

# ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## GENERAL MEETING MINUTES OCTOBER 25, 2023

### ADAMHS BOARD OF DIRECTORS PRESENT:

J. Robert Fowler, Ph.D.	Rebekah L. Dorman, Ph.D.
Bishara W. Addison	Sadigoh C. Galloway, MSW, LSW, LICDC-CS
Ashwani Bhardwaj	Rev. Benjamin F. Gohlstin, Sr.
Reginald C. Blue, Ph.D.	Katie Kern-Pilch, MA, ATR-BC, LPC-S
Gregory X. Boehm, M.D.	Steve Killpack, MS
Erskine Cade, MBA	Harvey A. Snider, Esq.
James T. Dixon	

**ABSENT:** Patricia James-Stewart, M.Ed., LSW, Sharon Rosenbaum, MBA

**BOARD STAFF PRESENT:** Scott Osiecki, Chief Executive Officer, Carole Ballard, Vince Crowe, Erin DiVincenzo, Ben Goodwin, Felicia Harrison, Myra Henderson, Woo Jun, Britany King, Linda Lamp, Mark Onusko, Tiffany Ponds-Kimbrow, Clare Rosser, Jessica Saker, Allison Schaefer, Starlette Sizemore, Joicelyn Weems

### **1. CALL TO ORDER**

Board Chair, J. Robert Fowler, Ph.D., called the General Meeting to order at 4:00 p.m. Ms. Katie Kern-Pilch read into the record the Board's Mission Statement: *"Enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports."*

### **2. AUDIENCE INPUT ON AGENDA ITEMS**

No audience input on agenda items was received.

*[Reginald C. Blue, Ph.D., arrived.]*

### **3. WELCOME**

Mr. Rick A. Kemm, MNO, Executive Director of the May Dugan Center, welcomed all to the May Dugan Center; and shared that he had the honor of serving on the ADAMHS Board of Directors several years ago. Mr. Kemm reported that they hope to have much larger meeting space in the near future; and shared that the May Dugan Center launched a capital campaign during 2018, with the initial goal to raise \$5.5 million. During the pandemic they faced several hurdles, and learned from the architects that the goal has now risen to \$7.6 million. To date, they have raised \$7.1 million for this endeavor. The mission of the May Dugan Center is to help people enrich and advance their lives and communities. They fulfill this mission through six core programs. One of these programs being Behavioral Health, which they have been doing since inception in 1969, and are Commission on Accreditation of Rehabilitation Facilities (CARF) accredited, whereby they just completed their three-year CARF survey. Mr. Kemm stated that they are also certified through the Ohio Department of Mental Health and Addiction Services (OhioMHAS) to provide mental health and substance use disorder counseling.

Mr. Kemm reported that they received a grant from the Three Arches Foundation, which invests in advancing the health and well-being of the people of Lakewood and surrounding communities. By collaborating with influential partners, they look to fund initiatives that address equitable access to care, including behavioral and physical health. As the recipient of this grant, the May Dugan Center was able to hire Ms. Lauren Travillian, Music Therapist. Mr. Kemm also shared that they also have a food distribution program at the May Dugan Center; and are one of the largest food distribution sites in partnership with the Cleveland Food Bank. He shared that they served over 700 individuals today; and according to Ms. Kristin Warzocha, President and Chief Executive Officer of the Greater Cleveland Food Bank, are now one of the top five food distribution sites in the City of Cleveland.

The May Dugan Center also has a Senior Outreach Program that works with low-income seniors, a Trauma Recovery Center, which is heavily supported by the Attorney General's Office and OhioMHAS, and the newest program, the Resettlement Program, whereby they have been approved by the U.S. State Department to welcome new refugees. To date, the May Dugan Center has assisted 15 families, which average five family members per household. Mr. Kemm stated that they have over 60 individuals representing several different war-torn countries.

Mr. Kemm reported that Phase II will hopefully be completed by the end of 2023 and will be available for agency utilization; and shared that an open house will be held on Thursday, December 7, 2023, in partnership with their 14<sup>th</sup> annual tree lighting ceremony.

Ms. Travillian shared that music therapy can be found in a lot of different settings from early childhood to nursing facilities and definitely with substance use and mental health services; and vary from vocational rehabilitation and client to client; and is generally based on the individual's preferred music. Ms. Travillian introduced Bo, who wrote and played a song titled Kaleidoscope River, which is about healing from trauma; and just like a river, is always moving. Bo shared that the May Dugan Center has been helping him for several years and stated that there are some truly wonderful individuals that work there, whereby he feels that he has a team to help with the trauma. He shared that music therapy and art therapy has had a profound positive impact on his healing process, has helped him to better manage his symptoms and should be readily available for everyone struggling with mental health.

#### **4. OATH OF OFFICE**

Ms. Kelli Perk, Assistant Prosecuting Attorney – Civil Division, from the Office of Cuyahoga County Prosecutor Michael C. O'Malley, administered the Oath of Office to Rebekah L. Dorman, Ph.D., who was recommended by County Executive Chris Ronayne, and appointed by Cuyahoga County Council.

Dr. Dorman indicated that she is a Developmental Psychologist; and has focused her career on children and families. Most recently she served for over 13 years as the Director of Invest in Children, Cuyahoga County Office of Early Childhood, where she directed this county-wide, multimillion dollar public/private partnership of programming, research, advocacy and public awareness focused on young children and families. She also worked at United Way for a number of years; whereby she knew Mr. Kemm, and was at Applewood Centers for 17 years, starting in community mental health, setting up their clinical database looking at outcomes and became Vice President of Children and Families there with a wide array of programs to help families and children. She reported that she feels honored to be appointed to the Board and is happy to serve the community in this capacity.

#### **5. RECOGNITION OF CLIENT ARTWORK DISPLAY: OCTOBER 2023**

The ADAMHS Board's monthly client art display program showcases client artwork, highlights our provider agencies, recognizes the benefits of art therapy and celebrates the recovery community. The monthly client art display program can be seen in-person and virtually on the Board's website.

