

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES JANUARY 24, 2024

ADAMHS BOARD OF DIRECTORS PRESENT:

J. Robert Fowler, Ph.D.	Sadigoh C. Galloway, MSW, LSW, LICDC-CS
Bishara W. Addison	Patricia James-Stewart, M.Ed., LSW
Ashwani Bhardwaj	Katie Kern-Pilch, MA, ATR-BC, LPC-S
Reginald C. Blue, Ph.D.	Steve Killpack, MS
Michelle R. Curry, MPA	Harvey A. Snider, Esq.
James T. Dixon	

ABSENT: Gregory X. Boehm, M.D., Erskine Cade, MBA, Rebekah L. Dorman, Ph.D.,
Rev. Benjamin F. Gohlstin, Sr.

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Sarah Adkins, Carole Ballard, Danielle Clark, Vince Crowe, Ben Goodwin, Felicia Harrison, Ian Jameson, Woo Jun, Britany King, Joseph Mealing, Leslie Koblentz, Linda Lamp, Mark Onusko, Clare Rosser, Jessica Saker, Allison Schaefer, Starlette Sizemore, Michael Smith, Maggie Tolbert, Nick Weaver, Leshia Yarbrough-Franklin, Beth Zietlow-DeJesus

1. CALL TO ORDER

Board Chair, J. Robert Fowler, Ph.D., called the General Meeting to order at 4:03 p.m.

2. AUDIENCE INPUT ON AGENDA ITEMS

No audience input on agenda items was received.

3. WELCOME

Mr. Daniel Lettenberger-Klein, Chief Executive Officer of Stella Maris, Inc., extended a warm welcome to everyone in attendance. He expressed his gratitude for the presence of the Board Directors and emphasized the vital role they play in enabling Stella Maris to carry out its mission. Mr. Lettenberger-Klein highlighted the longstanding history that Stella Maris shares with Cuyahoga County, dating back several years.

Established in 1948, Stella Maris has been situated at its current location since 1975, pioneering as one of the earliest sober homes in the United States and one of the first detoxification facilities in Ohio. The initial detoxification building, erected in 1951, remains standing to this day. Mr. Lettenberger-Klein underscored the uniqueness of Stella Maris' campus, emphasizing its comprehensive care approach, catering to approximately 4,500 individuals annually. The facility provides over 3,500 meals per week and is distinctive for offering every level of care within one block, spanning from withdrawal management to housing.

Mr. Lettenberger-Klein further detailed that individuals seeking assistance stay with Stella Maris for an average of five to six months, with provisions available for veterans who may stay for over a year. The Chief Executive Officer concluded by emphasizing the organization's commitment to providing holistic care and support to the community. He shared that Stella Maris follows the therapeutic community model, fostering a system of self-governance among its participants; and reported that once the meeting concludes, Board Directors can tour Stella Maris' campus, which would be a great opportunity for participants to familiarize themselves with the campus layout, facilities, and possibly gain insights into the institution's environment.

Mr. Osiecki asked that Board Directors participating in the campus tour sign a confidentiality form.

4. OATH OF OFFICE

Ms. Kelli Perk, Assistant Prosecuting Attorney in the Civil Division of the Office of Cuyahoga County Prosecutor Michael C. O'Malley, officiated the Oath of Office for Ms. Michelle R. Curry, MPA, appointed by the Cuyahoga County Council, and Ms. Patricia James-Stewart, M.Ed., LSW, who received a reappointment from the Ohio Department of Mental Health and Addiction Services (OhioMHAS).

Ms. Curry expressed her enthusiasm for taking on the role of a Board Director. With a background in human resources and more than twenty-five years of experience in the non-profit sector, she highlighted her commitment to the Board's mission and expressed eagerness to contribute and support its objectives.

5. APPROVAL OF MINUTES

The minutes from the November 8, 2023 Committee of the Whole and the November 15, 2023 General Meeting were approved as submitted.

6. CHAIR'S REPORT

Dr. Fowler conveyed that about two years ago, during the Bylaws update, he proposed the establishment of the Treasurer's office to ensure a Board Officer oversees financial matters. Initially, the Board did not find the need for such a position. However, recent developments have prompted Dr. Fowler to urge the Board to reconsider. He mentioned that Cuyahoga County is now showing increased interest in scrutinizing funding and finances, requiring the Board to sign an annual Health and Human Services Levy Subsidy Agreement.

After discussions between Mr. Osiecki and Dr. Fowler, it was deemed advisable, given the current circumstances, to recommend once again adding a Treasurer as a Board Officer. This individual would primarily oversee the Board's finances, handle necessary reporting, and serve as a liaison with the County on financial issues when required. Dr. Fowler emphasized that a position description has been included in the Board's meeting packet and will be part of the proposed updates to the Board's Bylaws.

Dr. Fowler proposed that the Treasurer take on the role of Chair for the newly established Finance & Oversight Committee of the Board; and strongly recommended the nomination of Ms. Bishara Addison due to her outstanding contributions and experience in previously leading the Finance & Operations Committee.

Dr. Fowler emphasized that incorporating the Treasurer into the Board's structure does not diminish the commendable work carried out by our Finance department and Ms. Felicia Harrison, who has displayed exemplary performance as our Chief Financial Officer. The role of the Treasurer will in no way encroach upon Ms. Harrison's daily responsibilities in her current capacity.

Dr. Fowler shared that he, along with Mr. Woo Jun, Chief Operating Officer, collaborated on several updates to the Board Bylaws, encompassing the following changes:

1. Incorporating recent amendments to Ohio Revised Code (ORC) 340.
2. Introducing the addition of a Treasurer as an Officer to the Board of Directors.
3. Consolidating the Planning & Oversight and Finance & Operations Committees into the new Finance & Oversight Committee.
4. Making various minor grammatical edits.

The revisions to ORC 340, effective from October 3, 2023, include adjustments to the Board of Directors' composition. Previously, the County and OhioMHAS had distinct appointment ratios, but now, the County appoints 2/3 of the Board's membership, while OhioMHAS appoints 1/3. Consequently, Cuyahoga County holds 12 appointments, and OhioMHAS has six appointments for the Board's 18-member Board.

Further changes involve the removal of Directors, allowing for "at-will" removal by the appointing authority, as opposed to specific reasons such as neglect of duty or misconduct.

