



**GENERAL MEETING  
WEDNESDAY, OCTOBER 25, 2023 ♦ 4:00 P.M.**

**LOCATION: MAY DUGAN CENTER  
4115 Bridge Avenue, Cleveland, Ohio 44113**

*Mission Statement: Enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports.*

**AGENDA**

1. **CALL TO ORDER** – J. Robert Fowler, Ph.D., Board Chair
2. **AUDIENCE INPUT ON AGENDA ITEMS** – J. Robert Fowler, Ph.D.
3. **WELCOME** – Rick A. Kemm, MNO, Executive Director, May Dugan Center
4. **OATH OF OFFICE** – Kelli K. Perk, Assistant Prosecuting Attorney – Civil Division, from the Office of Cuyahoga County Prosecutor Michael C. O'Malley
- CUYAHOGA COUNTY COUNCIL APPOINTMENT:**
  - **New Appointment: REBEKAH L. DORMAN, PH.D.**
5. **RECOGNITION OF CLIENT ARTWORK DISPLAY: OCTOBER 2023** – Tiffany Ponds-Kimbrow, Director of External Affairs
  - Far West Center
6. **APPROVAL OF MINUTES: SEPTEMBER 27, 2023** – J. Robert Fowler, Ph.D.
7. **CHAIR'S REPORT** – J. Robert Fowler, Ph.D.
  - Annual Board Director Training Retreat
8. **FAITH-BASED OUTREACH COMMITTEE REPORT** – Rev. Benjamin F. Gohlstin, Sr., Committee Chair
9. **COMMITTEE OF THE WHOLE REPORT** – J. Robert Fowler, Ph.D.

**POLICY STATEMENT RENEWALS – 1st Reading & Official Vote**

- **CLIENTS RIGHTS AND GRIEVANCE POLICY**
- **CONTRACT MODIFICATION DUE TO CHANGE IN FUNDING POLICY**
- **MANAGEMENT PLAN POLICY**
- **SOCIAL MEDIA POLICY**

**CONSENT AGENDA** - (Resolution Nos. 23-10-01 through 23-10-03)

- **RESOLUTION NO. 23-10-01 – ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING SEPTEMBER 2023**
- **RESOLUTION NO. 23-10-02 – APPROVAL AND RATIFICATION OF CONTRACTS:**
  1. Behavioral Health Criminal Justice (BH/CJ) Linkages Program Funding
    - Recovery Resources - \$93,594.43

2. Community Transition Program (CTP) Funding
  - FrontLine Service - \$686,696.88
3. Security Services Contract
  - U.S. Protection Services, LLC - Not to exceed \$380,111.45
4. Mobile Response and Stabilization Services (MRSS) Infrastructure and Non-Medicaid Youth Pass-through Funding –\$50,000 & Pooled
  - Bellefaire Jewish Children’s Bureau (JCB) - \$16,666.66 & Pooled
  - First Alliance Healthcare of Ohio - \$16,666.67 & Pooled
  - Life Solutions South, LLC - \$16,666.67 & Pooled
5. Consulting and Data Conversion Services
  - Clear Impact - \$8,250
6. Harm Reduction Vending Machine Program – \$40,500
  - Circle Health Services - \$30,375
  - Murtis Taylor Human Services System - \$10,125

● **RESOLUTION NO. 23-10-03 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 22-11-05, Cleveland Division of Police Co-Responder Program – No-cost Term Extension
  - FrontLine Service
  - Murtis Taylor Human Services System
2. Amendment to Resolution No. 22-09-05, Diversity, Equity and Inclusion Strategic Implementation Plan Consultative and Training Services
  - Rice Education Consulting, LLC (REdCon) - No New Funding
3. Amendment to Resolution No. 23-01-03, Naloxone Emergency Cabinets Administration
  - The MetroHealth System - \$41,250 (\$26,250 new funding)
4. Amendment to Resolution No. 23-04-02, Project AWARE Behavioral Health & Wellness Coordinator (BHWC) Funding for The Ohio School Wellness Initiative (OSWI)
  - Educational Service Center (ESC) of Northeast Ohio - No-cost Term Extension