Ms. Tiffany Ponds-Kimbrow, Director of External Affairs, highlighted the work produced through the art therapy program at Far West Center and introduced the representative in attendance – Ms. Denise Ayres, LSW, who was awarded a Certificate of Participation for their impressive artwork display. Ms. Ayres coordinates the AHH! Art Helps and Heals program; and is the Compeer Program Coordinator at Far West Center. Ms. Ponds-Kimbrow reported that the Compeer Program matches caring, compassionate adult volunteers with individuals living with a mental illness. The goal is friendship because friendship is powerful medicine, essential for recovery and well-being.

On behalf of Far West Center and the AHH! Art Helps and Heals program, Ms. Ayres thanked the Board for their commitment and ongoing support of the art programs throughout Cuyahoga County.

#### **6. APPROVAL OF MINUTES**

The minutes from the September 27, 2023 General Meeting were approved as submitted.

#### **7. CHAIR'S REPORT**

Dr. Fowler reported that the annual Board Director Training Retreat is scheduled for Saturday, October 28, 2023, at 9:00 a.m. at the Board's administrative office, in the Ohio Conference Room. Continental breakfast will be served at 8:30 a.m.

*[J. Robert Fowler, Ph.D., requested Board Second Vice Chair, Ms. Katie Kern Pilch, MA, ATR-BC, LPC-S, chair the meeting; and left.]*

#### **8. FAITH-BASED OUTREACH COMMITTEE REPORT**

Rev. Benjamin F. Gohlstein, Sr., Faith-based Outreach (FBO) Committee Chair, reported on the FBO Committee meeting held on Wednesday, October 4, 2023, at 4:00 p.m. The Board Directors heard the following items of discussion:

- **The Impact Of Police Use Of Force On The Mental Health Of The Black Community Update**

Ms. Shaleneh Williams, BA, MA, Community Engagement and Project Manager, Cleveland Community Police Commission (CPC), reported that the Cleveland CPC was established to provide community input on police policies to help strengthen relationships between officers and the communities they serve. Better policies will help ensure policing in Cleveland is safe, effective and that people's civil rights are upheld. The CPC was established in 2015 as part of the terms of the Consent Decree between the City of Cleveland and the U.S. Department of Justice (DOJ). Following an investigation, the DOJ determined there was a pattern of excessive force used by the Cleveland Division of Police (CDP). These findings were documented in the DOJ's findings letter. The Consent Decree outlined the work that needed to be done so CDP policies, practices and procedures comply with Constitutional law.

The American Psychiatric Association (APA) recognizes the profoundly negative impact that police brutality on Black males has on their mental health, as well as the mental health of the Black community and encourages initiatives that foster direct collaboration between law enforcement and Black communities to engender trust, cooperation and understanding. The CPC is dedicated to bringing information and education on the status of Black mental well-being and establish access to treatment and care for the mental health, bodies and souls of the Black community before, during and after traumatic police encounters. Community partners that support the event include: Cleveland City Council; National Congress of Black Women; Greater Cleveland Pastor's Association; Fatherhood Initiative; Cleveland Metropolitan School District; Akron University; Cleveland State University; National Center for Urban Solutions; Spread the Love Foundation; CEO 360; Angelo Miller Foundation; African American Men's Wellness Agency; Alpha Pi Alpha Fraternity, Delta Alpha Lambda Chapter; Project LIFT; Black Lives Matter; Cuyahoga Community College (Tri-C); Murtis Taylor Human Services System; WOJU 95.9 Radio; Omega Fraternity; YWCA; Ghetto Therapy; Citizens for a Safer Cleveland, and Serenity Health & Wellness Corporation. Funding was also requested from: St. Luke's Foundation; HealthComp; Woodruff Foundation; MetroHealth; Cleveland Foundation and the Fowler Foundation.

Sponsorship of *The Impact of Police Use of Force on the Mental Health of the Black Community* aligns with the ADAMHS Board's faith-based and Diversity, Equity and Inclusion (DEI) initiatives and continued work with the Mental Health Response Advisory Committee (MHRAC) and law enforcement to reimagine and reshape our mental health, addiction and recovery network into an equity-based system of inclusion.

*The Impact of Police Use of Force on the Mental Health of the Black Community* was a series of mini conversations that was held from March through May 2023 that culminated in a larger Community Conversation in July 2023, that was sponsored by the Cleveland CPC:

- March 23, 2023 Conversation Focus: Black Women - You Are My Sister. Hosted By: YWCA Greater Cleveland
- April 29, 2023 Conversation Focus: Black Men - Real Men Real Talk. Hosted by: Alpha Phi Alpha Fraternity - Delta Alpha Lambda (Cleveland Chapter)
- May 2023 Conversation Focus: Black Youth - For Our Future. Hosted by: Tri-C
- July 2023 Combined Large Conversation - The Conversation: How Police Violence and Brutality Impacts the Black Community Conversation. Hosted by Black Lives Matter Cleveland, Citizens for a Safer Cleveland and The Angelo Miller Foundation

This series of conversations looked at the ways in which police policies and practices, including use of force, affects the mental and physical health of Black men, Black women and Black youth. These conversations focused on presenting data, listening to attendees' lived experiences, and providing resources to develop solutions. Information gathered from these events were documented, researched and analyzed in a continuing effort to gather more evidence to help inform better police training, practices and policies in Cleveland. These efforts are also a source of information on how to connect to resources to begin building healthy Black men, and by extension, families and community including the men and women who serve as law enforcement officers. This conversation aimed to look at some of the ways in which police use of force affects the mental and physical health of Black communities and especially Black men including the impact of years of life lost in the community, adverse mental health impact from direct and indirect exposure and public "safety" as detrimental to public health.

Ms. Williams thanked the Board for their support and sponsorship; and shared a video regarding the community conversation series. She also shared that the community conversations reached and impacted over 350 individuals across the city. Rev. Gohlstin reported that this conversation series has transcended the local sphere resonating with a broader national audience. Also, 70 individuals have expressed an interest and signed up for therapy. The initial goal was to collect

300 completed surveys; and thus far 100 have been obtained, with the hope to increase the database to ensure robust statistical results of the data collection. The data collection deadline was extended to Tuesday, October 31, 2023.

The final report that is being conducted by Akron University was originally scheduled for October 2023, however, will now be January 31, 2024.