The addition of the Treasurer position and the merging of the Planning & Oversight with the Finance & Operations Committees into the Finance & Oversight Committee were also addressed. Additionally, Dr. Fowler recommended moving Community Representatives from the Planning & Oversight Committee to the Community Relations & Advocacy Committee. A motion was requested to approve the presented Bylaws, encompassing the creation of the office of Board Treasurer. Subsequently, Dr. Fowler requested a motion to approve an individual as the new Board Treasurer. A discussion took place regarding the previously mentioned proposed changes concerning the crucial responsibilities of the Office of Treasurer and the associated liabilities. During the conversation, Mr. Jun responded to inquiries from the Board of Directors and stated that he will research the matter of Board liability relative to the Office of Treasurer.

Ms. Katie Kern-Pilch proposed that the Community Representatives from the Planning & Oversight Committee, which convened monthly, consider shifting to the Finance & Oversight Committee rather than the Community Relations & Advocacy Committee, which usually meets bi-monthly. Discussion took place, and the Board Directors ultimately agreed to maintain the Community Representatives as outlined in the Community Relations & Advocacy Committee.

Mr. Scott Osiecki, Chief Executive Officer, conveyed that Rev. Benjamin F. Gohstin, Sr., was not able to attend the meeting. Nevertheless, he expressed concerns regarding the Treasurer's role, underscoring that it detracts from the responsibilities of Board staff. Mr. Osiecki indicated that he would have opposed the appointment of the Treasurer.

The Board successfully fulfilled the Bylaws requirement to potentially have 2/3's affirmative vote of sitting membership of the Board present to amend the Bylaws; consequently, Dr. Fowler asked for a motion to approve the proposed amended ADAMHS Board Bylaws, excluding the Treasurer as a designated Board office. (The enumerated proposed amended ADAMHS Board Bylaws are attached to the original minutes stored in the Executive Unit.)

Motion to approve the proposed amended ADAMHS Board Bylaws, excluding the Treasurer as a designated Board office.

MOTION: P. James-Stewart / SECOND: S. Killpack / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

7. CY2024 BUDGET PROJECTED REVENUES UPDATE

Ms. Harrison briefed the Board Directors on the projected revenues for the CY2024 Budget. She conveyed that subsequent to the approval of the CY2024 ADAMHS Board budget on Wednesday, November 15, 2023, Cuyahoga County notified the Board of a reduction in the Health and Human Services Levy subsidy by \$2,463,659. This adjustment brings the total levy subsidy for CY2024 to \$41,000,000. Consequently, the Board will augment the utilization of its cash balance by an amount of \$23,475,980.

8. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT

Ms. Sadigoh C. Galloway, Community Relations & Advocacy (CR&A) Committee Chair, reported on the CR&A Committee meeting held on Wednesday, January 3, 2024, 4:00 p.m. Board Directors heard the following agenda items as listed below.

- Mr. Osiecki informed everyone that Ms. Beth Zietlow-DeJesus has returned to work with the Board as an External Affairs Consultant; and introduced Mr. Ian Jameson, the Board's newest External Affairs Officer.
- Mr. Osiecki provided a legislative update that included information regarding the legalization of marijuana and legislation that may allow virtual meetings for public entities, including ADAMHS Boards.
 - The marijuana legislation, which passed in November 2023 with more than 57% approval, is undergoing changes. Mr. Osiecki is tracking those changes and will provide an update once the law is finalized.
 - The legislation related to virtual meetings, House Bill (HB) 257, passed the House on Monday, November 27, 2023, and was introduced in the Senate and referred to the Senate Government Oversight Committee on Wednesday, December 6, 2023. This would allow Boards, including ADAMHS Boards, to meet virtually.
- Mr. Osiecki and Ms. Zietlow-DeJesus provided an overview of the Advocacy Action Agenda work for 2023 and the draft of the 2024 document. The committee approved the draft of the 2024 Advocacy Action Agenda for further review and approval by the full Board.
- Ms. Carole Ballard, Director of Education and Training, reported that staff are working on scheduling Dr. Joy DeGruy as the keynote speaker at the ADAMHS Board Annual Meeting in May 2024. Ms. Ballard requested funding not to exceed \$20,000 for speaker fees and travel. At the time of the meeting, staff were awaiting confirmation of her availability.
- Ms. Zietlow-DeJesus requested \$500,000 for the 2024 public awareness plan to secure multi-media vendor contracts and continue messages from the 2023 campaigns, which include 988, Gambling, Suicide and Overdose Prevention. The \$500,000 requested for the campaign was approved and referred to the Finance & Oversight Committee for approval.
- Ms. Zietlow-DeJesus provided an update on two public awareness campaigns the Board did in 2023.

- The first was the Crisis Services Public Awareness Campaign that was part of the State Crisis Assistance Program Grant.
 - The campaign promoted 988 and Northern Ohio Recovery Association's (NORA's) van and included radio, television, billboards, transit advertisements on busses and on bus shelters, digital and social media, print advertisements and translation of crisis materials into five different languages and braille.
 - The total campaign had over 27.4 million impressions.
- Ms. Zietlow-DeJesus also shared a slide about a radio buy, print advertisement and social media posts promoting the *Coping with the Holidays* booklet.
 - There were over 1.2 million impressions from the Radio spot alone, which ran from Monday, November 13, 2023, through Sunday, December 31, 2023, on 105.7, iHeart radio's holiday station.
- Ms. Ballard provided an update on the 2024 Roads to Recovery Conference, which will be held in October 2024 at the Holiday Inn Rockside. She stated that the theme will focus on healing as a community.
- Ms. Ballard shared the Training report for 2023. Highlights included:
 - The Education and Training Unit held 64 trainings reaching approximately 2,600 individuals.
 - Community Crisis Intervention Team (CIT) Training was presented to nearly 200 police officers and dispatchers.
 - Five sessions of specialized CIT Training were presented to the Cleveland Division of Police.
 - The Training Institute's 17 workshops raised approximately \$31,500 in 2023.
- Ms. Zietlow-DeJesus shared the media tracking reports.
 - For the reporting period of Wednesday, September 6, 2023, through Tuesday, January 2, 2024, the Board had 85 mentions of which 68 were positive, 17 neutral and 0 negative mentions.
 - From Sunday, January 1, 2023, through Sunday, December 31, 2023, there were 237 mentions, 204 positive and 33 neutral mentions.
 - In 2024 thus far there are six positive mentions.
- Ms. Jocelyn Weems, External Affairs Officer, shared the social media and website reports.
 - Ms. Weems shared that from Wednesday, September 6, 2023, through Wednesday, January 3, 2024, there were:
 - Just over 1.9 million social media impressions.
 - Over 3,900 engagements and the Board's links were clicked over 1,400 times.
 - During this timeframe, the Board gained 229 new followers.
 - For 2023, there were:
 - Nearly 4.5 million social media impressions.
 - 9,133 engagements and post links were clicked over 3,400 times.

