



## FINANCE & OVERSIGHT COMMITTEE

WEDNESDAY, MAY 15, 2024

4:00 P.M.

2012 West 25<sup>th</sup> Street • United Bank Building (Sixth Floor) • Ohio Room

*Committee Mission Statement: To ensure the community behavioral health system in Cuyahoga County has effective allocation of resources, transparent financial practices, and well monitored delivery of high-quality mental health, addiction, prevention, treatment and recovery support services that are responsive to the diverse needs of clients, their families, and the community.*

### AGENDA

1. **Call to Order** – Bishara W. Addison, Committee Chair
2. **Public Comment on Agenda Items** – Bishara W. Addison
3. **Approval of Minutes: April 10, 2024** – Bishara W. Addison
4. **Finance Reports – (Action Requested)** – Felicia Harrison, Chief Financial Officer
  - **Board Voucher & Expenditure Reports – March 2024**
5. **Contracts – (Action Requested)**
  - a) Ohio Department of Mental Health and Addiction Services (OhioMHAS): State Opioid and Stimulant Response 3.0 Carryover Funding – Woo Jun, Chief Operating Officer
    - Ohio Pharmacy Services - \$32,914
  - b) Ohio Association of County Behavioral Health Authorities (OACBHA) FY2025 Membership Dues – \$19,000 – Woo Jun
  - c) Chief Clinical Officer Consultant – Woo Jun
    - Leslie M. Koblentz, M.D., J.D., M.S. - \$180 per hour, not to exceed \$187,200
  - d) Fentanyl Test Strips – Harm Reduction – \$52,461 – Starlette Sizemore, Director of Special Projects
    - BTNX, Inc. (Fentanyl Test Strips) - \$50,000
    - Brothers Printing – Fentanyl Test Strips instructions/inserts - \$2,461
6. **Contract Amendments – (Action Requested)** – Felicia Harrison
  - a) Amendment to Resolution No. 23-11-07, Recovery Housing Program
    - Community Assessment and Treatment Services (CATS) - \$75,000
  - b) Amendment to Resolution No. 24-01-03, Care Response Communications and Community Engagement Consultant
    - R Strategy Group - \$154,189.99
  - c) Amendment to Resolution No. 23-09-05, Outpatient Competency Restoration Education Allocation
    - Murtis Taylor Human Services System - \$52,000
  - d) Amendment to Resolution No. 23-11-07, Property Management for Consumer Operated Services
    - Emerald Development and Economic Network (EDEN), Inc. - \$106,420
  - e) Amendment to Resolution No. 23-06-02, Community Needs Assessment – \$113,719.20
    - RAMA Consulting - \$108,457
    - Holiday Inn Cleveland South - \$5,262.20
7. **Identify Consent Agenda** – Bishara W. Addison
8. **Behavioral Health Crisis Center Update** – Scott S. Osiecki, Chief Executive Officer
9. **Care Response Pilot Program Update** – Scott S. Osiecki
10. **New Business**

**11. Follow-up**

**12. Public Comment Period**

**13. Upcoming May and June Board Meetings:**

- General Meeting: May 22, 2024
- Faith-based Outreach Committee Meeting: June 5, 2024
- Nominating Committee Meeting: June 12, 2024
- Finance & Oversight Committee Meeting: June 12, 2024
- General Meeting: June 26, 2024

**FINANCE & OVERSIGHT COMMITTEE**

**Bishara W. Addison, Committee Chair**

**Katie Kern-Pilch, MA, ATR-BC, LPC-S, Committee Vice Chair**

Ashwani Bhardwaj ▫ Reginald C. Blue, Ph.D. ▫ Gregory X. Boehm, M.D. ▫ Erskine Cade, MBA ▫ James T. Dixon  
J. Robert Fowler, Ph.D. ▫ Sadigoh C. Galloway, MSW, LSW, LICDC-CS ▫ Rev. Benjamin F. Gohlstin, Sr.  
Patricia James-Stewart, M.Ed., LSW ▫ Steve Killpack, MS ▫ Harvey A. Snider, Esq.

**ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY**  
**FINANCE & OVERSIGHT COMMITTEE MINUTES**  
**APRIL 10, 2024**

**PRESENT:** Katie Kern-Pilch, MA, ATR-BC, LPC-S, Committee Vice Chair, James T. Dixon, J. Robert Fowler, Ph.D., Sadigoh C. Galloway, MSW, LSW, LICDC-CS, Patricia James-Stewart, M.Ed., LSW, Steve Killpack, MS, Harvey A. Snider, Esq.

**ABSENT:** Bishara W. Addison, Ashwani Bhardwaj, Reginald C. Blue, Ph.D., Gregory X. Boehm, M.D., Erskine Cade, MBA, Rev. Benjamin F. Gohlstein, Sr.

**BOARD STAFF PRESENT:** Danielle Clark, Vince Crowe, Erin DiVincenzo, Felicia Harrison, Myra Henderson, Ian Jameson, Woo Jun, Britany King, Leslie Koblentz, Linda Lamp, Mark Onusko, Clare Rosser, Jessica Saker, Allison Schaefer, Maggie Tolbert

**1. CALL TO ORDER**

Ms. Katie Kern-Pilch, MA, ATR-BC, LPC-S, Finance & Oversight Committee Vice Chair, called the meeting to order at 4:02 p.m. Mr. Harvey A. Snider, Esq., read into the record the Committee Mission Statement: *“To ensure the community behavioral health system in Cuyahoga County has effective allocation of resources, transparent financial practices, and well monitored delivery of high-quality mental health, addiction, prevention, treatment and recovery support services that are responsive to the diverse needs of clients, their families, and the community.”*

**2. PUBLIC COMMENT ON AGENDA ITEMS**

No public comment on agenda items was received.

**3. APPROVAL OF MINUTES**

The Finance & Oversight Committee minutes of March 20, 2024 were approved as submitted.

Ms. Kern-Pilch expressed gratitude to Ms. Linda Lamp, Executive Assistant, for her efforts relative to the Finance & Oversight Committee meeting minutes.

*[Sadigoh C. Galloway, MSW, LSW, LICDC-CS, arrived.]*

**4. PRESENTATION**

▪ **Behavioral Wellness. Education. Screening and Fitness Training (B.E.S.T. Me)**

Mr. Mark Onusko, Behavioral Health Prevention Specialist, introduced Ms. Donna L. Butler, B.E.S.T. Me Case Manager/Education Facilitator, and Mr. Sam Dickerson, B.E.S.T. Me Fitness Facilitator, at Northeast Ohio Neighborhood Services, Inc. (NEON). Ms. Butler shared that B.E.S.T. Me is a children’s mental health prevention program that combines education, screening, and fitness training as a means to improve emotional regulation and body confidence. The goal is to teach skills, facilitate self-awareness of emotions and confidence, promote new behaviors and demonstrate how to effectively deal with issues that life presents. Founded in 1967, NEON is a Federally Qualified Health Center (FQHC) network of community health centers dedicated to improving access to health care and reducing health disparities in Greater Cleveland. NEON’s mission is to provide quality, personalized and family-oriented comprehensive health care services to Northeast Ohio residents at a reasonable cost, with professional, dedicated employees, while employing the most current health care practices that are responsive to community needs for prevention and treatment of disease.

Ms. Butler stated that her first statement with working with children is “if you want to find happiness, find gratitude!” By learning gratitude, this helps the children appreciate the little things in life and lead them away from negativity and stress. She shared that a lot of the children they work with have a lot of negativity and stress and are told that their “mind is like a parachute; it works best when it’s open”. Ms. Butler reported that their education piece is broken down into three cohorts, Cohort A: Ages 5-9, Cohort B: Ages 10-13 and Cohort C: Ages 14-17 and include the following:

Cohort A:

- Feelings and their purpose

- Emotions can be hard to manage
- Self-esteem
- Feeling overwhelmed
- Loving kindness
- Connecting the mind and body

Cohort B:

- Self-awareness
- Anger management
- Feeling overwhelmed
- ANTS (automatic negative thoughts)
- Gratitude
- Connecting the mind and body

Cohort C:

- Emotional regulation
- Self esteem
- Interpersonal effectiveness and self-respect
- Feeling overwhelmed
- Mindfulness
- Gratitude

Ms. Butler shared that in Cohort B, youth make glitter jars/calming jars; and highlighted that glitter represents thoughts, and when they have big emotions, they need to shake the jar and watch it settle to refocus their thoughts and refresh their mind.

Mr. Dickerson shared that the B.E.S.T. Me program ensures that all activities are age-appropriate and safe. It is also important for them to encourage participants to have fun and explore different activities to find what they enjoy most. Additionally, they rotate between activities to include a combination of aerobic, strength, flexibility, and coordination exercises that are beneficial for overall physical development; and is accomplished through fitness training.

The benefits of fitness include the following:

- Physical health: Regular physical activity in children fosters strong bones, muscles, cardiovascular health, and overall physical fitness, reducing the risk of obesity, type 2 diabetes, and chronic diseases.
- Growth and development: Exercise promotes healthy growth and development in children by enhancing coordination, balance, and motor skills, crucial for activities like running, jumping and playing sports.
- Mental health: Physical activity boost children's mental health by reducing stress and anxiety and improving mood and psychological well-being by releasing endorphins, which promote happiness and reduce feelings of pain.
- Cognitive development: Research suggests that regular physical activity can improve cognitive function and academic performance in children. Exercise increases blood flow to the brain, which can enhance memory, concentration, and learning abilities.
- Social skills: Participating in sports and other physical activities provides children with opportunities to develop important social skills. They learn how to work as part of a team, communicate effectively, resolve conflicts, and develop leadership skills.
- Healthy habits: Encouraging children to be physically active from a young age helps establish lifelong habits of exercise and physical fitness. Children who engage in regular physical activity are more likely to continue being active as adults, reducing their risk of chronic diseases and promoting overall health and well-being throughout their lives.
- Quality sleep: Regular exercise can improve the quality of children's sleep. Physical activity helps regulate sleep patterns, promotes deeper sleep, and reduces the risk of sleep disorders.

Mr. Dickerson stated that staff need to get creative with participants through outdoor games and indoor gym activities, which include:

- Outdoor games:

- Tag
- Zig Zag Freeze Tag
- Obstacle Course
- Four Corners
- Jump rope
- Football
- Soccer
- Gym activities:
  - Coach Sam Says
  - Physical exercise (Jumping Jacks, push Ups)
  - Creative movement activities (Hip Hop dance)
  - Tricycle Basketball
  - Hula Hoop
  - Basketball
  - Yoga
  - Relay Races

Ms. Butler shared the pre and post screens as follows:

- PHQ-2: Screen for Depression
- Body Confidence Rating Scale
- S2B1: Use of Alcohol, Tobacco and Other Drugs
- ACE-Q: Adverse Childhood Experiences (ACEs)

Ms. Butler reported on statistics relative that the PHQ-2 Screen for Depression. She shared that in 2023, they serviced 176 youth. Ten reported depression during the pre-screen. 100% reported improvement by the post-screen completion. 80% of the youth served reported no issues with body confidence (140). 20% (33) that reported issues, (4 or lower), reported improvement by the post-screen, (6 or higher). The variety of fitness routines assisted with this improvement as many youth never tried physical fitness because they did not want to be teased and did not understand that physical fitness was not just athletic activities.

ACEs have been associated with lower school attendance/higher absenteeism, poorer academic skills, learning disorders and lower school achievement. Children's behavior and mental health can be negatively affected by experiences of adversity. Examples include increases in anti-social and violent behavior, internalizing and externalizing behavior issues, and poorer childhood mental health amongst those who have experienced adversity. Those with an ACEs score of four or more were 33 times more likely to have learning or behavior disorders and miss more than 20 days of school, than those with no ACEs.