- **Faith-based Outreach Program 2023 1-2 Quarter Report / Current Status Highlights**

Ms. Starlette Sizemore, Director of Special Projects, reported that during the Second Quarter 2023 the total number of individuals served was 690, with an expected annual total of 785. Ms. Sizemore also reported on a variety of current highlights from each the seven faith-based providers.

- **Program Provider Presentation**

- **99Treasures Arts & Culture, Inc. – Holistic Solutions for Holistic Problems Initiative**

Holistic Solutions for Holistic Problems initiative provides a base-strategic program and art activities that aid an intergenerational population; and provides a human-centered and spiritual approach for clients using holistic, culturally specific and interfaith services. This initiative also provides an innovative, therapeutic year-round out-of-school-time program and a summer camp.

Ms. Raj Roberson, Project Director, shared that 99Treasures Arts & Culture, Inc. had 51 original pieces of artwork on display at the Cleveland Public Library - Mt. Pleasant Branch in preparation of their art unveiling, which was held on Saturday, October 14, 2023. They also hosted monthly community family art classes at the library – Painting for Peace. They entered into a new partnership to increase dietary knowledge and the benefits of healthy eating with a nutritional consultant.

- **Follow-up**

Ms. Sizemore shared OhioGuidestone's Workforce 360° data. 80% of the 91 participants found employment. 90% of the individuals were African-Americans, 5% were Hispanic/Latino/Latina and 5% were other ethnicities. 75% were female and 25% males. Individuals are working at Amazon, Alcon Industries, Inc., University Hospitals, Cleveland Clinic, Frontier Airlines, Liberty Labor, ABM Industries, Greater Achievement Child Enrichment Center and The Heights Rehabilitation and Healthcare Center.

Rev. Gohlstin reported that all the faith-based provider agencies were present, and each provided comments regarding expectations; and an analysis of what they have completed thus far in 2023.

## **9. COMMITTEE OF THE WHOLE REPORT**

Ms. Kern-Pilch reported on the Committee of the Whole meeting that was held on Wednesday, October 18, 2023, 4:00 p.m. Board Directors heard the following agenda items as listed below.

*[J. Robert Fowler, Ph.D. returned to Chair the General Meeting.]*

### **POLICY STATEMENT RENEWALS – 1<sup>st</sup> Reading & Official Vote**

- Clients Rights and Grievance Policy
- Contract Modification Due to Change in Funding Policy
- Management Plan Policy
- Social Media Policy

Mr. Woo Jun, Chief Operating Officer, highlighted the minor revisions needed to update the policy statements up for renewal, Clients Rights and Grievance Policy, Contract Modification Due to Change in Funding Policy, Management Plan Policy and Social Media Policy. The revisions made to update the policies have been enumerated on separate documents. The Clients Rights and Grievance Policy, Contract Modification Due to Change in Funding Policy and Social Media Policy were brought forth upon the recommendations of the Board's DEI Consultant, Rice Education Consulting (REdCon), which included the removal of gender based pronouns. The Management Plan Policy was brought forth to reflect the Board's current Table of Organization.

Mr. Jun reported that the Clients Rights and Grievance Policy states that it is the policy of the ADAMHS Board to:

- Affirmatively plan for, assure the protection of, monitor, and fully respond to complaints or grievances concerning rights, granted by statute and/or regulation, of clients applying for or receiving services contracted by the ADAMHS Board.
- Fulfill its statutory obligations, through investigation and referral, regarding the alleged abuse and neglect of persons receiving services from those contracted by the ADAMHS Board.
- Ensure ADAMHS Board compliance with all Federal laws, State laws, and administrative rules and regulations regarding client rights, which include, but are not limited to, confidentiality, access to services, and investigations of alleged rights of violations, abuse, and neglect with clients receiving services from OhioMHAS licensed/certified providers not funded by the ADAMHS Board.

The Contract Modification Due to Change in Funding Policy states that it is the policy of the ADAMHS Board that modification of any or all of its contracts for alcohol, drug addiction, mental health, and related services may occur during the contract term pursuant to notification from a funder to the ADAMHS Board of an increase or decrease in the ADAMHS Board's funds which will be available for disbursement or pursuant to a material change in the ADAMHS Board funding circumstances which necessitates an adjustment in the value of the maximum dollar amount of a contract.

The decision to reduce or increase the maximum dollar amount of a contract shall be made at a public meeting of the ADAMHS Board. Reductions or increases in the contract amount may be made according to any method the ADAMHS Board deems appropriate, subject to law, contract terms, and provisions of the ADAMHS Board policies. Methods may include, but are not limited to, percentage change applied to any or all services and/or selective changes based upon ADAMHS Board priorities and Community Assessment Plan (CAP), evaluation of outcome data and/or GOSH or any other claims/payment adjudication software system generated data, analysis of volume of services, etc.

Modification of the maximum dollar amount of a contract may result in other contract modifications.

The Management Plan Policy states that it is the policy that in the Chief Executive Officer's (CEO's) extended absence, planned or emergency, the CEO will designate Executive responsibility to a member of the Executive Team to serve as Acting CEO.

Executive Team:

Chief Operating Officer

Assistant Chief Clinical Officer

Chief Strategy and Performance Officer

Chief Financial Officer

The Acting CEO will make all decisions to ensure smooth and continued operation of the Board. The CEO or an Executive Team member, when the CEO is unavailable, shall notify the Board Chair when the need for an Acting CEO is required.

In the absence of the CEO, the Acting CEO shall follow Board policy unless a revision has been submitted and approved by the Board of Directors.

The Social Media Policy states that it is the policy that the use of social media be consistent with its mission and vision statement to promote and enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports. This policy applies to all social media use on behalf of the ADAMHS Board.

Social media provides opportunities for the ADAMHS Board, its provider agencies, county and community partners, and advocates to share information and knowledge and to foster learning, innovation, collaboration, and education that mental illnesses, substance use disorders, and addictions are treatable brain diseases; that treatment works; that people recover; that evidence-based practices are effective; and to encourage community collaboration.

Given these policy revisions being proposed contain minor modifications of existing policies, a reading at one General Board Meeting is required prior to an official vote for adoption. As there were no other changes proposed, the committee voted to recommend approving the revised policies.