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*End of Consent Agenda*

**10. 5-YEAR STRATEGIC PLAN AND DIVERSITY, EQUITY AND INCLUSION (DEI) IN BEHAVIORAL HEALTH CARE UPDATE** – Scott S. Osiecki, Chief Executive Officer

**11. DIVERSION CENTER UPDATE** – Scott S. Osiecki

**12. BEHAVIORAL HEALTH CRISIS CENTER UPDATE** – Scott S. Osiecki

**13. CY2024 ADAMHS BOARD BUDGET DISCUSSION** – Scott S. Osiecki

**14. CHIEF EXECUTIVE OFFICER’S REPORT** – Scott S. Osiecki

- Mental Health & Addiction Advocacy Coalition’s (MHAC) 19 Annual Northeast Hub Public Officials Breakfast Reception
- Cuyahoga County Board Appointments
- Contract Compliance Meeting
- Ohio Association of County Behavioral Health Authorities (OACBHA) Retreat
- Needs Assessment
- Front Steps Housing and Services “All About The Arts” Event
- All Provider Meeting
- Staff Update

**15. NEW BUSINESS**

**16. FOLLOW-UP**

**17. AUDIENCE INPUT**

**18. UPCOMING NOVEMBER 2023 AND JANUARY 2024 BOARD MEETINGS:**

- Committee of the Whole Meeting: November 8, 2023
- General Meeting: November 15, 2023
- Community Relations & Advocacy Committee Meeting: January 3, 2024
- Planning & Oversight Committee Meeting: January 10, 2024
- Finance & Operations Committee Meeting: January 17, 2024
- General Meeting: January 24, 2024

**BOARD OF DIRECTORS**

**J. Robert Fowler, Ph.D., Chairperson**

**Patricia James-Stewart, M.Ed., LSW, Vice Chair** ▫ **Katie Kern-Pilch, MA, ATR-BC, LPC-S, Second Vice Chair**  
Bishara W. Addison ▫ Ashwani Bhardwaj ▫ Reginald C. Blue, Ph.D. ▫ Gregory X. Boehm, M.D. ▫ Erskine Cade, MBA  
James T. Dixon ▫ Sadigoh C. Galloway, MSW, LSW, LICDC-CS ▫ Rev. Benjamin F. Gohlstin, Sr.  
Steve Killpack, MS ▫ Sharon Rosenbaum, MBA ▫ Harvey A. Snider, Esq.

# ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## GENERAL MEETING MINUTES SEPTEMBER 27, 2023

### ADAMHS BOARD OF DIRECTORS PRESENT:

J. Robert Fowler, Ph.D.  
Bishara W. Addison  
Ashwani Bhardwaj  
Reginald C. Blue, Ph.D.  
Gregory X. Boehm, M.D.  
Erskine Cade, MBA  
James T. Dixon

Sadigoh C. Galloway, MSW, LSW, LICDC-CS  
Rev. Benjamin F. Gohlstin, Sr.  
Patricia James-Stewart, M.Ed., LSW  
Katie Kern-Pilch, MA, ATR-BC, LPC-S  
Steve Killpack, MS  
Harvey A. Snider, Esq.

**ABSENT:** Sharon Rosenbaum, MBA

**BOARD STAFF PRESENT:** Scott Osiecki, Chief Executive Officer, Carole Ballard, June Bird, Ada Cancel, Danielle Clark, Vince Crowe, Ryan Gongaware, Ben Goodwin, Felicia Harrison, Myra Henderson, Woo Jun, Britany King, Linda Lamp, Joseph Mealing, Mark Onusko, Tiffany Ponds-Kimbrow, Clare Rosser, Jessica Saker, Allison Schaefer, Starlette Sizemore, Joiceyn Weems

### **1. CALL TO ORDER**

Board Chair, J. Robert Fowler, Ph.D., called the General Meeting to order at 4:02 p.m.

