



**GENERAL MEETING
WEDNESDAY, APRIL 17, 2024 ♦ 4:00 P.M.**

**LOCATION: NORTHERN OHIO RECOVERY ASSOCIATION (NORA)
1400 E 55th Street, Cleveland, Ohio 44103**

Mission Statement: Enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports.

AGENDA

1. **CALL TO ORDER** – J. Robert Fowler, Ph.D., Board Chair
2. **AUDIENCE INPUT ON AGENDA ITEMS** – J. Robert Fowler, Ph.D.
3. **WELCOME** – Anita Bradley, MSW, LSW, LICDC-CS, President & Chief Executive Officer, NORA
4. **RECOGNITION OF CLIENT ARTWORK DISPLAY: APRIL 2024** – Joicelyn Weems, External Affairs Officer
 - **99Treasures Arts & Culture**
5. **APPROVAL OF MINUTES: MARCH 27, 2024** – J. Robert Fowler, Ph.D.
6. **CHAIR’S REPORT** – J. Robert Fowler, Ph.D.
7. **PRESENTATION:**
 - **OHIO ETHICS LAW** – Woo Jun, Chief Operating Officer
8. **FAITH-BASED OUTREACH COMMITTEE REPORT** – Patricia James-Stewart, M.Ed., LSW, Committee Vice Chair
9. **NOMINATING COMMITTEE REPORT** – James T. Dixon, Committee Chair
10. **FINANCE & OVERSIGHT COMMITTEE REPORT** – Kathleen Kern-Pilch, MA, ATR-BC, LPC-S, Committee Vice Chair

CONSENT AGENDA - (Resolution Nos. 24-04-01 through 24-04-03)

- **RESOLUTION NO. 24-04-01
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING FEBRUARY 2024**
- **RESOLUTION NO. 24-04-02 – APPROVAL AND RATIFICATION OF CONTRACTS:**
 1. Ohio Department of Mental Health and Addiction Services (OhioMHAS): Landlord Incentive Funding
 - Emerald Development and Economic Network (EDEN), Inc. - \$37,000
 2. OhioMHAS: Recovery Housing Funding – \$517,300
 - Cleveland Treatment Center - \$267,300
 - Stella Maris - \$250,000

• **RESOLUTION NO. 24-04-03 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 22-10-03, U.S. Department of Justice, Bureau of Justice Assistance Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program, Enhanced Data for Improved Substance Use Surveillance, Prevention, and Recovery on Reentry in Cuyahoga – \$1,568,760 (No new funding but reallocating \$97,500 from the ADAMHS Board to Erin Scott)
 - Case Western Reserve University - \$735,000
 - Thrive Behavioral Health Center, Inc. - \$451,599
 - Cuyahoga County Board of Health - \$108,450
 - Erin Mahon Scott - not to exceed \$97,500
2. Amendment to Resolution No. 23-04-02, Chief Clinical Officer Consultant
 - Leslie M. Koblentz, M.D., J.D., M.S. - \$154.35 per hour, not to exceed \$172,872 (\$12,438 new funding)

End of Consent Agenda

11. FIVE-YEAR STRATEGIC PLAN AND DIVERSITY, EQUITY AND INCLUSION (DEI) IN BEHAVIORAL HEALTH CARE UPDATE – Scott S. Osiecki, Chief Executive Officer

12. CHIEF EXECUTIVE OFFICER’S REPORT – Scott S. Osiecki

- Comprehensive Community Needs Assessment Update
- Care Response Pilot Project Update
- OneOhio Recovery Foundation Regional Board Member Meeting
- Rollout of Sprint Task Force Recommendations for Behavioral Health Workforce Serving Youth
- ORCA House Step-up/Step-down Center Opening
- All Provider Meeting
- Staff Update

13. NEW BUSINESS

14. FOLLOW-UP

15. AUDIENCE INPUT

16. UPCOMING MAY AND JUNE BOARD MEETINGS:

- Community Relations & Advocacy Committee Meeting: May 1, 2024
- Annual Meeting Brunch, Awards Ceremony and Client Art Show: May 13, 2024
- Nominating Committee Meeting: May 15, 2024
- Finance & Oversight Committee Meeting: May 15, 2024
- General Meeting: May 22, 2024
- Faith-based Outreach Committee Meeting: June 5, 2024
- Nominating Committee Meeting: June 12, 2024
- Finance & Oversight Committee Meeting: June 12, 2024
- General Meeting: June 26, 2024

BOARD OF DIRECTORS

J. Robert Fowler, Ph.D., Chair

Patricia James-Stewart, M.Ed., LSW, Vice Chair ▫ **Katie Kern-Pilch, MA, ATR-BC, LPC-S, Second Vice Chair**

Bishara W. Addison ▫ Ashwani Bhardwaj ▫ Reginald C. Blue, Ph.D. ▫ Gregory X. Boehm, M.D. ▫ Erskine Cade, MBA

Michelle R. Curry, MPA ▫ James T. Dixon ▫ Sadigoh C. Galloway, MSW, LSW, LICDC-CS

Rev. Benjamin F. Gohlstin, Sr. ▫ Steve Killpack, MS ▫ Harvey A. Snider, Esq.

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**GENERAL MEETING MINUTES
MARCH 27, 2024**

ADAMHS BOARD OF DIRECTORS PRESENT:

J. Robert Fowler, Ph.D.
Bishara W. Addison
Reginald C. Blue, Ph.D.
Erskine Cade, MBA

Michelle R. Curry, MPA
Patricia James-Stewart, M.Ed., LSW
Katie Kern-Pilch, MA, ATR-BC, LPC-S
Steve Killpack, MS

ABSENT: Ashwani Bhardwaj, Gregory X. Boehm, M.D., James T. Dixon, Sadigoh C. Galloway, MSW, LSW, LICDC-CS, Rev. Benjamin F. Gohlstin, Sr., Harvey A. Snider, Esq.

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Sarah Adkins, Carole Ballard, Christina Bohuslawsky-Brown, Danielle Clark, Erin DiVincenzo, Ben Goodwin, Felicia Harrison, Bill Hebble, Woo Jun, Linda Lamp, Clare Rosser, Jessica Saker, Allison Schaefer, Starlette Sizemore, Maggie Tolbert, Jocelyn Weems

1. CALL TO ORDER

Board Chair, J. Robert Fowler, Ph.D., called the General Meeting to order at 4:08 p.m.

2. AUDIENCE INPUT ON AGENDA ITEMS

No audience input on agenda items was received.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY: MARCH 2024

The ADAMHS Board's monthly client art display program showcases client artwork, highlights our provider agencies, recognizes the benefits of art therapy and celebrates the recovery community. The monthly client art display program can be seen in-person and virtually on the Board's website.

Ms. Jocelyn Weems, External Affairs Officer, highlighted the contributions of Shaun G., who unfortunately could not attend. The Board will be presenting him with a Certificate of Participation and gift card in recognition of his exceptional artwork.

4. APPROVAL OF MINUTES

The minutes from the February 28, 2024 General Meeting were approved as submitted.

5. CHAIR'S REPORT

Dr. Fowler shared that he recently received a resignation notice from Board Director/Cuyahoga County Council appointee, Rebekah L. Dorman, Ph.D. In her communication, Rebekah stated that "it was a great honor to be appointed and I care deeply about the work of the ADAMHS Board and meeting the mental health needs of our community. However, it has become clear to me during my brief tenure that my travel schedule is incompatible with attending meetings on a regular and required basis and being an engaged Board Member. Therefore, it is in the best interest of the Board and the community for my seat be filled by someone able to make the time commitment that this appointment requires." On behalf of the ADAMHS Board, we sincerely want to thank Rebekah for her service on the ADAMHS Board of Cuyahoga County since taking her Oath of Office in October of 2023; and extend to her our very best wishes.

Dr. Fowler brought attention to a Proclamation commemorating the life of Ms. Jessica Horne, who passed away on March 5, 2024, following nearly five decades of devoted service to improving the lives of African American youth through prevention and education efforts. Ms. Horne held the position of the inaugural Executive Director at the Cleveland Urban Minority Alcoholism Drug Abuse Outreach Project (UMADAOP) for over 40 years. During her tenure, she played a pivotal role in crafting initiatives aimed at reducing stigma, enhancing resilience, and increasing awareness within marginalized and underserved communities. The Proclamation was presented to her family by Mr. Woo Jun, Chief Operating Officer, at the Funeral Home on Friday, March 15, 2024.

The Board's self-assessment, concluded at the end of February 2024, has yielded valuable insights, and Dr. Fowler presented a condensed overview of the findings:

- Out of 14 Board Directors, 11 participated, with varying levels of completion for each question.
- Almost unanimously, Board Directors express satisfaction with the Board's functionality and achievements, with no dissatisfaction noted.
- Some Directors believe additional efforts are necessary in clarifying and communicating Board member expectations before their tenure, increasing participation in advocacy activities, enhancing familiarity with bylaws, and establishing mentorship programs for new members.
- Suggestions to enhance the Board experience include addressing specific issues for Board member involvement, providing more training on advocacy matters, ensuring continued participation in community events, fostering open dialogue during meetings, promoting personal and professional connections among Board members and ensuring clarity on Board responsibilities and committee assignments.
- Recommendations to optimize funding utilization encompass developing a comprehensive funding strategy, streamlining provider numbers through a well-planned approach and exploring additional harm reduction initiatives such as piloting safe injection sites.
- Eight Board Directors outlined personal goals and themes, ranging from contributing expertise to advocating for consumers, improving attendance and engagement in meetings and events, to increasing knowledge on budgeting details and community needs, among others.

6. PRESENTATION:

CLIENT RIGHTS REPORT

Mr. Bill Hebble, Client Rights Officer II, and Ms. Christina Bohuslawsky-Brown, Client Rights Officer II, presented the Client Rights Report that represents all data collected during Calendar Year (CY) 2023. This data is aggregated from community agencies which the ADAMHS Board has a core contract with. All contract agencies satisfied their reporting requirements. Each contract agency is responsible for collecting and sharing this data with the ADAMHS Board. The ADAMHS Board reviewed and consolidated each individual data set into one comprehensive report showcased in the Client Rights Report.

The ADAMHS Board client rights data from CY2023 is tracked and logged by both ADAMHS Board Client Rights Officers. The data includes inquiries, complaints, and grievances received from clients and others to the ADAMHS Board about Mental Health Agencies, Substance Use Disorder (SUD) Services, and Adult Care Facilities (ACFs). The data is categorized by call type, nature of call and resolution. The ADAMHS Board received a total of 2,630 contacts during CY2023. This represents a decrease of 243 contacts when compared with CY2022.

