



GENERAL MEETING
WEDNESDAY, FEBRUARY 28, 2024 ♦ 4:00 P.M.
2012 West 25th Street ▪ United Bank Building (Sixth Floor) ▪ Ohio Room

Mission Statement: Enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports.

AGENDA

1. **CALL TO ORDER** – J. Robert Fowler, Ph.D., Board Chair
2. **AUDIENCE INPUT ON AGENDA ITEMS** – J. Robert Fowler, Ph.D.
3. **OATH OF OFFICE** – Kelli K. Perk, Assistant Prosecuting Attorney – Civil Division, from the Office of Cuyahoga County Prosecutor Michael C. O’Malley
- CUYAHOGA COUNTY COUNCIL APPOINTMENT:**
 - Reappointment: **ERSKINE CADE, MBA**
4. **RECOGNITION OF CLIENT ARTWORK DISPLAY: FEBRUARY 2024** – Joicelyn Weems, External Affairs Officer
 - Lashonda W.
 - Haver R.
5. **APPROVAL OF MINUTES: JANUARY 24, 2024** – J. Robert Fowler, Ph.D.
6. **CHAIR’S REPORT** – J. Robert Fowler, Ph.D.
7. **TREASURER (Official Vote)** – J. Robert Fowler, Ph.D.
8. **ADAMHS BOARD BYLAWS REVISIONS (1st of 2 Readings)** – Woo Jun, Chief Operating Officer
9. **FAITH-BASED OUTREACH COMMITTEE REPORT** – Rev. Benjamin F. Gohlstin, Sr., Committee Chair
10. **FINANCE & OVERSIGHT COMMITTEE REPORT** – Bishara W. Addison, Committee Chair
- **RESOLUTION NO. 24-02-01**
SUPPORT OF OHIO DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (OHIOMHAS), AMERICAN RESCUE PLAN ACT (ARPA) PART 2, CRISIS CAPITAL PLAN ASSISTANCE APPLICATION FOR BEHAVIORAL HEALTH CRISIS CENTER (ARP-0006E)
- **RESOLUTION NO. 24-02-02**
APPROVAL OF THE METROHEALTH SYSTEM CONTRACT AND CONTRACT AMENDMENT:
 1. Behavioral Health Crisis Center Capital and Startup Funding
 - The MetroHealth System - \$9,336,629
 2. Amendment to Resolution No. 23-10-03, Naloxone Emergency Cabinets Administration
 - The MetroHealth System - \$67,725

CONSENT AGENDA - (Resolution Nos. 24-02-03 through 24-02-05)

- **RESOLUTION NO. 24-02-03**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING DECEMBER 2023

- **RESOLUTION NO. 24-02-04 – APPROVAL AND RATIFICATION OF CONTRACTS:**
 1. Regional Mobile Crisis Response (RMCR) Program
 - The City of Shaker Heights - \$523,131 (\$256,437 Year 1; \$266,694 Year 2)
 2. Cleveland Division of Police Co-Responder Program – \$4,465,232.65
 - FrontLine Service - \$2,392,149
 - Murtis Taylor Human Services System (MTHSS) - \$2,073,083.65

- **RESOLUTION NO. 24-02-05 – APPROVAL OF CONTRACT AMENDMENTS:**
 1. Amendment to Resolution No. 23-11-07, Psychiatric Emergency Services
 - St. Vincent Charity Community Health Center - Not to exceed \$1,632,471
 2. Amendment to Resolution No. 23-11-01, CY2024 Agreements with Class 2 Residential Facilities (Adult Care Facilities/ACF)
 - Adult Care Parma III – No Additional Funding

End of Consent Agenda

11. CHIEF EXECUTIVE OFFICER’S REPORT – Scott S. Osiecki, Chief Executive Officer

- Northeast Ohio Collaborative/OhioMHAS Meeting
- Ohio Association of County Behavioral Health Authorities (OACBHA): January 29 – January 31, 2024
- City Council Care Response Pilot Meetings
- Community Engagement Care Response Pilot Meetings
- Cuyahoga County Diversion Board Quarterly Meeting
- NAACP Meeting
- Region 3 One Ohio Advisory Board Meeting

12. NEW BUSINESS

13. FOLLOW-UP

14. AUDIENCE INPUT

15. UPCOMING MARCH AND APRIL BOARD MEETINGS:

- Nominating Committee Meeting: March 20, 2024
- Finance & Oversight Committee Meeting: March 20, 2024
- General Meeting: March 27, 2024
- Faith-based Outreach Committee Meeting: April 3, 2024
- Nominating Committee Meeting: April 10, 2024
- Finance & Oversight Committee Meeting: April 10, 2024
- General Meeting: April 17, 2024 at Northern Ohio Recovery Association (NORA), 1400 E 55th Street, Cleveland, Ohio 44103

BOARD OF DIRECTORS

J. Robert Fowler, Ph.D., Chair

Patricia James-Stewart, M.Ed., LSW, Vice Chair ▫ **Katie Kern-Pilch, MA, ATR-BC, LPC-S, Second Vice Chair**
Bishara W. Addison ▫ Ashwani Bhardwaj ▫ Reginald C. Blue, Ph.D. ▫ Gregory X. Boehm, M.D. ▫ Erskine Cade, MBA
Michelle R. Curry, MPA ▫ James T. Dixon ▫ Rebekah L. Dorman, Ph.D. ▫ Sadigoh C. Galloway, MSW, LSW, LICDC-CS
Rev. Benjamin F. Gohlstin, Sr. ▫ Steve Killpack, MS ▫ Harvey A. Snider, Esq.

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES JANUARY 24, 2024

ADAMHS BOARD OF DIRECTORS PRESENT:

J. Robert Fowler, Ph.D.
Bishara W. Addison
Ashwani Bhardwaj
Reginald C. Blue, Ph.D.
Michelle R. Curry, MPA
James T. Dixon

Sadigoh C. Galloway, MSW, LSW, LICDC-CS
Patricia James-Stewart, M.Ed., LSW
Katie Kern-Pilch, MA, ATR-BC, LPC-S
Steve Killpack, MS
Harvey A. Snider, Esq.

ABSENT: Gregory X. Boehm, M.D., Erskine Cade, MBA, Rebekah L. Dorman, Ph.D.,
Rev. Benjamin F. Gohlstin, Sr.

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Sarah Adkins, Carole Ballard, Danielle Clark, Vince Crowe, Ben Goodwin, Felicia Harrison, Ian Jameson, Woo Jun, Britany King, Joseph Mealing, Leslie Koblentz, Linda Lamp, Mark Onusko, Clare Rosser, Jessica Saker, Allison Schaefer, Starlette Sizemore, Michael Smith, Maggie Tolbert, Nick Weaver, Leshia Yarbrough-Franklin, Beth Zietlow-DeJesus

1. CALL TO ORDER

Board Chair, J. Robert Fowler, Ph.D., called the General Meeting to order at 4:03 p.m.

2. AUDIENCE INPUT ON AGENDA ITEMS

No audience input on agenda items was received.

3. WELCOME

Mr. Daniel Lettenberger-Klein, Chief Executive Officer of Stella Maris, Inc., extended a warm welcome to everyone in attendance. He expressed his gratitude for the presence of the Board Directors and emphasized the vital role they play in enabling Stella Maris to carry out its mission. Mr. Lettenberger-Klein highlighted the longstanding history that Stella Maris shares with Cuyahoga County, dating back several years.

Established in 1948, Stella Maris has been situated at its current location since 1975, pioneering as one of the earliest sober homes in the United States and one of the first detoxification facilities in Ohio. The initial detoxification building, erected in 1951, remains standing to this day. Mr. Lettenberger-Klein underscored the uniqueness of Stella Maris' campus, emphasizing its comprehensive care approach, catering to approximately 4,500 individuals annually. The facility provides over 3,500 meals per week and is distinctive for offering every level of care within one block, spanning from withdrawal management to housing.

Mr. Lettenberger-Klein further detailed that individuals seeking assistance stay with Stella Maris for an average of five to six months, with provisions available for veterans who may stay for over a year. The Chief Executive Officer concluded by emphasizing the organization's commitment to providing holistic care and support to the community. He shared that Stella Maris follows the therapeutic community model, fostering a system of self-governance among its participants; and reported that once the meeting concludes, Board Directors can tour Stella Maris' campus, which would be a great opportunity for participants to familiarize themselves with the campus layout, facilities, and possibly gain insights into the institution's environment.

Mr. Osiecki asked that Board Directors participating in the campus tour sign a confidentiality form.

4. OATH OF OFFICE

Ms. Kelli Perk, Assistant Prosecuting Attorney in the Civil Division of the Office of Cuyahoga County Prosecutor Michael C. O'Malley, officiated the Oath of Office for Ms. Michelle R. Curry, MPA, appointed by the Cuyahoga County Council, and Ms. Patricia James-Stewart, M.Ed., LSW, who received a reappointment from the Ohio Department of Mental Health and Addiction Services (OhioMHAS).

Ms. Curry expressed her enthusiasm for taking on the role of a Board Director. With a background in human resources and more than twenty-five years of experience in the non-profit sector, she highlighted her commitment to the Board's mission and expressed eagerness to contribute and support its objectives.

5. APPROVAL OF MINUTES

The minutes from the November 8, 2023 Committee of the Whole and the November 15, 2023 General Meeting were approved as submitted.

6. CHAIR'S REPORT

Dr. Fowler conveyed that about two years ago, during the Bylaws update, he proposed the establishment of the Treasurer's office to ensure a Board Officer oversees financial matters. Initially, the Board did not find the need for such a position. However, recent developments have prompted Dr. Fowler to urge the Board to reconsider. He mentioned that Cuyahoga County is now showing increased interest in scrutinizing funding and finances, requiring the Board to sign an annual Health and Human Services Levy Subsidy Agreement.

After discussions between Mr. Osiecki and Dr. Fowler, it was deemed advisable, given the current circumstances, to recommend once again adding a Treasurer as a Board Officer. This individual would primarily oversee the Board's finances, handle necessary reporting, and serve as a liaison with the County on financial issues when required. Dr. Fowler emphasized that a position description has been included in the Board's meeting packet and will be part of the proposed updates to the Board's Bylaws.

Dr. Fowler proposed that the Treasurer take on the role of Chair for the newly established Finance & Oversight Committee of the Board; and strongly recommended the nomination of Ms. Bishara Addison due to her outstanding contributions and experience in previously leading the Finance & Operations Committee.

Dr. Fowler emphasized that incorporating the Treasurer into the Board's structure does not diminish the commendable work carried out by our Finance department and Ms. Felicia Harrison, who has displayed exemplary performance as our Chief Financial Officer. The role of the Treasurer will in no way encroach upon Ms. Harrison's daily responsibilities in her current capacity.

Dr. Fowler shared that he, along with Mr. Woo Jun, Chief Operating Officer, collaborated on several updates to the Board Bylaws, encompassing the following changes:

1. Incorporating recent amendments to Ohio Revised Code (ORC) 340.
2. Introducing the addition of a Treasurer as an Officer to the Board of Directors.
3. Consolidating the Planning & Oversight and Finance & Operations Committees into the new Finance & Oversight Committee.
4. Making various minor grammatical edits.

The revisions to ORC 340, effective from October 3, 2023, include adjustments to the Board of Directors' composition. Previously, the County and OhioMHAS had distinct appointment ratios, but now, the County appoints 2/3 of the Board's membership, while OhioMHAS appoints 1/3. Consequently, Cuyahoga County holds 12 appointments, and OhioMHAS has six appointments for the Board's 18-member Board.

Further changes involve the removal of Directors, allowing for "at-will" removal by the appointing authority, as opposed to specific reasons such as neglect of duty or misconduct.

The addition of the Treasurer position and the merging of the Planning & Oversight with the Finance & Operations Committees into the Finance & Oversight Committee were also addressed. Additionally, Dr. Fowler recommended moving Community Representatives from the Planning & Oversight Committee to the Community Relations & Advocacy Committee. A motion was requested to approve the presented Bylaws, encompassing the creation of the office of Board Treasurer. Subsequently, Dr. Fowler requested a motion to approve an individual as the new Board Treasurer. A discussion took place regarding the previously mentioned proposed changes concerning the crucial responsibilities of the Office of Treasurer and the associated liabilities. During the conversation, Mr. Jun responded to inquiries from the Board of Directors and stated that he will research the matter of Board liability relative to the Office of Treasurer.

Ms. Katie Kern-Pilch proposed that the Community Representatives from the Planning & Oversight Committee, which convened monthly, consider shifting to the Finance & Oversight Committee rather than the Community Relations & Advocacy Committee, which usually meets bi-monthly. Discussion took place, and the Board Directors ultimately agreed to maintain the Community Representatives as outlined in the Community Relations & Advocacy Committee.

Mr. Scott Osiecki, Chief Executive Officer, conveyed that Rev. Benjamin F. Gohstin, Sr., was not able to attend the meeting. Nevertheless, he expressed concerns regarding the Treasurer's role, underscoring that it detracts from the responsibilities of Board staff. Mr. Osiecki indicated that he would have opposed the appointment of the Treasurer.

The Board successfully fulfilled the Bylaws requirement to potentially have 2/3's affirmative vote of sitting membership of the Board present to amend the Bylaws; consequently, Dr. Fowler asked for a motion to approve the proposed amended ADAMHS Board Bylaws, excluding the Treasurer as a designated Board office. (The enumerated proposed amended ADAMHS Board Bylaws are attached to the original minutes stored in the Executive Unit.)

Motion to approve the proposed amended ADAMHS Board Bylaws, excluding the Treasurer as a designated Board office.

MOTION: P. James-Stewart / SECOND: S. Killpack / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

7. CY2024 BUDGET PROJECTED REVENUES UPDATE

Ms. Harrison briefed the Board Directors on the projected revenues for the CY2024 Budget. She conveyed that subsequent to the approval of the CY2024 ADAMHS Board budget on Wednesday, November 15, 2023, Cuyahoga County notified the Board of a reduction in the Health and Human Services Levy subsidy by \$2,463,659. This adjustment brings the total levy subsidy for CY2024 to \$41,000,000. Consequently, the Board will augment the utilization of its cash balance by an amount of \$23,475,980.

8. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT

Ms. Sadigoh C. Galloway, Community Relations & Advocacy (CR&A) Committee Chair, reported on the CR&A Committee meeting held on Wednesday, January 3, 2024, 4:00 p.m. Board Directors heard the following agenda items as listed below.

- Mr. Osiecki informed everyone that Ms. Beth Zietlow-DeJesus has returned to work with the Board as an External Affairs Consultant; and introduced Mr. Ian Jameson, the Board's newest External Affairs Officer.
- Mr. Osiecki provided a legislative update that included information regarding the legalization of marijuana and legislation that may allow virtual meetings for public entities, including ADAMHS Boards.
 - The marijuana legislation, which passed in November 2023 with more than 57% approval, is undergoing changes. Mr. Osiecki is tracking those changes and will provide an update once the law is finalized.
 - The legislation related to virtual meetings, House Bill (HB) 257, passed the House on Monday, November 27, 2023, and was introduced in the Senate and referred to the Senate Government Oversight Committee on Wednesday, December 6, 2023. This would allow Boards, including ADAMHS Boards, to meet virtually.
- Mr. Osiecki and Ms. Zietlow-DeJesus provided an overview of the Advocacy Action Agenda work for 2023 and the draft of the 2024 document. The committee approved the draft of the 2024 Advocacy Action Agenda for further review and approval by the full Board.
- Ms. Carole Ballard, Director of Education and Training, reported that staff are working on scheduling Dr. Joy DeGruy as the keynote speaker at the ADAMHS Board Annual Meeting in May 2024. Ms. Ballard requested funding not to exceed \$20,000 for speaker fees and travel. At the time of the meeting, staff were awaiting confirmation of her availability.
- Ms. Zietlow-DeJesus requested \$500,000 for the 2024 public awareness plan to secure multi-media vendor contracts and continue messages from the 2023 campaigns, which include 988, Gambling, Suicide and Overdose Prevention. The \$500,000 requested for the campaign was approved and referred to the Finance & Oversight Committee for approval.

- Ms. Zietlow-DeJesus provided an update on two public awareness campaigns the Board did in 2023.
 - The first was the Crisis Services Public Awareness Campaign that was part of the State Crisis Assistance Program Grant.
 - The campaign promoted 988 and Northern Ohio Recovery Association's (NORA's) van and included radio, television, billboards, transit advertisements on busses and on bus shelters, digital and social media, print advertisements and translation of crisis materials into five different languages and braille.
 - The total campaign had over 27.4 million impressions.
 - Ms. Zietlow-DeJesus also shared a slide about a radio buy, print advertisement and social media posts promoting the *Coping with the Holidays* booklet.
 - There were over 1.2 million impressions from the Radio spot alone, which ran from Monday, November 13, 2023, through Sunday, December 31, 2023, on 105.7, iHeart radio's holiday station.
- Ms. Ballard provided an update on the 2024 Roads to Recovery Conference, which will be held in October 2024 at the Holiday Inn Rockside. She stated that the theme will focus on healing as a community.
- Ms. Ballard shared the Training report for 2023. Highlights included:
 - The Education and Training Unit held 64 trainings reaching approximately 2,600 individuals.
 - Community Crisis Intervention Team (CIT) Training was presented to nearly 200 police officers and dispatchers.
 - Five sessions of specialized CIT Training were presented to the Cleveland Division of Police.
 - The Training Institute's 17 workshops raised approximately \$31,500 in 2023.
- Ms. Zietlow-DeJesus shared the media tracking reports.
 - For the reporting period of Wednesday, September 6, 2023, through Tuesday, January 2, 2024, the Board had 85 mentions of which 68 were positive, 17 neutral and 0 negative mentions.
 - From Sunday, January 1, 2023, through Sunday, December 31, 2023, there were 237 mentions, 204 positive and 33 neutral mentions.
 - In 2024 thus far there are six positive mentions.
- Ms. Joicelyn Weems, External Affairs Officer, shared the social media and website reports.
 - Ms. Weems shared that from Wednesday, September 6, 2023, through Wednesday, January 3, 2024, there were:
 - Just over 1.9 million social media impressions.
 - Over 3,900 engagements and the Board's links were clicked over 1,400 times.
 - During this timeframe, the Board gained 229 new followers.
 - For 2023, there were:
 - Nearly 4.5 million social media impressions.

- 9,133 engagements and post links were clicked over 3,400 times.
 - Over the year, the Board gained 863 new followers.
- Ms. Weems also noted that there was a significant dip in posts during January, February and July 2023 due to staffing issues in the External Affairs Department.
- In 2023, over 90,000 individuals visited the Board's website a total of more than 176,000 times and 59% of those visitors came from Google searches.
- Ms. Weems provided an update regarding the Week of Appreciation Reception that was held for frontline workers at the Board.
 - The Board's provider agencies were requested to nominate five frontline staff members to be recognized.
 - Nominees received an email notifying them that they were selected to receive the special Week of Appreciation gift that included a candle from Happy Thoughts Candle Company and a thank you card with self-care tips and positive affirmations.
 - The candles were purchased with a mini-grant from the Ohio Association of County Behavioral Health Association (OACBHA).
 - The nominees were also invited to enjoy free coffee and cookies at a drop-in celebration on Monday, December 12, 2023, where the mood was festive as nominees took a well-deserved break.

- **RESOLUTION NO. 24-01-01**
APPROVAL OF 2024 ADVOCACY ACTION AGENDA

Dr. Fowler read the Resolution No. 24-01-01 as follows:

WHEREAS, the ADAMHS Board of Cuyahoga County develops and approves an Advocacy Action Agenda each year to focus its efforts and develop messages to legislators, state agencies, policy makers, clients, families, providers and the general public to advance important behavioral health issues; and,

WHEREAS, at the beginning of each year, the prior year's Advocacy Action Agenda is reviewed by the Community Relations and Advocacy Committee to determine success, a new agenda is set and recommended to the full Board by the Committee for the current year; and,

WHEREAS, the Advocacy Action Agenda for 2024 was developed with the over-arching goal of promoting recovery of individuals living with mental illness and substance use disorders by adopting and acting on the six 2021-2025 Strategic Plan Goals, which overlay the action steps for the Diversity, Equity and Inclusion (DEI) Strategic Implementation Plan and align with the Recovery Oriented System of Care principles:

1. Strengthening Service Delivery System
2. Measuring Impact
3. Maximizing Available Funding
4. Maintaining a High-Performing Organization
5. Strengthening Behavioral Health Workforce
6. Sharing Information; and,

WHEREAS, the Advocacy Action Agenda is in addition to the advocacy and collaboration that the Board provides on a daily basis through its work of ensuring that mental health, addiction treatment and prevention and recovery services and supports are available to help children and adults reach and sustain recovery; and,

WHEREAS, adoption and implementation of the 2024 Advocacy Action Agenda will help facilitate the implementation of the Recovery Oriented System of Care by focusing Board efforts, activities, decisions and funding to advance recovery issues and initiatives.

