to the Board Directors on Monday, April 1, 2024. The deadline of Friday, April 26, 2024, for completing and submitting a Form of Intent was reiterated. Presently, Ms. Lamp has received one response.

According to ADAMHS Board Bylaws, the Nominating Committee's charge is to announce the recommended Slate of Officers for a two-year term at the May General Meeting scheduled for Wednesday, May 22, 2024. This is the only opportunity, per the Bylaws, to receive nominations from the floor.

- 1) If a nomination is received from the floor, the candidate will be required to complete and submit the Form of Intent by the end of the business day on Tuesday, May 28, 2024.
- 2) If the required form is received by the deadline, the candidate, nominated from the floor, will be added to the ballot to be voted upon at the General Meeting scheduled for Wednesday, June 26, 2024.

#### **7. New Business**

No new business was received.

#### **8. Follow-up**

No follow-up was received.

#### **9. Public Comment Period**

No public comment was received.

#### **10. Upcoming April and May Board Meetings:**

- Finance & Oversight Committee Meeting: April 10, 2024
- General Meeting: April 17, 2024
- Community Relations & Advocacy Committee Meeting: May 1, 2024
- Annual Meeting Brunch, Awards Ceremony and Client Art Show: May 13, 2024
- Nominating Committee Meeting: May 15, 2024
- Finance & Operations Committee Meeting: May 15, 2024
- General Meeting: May 22, 2024

***There being no further business to discuss, the meeting adjourned at 3:11 p.m.***

***Submitted by: Linda Lamp, Executive Assistant***

***Approved by: James T. Dixon, Nominating Committee Chair***