Ms. Bohuslawsky-Brown reported that the accomplishments of 2023 included: 1) Maintained regular contact with provider agency Client Rights Officers (CROs) by hosting quarterly virtual CRO Orientations to train new provider agency CROs and monthly virtual CRO meetings to connect regularly with all the provider agency CROs. 2) Maintained regular contact with provider agency clients by hosting monthly in-person client information meetings/Lunch-n-Learns. The monthly Lunch-n-Learn Series was held in a new location each month so that clients could learn about the various resources and programs in Cuyahoga County; and facilitated Summer and Winter client outings. A road trip transpired to attend Ohio's 2023 Recovery Celebration hosted by the Ohio Association of County Behavioral Health Authorities (OACBHA). Clients enjoyed a party which included motivational speakers, food, prizes and live entertainment. The Board also hosted the Annual Client Summer Event at the Board. Clients enjoyed a pizza lunch and mini-wellness fair. Local resources and providers offered information about programs and services. 3) Client Rights staff were very active in various advisory groups including the Cuyahoga County Advisory Committee for Persons with Disabilities and the Division of Senior and Adult Services.

Mr. Hebble shared the goals for CY2024. He reported that the Board's Client Rights Unit plans to continue broadening client's awareness and understanding of various community resources, increase client advocacy opportunities by reestablishing and helping clients uphold the Action Committee Advocating Change (ACAC) and continue working with the Board's CROs to provide ongoing education about best practice as it relates to client rights investigations, issuing findings reports, and ensuring overall client satisfaction.

Mr. Hebble and Ms. Bohuslawsky-Brown utilized a PowerPoint presentation to illustrate the data shared through various charts with the corresponding explanation; and responded to questions from the Board of Directors. (The CY2023 Client Rights Report is attached to the original minutes stored in the Executive Unit and will also be available on the ADAMHS Board's website.)

Mr. Hebble mentioned that the ACAC has recently reconvened and outlined their objectives for CY2024. They aim to appoint a Secretary responsible for compiling meeting minutes that could be shared monthly with the Board of Directors. Ms. Kern-Pilch suggested that this could be an item for the committee to address during Finance & Oversight Committee meetings. Following a short conversation on the topic, Dr. Fowler proposed incorporating an ACAC report into the quarterly agenda of Finance & Oversight Committee meetings. Ms. James-Stewart thanked the staff for their informative report and asked for further details to be included in future reports regarding the specific reasons behind substantiated claims. Mr. Hebble shared that he can provide additional information next year showcasing what rights were violated.

Ms. Bohuslawsky-Brown announced her decision to step down from the Board in order to pursue a career opportunity in the private sector. She expressed her appreciation for the collaboration with the Board of Directors and highlighted the pleasure of working alongside Mr. Scott Osiecki, Chief Executive Officer.

7. ADAMHS BOARD BYLAWS REVISIONS (2nd READING & OFFICIAL VOTE)

Mr. Jun noted that the revisions to the ADAMHS Board Bylaws were finalized during the January Board cycle. However, due to an oversight, Board Directors will need a 21-day written notice to incorporate the requested revisions. Consequently, a final reading was slated for the March General Meeting for an official vote. He mentioned that there were minor grammatical adjustments, changes to the composition of the Board of Directors, and the consolidation of the Planning & Oversight Committee and the Finance & Operations Committee into the Finance & Oversight Committee. Additionally, two community representatives were added to the Community Relations & Advocacy Committee.

Mr. Jun underscored that as of Tuesday, October 3, 2023, the County has assumed the responsibility of appointing two-thirds of the members of the ADAMHS Board. Additionally, any State appointments will gradually transition to County appointments through attrition, where applicable.

The Board successfully fulfilled the Bylaws requirement to potentially have two-thirds affirmative vote of sitting membership of the Board present to amend the Bylaws; consequently, Dr. Fowler asked for a motion to approve the proposed amended ADAMHS Board Bylaws, excluding the Treasurer as a designated Board office. (The enumerated proposed amended ADAMHS Board Bylaws are attached to the original minutes stored in the Executive Unit.)

Motion to approve the proposed amended ADAMHS Board Bylaws, excluding the Treasurer as a designated Board office.

MOTION: R. Blue / SECOND: M. Curry / AYES: B. Addison, R. Blue, E. Cade, M. Curry, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / ABSTAIN: None / **Motion passed.**

8. NOMINATING COMMITTEE REPORT

Reginald C. Blue, Ph.D., Nominating Committee Vice Chair, reported on the Nominating Committee meeting held on Wednesday, March 20, 2024, and outlined key points of discussion. Mr. Jun provided an update on the ADAMHS Board of Director Appointment Term Roster. He discussed the Recruitment of ADAMHS Board of Directors Policy, examined both County and State appointments and reappointments, and presented the current composition breakdown of the Board of Directors.

The requirements per Ohio Revised Code §340.02; stipulate that at least one Board member shall fill each of the six categories listed:

- A clinician with experience in the delivery of mental health services
- At least one person who has received or is receiving mental health services
- At least one person who is a parent or other relative of a person has received or is receiving mental health services
- A clinician with experience in the delivery of addiction services
- At least one person who has received or is receiving addiction services
- At least one person who is a parent or other relative of a person has received or is receiving addiction services

The category of “At least one person who has received or is receiving mental health services” is currently vacant.

Currently there exists four Cuyahoga County Board member vacant seats.

It was also referenced that four Board member appointments will be expiring on Thursday, June 30, 2024. Two appointments are through Cuyahoga County, Rev. Benjamin F. Gohlstin, Sr., and Ms. Bishara W. Addison; and two appointments are through the State (the Ohio Department of Mental Health and Addiction Services (OhioMHAS)), Mr. Steve Killpack and Mr. Ashwani Bhardwaj.

Rev. Gohlstin will be completing his second term as a Cuyahoga County appointment. Although Rev. Gohlstin will be completing his second term as a county appointment, he is still eligible for reappointment because his first term was only twenty-one months. Pursuant to Ohio Revised Code 340.02(D), he “may serve for three consecutive terms under the same appointing authority only if one of the terms is for less than two years.”

Also, Ms. Addison will be completing her first term as a Cuyahoga County appointment.

Dr. Fowler has requested that correspondence be forwarded to County Executive Chris Ronayne to request that Rev. Gohlstin and Ms. Addison be reappointed for an additional four year term. It was reported that the ADAMHS Board may recommend Board member candidates for reappointment through Cuyahoga County, however, it is up to the County Executive to make these appointments; and there is no guarantee that these individuals will get reappointed.

Ms. Linda Lamp, Executive Assistant, was requested to inquire with Mr. Killpack and Mr. Bhardwaj regarding their interest in serving a second term through the State appointing authority.

A conversation ensued regarding the next steps to address the four vacant appointments in Cuyahoga County. Additionally, Ms. Lamp was asked to revisit the pool of potential candidates identified during the previous Board member recruitment process in 2023. This review aimed to evaluate the three candidates previously recommended to Cuyahoga County for consideration as potential Board member candidates in 2024.

The Nominating Committee also discussed the Nomination Slate of Board Officers for FY2025-FY2026. Historically the Nominating Committee has solicited input from Board members regarding their interest in serving as an ADAMHS Board Officer. A draft memorandum explaining the process and Form of Intent questions were reviewed. The deadline of Friday, April 26, 2024 for completing and submitting a Form of Intent was agreed upon.

According to ADAMHS Board Bylaws, the Nominating Committee’s charge is to announce the recommended Slate of Officers for a two-year term at the May General Meeting scheduled for Wednesday, May 22, 2024. This is the only opportunity, per the Bylaws, to receive nominations from the floor.

Committee members agreed that:

- 1) If a nomination is received from the floor, the candidate will be required to complete and submit the Form of Intent by the end of the business day on Tuesday, May 28, 2024.
- 2) If the required form is received by the deadline, the candidate, nominated from the floor, will be added to the ballot to be voted upon at the General Meeting scheduled for Wednesday, June 26, 2024.

The next Nominating Committee meeting is scheduled for April 10, 2024, 3:00 p.m.

9. FINANCE & OVERSIGHT COMMITTEE REPORT

Ms. Addison, Finance & Oversight Committee Chair, reported on the Finance & Oversight Committee meeting held on Wednesday, March 20, 2024, and highlighted the MetroHealth System Psychiatric Emergency Department Contract, Expenditures and Vouchers processed for payment during January 2024 and one Contract as listed below.

• RESOLUTION NO. 24-03-01

THE METROHEALTH SYSTEM PSYCHIATRIC EMERGENCY DEPARTMENT (PED) CONTRACT

Ms Addison conveyed that for decades MetroHealth has provided a vital response to individuals experiencing mental health crises via services at 2500 MetroHealth Drive and satellite sites. In October of 2022, MetroHealth opened a 112-bed behavioral health hospital in Cleveland Heights to assist in addressing the inpatient behavioral health bed shortage. To address the needs of those experiencing behavioral health crisis, MetroHealth will open a PED at the location of their behavioral health hospital in Cleveland Heights. The PED has historically been offered by St. Vincent. In November of 2022, St. Vincent closed inpatient services at their hospital and as a result the PED became Psychiatric Emergency Services (PES), which is currently operated by St. Vincent. The

PES at St. Vincent's main campus is no longer viable due to issues with the building and the PES/PED will be moved to MetroHealth's Cleveland Heights campus to be operated by MetroHealth effective July 1, 2024.

Services provided at the MetroHealth PED will include crisis stabilization, 23-hour observation, assessment, and discharge planning. The PED will offer 24/7 access, which is critical for the patient population being served. In this setting, patients will have access to a psychiatrist or licensed practitioner around the clock, as well as nurses, patient care nurse assistants, and behavioral health patient safety associates to ensure the safety of all. The PED will offer an environment that is conducive to harm reduction, including non-moveable furniture and metal detectors. MetroHealth will partner with other providers, such as FrontLine Service, to deliver appropriate levels of treatment. Through these partnerships, the team reduces unnecessary admission to inpatient units such as Northcoast Behavioral Healthcare (NBH). Funding includes costs for 4.5 weeks of onboarding for staff of the PED. An estimated 3,000 clients will be served. Board staff is recommending that the Board Directors enter into an agreement with The MetroHealth System for the term of July 1, 2024 through December 31, 2024 in the amount of \$2,813,909.75, in which \$2,425,929.17 is to operate the PED and \$387,980.57 is for onboarding costs for PED staff.