Ms. Butler shared the ACE-Q findings in B.E.S.T. Me communities. Of the 176 youth that were served in 2023, and the 66 youth 2024, ALL had an ACEs score of at least six:

- Parents or guardians were separated or divorced
- Heard or saw violence in the neighborhood
- More than once, went without food, clothing or a place to live or had no one to protect them
- Child lived with someone that had been to jail
- Child saw or heard household members hurt or threaten each other
- Child lived with someone who had a problem with drinking or using drugs

Other facts included:

- 12 of the 66 students that they have worked with in 2024 are homeless.
- All 66 have heard or witnessed serious violence in the neighborhood (shooting, car thefts, police chases).
- 51 of the 66 have been suspended in 2024.
- 51 of the 66 have been in fights with other students and teachers in some cases, this year.
- Of the 51 students that began working with B.E.S.T. Me in February 2024, only six have been suspended or gotten into any substantial trouble since first meeting.

Initially, they worked with various community partners, i.e., City of Cleveland recreation centers, daycares, summer camps and Cleveland Metropolitan School District (CMSD) schools; and found that the schools worked better. Ms. Butler shared that the pros included the following:

- Children of all ages use the recreation center.
- Children are present daily at the recreation centers.
- Daycares and summer camps have consistent attendance.
- Schools are able to assist with the identification of students that would benefit from B.E.S.T Me.
- Schools are able to assist with the permission slips and screen completion.

The cons included the following:

- Attendance was not consistent in recreation centers.
- Children attended the recreation centers after school and were not interested in another school-like program.
- Permission slips and screens were not returned consistently.

In April 2023, B.E.S.T. Me 2.0 began a partnership with a Cleveland Public School, Franklin D. Roosevelt (FDR) Academy, in the Glenville Neighborhood. The target audience included students with minor behavior problems and attendance issues, ages 5-13. They serviced over 100 students while at FDR. The curriculum was tailored to accommodate the school community. All the children had experienced hearing gunshots; knowing someone in jail or that had been to jail; and knew someone that used drugs. Shockingly, one witnessed suicide of a sibling; another had a sibling that committed murder and several witnessed parents being arrested.

Overall, the youth enjoyed the program and the activities. Many of the youth were comfortable enough to share experiences and apply new learned behavior in order to regulate their emotions, with less fighting. The majority of the youth improved after working with B.E.S.T Me. (90%) Several never wanted to end the program and participated regularly. B.E.S.T. Me staff worked with several families during some of the more stressful situations. The youth would seek one of the B.E.S.T. Me facilitators when they were unable to handle a situation and wanted to learn another approach. They also provided students with coats, hats, mittens and socks, school supplies and personal care supplies.

Presently, they have added another CMSD school to their program, Paul L. Dunbar in Ohio City; and are spending one month per location. The target audience is class disrupters, ages 5-13. Ms. Butler and Mr. Dickerson responded to questions from the Board Directors. Ms. Patricia James-Stewart expressed gratitude to the presenters for their dedication and commended them for their hard work. Ms. Kern-Pilch praised their efforts in establishing trust with the youth and fostering relationships with their parents. Ms. Sadigoh C. Gallaway highlighted their distinctive approach with the youth and emphasized their proactive approach in addressing concerns before they transition into adulthood, which was supported by the Board Directors. Additionally, Ms. Kern-Pilch conveyed appreciation for Ms. Butler and Mr. Dickerson's presentation, and lauded the commitment of the B.E.S.T. Me staff to the program. (The PowerPoint presentation is attached to the original minutes stored in the Executive Unit.)

## **5. FINANCE REPORTS**

Ms. Felicia Harrison, Chief Executive Officer, stated that the Administrative Budget approved for Calendar Year (CY) 2024 is \$8,388,412. For February Actual Year to Date (YTD) 2024, administrative expenses totaled \$1,162,908.17, approximately 14% of the total Administrative Budget. She pointed out that the expenditures listed in the Board Voucher Report were routine expenses.

The Funding Source Budget to Actual YTD, February 2024, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$72,706,483; and through the end of February 2024, the Board has received \$8,807,839.10. Ms. Harrison reported that through the end of February 2024, 12% of the budget has been received.

The Revenues By Source By Month report reflect that in February 2024, the Board received revenues of \$2,152,986.94.

The ADAMHS Board Budget vs. Actual Expenses 2024 YTD reflect that February YTD Actuals is \$14,129,065.82, that is roughly 16% of the Board's anticipated expenditures for the calendar year.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in February 2024 is \$6,809,410.22; bringing the total expenditures through the end of February 2024 to \$14,129,065.82.

The Revenues and Expenditures Grants YTD, February 2024 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant and State Opioid Response (SOR) Grant. The total revenue for grants YTD is \$624,757.37; and total expenditures for grants YTD is \$923,084.38. The variance observed is a result of timing discrepancies. Expenses incurred in February and posted in the same month are not requested for reimbursement until a later period.

The Diversion Center Revenues and Expenditures YTD February 2024 YTD reflects a total of \$19,394.97.

The Cash Flow Report February 2024 shows the 2022 Actual, 2023 Actual and YTD thru February 2024. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through February 2024 is \$34,052,120.83.

**Motion to recommend approval of the Board Voucher and Expenditure Reports for February 2024 to the full Board.**

MOTION: S. Galloway / SECOND: S. Killpack / AYES: J. Dixon, R. Fowler, S. Galloway, P. James-Stewart, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**6. CONTRACTS**

ADAMHS Board staff highlighted agenda process sheets for agreements listed below, answered questions and provided clarification for Board Directors.

- a) Ohio Department of Mental Health and Addiction Services (OhioMHAS): Landlord Incentive Funding
  - Emerald Development and Economic Network (EDEN), Inc. - \$37,000

Ms. Allison Schaefer, Director of Adult Behavioral Health Programs, reported that in SFY2024, OhioMHAS is making \$1 million available to Boards statewide for this landlord incentive program. Funds may only be expended with landlords who are not currently working with behavioral health agencies to serve clients. Unexpended funds may be carried over to SFY2025.

Funds will be used to increase the number of landlords willing to rent to individuals with a criminal record, those who are being discharged from a hospital, or those who experience mental illness and/or substance use disorders. Participating boards will receive a lump sum allocation to provide upfront payments to eligible landlords. The maximum payment would be \$2,000 per new individual placement. The Board will contract with EDEN to identify landlords and clients and complete all programmatic reporting.

Funding will provide up to \$2,000 per client to landlords new to EDEN to: hold a unit until tenant is available (30-60 days maximum); additional security deposits; pet deposits; Housing Quality Standards (HQS) inspections, small repairs in rental units to comply with U.S. Department of Housing and Urban Development quality standards; rent reporting services to improve tenant credit scores; and additional insurance coverage for landlords. Board staff is recommending that the Board Directors accept funding from OhioMHAS and approve a contract with EDEN for \$37,000 for the term of April 1, 2024 through June 30, 2024. Ms. Emma Petrie Barcelona, Chief Operating Officer, and Mr. Khaz Ra'el, Director of Housing Location, Quality and Stabilization, were present to respond to questions from the Board Directors.

- b) OhioMHAS: Recovery Housing Funding – \$517,300
  - Cleveland Treatment Center (CTC) - \$267,300
  - Stella Maris - \$250,000

Ms. Schaefer reported that the Ohio Department of Development partnered with OhioMHAS to offer rental subsidies for individuals in recovery from substance use disorders residing in Ohio Recovery Housing (ORH) certified recovery homes. OhioMHAS is partnering with ADAMH Boards to oversee the implementation of the rental assistance program.

Funding originates from the U.S. Department of Housing and Urban Development, Recovery Housing Program. Funding is expected to be carried over to SFY2025.

The Recovery Housing Network, (administered by CTC and Stella Maris) is a program of the ADAMHS Board to fund individuals in need of safe, sober housing through referral to a select network of ORH certified sober housing providers in Cuyahoga County. Funds are available for time-limited housing subsidies, not to exceed two years, to low-income individuals who reside in recovery housing residences that meet level I, II, or III in accordance with National Alliance for Recovery Residences (NARR) standards. Funds will be allocated to CTC and Stella Maris to increase the length of stay in certified recovery residences, from 90 days to 180 days for residents in need of additional time in this service. Board staff is recommending that the Board Directors accept \$517,300 from OhioMHAS and approve contracts with CTC for \$267,300 and Stella Maris for \$250,000 for the term of April 1, 2024 through June 30, 2024. Ms. Carol Martin, Director of Finance, and Ms. Christine Robinson, Chief Operating Officer, were present from Stella Maris; and Mr. Joel Nacion, Finance Director, was present from CTC to respond to questions from the Board Directors. Ms. Galloway praised all involved for their compliance with the NARR standards.

**Motion to recommend approval of Contracts (as listed above) to the full Board.** MOTION: S. Galloway / SECOND: H. Snider / AYES: J. Dixon, R. Fowler, S. Galloway, P. James-Stewart, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## **7. CONTRACT AMENDMENTS**

- a) Amendment to Resolution No. 22-10-03, U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA) Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP), Enhanced Data for Improved Substance Use Surveillance, Prevention, and Recovery on Reentry in Cuyahoga – \$1,568,760 (No new funding but reallocating \$97,500 from the ADAMHS Board to Erin Scott)
- Case Western Reserve University (CWRU) - \$735,000
  - Thrive Behavioral Health Center, Inc. - \$451,599
  - Cuyahoga County Board of Health - \$108,450
  - Erin Mahon Scott - not to exceed \$97,500

Ms. Harrison reported that Cuyahoga County has one of the highest overdose death rates in the country (per 100,000) with 675 overdose deaths in 2021. COSSAP provides resources to respond to illicit substance use and misuse; reduce overdose deaths; promote public safety; and support access to prevention, harm-reduction, treatment, and recovery services in the community and justice system. In 2018, the Board received funding from BJA for the Northern District of Ohio Opioid Data Sharing Action Plan, a Comprehensive Opioid Abuse Site-Based Program (COAP), in partnership with CWRU and this grant funding will expand on COAP.

Instead of providing project management in house, the Board will contract with Ms. Erin Mahon Scott for the term of April 1, 2024 through September 30, 2025 to serve as the Project Manager of the COSSAP grant for \$50 per hour, up to 25 hours per week, in an amount not to exceed \$97,500. Ms. Scott is a part-time instructor with Cleveland State University and holds a master's degree in Applied Social Research. The Board was awarded a three-year grant totaling \$1,568,760 from the U.S. DOJ, BJA, as a part of its COSSAP. The Board is using this grant funding in partnership with the Begun Center at CWRU, Thrive Behavioral Health Center, and the Cuyahoga County Board of Health (CCBH) to:

- o Expand comprehensive, regional information gathering, analysis, and dissemination to promote the use of real-time data collection for both comprehensive planning and response to overdose incidents and emerging drug trends through the Cuyahoga County Multijurisdictional (CCMJ) Overdose Surveillance Program and the United States Attorney's Office-Northern District of Ohio (USAO-NDOH) Data Subcommittee.
  - Expand the membership roster of the Data Subcommittee to include more culturally specific, faith-based, and citizen action organizations.
    - Pilot and evaluate a peer recovery support (PRS) program for criminal-justice involved non-Hispanic Black and Hispanic persons.



Board staff is recommending that the Board Directors amend Resolution No. 22-10-03 to reallocate \$97,500 from the Board to Ms. Erin Mahon Scott and enter into a contract with Ms. Scott in the amount not to exceed \$97,500 for the term of April 1, 2024 through September 30, 2025.