**Motion to approve the Policy Statement Renewals labeled Clients Rights and Grievance Policy, Contact Modification Due to Change in Funding Policy, Management Plan Policy and Social Media Policy.** MOTION: B. Gohlstin / SECOND: R. Blue / AYES: B. Addison, A. Bhardwaj, R. Blue, G. Boehm, E. Cade, J. Dixon, R. Dorman, S. Galloway, B. Gohlstin, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**CONSENT AGENDA:** Resolution Nos. 23-10-01 through 23-10-03

Ms. Bishara Addison, Finance & Operations (F&O) Committee Vice Chair, reported on the Committee of the Whole meeting held on Wednesday, October 18, 2023, and highlighted the Vouchers, Contracts and Contract Amendments as listed below.

- **RESOLUTION NO. 23-10-01  
ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING SEPTEMBER 2023**

Ms. Addison reported that the Administrative Budget that was approved for Calendar Year (CY) 2023 was \$8,080,414 and for September Actual Year to Date (YTD) 2023, the total administrative expenses were \$5,856,213.64; that is roughly 72% of the total Administrative Budget. As a result, the Board is on track with expenses for the first nine months of 2023. Ms. Addison highlighted that relative to the Board Voucher Report for September 2023, there were a few expenses of note that were identified as two entries; whereby expenses were moved to the Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) grant. These expenses were identified as (926.33) and (237.22).

The Funding Source Budget to Actual YTD, September 2023, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$74,365,289; and through the end of September 2023, the Board has received \$46,639,699.72. Ms. Addison reported that 63% of the budget has been received.

The Revenues By Source By Month report reflect that in September 2023, the Board received revenues of \$1,867,918.24.

The ADAMHS Board Budget vs. Actuals for 2023 reflect that September YTD Actual is \$60,606,473.49, that is roughly 65% of the Board's anticipated expenditures for the calendar year, which reflects a total budget of \$92,797,101. The remaining balance is \$32,190,627.51. Ms. Addison noted that the Diversion Center's expenditures are reflected on this report.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in September is \$6,189,080.40.

The Revenues and Expenditures Grants YTD, September 2023 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant, and Other Grants. The total expenditures for grants YTD is \$4,401,341.25.

The Diversion Center Revenues and Expenditures YTD September 2023 YTD reflects a total of \$3,770,537.22. The total revenue reflects a total of \$3,792,158.19.

The Cash Flow Report, September 2023 shows the 2021 Actual, 2022 Actual and YTD thru September 2023. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The total available resources reflects a total of \$89,815,402.30. The available ending balance through September 2023 is \$29,208,928.81.

- **RESOLUTION NO. 23-10-02 – APPROVAL AND RATIFICATION OF CONTRACTS:**

1. Behavioral Health Criminal Justice (BH/CJ) Linkages Program Funding
  - Recovery Resources - \$93,594.43

The Community Based Correctional Facility (CBCF) provides a sentencing option that diverts appropriate male felons from the state prison system. The program aims to aid offenders in making positive behavioral and lifestyle changes to decrease the likelihood of continued criminal behavior. The CBCF programs give offenders an opportunity to remain in their community while addressing such issues as mental health needs, substance abuse, thinking and decision-making skills, education, employment, anger management, and other life skills.

Recovery Resources utilizes BH/CJ funding to provide mental health screenings, linkage to community-based services and educational services in a group setting. This also includes a trauma education group and peer support services. Recovery Resources received BH/CJ funding for SFY2023 to provide services to CBCF inmates diagnosed with Severe Mental Illness, Substance Use Disorders (SUD), or co-occurring disorders. Board staff is recommending that the Board Directors accept funding from OhioMHAS for the BH/CJ Program in the amount of \$83,333 for SFY2024 and to contract with Recovery Resources to implement the program for \$93,594.43 which includes approved SFY2023 carryover for the term of July 1, 2023 through June 30, 2024.

2. Community Transition Program (CTP) Funding
  - FrontLine Service - \$686,696.88

CTP connects individuals with behavioral health diagnoses that are being released from prison to behavioral health services in the community. This program provides support and assistance to improve each person's ability to successfully reintegrate back into the community; and provides direct treatment services prior to (in-reach - when possible) and upon release. This program also provides recovery supports that help eliminate barriers to treatment and reentry and are specific to the participant's needs. A recovery support is a form of assistance intended to help an individual with mental health needs, or a member of the family of such an individual, to initiate and sustain the individual's recovery. Common recovery supports might include, but are not limited to housing, employment services, peer recovery support, transportation, life skills, spiritual support, and other reentry needs. Lastly, this program provides a variety of SUD treatment and recovery services.

FrontLine Service is the sole provider of the CTP, formerly referred to as the Mental Health Prison Reentry, for the adult prison population who are returning to Cuyahoga County. CTP started as a pilot program with FrontLine Service in July 2018 and expanded to include referrals to those in need of SUD treatment and services in 2019. OhioMHAS approved carryover funds from the SFY2023 allocation of \$86,696.88 to be used in conjunction with the SFY2024 allocation of \$600,000 for the program. Based on historical referral data, the program plans to serve approximately 375 clients. Board staff is recommending that the Board Directors approve funding for the CTP to FrontLine Service in the amount of \$686,696.88. This funding is from OhioMHAS and includes \$86,696.88 in approved carryover funds, and the SFY2024 allocation of \$600,000 for the term of July 1, 2023 through June 30, 2024.

3. Security Services Contract
  - U.S. Protection Services, LLC - Not to exceed \$380,111.45

The Board currently contracts with Willo Security for armed security guard services through December 31, 2023 and is paid \$23.50 per hour for regular hours, and \$35.25 per hour on designated holidays. In July 2023, the Board Directors authorized Board staff to release a Request for Proposal (RFP) to secure bids for security services for CY2024 and CY2025, with a one-year optional renewal for CY2026. The Board received three proposals to the RFP by the August 23, 2023 deadline. The proposals were reviewed and discussed by the RFP Review Committee, which was appointed by the Board's CEO, looking at the ability to perform the services requested, costs, financial stability, etc.