Motion to approve Resolution No. 24-03-01. MOTION: R. Blue / SECOND: M. Curry / AYES: B. Addison, R. Blue, E. Cade, M. Curry, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / ABSTAIN: None / **Motion passed.**

CONSENT AGENDA: Resolution Nos. 24-03-02 through 24-03-03

- **RESOLUTION NO. 24-03-02
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS
PROCESSED FOR PAYMENT DURING JANUARY 2024**

Ms. Addison reported that the Administrative Budget approved for CY2024 amounted to \$8,388,412. For January Actual Year to Date (YTD) 2024, administrative expenses totaled \$632,261.98, approximately 8% of the total Administrative Budget. She highlighted minimal notable expenses on the Board Voucher Report but pointed out several duplicate payments, primarily due to Cuyahoga County's early closure in December, which were reflected as December payments.

The Funding Source Budget to Actual YTD, January 2024, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$72,706,483; and through the end of January 2024, the Board has received \$6,654,852.16. Ms. Addison reported that through the end of January 2024, 9% of the budget has been received.

The Revenues By Source By Month report reflect that in January 2024, the Board received revenues of \$6,654,852.16; and includes the Board's county levy subsidy of \$3,416,666.66.

The ADAMHS Board Budget vs. Actual Expenses 2024 YTD reflect that January YTD Actuals is \$7,319,655.60, that is roughly 8% of the Board's anticipated expenditures for the calendar year.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in January 2024 is \$7,319,655.60.

The Revenues and Expenditures Grants YTD, January 2024 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant, and Other Grants. The total revenue for grants YTD is \$56,982.68; and total expenditures for grants YTD is \$138,863.53. The variance observed is a result of timing discrepancies. Expenses incurred in January and posted in the same month are not requested for reimbursement until a later period.

The Cash Flow Report January 2024 shows the 2022 Actual, 2023 Actual and YTD thru January 2024. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through January 2024 is \$38,708,544.11.

- **RESOLUTION NO. 24-03-03 – APPROVAL AND RATIFICATION OF CONTRACT**

1. Ohio Department of Mental Health and Addiction Services (OhioMHAS): Behavioral Health Drug Reimbursement Program – \$96,161
 - Cuyahoga County Sheriff's Department - \$75,034

- Oriana House Community Based Correctional Facility (CBCF) - \$21,127

Ms. Addison reported that the ADAMHS Board received notification from OhioMHAS relative to the award granted to the Cuyahoga County Sheriff's Office and Oriana House CBCF for the reimbursement of funds expensed for medications during the first half of state fiscal year 2024. OhioMHAS combined the Psychotropic Reimbursement program and the Medication Assisted Treatment (MAT) Reimbursement program into one allocation and renamed this initiative the Behavioral Health Drug Reimbursement program. These funds cover the cost of medications distributed to inmates in the Cuyahoga County jail by the Sheriff's Department and residents of the CBCF, operated by Oriana House. Board staff is recommending that the Board Directors accept the amount of \$96,161 from OhioMHAS to be distributed to the Cuyahoga County Sheriff's Department and Oriana House as pass-through funds for the period July 1, 2023 through December 31, 2023 for various medications.

Motion to approve the Consent Agenda (Resolution Nos. 24-03-02 through 24-03-03). MOTION: P. James-Stewart / SECOND: S. Killpack / AYES: B. Addison, R. Blue, E. Cade, M. Curry, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / ABSTAIN: None / **Motion passed.**

10. **EXECUTIVE SESSION**

Dr. Fowler announced the need to enter into Executive Session for the purpose of discussing a Personnel Matter.

- **Motion to ENTER into Executive Session.** MOTION: P. James-Stewart / SECOND: E. Cade / A roll call vote was taken. / AYES: B. Addison, R. Blue, E. Cade, M. Curry, R. Fowler, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / ABSTAIN: None / **Motion passed.**
- **Motion to EXIT the Executive Session and resume the business of the General Meeting Agenda.** MOTION: R. Blue / SECOND: K. Kern-Pilch / A roll call vote was taken. / AYES: B. Addison, R. Blue, E. Cade, M. Curry, R. Fowler, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 24-03-04
APPROVAL OF COMPLETED ANNUAL PERFORMANCE REVIEW & SALARY ADJUSTMENT FOR CHIEF EXECUTIVE OFFICER SCOTT S. OSIECKI**

Motion to approve Resolution No. 24-03-04. MOTION: M. Curry / SECOND: R. Blue / AYES: B. Addison, R. Blue, E. Cade, M. Curry, R. Fowler, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / ABSTAIN: None / **Motion passed.**

11. **CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Osiecki shared information regarding the following items of discussion:

- **Passage of Issue 26:**
 - Mr. Osiecki sought to officially recognize and express gratitude to the voters of Cuyahoga County for approving the Health & Human Services levy with a 71% majority.
 - He thanked staff who assisted with making telephone calls, making and distributing signs and covering the polls on election day.
 - Mr. Osiecki also thanked the County Core Levy Team - which Ms. Beth Zietlow-DeJesus, former External Affairs Consultant, was a member – for all the work they did during the campaign.
 - The second Health & Human Services levy will be presented to the voters in 2028.
- **Cuyahoga County Conference on Social Work:**
 - Mr. Larry Heller, Outreach Coordinator at Northern Ohio Recovery Association (NORA), requested that Mr. Osiecki present a workshop with him at the Cuyahoga County Conference on Social Work on Friday, March 15, 2024.
 - The workshop was entitled: Meeting People Where They Are: Helping Our Most Underserved and focused on NORA's Crisis Outreach Team/ Van.
 - Mr. Osiecki and Mr. Heller will present the same workshop on Friday, July 19, 2024, at the Addiction Studies Institute in Columbus.

- They also asked that OhioMHAS develop a specific line item for Board funding and more discretionary funding for Boards.
- **Community Engagement Care Response Pilot Meetings:**
 - The Board is hosting the last of our six community outreach meetings during the planning phase of the Board's Care Response Pilot program on Thursday, March 28, 2024, at 6:00 p.m. to 7:30 p.m. at the Michael Zone Recreation Center.
 - So far, there have been over 140 participants/attendees at the five community engagement meetings. There has been an overwhelmingly favorable response to the Care Response model during the community engagement sessions. Participants recognize the need for Care Response, and think it will improve outcomes in their communities, especially with consistent follow-through for recipients of care.
 - Mr. Osiecki shared that the Board wanted to ensure building relationships and advertising with local community organizations and ensure that community members are aware of and utilize the Care Response Program and 988 more broadly.
- **OACBHA: Executive Council/Membership Meeting:**
 - Mr. Osiecki participated in the OACBHA Executive Council Meeting on Monday, March 25, 2024, and interviewed the final two candidates for the Chief Executive Officer position.
 - The membership meeting was on Tuesday, March 26, 2024, and he was part of a Board Director panel sharing suggestions on how to advocate with elected officials.
- **Stella Maris 2nd Annual Public Officials Reception:**
 - Mr. Jun represented the ADAMHS Board at the Stella Maris 2nd Annual Public Officials Reception on Monday, March 11, 2024.
- **Staff Update:**
 - Mr. Osiecki reiterated that Ms. Bohuslawsky-Brown will be resigning from the Board at the end of the week to pursue an opportunity in the private sector. After dedicating five years to the Board, the staff is saddened to say goodbye, yet we extend our heartfelt wishes for her success in all her future endeavors.
- **ORCA House: Step-up/Step-down Facility:**
 - Signature Health will be hosting an Open House Luncheon on Friday, April 19, 2024, from 11:30 a.m. to 2:00 p.m.
- **OhioMHAS:**
 - OhioMHAS has a new Director, LeeAnne Cornyn.

12. NEW BUSINESS

No new business was received.

13. FOLLOW-UP

Ms. Kern-Pilch mentioned an article in the newspaper highlighting the Metanoia Project's recognition for their impactful work.

14. AUDIENCE INPUT

No audience input was received.

15. UPCOMING APRIL AND MAY BOARD MEETINGS:

- Faith-based Outreach Committee Meeting: April 3, 2024
- Nominating Committee Meeting: April 10, 2024
- Finance & Oversight Committee Meeting: April 10, 2024
- General Meeting: April 17, 2024 at Northern Ohio Recovery Association (NORA), 1400 E 55th Street, Cleveland, Ohio 44103
- Community Relations & Advocacy Committee Meeting: May 1, 2024
- Annual Meeting Brunch, Awards Ceremony and Client Art Show: May 13, 2024

- Nominating Committee Meeting: May 15, 2024
- Finance & Oversight Committee Meeting: May 15, 2024
- General Meeting: May 22, 2024

There being no further business, the meeting adjourned at 5:41 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by:

J. Robert Fowler, Ph.D., Chairperson, ADAMHS Board of Cuyahoga County

DRAFT

OHIO ETHICS LAW



April 2024

1

Ohio Ethics Law Introduction

Applies to:

- Board of Directors and employees
- Full-time and part-time

Based on:

- A duty of loyalty to public entities
- An obligation to act in the best interest of the ADAMHS Board and without regard to personal interests

Consequences:

- Board of Directors and employees are personally liable for violations (not institutional)



2

Ohio Ethics Law Introduction

Conflict of Interest (R.C. 102.03(D)) & Gifts (R.C. 102.03(E))

- Prohibits acting in matters related to themselves, family, or business associates
- Prohibits acceptance of anything of value that could have a substantial or improper influence

Public Contracts (R.C. 2921.42)

- Prohibits using influence to secure public contracts for themselves, family, or business associates
- Prohibits having an interest in a public contract

Revolving Door (R.C. 102.03(A))

- Prohibits representing any person on any matter in which you personally participated for a period of one-year after you leave public service



3

Penalties

- All provisions of the Ethics Law are criminal prohibitions.
- Most, including the conflict-of-interest prohibitions (Chapter 102), are first degree misdemeanors, punishable by a maximum fine of \$1000, a maximum prison term of six months, or both.
- Certain provisions of public contract prohibitions (Chapter 2921) are fourth degree felonies, punishable by a maximum fine of \$2500, a maximum prison term of eighteen months, or both.



4

Family Members



- Family members include (regardless of where they live):
 - Spouse
 - Children/Step-children
 - Siblings
 - Parents/Step-parents
 - Grandparents
 - Grandchildren
- Family members also includes any other person related by blood or marriage if that person resides in the same household.



5

Conflict of Interest (Relationships)

- Board of Directors and employees must refrain from acting in matters that personally benefit themselves, family, or business associates. **ORC 102.03 (D)**
- Having a conflict of interest is not illegal; if confronted with a conflict, we must rescue ourselves.
- Even if a direct conflict does not exist, we must avoid the appearance of one.



6

Conflict of Interest Example

- I am a member of the Board of Directors at the ADAMHS Board and talk to a provider CEO after a Board meeting. After that discussion, I am offered a job and decide to take the job but do not resign as a Board member. The following month the provider agency has a \$1 million contract up for approval from the ADAMHS Board and as a Board member, I vote to approve the contract.
 - What are some issues?