- b) Amendment to Resolution No. 23-04-02, Chief Clinical Officer Consultant  
- Leslie M. Koblentz, M.D., J.D., M.S. - \$154.35 per hour, not to exceed \$172,872 (\$12,438 new funding)

The Chief Clinical Officer function is required under the Ohio Revised Code (ORC) for the mental health component of the funds rendered to the Board by OhioMHAS. The Board transformed the position of Chief Clinical Officer from a staff position to an independent contractor position in January 2009. Dr. Koblentz is a psychiatrist with extensive experience in clinical and administrative areas. She brings a unique perspective to the Board, being both a physician and a lawyer. With over 24 years of experience, Dr. Koblentz has dedicated her career to the public mental health system and has collaborated with various systems to ensure that people living with mental illness and substance use disorders receive the best treatment and recovery supports available. Dr. Koblentz has been the Chief Clinical Officer Consultant since May 1, 2019.

Amendment to Resolution No. 23-04-02 is amending the contract with Dr. Leslie M. Koblentz to extend the term of the contract by one month through May 31, 2024 and adding new funding in the amount of \$12,438 for a total not to exceed \$172,872. Dr. Koblentz serves as the Chief Clinical Officer Consultant for the Board for up to twenty hours per week and represents the ADAMHS Board on administrative clinical issues, clinical services and inpatient care services. Board staff is recommending that the Board Directors amend Resolution No. 23-04-02 to extend the term of the contract with Dr. Koblentz by one month through May 31, 2024 and add funding in the amount of \$12,438 for a total not to exceed \$172,872. Dr. Koblentz was present to respond to questions from the Board Directors.

**Motion to recommend approval of Contract Amendments (as listed above) to the full Board.** MOTION: P. James-Stewart / SECOND: S. Galloway / AYES: J. Dixon, R. Fowler, S. Galloway, P. James-Stewart, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

#### **8. IDENTIFY CONSENT AGENDA**

Ms. Kern-Pilch recommended including the February Board Voucher and Expenditure Reports (Finance Reports), Contracts and Contract Amendments be included in the Consent Agenda for recommendation to the full Board.

#### **9. BEHAVIORAL HEALTH CRISIS CENTER UPDATE**

Mr. Woo Jun, Chief Operating Officer, provided an update on the capital status of the Behavioral Health Crisis Center, slated for The MetroHealth System's main campus on West 25th Street in Cleveland, Ohio. He mentioned ongoing discussions between Board staff and The MetroHealth System, emphasizing the importance of aligning the program with the new location adjacent to the main campus. Mr. Jun highlighted the diligent efforts via Zoom and telephone calls to ensure progress, mentioning The MetroHealth System's engagement of an architect and a design plan meeting held on Thursday, March 28, 2024. He also indicated the necessity of securing a contractor for construction by the end of August 2024, with plans to initially open the Psychiatric Emergency Department (PED) in Cleveland Heights.

Ms. Maggie Tolbert, Assistant Chief Clinical Officer, delivered a report on the services offered at the PED. She outlined that intake and crisis stabilization services will be housed there, all of which will be fully certified by OhioMHAS. Ms. Tolbert indicated that discussions have taken place with OhioMHAS representatives, who are fully informed about this process and endorse it. Mr. Jun and Ms. Tolbert responded to questions from the Board Directors. Ms. Tolbert conveyed that the PED in Cleveland Heights will continue to operate; however, the Board will discontinue funding for this location upon the opening of the Behavioral Health Crisis Center on West 25th Street in Cleveland, Ohio.

#### **10. NEW BUSINESS**

No new business was received.

#### **11. FOLLOW-UP**

No follow-up was received.

**12. PUBLIC COMMENT PERIOD**

No public comment was received.

**13. UPCOMING APRIL AND MAY BOARD MEETINGS:**

- General Meeting: April 17, 2024 at Northern Ohio Recovery Association (NORA), 1400 E 55<sup>th</sup> Street, Cleveland, Ohio 44103
- Community Relations & Advocacy Committee Meeting: May 1, 2024
- Annual Meeting Brunch, Awards Ceremony and Client Art Show: May 13, 2024
- Nominating Committee Meeting: May 15, 2024
- Finance & Oversight Committee Meeting: May 15, 2024
- General Meeting: May 22, 2024

***There being no further business, the meeting adjourned at 4:55 p.m.***

***Submitted by: Linda Lamp, Executive Assistant***

***Approved by: Katie Kern-Pilch, MA, ATR-BC, LPC-S, Finance & Oversight Committee Vice Chair***

DRAFT

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Administrative Budget YTD**  
**March 2024 YTD**

	2024 Budget	March Actual YTD	Remaining Balance	% of Budget
<b>ADMINISTRATIVE EXPENSES</b>				
<b>SALARIES</b>				
SALARIES - REGULAR	\$ 1,920,353.00	\$ 425,719.51	\$ 1,494,633.49	22%
SALARIES - PART-TIME	\$ 20,000.00	\$ -	\$ 20,000.00	0%
SALARIES - UNION	\$ 2,247,410.00	\$ 593,884.31	\$ 1,653,525.69	26%
<b>Total SALARIES</b>	<b>\$ 4,187,763.00</b>	<b>\$ 1,019,603.82</b>	<b>\$ 3,168,159.18</b>	<b>24%</b>
<b>FRINGE BENEFITS</b>				
MEDICARE	\$ 60,723.00	\$ 14,354.09	\$ 46,368.91	24%
RETIRE-OPERS - REGULAR	\$ 592,526.00	\$ 137,136.88	\$ 455,389.12	23%
HOSPITALIZATION	\$ 882,000.00	\$ 221,076.16	\$ 660,923.84	25%
LIFE INSURANCE	\$ 400.00	\$ 79.82	\$ 320.18	20%
HEALTH BENEFIT ALLOWANCE	\$ 1,300.00	\$ 301.00	\$ 999.00	23%
SPECIAL FRINGE	\$ 13,000.00	\$ 1,500.00	\$ 11,500.00	12%
<b>Total FRINGE BENEFITS</b>	<b>\$ 1,549,949.00</b>	<b>\$ 374,447.95</b>	<b>\$ 1,175,501.05</b>	<b>24%</b>
<b>COMMODITIES</b>				
OFFICE SUPPLIES	\$ 17,500.00	\$ 130.59	\$ 17,369.41	1%
COPIER SUPPLIES	\$ 20,000.00	\$ 1,101.75	\$ 18,898.25	6%
FOOD SUPPLIES	\$ 12,500.00	\$ 421.36	\$ 12,078.64	3%
HOUSEKEEPING SUPPLIES	\$ 5,000.00	\$ -	\$ 5,000.00	0%
COMPUTER SUPPLIES	\$ 20,000.00	\$ -	\$ 20,000.00	0%
ELECTRICITY	\$ 72,500.00	\$ 19,408.17	\$ 53,091.83	27%
<b>Total COMMODITIES</b>	<b>\$ 147,500.00</b>	<b>\$ 21,061.87</b>	<b>\$ 126,438.13</b>	<b>14%</b>
<b>CONTRACTS &amp; PROFESSIONAL</b>				
LS/RENT - BUILDING	\$ 495,000.00	\$ 140,105.68	\$ 354,894.32	28%
TUITION REIMBURSEMENT	\$ 7,000.00	\$ 1,083.50	\$ 5,916.50	15%
CONSULTANT SERVICES	\$ 350,000.00	\$ 78,942.20	\$ 271,057.80	23%
ASGN COUN - PSYCHOLOGICAL	\$ 130,000.00	\$ 59,200.00	\$ 70,800.00	46%
RSK MGMT - LIABILITY	\$ 120,000.00	\$ -	\$ 120,000.00	0%
CONTRACTUAL SERVICES	\$ 419,000.00	\$ 43,190.49	\$ 375,809.51	10%
MAINTENANCE/REPAIR SERVICES	\$ 39,700.00	\$ 792.92	\$ 38,907.08	2%
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ 1,560,700.00</b>	<b>\$ 323,314.79</b>	<b>\$ 1,237,385.21</b>	<b>21%</b>
<b>EQUIPMENT EXPENSE</b>				
NON-CAP EQ - IT SOFTWARE	\$ 125,000.00	\$ 15,251.96	\$ 109,748.04	12%
LEASE/RENTAL FEES	\$ 15,000.00	\$ 2,791.93	\$ 12,208.07	19%
LS/RENT - EQUIPMENT	\$ 20,000.00	\$ 3,519.90	\$ 16,480.10	18%
EQUIPMENT PURCHASE	\$ 35,000.00	\$ 8,244.72	\$ 26,755.28	24%
EQUIP PURCH - IT	\$ 45,000.00	\$ 19,495.09	\$ 25,504.91	43%
<b>Total EQUIPMENT EXPENSE</b>	<b>\$ 240,000.00</b>	<b>\$ 49,303.60</b>	<b>\$ 190,696.40</b>	<b>21%</b>
<b>OTHER OPERATING</b>				
TRAINING/CONFERENCES	\$ 10,000.00	\$ -	\$ 10,000.00	0%
MEMBERSHIPS/LICENSES	\$ 45,000.00	\$ 436.00	\$ 44,564.00	1%
MILEAGE/PARKING	\$ 30,000.00	\$ 1,980.27	\$ 28,019.73	7%
PUBLICATIONS/SUBSCRIPTIONS	\$ 6,000.00	\$ -	\$ 6,000.00	0%
ADVERTISING	\$ 20,000.00	\$ 5,000.00	\$ 15,000.00	25%
DEPARTMENTAL PARKING	\$ 3,000.00	\$ -	\$ 3,000.00	0%
POSTAGE/MAIL SERVICES	\$ 14,000.00	\$ 29.00	\$ 13,971.00	0%
NON-COUNTY PRINTING	\$ 5,000.00	\$ 115.00	\$ 4,885.00	2%
INDIRECT COSTS	\$ 345,000.00	\$ -	\$ 345,000.00	0%
PARKING CHARGEBACK	\$ 5,000.00	\$ 1,260.00	\$ 3,740.00	25%
NON-CONTRACTUAL SERVICES	\$ 2,500.00	\$ 1,600.00	\$ 900.00	64%
TELEPHONE	\$ 36,000.00	\$ 8,666.60	\$ 27,333.40	24%
TELE - MOBILITY	\$ 14,000.00	\$ 5,244.09	\$ 8,755.91	37%
DATA COMMUNICATIONS	\$ 10,000.00	\$ 3,606.85	\$ 6,393.15	36%
FISCAL USE ONLY MISC EXPENSE	\$ 157,000.00	\$ 20,951.47	\$ 136,048.53	13%
<b>Total OTHER OPERATING</b>	<b>\$ 702,500.00</b>	<b>\$ 48,889.28</b>	<b>\$ 653,610.72</b>	<b>7%</b>
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>\$ 8,388,412.00</b>	<b>\$ 1,836,621.31</b>	<b>\$ 6,551,790.69</b>	<b>22%</b>