- Over the year, the Board gained 863 new followers.
 - Ms. Weems also noted that there was a significant dip in posts during January, February and July 2023 due to staffing issues in the External Affairs Department.
 - In 2023, over 90,000 individuals visited the Board's website a total of more than 176,000 times and 59% of those visitors came from Google searches.
- Ms. Weems provided an update regarding the Week of Appreciation Reception that was held for frontline workers at the Board.
 - The Board's provider agencies were requested to nominate five frontline staff members to be recognized.
 - Nominees received an email notifying them that they were selected to receive the special Week of Appreciation gift that included a candle from Happy Thoughts Candle Company and a thank you card with self-care tips and positive affirmations.
 - The candles were purchased with a mini-grant from the Ohio Association of County Behavioral Health Association (OACBHA).
 - The nominees were also invited to enjoy free coffee and cookies at a drop-in celebration on Monday, December 12, 2023, where the mood was festive as nominees took a well-deserved break.
- **RESOLUTION NO. 24-01-01**
APPROVAL OF 2024 ADVOCACY ACTION AGENDA

Dr. Fowler read the Resolution No. 24-01-01 as follows:

WHEREAS, the ADAMHS Board of Cuyahoga County develops and approves an Advocacy Action Agenda each year to focus its efforts and develop messages to legislators, state agencies, policy makers, clients, families, providers and the general public to advance important behavioral health issues; and,

WHEREAS, at the beginning of each year, the prior year's Advocacy Action Agenda is reviewed by the Community Relations and Advocacy Committee to determine success, a new agenda is set and recommended to the full Board by the Committee for the current year; and,

WHEREAS, the Advocacy Action Agenda for 2024 was developed with the over-arching goal of promoting recovery of individuals living with mental illness and substance use disorders by adopting and acting on the six 2021-2025 Strategic Plan Goals, which overlay the action steps for the Diversity, Equity and Inclusion (DEI) Strategic Implementation Plan and align with the Recovery Oriented System of Care principles:

1. Strengthening Service Delivery System
2. Measuring Impact
3. Maximizing Available Funding
4. Maintaining a High-Performing Organization
5. Strengthening Behavioral Health Workforce
6. Sharing Information; and,

WHEREAS, the Advocacy Action Agenda is in addition to the advocacy and collaboration that the Board provides on a daily basis through its work of ensuring that mental health, addiction treatment and prevention and recovery services and supports are available to help children and adults reach and sustain recovery; and,

WHEREAS, adoption and implementation of the 2024 Advocacy Action Agenda will help facilitate the implementation of the Recovery Oriented System of Care by focusing Board efforts, activities, decisions and funding to advance recovery issues and initiatives.

NOW, THEREFORE, BE IT RESOLVED:

1. The ADAMHS Board of Directors adopts the 2024 Advocacy Action Agenda.
2. The ADAMHS Board of Directors authorizes the Chief Executive Officer to distribute the 2024 Advocacy Action Agenda to the community.

Motion to approve Resolution No. 24-01-01. MOTION: R. Blue / SECOND: K. Kern-Pilch / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

9. FINANCE & OVERSIGHT COMMITTEE REPORT

Ms. Bishara Addison, Finance & Oversight Committee Chair, reported on the Finance & Oversight Committee meeting held on Wednesday, January 17, 2024, and highlighted the Policy Statement Renewal, Vouchers, Care Response Pilot Program and Communications and Community Engagement Consultant Contracts, the Cuyahoga County Assessment and Diversion Center One-year Funding and Contract Extensions for CY2024, Contracts and Contract Amendment as listed below.

POLICY STATEMENT RENEWAL – 1st Reading & Official Vote

➤ OPEN MEETINGS ACT POLICY

Minor revisions were needed to update the policy statement up for renewal, Open Meetings Act Policy. The revisions made to update the policy were enumerated on a separate document.

It is the policy of the ADAMHS Board to take official action and to conduct all deliberations on official business during open meetings in compliance with ORC section 121.22, unless an executive session is authorized by law.

Given this policy revision being proposed contains minor modifications of an existing policy, a reading at one General Board Meeting is required prior to an official vote for adoption. As there were no other changes proposed, the committee voted to recommend approving the revised policy to the full Board.

Given no further discussion regarding the policy statement up for renewal, a call for a motion was entertained.

Motion to approve the Policy Statement Renewal labeled Open Meetings Act Policy. MOTION: K. Kern-Pilch / SECOND: M. Curry / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

CONSENT AGENDA: Resolution Nos. 24-01-02 through 24-01-06

- **RESOLUTION NO. 24-01-02**

ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING OCTOBER 2023 AND NOVEMBER 2023

Ms. Addison reported that the Administrative Budget that was approved for Calendar Year (CY) 2023 was \$8,080,414 and for November YTD 2023, the total administrative expenses is \$6,897,794.26; that is roughly 85% of the total Administrative Budget.

The Funding Source Budget to Actual YTD, November 2023, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$74,365,289; and through the end of November 2023, the Board has received \$52,761,774.30. Ms. Addison reported that through the end of November 2023, 71% of the budget has been received.

The Revenues By Source By Month report reflect that in November 2023, the Board received revenues of \$4,309,960.21, which brings the total revenue to \$52,761,774.30.

The ADAMHS Board Budget vs. Actual Expenses 2023 YTD reflect that November YTD Actuals is \$76,596,394.90, that is roughly 83% of the Board's anticipated expenditures for the calendar year. Ms. Addison noted that the Diversion Center's expenditures are reflected on this report.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in October 2023 is \$7,712,579.15; and the total expenditures in November 2023 is \$8,277,342.26; bringing the total expenditures through the end of November 2023 to \$76,596,394.90.