7

Gifts



- Board of Directors and employees cannot accept things of value from a party that is doing or seeking to do business with the ADAMHS Board. **ORC 102.03 (E)**
 - De Minimis Rule
- External parties are prohibited from offering anything of value to Board of Directors and employees if they are doing or seeking to do business with the employee's public entity. **ORC 102.03 (F)**



8

Gifts Example

- I get a call from a new sober home operator about getting funding for her sober home. I tell her to apply for funding during the RFP time period. Then, she comes into the office uninvited, and asks me to meet with her. When I meet with her, she hands me her proposal and a box of donuts with Guardian tickets inside. I accept the proposal and box of donuts that I share with my colleagues and go to the Guardian game with my family. Every Friday for the next month, she leaves a box of donuts for me with the security guard, and she ends up with a contract with the ADAMHS Board.

- What are some issues?



9

Public Contracts

- Board of Directors and employees cannot use any influence to secure a public contract for themselves, family members, or business associates. **ORC 2921.42 (A)(1)**
- Board of Directors and employees are prohibited from having a financial or fiduciary interest in a public contract. **ORC 2921.42 (A)(4)**
- Employment is a public contract.



10

Public Contracts Example

- We are in the process of conducting our annual RFP and I tell my stepson to submit an RFP for peer support. We have different last names, so no one would know that we are related. I tell him exactly what to put in the RFP. I serve on the RFP committee and gave the RFP a perfect score. He obtains a contract for \$100,000 and gives me \$10,000.
 - What are some issues?



11

Revolving Door Restrictions



- Former Board of Directors and employees are prohibited, for a term of one year after the end of their service with the ADAMHS Board, from representing any person on any matter in which they personally participated as a Board of Director or employee during their term of service at the ADAMHS Board.
 - Prohibition is tied to personal participation; does not apply to new matters and matters in which the former employee did not participate.



12

Confidential Information

- ADAMHS Board employees are prohibited from disclosing or using any information appropriately designated by law as confidential. Examples include:
 - Client information, such as protected health information or information related to substance abuse treatment.
 - RFP, until the results of RFP are released to the public.
 - Personal information regarding employees.
 - Proprietary IT information.

**TOP
SECRET**



13

Summary

- Can't participate in matters when we have a conflict of interest – i.e., when something of value will result for self, family members, others.
- Can't solicit or accept things of value.
- Can't authorize a contract or use authority to secure authorization of a contract for self, family, business associates.
- Can't represent parties on matters in which we were involved.
- Can't disclose or use confidential information.
- **WHEN IN DOUBT, contact Legal Counsel**



14



CONSENT AGENDA

Resolution Nos. 24-04-01 through No. 24-04-03

- **RESOLUTION NO. 24-04-01**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING FEBRUARY 2024
- **RESOLUTION NO. 24-04-02**
APPROVAL AND RATIFICATION OF CONTRACTS
(As listed on the General Meeting Agenda)
- **RESOLUTION NO. 24-04-03**
APPROVAL OF CONTRACT AMENDMENTS
(As listed on the General Meeting Agenda)

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-04-01

**ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER
ON EXPENDITURES AND VOUCHERS PROCESSED FOR
PAYMENT DURING FEBRUARY 2024**

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) in Resolution No. 23-11-06 appropriated funds for ADAMHS Board operations on a calendar year cycle; and,

WHEREAS, the ADAMHS Board has authorized the Chief Executive Officer to disburse funds for the purpose specified in the appropriation; and,

WHEREAS, the Chief Executive Officer certified that the vouchers on the attached list which were submitted to the County Fiscal Office for payment during February 2024 are in conformance with the Board appropriations for CY2024.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The report of the Chief Executive Officer be accepted and recorded in the minutes.
2. The Chief Executive Officer acted within the authority of the Board Appropriation Resolution in processing the subject vouchers.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

YES:

NAYS:

ABSTAIN:

DATE ADOPTED:

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Administrative Budget YTD
February 2024 YTD

	2024 Budget	February Actual YTD	Remaining Balance	% of Budget
ADMINISTRATIVE EXPENSES				
SALARIES				
SALARIES - REGULAR	\$ 1,920,353.00	\$ 271,922.54	\$ 1,648,430.46	14%
SALARIES - PART-TIME	\$ 20,000.00	\$ -	\$ 20,000.00	0%
SALARIES - UNION	\$ 2,247,410.00	\$ 345,352.65	\$ 1,902,057.35	15%
Total SALARIES	\$ 4,187,763.00	\$ 617,275.19	\$ 3,570,487.81	15%
FRINGE BENEFITS				
MEDICARE	\$ 60,723.00	\$ 8,730.71	\$ 51,992.29	14%
RETIRE-OPERS - REGULAR	\$ 592,526.00	\$ 80,794.50	\$ 511,731.50	14%
HOSPITALIZATION	\$ 882,000.00	\$ 131,677.60	\$ 750,322.40	15%
LIFE INSURANCE	\$ 400.00	\$ 45.80	\$ 354.20	11%
HEALTH BENEFIT ALLOWANCE	\$ 1,300.00	\$ 172.00	\$ 1,128.00	13%
SPECIAL FRINGE	\$ 13,000.00	\$ 1,000.00	\$ 12,000.00	8%
Total FRINGE BENEFITS	\$ 1,549,949.00	\$ 222,420.61	\$ 1,327,528.39	14%
COMMODITIES				
OFFICE SUPPLIES	\$ 17,500.00	\$ 130.59	\$ 17,369.41	1%
COPIER SUPPLIES	\$ 20,000.00	\$ 163.66	\$ 19,836.34	1%
FOOD SUPPLIES	\$ 12,500.00	\$ 301.06	\$ 12,198.94	2%
HOUSEKEEPING SUPPLIES	\$ 5,000.00	\$ -	\$ 5,000.00	0%
COMPUTER SUPPLIES	\$ 20,000.00	\$ -	\$ 20,000.00	0%
ELECTRICITY	\$ 72,500.00	\$ 14,908.72	\$ 57,591.28	21%
Total COMMODITIES	\$ 147,500.00	\$ 15,504.03	\$ 131,995.97	11%
CONTRACTS & PROFESSIONAL				
LS/RENT - BUILDING	\$ 495,000.00	\$ 105,079.26	\$ 389,920.74	21%
TUITION REIMBURSEMENT	\$ 7,000.00	\$ 1,000.00	\$ 6,000.00	14%
CONSULTANT SERVICES	\$ 350,000.00	\$ 51,257.20	\$ 298,742.80	15%
ASGN COUN - PSYCHOLOGICAL	\$ 130,000.00	\$ 46,000.00	\$ 84,000.00	35%
RSK MGMT - LIABILITY	\$ 120,000.00	\$ -	\$ 120,000.00	0%
CONTRACTUAL SERVICES	\$ 419,000.00	\$ 36,386.96	\$ 382,613.04	9%
MAINTENANCE/REPAIR SERVICES	\$ 39,700.00	\$ 594.69	\$ 39,105.31	1%
Total CONTRACTS & PROFESSIONAL	\$ 1,560,700.00	\$ 240,318.11	\$ 1,320,381.89	15%
EQUIPMENT EXPENSE				
NON-CAP EQ - IT SOFTWARE	\$ 125,000.00	\$ 9,914.42	\$ 115,085.58	8%
LEASE/RENTAL FEES	\$ 15,000.00	\$ 1,437.46	\$ 13,562.54	10%
LS/RENT - EQUIPMENT	\$ 20,000.00	\$ 2,346.60	\$ 17,653.40	12%
EQUIPMENT PURCHASE	\$ 35,000.00	\$ 6,746.43	\$ 28,253.57	19%
EQUIP PURCH - IT	\$ 45,000.00	\$ 12,843.71	\$ 32,156.29	29%
Total EQUIPMENT EXPENSE	\$ 240,000.00	\$ 33,288.62	\$ 206,711.38	14%
OTHER OPERATING				
TRAINING/CONFERENCES	\$ 10,000.00	\$ -	\$ 10,000.00	0%
MEMBERSHIPS/LICENSES	\$ 45,000.00	\$ 436.00	\$ 44,564.00	1%
MILEAGE/PARKING	\$ 30,000.00	\$ 1,267.35	\$ 28,732.65	4%
PUBLICATIONS/SUBSCRIPTIONS	\$ 6,000.00	\$ -	\$ 6,000.00	0%
ADVERTISING	\$ 20,000.00	\$ -	\$ 20,000.00	0%
DEPARTMENTAL PARKING	\$ 3,000.00	\$ -	\$ 3,000.00	0%
NON-COUNTY PRINTING	\$ 14,000.00	\$ 29.00	\$ 13,971.00	0%
POSTAGE/MAIL SERVICES	\$ 5,000.00	\$ 115.00	\$ 4,885.00	2%
INDIRECT COSTS	\$ 345,000.00	\$ -	\$ 345,000.00	0%
PARKING CHARGEBACK	\$ 5,000.00	\$ 1,260.00	\$ 3,740.00	25%
NON-CONTRACTUAL SERVICES	\$ 2,500.00	\$ 350.00	\$ 2,150.00	14%
TELEPHONE	\$ 36,000.00	\$ 5,866.63	\$ 30,133.37	16%
TELE - MOBILITY	\$ 14,000.00	\$ 4,147.45	\$ 9,852.55	30%
DATA COMMUNICATIONS	\$ 10,000.00	\$ 2,896.91	\$ 7,103.09	29%
FISCAL USE ONLY MISC EXPENSE	\$ 157,000.00	\$ 17,733.27	\$ 139,266.73	11%
Total OTHER OPERATING	\$ 702,500.00	\$ 34,101.61	\$ 668,398.39	5%
Total ADMINISTRATIVE EXPENSES	\$ 8,388,412.00	\$ 1,162,908.17	\$ 7,225,503.83	14%

BOARD VOUCHER REPORT
2/1/2024 THROUGH 2/29/2024

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
ELECTRICITY	UNITED TWENTY FIFTH BLDG	\$ 5,274.71
ELECTRICITY	THE ILLUMINATING COMPANY	\$ 95.56
Commodities		\$ 5,370.27
LS/RENT - BUILDING	UNITED TWENTY FIFTH BLDG	\$ 35,026.42
TUITION REIMBURSEMENT	JESSICA SAKER	\$ 1,000.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 1,700.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 2,932.65
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 1,912.50
CONSULTANT SERVICES	HAYNES KESSLER MYERS	\$ 750.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 2,932.65
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 3,336.25
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	BETH A ZIETLOW-DEJESUS	\$ 2,528.75
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 3,400.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 1,200.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 800.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 5,000.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 3,000.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 2,000.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 2,600.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 5,400.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 1,600.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 1,000.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 960.29
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 4,999.68
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 334.70
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 300.00
CONTRACTUAL SERVICES	ROYCE - US PROTECTION	\$ 2,969.05
CONTRACTUAL SERVICES	ROYCE - US PROTECTION	\$ 2,969.05
CONTRACTUAL SERVICES	MOOD MEDIA	\$ 75.23
MAINTENANCE/REPAIR SERVICES	UNIFIRST CORPORATION	\$ 198.23
Contracts & Professional Services		\$ 97,099.45