**BOARD VOUCHER REPORT**  
**3/1/2024 THROUGH 3/31/2024**

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
COPIER SUPPLIES	VERITIVE OPERATING COMPANY	\$ 938.09
FOOD/BEVERAGE SUPPLIES	QUENCH USA INC	\$ 120.30
ELECTRICITY	UNITED TWENTY FIFTH BLDG	\$ 4,499.45
<b>Commodities</b>		<b>\$ 5,557.84</b>
LS/RENT - BUILDING	UNITED TWENTY FIFTH BLDG	\$ 35,026.42
TUITION REIMBURSEMENT	CARMEN GANDARILLA	\$ 83.50
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 1,700.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 3,400.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 3,400.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	HAYNES KESSLER MYERS	\$ 3,750.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,000.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 1,000.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 1,000.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,600.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 2,800.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,800.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 600.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 400.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 958.02
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 300.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 4,953.55
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 166.73
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 350.00
CONTRACTUAL SERVICES	MOOD MEDIA	\$ 75.23
MAINTENANCE/REPAIR SERVICES	UNIFIRST CORPORATION	\$ 198.23
<b>Contracts &amp; Professional Services</b>		<b>\$ 82,996.68</b>
NON-CAP EQ - IT SOFTWARE	N-ABLE TECHNOLOGIES LLC	\$ 668.46
NON-CAP EQ - IT SOFTWARE	CUSTOM COMPUTER SPECIALISTS	\$ 4,669.08
LS/RENT - EQUIPMENT	DE LAGE LADEN FINANCIAL	\$ 1,173.30
LEASE/RENTAL FEES	PITNEY BOWES GLOBAL FINANCIAL	\$ 1,354.47
EQUIPMENT PURCHASE	DEX IMAGING LLC	\$ 1,498.29
EQUIP PURCH - IT	DC GROUP INC	\$ 6,651.38
<b>Equipment Purchase</b>		<b>\$ 16,014.98</b>

**BOARD VOUCHER REPORT**  
**3/1/2024 THROUGH 3/31/2024**

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
MILEAGE/PARKING	MICHAELE A SMITH	\$ 49.25
MILEAGE/PARKING	CARMEN GANDARILLA	\$ 49.01
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 33.17
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 34.57
MILEAGE/PARKING	IAN JAMESON	\$ 2.81
MILEAGE/PARKING	JOHN F COLEMAN	\$ 296.21
MILEAGE/PARKING	MARK ONUSKO	\$ 247.90
ADVERTISING	LAMAR ADVERTISING	\$ 5,000.00
NON-CONTRACTUAL SERVICES	TONJA MYLES	\$ 1,250.00
TELEPHONE	DAVISSA TELEPHONE SYSTEM	\$ 2,799.97
TELE - MOBILITY	VERIZON WIRELESS SERVICE	\$ 1,096.64
WIRELESS/INTERNET SERVICES	AGILE NETWORK BUILDER	\$ 586.00
WIRELESS/INTERNET SERVICES	CHARTER COMMUNICATION	\$ 123.94
FISCAL USE ONLY MISC EXPENSE	FIFTH THIRD BANK NEO	\$ 3,218.20
	<b>Other Operating</b>	<b>\$ 14,787.67</b>
	<b>March Voucher Total</b>	<b>\$ 119,357.17</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Funding Source Budget to Actual YTD**  
**March 2024 YTD**

	2024 Budget		March Actual YTD		Remaining Balance	% of Budget
ADAMHS ADMINISTRATION	\$ -	\$	396,560.45	\$	(396,560.45)	
AOD Continuum of Care	586,004.00	\$	146,501.00	\$	439,503.00	25%
AOD Per Capita Prevention	119,995.00	\$	-	\$	119,995.00	0%
AOD Recovery Housing	50,900.00	\$	25,450.00	\$	25,450.00	50%
ATP	600,000.00	\$	150,000.00	\$	450,000.00	25%
Casino Gambling Prevention	207,607.00	\$	-	\$	207,607.00	0%
Casino Gambling Treatment	207,608.00	\$	122,553.75	\$	85,054.25	59%
Community Investments	1,753,965.00	\$	368,300.25	\$	1,385,664.75	21%
Community Investments - ADAMHS Boards	50,000.00	\$	-	\$	50,000.00	0%
Community Investments -Continuum of Care	34,765.00	\$	-	\$	34,765.00	0%
Community Transition Program	750,000.00	\$	150,000.00	\$	600,000.00	20%
Competency Restoration	83,000.00	\$	20,750.00	\$	62,250.00	25%
Corrections Planning Board	1,500,000.00	\$	447,993.20	\$	1,052,006.80	30%
County Subsidy	41,000,000.00	\$	10,249,999.98	\$	30,750,000.02	25%
Criminal Justice Forensic Center & Monitoring	659,652.00	\$	165,120.00	\$	494,532.00	25%
Crisis Funds	512,641.00	\$	-	\$	512,641.00	0%
Early Childhood (Invest in Children)	700,000.00	\$	45,680.00	\$	654,320.00	7%
Early Childhood Mental Health Counseling	441,906.00	\$	-	\$	441,906.00	0%
Mental Health Block Grant	847,314.00	\$	209,953.50	\$	637,360.50	25%
Miscellaneous	1,000,000.00	\$	72,755.02	\$	927,244.98	7%
Multi-System Adult (MSA) Program	1,045,000.00	\$	-	\$	1,045,000.00	0%
Northeast Ohio Collaborative Funding	1,250,000.00	\$	929,900.66	\$	320,099.34	74%
ODRC (ACT)	275,000.00	\$	-	\$	275,000.00	0%
Overdose to Action Grant (Board of Health)	-	\$	-	\$	-	
PATH	339,874.00	\$	66,372.85	\$	273,501.15	20%
SAMHSA Emergency COVID-19	-	\$	-	\$	-	
SAPT Direct Grants - Gambling (Recovery Res.)	75,000.00	\$	-	\$	75,000.00	0%
SAPT Direct Grants - TASC (Court of Common Pleas.)	137,910.00	\$	92,504.00	\$	45,406.00	67%
SAPT Direct Grants - Therapeutic Comm (CATS)	98,551.00	\$	24,637.75	\$	73,913.25	25%
SAPT Pass Through	2,071,868.00	\$	439,006.00	\$	1,632,862.00	21%
SAPT Prevention	1,382,871.00	\$	345,717.75	\$	1,037,153.25	25%
SAPT System of Care/DYS Aftercare	215,796.00	\$	56,337.05	\$	159,458.95	26%
SAPT Treatment	3,509,071.00	\$	877,267.75	\$	2,631,803.25	25%
Specialized Docket Support-Drug Courts	535,000.00	\$	45,000.00	\$	490,000.00	8%
System of Care State Funds	405,524.00	\$	101,381.00	\$	304,143.00	25%
Title XX	804,265.00	\$	364,408.00	\$	439,857.00	45%
<b>Total ADAMHS ADMINISTRATION</b>	<b>\$ 63,251,087.00</b>	<b>\$</b>	<b>15,914,149.96</b>	<b>\$</b>	<b>47,336,937.04</b>	<b>25%</b>
<b>ADAMHS DOJ GRANTS</b>						
CIP Grant	-	\$	50,392.45	\$	(50,392.45)	
COSSAP Grant	-	\$	-	\$	-	
COSSAP-ENHANCED DATA Grant	520,091.00	\$	6,590.23	\$	513,500.77	1%
<b>Total ADAMHS DOJ GRANTS</b>	<b>\$ 520,091.00</b>	<b>\$</b>	<b>56,982.68</b>	<b>\$</b>	<b>463,108.32</b>	<b>11%</b>
<b>DIVERSION CENTER</b>	<b>\$ 5,775,268.00</b>	<b>\$</b>	<b>114,112.92</b>	<b>\$</b>	<b>5,661,155.08</b>	<b>2%</b>
<b>OOD GRANT</b>	<b>\$ 451,037.00</b>	<b>\$</b>	<b>152,638.12</b>	<b>\$</b>	<b>298,398.88</b>	<b>34%</b>
<b>SOR GRANT</b>	<b>\$ 2,709,000.00</b>	<b>\$</b>	<b>613,878.72</b>	<b>\$</b>	<b>2,095,121.28</b>	<b>23%</b>
<b>TOTAL</b>	<b>\$ 72,706,483.00</b>	<b>\$</b>	<b>16,851,762.40</b>	<b>\$</b>	<b>55,854,720.60</b>	<b>23%</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Revenues By Source By Month**  
 January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
<b>ADAMHS ADMINISTRATION</b>	\$ 193,657.00	\$ 37,942.45	\$ 164,961.00	\$ -	\$ -	\$ -	\$ 396,560.45
AOD Continuum of Care	\$ 146,501.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146,501.00
AOD Recovery Housing	\$ -	\$ 25,450.00	\$ -	\$ -	\$ -	\$ -	\$ 25,450.00
ATP	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Casino Gambling Treatment	\$ 103,803.75	\$ 18,750.00	\$ -	\$ -	\$ -	\$ -	\$ 122,553.75
Community Investments	\$ 368,300.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 368,300.25
Community Transition Program	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Competency Restoration	\$ 20,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,750.00
Corrections Planning Board	\$ 20,516.52	\$ 243,059.77	\$ 184,416.91	\$ -	\$ -	\$ -	\$ 447,993.20
County Subsidy	\$ 3,416,666.66	\$ -	\$ 6,833,333.32	\$ -	\$ -	\$ -	\$ 10,249,999.98
Criminal Justice Forensic Center & Monitoring	\$ 165,120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,120.00
Early Childhood (Invest in Children)	\$ -	\$ 45,680.00	\$ -	\$ -	\$ -	\$ -	\$ 45,680.00
Mental Health Block Grant	\$ 209,953.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,953.50
Miscellaneous	\$ 43,471.38	\$ 7,690.43	\$ 21,593.21	\$ -	\$ -	\$ -	\$ 72,755.02
Northeast Ohio Collaborative Funding	\$ -	\$ 856,320.50	\$ 73,580.16	\$ -	\$ -	\$ -	\$ 929,900.66
PATH	\$ -	\$ 66,372.85	\$ -	\$ -	\$ -	\$ -	\$ 66,372.85
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ -	\$ 34,478.50	\$ 58,025.50	\$ -	\$ -	\$ -	\$ 92,504.00
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ 24,637.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,637.75
SAPT Pass Through	\$ 189,538.25	\$ 249,467.75	\$ -	\$ -	\$ -	\$ -	\$ 439,006.00
SAPT Prevention	\$ 345,717.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345,717.75
SAPT System of Care/DYS Aftercare	\$ 25,586.92	\$ -	\$ 30,750.13	\$ -	\$ -	\$ -	\$ 56,337.05
SAPT Treatment	\$ 877,267.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 877,267.75
Specialized Docket Support-Drug Courts	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
System of Care State Funds	\$ 101,381.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,381.00
Title XX	\$ -	\$ -	\$ 364,408.00	\$ -	\$ -	\$ -	\$ 364,408.00
<b>Total ADAMHS ADMINISTRATION</b>	<b>\$ 6,597,869.48</b>	<b>\$ 1,585,212.25</b>	<b>\$ 7,731,068.23</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,914,149.96</b>
<b>ADAMHS DOJ GRANTS</b>							
CIP Grant	\$ 50,392.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,392.45
COSSAP-ENHANCED DATA Grant	\$ 6,590.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,590.23
<b>Total ADAMHS DOJ GRANTS</b>	<b>\$ 56,982.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,982.68</b>
<b>DIVERSION CENTER</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 114,112.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 114,112.92</b>
<b>OOD GRANT</b>	<b>\$ -</b>	<b>\$ 81,266.35</b>	<b>\$ 71,371.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 152,638.12</b>
<b>SOR GRANT</b>	<b>\$ -</b>	<b>\$ 486,508.34</b>	<b>\$ 127,370.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 613,878.72</b>
<b>TOTAL</b>	<b>\$ 6,654,852.16</b>	<b>\$ 2,152,986.94</b>	<b>\$ 8,043,923.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,851,762.40</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Budget vs. Actuals 2024 YTD**  
**March 2024 YTD**