The Revenues and Expenditures Grants YTD, November 2023 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant, and Other Grants. The total revenue for grants YTD is \$4,720,717.27; and expenditures for grants YTD is \$4,962,219.15.

The Diversion Center Revenues and Expenditures YTD November 2023 YTD reflects that the total revenue is \$4,175,443.71; and the total administrative expenses is \$4,583,884.22.

The Cash Flow Report November 2023 shows the 2021 Actual, 2022 Actual and YTD thru November 2023. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through November 2023 is \$19,341,081.98. Ms. Addison noted that the Board has not received the second half of the Board's subsidy, which will be reflected on the December 2023 report.

- **RESOLUTION NO. 24-01-03
APPROVAL AND RATIFICATION OF CARE RESPONSE PILOT PROGRAM AND COMMUNICATIONS AND COMMUNITY ENGAGEMENT CONSULTANT CONTRACTS**

1. Pilot Program
 - FrontLine Service - \$1,700,000

Funding will be utilized by FrontLine Service to establish five care response teams each consisting of one licensed clinician and one certified peer supporter, as well as two licensed supervisors to oversee the five teams to provide 24/7 Care Response Services during the pilot program. The Care Response Pilot Program is poised to make a significant impact in areas with a pressing need for innovative crisis intervention solutions. Furthermore, this Pilot Program will be an important addition to the crisis continuum to provide specific and safe care to individuals experiencing behavioral health crisis and assist clients and families in achieving improved behavioral health outcomes. Board staff is recommending that the Board Directors approve \$1,700,000 to FrontLine Service to establish five care response teams each consisting of one licensed clinician and one certified peer supporter, as well as two licensed supervisors to oversee the five teams to provide 24/7 Care Response Services in areas of Cleveland decided upon in consult with City and Cuyahoga County Council Members, for the term of January 1, 2024 through December 31, 2024.

2. Communications and Community Engagement Consultant
 - R Strategy Group - \$59,500

Funding will be used to assist the Board with communications and community engagement regarding the Care Response Pilot. Care response will ensure that individuals experiencing a mental health crisis will get help from a behavioral health professional and peer rather than an interaction with law enforcement which will reduce the risk of arrest, multiple bookings, or even physical danger in the hands of law enforcement. Board staff is recommending that the Board Directors ratify the contract with R Strategy Group to serve as the consultant to provide care response communication and community engagement in the amount of \$59,500 for the term of December 1, 2023 through March 31, 2024.

- **RESOLUTION NO. 24-01-04
APPROVAL OF CUYAHOGA COUNTY ASSESSMENT AND DIVERSION CENTER ONE-YEAR FUNDING AND CONTRACT EXTENSIONS FOR CY2024**

The Board will enter into a second one-year contract extension for the continued oversight of the Cuyahoga County Assessment and Diversion Center (CCADC), 24/7 Screening Hotline and provision of CIT training that began on January 1, 2021. The Board has continuously worked with Cuyahoga County, Oriana House and FrontLine Service through the original contract period and subsequent one-year extension to improve usage at the Diversion Center and have agreed on the following to be included in this one-year contract extension:

- Oriana House's budget is for 25 beds but may expand up to 32 beds with a priority on law enforcement referrals. Once the 32 beds are filled, Oriana House will suspend admissions and work to properly discharge clients that are medically cleared for discharge, prioritizing clients who have stayed for more than nine days.

The Board will enter into another one-year contract extension with FrontLine for the operation of the 24/7 Screening Hotline and Oriana House for the operation of the CCADC, as well as maintain employment with the two CIT Training Officers with the grant funding. Up to 25 individuals may be served per day, with the capability of being expanded to 32. Oriana House will utilize funding for staffing of the CCADC, which includes Doctors, Nursing, Social Workers, Counselors and Peer Support. Funding will also be used for transportation services for individuals discharged from the CCADC when required. FrontLine Service will utilize the funding for staffing the Call Center 24/7 Screening Hotline. The Board will utilize funding for two full-time CIT Training Officers.

The CCADC will enable individuals living with mental illness and/or substance abuse issues who encounter law enforcement and have committed a non-violent offense to be diverted from incarceration to immediate stabilization and linkage/re-linkage to long-term treatment and supports to assist in recovery. Community, self, and friend and family referrals to the Diversion Center will be accepted after contacting the 24/7 Screening Hotline. Utilization of the CCADC will allow for a more efficient use of time for law enforcement officers. Board staff is recommending that the Board Directors approve the acceptance of funding from Cuyahoga County for the oversight and operation of the CCADC in the amount of \$5,775,268.43; and ratify the one-year contract extension with Oriana House in the amount of \$5,250,000 and approve the one-year contract extension with FrontLine Service in the amount of \$363,845 for the term of January 1, 2024 through December 31, 2024.

• **RESOLUTION NO. 24-01-05 – APPROVAL AND RATIFICATION OF CONTRACTS**

1. Case Management Sustainability
 - FrontLine Service - \$937,016

The Board will provide one-time funding to FrontLine Service as an immediate action step to assist with the current significant staffing issue for the Case Management Program by providing assistance for salaries, fringes, training and other related expenses. The Case Management Program is supported in its entirety by reimbursement dollars through Medicaid, and when there are vacancies, especially extended, it dramatically decreases dollars generated to support this program. As a result, the Case Management Program is not self-sustaining, and will have to be closed without Board support. With the one-time funding, FrontLine Service provided an action plan to be fully staffed and the goal is to be self-sustaining by the end of 2024. The action plan includes increased salaries, trainings and a reduction of caseloads for Case Managers. Board staff is recommending that the Board Directors approve a contract with FrontLine Service in the amount of \$937,016 for the term of January 1, 2024 through December 31, 2024.

2. Acceptance of U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), Comprehensive Opioid, Stimulant and Substance Use (COSSUP) Grant Funds
 - Cuyahoga County Medical Examiner's Office (CCMEO) - \$270,938.82

The DOJ, BJA has awarded the CCMEO a COSSUP grant. COSSUP is a three-year grant to develop, implement, or expand comprehensive programs in response to the overdose crisis and the impacts of use and misuse of opioids, stimulants, or other substances. This program furthers the DOJ's mission by providing resources to support local efforts to respond to illicit substance use and misuse; reduce overdose deaths; promote public safety; and support access to prevention, harm reduction, treatment, and recovery services in the community and justice system. These funds will support the Overdose Fatality Review (OFR), a multidisciplinary 20+ member body that conducts intensive case reviews of exemplar overdose deaths to identify systems gaps and create recommendations by utilizing cross-agency data, unique to the OFR. The goal is to enhance the county's OFR to

promote cross-system coordination among public health and safety agencies for the identification of preventable risk factors to reduce overdose deaths – especially for those historically marginalized, underserved, and adversely affected by inequality.