BOARD VOUCHER REPORT
2/1/2024 THROUGH 2/29/2024

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
LEASE/RENTAL FEES	PITNEY BOWES GLOBAL FINANCIAL	\$ 82.99
EQUIPMENT PURCHASE	DEX IMAGING LLC	\$ 1,912.55
EQUIP PURCH - IT	CDW GOVERNMENT INC	\$ 5,496.56
Equipment Purchase		\$ 7,492.10
MILEAGE/PARKING	IAN JAMESON	\$ 27.34
MILEAGE/PARKING	FELICIA E HARRISON	\$ 172.86
MILEAGE/PARKING	WOO S JUN	\$ 175.54
MILEAGE/PARKING	JOHN F COLEMAN	\$ 128.77
MILEAGE/PARKING	JOHN F COLEMAN	\$ 366.44
POSTAGE/MAIL SERVICES	BONNIE SPEED DELIVERY	\$ 29.00
NON-COUNTY PRINTING	BROTHERS PRINTING CO	\$ 115.00
NON-CONTRACTUAL SERVICES	GLADEGY CONSULTING LL	\$ 350.00
TELEPHONE	DAVISSA TELEPHONE SYS	\$ 2,799.97
TELEPHONE	AT&T	\$ 130.37
TELEPHONE	AT&T	\$ 130.37
TELE - MOBILITY	VERIZON WIRELESS SERVICE	\$ 1,040.90
WIRELESS/INTERNET SERVICES	CHARTER COMMUNICATION	\$ 116.93
WIRELESS/INTERNET SERVICES	AGILE NETWORK BUILDER	\$ 586.00
WIRELESS/INTERNET SERVICES	OHIO STATE UNIVERSITY	\$ 500.00
FISCAL USE ONLY MISC EXPENSE	FIFTH THIRD BANK NEO	\$ 6,293.11
FISCAL USE ONLY MISC EXPENSE	JOY DEGRUY PUBLICATIO	\$ 1,200.00
Other Operating		\$ 14,162.60
February Voucher Total		\$ 124,124.42

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Funding Source Budget to Actual YTD
February 2024 YTD

	Budget		Actual		Remaining	% of Budget
ADAMHS ADMINISTRATION	\$ -	\$	441,552.95	\$	(441,552.95)	
AOD Continuum of Care	\$ 586,004.00	\$	146,501.00	\$	439,503.00	25%
AOD Per Capita Prevention	\$ 119,995.00	\$	-	\$	119,995.00	0%
AOD Recovery Housing	\$ 50,900.00	\$	25,450.00	\$	25,450.00	50%
ATP	\$ 600,000.00	\$	150,000.00	\$	450,000.00	25%
Casino Gambling Prevention	\$ 207,607.00	\$	-	\$	207,607.00	0%
Casino Gambling Treatment	\$ 207,608.00	\$	122,553.75	\$	85,054.25	59%
Community Investments	\$ 1,753,965.00	\$	368,300.25	\$	1,385,664.75	21%
Community Investments - ADAMHS Boards	\$ 50,000.00	\$	-	\$	50,000.00	0%
Community Investments -Continuum of Care	\$ 34,765.00	\$	-	\$	34,765.00	0%
Community Transition Program	\$ 750,000.00	\$	150,000.00	\$	600,000.00	20%
Competency Restoration	\$ 83,000.00	\$	20,750.00	\$	62,250.00	25%
Corrections Planning Board	\$ 1,500,000.00	\$	263,576.29	\$	1,236,423.71	18%
County Subsidy	\$ 41,000,000.00	\$	3,416,666.66	\$	37,583,333.34	8%
Criminal Justice Forensic Center & Monitoring	\$ 659,652.00	\$	165,120.00	\$	494,532.00	25%
Crisis Funds	\$ 512,641.00	\$	-	\$	512,641.00	0%
Early Childhood (Invest in Children)	\$ 700,000.00	\$	45,680.00	\$	654,320.00	7%
Early Childhood Mental Health Counseling	\$ 441,906.00	\$	-	\$	441,906.00	0%
Mental Health Block Grant	\$ 847,314.00	\$	-	\$	847,314.00	0%
Miscellaneous	\$ 1,000,000.00	\$	51,161.81	\$	948,838.19	5%
Multi-System Adult (MSA) Program	\$ 1,045,000.00	\$	-	\$	1,045,000.00	0%
Northeast Ohio Collaborative Funding	\$ 1,250,000.00	\$	856,320.50	\$	393,679.50	69%
ODRC (ACT)	\$ 275,000.00	\$	-	\$	275,000.00	0%
PATH	\$ 339,874.00	\$	66,372.85	\$	273,501.15	20%
SAPT Direct Grants - Gambling (Recovery Res.)	\$ 75,000.00	\$	-	\$	75,000.00	0%
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ 137,910.00	\$	34,478.50	\$	103,431.50	25%
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ 98,551.00	\$	24,637.75	\$	73,913.25	25%
SAPT Pass Through	\$ 2,071,868.00	\$	439,006.00	\$	1,632,862.00	21%
SAPT Prevention	\$ 1,382,871.00	\$	345,717.75	\$	1,037,153.25	25%
SAPT System of Care/DYS Aftercare	\$ 215,796.00	\$	25,586.92	\$	190,209.08	12%
SAPT Treatment	\$ 3,509,071.00	\$	877,267.75	\$	2,631,803.25	25%
Specialized Docket Support-Drug Courts	\$ 535,000.00	\$	45,000.00	\$	490,000.00	8%
System of Care State Funds	\$ 405,524.00	\$	101,381.00	\$	304,143.00	25%
Title XX	\$ 804,265.00	\$	-	\$	804,265.00	0%
Total ADAMHS ADMINISTRATION	\$ 63,251,087.00	\$	8,183,081.73	\$	55,068,005.27	13%
ADAMHS DOJ GRANTS						
CIP Grant	\$ -	\$	50,392.45	\$	(50,392.45)	
COSSAP-ENHANCED DATA Grant	\$ 520,091.00	\$	6,590.23	\$	513,500.77	1%
Total ADAMHS DOJ GRANTS	\$ 520,091.00	\$	56,982.68	\$	463,108.32	11%
DIVERSION CENTER	\$ 5,775,268.00	\$	-	\$	5,775,268.00	0%
OOD GRANT	\$ 451,037.00	\$	81,266.35	\$	369,770.65	18%
SOR GRANT	\$ 2,709,000.00	\$	486,508.34	\$	2,222,491.66	18%
TOTAL	\$ 72,706,483.00	\$	8,807,839.10	\$	63,898,643.90	12%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenues By Source By Month
January - February 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
ADAMHS ADMINISTRATION	\$ 403,610.50	\$ 37,942.45					\$ 441,552.95
AOD Continuum of Care	\$ 146,501.00	\$ -					\$ 146,501.00
AOD Recovery Housing	\$ -	\$ 25,450.00					\$ 25,450.00
ATP	\$ 150,000.00	\$ -					\$ 150,000.00
Casino Gambling Treatment	\$ 103,803.75	\$ 18,750.00					\$ 122,553.75
Community Investments	\$ 368,300.25	\$ -					\$ 368,300.25
Community Transition Program	\$ 150,000.00	\$ -					\$ 150,000.00
Competency Restoration	\$ 20,750.00	\$ -					\$ 20,750.00
Corrections Planning Board	\$ 20,516.52	\$ 243,059.77					\$ 263,576.29
County Subsidy	\$ 3,416,666.66	\$ -					\$ 3,416,666.66
Criminal Justice Forensic Center & Monitoring	\$ 165,120.00	\$ -					\$ 165,120.00
Early Childhood (Invest in Children)	\$ -	\$ 45,680.00					\$ 45,680.00
Miscellaneous	\$ 43,471.38	\$ 7,690.43					\$ 51,161.81
Northeast Ohio Collaborative Funding	\$ -	\$ 856,320.50					\$ 856,320.50
PATH	\$ -	\$ 66,372.85					\$ 66,372.85
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ -	\$ 34,478.50					\$ 34,478.50
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ 24,637.75	\$ -					\$ 24,637.75
SAPT Pass Through	\$ 189,538.25	\$ 249,467.75					\$ 439,006.00
SAPT Prevention	\$ 345,717.75	\$ -					\$ 345,717.75
SAPT System of Care/DYS Aftercare	\$ 25,586.92	\$ -					\$ 25,586.92
SAPT Treatment	\$ 877,267.75	\$ -					\$ 877,267.75
Specialized Docket Support-Drug Courts	\$ 45,000.00	\$ -					\$ 45,000.00
System of Care State Funds	\$ 101,381.00	\$ -					\$ 101,381.00
Total ADAMHS ADMINISTRATION	\$ 6,597,869.48	\$ 1,585,212.25	\$ -	\$ -	\$ -	\$ -	\$ 8,183,081.73
ADAMHS DOJ GRANTS							
CIP Grant	\$ 50,392.45	\$ -					\$ 50,392.45
COSSAP-ENHANCED DATA Grant	\$ 6,590.23	\$ -					\$ 6,590.23
Total ADAMHS DOJ GRANTS	\$ 56,982.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,982.68
OOD GRANT	\$ -	\$ 81,266.35					\$ 81,266.35
SOR GRANT	\$ -	\$ 486,508.34					\$ 486,508.34
TOTAL	\$ 6,654,852.16	\$ 2,152,986.94	\$ -	\$ -	\$ -	\$ -	\$ 8,807,839.10

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Budget vs. Actuals 2024 YTD
February 2024 YTD