NOW, THEREFORE, BE IT RESOLVED:

1. The ADAMHS Board of Directors adopts the 2024 Advocacy Action Agenda.
2. The ADAMHS Board of Directors authorizes the Chief Executive Officer to distribute the 2024 Advocacy Action Agenda to the community.

Motion to approve Resolution No. 24-01-01. MOTION: R. Blue / SECOND: K. Kern-Pilch / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

9. FINANCE & OVERSIGHT COMMITTEE REPORT

Ms. Bishara Addison, Finance & Oversight Committee Chair, reported on the Finance & Oversight Committee meeting held on Wednesday, January 17, 2024, and highlighted the Policy Statement Renewal, Vouchers, Care Response Pilot Program and Communications and Community Engagement Consultant Contracts, the Cuyahoga County Assessment and Diversion Center One-year Funding and Contract Extensions for CY2024, Contracts and Contract Amendment as listed below.

POLICY STATEMENT RENEWAL – 1st Reading & Official Vote

➤ OPEN MEETINGS ACT POLICY

Minor revisions were needed to update the policy statement up for renewal, Open Meetings Act Policy. The revisions made to update the policy were enumerated on a separate document.

It is the policy of the ADAMHS Board to take official action and to conduct all deliberations on official business during open meetings in compliance with ORC section 121.22, unless an executive session is authorized by law.

Given this policy revision being proposed contains minor modifications of an existing policy, a reading at one General Board Meeting is required prior to an official vote for adoption. As there were no other changes proposed, the committee voted to recommend approving the revised policy to the full Board.

Given no further discussion regarding the policy statement up for renewal, a call for a motion was entertained.

Motion to approve the Policy Statement Renewal labeled Open Meetings Act Policy. MOTION: K. Kern-Pilch / SECOND: M. Curry / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

CONSENT AGENDA: Resolution Nos. 24-01-02 through 24-01-06

- **RESOLUTION NO. 24-01-02
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING OCTOBER 2023 AND NOVEMBER 2023**

Ms. Addison reported that the Administrative Budget that was approved for Calendar Year (CY) 2023 was \$8,080,414 and for November YTD 2023, the total administrative expenses is \$6,897,794.26; that is roughly 85% of the total Administrative Budget.

The Funding Source Budget to Actual YTD, November 2023, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$74,365,289; and through the end of November 2023, the Board has received \$52,761,774.30. Ms. Addison reported that through the end of November 2023, 71% of the budget has been received.

The Revenues By Source By Month report reflect that in November 2023, the Board received revenues of \$4,309,960.21, which brings the total revenue to \$52,761,774.30.

The ADAMHS Board Budget vs. Actual Expenses 2023 YTD reflect that November YTD Actuals is \$76,596,394.90, that is roughly 83% of the Board's anticipated expenditures for the calendar year. Ms. Addison noted that the Diversion Center's expenditures are reflected on this report.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in October 2023 is \$7,712,579.15; and the total expenditures in November 2023 is \$8,277,342.26; bringing the total expenditures through the end of November 2023 to \$76,596,394.90.

The Revenues and Expenditures Grants YTD, November 2023 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant, and Other Grants. The total revenue for grants YTD is \$4,720,717.27; and expenditures for grants YTD is \$4,962,219.15.

The Diversion Center Revenues and Expenditures YTD November 2023 YTD reflects that the total revenue is \$4,175,443.71; and the total administrative expenses is \$4,583,884.22.

The Cash Flow Report November 2023 shows the 2021 Actual, 2022 Actual and YTD thru November 2023. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through November 2023 is \$19,341,081.98. Ms. Addison noted that the Board has not received the second half of the Board's subsidy, which will be reflected on the December 2023 report.

- **RESOLUTION NO. 24-01-03
APPROVAL AND RATIFICATION OF CARE RESPONSE PILOT PROGRAM AND COMMUNICATIONS AND COMMUNITY ENGAGEMENT CONSULTANT CONTRACTS**

1. Pilot Program
 - FrontLine Service - \$1,700,000

Funding will be utilized by FrontLine Service to establish five care response teams each consisting of one licensed clinician and one certified peer supporter, as well as two licensed supervisors to oversee the five teams to provide 24/7 Care Response Services during the pilot program. The Care Response Pilot Program is poised to make a significant impact in areas with a pressing need for innovative crisis intervention solutions. Furthermore, this Pilot Program will be an important addition to the crisis continuum to provide specific and safe care to individuals experiencing behavioral health crisis and assist clients and families in achieving improved behavioral health outcomes. Board staff is recommending that the Board Directors approve \$1,700,000 to FrontLine Service to establish five care response teams each consisting of one licensed clinician and one certified peer supporter, as well as two licensed supervisors to oversee the five teams to provide 24/7 Care Response Services in areas of Cleveland decided upon in consult with City and Cuyahoga County Council Members, for the term of January 1, 2024 through December 31, 2024.

2. Communications and Community Engagement Consultant
 - R Strategy Group - \$59,500

Funding will be used to assist the Board with communications and community engagement regarding the Care Response Pilot. Care response will ensure that individuals experiencing a mental health crisis will get help from a behavioral health professional and peer rather than an interaction with law enforcement which will reduce the risk of arrest, multiple bookings, or even physical danger in the hands of law enforcement. Board staff is recommending that the Board Directors ratify the contract with R Strategy Group to serve as the consultant to provide care response communication and community engagement in the amount of \$59,500 for the term of December 1, 2023 through March 31, 2024.

- **RESOLUTION NO. 24-01-04
APPROVAL OF CUYAHOGA COUNTY ASSESSMENT AND DIVERSION CENTER ONE-YEAR FUNDING AND CONTRACT EXTENSIONS FOR CY2024**

The Board will enter into a second one-year contract extension for the continued oversight of the Cuyahoga County Assessment and Diversion Center (CCADC), 24/7 Screening Hotline and provision of CIT training that began on January 1, 2021. The Board has continuously worked with Cuyahoga County, Oriana House and FrontLine Service through the original contract period and subsequent one-year extension to improve usage at the Diversion Center and have agreed on the following to be included in this one-year contract extension:

- Oriana House's budget is for 25 beds but may expand up to 32 beds with a priority on law enforcement referrals. Once the 32 beds are filled, Oriana House will suspend admissions and work to properly discharge clients that are medically cleared for discharge, prioritizing clients who have stayed for more than nine days.

The Board will enter into another one-year contract extension with FrontLine for the operation of the 24/7 Screening Hotline and Oriana House for the operation of the CCADC, as well as maintain employment with the two CIT Training Officers with the grant funding. Up to 25 individuals may be served per day, with the capability of being expanded to 32. Oriana House will utilize funding for staffing of the CCADC, which includes Doctors, Nursing, Social Workers, Counselors and Peer Support. Funding will also be used for transportation services for individuals discharged from the CCADC when required. FrontLine Service will utilize the funding for staffing the Call Center 24/7 Screening Hotline. The Board will utilize funding for two full-time CIT Training Officers.

The CCADC will enable individuals living with mental illness and/or substance abuse issues who encounter law enforcement and have committed a non-violent offense to be diverted from incarceration to immediate stabilization and linkage/re-linkage to long-term treatment and supports to assist in recovery. Community, self, and friend and family referrals to the Diversion Center will be accepted after contacting the 24/7 Screening Hotline. Utilization of the CCADC will allow for a more efficient use of time for law enforcement officers. Board staff is recommending that the Board Directors approve the acceptance of funding from Cuyahoga County for the oversight and operation of the CCADC in the amount of \$5,775,268.43; and ratify the one-year contract extension with Oriana House in the amount of \$5,250,000 and approve the one-year contract extension with FrontLine Service in the amount of \$363,845 for the term of January 1, 2024 through December 31, 2024.

• **RESOLUTION NO. 24-01-05 – APPROVAL AND RATIFICATION OF CONTRACTS**

1. Case Management Sustainability
 - FrontLine Service - \$937,016

The Board will provide one-time funding to FrontLine Service as an immediate action step to assist with the current significant staffing issue for the Case Management Program by providing assistance for salaries, fringes, training and other related expenses. The Case Management Program is supported in its entirety by reimbursement dollars through Medicaid, and when there are vacancies, especially extended, it dramatically decreases dollars generated to support this program. As a result, the Case Management Program is not self-sustaining, and will have to be closed without Board support. With the one-time funding, FrontLine Service provided an action plan to be fully staffed and the goal is to be self-sustaining by the end of 2024. The action plan includes increased salaries, trainings and a reduction of caseloads for Case Managers. Board staff is recommending that the Board Directors approve a contract with FrontLine Service in the amount of \$937,016 for the term of January 1, 2024 through December 31, 2024.

2. Acceptance of U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), Comprehensive Opioid, Stimulant and Substance Use (COSSUP) Grant Funds
 - Cuyahoga County Medical Examiner's Office (CCMEO) - \$270,938.82

The DOJ, BJA has awarded the CCMEO a COSSUP grant. COSSUP is a three-year grant to develop, implement, or expand comprehensive programs in response to the overdose crisis and the impacts of use and misuse of opioids, stimulants, or other substances. This program furthers the DOJ's mission by providing resources to support local efforts to respond to illicit substance use and misuse; reduce overdose deaths; promote public safety; and support access to prevention, harm reduction, treatment, and recovery services in the community and justice system. These funds will support the Overdose Fatality Review (OFR), a multidisciplinary 20+ member body that conducts intensive case reviews of exemplar overdose deaths to identify systems gaps and create

recommendations by utilizing cross-agency data, unique to the OFR. The goal is to enhance the county's OFR to promote cross-system coordination among public health and safety agencies for the identification of preventable risk factors to reduce overdose deaths – especially for those historically marginalized, underserved, and adversely affected by inequality.

The CCMEO selected the Board as a partner to share its expertise in the field of substance abuse and Next of Kin interview experience. The Board will leverage its experience working with persons with Opioid Use Disorder (OUD), and families of overdose (OD) victims, by employing a grant funded OUD Specialist. This individual will represent the ADAMHS Board on the OFR Committee. This staff member will conduct interviews with survivors/surviving family members who provide consent, input data from interviews into the COSSUP OFR DATA System; provide data for additional cases for desk review; bi-monthly stakeholder meetings; OFR coordination, including meeting summaries, and tracking, reviewing and disseminating recommendations. This data will assist in prioritizing recommendations, developing solutions, and implementing action plans. Board staff is recommending that the Board Directors approve acceptance of grant funding in the amount of \$270,938.82 from the CCMEO for the term of October 1, 2023 through September 30, 2026.

3. Cuyahoga Residents at C.H. Everett House (Lake County Adam and Amanda Center)
 - Signature Health - Not to exceed \$100,000

OhioMHAS provided capital funding to the Northeast Ohio (NEO) Collaborative, which is comprised of the Ashtabula County Mental Health & Recovery Services Board; Alcohol, Drug Addiction, and Mental Health Services Board of Cuyahoga County; Geauga County Board of Mental Health and Recovery Services; Lake County Alcohol, Drug Addiction and Mental Health Services Board; Mental Health, Addiction & Recovery Services Board of Lorain County and County of Summit Alcohol, Drug Addiction and Mental Health Services Board, for Adam and Amanda Centers. OhioMHAS awarded \$5,969,956.50 for four Adam and Amanda Centers to provide short term residential treatment services available to all residents encompassing the NEO Collaborative.

- Crossroads Health North Coast House (Lake)
- Signature Health C.H. Everett House (Lake)
- Ravenwood Health (Gauga)
- Signature Health ORCA House (Cuyahoga)

The Board will be allocating funding for Signature Health to provide short-term residential treatment services for Cuyahoga County residents being served by C.H. Everett House, Lake County's Adam and Amanda Center. The per diem rate for room and board is \$151 with additional services to be billed through Great Office Solution Helper (GOSH), the Board's claim system, if applicable. Board staff is recommending that the Board Directors approve a contract with Signature Health for an amount not to exceed \$100,000 for the term of January 1, 2024 through December 31, 2024.

4. Pass-through of OhioMHAS Match Funding to Ohio Department of Development (ODOD) – \$149,025
 - Emerald Development & Economic Network (EDEN), Inc. - \$50,000
 - Joseph's Home - \$33,400
 - Front Steps Housing & Services - \$50,000
 - CHN Housing Partners - \$15,625

ODOD's Supportive Housing Program (SHP) provides grants to organizations that operate transitional housing projects designed to move homeless individuals to permanent housing and/or long-term permanent supportive housing for homeless individuals with disabilities. Funds are awarded by ODOD to eligible transitional housing and permanent supportive housing providers on a competitive basis. Grantees must provide at least one dollar in public or private resources for every two dollars in SHP funds. OhioMHAS is providing a portion of the required match funding for successful applicants in the ODOD SHP Grant program. OhioMHAS passes those funds through county Boards to the agencies chosen for funding by ODOD.

EDEN, Inc., has been awarded \$2,509,300 by ODOD to continue its Permanent Supportive Housing Program. OhioMHAS is contributing \$50,000 to EDEN, Inc.'s required match. Joseph's Home has been awarded \$133,600

by ODOD to continue its Transitional Housing Program. OhioMHAS is contributing \$33,400 to Joseph Home's required match. Front Steps Housing and Services has been awarded \$372,700 by ODOD to continue its Permanent Supportive Housing Program. OhioMHAS is contributing \$50,000 to Front Steps Housing & Services' required match. CHN Housing Partners has been awarded \$62,500 by ODOD to continue its Permanent Supportive Housing Program. OhioMHAS is contributing \$15,625 to CHN Housing Partners. All OhioMHAS funds should be drawn down no later than June 30, 2024. Board staff is recommending that the Board Directors accept \$149,025 from OhioMHAS to distribute \$50,000 to EDEN, Inc., \$33,400 to Joseph's Home, \$50,000 to Front Steps Housing and Services, and \$15,625 to CHN Housing Partners for the match for the ODOD Supportive Housing Program for the term of January 1, 2024 through June 30, 2024.

5. External Affairs Consultant
 - Beth Zietlow-DeJesus - Not to exceed \$44,200

Ms. Zietlow-DeJesus will serve as the External Affairs Consultant to assist with the transition of the Board's External Affairs department at \$85 per hour up to 20 hours per week for a six-month term in an amount not to exceed \$44,200. Ms. Zietlow-DeJesus will provide consulting services to the Board by providing training and direction regarding the day-to-day activities of the External Affairs Department to External Affairs staff, including External Affairs Officers and Director of External Affairs, if applicable. Additionally, she may perform special projects as needed at the direction of the Board's Chief Executive Officer. With the consulting services, Cuyahoga County residents and providers will be able to stay current with various communications from the ADAMHS Board regarding mental health, addiction, prevention, treatment and recovery support services. Board staff is recommending that the Board Directors ratify the six-month contract with Ms. Zietlow-DeJesus to serve as the External Affairs Consultant for \$85 per hour up to 20 hours per week in an amount not to exceed \$44,200 for the term of December 11, 2023 through June 10, 2024.

6. Let the Healing Begin
 - Annual Meeting Keynote, Dr. Joy DeGruy (Pending Availability) – Not to exceed \$20,000

Dr. DeGruy holds a Bachelor of Science degree in Communication, a Master of Social Work (MSW), a Master's degree in Clinical Psychology, and a Ph.D. in Social Work Research. Dr. DeGruy is a nationally and internationally renowned researcher, educator, author and presenter. She is an Assistant Professor at Portland State University and the President of JDP Inc. Dr. DeGruy has over twenty-five years of practical experience as a professional in the field of social work. She conducts workshops and training in the areas of mental health, social justice and culture specific social service model development.

Dr. DeGruy believes that "truthfulness is the foundation of all human virtues." Workshops aim at guiding us toward unlocking our own truths by critically evaluating history, medicine, science, education, etc. Dr. DeGruy shares her strategies for healing by encouraging participants to discover their own voices. Dr. DeGruy has the keen ability to meet members of her audience where they are and inspire them to rise above their fears. The Theory of Post Traumatic Slave Syndrome suggests that centuries of slavery followed by systemic racism and oppression have resulted in multi-generational adaptive behaviors - some of which have been positive and reflective of resilience, and others that are detrimental and destructive. In brief, Dr. DeGruy presents facts, statistics and documents that illustrate how varying levels of both clinically induced and socially learned stress related issues were passed along through generations because of slavery and ongoing terrorism and anti-blackness.

At the request of a Board Director, staff contacted keynote speaker, Dr. DeGruy and proposed that she speak at the Annual Meeting, which is scheduled for Monday, May 13, 2024, at the Holiday Inn Independence. Staff are awaiting confirmation from Dr. DeGruy's scheduling team. Dr. DeGruy's message, "Let the Healing Begin," will continue the Board's ongoing education about culture, healing and coming together as a community. Dr. DeGruy's message will also provide a "footprint" of the theme for this year's Roads to Recovery Conference in October: Healing Communities. Board staff is recommending that the Board Directors approve a contract, not to exceed \$20,000, to host Dr. DeGruy as the Keynote Speaker at the Board's Annual Meeting on May 13, 2024. This contract is for the term of January 25, 2024 through June 30, 2024.

7. 2024 Public Awareness Multi-Media Campaign – Not to exceed \$500,000
 - Lamar Billboards - \$51,025
 - Outfront Media Billboards - \$25,000
 - Gateway Outdoor (formerly Lamar Transit) (GCRTA ads) - \$49,985
 - iHeart - \$50,000
 - Audacy - \$55,000
 - Radio One - \$51,645
 - ESPN - \$12,000
 - La Mega - \$20,000
 - Fox 8 - \$50,000
 - Advance Ohio - \$40,000
 - Call and Post - \$10,000
 - Parma Observer - \$6,048
 - Lakewood Observer - \$5,400
 - Cleveland Observer - \$8,000
 - Cleveland Jewish News - \$8,000
 - Jemoh - \$28,400
 - WOVI - \$20,000
 - Other (printing, digital, social media, translation, local publications) - \$9,497

Last year, the Board was running multiple campaigns, and this campaign will pull them all together under one umbrella for funding. The External Affairs team will identify existing campaigns or create new evidence-based collateral materials to meet any current needs that arise. This multi-faceted campaign will use positive messaging to help prevent substance use and enhance education about treatment best-practices and how to connect with care. The campaign will also focus on stigma reduction, suicide prevention, gambling prevention and create further knowledge of 988.

Based on previous media buy evaluations, this campaign will reach several hundred thousand residents of Cuyahoga County and have millions of impressions. Funding has been set-aside in the Board's CY2024 Operating Budget for prevention campaigns focusing on heroin, suicide and gambling prevention and awareness. Funding will be used to pay for advertising and design costs associated with this campaign. The client and system impact will increase awareness of prevention education for youth (ages 12-18) as well as types of substance use treatment and anti-stigma messaging for adults 19 and over. Messaging will include 988 as a resource for individuals who are ready to seek help and for families and friends supporting loved ones. The program/service goals are to educate the public about prevention and treatment of substance use disorder, mental health disorders, suicide prevention and problem gambling prevention, while reducing stigma. Board staff is recommending that the Board Directors approve the Board to move to create a Prevention, Treatment and Anti-stigma Campaign in 2024 and allow the Chief Executive Officer to enter into contracts with various vendors in a total amount not to exceed \$500,000 for the term of January 25, 2024 through January 31, 2025.

● **RESOLUTION NO. 24-01-06 – APPROVAL OF CONTRACT AMENDMENT:**

1. Amendment to Resolution No. 23-09-07, OhioMHAS: Specialized Docket Support – SFY2024
 - Cuyahoga County Common Pleas Court - \$45,000 (Increase)

As part of the State of Ohio SFY 2016-2017 biennial budget, the Ohio Legislature appropriated funds to OhioMHAS to assist specialized dockets with their operational costs in an effort to increase and expand these programs statewide. In State Fiscal Years 2017 and 2018, the Department pushed the funds directly to the courts in one lump payment per Court. The Department allocated these funds to ADAMH/CMH Boards beginning with SFY 2019.

On July 26, 2023 Judge Synenberg's Court was awarded \$55,000 from OhioMHAS. However, those funds were supposed to go to the new Drug Court/Hope Docket with Judge McGinty. OhioMHAS is now awarding \$45,000 additional funds to Judge Synenberg's newly added docket for the Human Trafficking Court.