The CCMEO selected the Board as a partner to share its expertise in the field of substance abuse and Next of Kin interview experience. The Board will leverage its experience working with persons with Opioid Use Disorder (OUD), and families of overdose (OD) victims, by employing a grant funded OUD Specialist. This individual will represent the ADAMHS Board on the OFR Committee. This staff member will conduct interviews with survivors/surviving family members who provide consent, input data from interviews into the COSSUP OFR DATA System; provide data for additional cases for desk review; bi-monthly stakeholder meetings; OFR coordination, including meeting summaries, and tracking, reviewing and disseminating recommendations. This data will assist in prioritizing recommendations, developing solutions, and implementing action plans. Board staff is recommending that the Board Directors approve acceptance of grant funding in the amount of \$270,938.82 from the CCMEO for the term of October 1, 2023 through September 30, 2026.

3. Cuyahoga Residents at C.H. Everett House (Lake County Adam and Amanda Center)
 - Signature Health - Not to exceed \$100,000

OhioMHAS provided capital funding to the Northeast Ohio (NEO) Collaborative, which is comprised of the Ashtabula County Mental Health & Recovery Services Board; Alcohol, Drug Addiction, and Mental Health Services Board of Cuyahoga County; Geauga County Board of Mental Health and Recovery Services; Lake County Alcohol, Drug Addiction and Mental Health Services Board; Mental Health, Addiction & Recovery Services Board of Lorain County and County of Summit Alcohol, Drug Addiction and Mental Health Services Board, for Adam and Amanda Centers. OhioMHAS awarded \$5,969,956.50 for four Adam and Amanda Centers to provide short term residential treatment services available to all residents encompassing the NEO Collaborative.

- Crossroads Health North Coast House (Lake)
- Signature Health C.H. Everett House (Lake)
- Ravenwood Health (Gauga)
- Signature Health ORCA House (Cuyahoga)

The Board will be allocating funding for Signature Health to provide short-term residential treatment services for Cuyahoga County residents being served by C.H. Everett House, Lake County's Adam and Amanda Center. The per diem rate for room and board is \$151 with additional services to be billed through Great Office Solution Helper (GOSH), the Board's claim system, if applicable. Board staff is recommending that the Board Directors approve a contract with Signature Health for an amount not to exceed \$100,000 for the term of January 1, 2024 through December 31, 2024.

4. Pass-through of OhioMHAS Match Funding to Ohio Department of Development (ODOD) – \$149,025
 - Emerald Development & Economic Network (EDEN), Inc. - \$50,000
 - Joseph's Home - \$33,400
 - Front Steps Housing & Services - \$50,000
 - CHN Housing Partners - \$15,625

ODOD's Supportive Housing Program (SHP) provides grants to organizations that operate transitional housing projects designed to move homeless individuals to permanent housing and/or long-term permanent supportive housing for homeless individuals with disabilities. Funds are awarded by ODOD to eligible transitional housing and permanent supportive housing providers on a competitive basis. Grantees must provide at least one dollar in public or private resources for every two dollars in SHP funds. OhioMHAS is providing a portion of the required match funding for successful applicants in the ODOD SHP Grant program. OhioMHAS passes those funds through county Boards to the agencies chosen for funding by ODOD.

EDEN, Inc., has been awarded \$2,509,300 by ODOD to continue its Permanent Supportive Housing Program. OhioMHAS is contributing \$50,000 to EDEN, Inc.'s required match. Joseph's Home has been awarded \$133,600 by ODOD to continue its Transitional Housing Program. OhioMHAS is contributing \$33,400 to Joseph Home's

required match. Front Steps Housing and Services has been awarded \$372,700 by ODOD to continue its Permanent Supportive Housing Program. OhioMHAS is contributing \$50,000 to Front Steps Housing & Services' required match. CHN Housing Partners has been awarded \$62,500 by ODOD to continue its Permanent Supportive Housing Program. OhioMHAS is contributing \$15,625 to CHN Housing Partners. All OhioMHAS funds should be drawn down no later than June 30, 2024. Board staff is recommending that the Board Directors accept \$149,025 from OhioMHAS to distribute \$50,000 to EDEN, Inc., \$33,400 to Joseph's Home, \$50,000 to Front Steps Housing and Services, and \$15,625 to CHN Housing Partners for the match for the ODOD Supportive Housing Program for the term of January 1, 2024 through June 30, 2024.

5. External Affairs Consultant
 - Beth Zietlow-DeJesus - Not to exceed \$44,200

Ms. Zietlow-DeJesus will serve as the External Affairs Consultant to assist with the transition of the Board's External Affairs department at \$85 per hour up to 20 hours per week for a six-month term in an amount not to exceed \$44,200. Ms. Zietlow-DeJesus will provide consulting services to the Board by providing training and direction regarding the day-to-day activities of the External Affairs Department to External Affairs staff, including External Affairs Officers and Director of External Affairs, if applicable. Additionally, she may perform special projects as needed at the direction of the Board's Chief Executive Officer. With the consulting services, Cuyahoga County residents and providers will be able to stay current with various communications from the ADAMHS Board regarding mental health, addiction, prevention, treatment and recovery support services. Board staff is recommending that the Board Directors ratify the six-month contract with Ms. Zietlow-DeJesus to serve as the External Affairs Consultant for \$85 per hour up to 20 hours per week in an amount not to exceed \$44,200 for the term of December 11, 2023 through June 10, 2024.

6. Let the Healing Begin
 - Annual Meeting Keynote, Dr. Joy DeGruy (Pending Availability) – Not to exceed \$20,000

Dr. DeGruy holds a Bachelor of Science degree in Communication, a Master of Social Work (MSW), a Master's degree in Clinical Psychology, and a Ph.D. in Social Work Research. Dr. DeGruy is a nationally and internationally renowned researcher, educator, author and presenter. She is an Assistant Professor at Portland State University and the President of JDP Inc. Dr. DeGruy has over twenty-five years of practical experience as a professional in the field of social work. She conducts workshops and training in the areas of mental health, social justice and culture specific social service model development.