	2024 Budget		Actuals		Remaining Balance	Budget
CIP GRANT	\$ -	\$	74,824.77	\$	(74,824.77)	
COSSAP GRANT	\$ -	\$	64,152.21	\$	(64,152.21)	
ENHANCED DATA GRANT	\$ 520,091.00	\$	55,106.25	\$	464,984.75	11%
DIVERSION CENTER	\$ 5,775,268.00	\$	19,394.97	\$	5,755,873.03	0%
OOD - CASE SVCS CONTRACT	\$ 451,037.00	\$	115,122.43	\$	335,914.57	26%
SOR GRANT	\$ 2,709,000.00	\$	613,878.72	\$	2,095,121.28	23%
ADMINISTRATIVE EXPENSES	\$ 8,388,412.00	\$	1,162,908.17	\$	7,225,503.83	14%
ADULT & FAMILY CARE SERVICES	\$ 562,241.00	\$	38,826.72	\$	523,414.28	7%
COORDINATION/EVALUATION SERVICES	\$ 1,163,692.00	\$	6,400.00	\$	1,157,292.00	1%
CRISIS CARE/INTERVENTION	\$ 20,792,575.00	\$	3,300,532.81	\$	17,492,042.19	16%
DETOXIFICATION	\$ 1,886,400.00	\$	58,722.29	\$	1,827,677.71	3%
EARLY CHILDHOOD MENTAL HEALTH	\$ 1,841,906.00	\$	410,574.18	\$	1,431,331.82	22%
EMPLOYMENT SERVICES	\$ 964,289.00	\$	259,552.88	\$	704,736.12	27%
FAITH-BASED SERVICES	\$ 463,897.00	\$	90,567.41	\$	373,329.59	20%
HEALTH MGT INFORMATION SYS	\$ 175,000.00	\$	5,660.00	\$	169,340.00	3%
JUSTICE RELATED SERVICES	\$ 6,389,597.00	\$	1,300,227.16	\$	5,089,369.84	20%
MH - OUTPATIENT TREATMENT	\$ 4,051,516.00	\$	336,522.25	\$	3,714,993.75	8%
OTHER SERVICES	\$ 2,480,068.00	\$	783,793.52	\$	1,696,274.48	32%
PASS-THRU PROGRAMS	\$ 3,019,240.00	\$	590,606.99	\$	2,428,633.01	20%
PREVENTION SERVICES - MH	\$ 760,813.00	\$	136,745.56	\$	624,067.44	18%
PREVENTION SERVICES - SUD	\$ 2,121,166.00	\$	294,602.49	\$	1,826,563.51	14%
BOARD PROPERTY EXPENSES	\$ 250,000.00	\$	46,117.69	\$	203,882.31	18%
PSYCHIATRIC SERVICES	\$ 914,290.00	\$	70,833.33	\$	843,456.67	8%
RECOVERY SUPPORTS	\$ 835,317.00	\$	117,783.43	\$	717,533.57	14%
RECOVERY SUPPORTS - ART THERAPY	\$ 207,520.00	\$	31,972.15	\$	175,547.85	15%
RECOVERY SUPPORTS - PEER SUPPORT	\$ 2,903,232.00	\$	639,213.24	\$	2,264,018.76	22%
RESIDENTIAL ASST PROG (RAP)	\$ 2,500,000.00	\$	303,385.65	\$	2,196,614.35	12%
RESIDENTIAL TREATMENT HOUSING-MH	\$ 8,734,312.00	\$	1,727,702.98	\$	7,006,609.02	20%
RESIDENTIAL TREATMENT HOUSING-SUD	\$ 3,276,659.00	\$	310,273.82	\$	2,966,385.18	9%
SCHOOL BASED SERVICES	\$ 1,080,458.00	\$	143,994.53	\$	936,463.47	13%
SOBER RECOVERY BEDS	\$ 2,228,925.00	\$	467,019.92	\$	1,761,905.08	21%
SUD - OUTPATIENT TREATMENT	\$ 2,960,274.00	\$	552,047.30	\$	2,408,226.70	19%
TOTAL	\$ 90,407,195.00	\$	14,129,065.82	\$	76,278,129.18	16%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenue and Expenditures All Accounting Units By Month
 January - February 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
Revenue							
OFFICE/CONF ROOM RENTAL	\$ 1,671.38	\$ 1,671.38	\$ -	\$ -	\$ -	\$ -	3,342.76
FEDERAL GRANT REVENUE	\$ 1,914,998.85	\$ 822,429.05	\$ -	\$ -	\$ -	\$ -	2,737,427.90
STATE GRANT REVENUE	\$ 1,300,798.75	\$ 1,034,127.69	\$ -	\$ -	\$ -	\$ -	2,334,926.44
LOCAL MUNI NON-GRANT REVENUE	\$ 20,516.52	\$ 288,739.77	\$ -	\$ -	\$ -	\$ -	309,256.29
REFUNDS & REIMBURSEMENT REV	\$ 200.00	\$ 6,019.05	\$ -	\$ -	\$ -	\$ -	6,219.05
TRANS IN - SUBSIDY IN	\$ 3,416,666.66	\$ -	\$ -	\$ -	\$ -	\$ -	3,416,666.66
Total Revenue	\$ 6,654,852.16	\$ 2,152,986.94	\$ -	\$ -	\$ -	\$ -	8,807,839.10
Expenditures							
OPERATING EXPENSES							
SALARIES							
SALARIES - REGULAR	\$ 146,211.22	\$ 125,711.32	\$ -	\$ -	\$ -	\$ -	271,922.54
SALARIES - UNION	\$ 177,048.21	\$ 168,304.44	\$ -	\$ -	\$ -	\$ -	345,352.65
Total SALARIES	\$ 323,259.43	\$ 294,015.76	\$ -	\$ -	\$ -	\$ -	617,275.19
FRINGE BENEFITS							
MEDICARE	\$ 4,528.22	\$ 4,202.49	\$ -	\$ -	\$ -	\$ -	8,730.71
RETIRE-OPERS - REGULAR	\$ 39,632.26	\$ 41,162.24	\$ -	\$ -	\$ -	\$ -	80,794.50
HOSPITALIZATION	\$ 65,145.76	\$ 66,531.84	\$ -	\$ -	\$ -	\$ -	131,677.60
LIFE INSURANCE	\$ 22.36	\$ 23.44	\$ -	\$ -	\$ -	\$ -	45.80
HEALTH BENEFIT ALLOWANCE	\$ 86.00	\$ 86.00	\$ -	\$ -	\$ -	\$ -	172.00
SPECIAL FRINGE	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	1,000.00
Total FRINGE BENEFITS	\$ 109,914.60	\$ 112,506.01	\$ -	\$ -	\$ -	\$ -	222,420.61
COMMODITIES							
OFFICE SUPPLIES	\$ 130.59	\$ -	\$ -	\$ -	\$ -	\$ -	130.59
COPIER SUPPLIES	\$ 163.66	\$ -	\$ -	\$ -	\$ -	\$ -	163.66
FOOD SUPPLIES	\$ 301.06	\$ -	\$ -	\$ -	\$ -	\$ -	301.06
WATER	\$ 2,020.25	\$ 278.21	\$ -	\$ -	\$ -	\$ -	2,298.46
SEWER	\$ 3,591.90	\$ 1,565.50	\$ -	\$ -	\$ -	\$ -	5,157.40
ELECTRICITY	\$ 11,334.69	\$ 8,385.98	\$ -	\$ -	\$ -	\$ -	19,720.67
NATURAL GAS	\$ 2,826.21	\$ 4,429.46	\$ -	\$ -	\$ -	\$ -	7,255.67
REFUSE COLLECTION	\$ 8,675.30	\$ 875.83	\$ -	\$ -	\$ -	\$ -	9,551.13
Total COMMODITIES	\$ 29,043.66	\$ 15,534.98	\$ -	\$ -	\$ -	\$ -	44,578.64
CONTRACTS & PROFESSIONAL							
LS/RENT - BUILDING	\$ 70,052.84	\$ 35,026.42	\$ -	\$ -	\$ -	\$ -	105,079.26
CONSULTANT SERVICES		\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	1,000.00
CONSULTANT SERVICES	\$ 28,990.40	\$ 22,266.80	\$ -	\$ -	\$ -	\$ -	51,257.20
ASGN COUN - PSYCHOLOGICAL	\$ 20,000.00	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -	46,000.00
JUDICIAL SERVICES	\$ 2,400.00	\$ 2,100.00	\$ -	\$ -	\$ -	\$ -	4,500.00
CONTRACTUAL SERVICES	\$ 159,239.76	\$ 222,894.36	\$ -	\$ -	\$ -	\$ -	382,134.12
MAINTENANCE/REPAIR SERVICES	\$ 2,658.20	\$ 7,060.61	\$ -	\$ -	\$ -	\$ -	9,718.81
Total CONTRACTS & PROFESSIONAL	\$ 283,341.20	\$ 316,348.19	\$ -	\$ -	\$ -	\$ -	599,689.39
EQUIPMENT EXPENSE							
NON-CAP EQ - IT SOFTWARE	\$ 9,914.42	\$ 5,660.00	\$ -	\$ -	\$ -	\$ -	15,574.42
LEASE/RENTAL FEES	\$ 1,354.47	\$ 82.99	\$ -	\$ -	\$ -	\$ -	1,437.46
LS/RENT - EQUIPMENT	\$ 2,346.60	\$ -	\$ -	\$ -	\$ -	\$ -	2,346.60
EQUIPMENT PURCHASE	\$ 4,833.88	\$ 1,912.55	\$ -	\$ -	\$ -	\$ -	6,746.43
EQUIP PURCH - IT	\$ 7,347.15	\$ 5,496.56	\$ -	\$ -	\$ -	\$ -	12,843.71
Total EQUIPMENT EXPENSE	\$ 25,796.52	\$ 13,152.10	\$ -	\$ -	\$ -	\$ -	38,948.62