	2024 Budget	March YTD Actuals	Remaining Balance	% of Budget
CIP GRANT	\$ -	\$ 74,824.77	\$ (74,824.77)	
COSSAP GRANT	\$ -	\$ 64,152.21	\$ (64,152.21)	
ENHANCED DATA GRANT	\$ 520,091.00	\$ 85,640.00	\$ 434,451.00	16%
DIVERSION CENTER	\$ 5,775,268.00	\$ 121,324.88	\$ 5,653,943.12	2%
OOD - CASE SVCS CONTRACT	\$ 451,037.00	\$ 186,494.20	\$ 264,542.80	41%
SOR GRANT	\$ 2,709,000.00	\$ 784,028.02	\$ 1,924,971.98	29%
ADMINISTRATIVE EXPENSES	\$ 8,388,412.00	\$ 1,836,621.31	\$ 6,551,790.69	22%
ADULT & FAMILY CARE SERVICES	\$ 562,241.00	\$ 96,283.11	\$ 465,957.89	17%
COORDINATION/EVALUATION SERVICES	\$ 1,163,692.00	\$ 6,400.00	\$ 1,157,292.00	1%
CRISIS CARE/INTERVENTION	\$ 20,792,575.00	\$ 4,939,419.68	\$ 15,853,155.32	24%
DETOXIFICATION	\$ 1,886,400.00	\$ 120,735.29	\$ 1,765,664.71	6%
EARLY CHILDHOOD MENTAL HEALTH	\$ 1,841,906.00	\$ 566,452.02	\$ 1,275,453.98	31%
EMPLOYMENT SERVICES	\$ 964,289.00	\$ 467,817.61	\$ 496,471.39	49%
FAITH-BASED SERVICES	\$ 463,897.00	\$ 144,271.00	\$ 319,626.00	31%
HEALTH MGT INFORMATION SYS	\$ 175,000.00	\$ 5,660.00	\$ 169,340.00	3%
JUSTICE RELATED SERVICES	\$ 6,389,597.00	\$ 1,746,614.51	\$ 4,642,982.49	27%
MH - OUTPATIENT TREATMENT	\$ 4,051,516.00	\$ 539,381.99	\$ 3,512,134.01	13%
OTHER SERVICES	\$ 2,480,068.00	\$ 1,186,317.19	\$ 1,293,750.81	48%
PASS-THRU PROGRAMS	\$ 3,019,240.00	\$ 932,835.27	\$ 2,086,404.73	31%
PREVENTION SERVICES - MH	\$ 760,813.00	\$ 193,415.23	\$ 567,397.77	25%
PREVENTION SERVICES - SUD	\$ 2,121,166.00	\$ 512,475.93	\$ 1,608,690.07	24%
BOARD PROPERTY EXPENSES	\$ 250,000.00	\$ 73,809.37	\$ 176,190.63	30%
PSYCHIATRIC SERVICES	\$ 914,290.00	\$ 141,666.66	\$ 772,623.34	15%
RECOVERY SUPPORTS	\$ 835,317.00	\$ 162,274.78	\$ 673,042.22	19%
RECOVERY SUPPORTS - ART THERAPY	\$ 207,520.00	\$ 50,866.44	\$ 156,653.56	25%
RECOVERY SUPPORTS - PEER SUPPORT	\$ 2,903,232.00	\$ 943,908.94	\$ 1,959,323.06	33%
RESIDENTIAL ASST PROG (RAP)	\$ 2,500,000.00	\$ 429,193.67	\$ 2,070,806.33	17%
RESIDENTIAL TREATMENT HOUSING-MH	\$ 8,734,312.00	\$ 3,039,065.11	\$ 5,695,246.89	35%
RESIDENTIAL TREATMENT HOUSING-SUD	\$ 3,276,659.00	\$ 574,043.29	\$ 2,702,615.71	18%
SCHOOL BASED SERVICES	\$ 1,080,458.00	\$ 221,551.55	\$ 858,906.45	21%
SOBER RECOVERY BEDS	\$ 2,228,925.00	\$ 709,489.46	\$ 1,519,435.54	32%
SUD - OUTPATIENT TREATMENT	\$ 2,960,274.00	\$ 942,056.03	\$ 2,018,217.97	32%
<b>TOTAL</b>	<b>\$ 90,407,195.00</b>	<b>\$ 21,899,089.52</b>	<b>\$ 68,508,105.48</b>	<b>24%</b>



## Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County Revenue and Expenditures All Accounting Units By Month

January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
<b>Revenue</b>							
OFFICE/CONF ROOM RENTAL	\$ 1,671.38	\$ 1,671.38	\$ 1,671.38	\$ -	\$ -	\$ -	\$ 5,014.14
FEDERAL GRANT REVENUE	\$ 1,914,998.85	\$ 822,429.05	\$ 654,134.17	\$ -	\$ -	\$ -	\$ 3,391,562.07
STATE GRANT REVENUE	\$ 1,300,798.75	\$ 1,034,127.69	\$ 236,332.77	\$ -	\$ -	\$ -	\$ 2,571,259.21
LOCAL MUNI NON-GRANT REVENUE	\$ 20,516.52	\$ 288,739.77	\$ 298,529.83	\$ -	\$ -	\$ -	\$ 607,786.12
REFUNDS & REIMBURSEMENT REV	\$ 200.00	\$ 6,019.05	\$ 19,921.83	\$ -	\$ -	\$ -	\$ 26,140.88
TRANS IN - SUBSIDY IN	\$ 3,416,666.66	\$ -	\$ 6,833,333.32	\$ -	\$ -	\$ -	\$ 10,249,999.98
<b>Total Revenue</b>	<b>\$ 6,654,852.16</b>	<b>\$ 2,152,986.94</b>	<b>\$ 8,043,923.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,851,762.40</b>
<b>Expenditures</b>							
<b>OPERATING EXPENSES</b>							
<b>SALARIES</b>							
SALARIES - REGULAR	\$ 146,211.22	\$ 125,711.32	\$ 179,133.24	\$ -	\$ -	\$ -	\$ 451,055.78
SALARIES - UNION	\$ 177,048.21	\$ 168,304.44	\$ 248,531.66	\$ -	\$ -	\$ -	\$ 593,884.31
<b>Total SALARIES</b>	<b>\$ 323,259.43</b>	<b>\$ 294,015.76</b>	<b>\$ 427,664.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,044,940.09</b>
<b>FRINGE BENEFITS</b>							
MEDICARE	\$ 4,528.22	\$ 4,202.49	\$ 5,955.28	\$ -	\$ -	\$ -	\$ 14,685.99
RETIRE-OPERS - REGULAR	\$ 39,632.26	\$ 41,162.24	\$ 59,873.13	\$ -	\$ -	\$ -	\$ 140,667.63
HOSPITALIZATION	\$ 65,145.76	\$ 66,531.84	\$ 97,718.64	\$ -	\$ -	\$ -	\$ 229,396.24
LIFE INSURANCE	\$ 22.36	\$ 23.44	\$ 34.02	\$ -	\$ -	\$ -	\$ 79.82
HEALTH BENEFIT ALLOWANCE	\$ 86.00	\$ 86.00	\$ 129.00	\$ -	\$ -	\$ -	\$ 301.00
SPECIAL FRINGE	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 1,500.00
<b>Total FRINGE BENEFITS</b>	<b>\$ 109,914.60</b>	<b>\$ 112,506.01</b>	<b>\$ 164,210.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 386,630.68</b>
<b>COMMODITIES</b>							
OFFICE SUPPLIES	\$ 130.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130.59
COPIER SUPPLIES	\$ 163.66	\$ -	\$ 938.09	\$ -	\$ -	\$ -	\$ 1,101.75
FOOD SUPPLIES	\$ 301.06	\$ -	\$ 120.30	\$ -	\$ -	\$ -	\$ 421.36
WATER	\$ 2,020.25	\$ 278.21	\$ 1,996.44	\$ -	\$ -	\$ -	\$ 4,294.90
SEWER	\$ 3,591.90	\$ 1,565.50	\$ 2,670.86	\$ -	\$ -	\$ -	\$ 7,828.26
ELECTRICITY	\$ 11,334.69	\$ 8,385.98	\$ 6,701.71	\$ -	\$ -	\$ -	\$ 26,422.38
NATURAL GAS	\$ 2,826.21	\$ 4,429.46	\$ 2,398.49	\$ -	\$ -	\$ -	\$ 9,654.16
REFUSE COLLECTION	\$ 8,675.30	\$ 875.83	\$ 4,843.16	\$ -	\$ -	\$ -	\$ 14,394.29
<b>Total COMMODITIES</b>	<b>\$ 29,043.66</b>	<b>\$ 15,534.98</b>	<b>\$ 19,669.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 64,247.69</b>
<b>CONTRACTS &amp; PROFESSIONAL</b>							
LS/RENT - BUILDING	\$ 70,052.84	\$ 35,026.42	\$ 35,026.42	\$ -	\$ -	\$ -	\$ 140,105.68
CONSULTANT SERVICES	\$ -	\$ 1,000.00	\$ 83.50	\$ -	\$ -	\$ -	\$ 1,083.50
CONSULTANT SERVICES	\$ 28,990.40	\$ 22,266.80	\$ 27,685.00	\$ -	\$ -	\$ -	\$ 78,942.20
ASGN COUN - PSYCHOLOGICAL	\$ 20,000.00	\$ 26,000.00	\$ 13,200.00	\$ -	\$ -	\$ -	\$ 59,200.00
JUDICIAL SERVICES	\$ 2,400.00	\$ 2,100.00	\$ 32,775.00	\$ -	\$ -	\$ -	\$ 37,275.00
CONTRACTUAL SERVICES	\$ 159,239.76	\$ 222,894.36	\$ 161,577.11	\$ -	\$ -	\$ -	\$ 543,711.23
MAINTENANCE/REPAIR SERVICES	\$ 2,658.20	\$ 7,060.61	\$ 10,495.00	\$ -	\$ -	\$ -	\$ 20,213.81
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ 283,341.20</b>	<b>\$ 316,348.19</b>	<b>\$ 280,842.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 880,531.42</b>
<b>EQUIPMENT EXPENSE</b>							
NON-CAP EQ - IT SOFTWARE	\$ 9,914.42	\$ 5,660.00	\$ 5,337.54	\$ -	\$ -	\$ -	\$ 20,911.96
LEASE/RENTAL FEES	\$ 1,354.47	\$ 82.99	\$ 1,354.47	\$ -	\$ -	\$ -	\$ 2,791.93
LS/RENT - EQUIPMENT	\$ 2,346.60	\$ -	\$ 1,173.30	\$ -	\$ -	\$ -	\$ 3,519.90
EQUIPMENT PURCHASE	\$ 4,833.88	\$ 1,912.55	\$ 1,498.29	\$ -	\$ -	\$ -	\$ 8,244.72
EQUIP PURCH - IT	\$ 7,347.15	\$ 5,496.56	\$ 6,651.38	\$ -	\$ -	\$ -	\$ 19,495.09
<b>Total EQUIPMENT EXPENSE</b>	<b>\$ 25,796.52</b>	<b>\$ 13,152.10</b>	<b>\$ 16,014.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54,963.60</b>

## Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County Revenue and Expenditures All Accounting Units By Month