The primary legislative intent of these funds is to assist courts with their payroll costs for specialized docket staff. Historically, over 95% of reported expenditures were for payroll costs. However, feedback received from these courts was a desire to have more flexibility for the use of these funds. Therefore, allowable expenses now include behavioral health treatment services, Medication Assisted Treatment (MAT) medications, urinalysis, and recovery supports. For expenditures other than payroll costs, these funds may only be used for individuals who are under the jurisdiction of the Court, and who have been admitted to the specialized docket. The only exception to this is diagnostic assessments to determine program eligibility. Clinical services, including MAT, must be provided by agencies certified by OhioMHAS. Board staff is recommending that the Board Directors amend Resolution No. 23-09-07 Specialized Docket Support funds to increase funding from OhioMHAS by \$45,000 for the Human Trafficking Specialized Docket for the term of July 1, 2023 through June 30, 2024.

Ms. Zietlow-DeJesus mentioned that Dr. DeGruy has confirmed her availability for the Board's Annual Meeting, and the arrangements for this event are still in progress.

Motion to approve the Consent Agenda (Resolution Nos. 24-01-02 through 24-01-06). MOTION: R. Blue / SECOND: M. Curry / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

10. FIVE-YEAR STRATEGIC PLAN AND DEI IN BEHAVIORAL HEALTH CARE QUARTERLY UPDATE

Mr. Osiecki stated that the Board's 2021-2025 Strategic Plan positions the Board and its service delivery system for success in a continually changing and increasingly demanding behavioral healthcare environment and includes the following six goals: 1) Strengthening Service Delivery System, 2) Measuring Impact, 3) Maximizing Available Funding, 4) Maintaining a High Performing Organization, 5) Strengthening Behavioral Health Workforce, and 6) Sharing Information. This plan is a living document that will be modified with the ever-changing environment, reviewed and updated as needed with periodic updates provided to the Board Directors on the goals achieved and progress made on the plan.

Mr. Osiecki provided a detailed review of each of the six goals outlined in the Board's Five-Year Strategic Plan by sharing a few of the activities and progress made on each of the identified goals, in addition to DEI achievements, during the last quarter, which includes Sunday, October 1, 2023, through Sunday, December 31, 2023. In total, 24 pages of accomplishments were made during the last quarter. (The Five-Year Strategic Plan and DEI in Behavioral Health Care Quarterly Update is attached to the original minutes stored in the Executive Unit and can be found on the Board's website.)

Ms. James-Stewart commended staff for their efforts with the Five-Year Strategic Plan and DEI In Behavioral Healthcare; and shared that this detailed document is thorough.

[Ms. Katie Kern-Pilch, MA, ATR-BC, LPC-S, left.]

Ms. Addison mentioned staff training and professional development, and asked about cybersecurity concerns and how provider agencies perceive them. Mr. Jun noted that Ms. Jess Saker, Director of IT, previously discussed this matter at an All Provider Meeting, emphasizing the importance of multifactor authentication to keep technology up to date among providers.

11. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Osiecki shared information regarding the following items of discussion:

- **City Council Care Response Meetings:**
 - Care Response Pilot Program development is underway between ADAMHS, the City of Cleveland Department of Health, and FrontLine Service.
 - The Care Response Pilot Program will be in zip codes 44102 and 44105, which were identified by the City of Cleveland as high-need based on 911 calls related to behavioral health and substance use disorder (SUD).
 - ADAMHS and the City have met with Cleveland City Council Members Jenny Spencer, Kerry McCormack, and Daniel Kelly to brief them on the pilot, get their feedback, and ask for their support as the program is rolled out to the public. Individuals are working on scheduling meetings with the other Cleveland City Council Members representing 44102 and 44105.

- Representatives have also met with Cuyahoga County Councilmen Martin J. Sweeney and Dale Miller and are working to schedule with the additional Cuyahoga County Council members representing 44102 and 44105 to brief them on the program.
 - A community engagement process is being launched to hear community feedback and better understand their needs for a Care Response Program. Public meetings in 44102 and 44105 will start in February. More information will be forthcoming on the dates and locations of these meetings.
- **University Settlement Prevention Plan:**
 - The ADAMHS Board provided funding to the University Settlement for the development of the Slavic Village Needs Assessment and Community Prevention Plan.
 - They requested funding, since there are a large number of overdoses and overdose deaths within the Slavic Village neighborhood.
 - Mr. Osiecki provided a brief introduction to the Needs Assessment and Prevention Plan, which was completed and published on December 12, 2023.
 - Mr. Jun, Ms. Allison Schaefer, Director of Adult Behavioral Health Programs, Ms. Clare Rosser, Chief Strategy and Performance Officer, and Mr. Osiecki attended the event announcing the completion of the plan.
 - Mr. Osiecki had the opportunity to say a few words about crisis and other services during the event.
 - The Board was also asked to partner with University Settlement and other community organizations on applying for a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant to carry-out some of the recommendations in the prevention plan.
- **Better Health Partnership Meeting:**
 - On the recommendation of Board Director Rebekah Dorman, Board Chair Dr. Fowler, Dr. Leslie Koblentz, Chief Clinical Officer Consultant, Ms. Maggie Tolbert, Assistant Chief Clinical Officer, and Mr. Osiecki met Mr. Chris Mundorf, Chief Strategy Officer of the Better Health Partnership, - a regional health improvement collaborative.
 - Discussion ensued regarding his efforts to advance quality improvement through the identification and dissemination of best practices and developing a collaboration with the ADAMHS Board, as he is expanding to work within behavioral health.
 - Mr. Mundorf is assisting The Centers on their work in becoming a Certified Community Behavioral Health Clinic (CCBHC).
 - Mr. Mundorf is also working with The MetroHealth System in exploring specific quality improvement around transitions of care for individuals with behavioral health needs.
 - Ms. Rosser will be following up with Mr. Mundorf to further explore the possibility of a partnership.
- **OACBHA: January 29 – 31, 2024:**
 - Mr. Osiecki shared that next Monday through Wednesday, January 29 through January 31, 2024, he will be in Columbus to participate in the OACBHA Executive Council Meeting, Membership Meeting, and a training on the newly updated Auditor of State's Behavioral Health Handbook, its uniform guidance, including audits and how to handle any audit findings, and Sunshine Laws.
 - Ms. Harrison and Mr. Jun will also be attending the Auditor of State training on Wednesday, January 31, 2024.
- **All Provider Meeting:**
 - The All Provider meeting was held on Tuesday, January 23, 2024. Ms. Rosser provided an update on the Community Needs Assessment that will be handled by RAMA Consulting.
 - Representatives from RAMA Consulting gave a brief presentation on how the Needs Assessment will be addressed and were able to take a few questions from providers.
 - Ms. Starlette Sizemore, Director of Special Projects, also gave an update on the Greater Cleveland Career Consortium, a partnership with local school districts designed to promote interest in behavioral health careers.
 - Five student tours were conducted at three of our contracted providers (Magnolia Clubhouse, Applewood Centers and Murtis Taylor Human Services System), where students got a chance to meet with people in various roles including mental health professionals, front desk and pharmacy staff to learn more about these careers.

- New staff members – Mr. Ian Jameson, External Affairs Officer, Ms. Sarah Adkins, Evaluation and Research Officer, and Ms. Sabrina Mack, Resource Specialist, were introduced; and Ms. Danielle Clark, Director of Finance and Business Operations, was recognized for her promotion.
- Board staff also provided 2024 billing updates; and information about the Board’s Annual Meeting.
- **Staff Holiday Training:**
 - On Wednesday, December 20, 2023, nearly all Board staff participated in the annual Staff Holiday Training, which was focused on Coping with the Holidays.
 - The training was an interactive presentation on how to best handle holiday stress; and was presented by the Board’s Training Institute.
 - In addition to the training, staff enjoyed lunch, a white elephant gift exchange and The Quality Improvement (QI) and External Affairs Suite won the Door Decorating contest with an elaborate Polar Express theme.
- **Staff Update:**
 - **Ms. Danielle Clark** has been promoted to the newly created position of the Director of Finance and Business Operations – which was previously the Director of Finance.
 - The position was created at the urging of Ms. Harrison and Mr. Joseph Mealing, Director of Human Resources, to assist with the Board’s succession planning – which is part of our strategic plan – so that if and when our Director of Claims and Membership retires – Ms. Clark would have knowledge of our claims and membership functions.
 - Ms. Clark has provided the Board with financial expertise for over three years and has a decade of public sector finance experience and is a Certified Public Manager.
 - Ms. Clark is currently completing the National Association of Counties’ (NACo) Leading with Purpose Professional Development course, which exemplifies her dedication to staying ahead in the field.
 - **Ms. Sarah Adkins** joined the Board’s data staff on Monday, January 8, 2024, in the role of Evaluation and Research Officer.
 - Ms. Adkins has a Master of Public Health and a Bachelor of Arts in Psychology, both from Kent State University.
 - Ms. Adkins has experience in both, and a passion for, mental health and substance use topics.
 - **Mr. Ian Jameson** joined the ADAMHS Board as an External Affairs Officer on Monday, December 11, 2023.
 - Mr. Jameson has a Bachelor’s Degree in Public Relations and Psychology from Kent State University.
 - Since graduating in 2022, Mr. Jameson has worked at Hyland Software, the Cleveland Metroparks and the JACK Cleveland Casino in various communications, marketing, social media, and event planning roles.
 - Mr. Jameson is excited to be with an organization that positively impacts so many people and will provide him with a variety of learning opportunities within his work.
- **Behavioral Health Crisis Center Update:**
 - Mr. Osiecki reported that a new location has been identified by The MetroHealth System for the Behavioral Health Crisis Center.
 - Board staff will be visiting the newly identified location in the Specialty Services Pavilion, which is located on the main campus of The MetroHealth System, in the near future.
 - Mr. Osiecki shared that this is an excellent location; and the Psychiatric Emergency Services Department will once again be a Psychiatric Emergency Department because it is connected to a hospital.
 - Mr. Osiecki reported this this endeavor remains fluid at this time.
 - Dr. Fowler stressed that everything concerning the Behavioral Health Crisis Center is preliminary.

12. NEW BUSINESS

- **RESOLUTION NO. 24-01-07
ENDORSEMENT OF HEALTH & HUMAN SERVICES LEVY – ISSUE 26**

Mr. Osiecki briefed Board Directors on the Cuyahoga County Health & Human Services Levy – Issue 26, which is scheduled for the Tuesday, March 19, 2024, presidential primary ballot by the Cuyahoga County Council. The renewal of the 4.8 mill Health & Human Services Levy, which is not a tax increase, will extend for a period of eight years with collections beginning January 2025. This levy

will continue providing crisis, prevention, treatment and recovery support services for mental health and substance use disorders and other vital human services needs of the citizens of Cuyahoga County.

Motion to approve Resolution No. 24-01-07. MOTION: M. Curry / SECOND: S. Killpack / AYES: B. Addison, A. Bhardwaj, R. Blue, M. Curry, J. Dixon, S. Galloway, P. James-Stewart, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

Mr. Osiecki presented on the expansion of the Shaker Heights Co-responder/Care Response initiative. He mentioned that a meeting was held with key stakeholders including Ms. Tolbert, Ms. Ballard, Ms. Allison Schaefer, Director of Adult Behavioral Health Programs, and himself, along with representatives from the police and fire departments of Shaker Heights, the City's Chief Administrative Officer, and the Manager of the City's co-responder program.

Shaker Heights secured grants from both state and federal sources to broaden the co-responder team's reach and initiate care response services in neighboring cities such as Cleveland Heights, University Heights, Richmond Heights, and South Euclid. The annual budget for the program stands at around \$870,000, yet not all personnel expenses are covered by the grants. Consequently, Board staff propose to allocate \$255,000 towards the initiative. A formal two-year proposal will be submitted for approval through the Board process in February 2024.

This collaborative effort aligns with the Board's crisis priorities and complements the ongoing Care Response Pilot Program.

Mr. Osiecki additionally addressed the expansion of the CIT stipend to include fire and Emergency Medical Services (EMS) personnel. During discussion with Shaker Heights, the idea of extending the \$150 per day per officer stipend, available to those who complete the Board's 40-hour CIT training, to fire and EMS personnel was raised. Consequently, Board staff recommend extending this stipend to fire and EMS personnel across Cuyahoga County. This initiative also serves as an opportunity for the Board to raise awareness among more first responders about the utilization of the Diversion Center.

Mr. Jun discussed the potential extension of the Board's existing administrative office lease. He conveyed that currently, the Board occupies the 6th Floor, half of the 7th Floor, and the entire 8th Floor, at an annual cost of roughly \$355,000. He informed the Board Directors that the landlord has proposed reclaiming the 7th Floor. Consequently, this adjustment would reduce the Board's annual lease expenditure by approximately \$65,000. In light of this, the landlord is requesting a contract amendment, seeking an extension of the lease until 2034, which would fix the Board's cost at \$11.42 per square foot.

13. FOLLOW-UP

No follow-up was received.

14. AUDIENCE INPUT

No audience input was received.

15. UPCOMING FEBRUARY AND MARCH BOARD MEETINGS:

- Faith-based Outreach Committee Meeting: February 7, 2024
- Finance & Oversight Committee Meeting: February 21, 2024
- General Meeting: February 28, 2024
- Community Relations & Advocacy Committee Meeting: March 6, 2024
- Nominating Committee Meeting: March 20, 2024
- Finance & Oversight Committee Meeting: March 20, 2024
- General Meeting: March 27, 2024

Mr. Osiecki emphasized to the participating Board Directors the necessity of signing a confidentiality form before embarking on the campus tour.

There being no further business, the meeting adjourned at 5:23 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by:

J. Robert Fowler, Ph.D., Chairperson, ADAMHS Board of Cuyahoga County

Treasurer – The Treasurer serves in a liaison and oversight capacity for the ADAMHS Board’s finances by monitoring its financial operations and requisite reporting and may represent the Board of Directors, at the Chair’s discretion, in all financial matters. The scope of this oversight includes incoming funding, budgets, annual reports and service reports. The Treasurer also reviews and provides oversight for all other required submissions as outlined in the agreement between Cuyahoga County and the ADAMHS Board. If the Board’s Chief Financial Officer (CFO) and/or Chief Executive Officer (CEO) deem it necessary, the Treasurer shall accompany the CFO/CEO to financial meetings with Cuyahoga County to act as liaison between the Board and County. The Treasurer shall serve as Chair of the Board’s Finance & Oversight Committee.

DRAFT



BYLAWS

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ARTICLE I. THE DISTRICT

The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (“ADAMHS Board”) served by a Board of Directors, as defined herein, and is a district organized, created and existing pursuant to the authority found in Ohio Revised Code, Section (ORC) §340.02 as amended on November 02, 2018.

ARTICLE II. PURPOSE AND MISSION

Section 1: Bylaws. The purpose of these Bylaws is to provide a structure and procedure for the ADAMHS Board’s operations, until such time as they may be amended by the Board of Directors.

Section 2: Mission. Enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports.

ARTICLE III. BOARD OF DIRECTORS

Section 1: Authority of Board of Directors. Except as otherwise provided by law, or in these Bylaws, the District shall be governed and all authority of the District shall be exercised by the Board of Directors. Any authority of the Board of Directors may be delegated by it, through a Board Resolution, to such persons or committees as it may determine. No Director shall be required to furnish any bond or surety for the faithful performance of his or her duties. All Directors shall take the Oath of Office at the Regular Board meeting, following their appointment, prior to participating in any official voting processes at the regular Board or Committee meetings.

Section 2: Appointing. Directors shall be appointed by their respective appointing authority.

Section 3: Employees. No paid employee of the ADAMHS Board may be appointed to the Board of Directors while so employed and for one year thereafter.

ARTICLE IV. MEMBERSHIP

Section 1: Definitions. The Board of the ADAMHS Board shall herein, for the purposes of these Bylaws, be referred to as the Board of Directors. Members of the Board of Directors shall be referred to as Directors.

Section 2: Compliance. The Board of Directors shall comply with any current relevant sections of the Ohio Revised Code, and/or any future changes.

Section 3: Membership. The Board of Directors shall be composed of eighteen (18) members, ~~ten (10)~~ **twelve (12)** appointed by the Cuyahoga County Executive and ~~eight (8)~~

six (6) appointed by the state appointing authority.¹ The County Executive and State appointing authority shall make their appointments consisting of nine members interested in mental health programs and facilities and nine other members interested in alcohol, drug or gambling addiction services. The membership of the Board of Directors shall, as nearly as possible, reflect the composition of the population of the service district as to race and sex and, the membership composition is subject to the provisions of ORC §340.02. Directors shall be residents of the service district.

Section 4: Terms of Office. Directors shall serve four-year terms, except as enumerated in the initial term appointments. No Director shall be allowed to serve more than two (2) consecutive full terms (not to exceed eight years) or ten (10) years pursuant to ORC §340.02 under the same appointing authority.

Section 5: Directors Composition. At least one Director shall fill each of the following categories per ORC §340.02.

- a. A clinician with experience in the delivery of mental health services;
- b. At least one person who has received or is receiving mental health services;
- c. At least one person who is a parent or other relative of a person who has received or is receiving mental health services;
- d. A clinician with experience in the delivery of addiction services;
- e. At least one person who has received or is receiving addiction services;
- f. At least one person who is a parent or other relative of a person who has received or is receiving addiction services;
- g. A single member who meets both qualifications may fulfill the requirements for a clinician with experience in the delivery of mental health services and a clinician with experience in the delivery of addictions services.

Section 6: Vacancies. When a voluntary or end-of-term vacancy occurs or will occur on the Board of Directors, the ADAMHS Board shall notify in writing the appropriate appointing authority by certified mail or email. The ADAMHS Board shall submit written recommendations to the State appointing authority for vacant State position(s) and written recommendations to the County Executive for vacant County position(s). The recommendations shall be based upon the requirement to appoint nine (9) members interested in mental health programs and facilities and nine (9) other members interested in alcohol and other drug programs.

Section 7: Conflict of Interest. All Directors shall comply with the Ohio Ethics Law and related statutes that are found in ORC Chapter 102 and §2921.42 and §2921.43. Generally, these laws prohibit public officials and employees from misusing their official positions for their own personal benefit or the benefit of their family members or business

¹ Effective October 3, 2023, County appoints two-thirds of the members of the ADAMHS Board and will gain appointments through attrition of State appointments, if applicable.

associates. Specifically, Directors are prohibited from the following, but not limited to:

- a. Participating in their public role in any action that involves the direct interests of the Director, or those of a family member, or another with whom the Director has an ongoing private business relationship;
- b. Authorizing, or using a public position to secure, a public contract or the investment of public funds in any security that benefits the Director, a family member, or a business associate;
- c. Improperly profiting from a public contract;
- d. Soliciting or accepting substantial and improper things of value, including, outside employment or consultation fees, gifts, or travel, meals and lodging, from those dealing with the public agency;
- e. Unauthorized disclosure or use of information deemed confidential by law; and
- f. Representing others before any public agency in a matter in which the Director or employee was involved, both during, and for a period of time (at least one year) after, leaving public service.

In addition, all Directors and employees shall adhere to the conflict provisions enumerated in ORC §340.02.

Section 8: Removal. Any Director may be removed from office by the appointing authority for: ~~any conflict of interest as described in Section 7, and who has not terminated such interest or resigned; neglect of duty, misconduct or malfeasance in office~~ at will. Annually, the ADAMHS Board shall provide the appointing authority in writing by email with a report of attendance for the State fiscal year at General Board meetings.

Section 9: Removal Process. When any Director is to be removed pursuant to the authority set forth in Sections 7 and 8 of Article IV, the ADAMHS Board shall inform the appropriate appointing authority in writing by email of the violation and request that the appointing authority commence the removal procedures. Additionally, pursuant to the requirements of ORC §340.02 the ADAMHS Board shall notify the appointing authority in writing by email when a member is absent from either four General Board meetings, or two General Board meetings without prior notice within one State Fiscal Year. The appointing authority may vacate the appointment and appoint another person to complete the member's term.

ARTICLE V. MEETINGS

Section 1: General Meetings. No fewer than ten (10) General Board meetings shall be held annually. As a general rule, meetings will be held on the fourth Wednesday of the month beginning at 4:00 p.m., unless otherwise specified. At least four (4) days prior to the meeting, a written notice, which may be accomplished by email, of the location of the meeting and an agenda outlining the business of the meeting will be issued, along with any relevant documents or information when feasible. Meetings shall be governed by Robert's Rules of

Order (Current Edition) and the adopted Standing Rules.