Dr. DeGruy believes that "truthfulness is the foundation of all human virtues." Workshops aim at guiding us toward unlocking our own truths by critically evaluating history, medicine, science, education, etc. Dr. DeGruy shares her strategies for healing by encouraging participants to discover their own voices. Dr. DeGruy has the keen ability to meet members of her audience where they are and inspire them to rise above their fears. The Theory of Post Traumatic Slave Syndrome suggests that centuries of slavery followed by systemic racism and oppression have resulted in multi-generational adaptive behaviors - some of which have been positive and reflective of resilience, and others that are detrimental and destructive. In brief, Dr. DeGruy presents facts, statistics and documents that illustrate how varying levels of both clinically induced and socially learned stress related issues were passed along through generations because of slavery and ongoing terrorism and anti-blackness.

At the request of a Board Director, staff contacted keynote speaker, Dr. DeGruy and proposed that she speak at the Annual Meeting, which is scheduled for Monday, May 13, 2024, at the Holiday Inn Independence. Staff are awaiting confirmation from Dr. DeGruy's scheduling team. Dr. DeGruy's message, "Let the Healing Begin," will continue the Board's ongoing education about culture, healing and coming together as a community. Dr. DeGruy's message will also provide a "footprint" of the theme for this year's Roads to Recovery Conference in October: Healing Communities. Board staff is recommending that the Board Directors approve a contract, not to exceed \$20,000, to host Dr. DeGruy as the Keynote Speaker at the Board's Annual Meeting on May 13, 2024. This contract is for the term of January 25, 2024 through June 30, 2024.

7. 2024 Public Awareness Multi-Media Campaign – Not to exceed \$500,000

- Lamar Billboards - \$51,025
- Outfront Media Billboards - \$25,000
- Gateway Outdoor (formerly Lamar Transit) (GCRTA ads) - \$49,985
- iHeart - \$50,000
- Audacy - \$55,000
- Radio One - \$51,645
- ESPN - \$12,000
- La Mega - \$20,000
- Fox 8 - \$50,000
- Advance Ohio - \$40,000
- Call and Post - \$10,000
- Parma Observer - \$6,048
- Lakewood Observer - \$5,400
- Cleveland Observer - \$8,000
- Cleveland Jewish News - \$8,000
- Jemoh - \$28,400
- WOJU - \$20,000
- Other (printing, digital, social media, translation, local publications) - \$9,497

Last year, the Board was running multiple campaigns, and this campaign will pull them all together under one umbrella for funding. The External Affairs team will identify existing campaigns or create new evidence-based collateral materials to meet any current needs that arise. This multi-faceted campaign will use positive messaging to help prevent substance use and enhance education about treatment best-practices and how to connect with care. The campaign will also focus on stigma reduction, suicide prevention, gambling prevention and create further knowledge of 988.

Based on previous media buy evaluations, this campaign will reach several hundred thousand residents of Cuyahoga County and have millions of impressions. Funding has been set-aside in the Board's CY2024 Operating Budget for prevention campaigns focusing on heroin, suicide and gambling prevention and awareness. Funding will be used to pay for advertising and design costs associated with this campaign. The client and system impact will increase awareness of prevention education for youth (ages 12-18) as well as types of substance use treatment and anti-stigma messaging for adults 19 and over. Messaging will include 988 as a resource for individuals who are ready to seek help and for families and friends supporting loved ones. The program/service goals are to educate the public about prevention and treatment of substance use disorder, mental health disorders, suicide prevention and problem gambling prevention, while reducing stigma. Board staff is recommending that the Board Directors approve the Board to move to create a Prevention, Treatment and Anti-stigma Campaign in 2024 and allow the Chief Executive Officer to enter into contracts with various vendors in a total amount not to exceed \$500,000 for the term of January 25, 2024 through January 31, 2025.

- **RESOLUTION NO. 24-01-06 – APPROVAL OF CONTRACT AMENDMENT:**

1. Amendment to Resolution No. 23-09-07, OhioMHAS: Specialized Docket Support – SFY2024
 - Cuyahoga County Common Pleas Court - \$45,000 (Increase)

As part of the State of Ohio SFY 2016-2017 biennial budget, the Ohio Legislature appropriated funds to OhioMHAS to assist specialized dockets with their operational costs in an effort to increase and expand these programs statewide. In State Fiscal Years 2017 and 2018, the Department pushed the funds directly to the courts in one lump payment per Court. The Department allocated these funds to ADAMH/CMH Boards beginning with SFY 2019.

On July 26, 2023 Judge Synenberg's Court was awarded \$55,000 from OhioMHAS. However, those funds were supposed to go to the new Drug Court/Hope Docket with Judge McGinty. OhioMHAS is now awarding \$45,000 additional funds to Judge Synenberg's newly added docket for the Human Trafficking Court.

The primary legislative intent of these funds is to assist courts with their payroll costs for specialized docket staff. Historically, over 95% of reported expenditures were for payroll costs. However, feedback received from these courts was a desire to have more flexibility for the use of these funds. Therefore, allowable expenses now include behavioral health treatment services, Medication Assisted Treatment (MAT) medications, urinalysis, and recovery supports. For expenditures other than payroll costs, these funds may only be used for individuals who are under the jurisdiction of the Court, and who have been admitted to the specialized docket. The only exception to this is diagnostic assessments to determine program eligibility. Clinical services, including MAT, must be provided by agencies certified by OhioMHAS. Board staff is recommending that the Board Directors amend Resolution No. 23-09-07 Specialized Docket Support funds to increase funding from OhioMHAS by \$45,000 for the Human Trafficking Specialized Docket for the term of July 1, 2023 through June 30, 2024.

Ms. Zietlow-DeJesus mentioned that Dr. DeGruy has confirmed her availability for the Board's Annual Meeting, and the arrangements for this event are still in progress.