January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
<b>OTHER OPERATING</b>							
MEMBERSHIPS/LICENSES	\$ 436.00	\$ -	\$ -	\$ -	\$ -	\$ -	436.00
MILEAGE/PARKING	\$ 396.40	\$ 870.95	\$ 712.92	\$ -	\$ -	\$ -	1,980.27
ADVERTISING	\$ 43,998.35	\$ 78,552.32	\$ 69,970.77	\$ -	\$ -	\$ -	192,521.44
POSTAGE/MAIL SERVICES	\$ -	\$ 29.00	\$ -	\$ -	\$ -	\$ -	29.00
NON-COUNTY PRINTING	\$ 14,993.95	\$ 115.00	\$ -	\$ -	\$ -	\$ -	15,108.95
PARKING CHARGEBACK	\$ 1,260.00	\$ -	\$ -	\$ -	\$ -	\$ -	1,260.00
NON-CONTRACTUAL SERVICES	\$ -	\$ 150,350.00	\$ 1,250.00	\$ -	\$ -	\$ -	151,600.00
TELEPHONE	\$ 7,642.55	\$ 3,880.18	\$ 6,083.67	\$ -	\$ -	\$ -	17,606.40
TELE - MOBILITY	\$ 3,196.30	\$ 1,085.78	\$ 1,141.52	\$ -	\$ -	\$ -	5,423.60
DATA COMMUNICATIONS	\$ 1,693.98	\$ 1,202.93	\$ 709.94	\$ -	\$ -	\$ -	3,606.85
FISCAL USE ONLY MISC EXPENSE	\$ 15,003.02	\$ 8,493.11	\$ 14,718.20	\$ -	\$ -	\$ -	38,214.33
<b>Total OTHER OPERATING</b>	<b>\$ 88,620.55</b>	<b>\$ 244,579.27</b>	<b>\$ 94,587.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>427,786.84</b>
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>\$ 859,975.96</b>	<b>\$ 996,136.31</b>	<b>\$ 1,002,988.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>2,859,100.32</b>
<b>PROVIDER DIRECT SERVICES</b>							
BEHAVIORAL HEALTH	\$ 3,879,282.31	\$ 2,364,516.97	\$ 3,353,987.55	\$ -	\$ -	\$ -	9,597,786.83
BEH HLTH - RESIDENTIAL	\$ 1,249,411.85	\$ 1,173,968.52	\$ 1,711,024.35	\$ -	\$ -	\$ -	4,134,404.72
BEH HLTH - FAMILY SUPPORT	\$ 277,264.26	\$ 458,960.09	\$ 358,070.47	\$ -	\$ -	\$ -	1,094,294.82
CLIENT EDUCATION SERVICES	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ -	500.00
CLIENT PREVENTION SERVICES	\$ 74,821.06	\$ 171,407.40	\$ 195,200.08	\$ -	\$ -	\$ -	441,428.54
CLIENT TREATMENT SERVICES	\$ 810,038.62	\$ 1,503,033.42	\$ 999,433.59	\$ -	\$ -	\$ -	3,312,505.63
<b>Total PROVIDER DIRECT SERVICES</b>	<b>\$ 6,290,818.10</b>	<b>\$ 5,672,136.40</b>	<b>\$ 6,617,966.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>18,580,920.54</b>
<b>OTHER SERVICES</b>							
HOUSING ASSISTANCE	\$ 167,051.45	\$ 136,334.20	\$ 125,808.02	\$ -	\$ -	\$ -	429,193.67
CLIENT TRANSPORTATION SERVICES	\$ 1,810.09	\$ 4,803.31	\$ 23,261.59	\$ -	\$ -	\$ -	29,874.99
<b>Total 19 OTHER SERVICES</b>	<b>\$ 168,861.54</b>	<b>\$ 141,137.51</b>	<b>\$ 149,069.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>459,068.66</b>
<b>Total Expenditures</b>	<b>\$ 7,319,655.60</b>	<b>\$ 6,809,410.22</b>	<b>\$ 7,770,023.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>21,899,089.52</b>

# Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County

## Revenues and Expenditures Grants YTD

### March 2024 YTD

	Total ADAMHS DOJ GRANTS	OOD GRANT	SOR GRANT	TOTAL
<b>Revenue</b>				
FEDERAL GRANT REVENUE	\$ 56,982.68	\$ -	\$ 613,878.72	\$ 670,861.40
STATE GRANT REVENUE	\$ -	\$ 152,638.12	\$ -	\$ 152,638.12
<b>Total Revenue</b>	<b>\$ 56,982.68</b>	<b>\$ 152,638.12</b>	<b>\$ 613,878.72</b>	<b>\$ 823,499.52</b>
<b>Expenditures</b>				
<b>ADMINISTRATIVE EXPENSES</b>				
<b>CONTRACTS &amp; PROFESSIONAL</b>				
CONTRACTUAL SERVICES	\$ 196,908.16	\$ 186,494.20	\$ -	\$ 383,402.36
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ 196,908.16</b>	<b>\$ 186,494.20</b>	<b>\$ -</b>	<b>\$ 383,402.36</b>
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>\$ 196,908.16</b>	<b>\$ 186,494.20</b>	<b>\$ -</b>	<b>\$ 383,402.36</b>
<b>PROVIDER DIRECT SERVICES</b>				
CLIENT TREATMENT SERVICES	\$ 27,708.82	\$ -	\$ 784,028.02	\$ 811,736.84
<b>Total PROVIDER DIRECT SERVICES</b>	<b>\$ 27,708.82</b>	<b>\$ -</b>	<b>\$ 784,028.02</b>	<b>\$ 811,736.84</b>
<b>Total Expenditures</b>	<b>\$ 224,616.98</b>	<b>\$ 186,494.20</b>	<b>\$ 784,028.02</b>	<b>\$ 1,195,139.20</b>

# Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County

## Diversion Center Revenues and Expenditures YTD

January - March 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
<b>Revenue</b>							
LOCAL GOV'T REVENUE	\$ -	\$ -	\$ 114,112.92	\$ -	\$ -	\$ -	\$ 114,112.92
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 114,112.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 114,112.92</b>
<b>OPERATING EXPENSES</b>							
<b>SALARIES</b>							
SALARIES - REGULAR	\$ -	\$ -	\$ 25,336.27	\$ -	\$ -	\$ -	\$ 25,336.27
<b>Total SALARIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,336.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,336.27</b>
<b>FRINGE BENEFITS</b>							
MEDICARE	\$ -	\$ -	\$ 331.90	\$ -	\$ -	\$ -	\$ 331.90
RETIRE-OPERS - REGULAR	\$ -	\$ -	\$ 3,530.75	\$ -	\$ -	\$ -	\$ 3,530.75
HOSPITALIZATION	\$ -	\$ -	\$ 8,320.08	\$ -	\$ -	\$ -	\$ 8,320.08
<b>Total FRINGE BENEFITS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,182.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,182.73</b>
<b>CONTRACTS &amp; PROFESSIONAL</b>							
CONTRACTUAL SERVICES		\$ 19,394.97	\$ 64,410.91	\$ -	\$ -	\$ -	\$ 83,805.88
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ -</b>	<b>\$ 19,394.97</b>	<b>\$ 64,410.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 83,805.88</b>
<b>Total OPERATING EXPENSES</b>	<b>\$ -</b>	<b>\$ 19,394.97</b>	<b>\$ 101,929.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,324.88</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**2024 Cash Flow Report**  
**MARCH 2024**

	2022 Actual	2023 Actual	YTD thru March 2024
<b>AVAILABLE BEGINNING BALANCE</b>	\$ 41,590,113.22	\$ 43,175,702.58	\$ 39,373,347.55
<b>REVENUES</b>			
Office/Conf Room Rental	\$ 20,056.56	\$ 20,056.55	\$ 5,014.14
Federal Grant revenue	\$ 15,772,095.84	\$ 14,932,749.85	\$ 3,391,562.07
State Grant Revenue	\$ 8,519,893.41	\$ 9,563,816.42	\$ 2,571,259.21
Local Gov't Revenue	\$ 5,227,402.87	\$ 574,292.65	\$ -
Local Muni Non-Grant Revenue	\$ 2,656,987.76	\$ 6,817,113.84	\$ 607,786.12
Refunds & Reimbursement Revenue	\$ 467,141.85	\$ 519,671.62	\$ 26,140.88
Fiscal Use Only - Misc Revenue	\$ 30,000.00	\$ -	\$ -
Trans In - Transfer	\$ 60,191.42	\$ -	\$ -
Trans In - Subsidy	\$ 43,463,659.00	\$ 43,463,660.00	\$ 10,249,999.98
<b>TOTAL REVENUE</b>	<b>\$ 76,217,428.71</b>	<b>\$ 75,891,360.93</b>	<b>\$ 16,851,762.40</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 117,807,541.93</b>	<b>\$ 119,067,063.51</b>	<b>\$ 56,225,109.95</b>
<b>EXPENDITURES</b>			
Operating Expenses	\$ 8,083,883.39	\$ 8,855,755.69	\$ 2,354,373.08
Diversion Center	\$ 5,225,373.16	\$ 4,682,290.64	\$ 121,324.88
ADAMHS Board Grants	\$ 4,484,530.77	\$ 4,955,172.72	\$ 1,195,139.20
Provider Direct Services	\$ 55,528,939.30	\$ 59,816,660.65	\$ 17,769,183.70
Other Services	\$ 1,309,112.73	\$ 1,383,836.26	\$ 459,068.66
<b>TOTAL EXPENDITURES</b>	<b>\$ 74,631,839.35</b>	<b>\$ 79,693,715.96</b>	<b>\$ 21,899,089.52</b>
<b>AVAILABLE ENDING BALANCE</b>	<b>\$ 43,175,702.58</b>	<b>\$ 39,373,347.55</b>	<b>\$ 34,326,020.43</b>

*\*\*Operating expenses included the Diversion Center and ADAMHS Board grants until 2022.*



**CONTRACTS**

**&**

**CONTRACT AMENDMENTS**

**Finance & Oversight Committee**  
**May 15, 2024**

**Agenda Process Sheet**  
**Date: May 15, 2024**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b> |
| <input checked="" type="checkbox"/> <b>Finance &amp; Oversight Committee</b> | <input type="checkbox"/> <b>Committee of the Whole</b>         |
| <input type="checkbox"/> <b>Special Meeting</b>                              | <input type="checkbox"/> <b>General Meeting</b>                |

**Topic:** State Opioid and Stimulant Response 3.0 Carryover Funding

**Contractual Parties:** Ohio Pharmacy Services

**Term:** September 30, 2023 – September 29, 2024

**Funding Source(s):** Ohio Department of Mental Health and Addiction Services (OhioMHAS)

**Amount:** \$32,914

- New Program     
  Continuing Program     
  Expanding Program     
  Other \_\_\_\_\_

**Service Description:**

- The Northern Ohio Recovery Association (NORA) operates a crisis center and hotline from 9AM to 1AM, including a mobile outreach team which makes regular visits to all county neighborhoods. Peer supporters and outreach workers on the team provide referrals for essential needs including medical services, ID services, food, housing, clothing access, and distribute harm reduction supplies to adults eighteen and older.
- This carryover funding will be used to provide naloxone overdose reversal kits to the NORA crisis outreach team.

**Background Information:**

- In SFY 2024, OhioMHAS is making the state’s SOS carryover funds available to Boards, to mitigate the opioid and stimulant crisis.

**Number of Individuals to be served:** Up to 686.

**Funding Use:**

- Funding will be used to purchase 686 naloxone overdose reversal kits.

**Client & System Impact:**

- Increase the immediate availability of harm reduction supplies, particularly during evening hours.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> <li>• Number of kits distributed</li> </ul>
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**Evaluation/  
Outcome Data**  
*(Actual results  
from program)*

- Distribution of all 686 kits.

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To accept funding from OhioMHAS and approve the purchase of naloxone overdose reversal kits for \$32,914 for the term of September 30, 2023, through September 29, 2024.





**Agenda Process Sheet**  
**Date: May 15, 2024**

- |   |   |
|---|---|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole         |
| <input type="checkbox"/> Special Meeting                          | <input type="checkbox"/> General Meeting                |
- 

**Topic:** Ohio Association of County Behavioral Health Authorities (OACBHA) FY2025 Membership Dues

**Contractual Parties:** OACBHA

**Term:** July 1, 2024 – June 30, 2025

**Funding Source(s):** ADAMHS Board

**Amount:** \$19,000

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- New Program    
  Continuing Program    
  Expanding Program    
  Other Membership Dues

**Service Description:**

- Membership dues to OACBHA, the statewide organization that represents the interests of Ohio's ADAMHS Boards at the state level. Each member ADAMHS Board pays annual membership dues to OACBHA to support its operations, advocacy and educational efforts.