Section 2: Special Meetings. Special meetings of the Board of Directors may be called by the Chairperson of the Board of Directors (“Chair”), the Executive Committee or by written request, which may be accomplished by email, to the Chair signed by five or more Directors. An agenda for the meeting shall be issued at least four (4) days in advance of such a meeting. If a meeting is scheduled in fewer than four (4) days from notice thereof, an agenda shall be made available as soon as possible.

Section 3: Annual Meeting. The ADAMHS Board may hold an annual meeting with the community each year at the time, date and place to be established by the Board of Directors.

Section 4: Quorum. A quorum must be constituted in order to conduct any business. A majority of the sitting Directors shall constitute a quorum for General Board meetings. Three, or a majority, of voting members whichever is smaller based upon Committee size, shall constitute a quorum for Committee meetings. If a quorum has not been achieved within thirty (30) minutes of the appointed starting time for a meeting, that meeting shall be cancelled. No business of the ADAMHS Board shall be conducted without a quorum.

Section 5: Voting. Only duly appointed Directors attending in person will be permitted to vote at General Board meetings. Directors not physically in attendance at General Board meetings will not be permitted to participate in any discussion or vote by any other means, including but not limited to the use of a conference call. The majority of the Directors present at General Board meetings, for which there is quorum, shall determine its action.

For Committee meetings, only Directors and Community Representatives attending in person will be permitted to vote at Committee meetings. Directors and Community Representatives not physically in attendance at Committee meetings will not be permitted to participate in any discussion or vote by any other means, including but not limited to the use of a conference call. The majority of the Directors and Community Representatives present at Committee meetings, for which there is a quorum, shall determine its action.

Section 6: Open Meeting Act. All business shall be conducted according to the Open Meeting Act, ORC §121.22. The public shall be reasonably informed of all public meeting dates and locations. An agenda shall be available to the public at each meeting. Pursuant to Ohio law, executive sessions may be held during a public meeting for very limited valid reasons which include discussions regarding the following matters:

- a. Certain personnel matters
- b. Property
- c. Pending or imminent litigation
- d. Collective Bargaining
- e. Matters required to be kept confidential pursuant to federal law, federal rules or state statutes
- f. Security Matters
- g. County Hospital Trade Secrets

During executive sessions, the Board of Directors is only permitted to discuss those legitimate executive session topics that have been approved by the roll call vote.

ARTICLE VI. DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the ADAMHS Board and Board of Directors shall be as follows:

- a. Evaluate the need for programs, services, and facilities for alcohol and other drugs and mental health for which Federal, State, and local funds are designated.
- b. Assess the community needs in the area of alcohol, drug addiction and mental health, set priorities and develop plans for the operation of alcohol, and other drugs and mental health services, programs, and facilities in cooperation with other local and regional planning and funding bodies.
- c. Develop and submit to the Director of the Ohio Department of Mental Health & Addiction Services (OhioMHAS) the respective plans for alcohol and other drugs and mental health services, programs, and facilities for Cuyahoga County each year at the time indicated by these Departments.
- d. Comply with regulations promulgated by OhioMHAS.
- e. Review applications for residential facility licenses and recommend to OhioMHAS approval or disapproval of applications.
- f. Establish, to the extent resources are available, a community support system which provides for treatment, support and rehabilitation services and opportunities which includes the essential elements as delineated in ORC §5119.06.
- g. Promote, arrange, and implement working agreements with social service agencies, criminal and juvenile justice agencies, institutions of higher education, local school districts and any other appropriate agency or organization which will promote the purposes of the ADAMHS Board.
- h. Designate the treatment program, agency, or facility for each person involuntarily committed to the ADAMHS Board pursuant to ORC Chapter 5122. Establish a method for evaluating referrals for involuntary commitment and affidavits filed pursuant to ORC §5122.11 in order to assist the probate division of the court of common pleas in determining whether there is probable cause that a respondent is subject to involuntary hospitalization and what alternative treatment is available and appropriate, if any.
- i. Establish fringe benefits for employees of the ADAMHS Board.
- j. Employ qualified program, administrative and fiscal staff that will carry out the purposes and mission of the ADAMHS Board and ensure that the ADAMHS Board is in compliance with any appropriate Federal, State, or local laws or regulations.
- k. Review, evaluate and conduct program audits of **any all** services, programs, or facilities funded in whole or in part by the ADAMHS Board on an annual basis. These findings will be used to evaluate continued funding for any service provider,

and to determine if any changes in program priorities are needed.

- l.** Conduct a financial audit, pursuant to guidelines established by the Auditor of the State of Ohio, at least annually, of all services, programs or facilities funded by the ADAMHS Board, and submit the audit to the Auditor of the State of Ohio and OhioMHAS as required. In so doing, the ADAMHS Board may contract the services of a private auditor or auditing firm.
- m.** Recruit and promote local financial support for alcohol and other drugs and mental health services from private and public resources.
- n.** Enter into contracts with public and private agencies for the provision of alcohol and other drugs and mental health services and programs.
- o.** Approve fee schedules and related charges or adopt a unit cost schedule for contract agencies.
- p.** Submit to the Director of OhioMHAS and the County Executive an annual report of the services, programs, and facilities under the jurisdiction of the ADAMHS Board, including fiscal accounting.
- q.** Establish such rules, operating procedures, standards, and Bylaws, and perform such duties as may be necessary or proper for the effective conduct of the mission and purposes of the ADAMHS Board and required by relevant legislation, including but not limited to Ohio's Sunshine Laws.
- r.** Ensure that buildings, apartments or rooms built, subsidized, renovated, rented, owned, or leased by the ADAMHS Board have been approved as meeting minimum fire safety standards and that persons residing in the rooms or apartments are receiving appropriate and necessary services, including culturally relevant services, from a community mental health agency.
- s.** Establish a mechanism for involvement of consumer recommendation and advice on matters pertaining to alcohol, other drugs and mental health services in the District.
- t.** Conduct an annual evaluation of the Board of Directors' performance.

ARTICLE VII. ORGANIZATION

Section 1: Officers. The officers of the Board of Directors shall consist of the Chair, Vice Chair, Second Vice Chair, Treasurer and any other such officers that may be deemed necessary to the proper conduct of business.

Section 2: Election of Officers. The slate of officers shall be presented at the General Board meeting in May by the Nominating Committee. Nominations from Directors, who are not on the Nominating Committee, may also be presented at the May General Board meeting, all subject to the same Nominating Committee requirements of all nominees. No further nomination will be accepted after the General Board meeting in May. The officers shall be

elected by a majority of the vote of Directors present at the General Board meeting in June.

Section 3: Committee Chairs. Committee Chairs shall be appointed by the Chair of the Board of Directors.

Section 4: Term of Officers. The following outlines the individual terms of office:

- a. The Chair shall serve for a term of two years, but not more than two consecutive terms.
- b. The Vice Chair shall serve for a term of two years, but not more than two consecutive terms.
- c. The Second Vice Chair shall serve for a term of two years, but not more than two consecutive terms.
- d. The Treasurer shall serve for a term of two years, but not more than two consecutive terms.
- e. Committee Chairpersons shall serve for a term of two years, but not more than two consecutive terms.
- f. In the event of an officer vacancy, a special election shall be held at the next regularly scheduled General Board meeting after the vacancy is made known to fill the remainder of the term of office.
- g. If at the end of any officer term, it is not possible to determine the successor, then the officer in the position shall continue to serve until the election can be held.
- h. For an officer filling in for an unexpired term, he/she may serve two consecutive terms in addition to the completion of the unexpired term.

Section 5: Acting Chair. In the event that the Chair, the Vice Chair, and the Second Vice Chair are not present at a regular or special meeting of the Board of Directors, an Acting Chair may be elected from the membership present to conduct said meeting.

Section 6: Duties and Qualifications of Officers. The duties and qualifications of the officers are as follows:

- a. **Chair** – The Chair shall preside at all General Board meetings and Special meetings of the Board of Directors, call Special meetings as may be required, appoint subcommittees and chairs, including Ad Hoc Committees, and represent the Board of Directors in all matters. The Chair shall execute legal instruments when authorized by the Board of Directors. The Chair shall be an ex-officio member of committees and subcommittees and shall appoint all committee members thereof. The Chair reserves the right to vote at General, Committee, and Special Board meetings.
- b. **Vice Chair** – The Vice Chair shall assume the duties of the Chair and act in the Chair's stead in the Chair's absence and assume any other duties as may be required

by the Board of Directors.

- c. **Second Vice Chair** – The Second Vice Chair shall perform such other duties as the Chair, or the Board of Directors prescribes. The Second Vice Chair shall perform the duties of the Chair in the absence of the Chair and the Vice Chair.
- d. **Treasurer** – The Treasurer serves in a liaison and oversight capacity for the ADAMHS Board’s finances by monitoring its financial operations and requisite reporting and may represent the Board of Directors, at the Chair’s discretion, in all financial matters. The scope of this oversight includes incoming funding, budgets, annual reports and service reports. The Treasurer also reviews and provides oversight for all other required submissions as outlined in the agreement between Cuyahoga County and the ADAMHS Board. If the Board’s Chief Financial Officer (CFO) and/or Chief Executive Officer (CEO) deem it necessary, the Treasurer shall accompany the CFO/CEO to financial meetings with Cuyahoga County to act as liaison between the Board and County. The Treasurer shall serve as Chair of the Board’s Finance & Oversight Committee.

Section 7: Committees. The Board of Directors shall have the following standing committees and each Director shall serve on a minimum of one standing committee:

- a. Executive Committee
- b. Finance and Operations Oversight Committee
- c. ~~Planning and Oversight Committee~~
- d. Community Relations and Advocacy Committee
- e. Nominating Committee
- f. Faith-based Outreach Committee
- g. Other Committees

Committee Membership in General: Committees shall be composed of Directors; however, for both the ~~Planning and Oversight Committee~~ **Community Relations and Advocacy Committee** and the Faith-Based Outreach, Committee membership may consist of both Directors and not more than two (2) Community Representatives of the service district.

Section 8: Authority and Function of Committees. The following outlines the charges and functions of the individual committees:

- a. **Executive Committee**
 - 1) **Membership.** The Executive Committee shall be composed of the Chair, the Vice Chair, the Second Vice Chair, **the Treasurer**, the Chairs of the standing Committees, and the Immediate Past Chair, if this individual is still a member of the Board of Directors.
 - 2) **Powers.** The Executive Committee shall provide a focal point of communication for the officers of the Board of Directors and Committee Chairs, for the purpose of familiarizing them with the issues that are presented at the next public meeting of the Board of Directors.

The Executive Committee shall provide direction of **for** issues and problems related to the following: functioning of the committees and subcommittees; consultation and direction for the Chief Executive Officer, personnel matters and a forum for the Chief Executive Officer to provide information to the Executive Committee on specific contract, agency, and community issues.

Outside of regular meetings of the Board of Directors, the Executive Committee shall have, and may exercise, the authority of the Board of Directors, except as such authority is limited by statute. The Executive Committee shall have only such power and authority of the Board of Directors outside of regular meetings of the Board of Directors as shall be necessary to address crisis situations of the ADAMHS Board, and any such action taken by the Executive Committee outside of regular meetings of the Board of Directors shall be subject to ratification or modification by the Board of Directors at its next regularly scheduled meeting. For the purposes of this section, "crisis situations" shall include the following:

- Litigation or claims (pending, threatened or anticipated); matters requiring Board of Directors action or **a** decision that cannot be delayed;
- Public relations matters that cannot be delayed;
- Natural disaster issues, (e.g. floods, fire, tornadoes, etc.);
- Workplace violence, sabotage, systems security/failures, computer hacking, data destruction or alteration;
- Staff/volunteer theft, fraud or mismanagement;
- Financial decisions requiring Board of Directors action or decisions that cannot be delayed.

b. **Finance and Operations Oversight Committee.** The Finance and Operations Oversight Committee shall monitor and review, on a periodic basis, expenditures and receipts of all sources of monies of the ADAMHS Board. This Committee shall **be chaired by the Treasurer of the Board of Directors, and it will** systematically evaluate whether expenditures are in conformity with service contracts and other relevant regulations. The Finance and Operations Oversight Committee shall be responsible for all budgetary and monetary matters and shall recommend to the Board of Directors appropriate fiscal, risk management, quality improvement, and regulatory compliance policies. The Committee shall also monitor and review, on a periodic basis, the performance of providers under service contracts for compliance with fiscal management and other regulations; and recommend actions to the Board of Directors for the resolution of contractual noncompliance and other nonperformance issues.

The Finance and Oversight Committee shall recommend strategic plans and direction and recommend programming priorities to the Chief Executive Officer. The Committee will oversee progress in implementing various plans and ensure the

achievement of goals and objectives. The Committee is responsible for planning, recommending, and overseeing the ADAMHS Board's research, grant-related, and development efforts. This Committee shall also recommend standards for evaluating service program categories and service providers with respect to meeting the service terms of contracts, program goals and objectives, and the quality of service, and periodically monitor and review provider status. This Committee will establish procurement strategies and criteria that service providers must meet to continue and/or receive funding.

- e. ~~**Planning and Oversight Committee.** The Planning and Oversight Committee shall recommend strategic plans and direction and recommend programming priorities. The Committee will oversee progress in implementing various plans and ensure the achievement of goals and objectives. The Committee is responsible for planning, recommending, and overseeing the ADAMHS Board's research, grant related, and development efforts. This Committee shall also recommend standards for evaluating service program categories and service providers with respect to meeting the service terms of contracts, program goals and objectives, and the quality of service, and periodically monitor and review provider status. This Committee will establish procurement strategies and criteria that service providers must meet to continue and/or receive funding.~~

~~The Planning and Oversight Committee shall be comprised of Directors and two (2) residents of the service district who are not Directors but are qualified, pursuant to ORC §340.02 to serve as Directors. These two Community Representatives shall be appointed by the Board of Directors to four year terms of office as committee members and may be reappointed to not more than one subsequent term of office. These two Community Representatives have a right to vote on matters presented to the Planning and Oversight Committee; however, they do not have a right to vote at any General Board meetings.~~

- d. **Community Relations and Advocacy Committee.** The Community Relations and Advocacy Committee shall work to establish alcohol and other drug services and mental health services for the citizens of Cuyahoga County as a permanent civic priority. It shall also strive to enhance the public's perception of people with addictions and mental illness, to increase community support and future funding opportunities, and to broaden communication, cooperation and partnerships with consumers, family members, organizations, other governments and the public. The Committee also reviews, recommends and oversees the ADAMHS Board's public information and training activities.

The Community Relations and Advocacy Committee may consist of both Directors and not more than two (2) residents of the service district who are not Directors but are qualified, pursuant to ORC §340.02 to serve as Directors. These two Community Representatives shall be appointed by the Board of Directors to four-year terms of office as committee members and may be reappointed to not more than one subsequent term of office. These two Community Representatives have a right to vote on matters presented to the Community Relations and Advocacy Committee; however, they do not have a right to vote at any General Board meetings.

- e. **Nominating Committee.** The Nominating Committee shall have the responsibility to

prepare, recommend, and nominate candidates for election as officers to be submitted to the Board of Directors at its May meeting, after soliciting names of candidates from the Directors ~~after which the nominations shall be closed~~. The Nominating Committee shall convene, consider, and recommend to the Board of Directors candidates for vacant officer positions and shall act by a majority vote of the Directors. The Nominating Committee also is authorized to help enlist qualified and committed individuals who are demographically representative of the population of Cuyahoga County, and to convene, consider and recommend these candidates for vacant Director positions to the Board of Directors for recommendation to the appropriate appointing authority.

- h. Faith-based Outreach Committee.** The Faith-based Outreach Committee shall work on its mission to recognize and advocate spirituality in the recovery process; to collaborate the spiritual perspective with other interventions and best practices; and to promote the concept that treatment works, and people recover. The Committee's goals are to 1) increase awareness and understanding of mental health/addiction in the faith community and to address societal stigma surrounding the illness; 2) incorporate spirituality as a component of treatment (optional); 3) educate the faith community about mental health/addiction in order to help the congregation and overall community; and 4) develop language and boundaries to clarify scope of practice for faith-based leaders/professionals within the treatment community and treatment professionals within the faith community.

The Faith-based Outreach Committee may consist of both Directors and not more than two (2) residents of the service district who are not Directors but are qualified, pursuant to ORC §340.02 to serve as Directors. These two Community Representatives shall be appointed by the Board of Directors to four-year terms of office as committee members and may be reappointed to not more than one subsequent term of office. These two Community Representatives have a right to vote on matters presented to the Faith-Based Outreach Committee; however, they do not have a right to vote at any General Board meetings.

- e. Other Committees.** The Board of Directors may provide for such other standing or special committees, or subcommittees, as it deems appropriate and discontinue any such committees as it, in its discretion, deems appropriate. Such committees may be composed of Directors, staff members or any other person that the Board of Directors deems qualified to serve on such committee or subcommittee. Each such committee shall have such powers and perform such duties, not inconsistent with the law, as may be delegated to it by the Board of Directors through a Board Resolution. Vacancies in such other committees shall be filled by the Board Chair or as the Board of Directors may provide.

ARTICLE VIII. CHIEF EXECUTIVE OFFICER

Section 1: Title. The Chief Executive Officer shall be used in referring to the Executive Director.

Section 2: Duties. The Chief Executive Officer shall perform the duties as described in ORC

§340.04 and other duties lawfully prescribed or delegated by the Board of Directors, including the ability to execute legal instruments. In general, the Chief Executive Officer shall carry out the daily functions of the ADAMHS Board operations and the management of routine affairs of the District. Each year, the Board of Directors shall conduct an evaluation of the Chief Executive Officer.

Section 3: Executive Officer of the Board. Pursuant to ORC §340.041, the Chief Executive Officer shall serve as the executive officer of the ADAMHS Board and, as such, shall be the custodian of all of the ADAMHS Board's records. The Chief Executive Officer shall also ensure that minutes of all Board meetings and Committee meetings are kept and that all notices of said meetings are properly made.

Section 4: Recruitment, Hiring and Compensation of Chief Executive Officer

a. Recruitment and Hiring

- Upon notice of the Chief Executive Officer's resignation, removal or non-renewal of contract, the Executive Committee shall begin a recruitment process to employ a new Chief Executive Officer. So as to ensure adequate representation of the community, the Chair may appoint up to three (3) additional Directors on an *ad hoc* basis to serve on the Executive Committee for the sole purpose of participating in the recruitment and hiring of the Chief Executive Officer. Such additional *ad hoc* members shall vote as members of the Executive Committee only on matters relating to recruitment and employment of the Chief Executive Officer, and their respective appointments to the Executive Committee shall terminate upon the hiring of a new Chief Executive Officer.
- The Executive Committee may appoint an interim Chief Executive Officer to serve during the recruitment and hiring process.
- ~~The Chief Administrative Officer~~ ADAMHS Board staff designated by the Board Chair shall assist the Executive Committee in the recruitment and hiring processes of a new Chief Executive Officer, including but not limited to, identifying consulting or executive search firms, drafting and placing advertisements, drafting job description, screening resumes, scheduling interviews.
- The Board of Directors may contract with a consulting or executive search firm to assist with the recruitment and hiring of the Chief Executive Officer.
- As a minimum, the Chief Executive Officer shall be either a qualified mental health or alcohol or drug addiction services professional with experience in administration OR a professional administrator with experience in mental health or alcohol and other drug services.
- The Executive Committee shall make a recommendation to the Board of Directors regarding the selection of the Chief Executive Officer and the negotiated contract. The Board of Directors shall vote to approve or disapprove the selection and contract.

- b. **Compensation**: The Board of Directors shall fix the compensation of the Chief Executive Officer as authorized in ORC §340.04. In determining the compensation of the Chief Executive Officer, the Board of Directors may consider the compensation of other similar positions in Cuyahoga County, of other Chief Executive Officers of similarly sized boards in the State of Ohio, and any other factor in arriving at a reasonable compensation.

Section 5: Removal of Chief Executive Officer

- a. Pursuant to ORC §340.04, the Board of Directors, by a majority vote of the full membership, may remove the Chief Executive Officer for cause, upon written charges, after an opportunity has been afforded him for a hearing before the Board of Directors on request.
- b. The Board of Directors may negotiate a waiver of the provisions contained in ORC §340.04 with the Chief Executive Officer at the time of contract negotiations.