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenue and Expenditures All Accounting Units By Month
 January - February 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
OTHER OPERATING							
MEMBERSHIPS/LICENSES	\$ 436.00	\$ -	\$ -	\$ -	\$ -	\$ -	436.00
MILEAGE/PARKING	\$ 396.40	\$ 870.95	\$ -	\$ -	\$ -	\$ -	1,267.35
ADVERTISING	\$ 43,998.35	\$ 78,552.32	\$ -	\$ -	\$ -	\$ -	122,550.67
POSTAGE/MAIL SERVICES		\$ 29.00	\$ -	\$ -	\$ -	\$ -	29.00
NON-COUNTY PRINTING	\$ 14,993.95	\$ 115.00	\$ -	\$ -	\$ -	\$ -	15,108.95
PARKING CHARGEBACK	\$ 1,260.00	\$ -	\$ -	\$ -	\$ -	\$ -	1,260.00
NON-CONTRACTUAL SERVICES		\$ 150,350.00	\$ -	\$ -	\$ -	\$ -	150,350.00
TELEPHONE	\$ 7,642.55	\$ 3,880.18	\$ -	\$ -	\$ -	\$ -	11,522.73
TELE - MOBILITY	\$ 3,196.30	\$ 1,085.78	\$ -	\$ -	\$ -	\$ -	4,282.08
DATA COMMUNICATIONS	\$ 1,693.98	\$ 1,202.93	\$ -	\$ -	\$ -	\$ -	2,896.91
FISCAL USE ONLY MISC EXPENSE	\$ 15,003.02	\$ 8,493.11	\$ -	\$ -	\$ -	\$ -	23,496.13
Total OTHER OPERATING	\$ 88,620.55	\$ 244,579.27	\$ -	\$ -	\$ -	\$ -	333,199.82
Total ADMINISTRATIVE EXPENSES	\$ 859,975.96	\$ 996,136.31	\$ -	\$ -	\$ -	\$ -	1,856,112.27
PROVIDER DIRECT SERVICES							
BEHAVIORAL HEALTH	\$ 3,879,282.31	\$ 2,364,516.97	\$ -	\$ -	\$ -	\$ -	6,243,799.28
BEH HLTH - RESIDENTIAL	\$ 1,249,411.85	\$ 1,173,968.52	\$ -	\$ -	\$ -	\$ -	2,423,380.37
BEH HLTH - FAMILY SUPPORT	\$ 277,264.26	\$ 458,960.09	\$ -	\$ -	\$ -	\$ -	736,224.35
CLIENT EDUCATION SERVICES		\$ 250.00	\$ -	\$ -	\$ -	\$ -	250.00
CLIENT PREVENTION SERVICES	\$ 74,821.06	\$ 171,407.40	\$ -	\$ -	\$ -	\$ -	246,228.46
CLIENT TREATMENT SERVICES	\$ 810,038.62	\$ 1,503,033.42	\$ -	\$ -	\$ -	\$ -	2,313,072.04
Total PROVIDER DIRECT SERVICES	\$ 6,290,818.10	\$ 5,672,136.40	\$ -	\$ -	\$ -	\$ -	11,962,954.50
OTHER SERVICES							
HOUSING ASSISTANCE	\$ 167,051.45	\$ 136,334.20	\$ -	\$ -	\$ -	\$ -	303,385.65
CLIENT TRANSPORTATION SERVICES	\$ 1,810.09	\$ 4,803.31	\$ -	\$ -	\$ -	\$ -	6,613.40
Total 19 OTHER SERVICES	\$ 168,861.54	\$ 141,137.51	\$ -	\$ -	\$ -	\$ -	309,999.05
Total Expenditures	\$ 7,319,655.60	\$ 6,809,410.22	\$ -	\$ -	\$ -	\$ -	14,129,065.82

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County

Revenues and Expenditures Grants YTD

February 2024 YTD

	Total ADAMHS DOJ GRANTS	OOD GRANT	SOR GRANT	TOTAL
Revenue				
FEDERAL GRANT REVENUE	\$ 56,982.68	\$ -	\$ 486,508.34	\$ 543,491.02
STATE GRANT REVENUE	\$ -	\$ 81,266.35	\$ -	\$ 81,266.35
Total Revenue	\$ 56,982.68	\$ 81,266.35	\$ 486,508.34	\$ 624,757.37
Expenditures				
ADMINISTRATIVE EXPENSES				
CONTRACTS & PROFESSIONAL				
CONTRACTUAL SERVICES	\$ 177,917.26	\$ 115,122.43	\$ -	\$ 293,039.69
Total CONTRACTS & PROFESSIONAL	\$ 177,917.26	\$ 115,122.43	\$ -	\$ 293,039.69
Total ADMINISTRATIVE EXPENSES	\$ 177,917.26	\$ 115,122.43	\$ -	\$ 293,039.69
PROVIDER DIRECT SERVICES				
CLIENT TREATMENT SERVICES	\$ 16,165.97	\$ -	\$ 613,878.72	\$ 630,044.69
Total PROVIDER DIRECT SERVICES	\$ 16,165.97	\$ -	\$ 613,878.72	\$ 630,044.69
Total Expenditures	\$ 194,083.23	\$ 115,122.43	\$ 613,878.72	\$ 923,084.38

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County Diversion Center Revenues and Expenditures YTD

January - February 2024

	Jan 2024	Feb 2024	Mar 2024	Q2 - 2024	Q3 - 2024	Q4 - 2024	Total
Revenue							
LOCAL GOV'T REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES							
CONTRACTS & PROFESSIONAL							
CONTRACTUAL SERVICES	\$ -	\$ 19,394.97	\$ -	\$ -	\$ -	\$ -	\$ 19,394.97
Total CONTRACTS & PROFESSIONAL	\$ -	\$ 19,394.97	\$ -	\$ -	\$ -	\$ -	\$ 19,394.97
Total OPERATING EXPENSES	\$ -	\$ 19,394.97	\$ -	\$ -	\$ -	\$ -	\$ 19,394.97

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
2024 Cash Flow Report
FEBRUARY 2024

	2022 Actual	2023 Actual	YTD thru February 2024
AVAILABLE BEGINNING BALANCE	\$ 41,590,113.22	\$ 43,175,702.58	\$ 39,373,347.55
REVENUES			
Office/Conf Room Rental	\$ 20,056.56	\$ 20,056.55	\$ 3,342.76
Federal Grant revenue	\$ 15,772,095.84	\$ 14,932,749.85	\$ 2,737,427.90
State Grant Revenue	\$ 8,519,893.41	\$ 9,563,816.42	\$ 2,334,926.44
Local Gov't Revenue	\$ 5,227,402.87	\$ 574,292.65	\$ -
Local Muni Non-Grant Revenue	\$ 2,656,987.76	\$ 6,817,113.84	\$ 309,256.29
Refunds & Reimbursement Revenue	\$ 467,141.85	\$ 519,671.62	\$ 6,219.05
Fiscal Use Only - Misc Revenue	\$ 30,000.00	\$ -	\$ -
Trans In - Transfer	\$ 60,191.42	\$ -	\$ -
Trans In - Subsidy	\$ 43,463,659.00	\$ 43,463,660.00	\$ 3,416,666.66
TOTAL REVENUE	\$ 76,217,428.71	\$ 75,891,360.93	\$ 8,807,839.10
TOTAL AVAILABLE RESOURCES	\$ 117,807,541.93	\$ 119,067,063.51	\$ 48,181,186.65
EXPENDITURES			
Operating Expenses	\$ 8,083,883.39	\$ 8,855,755.69	\$ 1,543,677.61
Diversion Center	\$ 5,225,373.16	\$ 4,682,290.64	\$ 19,394.97
ADAMHS Board Grants	\$ 4,484,530.77	\$ 4,955,172.72	\$ 923,084.38
Provider Direct Services	\$ 55,528,939.30	\$ 59,816,660.65	\$ 11,332,909.81
Other Services	\$ 1,309,112.73	\$ 1,383,836.26	\$ 309,999.05
TOTAL EXPENDITURES	\$ 74,631,839.35	\$ 79,693,715.96	\$ 14,129,065.82
AVAILABLE ENDING BALANCE	\$ 43,175,702.58	\$ 39,373,347.55	\$ 34,052,120.83

***Operating expenses included the Diversion Center and ADAMHS Board grants until 2022.*

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD
OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-04-02

APPROVAL AND RATIFICATION OF CONTRACTS

1. Ohio Department of Mental Health and Addiction Services (OhioMHAS) Landlord Incentive Funding
2. Ohio Department of Mental Health and Addiction Services (OhioMHAS) Recovery Housing Funding

WHEREAS, funding has been made available to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) for the following programs:

1. Ohio Department of Mental Health and Addiction Services (OhioMHAS) Landlord Incentive Funding for the time period April 1, 2024 to June 30, 2024 in the amount of \$37,000.00 for the following contract:
 - a. Emerald Development and Economic Network (EDEN), Inc.; and,
2. Ohio Department of Mental Health and Addiction Services (OhioMHAS) Recovery Housing Funding for the time period April 1, 2024 to June 30, 2024 in the amount of \$517,300.00 for the following contracts:
 - a. Cleveland Treatment Center - \$267,300.00
 - b. Stella Maris - \$250,000.00; and,

WHEREAS, the Finance and Oversight Committee has reviewed the ADAMHS Board staff's recommendations and recommends that the Board of Directors accept the funding and authorize the ADAMHS Board to pay any required local match and enter into any necessary contractual agreements.

NOW, THEREFORE, BE IT RESOLVED:

- A. The ADAMHS Board of Directors accepts the funds and authorizes payment of any required local match for the following:
 1. Ohio Department of Mental Health and Addiction Services (OhioMHAS) Landlord Incentive Funding for the time period April 1, 2024 to June 30, 2024 in the amount of \$37,000.00 for the following contract:
 - a. Emerald Development and Economic Network (EDEN), Inc.; and,
 2. Ohio Department of Mental Health and Addiction Services (OhioMHAS) Recovery Housing Funding for the time period April 1, 2024 to June 30, 2024 in the amount of \$517,300.00 for the following contracts:
 - a. Cleveland Treatment Center - \$267,300.00
 - b. Stella Maris - \$250,000.00.
- B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:

Agenda Process Sheet
Date: April 17, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Landlord Incentive Funding

Contractual Parties: Emerald Development and Economic Network (EDEN), Inc.

Term: April 1, 2024 – June 30, 2024

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: \$37,000

- New Program
 Continuing Program
 Expanding Program
 Other _____

Service Description:

- Funds will be used to increase the number of landlords willing to rent to individuals with a criminal record, those who are being discharged from a hospital, or those who experience mental illness and/or substance use disorders.
- Participating boards will receive a lump sum allocation to provide upfront payments to eligible landlords. The maximum payment would be \$2,000 per new individual placement.
- The Board will contract with EDEN to identify landlords and clients and complete all programmatic reporting.

Background Information:

- In SFY 2024, OhioMHAS is making \$1 million available to Boards statewide for this landlord incentive program.
- Funds may only be expended with landlords who are not currently working with behavioral health agencies to serve clients.
- Unexpended funds may be carried over to SFY 2025.

Number of Individuals to be served:

- Up to 18 individuals

Funding Use:

- Funding will provide up to \$2,000 per client to landlords new to EDEN to: hold a unit until tenant is available (30-60 days max); additional security deposits; pet deposits; Housing Quality Standards (HQS) inspections, small repairs in rental units to comply with U.S. Department of Housing and Urban Development quality standards; rent reporting services to improve tenant credit scores; and additional insurance coverage for landlords.

Client & System Impact:

- Increase the number of housing opportunities for behavioral health clients countywide.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Number of new landlords available through EDEN• Number of clients successfully placed
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept funding from OhioMHAS and approve a contract with EDEN for \$37,000 for the term of April 1, 2024 through June 30, 2024.
- Approved by the Finance & Oversight Committee on April 10, 2024.