**Background Information:**

- OACBHA works to provide education, develop policies and seek support for initiatives that will expand and enhance mental health and substance abuse prevention, treatment and recovery support services.
- OACBHA provides a forum to address statewide issues and provides Boards with a single voice to communicate with a variety of governmental bodies to promote a Recovery Oriented System of Care.
- The dues remain the same as the previous fiscal year.

**Number of Individuals to be served:** N/A

**Funding Use:**

- Funds will be used to pay annual OACBHA membership dues for FY2025 (July 1, 2024 – June 30, 2025).

**Client & System Impact:**

- OACBHA decisions and actions are guided by compassion and the needs and experiences of people living with mental illness and/or addictions, as well as the desire to improve their quality of life.
- Advocating for system funding to provide mental health and addiction treatment and recovery services to clients.
- Influencing legislation for the best interest of clients.

- Providing educational opportunities for clients, providers and ADAMHS Board Directors and staff.
- Offers Culture of Quality Board certification to ensure best practices at the Board level.

<p><b>Metrics</b> <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> <li>• Continued updates and discussions about legislation impacting mental health and/or addiction treatment and recovery services.</li> <li>• Continued advocacy efforts before the legislature.</li> </ul>
<p><b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i></p>	<ul style="list-style-type: none"> <li>• OACBHA has been a vital source of information, resources and advocacy with OhioMHAS.</li> <li>• Supported items in the State Budget that positively impacted funding for mental health and/or addiction treatment and recovery services.</li> <li>• Continued successful hosting of Opioid and Recovery Conferences.</li> <li>• OACBHA has been successful in fulfilling its mission to provide leadership as the unifying voice promoting local Recovery Oriented Systems of Care that provide mental health and addiction prevention, treatment, and supports services for all Ohioans.</li> <li>• OACBHA continues to provide excellent services to Boards, such as one-on-one consultation, answering questions, providing information and education to all involved with the behavioral health system and the legislature, advocacy, new CEO and Board orientation, representing Board and clients interests to the state departments, legislative testimony preparation, providing legislative updates, organizing statewide conferences, etc.</li> </ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- Approval of payment to the Ohio Association of County Behavioral Health Authorities (OACBHA) for annual membership dues for FY2025 (July 1, 2024 – June 30, 2025) in the amount of \$19,000.



**Agenda Process Sheet**  
**Date: May 15, 2024**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b> |
| <input checked="" type="checkbox"/> <b>Finance &amp; Oversight Committee</b> | <input type="checkbox"/> <b>Committee of the Whole</b>         |
| <input type="checkbox"/> <b>Special Meeting</b>                              | <input type="checkbox"/> <b>General Meeting</b>                |

**Topic:** Contract for Chief Clinical Officer Consultant

**Contractual Parties:** Leslie M. Koblentz, M.D., J.D., M.S.

**Term:** June 1, 2024 – May 31, 2025

**Funding Source(s):** ADAMHS Board Operating Budget

**Amount:** \$180 per hour, not to exceed \$187,200

- New Program     
  Continuing Program     
  Expanding Program     
  Other \_\_\_\_\_

**Service Description:**

- Dr. Leslie M. Koblentz will continue as the Chief Clinical Officer Consultant for the ADAMHS Board for approximately 20 hours per week at \$180 per hour, not to exceed \$187,200.
  - Dr. Koblentz will submit billings in 15-minute increments for actual services performed.
- Dr. Koblentz will represent the ADAMHS Board on administrative clinical issues, clinical services and inpatient care services.

**Background Information:**

- The Chief Clinical Officer function is required under the Ohio Revised Code (ORC) for the mental health component of the funds rendered to the Board by the State of Ohio Department of Mental Health & Addiction Services.
- The Board transformed the position of Chief Clinical Officer from a staff position to an independent contractor position in January 2009.
- Dr. Koblentz is a psychiatrist with extensive experience in clinical and administrative areas. She brings a unique perspective to the Board, being both a physician and a lawyer.
- With over 24 years of experience, Dr. Koblentz has dedicated her career to the public mental health system and has collaborated with various systems to ensure that people living with mental illness and substance use disorders receive the best treatment and recovery supports available.
- Dr. Koblentz has been the Chief Clinical Officer Consultant since May 1, 2019.

**Number of Individuals to be served:**

- Citizens in Cuyahoga County.

**Funding Use:**

- Clinical consultation to the ADAMHS Board on administrative clinical issues, clinical services and inpatient care services as required by the ORC.

**Client & System Impact:**

- Provides clinical expertise to the ADAMHS Board and Cuyahoga County system of care.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Monitoring and feedback with ADAMHS Board clinical staff.</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	<ul style="list-style-type: none"><li>• N/A</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To approve a contract with Leslie M. Koblentz, M.D., J.D., M.S., to serve as Chief Clinical Officer Consultant of the ADAMHS Board at \$180 per hour for an amount not to exceed \$187,2000 for the term of June 1, 2024 – May 31, 2025.



**Agenda Process Sheet**  
**Date: May 15, 2024**

- Community Relations & Advocacy Committee**
- Finance & Oversight Committee**
- Special Meeting**
- Faith-Based Outreach Committee**
- Committee of the Whole**
- General Meeting**

**Topic:** Fentanyl Test Strips – Harm Reduction

**Contractual Parties:** BTNX, Inc. (Fentanyl Test Strips) - \$50,000  
Brothers Printing – Fentanyl Test Strips instructions/inserts - \$2,461

**Term:** January 1, 2024 – December 31, 2024

**Funding Source(s):** ADAMHS Board Operating Budget

**Amount:** \$52,461

- New Program**      **Continuing Program**      **Expanding Program**      **Other**

**Service Description:**

- Assist with reducing overdose deaths by working with harm reduction partners, grassroots organizations and community businesses to increase access to Fentanyl test strips.

**Background Information:**

- At least 447 victims have died from heroin/fentanyl/analog or in combination through November 2023. In 2023, when including cocaine, there were at least 592 fatalities. The driving factor of fatalities continues to be Fentanyl mixed with other drugs.
- Rate of African American deaths involving fentanyl is 38.09% of all victims in December 2023 and over 35.03% for the year. As many as twenty-two cocaine related deaths occurred in December 2023 with as many as twelve with Fentanyl, Heroin, or both mixed in.
- A collaborative approach to supporting harm reduction efforts is needed to help save lives. It is also important that we share harm reduction information all year round.
- Harm reduction efforts such as education and fentanyl test strip distribution are some ways we hope to reduce the number of fatal overdoses.
- It is important to note that all our resources inform residents how to connect with care when they are ready for treatment.

**Number of Individuals to be Served:**

- If each person receives three test strips, more than 37,700 individuals will be reached.

**Funding Use:**

- To expand Fentanyl test strip availability in Cuyahoga County.

**Client & System Impact:**

- Greater access to Fentanyl test strips.

<b>Metrics</b> <i>(How will goals be measured)</i>	Distribute 111,100 Fentanyl test strips.
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	79,783 Fentanyl test strips distributed.

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To authorize the purchase of Harm Reduction supplies not to exceed \$52,461.
- Approved by the Community Relations & Advocacy Committee on May 1, 2024.



**Agenda Process Sheet**  
**Date: May 15, 2024**

- Community Relations & Advocacy Committee
- Finance & Oversight Committee
- Special Meeting
- Faith-Based Outreach Committee
- Committee of the Whole
- General Meeting

**Topic:** Amendment to Resolution No. 23-11-07, Recovery Housing Program

**Contractual Parties:** Community Assessment and Treatment Services (CATS)

**Term:** January 1, 2024 to December 31, 2024

**Funding Source(s):** ADAMHS Board of Cuyahoga County

**Amount:** \$ 75,000

- New Program     Continuing Program     Expanding Program     Other:

**Service Description:**

- CATS Recovery Housing Program provides a safe, sober space for clients to stay while engaged in Substance Use Disorder (SUD) Outpatient Treatment and practice learned recovery skills in the community.
- CATS Recovery Housing Program allows more time for residents to seek employment and permanent housing while focusing on their recovery.
- The house manager of the CATS Recovery Housing Program provides monitoring, motivational enhancement, and coaching. The house manager also conducts weekly house meetings.
- In addition, residents also have access to peer support services and structured activities.

**Background Information:**

- The ADAMHS Board began funding CATS Recovery Housing Program in 2022.
- The CATS Recovery Housing Program started by providing 30 beds for men.
- They have since renovated a section of their building and have added an additional 24 beds. CATS now has a total of 54 Recovery Housing beds, to provide safe, substance-free housing.
- As a result of the additional beds and targeted outreach, their enrollment has significantly increased, and they have utilized their 2024 funding.

**Number of Individuals to be served:**

- An estimated 72 clients will be served.

**Funding Use:**

- Funding will pay for Room and Board for safe housing for CATS Recovery Housing clients who can't afford to pay rent.

**Client & System Impact:**

- Clients will receive necessary support residing in a safe sober living environment and learn skills needed to maintain a sober lifestyle and abstain from alcohol and other substances.

<p><b>Metrics</b> <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"><li>• number of residents served</li><li>• number of new admissions</li><li>• number of denials</li><li>• number of residents who were successfully discharged</li><li>• number of residents who were unsuccessfully discharged</li><li>• number of residents who relapsed</li><li>• average length of stay</li></ul>
<p><b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i></p>	<p>January 1, 2024-March 31, 2024:</p> <ul style="list-style-type: none"><li>• number of residents served: 43</li><li>• number of new admissions: 17</li><li>• number of denials: 0</li><li>• number of residents who were successfully discharged: 6</li><li>• number of residents who were unsuccessfully discharged: 8</li><li>• number of residents who relapsed: 2</li><li>• average length of stay: 103 days</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To approve the funding increase in the amount of \$75,000, for the time period January 1, 2024 – December 31, 2024, to allow more clients to utilize CATS Recovery Housing program.





**Agenda Process Sheet**  
**Date: May 15, 2024**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b> |
| <input checked="" type="checkbox"/> <b>Finance &amp; Oversight Committee</b> | <input type="checkbox"/> <b>Committee of the Whole</b>         |
| <input type="checkbox"/> <b>Special Meeting</b>                              | <input type="checkbox"/> <b>General Meeting</b>                |

**Topic:** Amendment to Resolution No. 24-01-03, Care Response Communications and Community Engagement Consultant

**Contractual Parties:** R Strategy Group

**Term:** December 1, 2023 – December 31, 2024 (expired on March 31, 2024)

**Funding Source(s):** ADAMHS Board

**Amount:** \$154,189.99

- New Program**     **Continuing Program**     **Expanding Program**     **Other Consultant**

**Service Description:**

- Adding funding in the amount of \$154,189.99 broken down into \$150,000 for consulting work for Care Response Communications and Community Engagement through the end of the year and \$4,189.99 to reimburse R Strategy Group for additional costs associated with Community Engagement Meetings such as facility rental fees, snacks and coffee, residents’ cell phone data and robotexts to residents, and extending the contract through December 31, 2024.
  - R Strategy Group anticipated that it would receive \$250,000 from foundations but was only able to secure \$100,000.
- R Strategy Group will serve as a consultant to assist the ADAMHS Board with communications and community engagement related to the Care Response Pilot in the City of Cleveland in addition to spearheading a Community Advisory Committee.
- R Strategy Group will work with the ADAMHS Board to: (1) present clear and consistent communications regarding care response; (2) increase the community’s knowledge and awareness and get buy-in of care response; and (3) be responsive and adaptable to feedback and lessons learned during the Pilot.