ARTICLE IX. INDEMNIFICATION AND INSURANCE

Section 1: Indemnification. The ADAMHS Board shall indemnify a Director or employee as follows:

- a. For any action or inaction in his or her capacity as a Director or employee or at the request of the ADAMHS Board, whether or not the action or inaction is expressly authorized by Ohio Revised Code, Chapter 340 or any other section of the Revised Code, if:
- The Director or employee acted in good faith and manner that he or she reasonably believed was in or was not opposed to the best interests of the ADAMHS Board; and
 - With respect to any criminal action or proceeding, the Director or employee had no reason to believe his or her conduct was unlawful.
- b. Against any expenses, including attorney’s fees, the Director or employee actually and reasonably incurs as a result of a lawsuit or other proceeding involving the defense of any action or inaction in his or her capacity as a Director or employee or at the request of the ADAMHS Board, or in defense of any claim, issue, or matter raised in connection with the defense of such an action or inaction, to the extent that the Director or employee is successful on the merits or otherwise.

The ADAMHS Board shall not indemnify a Director or employee for punitive damages.

Section 2: Liability Insurance

The ADAMHS Board shall procure a policy or policies of insurance insuring Directors and employees of the ADAMHS Board against liability arising from the performance of their

official duties. If the liability insurance is unavailable or the amount the ADAMHS Board has procured or is able to procure is insufficient to cover the amount of a claim, the ADAMHS Board may indemnify a Director or employee directly as set forth in Article IX, Section 1.

ARTICLE X. REVIEW, AMENDMENTS OR REPEAL OF BYLAWS

Section 1: Review of Bylaws

The Board of Directors shall review these Bylaws at least once every three (3) years or as needed and determine if any modifications need to be made pursuant to the procedure specified in Article X, Section 2.

Section 2: Amendments or Repeal of Bylaws

These Bylaws may be amended or repealed by the Board of Directors by a 2/3 affirmative vote of the full sitting membership of the Board of Directors at a meeting called for such purpose. The membership must be given 21 days written notice as to the proposed amendment of these Bylaws.

ARTICLE XI. NON-DISCRIMINATION

All services and facilities on programs contracted by the Board of Directors shall be made available without discrimination on account of race, religion, national origin, ancestry, color, age, sex, sexual orientation, disability, handicap, familial status, and ability to pay or any legally impermissible basis. No professional qualified person shall be discriminated against with respect to employment on account of race, relation, national origin, ancestry, color, age, sex, sexual orientation, disability, handicap, familial status or any legally impermissible basis.

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
(ADAMHS) BOARD OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-02-01

SUPPORT OF OHIO DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (OHIOMHAS), AMERICAN RESCUE PLAN ACT (ARPA) PART 2, CRISIS CAPITAL PLAN ASSISTANCE APPLICATION FOR BEHAVIORAL HEALTH CRISIS CENTER (ARP-0006E)

WHEREAS, the ADAMHS Board held its General Board Meeting on February 28, 2024 for consideration of its support for the Crisis Capital Plan Application for the Behavioral Health Crisis Center (ARP-0006E) with the ADAMHS Board and The MetroHealth System; and

WHEREAS, on January 6, 2023, Governor DeWine signed into law House Bill 45, which appropriated \$90 million in American Rescue Plan Act (ARPA) funds for Ohio Department of Mental Health and Addiction Services (OhioMHAS) to support Ohio's Crisis Infrastructure; and

WHEREAS, for Part 2 of the ARPA funding for \$45 million, OhioMHAS issued a Request for Proposal (RFP) in May 2023 for Ohio's Crisis Continuum for infrastructure improvements, suitable for one-time capital funding Behavioral Health Crisis Centers; and

WHEREAS, the ADAMHS Board submitted a proposal for a Behavioral Health Crisis Center in Cuyahoga County and was awarded a total of \$6,836,629; and

WHEREAS, the OhioMHAS Assurances Statement requires the ADAMHS Board to assure the building will be used for the purposes described in the applications unless written authorization is obtained from the State; and,

WHEREAS, the OhioMHAS Assurances Statement also requires the ADAMHS Board to approve the application with an assurance of an intent to support the applicant's programs consistent with the application and, in addition, to annually monitor the programs and operations of the facility; and,

WHEREAS, OhioMHAS requests a resolution from the ADAMHS Board to affirm and provide support for the following project and provide the official signatory of the ADAMHS Board:

1. ADAMHS Board of Cuyahoga County/The MetroHealth System Behavioral Health Crisis Center (ARP-0006E): Renovation of the Outpatient Plaza Building at MetroHealth Main Campus. The project will include a Crisis Intake/Receiving Center, Psychiatric Emergency Services/Department (PES/PED) and 16-bed Crisis Stabilization Unit (CSU).
2. Scott S. Osiecki, Chief Executive Officer, is duly authorized to sign on behalf of the ADAMHS Board of Cuyahoga County.

NOW, THEREFORE, BE IT RESOLVED:

1. The ADAMHS Board of Directors affirms support for the following project in Ohio's Crisis Infrastructure, Behavioral Health Crisis Center and provide the official signatory of the ADAMHS Board:
 - ADAMHS Board of Cuyahoga County/The MetroHealth System Behavioral Health Crisis Center (ARP-0006E): Renovation of the Outpatient Plaza Building at MetroHealth Main Campus. The project will include a Crisis Intake/Receiving Center,

Psychiatric Emergency Services/Department (PES/PED) and 16-bed Crisis Stabilization Unit (CSU).

- Scott S. Osiecki, Chief Executive Officer, is duly authorized to sign on behalf of the ADAMHS Board of Cuyahoga County.

On the motion _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:



Agenda Process Sheet
Date: February 28, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Support of Ohio Department of Mental Health and Addiction Services (OhioMHAS), American Rescue Plan Act (ARPA) Part 2, Crisis Capital Plan Assistance Application for Behavioral Health Crisis Center (ARP-0006E)

Contractual Parties: N/A

Term: SFY 24/25

Funding Source(s): OhioMHAS

Amount: \$6,836,629

- New Program** **Continuing Program** **Expanding Program** **Other** Support for Crisis Capital Plan Application

Service Description:

- Provide ADAMHS Board support for OhioMHAS, ARPA Part 2, Crisis Capital Assistance Application for Behavioral Health Crisis Center.
- Services will include crisis intake, receiving, and crisis services available 24/7.

Background Information:

- On January 6, 2023, Governor Mike DeWine signed into law House Bill 45, which appropriated \$90 million in American Rescue Plan Act (ARPA) funds for OhioMHAS to support Ohio’s Crisis Infrastructure. These funds will be used to help strengthen Ohio’s statewide mental health and addiction services system, specifically pertaining to crisis services.
- For part 2 of the ARPA funding for \$45 million, OhioMHAS issued a Request for Proposal (RFP) in May of 2023 for Ohio’s Crisis Continuum for infrastructure improvements, suitable for one-time capital funding for Behavioral Health Crisis Centers.
- OhioMHAS Assurance Statement requires the ADAMHS Board of Cuyahoga County to assure the building will be used for the purpose described in the Application unless written authorization is obtained from OhioMHAS.
- OhioMHAS Assurance Statement also requires the ADAMHS Board of Cuyahoga County to approve the Application with an assurance of an intent to support applicant’s program consistent with the Application, and in addition, to annually monitor the program and operation of the facility.
- OhioMHAS requests a board resolution from the ADAMHS Board of Cuyahoga County to reaffirm and provide support for the following projects.

Behavioral Health Crisis Center Capital Project Description	Total Project Cost	Agency
ADAMHS Board of Cuyahoga County/The MetroHealth System Behavioral Health Crisis Center (ARP-0006E): Renovation of the Outpatient Plaza Building at MetroHealth Main Campus. The project will include a Crisis Intake/Receiving Center, Psychiatric Emergency Services/Department (PES/PED) and 16-bed Crisis Stabilization Unit (CSU).	\$10,500,000 (\$6,836,629 request from OhioMHAS)	The MetroHealth System

Number of Individuals to be served:

- 1,200 in the Crisis Intake/Receiving Center; 3,000 in PES/PED; 525 CSU.

Funding Use:

- Funding will go towards capital costs for the development of the Behavioral Health Crisis Center.

Client & System Impact:

- The establishment of a 24/7, centralized, easily accessible, Behavioral Health Crisis Center ensures the appropriate response to citizens experiencing a mental health or addiction crisis.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> • Capital funding from OhioMHAS
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none"> • N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- Approval of the ADAMHS Board of Cuyahoga County Support of Ohio Department of Mental Health and OhioMHAS, ARPA Part 2, Crisis Capital Assistance Application for Behavioral Health Crisis Center.
- Approved by the Finance & Oversight Committee on February 21, 2024.

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF
CUYAHOGA COUNTY**

RESOLUTION NO. 24-02-02

APPROVAL OF THE METROHEALTH SYSTEM CONTRACT AND CONTRACT AMENDMENT

1. Behavioral Health Crisis Center Capital and Startup Funding
2. Amendment to Resolution No. 23-10-03, Naloxone Emergency Cabinets Administration

WHEREAS, funding has been made available to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) and/or the ADAMHS Board Chief Executive Officer (CEO) has determined it necessary and within the administrative and operating budget to amend the contract for the following programs:

1. Behavioral Health Crisis Center Capital and Startup Funding for the time period October 1, 2023 to September 30, 2026 in the amount of \$9,336,629.00 (\$6,836,629.00 OhioMHAS funding and \$2,500,000.00 ADAMHS Board funding) for the following contract:
 - a. The MetroHealth System; and,
2. Amendment to Resolution 23-10-03 Naloxone Emergency Cabinets Administration to increase total funding by \$67,725.00 and to extend the term of the contract until December 31, 2024 for the following contract:
 - a. The MetroHealth System; and,

WHEREAS, the Finance and Oversight Committee has reviewed the ADAMHS Board staff's recommendations and recommends that the Board of Directors accept the funding and authorize the ADAMHS Board to pay any required local match and enter into any necessary contractual agreements.

NOW, THEREFORE, BE IT RESOLVED:

- A. The ADAMHS Board of Directors accepts the funds and authorizes payment of any required local match for the following and authorizes amending the resolution as indicated:
 1. Behavioral Health Crisis Center Capital and Startup Funding for the time period October 1, 2023 to September 30, 2026 in the amount of \$9,336,629.00 (\$6,836,629.00 OhioMHAS funding and \$2,500,000.00 ADAMHS Board funding) for the following contract:
 - a. The MetroHealth System; and,
 2. Amendment to Resolution 23-10-03 Naloxone Emergency Cabinets Administration to increase total funding by \$67,725.00 and to extend the term of the contract until December 31, 2024 for the following contract:
 - a. The MetroHealth System.
- B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:



Agenda Process Sheet
Date: February 28, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Behavioral Health Crisis Center Capital and Startup Funding

Contractual Parties: The MetroHealth System

Term: October 1, 2023 – September 30, 2026

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)
ADAMHS Board

Amount: \$9,336,629 – Total
\$6,836,629 – OhioMHAS
\$2,500,000 – ADAMHS Board

New Program **Continuing Program** **Expanding Program** **Other** Capital Funding for BH Crisis Center

Service Description:

- The site of the Crisis Center will be moved from the St. Vincent Main Campus to the Outpatient Plaza building located at the MetroHealth Main Campus. With the move, the estimated capital and startup costs will be increased from \$6,836,629 to \$10,500,000.
 - Construction/renovation – \$8,000,000
 - Moveable equipment/furnishings – \$1,600,000
 - Eligible Fees - \$900,000
- The ADAMHS Board will provide \$2,500,000 for startup costs, including the costs for moveable equipment/furnishing and eligible fees. Additional American Rescue Plan Act (ARPA) Part 2 funding will be applied for regarding the remaining \$1,163,371 in construction/renovation costs.
- OhioMHAS awarded funding in the amount of \$6,836,629 for one-time capital projects to support Ohio’s Crisis Infrastructure for a Behavioral Health Crisis Center. The Crisis Center will be located at the Outpatient Plaza Building located at the MetroHealth Main Campus.
- There will be three components to the Crisis Center capital funding, a 24/7 Crisis Intake/Receiving Center, 24/7 Psychiatric Emergency Services/Department, and 24/7 16-bed Crisis Stabilization Unit will be on the first floor of the Outpatient Plaza Building.
 - Crisis Intake/Receiving Center: Crisis Intake/Receiving Center is located immediately to the left of the entrance of the Outpatient Plaza with approximately 3,500 square feet. This area will be

renovated to house the crisis intake, receiving, triage, and urgent care services that will have a living room-like atmosphere.

- Psychiatric Emergency Services/Department (PES/PED): PES/PED is located immediately to the right of the entrance of the Outpatient Plaza with approximately 6,100 square feet and will be renovated to accommodate 10 locked beds for assessment, crisis stabilization, 23-hour observation, medication management, and linkages to hospitalization or further services.
- Crisis Stabilization Unit (CSU): CSU is located down the hall from the entrance of the Outpatient Plaza with approximately 13,000 square feet and will be renovated to accommodate 16 beds for additional stabilization in a residential setting.

Background Information:

- On January 6, 2023, Governor Mike DeWine signed into law House Bill 45, which appropriated \$90 million in ARPA funds for OhioMHAS to support Ohio’s Crisis Infrastructure. These funds will be used to help strengthen Ohio’s statewide mental health and addiction services system, specifically pertaining to crisis services.
- For part 2 of the ARPA funding for \$45 million, OhioMHAS issued a Request for Proposal (RFP) in May of 2023 for Ohio’s Crisis Continuum for infrastructure improvements, suitable for one-time capital funding for Behavioral Health Crisis Centers.

Number of Individuals to be served:

- 1,200 in the Crisis Intake/Receiving Center; 3,000 in PES/PED; 525 CSU.

Funding Use:

- Funding will go towards the renovations of the Outpatient Plaza Building to house the Behavioral Health Crisis Center at the MetroHealth Main Campus.

Client & System Impact:

- The establishment of a 24/7, centralized, easily accessible, Behavioral Health Crisis Center ensures the appropriate response to citizens experiencing a mental health or addiction crisis.

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> • Capital funding award from OhioMHAS • Startup funding from the ADAMHS Board
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<ul style="list-style-type: none"> • N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve a contract with the MetroHealth System for \$9,336,629 for a time period of October 01, 2023 through September 30, 2026.
- Approved by the Finance & Oversight Committee on February 21, 2024.



Agenda Process Sheet
Date: February 28, 2024

- | | |
|---|---|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 23-10-03, Naloxone Emergency Cabinets Administration

Contractual Parties: The MetroHealth System

Term: April 1, 2024 - December 31, 2024

Funding Source(s): ADAMHS Board Operating Budget

Amount: \$67,725

New Program Continuing Program Expanding Program Other _____

Service Description:

- The MetroHealth System is the ADAMHS Board’s administrator of the Naloxone Emergency Cabinets Administration program and the Naloxone Cabinets and Vending Machine program.
- The MetroHealth System will be responsible for ongoing planning for locations, administration, and maintenance for cabinets at various locations and a Naloxone vending machine located at 2500 MetroHealth Drive, Cleveland, Ohio 44109.
- The provider will track the use and expiration dates of the Naloxone in each cabinet and vending machine and replace supplies when necessary.
- The provider will market the vending machines and cabinets to generate public and client awareness and provide Naloxone to the community.
- MetroHealth will also facilitate Project DAWN training for any newly identified service entities.
- The funding requested is \$49,725 prorated plus \$18,000 to maintain current staff.

Background Information:

- This is a collaborative approach to support harm reduction efforts that is needed to help save lives. All cabinets and the vending machine were purchased by the ADAMHS Board.
- To reduce duplication and redundancy, in October 2023 the Naloxone Cabinets and Vending Machine programs were added to the Naloxone Emergency Cabinets Administration program through March 31, 2024.
- MetroHealth has installed over 376 Naloxone Emergency Access Cabinets throughout Cuyahoga County with 231 additional cabinets to install, track, maintain and supply. The cabinets dispensed 182 Naloxone kits and the vending machine dispensed 681 kits.

- MetroHealth has marketed the vending machines and cabinets to generate public and client awareness along with providing Naloxone to the community. MetroHealth has facilitated Project DAWN training for any newly identified service entities to reduce fear and stigma surrounding Naloxone use.

Number of Individuals to be served:

- To be determined

Funding Use:

- Program administration funding will pay for the tracking, filling, marketing, and reporting use of cabinets and vending machines, making lifesaving harm reduction resources available to Cuyahoga County residents.

Client & System Impact:

- Reduction of overdoses, particularly fatal overdoses, over time.

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> • Number of Naloxone kits dispensed from the vending machine • Number of Emergency Cabinets purchased • Number of Emergency Cabinets installed • Number of Naloxone kits dispensed from emergency cabinets • Number of overdose reversals, if available
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<ul style="list-style-type: none"> • Number of Naloxone kits dispensed from the vending machine: 681 • Number of Emergency Cabinets purchased: 607 • Number of Emergency Cabinets installed: 376 • Number of Naloxone kits dispensed from emergency cabinets: 182 (missing, reversals, unknown, etc.) • Number of overdose reversals, if available: 21 reversals documented

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution No. 23-10-03 and enter into a contract addendum with the MetroHealth System in the amount of \$67,725 through December 31, 2024.
- Approved by the Finance & Oversight Committee on February 21, 2024.



CONSENT AGENDA

Resolution Nos. 24-02-03 through No. 24-02-05

- **RESOLUTION NO. 24-02-03**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING DECEMBER 2023

- **RESOLUTION NO. 24-02-04**
APPROVAL AND RATIFICATION OF CONTRACTS
(As listed on the General Meeting Agenda)

- **RESOLUTION NO. 24-02-05**
APPROVAL OF CONTRACT AMENDMENTS
(As listed on the General Meeting Agenda)

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-02-03

**ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER
ON EXPENDITURES AND VOUCHERS PROCESSED FOR
PAYMENT DURING DECEMBER 2023**

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) in Resolution No. 22-11-07 appropriated funds for ADAMHS Board operations on a calendar year cycle; and,

WHEREAS, the ADAMHS Board has authorized the Chief Executive Officer to disburse funds for the purpose specified in the appropriation; and,

WHEREAS, the Chief Executive Officer certified that the vouchers on the attached list which were submitted to the County Fiscal Office for payment during December 2023 are in conformance with the Board appropriations for CY2023.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The report of the Chief Executive Officer be accepted and recorded in the minutes.
2. The Chief Executive Officer acted within the authority of the Board Appropriation Resolution in processing the subject vouchers.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Administrative Budget YTD
December 2023 YTD