### **2. AUDIENCE INPUT ON AGENDA ITEMS**

Mr. Josiah Quarles, Director of Organizing and Advocacy for the Northeast Ohio Coalition for the Homeless (NEOCH), shared that he had some comments regarding the Diversion Center and the allocation for funds regarding homeless services around seasonal shelter and/or care response. He reported that there is an extreme need in the community for seasonal shelter. There are 15 beds currently and last year there were approximately 100 beds, which means that there are far less going into the seasonal need for shelter; and a recognition that a large number of individuals have had traumatizing experiences with the shelter system and do not want to return to these shelters. As a result, having an alternative has been a very useful opportunity for individuals to get stabilized, connect with resources and get through the housing process. He encouraged Board Directors to support this endeavor.

Mr. Quarles also noted the Board's withdrawal from the Diversion Center for reallocation of resources toward the Crisis Center. His understanding was that the ADAMHS Board did not want to deal with criminal justice issues. He shared that he wanted to remind everyone of the intersectionality of behavioral health, homelessness and the criminal justice system is something that cannot be ignored and cannot be tiptoed around. In all of our decisions we need to hold that central, which leads us to care response. He shared that he has done a lot of work on care response with individuals present and is really thrilled that this is moving forward, however, shared that he has some concerns with the way it which it is moving forward. There was a very small amount of community engagement that was strategically placed and that happened over a course of about three months with one individual taking charge. He reported that there have been other volunteers who have been working to educate the public on what that is, but if the public does not know what it is they cannot utilize it; and can cause confusion, which can lower the quality of the outcomes. Mr. Quarles highlighted that there should be an integration into the 911 system with the city and county at large. Also, within this process, there needs to be a sense of accountability.

### **3. STAFF INTRODUCTIONS**

Mr. Scott Osiecki, Chief Executive Officer, introduced three new ADAMHS Board staff, Ms. Tiffany Ponds-Kimbrow, Mr. Joseph Mealing and Ms. Joiceyn Weems.

Ms. Ponds-Kimbrow, Director of External Affairs, is an alumna of Cleveland State University and has returned to her hometown of Cleveland after serving in various marketing and communications leadership roles in Las Vegas, most recently with the University of Nevada, Las Vegas (UNLV) William S. Boyd School of Law. Ms. Ponds-Kimbrow started at the Board on Monday, August 14, 2023.

Mr. Mealing, Director of Human Resources, started at the Board on Monday, September 11, 2023, in the role of Director of Human Resources. An Alumni of Ashford University located in San Diego, California, Mr. Mealing returned to Ohio after serving in the Marine

Corp. Since then, Mr. Mealing has worked as a Correction Officer for Lorain, before transitioning into the Human Resources profession working for both small and large cap companies.

Ms. Weems, External Affairs Officer, transitioned into her new role as External Affairs Officer on Monday, September 25, 2023. In her previous role, Ms. Weems had been a Training & Education Officer with the ADAMHS Board since 2021.

#### **4. CHAIR'S REPORT**

Dr. Fowler reported that recently he apprised the Board of the current situation involving the new Crisis Center and the existing Diversion Center. At the time he reported that the County had issued a Request for Proposal (RFP) for continued oversight of the Diversion Center for the next three years. He reported that the Board was leaning in the direction of not responding to this RFP since we were turning our attention to the creation and management of the Crisis Center and the Diversion Center's focus was turning in a direction which wasn't necessarily in line with the Board's mission. There was a somewhat negative reaction to this intention on the part of some in County Government. Mr. Osiecki provided updates during the September Planning and Oversight, and Finance and Operations committees.

Since Dr. Fowler's previous report, Mr. Osiecki has met with Ms. Brandy Carney, the County's Director of Public Safety & Justice Services, who has proposed working in partnership with the Board to transfer the services offered at the current Diversion Center to the Behavioral Health Crisis Center in CY2025. Ms. Carney is offering to extend the current contract with the Board for the Diversion Center for one year to continue operations in CY2024. She has spoken with Mr. Chris Ronayne, County Executive, who agrees with this proposal. In addition, a portion of the operating funds for diversion services would be provided by the County for the Crisis Center. During CY2024 the County and the Board will work in partnership with the development of the Crisis Center.

Dr. Fowler reminded the Board Directors that the annual training/retreat is scheduled for Saturday morning, October 28, 2023, at the Board's administrative offices.