**Background Information:**

- Care response is a health-first approach that deploys teams of behavioral health professionals and peers with lived experience on mental health crisis calls.
- Over the past several years, R Strategy Group has worked with the ADAMHS Board, Magnolia Clubhouse, and experts and advocates in Cuyahoga County and across the state and country to move care response forward.
- Foundations are extremely interested in the work that R Strategy is doing and interested in continuing their financial support, but that support will not be available until early in the second quarter of 2024.

**Number of Individuals to be served:**

- Not applicable

**Funding Use:**

- Funding will be used to assist the ADAMHS Board with communications and community engagement regarding the Care Response Pilot.

**Client & System Impact:**

- Care response will ensure that individuals experiencing a mental health crisis will get help from a behavioral health professional and peer rather than an interaction with law enforcement which will reduce the risk of arrest, multiple bookings, or even physical danger in the hands of law enforcement.

<p><b>Metrics</b> <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"><li>• Communications Plan and Timeline:<ul style="list-style-type: none"><li>○ Press releases, talking points, foundational documents, information packet, FAQ.</li><li>○ Beginning of joint ADAMHS and City of Cleveland care response micro website.</li><li>○ Providing ongoing strategic communications counsel to ADAMHS.</li></ul></li><li>• Community Engagement:<ul style="list-style-type: none"><li>○ Begin drafting of an online survey to be distributed to community members, providers, community leaders and other stakeholders.</li><li>○ Planning and arranging all community meeting logistics.</li><li>○ Working with ADAMHS and the City of Cleveland to develop an agenda, secure and prep speakers, as needed, and prepare materials.</li><li>○ Connecting with and engaging key policymakers in the meetings.</li><li>○ Collecting feedback and working with ADAMHS, the City of Cleveland, and Frontline to incorporate the feedback into the program’s development or otherwise address, as appropriate, and to ensure community questions are answered to the best of our ability.</li></ul></li><li>• Community Advisory Committee:<ul style="list-style-type: none"><li>○ Developing the advisory committee’s structure, mission, purpose.</li><li>○ Defining roles of members and establishing membership criteria.</li><li>○ Helping develop a list of potential applicants.</li><li>○ Developing and distributing an application for membership.</li><li>○ Collecting applications.</li><li>○ Assisting with application review and making recommendations.</li><li>○ Begin planning for the advisory committee’s first meeting, tentatively scheduled for April 2024.</li></ul></li></ul>
<p><b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i></p>	<ul style="list-style-type: none"><li>• R Strategy Group has worked with the ADAMHS Board, Magnolia Clubhouse, and experts and advocates in Cuyahoga County and across the state and country to move care response forward in Cuyahoga County.</li><li>• R Strategy Group developed and submitted a set of recommendations/report for the development and implementation of a care response pilot program to the ADAMHS Board of Directors.</li><li>• The Cleveland, George Gund and the Mt. Sinai Foundations provided funding to R Strategy Group for participating in community meetings and the development of the recommendations/support.</li><li>• R Strategy and the ADAMHS Board submitted an Op-ed piece that was published in the Plain Dealer and Cleveland.com.</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To approve a contract amendment for an increase in the amount of \$154,189.99 for a total of \$213,689.99 and extend the term of contract through December 31, 2024.



**Agenda Process Sheet**  
**Date: May 15, 2024**

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|---|---|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole         |
| <input type="checkbox"/> Special Meeting                          | <input type="checkbox"/> General Meeting                |

**Topic:** Amendment to Resolution No. 23-09-05, Outpatient Competency Restoration Education Allocation

**Contractual Parties:** Murtis Taylor Human Services System

**Term:** July 1, 2023 – June 30, 2024

**Funding Source(s):** Ohio Department of Mental Health and Addiction Services (OhioMHAS)

**Amount:** \$52,000

- New Program     Continuing Program     Expanding Program     Other \_\_\_\_\_

**Service Description:**

- Staff of the Murtis Taylor Human Services System will meet with individuals involved in nonviolent offenses found incompetent to stand trial by the court to provide legal education as part of the Outpatient Competency Restoration process.
- Staff will meet for one to two hours each week with the individuals for no more than two months to ensure that the clients understand the charges, legal representation and actions of the court.

**Background Information:**

- Outpatient Competency Restoration is designed for people with a mental health disorder or co-occurring psychiatric and substance use disorder who are found incompetent to stand trial and are court-ordered to participate in competency restoration treatment.
- Senate Bill 2, which was signed into law by Governor DeWine on April 27, 2021, aims to improve access to and increase the quality of mental healthcare in Ohio by making reforms to Ohio’s competency restoration procedure to allow nonviolent offenders to receive competency restoration treatment in outpatient settings, rather than in the state psychiatric hospital.
- Allowing outpatient restoration treatment will help to ensure that state psychiatric hospital beds remain available for Ohioans suffering from serious mental illness.

**Number of Individuals to be Served:**

- Based on the most recent available number of admissions to Northcoast Behavioral Healthcare, it is estimated that 35 individuals would be eligible for Outpatient Competency Restoration per year.

**Funding Use:**

- To provide the legal education portion of the Outpatient Competency Restoration process to individuals with a mental health disorder or co-occurring psychiatric and substance use disorders who were involved in nonviolent offenses and are found incompetent to stand trial.

**Client & System Impact:**

- Improve access and increase quality of mental healthcare by making reforms to Ohio’s competency restoration procedure to allow nonviolent offenders to receive competency restoration treatment in outpatient settings, rather than in the state psychiatric hospital.
- Allowing outpatient restoration treatment will help to ensure that state psychiatric hospital beds remain available for Ohioans suffering from serious mental illness.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Number of clients served</li><li>• Average number of hours each week spent with clients</li><li>• Average number of sessions each week</li><li>• Average length of time clients took to complete the program</li><li>• Number of clients who successfully completed the program</li><li>• Number of clients who did not complete the program</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	In SFY24 (July 2023 – March 2024): <ul style="list-style-type: none"><li>• Number of clients served: 27</li><li>• Average number of hours each week spent with clients: 1.3 hours</li><li>• Average number of sessions each week: 3.1 sessions a week</li><li>• Average length of time clients took to complete the program (Sessions): 6.5 sessions</li><li>• Number of clients who successfully completed the program: 15</li><li>• Number of clients who did not complete the program: 5</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To accept additional funding from OhioMHAS for the Outpatient Competency Restoration program in the amount of \$52,000 for SFY24 (July 1, 2023 through June 30, 2024) and to continue to contract with Murtis Taylor Human Services System to provide the educational component of the Outpatient Competency Restoration process.



**Agenda Process Sheet**  
**Date: May 15, 2024**

- Community Relations & Advocacy Committee
- Faith-Based Outreach Committee
- Finance & Oversight Committee
- Committee of the Whole
- Special Meeting
- General Meeting

**Topic:** Amendment to Resolution No. 23-11-07, Property Management for Consumer Operated Services

**Contractual Parties:** Emerald Development and Economic Network (EDEN), Inc.

**Term:** January 1, 2024 – December 31, 2024

**Funding Source(s):** ADAMHS Board

**Amount:** \$106,420 increase

- New Program
- Continuing Program
- Expanding Program
- Other Waterproofing

**Service Description:**

- Increase funding for the Property Management for Consumer Operated Services program by \$106,420, bringing the total to \$175,222, thereby increasing EDEN’s CY2024 allocation to \$4,091,590.
- The funding will be used at Future Directions, located at 2070 West 117<sup>th</sup> Street in Cleveland Ohio, for waterproofing the basement due to water leakage, which is causing electrical issues.

**Background Information:**

- As part of the EDEN CY2024 Contract, EDEN provides property management for the property, allowing it to be used as a Consumer Operated Service site by Future Direction.
- EDEN completes any work orders necessary to maintain the property and carry out required repairs.
- EDEN issued a Request for Proposal to remediate the water leak into the basement and perform waterproofing, and the lowest responsive bid was \$106,420.

**Number of Individuals to be served:**

- Not applicable

**Funding Use:**

- Funding will be used to remediate the water leak into the basement and waterproofing.

**Client & System Impact:**

- Future Directions will be able to provide peer-facilitated educational and support groups, an arts and crafts program and a drop-in center.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	<ul style="list-style-type: none"> <li>• Not applicable</li> </ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To approve a contract amendment for an increase in the amount of \$106,420 to the Property Management Consumer Operated Services program for a total of \$175,222, which makes the CY2024 Contract \$4,091,590, for a term of January 1, 2024 through December 31, 2024.



**Agenda Process Sheet**

**Date: May 15, 2024**

- Community Relations & Advocacy Committee**
- Faith-Based Outreach Committee**
- Finance & Oversight Committee**
- Committee of the Whole**
- Special Meeting**
- General Meeting**

**Topic:** Amendment Resolution No. 23-06-02, Community Needs Assessment

**Contractual Parties:** RAMA Consulting – \$108,457  
 Holiday Inn Cleveland South – \$5,262.20

**Term:** September 1, 2023 – December 31, 2024

**Funding Source(s):** ADAMHS Board

**Amount:** \$113,719.20

- New Program**
- Continuing Program**
- Expanding Program**
- Other data/evaluation**

**Service Description:**

- Adding \$512.20 to the Community Needs Assessment for the Stakeholder Summit to be held at the Holiday Inn Cleveland South in Independence on June 8, 2024 and reallocating \$4,750 from RAMA Consulting to Holiday Inn Cleveland to allow the ADAMHS Board to pay Holiday Inn Cleveland South directly for the costs of the Stakeholder Summit to take advantage of the ADAMHS Board’s tax-exempt status.
- RAMA Consulting will conduct a Community Needs Assessment to inform funding and program priorities for the ADAMHS Board. The Community Needs Assessment will include a review of existing and publicly available data to assess county demographic trends, service usage statistics, state and federal policy influences, benchmarking data, etc.; stakeholder interviews, surveys and focus groups; working groups; and a final report presented to the ADAMHS Board of Directors.

**Background Information:**

- The ADAMHS Board conducts a Community Needs Assessment every three to five years, to ensure the local public system for mental health, addiction and recovery services continues to adapt to ever-changing and high-intensity demands, and that constrained resources are allocated appropriately. The assessments assist the Board in identifying areas of greatest need for client services for planning, funding, evaluating, and advocacy purposes.
- The Ohio Department of Mental Health and Addiction Services (OhioMHAS), as well as general evaluation standards, suggest that local Boards conduct a thorough Needs Assessment approximately every five years.
- The last ADAMHS Board Community Needs Assessment was completed on May 15, 2020, using data collected primarily from 2019. Staff requests a Needs Assessment based primarily on 2023 data, to provide the most up-to-date insights on emerging trends and continuing needs.

**Number of Individuals to be served:**

- N/A

**Funding Use:**

- Funds will be used to engage RAMA Consulting to conduct a comprehensive Needs Assessment, along with costs associated with meeting space.

**Client & System Impact:**

- A comprehensive Needs Assessment can impact the Board's current and potential clients.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Deliverables specified in the included proposal.</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	<ul style="list-style-type: none"><li>• N/A</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To amend Resolution No. 23-06-02 to add \$512.20 to the Community Needs Assessment for the Stakeholder Summit, transfer \$4,750 from RAMA Consulting to Holiday Inn Cleveland South, and approve a contract amendment with RAMA Consulting for \$108,457 and a contract with Holiday Inn Cleveland South for \$5,262.20 for the term of September 1, 2023 through December 31, 2024.