	2023 Budget	December Actual YTD	Remaining Balance	% of Budget
ADMINISTRATIVE EXPENSES				
SALARIES				
SALARIES - REGULAR	\$ 1,963,512.00	\$ 1,652,151.96	\$ 311,360.04	84%
SALARIES - PART-TIME	\$ 20,000.00	\$ -	\$ 20,000.00	0%
SALARIES - UNION	\$ 2,238,334.00	\$ 2,100,099.77	\$ 138,234.23	94%
Total SALARIES	\$ 4,221,846.00	\$ 3,752,251.73	\$ 469,594.27	89%
FRINGE BENEFITS				
MEDICARE	\$ 61,217.00	\$ 52,728.66	\$ 8,488.34	86%
RETIRE-OPERS - REGULAR	\$ 612,168.00	\$ 500,777.94	\$ 111,390.06	82%
UNEMPLOYMENT	\$ -	\$ 895.41	\$ (895.41)	
HOSPITALIZATION	\$ 832,000.00	\$ 768,470.43	\$ 63,529.57	92%
FLEX BENEFITS	\$ -	\$ 7,823.94	\$ (7,823.94)	
LIFE INSURANCE	\$ -	\$ 197.47	\$ (197.47)	
HEALTH BENEFIT ALLOWANCE	\$ -	\$ 1,118.00	\$ (1,118.00)	
SPECIAL FRINGE	\$ -	\$ 6,000.00	\$ (6,000.00)	
Total FRINGE BENEFITS	\$ 1,505,385.00	\$ 1,338,011.85	\$ 167,373.15	89%
COMMODITIES				
OFFICE SUPPLIES	\$ 7,500.00	\$ 1,802.22	\$ 5,697.78	24%
COPIER SUPPLIES	\$ 20,000.00	\$ 4,424.42	\$ 15,575.58	22%
FOOD SUPPLIES	\$ 12,500.00	\$ 2,040.10	\$ 10,459.90	16%
HOUSEKEEPING SUPPLIES	\$ 5,000.00	\$ -	\$ 5,000.00	0%
COMPUTER SUPPLIES	\$ 5,000.00	\$ -	\$ 5,000.00	0%
ELECTRICITY	\$ 72,500.00	\$ 56,366.15	\$ 16,133.85	78%
Total COMMODITIES	\$ 122,500.00	\$ 64,632.89	\$ 57,867.11	53%
CONTRACTS & PROFESSIONAL				
LS/RENT - BUILDING	\$ 430,300.00	\$ 418,016.85	\$ 12,283.15	97%
TUITION REIMBURSEMENT	\$ 2,500.00	\$ -	\$ 2,500.00	0%
CONSULTANT SERVICES	\$ 221,700.00	\$ 221,677.83	\$ 22.17	100%
ASGN COUN - PSYCHOLOGICAL	\$ 175,500.00	\$ 174,125.00	\$ 1,375.00	99%
RSK MGMT - LIABILITY	\$ 114,900.00	\$ 112,445.00	\$ 2,455.00	98%
CONTRACTUAL SERVICES	\$ 422,800.00	\$ 422,773.17	\$ 26.83	100%
MAINTENANCE/REPAIR SERVICES	\$ 5,000.00	\$ 3,185.21	\$ 1,814.79	64%
Total CONTRACTS & PROFESSIONAL	\$ 1,372,700.00	\$ 1,352,223.06	\$ 20,476.94	99%
EQUIPMENT EXPENSE				
NON-CAP EQ - IT SOFTWARE	\$ 101,000.00	\$ 100,805.96	\$ 194.04	100%
LEASE/RENTAL FEES	\$ 12,000.00	\$ 6,772.35	\$ 5,227.65	56%
LS/RENT - EQUIPMENT	\$ 18,000.00	\$ 14,079.60	\$ 3,920.40	78%
EQUIPMENT PURCHASE	\$ 28,900.00	\$ 27,465.51	\$ 1,434.49	95%
EQUIP PURCH - IT	\$ 45,100.00	\$ 45,043.03	\$ 56.97	100%
Total EQUIPMENT EXPENSE	\$ 205,000.00	\$ 194,166.45	\$ 10,833.55	95%
OTHER OPERATING				
TRAINING/CONFERENCES	\$ 11,500.00	\$ 2,908.53	\$ 8,591.47	25%
MEETINGS	\$ 3,000.00	\$ 1,482.57	\$ 1,517.43	49%
MEMBERSHIPS/LICENSES	\$ 24,600.00	\$ 24,532.95	\$ 67.05	100%
MILEAGE/PARKING	\$ 30,000.00	\$ 15,908.86	\$ 14,091.14	53%
PUBLICATIONS/SUBSCRIPTIONS	\$ 6,000.00	\$ -	\$ 6,000.00	0%
ADVERTISING	\$ 1,700.00	\$ -	\$ 1,700.00	0%
DEPARTMENTAL PARKING	\$ 4,500.00	\$ 4,495.47	\$ 4.53	100%
POSTAGE/MAIL SERVICES	\$ 7,300.00	\$ 319.95	\$ 6,980.05	4%
NON-COUNTY PRINTING	\$ 5,000.00	\$ 3,748.05	\$ 1,251.95	75%
INDIRECT COSTS	\$ 337,483.00	\$ 337,483.00	\$ -	100%
NON-CONTRACTUAL SERVICES	\$ 11,200.00	\$ 9,550.00	\$ 1,650.00	85%
TELEPHONE	\$ 35,600.00	\$ 35,551.98	\$ 48.02	100%
TELE - MOBILITY	\$ 12,000.00	\$ 10,078.62	\$ 1,921.38	84%
DATA COMMUNICATIONS	\$ 25,000.00	\$ 20,940.79	\$ 4,059.21	84%
FISCAL USE ONLY MISC EXPENSE	\$ 138,100.00	\$ 138,043.44	\$ 56.56	100%
Total OTHER OPERATING	\$ 652,983.00	\$ 605,044.21	\$ 47,938.79	93%
Total ADMINISTRATIVE EXPENSES	\$ 8,080,414.00	\$ 7,306,330.19	\$ 774,083.81	90%

BOARD VOUCHER REPORT
12/1/2023 THROUGH 12/31/2023

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
OFFICE SUPPLIES	W B MASON CO INC	\$ 36.90
OFFICE SUPPLIES	W B MASON CO INC	\$ 100.18
FOOD/BEVERAGE SUPPLIES	QUENCH USA INC	\$ 119.90
Commodities		\$ 256.98
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 2,778.30
CONSULTANT SERVICES	HAYNES KESSLER MYERS	\$ 150.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 2,600.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 2,200.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 600.00
CONTRACTUAL SERVICES	ROYCE - US PROTECTION	\$ 2,267.75
CONTRACTUAL SERVICES	ROYCE - US PROTECTION	\$ 2,937.50
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 4,953.54
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 300.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 973.93
Contracts & Professional Services		\$ 19,761.02
LS/RENT - EQUIPMENT	DE LAGE LADEN FINANCIAL	\$ 1,173.30
EQUIP PURCH - IT	MARJET COMMUNICATIONS	\$ 6,096.25
Equipment Purchase		\$ 7,269.55
MILEAGE/PARKING	FELICIA E HARRISON	\$ 251.14
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 69.13
MILEAGE/PARKING	MYRA A HENDERSON	\$ 12.45
MILEAGE/PARKING	JOHN F COLEMAN	\$ 244.71
MILEAGE/PARKING	BRITANY KING	\$ 10.02
MILEAGE/PARKING	JESSICA SAKER	\$ 17.03
MILEAGE/PARKING	ALLISON SCHAEFER	\$ 17.16
NON-CONTRACTUAL SERVICES	ROBYN C HILL COUNSELING	\$ 350.00
TELEPHONE	DAVISSA TELEPHONE SYSTEM	\$ 2,762.02
WIRELESS/INTERNET SERVICES	CHARTER COMMUNICATION	\$ 107.98
WIRELESS/INTERNET SERVICES	AGILE NETWORK BUILDER	\$ 586.00
FISCAL USE ONLY MISC EXPENSE	FIFTH THIRD BANK NEO	\$ 7,060.53
Other Operating		\$ 11,488.17
December Voucher Total		\$ 38,775.72

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Funding Source Budget to Actual YTD
December 2023 YD

	December YTD			% of Budget
	2023 Budget	Actuals	Remaining Balance	
ADAMHS ADMINISTRATION	\$ -	\$ 1,695,810.70	\$ (1,695,810.70)	
AOD Continuum of Care	\$ 586,004.00	\$ 586,004.00	\$ -	100%
AOD Per Capita Prevention	\$ 119,995.00	\$ 119,995.00	\$ -	100%
AOD Recovery Housing	\$ 45,900.00	\$ 48,400.00	\$ (2,500.00)	105%
ATP	\$ 300,000.00	\$ 550,000.00	\$ (250,000.00)	183%
Casino Gambling Prevention	\$ 207,607.00	\$ 207,607.50	\$ (0.50)	100%
Casino Gambling Treatment	\$ 207,608.00	\$ 207,607.50	\$ 0.50	100%
Community Investments	\$ 1,825,781.00	\$ 1,473,201.00	\$ 352,580.00	81%
Community Investments - ADAMHS Boards	\$ 50,000.00	\$ 113,396.00	\$ (63,396.00)	227%
Community Investments -Continuum of Care	\$ 34,765.00	\$ 22,727.00	\$ 12,038.00	65%
Community Transition Program	\$ 750,000.00	\$ 675,000.00	\$ 75,000.00	90%
Corrections Planning Board	\$ 1,500,000.00	\$ 1,447,881.31	\$ 52,118.69	97%
County Subsidy	\$ 43,463,659.00	\$ 43,463,660.00	\$ (1.00)	100%
Criminal Justice Forensic Center & Monitoring	\$ 259,608.00	\$ 468,344.00	\$ (208,736.00)	180%
Crisis Funds	\$ 512,641.00	\$ 281,320.50	\$ 231,320.50	55%
Early Childhood (Invest in Children)	\$ 821,241.00	\$ 496,720.32	\$ 324,520.68	60%
Early Childhood Mental Health Counseling	\$ 441,906.00	\$ 380,526.19	\$ 61,379.81	86%
Mental Health Block Grant	\$ 848,814.00	\$ 847,314.00	\$ 1,500.00	100%
Miscellaneous	\$ 1,000,000.00	\$ 1,033,257.47	\$ (33,257.47)	103%
Multi-System Adult (MSA) Program	\$ 340,677.00	\$ 1,443,177.00	\$ (1,102,500.00)	424%
Northeast Ohio Collaborative Funding	\$ 1,541,738.00	\$ 856,320.50	\$ 685,417.50	56%
ODRC (ACT)	\$ 275,000.00	\$ 222,191.13	\$ 52,808.87	81%
Overdose to Action Grant (Board of Health)	\$ 84,782.00	\$ 88,706.29	\$ (3,924.29)	105%
PATH	\$ 338,339.00	\$ 414,787.94	\$ (76,448.94)	123%
SAMHSA Emergency COVID-19	\$ 438,212.00	\$ -	\$ 438,212.00	0%
SAPT Direct Grants - Gambling (Recovery Res.)	\$ 75,000.00	\$ 75,000.00	\$ -	100%
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ 137,910.00	\$ 195,935.50	\$ (58,025.50)	142%
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ 98,551.00	\$ 98,551.00	\$ -	100%
SAPT Pass Through	\$ 2,071,868.00	\$ 2,031,326.10	\$ 40,541.90	98%
SAPT Prevention	\$ 1,382,871.00	\$ 1,382,871.00	\$ -	100%
SAPT System of Care/DYS Aftercare	\$ 215,796.00	\$ 188,644.12	\$ 27,151.88	87%
SAPT Treatment	\$ 3,509,071.00	\$ 3,509,071.00	\$ -	100%
Specialized Docket Support-Drug Courts	\$ 535,000.00	\$ 535,000.00	\$ -	100%
System of Care State Funds	\$ 405,524.00	\$ 405,524.00	\$ -	100%
Title XX	\$ 804,265.00	\$ 668,647.00	\$ 135,618.00	83%
Total ADAMHS ADMINISTRATION	\$ 65,230,133.00	\$ 66,234,525.07	\$ (1,004,392.07)	102%
ADAMHS DOJ GRANTS				
CIP Grant	\$ 283,047.00	\$ 288,580.50	\$ (5,533.50)	102%
COSSAP Grant	\$ 486,703.00	\$ 138,389.47	\$ 348,313.53	28%
COSSAP-ENHANCED DATA Grant	\$ 520,091.00	\$ 335,125.30	\$ 184,965.70	64%
Total ADAMHS DOJ GRANTS	\$ 1,289,841.00	\$ 762,095.27	\$ 527,745.73	59%
DIVERSION CENTER	\$ 4,363,012.00	\$ 4,673,604.57	\$ (310,592.57)	107%
OOD GRANT	\$ 443,303.00	\$ 366,333.00	\$ 76,970.00	83%
OTHER GRANTS				
SAMHSA Early Diversion Grant	\$ 330,000.00	\$ 366,116.83	\$ (36,116.83)	111%
Total OTHER GRANTS	\$ 330,000.00	\$ 366,116.83	\$ (36,116.83)	111%
SOR GRANT	\$ 2,709,000.00	\$ 3,488,686.19	\$ (779,686.19)	129%
TOTAL	\$ 74,365,289.00	\$ 75,891,360.93	\$ (1,526,071.93)	102%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenues By Source By Month
 January - December 2023

	Q1 - 2023	Q2 - 2023	Q3 - 2023	Oct 2023	Nov 2023	Dec 2023	Total
ADAMHS ADMINISTRATION	\$ 198,443.54	\$ 329,069.02	\$ 398,816.51	\$ 20,833.25	\$ 199,579.25	\$ 549,069.13	\$ 1,695,810.70
AOD Continuum of Care	\$ 146,501.00	\$ 146,501.00	\$ 146,501.00	\$ -	\$ 146,501.00	\$ -	\$ 586,004.00
AOD Per Capita Prevention	\$ 23,798.75	\$ 23,798.75	\$ 48,598.75	\$ -	\$ 23,798.75	\$ -	\$ 119,995.00
AOD Recovery Housing	\$ 22,950.00	\$ -	\$ 25,450.00	\$ -	\$ -	\$ -	\$ 48,400.00
ATP	\$ 250,000.00	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	\$ 550,000.00
Casino Gambling Prevention	\$ 103,803.75	\$ 103,803.75	\$ -	\$ -	\$ -	\$ -	\$ 207,607.50
Casino Gambling Treatment	\$ -	\$ -	\$ 103,803.75	\$ -	\$ 103,803.75	\$ -	\$ 207,607.50
Community Investments	\$ 368,300.25	\$ 368,300.25	\$ 368,300.25	\$ -	\$ 368,300.25	\$ -	\$ 1,473,201.00
Community Investments - ADAMHS Boards	\$ -	\$ -	\$ 113,396.00	\$ -	\$ -	\$ -	\$ 113,396.00
Community Investments -Continuum of Care	\$ -	\$ -	\$ 22,727.00	\$ -	\$ -	\$ -	\$ 22,727.00
Community Transition Program	\$ 187,500.00	\$ 187,500.00	\$ -	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 675,000.00
Corrections Planning Board	\$ 428,107.47	\$ 388,392.65	\$ 345,820.51	\$ 259,901.41	\$ 25,659.27	\$ -	\$ 1,447,881.31
County Subsidy	\$ -	\$ -	\$ 21,731,830.00	\$ -	\$ -	\$ 21,731,830.00	\$ 43,463,660.00
Criminal Justice Forensic Center & Monitoring	\$ 64,902.00	\$ 64,902.00	\$ 169,270.00	\$ -	\$ 169,270.00	\$ -	\$ 468,344.00
Crisis Funds	\$ -	\$ -	\$ 281,320.50	\$ -	\$ -	\$ -	\$ 281,320.50
Early Childhood (Invest in Children)	\$ -	\$ 157,849.07	\$ 240,514.24	\$ 98,357.01	\$ -	\$ -	\$ 496,720.32
Early Childhood Mental Health Counseling	\$ 113,320.03	\$ 130,560.33	\$ 136,645.83	\$ -	\$ -	\$ -	\$ 380,526.19
Mental Health Block Grant	\$ 209,953.50	\$ 209,953.50	\$ 217,453.50	\$ -	\$ 209,953.50	\$ -	\$ 847,314.00
Miscellaneous	\$ 469,513.23	\$ 502,981.83	\$ 45,480.50	\$ 10,926.56	\$ 2,683.97	\$ 1,671.38	\$ 1,033,257.47
Multi-System Adult (MSA) Program	\$ 340,677.00	\$ 300,000.00	\$ 802,500.00	\$ -	\$ -	\$ -	\$ 1,443,177.00
Northeast Ohio Collaborative Funding	\$ 231,320.50	\$ -	\$ -	\$ -	\$ 625,000.00	\$ -	\$ 856,320.50
ODRC (ACT)	\$ 38,047.70	\$ 121,836.65	\$ -	\$ 62,306.78	\$ -	\$ -	\$ 222,191.13
Overdose to Action Grant (Board of Health)	\$ -	\$ 23,083.28	\$ 43,545.67	\$ 22,077.34	\$ -	\$ -	\$ 88,706.29
PATH	\$ 118,352.60	\$ 83,889.32	\$ 74,337.17	\$ 23,825.00	\$ 114,383.85	\$ -	\$ 414,787.94
SAPT Direct Grants - Gambling (Recovery Res.)	\$ 18,750.00	\$ 12,500.00	\$ 25,000.00	\$ 6,250.00	\$ 12,500.00	\$ -	\$ 75,000.00
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ 34,477.50	\$ 34,477.50	\$ 34,477.50	\$ 92,503.00	\$ -	\$ -	\$ 195,935.50
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ -	\$ 49,275.50	\$ 24,637.75	\$ 24,637.75	\$ -	\$ -	\$ 98,551.00
SAPT Pass Through	\$ 477,701.20	\$ 612,626.59	\$ 440,133.65	\$ 394,570.17	\$ 19,953.25	\$ 86,341.24	\$ 2,031,326.10
SAPT Prevention	\$ 345,717.75	\$ 345,717.75	\$ 345,717.75	\$ -	\$ 345,717.75	\$ -	\$ 1,382,871.00
SAPT System of Care/DYS Aftercare	\$ 46,138.29	\$ 56,942.16	\$ 38,594.04	\$ 27,482.06	\$ 19,487.57	\$ -	\$ 188,644.12
SAPT Treatment	\$ 877,267.75	\$ 877,267.75	\$ 877,267.75	\$ -	\$ 877,267.75	\$ -	\$ 3,509,071.00
Specialized Docket Support-Drug Courts	\$ -	\$ -	\$ 535,000.00	\$ -	\$ -	\$ -	\$ 535,000.00
System of Care State Funds	\$ 101,381.00	\$ 101,381.00	\$ 101,381.00	\$ -	\$ 101,381.00	\$ -	\$ 405,524.00
Title XX	\$ -	\$ 456,438.00	\$ 212,209.00	\$ -	\$ -	\$ -	\$ 668,647.00
Total ADAMHS ADMINISTRATION	\$ 5,216,924.81	\$ 5,689,047.65	\$ 28,100,729.62	\$ 1,193,670.33	\$ 3,665,240.91	\$ 22,368,911.75	\$ 66,234,525.07
ADAMHS DOJ GRANTS							
CIP Grant	\$ 10,658.40	\$ 66,716.79	\$ 93,984.42	\$ 78,256.23	\$ 14,532.34	\$ 24,432.32	\$ 288,580.50
COSSAP Grant	\$ 19,236.06	\$ 42,803.67	\$ 34,750.95			\$ 41,598.79	\$ 138,389.47
COSSAP-ENHANCED DATA Grant	\$ 19,736.15	\$ 51,375.75	\$ 51,268.29	\$ 119,960.41	\$ 64,247.94	\$ 28,536.76	\$ 335,125.30
Total ADAMHS DOJ GRANTS	\$ 49,630.61	\$ 160,896.21	\$ 180,003.66	\$ 198,216.64	\$ 78,780.28	\$ 94,567.87	\$ 762,095.27
DIVERSION CENTER	\$ 574,292.65	\$ 1,542,847.76	\$ 1,675,017.78	\$ 383,285.52	\$ -	\$ 498,160.86	\$ 4,673,604.57
OOD GRANT	\$ 110,825.64	\$ 73,883.76	\$ 110,825.64	\$ 36,941.88	\$ -	\$ 33,856.08	\$ 366,333.00
OTHER GRANTS							
SAMHSA Early Diversion Grant	\$ 64,422.05	\$ 86,226.88	\$ 103,983.36	\$ -	\$ -	\$ 111,484.54	\$ 366,116.83
Total OTHER GRANTS	\$ 64,422.05	\$ 86,226.88	\$ 103,983.36	\$ -	\$ -	\$ 111,484.54	\$ 366,116.83
SOR GRANT	\$ 719,063.65	\$ 1,248,583.24	\$ 932,494.75	\$ -	\$ 565,939.02	\$ 22,605.53	\$ 3,488,686.19
TOTAL	\$ 6,735,159.41	\$ 8,801,485.50	\$ 31,103,054.81	\$ 1,812,114.37	\$ 4,309,960.21	\$ 23,129,586.63	\$ 75,891,360.93

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Budget vs. Actual Expenses 2023 YTD
December 2023 YTD