Motion to approve the Consent Agenda (Resolution Nos. 24-01-02 through 24-01-06). MOTION: R. Blue / SECOND: M. Curry / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

10. FIVE-YEAR STRATEGIC PLAN AND DEI IN BEHAVIORAL HEALTH CARE QUARTERLY UPDATE

Mr. Osiecki stated that the Board's 2021-2025 Strategic Plan positions the Board and its service delivery system for success in a continually changing and increasingly demanding behavioral healthcare environment and includes the following six goals: 1) Strengthening Service Delivery System, 2) Measuring Impact, 3) Maximizing Available Funding, 4) Maintaining a High Performing Organization, 5) Strengthening Behavioral Health Workforce, and 6) Sharing Information. This plan is a living document that will be modified with the ever-changing environment, reviewed and updated as needed with periodic updates provided to the Board Directors on the goals achieved and progress made on the plan.

Mr. Osiecki provided a detailed review of each of the six goals outlined in the Board's Five-Year Strategic Plan by sharing a few of the activities and progress made on each of the identified goals, in addition to DEI achievements, during the last quarter, which includes Sunday, October 1, 2023, through Sunday, December 31, 2023. In total, 24 pages of accomplishments were made during the last quarter. (The Five-Year Strategic Plan and DEI in Behavioral Health Care Quarterly Update is attached to the original minutes stored in the Executive Unit and can be found on the Board's website.)

Ms. James-Stewart commended staff for their efforts with the Five-Year Strategic Plan and DEI In Behavioral Healthcare; and shared that this detailed document is thorough.

[Ms. Katie Kern-Pilch, MA, ATR-BC, LPC-S, left.]

Ms. Addison mentioned staff training and professional development, and asked about cybersecurity concerns and how provider agencies perceive them. Mr. Jun noted that Ms. Jess Saker, Director of IT, previously discussed this matter at an All Provider Meeting, emphasizing the importance of multifactor authentication to keep technology up to date among providers.

11. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Osiecki shared information regarding the following items of discussion:

- **City Council Care Response Meetings:**
 - Care Response Pilot Program development is underway between ADAMHS, the City of Cleveland Department of Health, and FrontLine Service.
 - The Care Response Pilot Program will be in zip codes 44102 and 44105, which were identified by the City of Cleveland as high-need based on 911 calls related to behavioral health and substance use disorder (SUD).
 - ADAMHS and the City have met with Cleveland City Council Members Jenny Spencer, Kerry McCormack, and Daniel Kelly to brief them on the pilot, get their feedback, and ask for their support as the program is rolled out to the public. Individuals are working on scheduling meetings with the other Cleveland City Council Members representing 44102 and 44105.

- Representatives have also met with Cuyahoga County Councilmen Martin J. Sweeney and Dale Miller and are working to schedule with the additional Cuyahoga County Council members representing 44102 and 44105 to brief them on the program.
- A community engagement process is being launched to hear community feedback and better understand their needs for a Care Response Program. Public meetings in 44102 and 44105 will start in February. More information will be forthcoming on the dates and locations of these meetings.
- **University Settlement Prevention Plan:**
 - The ADAMHS Board provided funding to the University Settlement for the development of the Slavic Village Needs Assessment and Community Prevention Plan.
 - They requested funding, since there are a large number of overdoses and overdose deaths within the Slavic Village neighborhood.
 - Mr. Osiecki provided a brief introduction to the Needs Assessment and Prevention Plan, which was completed and published on December 12, 2023.
 - Mr. Jun, Ms. Allison Schaefer, Director of Adult Behavioral Health Programs, Ms. Clare Rosser, Chief Strategy and Performance Officer, and Mr. Osiecki attended the event announcing the completion of the plan.
 - Mr. Osiecki had the opportunity to say a few words about crisis and other services during the event.
 - The Board was also asked to partner with University Settlement and other community organizations on applying for a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant to carry-out some of the recommendations in the prevention plan.
- **Better Health Partnership Meeting:**
 - On the recommendation of Board Director Rebekah Dorman, Board Chair Dr. Fowler, Dr. Leslie Koblentz, Chief Clinical Officer Consultant, Ms. Maggie Tolbert, Assistant Chief Clinical Officer, and Mr. Osiecki met Mr. Chris Mundorf, Chief Strategy Officer of the Better Health Partnership, - a regional health improvement collaborative.
 - Discussion ensued regarding his efforts to advance quality improvement through the identification and dissemination of best practices and developing a collaboration with the ADAMHS Board, as he is expanding to work within behavioral health.
 - Mr. Mundorf is assisting The Centers on their work in becoming a Certified Community Behavioral Health Clinic (CCBHC).
 - Mr. Mundorf is also working with The MetroHealth System in exploring specific quality improvement around transitions of care for individuals with behavioral health needs.
 - Ms. Rosser will be following up with Mr. Mundorf to further explore the possibility of a partnership.
- **OACBHA: January 29 – 31, 2024:**
 - Mr. Osiecki shared that next Monday through Wednesday, January 29 through January 31, 2024, he will be in Columbus to participate in the OACBHA Executive Council Meeting, Membership Meeting, and a training on the newly updated Auditor of State's Behavioral Health Handbook, its uniform guidance, including audits and how to handle any audit findings, and Sunshine Laws.
 - Ms. Harrison and Mr. Jun will also be attending the Auditor of State training on Wednesday, January 31, 2024.
- **All Provider Meeting:**
 - The All Provider meeting was held on Tuesday, January 23, 2024. Ms. Rosser provided an update on the Community Needs Assessment that will be handled by RAMA Consulting.
 - Representatives from RAMA Consulting gave a brief presentation on how the Needs Assessment will be addressed and were able to take a few questions from providers.
 - Ms. Starlette Sizemore, Director of Special Projects, also gave an update on the Greater Cleveland Career Consortium, a partnership with local school districts designed to promote interest in behavioral health careers.
 - Five student tours were conducted at three of our contracted providers (Magnolia Clubhouse, Applewood Centers and Murtis Taylor Human Services System), where students got a chance to meet with people in various roles including mental health professionals, front desk and pharmacy staff to learn more about these careers.