On behalf of the ADAMHS Board of Directors, Dr. Fowler presented a proclamation expressing their gratitude and appreciation to Ms. Ada Cancel, Resource Specialist, upon her retirement for her long-standing service to Cuyahoga County. Ms. Cancel began her career with the former Cuyahoga County Community Mental Health Board (CCCMHB) in August 1999, and because of her outstanding work ethic and attention to detail, she obtained her position as Resource Specialist for the ADAMHS Board upon the consolidation of the CCCMHB and the former Alcohol and Drug Addiction Services (ADAS) Board of Cuyahoga County in July 2009. Ms. Cancel proved herself a valuable asset by working with residential facilities that serve our clients, and through her tenacious efforts she was a great steward of public funds.

#### **5. RECOGNITION OF CLIENT ARTWORK DISPLAY: SEPTEMBER 2023**

Ms. Ponds-Kimbrow highlighted that the Board's client artwork display currently features work produced through FrontLine Service's art workshops. This exhibit showcases 57 artworks created through the Children of Incarcerated Parents and Permanent Supported Housing Programs. These works introduce a variety of mediums, techniques and themes. Selected works explore ideas of identity, place, self-expression and collaboration. Ms. Ponds-Kimbrow introduced the local artist educator, Mr. Guy Vincent, who led the workshop and curated the pieces featured in this exhibition. Mr. Vincent has internationally exhibited and collected multidisciplinary artists in our educator based in Cleveland, Ohio. His permanent art collection includes locations in Italy and Eaton Corporation Headquarters in Cleveland, Ohio. His significant honors include the Ohio Arts Council Individual Artist's Excellence Award, The Jurors Selection for Local and National Art Competitions in art curation for international solo and group art exhibitions. He has managed and directed a range of creative workshops engaging some of the most vulnerable and at-risk populations, which have resulted in monumental public art installations, exhibitions and community-based projects. Ms. Ponds-Kimbrow thanked Mr Vincent for sharing his talents and the talents for those he supports.

Mr. Vincent thanked the Board for their support and highlighted that art programs are fantastic programs, whereby the connection between individuals on a personal level; and seeing individuals grow and being enthusiastic to collaborate is phenomenal.

#### **6. APPROVAL OF MINUTES**

The minutes from the July 26, 2023 General Meeting were approved as submitted.

#### **7. BEHAVIORAL HEALTH CRISIS CENTER / DIVERSION CENTER DISCUSSION AND REQUEST FOR BOARD SUPPORT**

Mr. Osiecki provided an update regarding the Behavioral Health Crisis Center and the Cuyahoga County Diversion Center. He reported that Ms. Maggie Tolbert, Assistant Chief Clinical Officer, and he have met with Ms. Carney and Ms. Jill Smialek, Deputy Director. Ms. Carney, who is presently in the process of discussing this agenda item with Cuyahoga County Council, and Board staff have agreed to move forward with an extension of the current contract with the Board to oversee the Diversion Center for one year to continue operations in CY2024, which includes the Board's provision of the Crisis Intervention Team (CIT) training, Oriana House's participation with the operations and FrontLine Service's participation with the Call In Center.

During CY2024 the County and the Board will work in partnership with the development of the Crisis Center, including diversion services there as well. Originally, when the Diversion Center started, it was a temporary location at the present location. Next steps include meeting with The MetroHealth System, St. Vincent Charity Community Health Center and the Cuyahoga County Executive and his team to discuss specifics relative to this partnership. In addition, a portion of the operating funds for diversion services would be provided by the County for the Crisis Center.

One of the items that Cuyahoga County is requesting is that a Detoxification (Detox) Center is located at the Behavioral Health Crisis Center as well. As a result, a discussion was had with St. Vincent Charity Community Health Center, and due to their history with Rosary Hall, they are open to this request. Also, a discussion was had regarding Oriana House and how they would be incorporated into providing some diversion services at the Crisis / Diversion Center. Ms. Carney indicated that she will be working on developing a Memorandum of Understanding (MOU) with the Board as partners on the Crisis / Diversion Center.