	December YTD			% of Budget
	2023 Budget	Actuals	Remaining Balance	
JAIL DIVERSION GRANT	\$ 330,000.00	\$ 366,116.83	\$ (36,116.83)	111%
CIP GRANT	\$ 283,047.00	\$ 264,148.18	\$ 18,898.82	93%
COSSAP GRANT	\$ 486,703.00	\$ 138,389.47	\$ 348,313.53	28%
ENHANCED DATA GRANT	\$ 520,091.00	\$ 314,938.16	\$ 205,152.84	61%
DIVERSION CENTER	\$ 4,363,012.00	\$ 4,682,290.64	\$ (319,278.64)	107%
OOD - CASE SVCS CONTRACT	\$ 443,303.00	\$ 382,893.89	\$ 60,409.11	86%
SOR GRANT	\$ 2,709,000.00	\$ 2,789,685.54	\$ (80,685.54)	103%
ADMINISTRATIVE EXPENSES	\$ 8,080,414.00	\$ 7,306,330.19	\$ 774,083.81	90%
ADULT & FAMILY CARE SERVICES	\$ 562,241.00	\$ 487,427.46	\$ 74,813.54	87%
COORDINATION/EVALUATION SERVICES	\$ 1,163,692.00	\$ 1,383,420.28	\$ (219,728.28)	119%
CRISIS CARE/INTERVENTION	\$ 17,757,846.00	\$ 15,733,125.89	\$ 2,024,720.11	89%
DETOXIFICATION	\$ 1,886,400.00	\$ 388,185.99	\$ 1,498,214.01	21%
EARLY CHILDHOOD MENTAL HEALTH	\$ 2,084,388.00	\$ 1,589,840.02	\$ 494,547.98	76%
EMPLOYMENT SERVICES	\$ 1,647,306.00	\$ 1,560,913.67	\$ 86,392.33	95%
FAITH-BASED SERVICES	\$ 463,897.00	\$ 389,645.03	\$ 74,251.97	84%
HEALTH MGT INFORMATION SYS	\$ 175,000.00	\$ 8,931.00	\$ 166,069.00	5%
JUSTICE RELATED SERVICES	\$ 5,156,602.00	\$ 6,098,911.95	\$ (942,309.95)	118%
MH - OUTPATIENT TREATMENT	\$ 4,051,516.00	\$ 2,258,346.90	\$ 1,793,169.10	56%
OTHER OBLIGATED FUNDS	\$ 5,001,017.00	\$ -	\$ 5,001,017.00	0%
OTHER SERVICES	\$ 2,830,068.00	\$ 3,524,928.48	\$ (694,860.48)	125%
PASS-THRU PROGRAMS	\$ 3,019,240.00	\$ 2,713,678.61	\$ 305,561.39	90%
PREVENTION SERVICES - MH	\$ 760,813.00	\$ 1,146,292.21	\$ (385,479.21)	151%
PREVENTION SERVICES - SUD	\$ 2,121,166.00	\$ 1,888,360.80	\$ 232,805.20	89%
BOARD PROPERTY EXPENSES	\$ 250,000.00	\$ 246,513.77	\$ 3,486.23	99%
PSYCHIATRIC SERVICES	\$ 914,290.00	\$ 850,000.00	\$ 64,290.00	93%
RECOVERY SUPPORTS	\$ 835,317.00	\$ 693,298.69	\$ 142,018.31	83%
RECOVERY SUPPORTS - ART THERAPY	\$ 207,520.00	\$ 200,531.83	\$ 6,988.17	97%
RECOVERY SUPPORTS - PEER SUPPORT	\$ 2,903,232.00	\$ 3,788,960.46	\$ (885,728.46)	131%
RESIDENTIAL ASST PROG (RAP)	\$ 2,500,000.00	\$ 1,371,656.32	\$ 1,128,343.68	55%
RESIDENTIAL TREATMENT HOUSING-MH	\$ 8,734,312.00	\$ 9,405,908.35	\$ (671,596.35)	108%
RESIDENTIAL TREATMENT HOUSING-SUD	\$ 3,678,692.00	\$ 1,861,471.28	\$ 1,817,220.72	51%
SCHOOL BASED SERVICES	\$ 869,151.00	\$ 537,989.20	\$ 331,161.80	62%
SOBER RECOVERY BEDS	\$ 2,228,925.00	\$ 2,403,832.10	\$ (174,907.10)	108%
SOR CRISIS GRANT	\$ 818,626.00	\$ 699,000.65	\$ 119,625.35	85%
SUD - OUTPATIENT TREATMENT	\$ 2,960,274.00	\$ 2,217,752.12	\$ 742,521.88	75%
TOTAL	\$ 92,797,101.00	\$ 79,693,715.96	\$ 13,103,385.04	86%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenue and Expenditures All Accounting Units By Month
January - December 2023

	Q1 - 2023	Q2 - 2023	Q3 - 2023	Oct 2023	Nov 2023	Dec 2023	Total
Revenue							
OFFICE/CONF ROOM RENTAL	\$ 5,014.14	\$ 5,014.14	\$ 5,014.14	\$ 1,671.38	\$ 1,671.38	\$ 1,671.38	\$ 20,056.56
FEDERAL GRANT REVENUE	\$ 3,234,347.88	\$ 4,521,338.47	\$ 3,730,593.10	\$ 739,061.25	\$ 2,292,409.97	\$ 414,999.18	\$ 14,932,749.85
STATE GRANT REVENUE	\$ 2,107,022.99	\$ 1,971,795.24	\$ 3,214,575.83	\$ 298,505.28	\$ 1,938,061.00	\$ 33,856.08	\$ 9,563,816.42
LOCAL GOV'T REVENUE	\$ 574,292.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 574,292.65
LOCAL MUNI NON-GRANT REVENUE	\$ 495,432.64	\$ 2,239,664.83	\$ 2,375,955.82	\$ 763,621.28	\$ 25,659.27	\$ 916,779.99	\$ 6,817,113.83
REFUNDS & REIMBURSEMENT REV	\$ 319,049.11	\$ 63,672.82	\$ 45,085.92	\$ 9,255.18	\$ 52,158.59	\$ 30,450.00	\$ 519,671.62
TRANS IN - SUBSIDY IN	\$ -	\$ -	\$ 21,731,830.00	\$ -	\$ -	\$ 21,731,830.00	\$ 43,463,660.00
Total Revenue	\$ 6,735,159.41	\$ 8,801,485.50	\$ 31,103,054.81	\$ 1,812,114.37	\$ 4,309,960.21	\$ 23,129,586.63	\$ 75,891,360.93
Expenditures							
OPERATING EXPENSES							
SALARIES							
SALARIES - REGULAR	\$ 566,896.17	\$ 405,159.35	\$ 471,068.58	\$ 128,780.68	\$ 131,280.68	\$ 124,721.94	\$ 1,827,907.40
SALARIES - UNION	\$ 577,866.96	\$ 485,058.72	\$ 566,134.40	\$ 168,554.94	\$ 149,909.61	\$ 152,575.14	\$ 2,100,099.77
Total SALARIES	\$ 1,144,763.13	\$ 890,218.07	\$ 1,037,202.98	\$ 297,335.62	\$ 281,190.29	\$ 277,297.08	\$ 3,928,007.17
FRINGE BENEFITS							
MEDICARE	\$ 16,052.40	\$ 12,562.54	\$ 14,526.51	\$ 4,160.17	\$ 3,928.18	\$ 3,875.96	\$ 55,105.76
RETIRE-OPERS - REGULAR	\$ 146,745.27	\$ 120,944.80	\$ 140,010.44	\$ 38,985.06	\$ 39,262.59	\$ 38,821.57	\$ 524,769.73
UNEMPLOYMENT	\$ 696.43	\$ 198.98	\$ -	\$ -	\$ -	\$ -	\$ 895.41
HOSPITALIZATION	\$ 229,087.20	\$ 191,906.90	\$ 215,826.12	\$ 61,950.09	\$ 61,950.09	\$ 61,283.96	\$ 822,004.36
FLEX BENEFITS	\$ 3,493.44	\$ -	\$ 4,330.50	\$ -	\$ -	\$ -	\$ 7,823.94
LIFE INSURANCE	\$ 70.74	\$ 59.07	\$ 64.16	\$ (33.84)	\$ 18.88	\$ 18.46	\$ 197.47
HEALTH BENEFIT ALLOWANCE	\$ 301.00	\$ 258.00	\$ 301.00	\$ 86.00	\$ 86.00	\$ 86.00	\$ 1,118.00
SPECIAL FRINGE	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 6,000.00
Total FRINGE BENEFITS	\$ 397,946.48	\$ 327,430.29	\$ 376,558.73	\$ 105,647.48	\$ 105,745.74	\$ 104,585.95	\$ 1,417,914.67
COMMODITIES							
OFFICE SUPPLIES	\$ 442.60	\$ 258.79	\$ 309.72	\$ 72.41	\$ 581.62	\$ 137.08	\$ 1,802.22
COPIER SUPPLIES	\$ 1,057.85	\$ 66.00	\$ 1,679.07	\$ -	\$ 1,621.50	\$ -	\$ 4,424.42
FOOD SUPPLIES	\$ 467.27	\$ 521.29	\$ 359.70	\$ 452.04	\$ 119.90	\$ 119.90	\$ 2,040.10
WATER	\$ 4,792.92	\$ 5,094.10	\$ 6,404.97	\$ 1,585.21	\$ 1,012.19	\$ 266.16	\$ 19,155.55
SEWER	\$ 9,280.07	\$ 8,471.81	\$ 13,410.54	\$ 2,811.76	\$ 1,551.72	\$ -	\$ 35,525.90
ELECTRICITY	\$ 24,820.69	\$ 18,718.02	\$ 26,795.77	\$ 9,021.18	\$ 4,772.54	\$ 2,308.38	\$ 86,436.58

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County Revenue and Expenditures All Accounting Units By Month

January - December 2023

	Q1 - 2023	Q2 - 2023	Q3 - 2023	Oct 2023	Nov 2023	Dec 2023	Total
NATURAL GAS	\$ 8,460.76	\$ 6,295.05	\$ 1,753.26	\$ 1,215.44	\$ 1,147.04	\$ 1,266.79	\$ 20,138.34
REFUSE COLLECTION	\$ 15,660.66	\$ 8,812.89	\$ 13,595.45	\$ 4,847.43	\$ 4,865.55	\$ 5,065.88	\$ 52,847.86
Total COMMODITIES	\$ 64,982.82	\$ 48,237.95	\$ 64,308.48	\$ 20,005.47	\$ 15,672.06	\$ 9,164.19	\$ 222,370.97
CONTRACTS & PROFESSIONAL							
LS/RENT - BUILDING	\$ 139,095.72	\$ 104,321.79	\$ 104,321.79	\$ 35,260.39	\$ 35,017.16	\$ -	\$ 418,016.85
CONSULTANT SERVICES	\$ 80,974.92	\$ 31,420.52	\$ 53,463.69	\$ 15,501.40	\$ 42,389.00	\$ 2,928.30	\$ 226,677.83
ASGN COUN - PSYCHOLOGICAL	\$ 32,050.00	\$ 28,675.00	\$ 66,400.00	\$ 27,800.00	\$ 13,800.00	\$ 5,400.00	\$ 174,125.00
JUDICIAL SERVICES	\$ 24,725.00	\$ 29,050.00	\$ 3,800.00	\$ 2,550.00	\$ -	\$ 6,975.00	\$ 67,100.00
RSK MGMT - LIABILITY	\$ -	\$ -	\$ 111,445.00	\$ -	\$ 1,000.00	\$ -	\$ 112,445.00
CONTRACTUAL SERVICES	\$ 1,211,938.99	\$ 2,961,068.21	\$ 1,771,632.77	\$ 596,342.45	\$ 460,938.54	\$ 98,653.82	\$ 7,100,574.78
MAINTENANCE/REPAIR SERVICES	\$ 25,318.62	\$ 16,836.62	\$ 17,872.08	\$ 4,409.52	\$ 4,570.49	\$ 2,938.30	\$ 71,945.63
Total CONTRACTS & PROFESSIONAL	\$ 1,514,103.25	\$ 3,171,372.14	\$ 2,128,935.33	\$ 681,863.76	\$ 557,715.19	\$ 116,895.42	\$ 8,170,885.09
EQUIPMENT EXPENSE							
NON-CAP EQ - IT SOFTWARE	\$ 23,849.42	\$ 40,564.46	\$ 26,626.93	\$ 14,290.24	\$ 4,405.91	\$ -	\$ 109,736.96
LEASE/RENTAL FEES	\$ 2,708.94	\$ 1,354.47	\$ 1,354.47	\$ 1,354.47	\$ -	\$ -	\$ 6,772.35
LS/RENT - EQUIPMENT	\$ 3,519.90	\$ 3,519.90	\$ 3,519.90	\$ 1,173.30	\$ 1,173.30	\$ 1,173.30	\$ 14,079.60
EQUIPMENT PURCHASE	\$ 8,479.82	\$ 9,562.82	\$ 4,106.27	\$ 2,367.63	\$ 2,948.97	\$ -	\$ 27,465.51
EQUIP PURCH - IT	\$ 9,564.24	\$ 2,657.52	\$ 5,712.35	\$ 14,916.42	\$ 6,096.25	\$ 6,096.25	\$ 45,043.03
Total EQUIPMENT EXPENSE	\$ 48,122.32	\$ 57,659.17	\$ 41,319.92	\$ 34,102.06	\$ 14,624.43	\$ 7,269.55	\$ 203,097.45
OTHER OPERATING							
TRAINING/CONFERENCES	\$ 485.11	\$ 329.00	\$ 4,920.67	\$ 275.05	\$ 235.54	\$ -	\$ 6,245.37
MEETINGS	\$ 490.24	\$ -	\$ 992.33	\$ -	\$ -	\$ -	\$ 1,482.57
MEMBERSHIPS/LICENSES	\$ 1,579.00	\$ 19,000.00	\$ 3,400.00	\$ 450.00	\$ 103.95	\$ -	\$ 24,532.95
MILEAGE/PARKING	\$ 2,779.35	\$ 5,413.59	\$ 5,002.04	\$ 901.03	\$ 1,191.21	\$ 621.64	\$ 15,908.86
ADVERTISING	\$ 226,308.93	\$ 220,386.95	\$ 64,410.52	\$ 53,513.83	\$ 60,912.00	\$ 25,344.25	\$ 650,876.48
DEPARTMENTAL PARKING	\$ 2,260.00	\$ 750.00	\$ 735.47	\$ -	\$ 750.00	\$ -	\$ 4,495.47
OSTAGE/MAIL SERVICES	\$ 89.60	\$ 1,671.32	\$ -	\$ 1,355.51	\$ -	\$ -	\$ 3,116.43
NON-COUNTY PRINTING	\$ 8,739.28	\$ 79,884.66	\$ 780.00	\$ 295.00	\$ 7,053.92	\$ 5,779.39	\$ 102,532.25
INDIRECT COSTS	\$ -	\$ 337,483.00	\$ -	\$ -	\$ -	\$ -	\$ 337,483.00
NON-CONTRACTUAL SERVICES	\$ 151,200.00	\$ -	\$ 350.00	\$ 6,600.00	\$ 1,050.00	\$ 350.00	\$ 159,550.00
TELEPHONE	\$ 12,813.94	\$ 13,504.83	\$ 14,781.59	\$ 4,636.24	\$ 5,302.06	\$ 3,335.44	\$ 54,374.10

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenue and Expenditures All Accounting Units By Month
 January - December 2023

	Q1 - 2023	Q2 - 2023	Q3 - 2023	Oct 2023	Nov 2023	Dec 2023	Total
TELE - MOBILITY	\$ 2,299.31	\$ 2,622.43	\$ 3,420.17	\$ 1,148.72	\$ 1,077.61	\$ -	\$ 10,568.24
DATA COMMUNICATIONS	\$ 4,881.30	\$ 9,252.63	\$ 3,707.02	\$ 1,202.93	\$ 1,202.93	\$ 693.98	\$ 20,940.79
FISCAL USE ONLY MISC EXPENSE	\$ 101,433.85	\$ 59,642.19	\$ 75,578.59	\$ 9,103.62	\$ 16,214.84	\$ 7,060.53	\$ 269,033.62
Total OTHER OPERATING	\$ 515,359.91	\$ 749,940.60	\$ 178,078.40	\$ 79,481.93	\$ 95,094.06	\$ 43,185.23	\$ 1,661,140.13
Total ADMINISTRATIVE EXPENSES	\$ 3,685,277.91	\$ 5,244,858.22	\$ 3,826,403.84	\$ 1,218,436.32	\$ 1,070,041.77	\$ 558,397.42	\$ 15,603,415.48
PROVIDER DIRECT SERVICES							
BEHAVIORAL HEALTH	\$ 8,039,799.62	\$ 7,902,108.99	\$ 7,843,234.60	\$ 2,596,765.46	\$ 3,158,359.97	\$ 1,214,351.32	\$ 30,754,619.96
BEH HLTH - MEDICAL	\$ 6,422.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,422.63
BEH HLTH - RESIDENTIAL	\$ 3,520,560.60	\$ 3,208,822.58	\$ 2,862,958.60	\$ 1,588,921.85	\$ 896,542.43	\$ 606,796.78	\$ 12,684,602.84
BEH HLTH - FAMILY SUPPORT	\$ 1,000,683.56	\$ 1,053,539.14	\$ 1,089,911.90	\$ 371,712.53	\$ 392,647.35	\$ 366,530.67	\$ 4,275,025.15
CLIENT EDUCATION SERVICES	\$ 500.00	\$ 775.00	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 1,875.00
CLIENT PREVENTION SERVICES	\$ 441,591.81	\$ 500,225.32	\$ 253,466.15	\$ 196,525.00	\$ 56,372.10	\$ 38,018.46	\$ 1,486,198.84
CLIENT TREATMENT SERVICES	\$ 3,316,949.50	\$ 3,065,722.62	\$ 2,756,346.15	\$ 1,601,505.51	\$ 2,554,736.17	\$ 202,459.85	\$ 13,497,719.80
Total PROVIDER DIRECT SERVICES	\$ 16,326,507.72	\$ 15,731,193.65	\$ 14,805,917.40	\$ 6,355,430.35	\$ 7,058,958.02	\$ 2,428,457.08	\$ 62,706,464.22
OTHER SERVICES							
HOUSING ASSISTANCE	\$ 293,921.36	\$ 325,357.93	\$ 367,035.46	\$ 138,712.48	\$ 148,342.47	\$ 110,466.56	\$ 1,383,836.26
Total OTHER SERVICES	\$ 293,921.36	\$ 325,357.93	\$ 367,035.46	\$ 138,712.48	\$ 148,342.47	\$ 110,466.56	\$ 1,383,836.26
Total Expenditures	\$ 20,305,706.99	\$ 21,301,409.80	\$ 18,999,356.70	\$ 7,712,579.15	\$ 8,277,342.26	\$ 3,097,321.06	\$ 79,693,715.96

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenues and Expenditures Grants YTD
December 2023 YTD

	Total ADAMHS DOJ GRANTS	OOD GRANT	Total OTHER GRANTS	SOR GRANT	TOTAL
Revenue					
FEDERAL GRANT REVENUE	\$ 762,095.27	\$ 332,476.92	\$ 366,116.83	\$ 3,488,686.19	\$ 4,949,375.21
STATE GRANT REVENUE	\$ -	\$ 33,856.08	\$ -	\$ -	\$ 33,856.08
Total Revenue	\$ 762,095.27	\$ 366,333.00	\$ 366,116.83	\$ 3,488,686.19	\$ 4,983,231.29
Expenditures					
OPERATING EXPENSES					
SALARIES					
SALARIES - REGULAR	\$ 27,318.21	\$ -	\$ -	\$ -	\$ 27,318.21
Total SALARIES	\$ 27,318.21	\$ -	\$ -	\$ -	\$ 27,318.21
FRINGE BENEFITS					
MEDICARE	\$ 388.88	\$ -	\$ -	\$ -	\$ 388.88
RETIRE-OPERS - REGULAR	\$ 3,362.79	\$ -	\$ -	\$ -	\$ 3,362.79
HOSPITALIZATION	\$ 5,556.16	\$ -	\$ -	\$ -	\$ 5,556.16
Total FRINGE BENEFITS	\$ 9,307.83	\$ -	\$ -	\$ -	\$ 9,307.83
CONTRACTS & PROFESSIONAL					
CONTRACTUAL SERVICES	\$ 611,308.23	\$ 382,893.89	\$ 366,116.83	\$ 665,087.32	\$ 2,025,406.27
Total CONTRACTS & PROFESSIONAL	\$ 611,308.23	\$ 382,893.89	\$ 366,116.83	\$ 665,087.32	\$ 2,025,406.27
OTHER OPERATING					
TRAINING/CONFERENCES	\$ 3,336.84	\$ -	\$ -	\$ -	\$ 3,336.84
Total OTHER OPERATING	\$ 3,336.84	\$ -	\$ -	\$ -	\$ 3,336.84
Total OPERATING EXPENSES	\$ 651,271.11	\$ 382,893.89	\$ 366,116.83	\$ 665,087.32	\$ 2,065,369.15
PROVIDER DIRECT SERVICES					
CLIENT TREATMENT SERVICES	\$ 66,204.70	\$ -	\$ -	\$ 2,823,598.87	\$ 2,889,803.57
Total PROVIDER DIRECT SERVICES	\$ 66,204.70	\$ -	\$ -	\$ 2,823,598.87	\$ 2,889,803.57
Total Expenditures	\$ 717,475.81	\$ 382,893.89	\$ 366,116.83	\$ 3,488,686.19	\$ 4,955,172.72

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Diversion Center Revenues and Expenditures YTD
 January - December 2023