The RFP Review Committee is recommending that U.S. Protection Services, LLC, formerly known as Willo Security, be awarded a two-year contract for the Board's administrative office and Seasons of Hope building, starting January 1, 2024 through December 31, 2025, with the option for a one-year renewal for CY2026. For designated holidays, the hourly rate will be 1.5 times the hourly rate. U.S. Protection Services, LLC was selected due to its 24-hours, 7-days a week dispatch office, which monitors timekeeping and coverage, hourly rate, and history doing business with the Board.

Armed security guard services are provided at the Board's administrative office, located at 2012 West 25th Street, Cleveland, Ohio, during the hours of 7:00 a.m. - 6:30 p.m., Monday through Friday with an additional guard during Board meetings, as well as the Seasons of Hope building during the hours of 7:00 p.m. - 7:00 a.m., up to seven days a week. Duties include but are not limited to: building opening and closing inspections; foot patrol of building, visual surveillance, visitor check-in and physical presence in the Board's entrance during employee arrival/departure times and evening meetings and Board meetings, responding to emergency situations, completing incident reports and participation in workplace violence reduction trainings and procedure drills. Board staff is recommending that the Board Directors approve a two-year contract with U.S. Protection Services, LLC for armed guard services at the Board's

administrative office and Seasons of Hope building in an amount not to exceed \$380,111.45 for the term of January 1, 2024 through December 31, 2025.

4. Mobile Response and Stabilization Services (MRSS) Infrastructure and Non-Medicaid Youth Pass-through Funding – \$50,000 & Pooled
  - Bellefaire Jewish Children's Bureau (JCB) - \$16,666.66 & Pooled
  - First Alliance Healthcare of Ohio - \$16,666.67 & Pooled
  - Life Solutions South, LLC - \$16,666.67 & Pooled

MRSS is a 24/7 crisis service where a team of two providers responds in person within sixty minutes for youth up to age 21. MRSS can provide up to four to six weeks of in-home de-escalation and stabilization. The MRSS team works within the family system to create safety plans, teach skills, provide peer support and link to ongoing services to prevent future crises and reduce the need for out-of-home treatment. MRSS is an evidence-based and trauma informed statewide service, included in Ohio Resilience through Integrated Systems and Excellence (OhioRISE). It has a statewide, centralized call center to triage and dispatch calls to local certified MRSS providers. OhioMHAS is leading the selection and certification of MRSS providers and oversees the implementation and coordination of the statewide call center and MRSS provider network. The crisis is defined by the youth and/or family according to the MRSS model. A team of two MRSS providers responds in person to calls in the community. The MRSS team is comprised of licensed supervisors, licensed therapists, certified peer supporters and has access to a nurse practitioner or psychiatrist.

The Board will serve as the fiscal agent for pass-through funding for MRSS infrastructure to Cuyahoga County MRSS providers in the amount of \$50,000 equally shared amongst the three MRSS providers for State Fiscal Year (SFY) 2024. Additionally, Aetna, through Ohio Department of Medicaid (ODM), has allocated \$2,000,000 in pooled funding throughout the State of Ohio available to all Alcohol, Drug Addiction and Mental Health (ADAMH) Boards to serve Non-Medicaid Youth where the Board will also serve as fiscal agent for the pass-through funding. It is anticipated that approximately 500 families will be served. Board staff is recommending that the Board Directors accept \$50,000 of pass-through funding from OhioMHAS for MRSS infrastructure and contract with the following providers for SFY2024: Bellefaire JCB – \$16,666.66 and pooled, First Alliance Healthcare of Ohio – \$16,666.67 and pooled and Life Solutions South, LLC – \$16,666.67 and pooled for the term of July 1, 2023 through June 30, 2024.

5. Consulting and Data Conversion Services
  - Clear Impact - \$8,250

OhioMHAS selected Clear Impact as the outcomes performance data platform that will be used for their internal, overall performance measures and with Boards across the state on tracking Community Assessment and Plan (CAP) indicators. OhioMHAS intends to grant Boards access to the platform with unlimited data scorecard capability and unlimited users. The OhioMHAS Bureau of Quality, Planning, and Research communicated that Boards will be allowed to use the platform for any projects, including data collection from vendors or performance measures from the local strategic plan, in addition to what the State will require for reporting. OhioMHAS intends to cover the cost of hosting the Clear Impact technology for Boards after the fall of 2023 through SFY2025, with possible continued funding. This \$8,250 agreement is a one-time cost that allows our Board to work with the Clear Impact researchers and data scientists who are also working with our State partners, to fully align and integrate our local data in the newly State-required Clear Impact system and leverage the investment by the State to our full advantage.

Clear Impact will provide consulting services to identify outcomes and indicators based on our local data sources and service priorities, and establish the HIPAA-compliant, secure technology platform needed to track results. The consulting services will include 20 hours of technical assistance from a Clear Impact Senior Consultant to identify outcomes (i.e. "Increased Access to Services") and related indicators from our established data sources, which include the Great Office Solution Helper (GOSH) billing and claims system, program reports, Ohio Scales, Brief Addiction Monitor (BAM), Substance Abuse and Mental Health Services Administration's (SAMHSA's) National Outcome Measures (NOMs), the Mental Health Statistics Information Program (MHSIP) instrument, and other measurement tools, and design information collection and visualization methods within the Clear Impact system.



The data conversion and migration services will involve transferring data into Compyle or Scorecard (Clear Impact products) from data template spreadsheets. This process will include project scope and data template creation, pre-migration data preparation and scheduling, developer data transformation and data migration, and a quality assurance (QA) review of migration. This means that the consultant will work with ADAMHS Board staff to establish repositories for the data we collect from providers and for other projects, identify elements from those data collections to “feed up” into data scorecards related to priority outcomes, establish the technological connections to transfer and house the data, make sure that the system works to produce reports and show results, and provide training on utilizing Results-Based Accountability software. Board staff is recommending that the Board Directors allocate funds to Clear Impact in the amount of \$8,250 for the term of November 1, 2023 to December 31, 2024.