**Motion of temporary support for the effort of the Chief Executive Officer to move forward with the Behavioral Health Crisis Center / Cuyahoga County Diversion Center.** MOTION: G. Boehm / SECOND: B. Gohlstin / AYES: B. Addison, A. Bhardwaj, R. Blue, G. Boehm, E. Cade, J. Dixon, S. Galloway, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

#### **8. COMMUNITY RELATIONS & ADVOCACY REPORT**

Ms. Patricia James-Stewart, Community Relations & Advocacy (CR&A) Committee Chair, reported on the CR&A Committee meeting held on Wednesday, September 6, 2023, at 4:00 p.m. The Board Directors heard the following items of discussion:

- The Board previously approved a \$20,000 State Opioid and Stimulant Response (SOS) 3.0 Overdose Awareness Day grant that allowed the ADAMHS Board to sponsor the "Waves of Awareness" Event, put on by Stella Maris, which honored the lives of the 5,000+ Ohioans who lost their lives to overdose in the last year.
- The Board approved a \$1,500 mini-grant to fund gifts from the Happy Thoughts Candle Co. to be awarded to outstanding workers within the Behavioral Health community to be presented in October in recognition of Week of Appreciation.
- Ms. Carole Ballard, Director of Education and Training, presented on Suicide Prevention Month, its background, and current statistics. She also shared events and trainings pertaining to Suicide Prevention.
- Ms. Ponds-Kimbrow shared the media tracking report. There were 44 media mentions since May 5, 2023. 38 were positive and 6 were neutral. There were no negative media mentions.
- There was also widespread media coverage, specifically, for the upcoming Behavioral Health Crisis Center and the Fend Off Fentanyl Act. Both were mentioned by various print, websites, and television outlets. Mr. Osiecki and a psychiatrist and healthcare consultant, Dr. Mark Hurst's, Op-ed on Care Response was published in the Plain Dealer and Cleveland.com.
- Ms. Ponds-Kimbrow then provided social media and website tracking reports, which showed gains in engagement (up 30%) on X, née Twitter; and audience growth was up 42% across all social media platforms. Website traffic was down over the Summer but should rebound as more campaigns will direct users to the Board's website.

#### **9. PLANNING & OVERSIGHT COMMITTEE REPORT**

Ms. Katie Kern-Pilch, Planning & Oversight (P&O) Committee Chair, reported on the P&O Committee meeting held on Wednesday, September 13, 2023, at 4:00 p.m. The Board Directors heard the following items of discussion:

- Crisis Intervention & Harm Reduction Services

Ms. Leshia Yarbrough-Franklin, Adult Behavioral Health Specialist I, introduced Ms. Anita Bradley, MSW, LSW, LICDC-CS, President and Chief Executive Officer, and Ms. Peggy Kearsey, Project Coordinator, from Northern Ohio Recovery Association (NORA). Ms. Bradley founded the organization in 2004 and boasts 33 years in personal recovery. She stated that "Treatment options should be flexible. People are different and we should afford them flexible interventions." We recognize the fact that Northern Ohio has a wonderful group of individuals in recovery, and we should capitalize on their capital. NORA was born on this premise, i.e., system support, mentoring, education and community mobilizing. This mobilizing can be taken literally, as they have a highly visible camper van that travels eastside/westside with an emphasis on underserved areas. The ADAMHS Board has a billboard about their services on the westside, and their most recent intervention strategies were available for displaced residents of the Terrace Towers Apartment fire in East Cleveland. These two women and their associates are fueled by their passion in crisis intervention and harm reduction services.