- New staff members – Mr. Ian Jameson, External Affairs Officer, Ms. Sarah Adkins, Evaluation and Research Officer, and Ms. Sabrina Mack, Resource Specialist, were introduced; and Ms. Danielle Clark, Director of Finance and Business Operations, was recognized for her promotion.
- Board staff also provided 2024 billing updates; and information about the Board’s Annual Meeting.
- **Staff Holiday Training:**
 - On Wednesday, December 20, 2023, nearly all Board staff participated in the annual Staff Holiday Training, which was focused on Coping with the Holidays.
 - The training was an interactive presentation on how to best handle holiday stress; and was presented by the Board’s Training Institute.
 - In addition to the training, staff enjoyed lunch, a white elephant gift exchange and The Quality Improvement (QI) and External Affairs Suite won the Door Decorating contest with an elaborate Polar Express theme.
- **Staff Update:**
 - **Ms. Danielle Clark** has been promoted to the newly created position of the Director of Finance and Business Operations – which was previously the Director of Finance.
 - The position was created at the urging of Ms. Harrison and Mr. Joseph Mealing, Director of Human Resources, to assist with the Board’s succession planning – which is part of our strategic plan – so that if and when our Director of Claims and Membership retires – Ms. Clark would have knowledge of our claims and membership functions.
 - Ms. Clark has provided the Board with financial expertise for over three years and has a decade of public sector finance experience and is a Certified Public Manager.
 - Ms. Clark is currently completing the National Association of Counties’ (NACo) Leading with Purpose Professional Development course, which exemplifies her dedication to staying ahead in the field.
 - **Ms. Sarah Adkins** joined the Board’s data staff on Monday, January 8, 2024, in the role of Evaluation and Research Officer.
 - Ms. Adkins has a Master of Public Health and a Bachelor of Arts in Psychology, both from Kent State University.
 - Ms. Adkins has experience in both, and a passion for, mental health and substance use topics.
 - **Mr. Ian Jameson** joined the ADAMHS Board as an External Affairs Officer on Monday, December 11, 2023.
 - Mr. Jameson has a Bachelor’s Degree in Public Relations and Psychology from Kent State University.
 - Since graduating in 2022, Mr. Jameson has worked at Hyland Software, the Cleveland Metroparks and the JACK Cleveland Casino in various communications, marketing, social media, and event planning roles.
 - Mr. Jameson is excited to be with an organization that positively impacts so many people and will provide him with a variety of learning opportunities within his work.
- **Behavioral Health Crisis Center Update:**
 - Mr. Osiecki reported that a new location has been identified by The MetroHealth System for the Behavioral Health Crisis Center.
 - Board staff will be visiting the newly identified location in the Specialty Services Pavilion, which is located on the main campus of The MetroHealth System, in the near future.
 - Mr. Osiecki shared that this is an excellent location; and the Psychiatric Emergency Services Department will once again be a Psychiatric Emergency Department because it is connected to a hospital.
 - Mr. Osiecki reported this this endeavor remains fluid at this time.
 - Dr. Fowler stressed that everything concerning the Behavioral Health Crisis Center is preliminary.

12. NEW BUSINESS

- **RESOLUTION NO. 24-01-07**

ENDORSEMENT OF HEALTH & HUMAN SERVICES LEVY – ISSUE 26

Mr. Osiecki briefed Board Directors on the Cuyahoga County Health & Human Services Levy – Issue 26, which is scheduled for the Tuesday, March 19, 2024, presidential primary ballot by the Cuyahoga County Council. The renewal of the 4.8 mill Health & Human Services Levy, which is not a tax increase, will extend for a period of eight years with collections beginning January 2025. This levy

will continue providing crisis, prevention, treatment and recovery support services for mental health and substance use disorders and other vital human services needs of the citizens of Cuyahoga County.

Motion to approve Resolution No. 24-01-07. MOTION: M. Curry / SECOND: S. Killpack / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

Mr. Osiecki presented on the expansion of the Shaker Heights Co-responder/Care Response initiative. He mentioned that a meeting was held with key stakeholders including Ms. Tolbert, Ms. Ballard, Ms. Allison Schaefer, Director of Adult Behavioral Health Programs, and himself, along with representatives from the police and fire departments of Shaker Heights, the City's Chief Administrative Officer, and the Manager of the City's co-responder program.

Shaker Heights secured grants from both state and federal sources to broaden the co-responder team's reach and initiate care response services in neighboring cities such as Cleveland Heights, University Heights, Richmond Heights, and South Euclid. The annual budget for the program stands at around \$870,000, yet not all personnel expenses are covered by the grants. Consequently, Board staff propose to allocate \$255,000 towards the initiative. A formal two-year proposal will be submitted for approval through the Board process in February 2024.

This collaborative effort aligns with the Board's crisis priorities and complements the ongoing Care Response Pilot Program.

Mr. Osiecki additionally addressed the expansion of the CIT stipend to include fire and Emergency Medical Services (EMS) personnel. During discussion with Shaker Heights, the idea of extending the \$150 per day per officer stipend, available to those who complete the Board's 40-hour CIT training, to fire and EMS personnel was raised. Consequently, Board staff recommend extending this stipend to fire and EMS personnel across Cuyahoga County. This initiative also serves as an opportunity for the Board to raise awareness among more first responders about the utilization of the Diversion Center.

Mr. Jun discussed the potential extension of the Board's existing administrative office lease. He conveyed that currently, the Board occupies the 6th Floor, half of the 7th Floor, and the entire 8th Floor, at an annual cost of roughly \$355,000. He informed the Board Directors that the landlord has proposed reclaiming the 7th Floor. Consequently, this adjustment would reduce the Board's annual lease expenditure by approximately \$65,000. In light of this, the landlord is requesting a contract amendment, seeking an extension of the lease until 2034, which would fix the Board's cost at \$11.42 per square foot.

13. FOLLOW-UP

No follow-up was received.

14. AUDIENCE INPUT

No audience input was received.

15. UPCOMING FEBRUARY AND MARCH BOARD MEETINGS:

- Faith-based Outreach Committee Meeting: February 7, 2024
- Finance & Oversight Committee Meeting: February 21, 2024
- General Meeting: February 28, 2024
- Community Relations & Advocacy Committee Meeting: March 6, 2024
- Nominating Committee Meeting: March 20, 2024
- Finance & Oversight Committee Meeting: March 20, 2024
- General Meeting: March 27, 2024

Mr. Osiecki emphasized to the participating Board Directors the necessity of signing a confidentiality form before embarking on the campus tour.

There being no further business, the meeting adjourned at 5:23 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by:

J. Robert Fowler, Ph.D., Chairperson, ADAMHS Board of Cuyahoga County