Agenda Process Sheet
Date: April 17, 2024

- Community Relations & Advocacy Committee
- Faith-Based Outreach Committee
- Finance & Oversight Committee
- Committee of the Whole
- Special Meeting
- General Meeting

Topic: Recovery Housing Funding

Contractual Parties: Cleveland Treatment Center – \$267,300
Stella Maris – \$250,000

Term: April 1, 2024 – June 30, 2024

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: \$517,300

- New Program Continuing Program Expanding Program Other _____

Service Description:

- The Recovery Housing Network, (administered by Cleveland Treatment Center (CTC) & Stella Maris) is a program of the ADAMHS Board of Cuyahoga County to fund individuals in need of safe, sober housing through referral to a select network of Ohio Recovery Housing (ORH) certified sober housing providers in Cuyahoga County.
- Funds are available for time-limited housing subsidies, not to exceed two years, to low-income individuals who reside in recovery housing residences that meet level I, II, or III in accordance with National Alliance for Recovery Residences (NARR) standards.
- Funds will be allocated to CTC and Stella Maris to increase the length of stay in certified recovery residences, from 90 days to 180 days for residents in need of additional time in this service.

Background Information:

- The Ohio Department of Development partnered with OhioMHAS to offer rental subsidies for individuals in recovery from substance use disorders residing in ORH certified recovery homes. OhioMHAS is partnering with ADAMH Boards to oversee the implementation of the rental assistance program.
- Funding originates from the US Department of Housing and Urban Development, Recovery Housing Program.
- Funding is expected to be carried over to State Fiscal Year 25.

Number of Individuals to be served:

- Up to 175 clients may be served.

Funding Use:

- Funding will be used to extend the length of stay from 90 to 180 days.

Client & System Impact:

- An extended stay enables residents to focus on the foundation of their sobriety and their plan post-treatment including job search, obtaining benefits, and long-term stable housing.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Number of clients requesting extended stay
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• Approximately 350 clients receiving 90 day stays annually• As many as 50% may demonstrate a need for extension

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept \$517,300 from OhioMHAS and approve contracts with Cleveland Treatment Center for \$267,300 and Stella Maris for \$250,000 for the term of April 1, 2024 through June 30, 2024.
- Approved by the Finance & Oversight Committee on April 10, 2024.

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD
OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-04-03

APPROVAL OF CONTRACT AMENDMENTS

1. Amendment to Resolution 22-10-03 U.S. Department of Justice, Bureau of Justice Assistance Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP)
2. Amendment to Resolution 23-04-02 Chief Clinical Officer Consultant

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) Chief Executive Officer (CEO) has determined it necessary and within the administrative and operational budget to amend the contracts with the following entities:

1. Amendment to Resolution 22-10-03 U.S. Department of Justice, Bureau of Justice Assistance Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP), Enhanced Data for Improved Substance Use Surveillance, Prevention and Recovery on ReEntry in Cuyahoga County to include a contract in the amount not to exceed \$97,500.00 to be drawn from the ADAMHS Board approved budget for the grant for the following contract:
 - a. Erin Mahon Scott; and,
2. Amendment to Resolution 23-04-02 Chief Clinical Officer Consultant to extend the term of the contract until May 31, 2024 and increase the total contract amount not to exceed \$172,872.00 for the following contract:
 - a. Leslie M. Koblentz, M.D., J.D., M.S.; and,

WHEREAS, the ADAMHS Board staff recommends that the Board Directors approve or ratify said contract amendments.

NOW, THEREFORE, BE IT RESOLVED:

- A. The ADAMHS Board of Directors authorizes amending the ADAMHS Board resolutions listed below:
1. Amendment to Resolution 22-10-03 U.S. Department of Justice, Bureau of Justice Assistance Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP), Enhanced Data for Improved Substance Use Surveillance, Prevention and Recovery on ReEntry in Cuyahoga County to include a contract in the amount not to exceed \$97,500.00 to be drawn from the ADAMHS Board approved budget for the grant for the following contract:
 - a. Erin Mahon Scott; and,
 2. Amendment to Resolution 23-04-02 Chief Clinical Officer Consultant to extend the term of the contract until May 31, 2024 and increase the total contract amount not to exceed \$172,872.00 for the following contract:
 - a. Leslie M. Koblentz, M.D., J.D., M.S.
- B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:



Agenda Process Sheet
Date: April 17, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 22-10-03, U.S. Department of Justice, Bureau of Justice Assistance Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program, Enhanced Data for Improved Substance Use Surveillance, Prevention, and Recovery on Reentry in Cuyahoga County

Contractual Parties: Case Western Reserve University – \$735,000
 Thrive Behavioral Health Center, Inc. – \$451,599
 Cuyahoga County Board of Health – \$108,450
 Erin Mahon Scott – not to exceed \$97,500

Term: October 01, 2022 – September 30, 2025

Funding Source(s): U.S. Department of Justice

Amount: \$1,568,760 (no new funding but reallocating \$97,500 from the ADAMHS Board to Erin Scott)

- New Program**
 Continuing Program
 Expanding Program
 Other

Service Description:

- Instead of providing project management in house, the ADAMHS Board will contract with Erin Mahon Scott for a time period of April 1, 2024 through September 30, 2025 to serve as the Project Manager of the COSSAP grant for \$50 per hour, up to 25 hours per week, in an amount not to exceed \$97,500.
 - Ms. Scott is a part-time instructor with Cleveland State University and holds a master’s degree in Applied Social Research.
- The ADAMHS Board was awarded a three-year grant totaling \$1,568,760 from the U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), as a part of its Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP).
- The ADAMHS Board is using this grant funding in partnership with the Begun Center at Case Western Reserve University (CWRU), Thrive Behavioral Health Center, and the Cuyahoga County Board of Health (CCBH) to:
 - Expand comprehensive, regional information gathering, analysis, and dissemination to promote the use of real-time data collection for both comprehensive planning and response to overdose incidents and emerging drug trends through the Cuyahoga County Multijurisdictional (CCMJ) Overdose Surveillance Program and the United States Attorney’s Office-Northern District of Ohio (USAO-NDOH) Data Subcommittee.

- Expand the membership roster of the Data Subcommittee to include more culturally specific, faith-based, and citizen action organizations.
- Pilot and evaluate a peer recovery support (PRS) program for criminal-justice involved non-Hispanic Black and Hispanic persons.

Background Information:

- Cuyahoga County has one of the highest overdose death rates in the country (per 100,000) with 675 overdose deaths in 2021.
- COSSAP provides resources to respond to illicit substance use and misuse; reduce overdose deaths; promote public safety; and support access to prevention, harm-reduction, treatment, and recovery services in the community and justice system.
- In 2018, the ADAMHS Board received funding from BJA for the Northern District of Ohio Opioid Data Sharing Action Plan, a Comprehensive Opioid Abuse Site-Based Program (COAP), in partnership with CWRU and this grant funding will expand on COAP.

Number of Individuals to be served: TBD

Funding Use:

- Comprehensive information gathering, analysis, and dissemination of fatal and nonfatal overdose incidents that promote the use of real-time data collection for planning and response and emerging drug trends.
- Peer recovery support services pilot and evaluation.

Client & System Impact:

- Identify, respond to, and support those affected by illicit drugs, reduce overdose deaths, and mitigate impacts on individuals in the criminal justice system.

<p>Metrics <i>(How will goals be measured)</i></p>	<p><u>Overdose Surveillance Program</u></p> <ul style="list-style-type: none"> • Expanded overdose data dashboard • Quarterly written drug trend and overdose hotspot alerts • Annual reports of overdose trends • Quarterly reports of synthesized law enforcement decedent data • Overdose Fatality Review, infographics, data briefs, and manuscripts submitted for peer review • Medical examiner coded-data final report <p><u>Data Subcommittee</u></p> <ul style="list-style-type: none"> • Bi-monthly meetings • Demographics of membership roster (diversity) • Bi-monthly presentations by regional, state, and national peers <p><u>Peer Recovery Support</u></p> <ul style="list-style-type: none"> • Number of clients served and demographics • Number of clients seen in-person vs telehealth • Number of clients referred to community resources • Annual pilot-project written report and presentation to the Data Subcommittee highlighting emergent and promising methodologies, re-entry points, or service areas to support combined criminal justice and public health interventions using telehealth and in place PRS services
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Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• Not Applicable/New Federal Grant
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Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- Amend Resolution No. 22-10-03 to reallocate \$97,500 from the ADAMHS Board to Ms. Erin Mahon Scott and enter into a contract with Ms. Scott in the amount not to exceed \$97,500 for the term of April 1, 2024 through September 30, 2025.
- Approved by the Finance & Oversight Committee on April 10, 2024.



Agenda Process Sheet
Date: April 17, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 23-04-02, Contract for Chief Clinical Officer Consultant

Contractual Parties: Leslie M. Koblentz, M.D., J.D., M.S.

Term: May 1, 2023 – May 31, 2024 (expiring on April 30, 2024)

Funding Source(s): ADAMHS Board Operating Budget

Amount: \$154.35 per hour, not to exceed \$172,872 (\$12,438 new funding)

- New Program Continuing Program Expanding Program Other _____

Service Description:

- Amending the contract with Dr. Leslie M. Koblentz to extend the term of the contract by one month through May 31, 2024 and adding new funding in the amount of \$12,438 for a total not to exceed \$172,872.
- Dr. Koblentz serves as the Chief Clinical Officer Consultant for the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County for up to twenty hours per week.
- Dr. Koblentz represents the ADAMHS Board on administrative clinical issues, clinical services and inpatient care services.

Background Information:

- The Chief Clinical Officer function is required under the Ohio Revised Code (ORC) for the mental health component of the funds rendered to the Board by the State of Ohio Department of Mental Health & Addiction Services.
- The Board transformed the position of Chief Clinical Officer from a staff position to an independent contractor position in January 2009.
- Dr. Koblentz is a psychiatrist with extensive experience in clinical and administrative areas. She brings a unique perspective to the Board, being both a physician and a lawyer.
- With over 24 years of experience, Dr. Koblentz has dedicated her career to the public mental health system and has collaborated with various systems to ensure that people living with mental illness and substance use disorders receive the best treatment and recovery supports available.
- Dr. Koblentz has been the Chief Clinical Officer Consultant since May 1, 2019.

Number of Individuals to be served:

- Citizens in Cuyahoga County.

Funding Use:

- Clinical consultation to the ADAMHS Board on administrative clinical issues, clinical services and inpatient care services as required by the ORC.

Client & System Impact:

- Provides clinical expertise to the ADAMHS Board and Cuyahoga County system of care.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Monitoring and feedback with ADAMHS Board clinical staff.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution 23-04-02 to extend the term of the contract with Leslie M. Koblentz, M.D., J.D., M.S., by one month through May 31, 2024 and add funding in the amount of \$12,438 for a total not to exceed \$172,872.
- Approved by the Finance & Oversight Committee on April 10, 2024.