- Ms. Tolbert presented on a variety of provider agencies that can benefit with Federal pass-thru funding from the Ohio Department of Mental Health and Addiction Services (OhioMHAS):
  - the Access to Wellness Program contracted by The Centers to support stabilization of high utilizers of the behavioral health system. They have served 243 clients.
  - Outpatient Competency Restoration Education Allocation with Murtis Taylor Human Services System for individuals involved in nonviolent offenses found incompetent to stand trial by the Court but can benefit from legal education.
  - FrontLine Service is the provider for Projects for Assistance in Transition from Homelessness (PATH).
  - Over 500 State Forensic Evaluations contracted with the Cuyahoga County Court Psychiatric Clinic. The current Psychologist, Dr. Arnoff, who is retiring, and the new Psychologist, Dr. Dylan Songer, were present.
  - The Addiction Treatment Program with the Drug Court has 11 identified agencies who provide Medication-Assisted Treatment (MAT) for individuals with dependence on opioids, alcohol, or both.
  - South Euclid Municipal Court will receive funding for their Mental Health Court Program.
- Ms. Erin DiVincenzo, Director of Prevention and Children's Behavioral Health, requested an Amendment to Resolution No. 23-07-03, adding 2 additional juvenile dockets to Cuyahoga County Juvenile Court.
- Ms. Yarbrough-Franklin requested allocation of funds to The Centers for Community Solutions - AIDS Funding Collaborative for Calendar Year (CY) 2024 from the ADAMHS Board budget.
- Ms. Myra Henderson, Adult Behavioral Health Specialist II, requested accepting funding from the Opportunities for Ohioans with Disabilities, case services contract to subcontract with Recovery Resources for vocational rehabilitation services.
- Ms. Starlette Sizemore, Director of Special Projects, requested funding for the Identification Crisis Collaborative, which helps Cuyahoga County residents with limited financial means to obtain their official identification documents. The Bridge Foundation oversees over 90 staff and volunteers to assist and advocate on their behalf.
- Ms. Sizemore also introduced representatives from the Metanoia Project who work to build authentic relationships with people experiencing unsheltered homelessness. The ADAMHS Board will provide funding.
- Mr. Woo Jun, Chief Operating Officer, provided the following:
  - Board show of support is needed to move forward on Crisis Capital Plan applications for Northeast Ohio Collaborative "Adam – Amanda" Centers.
  - Ratification of Board submission of State Fiscal Year (SFY) 2025-2030 Community Capital Plan to OhioMHAS.

- Reviewed Policy Statement Renewals for:
  - Recruitment of ADAMHS Board of Directors Policy, and
  - Non-Discrimination and Cultural Competency Policy

- The P&O Committee had discussion on the Behavioral Health Crisis Center, the Diversion Center, and Care Response.
- Mr. Osiecki also provided a handout on OhioMHAS Substance Abuse and Mental Health Services Administration (SAMHSA) Emergency COVID19 Grant Infographics.
- During Public Comment, Ms. Elaine Schleiffer provided comments regarding the Care Response Update; and Ms. Rosie Palfy, a Veteran and Homeless Advocate, shared that she has concerns that the Care Response Team pilot will not be utilized throughout the Cuyahoga County suburbs.

• **RESOLUTION NO. 23-09-01**

**APPROVAL OF CRISIS CAPITAL PLAN APPLICATIONS FOR NORTHEAST OHIO COLLABORATIVE “ADAM – AMANDA” CENTERS**

Mr. Jun reported that for part 1 of the ARPA funding for \$45 million, OhioMHAS issued an RFP in March 2023 for Ohio’s Crisis Continuum for infrastructure improvements, suitable for one-time capital funding for “Adam – Amanda” Centers for the Northeast Ohio Regional Psychiatric Hospital (RPH) catchment region. The Northeast Ohio Collaborative (NEO Collaborative) submitted one proposal for four “Adam – Amanda” Centers in the counties of the NEO Collaborative and was awarded a total of \$5,969,956.50. OhioMHAS Assurance Statement requires the ADAMHS Board of Cuyahoga County to assure the building will be used for the purpose described in the Application unless written authorization is obtained from OhioMHAS.

OhioMHAS Assurance Statement requires the ADAMHS Board of Cuyahoga County to approve the Application with an assurance of an intent to support applicant’s program consistent with the Application, and in addition, to annually monitor the program and operation of the facility. OhioMHAS requests a board resolution from the ADAMHS Board of Cuyahoga County to reaffirm and provide support for the following projects:

- ADAMHS Board of Cuyahoga County/Signature Health ORCA House: Renovation and startup costs at ORCA House at 3001 Prospect Avenue in Cleveland for 16-beds. Project will include completing renovations, a security system, medical equipment, electronic health record fees, lease costs, and signage, along with bridge funding to cover operational costs to get up to a sustainable level of occupancy to cover non-revenue producing administrative positions. The total project cost is \$1,450,800 (\$1,305,720 request from OhioMHAS & \$145,080 from ADAMHS Board).
- Geauga County Board of MHRS/Ravenwood Health: Renovation and startup costs at a property now owned by Geauga County Board of MHRS for up to 16-beds. Project will include roofing, a generator, flooring/carpet, painting, plumbing, a security system, furniture/appliances, IT equipment and setup, etc., along with startup costs. The total project cost is \$1,260,000 (\$1,134,000 request from OhioMHAS & \$126,000 from Geauga County Board of MHRS).
- Lake County ADAMHS Board/Crossroads Health North Coast House: Demolition and new construction at 225 Mentor Avenue in Painesville for 16-beds. Project will entail complete demolition of the existing structure and new construction. Total project cost is \$3,372,485 (\$3,035,236.50 request from OhioMHAS & \$337,248.50 from Lake County ADAMHS Board).
- Lake County ADAMHS Board/Signature Health C.H. Everett Clinic: Renovation and conversion from a SUD residential treatment center to a dedicated short-term mental health residential facility at 225 Mentor Avenue in Mentor for 16-beds. Project will include removal of nurses’ station, addition of offices for counselors and a group room, and replacing the floor, along with startup costs. Total project cost is \$550,000 (\$495,000 request from OhioMHAS & \$55,000 from Lake County ADAMHS Board).

**Motion to approve Resolution No. 23-09-01.** MOTION: S. Galloway / SECOND: K. Kern-Pilch / AYES: B. Addison, A. Bhardwaj, R. Blue, G. Boehm, E. Cade, J. Dixon, S. Galloway, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

• **RESOLUTION NO. 23-09-02**

**APPROVAL AND RATIFICATION OF STATE FISCAL YEAR (SFY) 2025-2030 COMMUNITY CAPITAL PLAN**

Mr. Jun reported that the SFY2025-2030 Community Capital Plan identifies requests for capital projects that align with previously submitted Community Assessment Plans (CAP) by the ADAMHS Board. OhioMHAS issued a notice to all Boards that it is in the



process of preparing the next six-year capital plan for submission to the Office of Budget and Management (OBM). OhioMHAS will use the local system's capital plan submission to develop the community section of its capital plan request to OBM. All Boards that anticipate requesting capital funds at any time in the next six years must submit a Capital Plan to OhioMHAS. The Capital Plan includes a project worksheet form for each individual project.

Providers submitted proposed projects to the ADAMHS Board and staff reviewed and prioritized projects according to ADAMHS Board priorities according to the CAP. Information submitted by providers that included other funds leveraged, client and/or family member involvement and project readiness were considered in the prioritization process. OhioMHAS does not anticipate receiving capital appropriations sufficient to fund all projects in the State but generally will fund the top two capital projects. The Board's Community Capital Plan and prioritization of projects can be amended each SFY as needed and requested by OhioMHAS.

No Board funding required. OhioMHAS funding to be used for capital construction and/or renovation. Other third-party funding is provided through the requesting agency. Board staff is recommending the Board Directors ratify the ADAMHS Board's submission of the SFY2025-2030 Community Capital Plan to OhioMHAS that was due and submitted on September 8, 2023. (The SFY2025-2030 Community Capital Plan is attached to the original minutes stored in the Executive Unit.)

**Motion to approve Resolution No. 23-09-02.** MOTION: R. Blue / SECOND: K. Kern-Pilch / AYES: B. Addison, A. Bhardwaj, R. Blue, G. Boehm, E. Cade, J. Dixon, S. Galloway, B. Gohstin, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

### **POLICY STATEMENT RENEWALS – 1<sup>st</sup> Reading & Official Vote**

- **RECRUITMENT OF ADAMHS BOARD OF DIRECTORS POLICY**
- **NON-DISCRIMINATION AND CULTURAL COMPETENCY POLICY**

Mr. Jun highlighted the minor revisions needed to update the policy statements up for renewal, Recruitment of ADAMHS Board of Directors Policy and Non-Discrimination and Cultural Competency Policy. The revisions made to update the policies have been enumerated on separate documents. Mr. Jun reported that the Recruitment of ADAMHS Board of Directors Policy states it is the policy of the ADAMHS Board that candidates for Board of Directors should reflect demographically the community of Cuyahoga County and the ADAMHS Board Nominating Committee will be authorized to make recommendations for Director positions of the ADAMHS Board for state and county appointments. This policy shall be utilized whenever a Director's vacancy occurs or upon the need for a new Director to replace a Director who is not in good standing as a result of the failure to attend meetings as prescribed in the Ohio Revised Code (ORC).