6. Harm Reduction Vending Machine Program – \$40,500
  - Circle Health Services - \$30,375
  - Murtis Taylor Human Services System - \$10,125

The Board implemented a \$1.2 million dollar harm reduction pilot program using State Opioid Response (SOR) 2.0 funds in 2022. The grant did not include program administration/maintenance fees to ensure restocking and tracking of Naloxone kits for the vending machines to make free kits available to the community as a preventive measure. Circle Health Services is managing three vending machines that are located at:

- Gordon Square Office - 5209 Detroit Avenue, Cleveland, Ohio 44102
- Uptown Office - 12201 Euclid Avenue, Cleveland, Ohio 44106
- East Office East - 4400 Euclid Avenue, Cleveland, Ohio 44103

Murtis Taylor Human Services System is managing one vending machine that is located at 13422 Kinsman Road, Cleveland, Ohio 44120. Program administration funding will pay for the tracking, filling, marketing, and reporting use of vending machines, making lifesaving harm reduction resources available to Cuyahoga County residents. Board staff is recommending that the Board Directors approve program administration fees for the Harm Reduction Vending Machine Program in the amount \$40,500 for the term of October 1, 2023 through December 31, 2024 and contract with Circle Health Services for \$30,375 and Murtis Taylor Human Services System for \$10,125.

- **RESOLUTION NO. 23-10-03 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 22-11-05, Cleveland Division of Police Co-Responder Program – No-cost Term Extension
  - FrontLine Service
  - Murtis Taylor Human Services System

The Cleveland Police Co-Responder Team (CRT) is to divert people in crisis to the least restrictive alternative and linkages to services where a Specialized Crisis Intervention Team (CIT) Officer responds to a mental health crisis with a Crisis Specialist. There are five Districts with CRT in place with FrontLine Service assigned to Districts 1, 2 & 3 and Murtis Taylor Human Services System assigned to District 4 & 5. The City of Cleveland applied for and received a federal grant from the U.S. Department of Justice (DOJ) Community Oriented Policing (COPS) office in November of 2021 to expand the CRT to cover the morning shift.

The City of Cleveland is extending the DOJ COPS grant through August 31, 2024 as a no-cost term extension. As an expansion of the Cleveland Police CRT Program, the COPS grant added two additional fulltime positions to cover the morning shift as a part of the Cleveland Police CRT with both FrontLine Service and Murtis Taylor Human Services System being awarded \$119,025 for a total of \$238,050. Before the COPS grant, Cleveland Police CRT operated 40 hours per week on second shift. Board staff is recommending that the Board Directors enter into a contract amendment for a no-cost term extension with FrontLine Service and Murtis Taylor Human Services System for the term of October 1, 2021 through August 31, 2024.

2. Amendment to Resolution No. 22-09-05, DEI Strategic Implementation Plan Consultative and Training Services
  - Rice Education Consulting, LLC (REdCon) - No New Funding

Starting in October of 2021, REdCon worked with the Board to develop a DEI Strategic Implementation Plan, which was unanimously adopted at the June 22, 2022, General Meeting via Resolution No. 22-06-08. The plan was developed with the input of clients, community members, system partners, the Board Directors and staff. The DEI Strategic Implementation Plan is an overlay to the ADAMHS Board 's 2021-2025 Strategic Plan with clearly defined goals and action steps that the ADAMHS Board will use to develop a culturally competent, culturally appropriate, and diverse mental health, addiction and recovery support system that delivers treatment, recovery and prevention services that prioritize equity and inclusion to meet the needs of the diverse residents of Cuyahoga County.

This amendment adjusts the amounts from each funding source for the work completed by REdCon. Two additional projects from the Ohio Association of County Behavioral Health Authorities (OACBHA) Grant approved in Resolution No. 22-07-02 were completed as a part of REdCon's agreement: Visual Representation of Board Diversity (\$500) and the Workforce Recruitment Materials for Provider Network (\$3,750) but were not included in the original Agenda Process Sheet. The total amount remains the same, with no other changes.

REdCon will work with the ADAMHS Board to provide consultation and training to implement action items from the DEI Strategic Implementation Plan, as well as initiatives from the Health Equity and Cultural Competency (HECC) Plan developed through a partnership with OACBHA. REdCon will:

- Assist with the implementation of the DEI Strategic Implementation Plan goals and actions including creating tracking mechanisms to measure success and evaluate outcomes.
- Review Board policies for equity, including:
  - Clients Rights and Grievance Policy
  - Contract Modification Due to Change in Funding
  - Non-Discrimination & Cultural Competence Policy
  - Recruitment of ADAMHS Board of Directors
  - Probationary Period for New Providers and or Programs
  - Waiting list Management Policy
  - Social Media Policy
- Work with Board staff to co-lead the following DEI Strategic Implementation Plan actions:
  - 1.1.A.2: Identify DEI priorities for the Board and the network
  - 1.1.B: Establish and implement DEI metrics for providers
  - 1.1.B.4: Provide learning opportunities and/or develop educational materials for agencies to ensure they have the knowledge and resources to collect the necessary information for tracking DEI progress
  - 1.2.A: Establish DEI metrics to include in evaluating the effectiveness of providers and overall service areas
  - 1.3.B: Evaluate the cultural competency practices and outcomes of providers
  - 4.1.A.1: Develop standard processes for implementing and upholding policies in an equitable manner
  - 5.1.A.2: Create educational materials to assist providers with diverse recruitment strategies
  - 6.1.A.3: Develop materials for communicating DEI (representation, language and thinking, channels of communication)
- Lead the following HECC Plan actions:
  - Provider Job Description Review to Identify Bias/Improve Equitable Hiring, which will include:
    - Conducting reviews of a random sampling of job descriptions from the provider network, looking for bias and providing recommendations to support more equitable hiring and employment practices.
    - Submitting a general report of suggested improvements that the ADAMHS Board can make available to all providers.
  - Provider Workforce Review to Identify Gaps/Establish Baseline Data for Equitable Hiring, which will include:
    - Conducting a workforce diversity analytics survey or process to capture the current demographics and credentials of our provider network and how they compare to the Northeast Ohio labor market, as well as baseline data on the filled/vacant positions within the local provider network.
    - Submitting a report clearly showing all data plus an analysis of gaps/needs and recommendations.
  - Visual Representation of Board Diversity
  - Workforce Recruitment Materials for Provider Network
- Work with Executive Staff on other organizational development and DEI initiatives.