	Q1 - 2023	Q2 - 2023	Q3 - 2023	Oct 2023	Nov 2023	Dec 2023	Total
REVENUE							
LOCAL GOV'T REVENUE	\$ 574,292.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 574,292.65
LOCAL MUNI NON-GRANT REVENUE	\$ -	\$ 1,542,847.76	\$ 1,675,017.78	\$ 383,285.52	\$ -	\$ 498,160.86	\$ 4,099,311.92
Total Revenue	\$ 574,292.65	\$ 1,542,847.76	\$ 1,675,017.78	\$ 383,285.52	\$ -	\$ 498,160.86	\$ 4,673,604.57
OPERATING EXPENSES							
SALARIES							
SALARIES - REGULAR	\$ 43,857.31	\$ 36,911.76	\$ 18,455.88	\$ 28,708.58	\$ 12,302.22	\$ 8,201.48	\$ 148,437.23
Total SALARIES	\$ 43,857.31	\$ 36,911.76	\$ 18,455.88	\$ 28,708.58	\$ 12,302.22	\$ 8,201.48	\$ 148,437.23
FRINGE BENEFITS							
MEDICARE	\$ 590.41	\$ 496.19	\$ 248.10	\$ 384.58	\$ 161.36	\$ 107.58	\$ 1,988.22
RETIRE-OPERS - REGULAR	\$ 5,987.89	\$ 5,167.62	\$ 2,583.81	\$ 4,019.18	\$ 1,722.30	\$ 1,148.20	\$ 20,629.00
HOSPITALIZATION	\$ 13,993.96	\$ 11,994.06	\$ 5,997.03	\$ 9,328.82	\$ 3,998.34	\$ 2,665.56	\$ 47,977.77
Total FRINGE BENEFITS	\$ 20,572.26	\$ 17,657.87	\$ 8,828.94	\$ 13,732.58	\$ 5,882.00	\$ 3,921.34	\$ 70,594.99
CONTRACTS & PROFESSIONAL							
CONTRACTUAL SERVICES	\$ 552,670.79	\$ 2,063,735.22	\$ 1,007,847.19	\$ 383,285.52	\$ 369,436.10	\$ 86,283.60	\$ 4,463,258.42
Total CONTRACTS & PROFESSIONAL	\$ 552,670.79	\$ 2,063,735.22	\$ 1,007,847.19	\$ 383,285.52	\$ 369,436.10	\$ 86,283.60	\$ 4,463,258.42
Total 1 ADMINISTRATIVE EXPENSES	\$ 617,100.36	\$ 2,118,304.85	\$ 1,035,132.01	\$ 425,726.68	\$ 387,620.32	\$ 98,406.42	\$ 4,682,290.64

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
2023 Cash Flow Report
DECEMBER 2023

	2021 Actual	2022 Actual	YTD thru December 2023
AVAILABLE BEGINNING BALANCE	\$ 29,174,459.62	\$ 41,590,113.22	\$ 43,175,702.58
REVENUES			
Office/Conf Room Rental	\$ 20,056.56	\$ 20,056.56	\$ 20,056.55
Federal Grant revenue	\$ 15,142,265.32	\$ 15,772,095.84	\$ 14,932,749.85
State Grant Revenue	\$ 9,462,828.56	\$ 8,519,893.41	\$ 9,563,816.42
Local Gov't Revenue	\$ 3,344,158.99	\$ 5,227,402.87	\$ 574,292.65
Local Muni Non-Grant Revenue	\$ 2,788,599.12	\$ 2,656,987.76	\$ 6,817,113.84
Refunds & Reimbursement Revenue	\$ 114,789.30	\$ 467,141.85	\$ 519,671.62
Fiscal Use Only - Misc Revenue	\$ -	\$ 30,000.00	\$ -
Trans In - Transfer	\$ -	\$ 60,191.42	\$ -
Trans In - Subsidy	\$ 43,463,659.00	\$ 43,463,659.00	\$ 43,463,660.00
TOTAL REVENUE	\$ 74,336,356.85	\$ 76,217,428.71	\$ 75,891,360.93
TOTAL AVAILABLE RESOURCES	\$ 103,510,816.47	\$ 117,807,541.93	\$ 119,067,063.51
EXPENDITURES			
Operating Expenses	\$ 6,731,663.06	\$ 8,083,883.39	\$ 8,855,755.69
Diversion Center	\$ -	\$ 5,225,373.16	\$ 4,682,290.64
ADAMHS Board Grants	\$ -	\$ 4,484,530.77	\$ 4,955,172.72
Provider Direct Services	\$ 53,885,506.24	\$ 55,528,939.30	\$ 59,816,660.65
Other Services	\$ 1,303,533.95	\$ 1,309,112.73	\$ 1,383,836.26
TOTAL EXPENDITURES	\$ 61,920,703.25	\$ 74,631,839.35	\$ 79,693,715.96
AVAILABLE ENDING BALANCE	\$ 41,590,113.22	\$ 43,175,702.58	\$ 39,373,347.55

***Operating expenses included the Diversion Center and ADAMHS Board grants until 2022.*

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD
OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-02-04

APPROVAL AND RATIFICATION OF CONTRACTS

1. Regional Mobile Crisis Response (RMCR) Program
2. Cleveland Division of Police Co-Responder Program

WHEREAS, funding has been made available to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) for the following programs:

1. Regional Mobile Crisis Response (RMCR) Program for the time period March 1, 2024 to February 28, 2026 in the amount of \$523,131.00 (\$256,437.00 Year 1; \$266,694.00 Year 2) for the following contract:
 - a. The City of Shaker Heights; and,
2. Cleveland Division of Police Co-Responder Program for the time period March 1, 2024 to February 28, 2027 in the amount of \$4,465,232.65 for the following contracts:
 - a. FrontLine Service - \$2,392,149.00
 - b. Murtis Taylor Human Services System (MTHSS) - \$2,073,083.65; and,

WHEREAS, the Finance and Oversight Committee has reviewed the ADAMHS Board staff's recommendations and recommends that the Board of Directors accept the funding and authorize the ADAMHS Board to pay any required local match and enter into any necessary contractual agreements.

NOW, THEREFORE, BE IT RESOLVED:

- A. The ADAMHS Board of Directors accepts the funds and authorizes payment of any required local match for the following:
 1. Regional Mobile Crisis Response (RMCR) Program for the time period March 1, 2024 to February 28, 2026 in the amount of \$523,131.00 (\$256,437.00 Year 1; \$266,694.00 Year 2) for the following contract:
 - a. The City of Shaker Heights; and,
 2. Cleveland Division of Police Co-Responder Program for the time period March 1, 2024 to February 28, 2027 in the amount of \$4,465,232.65 for the following contracts:
 - a. FrontLine Service - \$2,392,149.00
 - b. Murtis Taylor Human Services System (MTHSS) - \$2,073,083.65; and,
- B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:



Agenda Process Sheet
Date: February 28, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Regional Mobile Crisis Response (RMCR) Program

Contractual Parties: The City of Shaker Heights

Term: March 1, 2024 – February 28, 2026

Funding Source(s): ADAMHS Board

Amount:

March 1, 2024 – February 28, 2025:	\$256,437
<u>March 1, 2025 – February 28, 2026:</u>	<u>\$266,694</u>
Total:	\$523,131

- New Program** **Continuing Program** **Expanding Program** **Other**

Service Description:

- The City of Shaker Heights is seeking funding to expand its Mental Health Response Program (MHRP) to include neighboring communities, including University Heights, Cleveland Heights, South Euclid, Richmond Heights and the regional joint dispatch center, Chagrin Valley Dispatch (CVD). The new expanded program will be called the Regional Mobile Crisis Response (RMCR) Program.
- The RMCR Program will consist of three teams comprised of a licensed mental health professional and peer support specialist to respond to eligible crisis calls (received from Chagrin Valley Dispatch) and assess the person in crisis, determine appropriate next steps, and work with first responders on any safety concerns.
- The teams will also complete post-crisis follow-up to address barriers to care, linkage to services, and address any other needs.
- This funding would support the hiring of three additional staff including an independently licensed mental health professional, a peer support specialist and a program coordinator. This funding will also partially support the administrative supervisor.
- This model seeks to mitigate harm for people living with serious mental illness and substance use disorders, while reserving law enforcement interaction for limited circumstances when personal and public safety is at risk.

Background Information:

- The City of Shaker Heights identified the need for alternative police response and began the Mental Health Response Program (MHRP) Pilot in January of 2022 within Shaker Heights city limits.
- The City of Shaker Heights was able to serve 645 individuals in crisis in the first year of the pilot program, decreasing incarceration and hospitalization and providing needed linkage and follow up.

- The City of Shaker Heights received a Department of Justice (DOJ) grant to assist with regional expansion of the program, however, still have staffing funding gaps.
- Shaker Heights has and will continue to partner with MetroHealth/Recovery Resources for contract staffing and expertise.

Funding Use:

- Shaker Heights will utilize funds to provide staffing for three full-time positions (also partially supporting the administrative supervisor), so that they can expand services to neighboring communities, including University Heights, Cleveland Heights, South Euclid, Richmond Heights and the regional joint dispatch center, Chagrin Valley Dispatch (CVD).

Client & System Impact:

- The Regional Mobile Crisis Response Program will be an important addition to the crisis continuum to provide specific and safe care to individuals experiencing behavioral health crisis and assist clients and families in achieving improved behavioral health outcomes.

Program/Service Goals:

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> • Number of calls/referrals received. • Number of clients/families served. • Number of repeat clients/families served. • Cities of clients/families served. • Location of services/incident address. • Number of referrals given/location. • Outcome/Disposition of each encounter.
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<ul style="list-style-type: none"> • N/A – new program

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- Approval to enter into a two-year contract with the City of Shaker Heights totaling \$523,131 for staffing of the Regional Mobile Crisis Response Program as follows:
 - March 1, 2024 – February 28, 2025: \$256,437
 - March 1, 2025 – February 28, 2026: \$266,694

Total two-year contract: \$523,131
- Approved by the Finance & Oversight Committee on February 21, 2024.



Agenda Process Sheet
Date: February 28, 2024

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|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Cleveland Division of Police Co-Responder Program

Contractual Parties: FrontLine Service – \$2,392,149
Murtis Taylor Human Services System (MTHSS) – \$2,073,083.65

Term: March 1, 2024 – February 28, 2027

Funding Source(s): City of Cleveland

Amount: \$4,465,232.65

- New Program** **Continuing Program** **Expanding Program** **Other** _____

Service Description:

- The City of Cleveland is continuing and expanding its Co-Responder Teams with the Cleveland Division Police (CDP). Through subcontracts with FrontLine Service and MTHSS, the ADAMHS Board will expand the current Co-Responder Team from five to ten teams, covering two shifts.
- Key tasks to be accomplished in expanding this project will include: retention of highly qualified existing staff/recruitment of new staff; expanding the current Co-Responder workgroup to include other partners; ongoing training/Crisis Intervention Team (CIT) training; enhancement of current operational policies and procedures in collaboration with CDP; and continued data collection, analysis, and reporting.
- The three-year Agreement may be renewed by the City of Cleveland for two one-year options.

Background Information:

- Cleveland Police Co-Responder Teams respond to crisis calls received via Cleveland Division of Police Dispatch for mental health related crisis in the community. A Crisis Specialist is paired with a Specialized CIT Officer in order to respond to the calls. The Crisis Specialist, in collaboration with the Specialized CIT Officer engage and respond to the individual’s needs, provide assessment and triage to the least restrictive options in the community. The Co-Responder Team provides follow-up on crisis calls from other officers within their assigned police district as well as engage high utilizers of service in order to decrease the need for public safety assistance.
- FrontLine Service is assigned to Districts 1, 2 & 3 and MTHSS is assigned to Districts 4 & 5.

Number of Individuals to be served:

- 1,000

Funding Use:

- Funding will be used to continue and expand the Co-Responder Program from five to ten teams.

Client & System Impact:

- The Co-Responder Program will reduce the use of emergency rooms and jails and link individuals to services, increase collaboration and problem solving, and reduce the number of calls for service to public safety.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Number of calls per district assigned to the Co-Responder Team• Number of individuals outreached by the Co-Responder Team for follow-up• Number of clients referred to services
Evaluation/ Outcome Data <i>(Actual results from program)</i>	During the 2019-2023 period the Co-Responder Teams: <ul style="list-style-type: none">• Received 4,192 referrals, representing 3,003 unique individuals across all five police districts.• Of the 3,003 individuals served, the Co-Responder Teams were able to successfully outreach 1,353, far surpassing the original target of 800 individuals during the program period.• The Co-Responder Teams referred 454 individuals to treatment services, who were not currently connected to services.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept funding from the City of Cleveland for the Co-Responder Program in the amount of \$4,465,232.65 from a time period of March 1, 2024 through February 28, 2027 and contract with FrontLine Service in the amount of \$2,392,149 and MTHSS in the amount of \$2,073,083.65 for the same time period.
- Approved by the Finance & Oversight Committee on February 21, 2024.

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD
OF CUYAHOGA COUNTY**

RESOLUTION NO. 24-02-05

APPROVAL OF CONTRACT AMENDMENTS

1. Amendment to Resolution 23-11-07 Psychiatric Emergency Services
2. Amendment to Resolution 23-11-01 CY2024 Agreements with Class 2 Residential Facilities

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) Chief Executive Officer (CEO) has determined it necessary and within the administrative and operational budget to amend the contracts with the following entities:

1. Amendment to Resolution 23-11-07 Psychiatric Emergency Services to increase funding by \$1,632,471.00 and to extend the term of the contract until July 31, 2024 for the following contract:
 - a. St. Vincent Charity Community Health Center; and,
2. Amendment to Resolution 23-11-01 CY2024 Agreements with Class 2 Residential Facilities (Adult Care Facilities/ACF) to add an additional home to the list of approved Class 2 Facilities for the following ACF operator:
 - a. Adult Care Parma III; and,

WHEREAS, the ADAMHS Board staff recommends that the Board Directors approve or ratify said contract amendment.

NOW, THEREFORE, BE IT RESOLVED:

A. The ADAMHS Board of Directors authorizes amending the ADAMHS Board resolutions listed below:

1. Amendment to Resolution 23-11-07 Psychiatric Emergency Services to increase funding by \$1,632,471.00 and to extend the term of the contract until July 31, 2024 for the following contract:
 - a. St. Vincent Charity Community Health Center; and,
2. Amendment to Resolution 23-11-01 CY2024 Agreements with Class 2 Residential Facilities (Adult Care Facilities/ACF) to add an additional home to the list of approved Class 2 Facilities for the following ACF operator:
 - a. Adult Care Parma III.

B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of _____, seconded by _____, the foregoing resolution was adopted.

AYES:

NAYS:

ABSTAIN:

DATE ADOPTED:



Agenda Process Sheet
Date: February 28, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 23-11-07, Psychiatric Emergency Services

Contractual Parties: St. Vincent Charity Community Health Center

Term: April 1, 2024 - July 31, 2024

Funding Source(s): ADAMHS Board

Amount: Not to exceed \$1,632,471

- New Program
 Continuing Program
 Expanding Program
 Other _____

Service Description:

- Amending the Contract with St. Vincent Charity Community Health Center (St. Vincent) for Psychiatric Emergency Services (PES) to extend through July 31, 2024 and adding \$1,632,471.
 - In order to keep staffing, the ADAMHS Board is allocating \$150,000 for retention bonuses.
- Services provided at St. Vincent’s PES include crisis stabilization, as well as 23-hour observation, assessment and discharge planning.
- In this setting, patients have access to a psychiatrist or licensed practitioner around the clock, as well as nurses, mental health technicians, and security officers to ensure the safety of all.
- The ten-bed facility offers an environment that is conducive to harm reduction, including non-movable furniture and metal detectors. The PES offers 24/7 access, which is critical for the patient population being served.
- St. Vincent also partners with other providers, such as FrontLine Service to deliver appropriate levels of treatment. Through these partnerships, the team reduces unnecessary admissions to Northcoast Behavioral Healthcare.

Background Information:

- The ADAMHS Board only contracted with St. Vincent for the PES for the first quarter of 2024 as the MetroHealth System was to take over the operations of the PES by April 2024. Due to unforeseen circumstances, that plan has been delayed.

Number of Individuals to be served:

- 400

Funding Use:

- Funding will be used to keep the operations of the PES open until a more concrete decision is made regarding the future of the PES.

Client & System Impact:

- The PES is only one of two in the State and provides crisis stabilization, 23-hour observation and assessment, and comprehensive discharge plan with linkage to services in the community.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• The PED tracks and collects client information regarding referral sources, discharge disposition, client linkage to follow up, primary complaints and diagnoses as these data sources are utilized to evaluate stated goals, as well as number of clients served.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• 1,129 ADAMHS Funded Clients Served in 2023.• 918 clients had a referral at discharge• 3 clients were repeat patients within a one-month time period• St. Vincent had a goal of at least 50% of all referrals coming from emergency response teams, and in 2023, the referral rate was 66%

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution No. 23-11-07 and enter into a contract addendum with St. Vincent Charity Community Health Center in the amount not to exceed \$1,632,471 from April 1, 2024 through July 31, 2024.
- Approved by the Finance & Oversight Committee on February 21, 2024.

Agenda Process Sheet
Date: February 28, 2024

- | | |
|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input checked="" type="checkbox"/> Finance & Oversight Committee | <input type="checkbox"/> Committee of the Whole |
| <input type="checkbox"/> Special Meeting | <input checked="" type="checkbox"/> General Meeting |

Topic: Amendment to Resolution Number 23-11-01, CY2024 Agreements for ADAMHS Board Class 2 Residential Facilities (Adult Care Facilities/ACF)

Contractual Parties: Adult Care Parma III

Term: March 1, 2024 - December 31, 2024

Funding Source(s): ADAMHS Board Funds

Amount: No Additional Funding

- New Program** **Continuing Program** **Expanding Program** **Other** _____

Service Description:

- The ADAMHS Board of Cuyahoga County has developed a list of 61 Class 2 Residential Facilities for CY24 (Adult Care Facilities/Group Homes) to provide safe, decent and affordable housing for individuals living with mental illness. The ADAMHS Board of Directors approved \$2,500,000 for the Residential Assistance Program (RAP) for CY24.
- Current Class 2 Residential Facility Operator (Adult Care Parma II), Ruben Robinette, recently obtained a license on 2/1/24 from the Ohio Department of Mental Health and Addiction Services (OhioMHAS) to operate a new facility, Adult Care Parma III.
- Due to Adult Care Parma II's positive history with our clients, Adult Care Parma III's location in an underserved area and ability to serve specialized populations, we recommend contracting with Adult Care Parma III to accept Residential Assistance Program (RAP) clients.

Background Information:

- The ADAMHS Board of Cuyahoga County utilizes its Residential Assistance Program (RAP) funds to provide up to \$1,600 per month per client to the operators of Class 2 Residential Facilities. The Board also provides \$200 per RAP client (not receiving SSI/SSDI) for personal living expenses.
- RAP is intended to provide financial rental assistance to indigent/low-income adult clients (18 and over) receiving Therapeutic Behavioral Services (TBS) and/or Community Psychiatric Supportive Treatment (CPST) services from a contract agency of the ADAMHS Board so that the client can live in a Class 2 Residential Facility in the community.
- RAP is targeted for indigent/low-income adult clients that are discharge ready from an institutional environment such as a hospital, nursing home, jail, Class 1 Residential Facility (RCF), Cuyahoga County Diversion Center or Crisis Stabilization Unit.

- Once the RAP recipient starts receiving SSI/SSDI, they are required to apply for the OhioMHAS Residential State Supplement (RSS) program, which requires the client to have Social Security and Medicaid. Once approved, the client transitions from the RAP program, and onto the OhioMHAS funded RSS program.

Number of Individuals to be served:

- Adult Care Parma III is licensed to serve 6 individuals at a time.

Funding Use:

- To assist clients living with mental illness help transition to a less restrictive setting in the community.

Client & System Impact:

- Clients will have safe, decent and affordable housing while waiting to receive RSS.

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> • Monitoring of eligibility and number of clients served by RAP program. • Number of RAP clients obtaining RSS/transitioning to alternative housing each month. • Number of new clients receiving RAP assistance each month.
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<p>Between January 1, 2023 and December 31, 2023:</p> <ul style="list-style-type: none"> • 185 clients served by RAP program • 86 clients transitioned off of RAP • 110 new clients admitted into RAP

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- Approval to enter into an agreement with Adult Care Parma III to serve Residential Assistance Program (RAP) clients for the time period of March 1, 2024 – December 31, 2024.
- Approved by the Finance & Oversight Committee on February 21, 2024.