- Conduct up to 18 hours of live face-to-face and/or virtual training facilitation for the ADAMHS Board, staff and/or network.
- Develop up to 100 minutes of new online or in-person training content that can be offered through our website for the ADAMHS Board staff and/or members of our network.
- Design learning and educational material regarding DEI for the ADAMHS Board (1-2 page visual).

Board staff is recommending that the Board Directors amend Resolution No. 22-09-05 to update the totals for each funding source related to the REdCon contract for the term of October 1, 2022 through September 30, 2023. No new funding is involved in this request.

3. Amendment to Resolution No. 23-01-03, Naloxone Emergency Cabinets Administration
  - The MetroHealth System - \$41,250 (\$26,250 New Funding)

In January 2023, the Board Directors approved a \$15,000 contract with The MetroHealth System for the Naloxone Emergency Cabinets Administration Program. In September 2022, the Board Directors approved a \$51,300 contract to administer the entire emergency naloxone cabinets programs and one vending machine.

The MetroHealth System is the Board's administrator of the Naloxone Emergency Cabinets Administration Program. Additionally, The MetroHealth System was also the Board's administrator of the Naloxone Cabinets and Vending Machine Program with an agreement that ended September 30, 2023. In order to reduce duplication and redundancy, the Naloxone Cabinets and Vending Machine Program will be added to Naloxone Emergency Cabinets Administration Program in the amount of \$26,250 through March 31, 2024. The MetroHealth System will be responsible for ongoing planning for locations, contents, and administration and maintenance for cabinets at various locations and a vending machine located at 2500 MetroHealth Drive, Cleveland, Ohio 44109. Board staff is recommending that the Board Directors amend Resolution No. 23-01-03 to add \$26,250 for a total of \$41,250 and enter into a contract addendum with The MetroHealth System for the term of January 26, 2023 through March 31, 2024.

4. Amendment to Resolution No. 23-04-02, Project AWARE Behavioral Health & Wellness Coordinator (BHWC) Funding for The Ohio School Wellness Initiative (OSWI)
  - Educational Service Center (ESC) of Northeast Ohio - No-cost Term Extension

The OSWI was designed to explore, implement, and sustain a full continuum of care including prevention, early intervention, and treatment practices for K-12 students within local districts who adopt student assistance programs (SAP), multi-tiered systems of support, and staff wellness frameworks. The BHWC will provide systematic approaches to support behavioral health promotion, prevention, early identification, intervention, referral processes, and guided support services for K-12 students who are exhibiting a range of substance use, mental and behavioral health risk factors. The positions will also provide resources, online training, and guidance related to processes within the schools and with continuous improvement strategies for services to students. The cornerstone of the OSWI is the development of an Ohio Model SAP that can serve as a best practice standard for Ohio's K-12 schools.

OhioMHAS has extended the timeframe for the use of funding to June 30, 2024. The extension will support and sustain the OSWI. Project AWARE funding will support BHWC and Student Assistance Programming for evidence-informed practices. Board staff is recommending that the Board Directors amend Resolution No. 23-04-02 to extend the term of the contract with the ESC of Northeast Ohio for Project AWARE until June 30, 2024.

**Motion to approve the Consent Agenda (Resolution Nos. 23-10-01 through 23-10-03).** MOTION: B. Gohlstin / SECOND: E. Cade / AYES: B. Addison, A. Bhardwaj, R. Blue, G. Boehm, E. Cade, J. Dixon, R. Dorman, S. Galloway, B. Gohlstin, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## **10. 5-YEAR STRATEGIC PLAN AND DIVERSITY, EQUITY AND INCLUSION (DEI) IN BEHAVIORAL HEALTH CARE QUARTERLY UPDATE**

Dr. Fowler reported that the 5-Year Strategic Plan and DEI in Behavioral Health Care Quarterly Update will be deferred to the November General Meeting.

**11. DIVERSION CENTER UPDATE**

Mr. Scott Osiecki, Chief Executive Officer, provided a Cuyahoga County Diversion Center Update. He reported that Board staff had a meeting with Cuyahoga County representatives to discuss the extension of the Board's contract for oversight of the Cuyahoga County Diversion Center for CY2024. An additional meeting is scheduled for Thursday, October 26, 2023, to discuss the Crisis Intervention Team (CIT) training portion of the contract. Mr. Osiecki also reported that Oriana House was in the process of putting a budget together for submission to Cuyahoga County; and will also be discussed at the meeting scheduled on Thursday, October 26, 2023. Mr. Osiecki shared that a resolution will be forthcoming regarding the Board's oversight of the Cuyahoga County Diversion Center for CY2024. Previously, the Board was funded for three Training Officers, however, one Training Officer has moved to the External Affairs Officer position, thus the contract for CY2024 will move forward with two Training Officer positions for CIT training for the Diversion Center.

**12. BEHAVIORAL HEALTH CRISIS CENTER UPDATE**

Mr. Osiecki also provided a Behavioral Health Crisis Center update. He reported that the Board received \$6.8 million in American Rescue Plan Act (ARPA) funding from OhioMHAS to expand the crisis services on the St. Vincent Campus, whereby 3 different components would be present, a receiving center (The Living Room Model where an individual will be triaged.), Psychiatric Emergency Services area (A facility to hold an individual up to 23 hours.) and a 16 bed Crisis Center. Mr. Osiecki shared that with any extensive planning process, there have been a few bumps in the road, such as the initial location identified at St. Vincent may not work. He reported that there are also a few other options on the St. Vincent Campus that might work; and shared that representatives of St. Vincent will inform the Board of this status by the end of October. Mr. Osiecki reported that the Board has until September 2026 to expend the ARPA funds; and shared that discussion will transpire with Cuyahoga County to determine whether diversion services will be a part of the Behavioral Health Crisis Center as well.

Dr. Fowler requested an update on the \$6.8 million in ARPA funding from OhioMHAS. Mr. Osiecki reported that fiscal matters regarding the "Adam – Amanda" Center – Step Down / Step Up Facility, which will be run by Signature Health at ORCA House – has been clarified. Originally funds of \$1.3 million have now been revised to \$1.1 million. He reported that two different departments at OhioMHAS have been diligently working to clarify matters regarding these funds.

**13. CY2024 ADAMHS BOARD BUDGET DISCUSSION**

Mr. Osiecki reported that several inquiries were received from Board Directors based upon their review of the budget material and that questions were answered as they came in. He highlighted that there have not been any formal changes to this working document, thus no additional pages were disseminated to the Board Directors. Mr. Osiecki shared that the Seasons of Hope House, which is owned by the Board, will not be moving forward through Catholic Charities. Presently, Board staff are negotiating with Northern Ohio Recovery Association (NORA) to operate a MOMS House on the East Side for individuals who are pregnant or have an infant and have an addiction. Mr. Osiecki reported that the need in the community for the Seasons of Hope House was no longer there for the established intent, which was approximately ten years ago.

Mr. Steve Killpack requested Board staff to speak briefly about how data collection processes are being enhanced in CY2024, including more information about indicators and about quality of data that Board staff are seeing at the current time and hope to see in the future. Mr. Killpack also asked Board staff to address the overall strengths and weaknesses in the outcome measurement process at this point. Mr. Osiecki had previously reported that the inclusion of uniform outcome indicators is being emphasized in CY2024 and will be monitored more closely to ensure compliance. Ms. Clare Rosser, Chief Strategy and Performance Officer, reported that the quality of data and outcomes was essentially the same as last year and was as expected. The CY2024 budget is basically an extension of those contracts with few exceptions; and many of the tools that the providers are already utilizing are high quality tools that the Board wants to continue. However, as Mr. Osiecki has previously mentioned, a major goal is that the Board gets quality, complete data in compliance with provider contracts.

The Board also has the opportunity during CY2024 to work with our new state required outcome performance management system, Clear Impact, to show the connection more clearly between nationally recognized indicators for mental health and addiction and the metrics the Board currently use locally. As noted in the budget material, the Board uses the SAMHSA NOMS as a guiding light for our metrics, regardless of what tool is being used to measure a particular outcome. While not all providers use the actual NOMS, however, many of the tools measure the same domains. Ms. Rosser reported that the NOMS has ten domains, which are access and capacity, functioning, stability and housing, education and employment, crime and criminal justice status, retention, perception of care, social connectedness, cost efficiency, and use of evidence-based practice.

Ms. Rosser stated that the measurements that are presently collected are reviewed to ensure that a program or provider is on track according to the expectations that are set. Not every program or provider uses one of the tools specified in the budget packet, but all currently complete program reports, six-month reports and annual updates. Measurement tools have been selected to match the nature of the program or provider. In the coming year, the Board's major data related goals are to get quality and complete data using the proven tools that have been established, map those results to a set of indicators that reflects both our priorities and the national standards and reduce duplication of our internal processes as much as possible.

Mr. Steve Killpack shared his appreciation for the additional information and the Board's commitment to move forward with this endeavor.

#### **14. CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Osiecki shared information regarding the following items of discussion:

- **Mental Health & Addiction Advocacy Coalition's (MHAC) 19<sup>th</sup> Annual Northeast Hub Public Officials Breakfast Reception:**
  - Mr. Osiecki reported that MHAC's 19<sup>th</sup> Annual Northeast Hub Public Officials Breakfast was held on Friday, October 6, 2023, at Truss.
  - Several ADAMHS Board Directors were present, as well as Board staff; and the Board posted the event on social media platforms.
- **Cuyahoga County Board Appointments:**
  - Dr. Rebekah L. Dorman was officially approved by the Cuyahoga County Council at the Tuesday, October 24, 2023, meeting; and two additional candidates will be moving forward for approval.
- **Contract Compliance Meeting:**
  - Board staff met with representatives of the Council of Agency Directors (CAD) Assessment Subcommittee on Wednesday, October 4, 2023, to discuss the Board's contract compliance process; and to ensure that extra burdens were not placed on the providers.
- **OACBHA Retreat:**
  - Mr. Osiecki attended the OACBHA retreat on Thursday, September 28, 2023, and Friday, September 29, 2023, at the Cherry Valley Lodge in Newark, Ohio.
- **Needs Assessment:**
  - Identified Board staff met with RAMA Consulting, who will be doing the Board's Needs Assessment, to discuss a number of agenda items including, but not limited to, a timeline.
  - Mr. Osiecki shared that RAMA Consulting completed the Board's Strategic Plan.
- **Front Steps Housing and Services "All About The Arts" Event:**
  - Mr. Osiecki was the guest speaker at the "All About The Arts" event that was held on Friday, October 20, 2023.
  - Ms. Ponds-Kimbrow, Director of External Affairs, attended this event with Mr. Osiecki.
- **All Provider Meeting:**
  - The All Provider meeting was held on Tuesday, October 17, 2023, with over 100 participants from the Board's provider agencies.
  - The agenda included the following: Board Staff Update, the CY2024/2025 County Budget, the CY2024 Board Budget and Contract Compliance.
- **Staff Update:**
  - Mr. Osiecki reported that an individual will be starting at the Board mid-November to fill the Resource Specialist vacancy.
  - The vacant External Affairs Officer position has been reposted on various social media platforms.

Mr. Havey Snider thanked staff for their efforts relative to the Board's CY2024 Budget material.

**15. NEW BUSINESS**

No new business was received.

**16. FOLLOW-UP**

No follow-up was received.

**17. AUDIENCE INPUT**

No audience input was received.

**18. UPCOMING NOVEMBER 2023 and JANUARY 2024 BOARD MEETINGS:**

- Committee of the Whole Meeting: November 8, 2023
- General Meeting: November 15, 2023
- Community Relations & Advocacy Committee Meeting: January 3, 2024
- Planning & Oversight Committee Meeting: January 10, 2024
- Finance & Operations Committee Meeting: January 17, 2024
- General Meeting: January 24, 2024

Dr. Fowler shared that Board Directors and staff are invited to tour the May Dugan Center at the conclusion of the meeting.

***There being no further business, the meeting adjourned at 5:02 p.m.***

**Submitted by:      *Linda Lamp, Executive Assistant***

**Approved by:** \_\_\_\_\_  
***J. Robert Fowler, Ph.D., Chairperson, ADAMHS Board of Cuyahoga County***