The Non-Discrimination and Cultural Competency Policy states that it is the policy of the ADAMHS Board not to discriminate in the provision of services, hiring and employment practices on the basis of race, color, national origin, sex, sexual orientation, gender identity, religion, age, disability (including AIDS and related conditions) or genetic information. The ADAMHS Board contractually requires funded service providers to abide by all non-discrimination rules, regulations and statutes. Furthermore, the ADAMHS Board encourages the providers to formulate their own non-discrimination and cultural competency policies.

The ADAMHS Board has an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act Amendments Act of 2008, and applicable court cases. These regulations and applicable court cases state, in part, that no person will, solely by reasons of race, color, national origin, sex, sexual orientation, gender identity, religion, age, disability (including AIDS and related conditions) or genetic information, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination.

The ADAMHS Board believes that it is essential that all aspects of the organization be reflective of the diversity of the communities that it serves and that it strives to become and remain culturally and linguistically competent. As a culturally and linguistically competent organization, the ADAMHS Board shall incorporate skills, attitudes, and policies to ensure that it is effectively addressing the needs of clients and families with diverse values, beliefs, gender identities, and sexual orientations, in addition to backgrounds that vary by race, ethnicity, religion, and language.

Given these policy revisions being proposed contain minor modifications of existing policies, a reading at one General Board Meeting is required prior to an official vote for adoption. As there were no other changes proposed, the committee voted to recommend approving the revised policies to the full Board.

Given no further discussion regarding the policy statements up for renewal, a call for a motion was entertained.

**Motion to approve the Policy Statement Renewals labeled Recruitment of ADAMHS Board of Directors Policy and Non-Discrimination and Cultural Competency Policy.** MOTION: P. James-Stewart / SECOND: R. Blue / AYES: B. Addison, A. Bhardwaj, R. Blue, G. Boehm, E. Cade, J. Dixon, S. Galloway, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## **10. FINANCE REPORT**

Ms. Bishara Addison, Finance & Operations (F&O) Committee Vice Chair, reported on the F&O Committee meeting held on Wednesday, September 20, 2023, and highlighted the Behavioral Health Crisis Center, Vouchers, Contracts and Contract Amendments as listed below.

**CONSENT AGENDA:** Resolution Nos. 23-09-03 through 23-09-07

- **RESOLUTION NO. 23-09-03  
APPROVAL OF BEHAVIORAL HEALTH CRISIS CENTER**

Mr. Jun reported that on January 6, 2023, Governor DeWine signed into law House Bill 45, which appropriated \$90 million in American Rescue Plan Act (ARPA) funds for OhioMHAS to support Ohio's Crisis Infrastructure. For Part 2 of the ARPA funding for \$45 million, OhioMHAS issued an RFP in May 2023 for Ohio's Crisis Continuum for infrastructure improvements, suitable for one-time capital funding for Behavioral Health Crisis Centers. The ADAMHS Board, in collaboration with the MetroHealth System and St. Vincent Charity Community Health Center, submitted a proposal for a Behavioral Health Crisis Center at the St. Vincent's campus and was awarded a total of \$6,836,629.

The three components to the Behavioral Health Crisis Center capital funding, a 24/7 Crisis Intake/Receiving Center, 24/7 Psychiatric Emergency Services/Department (PES/PED), and 24/7 16-bed Crisis Stabilization Unit (CSU), along with startup funding for The MetroHealth System and funding for a project manager are detailed as follows:

1. Crisis Intake/Receiving Center (\$2,182,000): the Crisis Intake/Receiving Center is located near the existing PES/PED in an estimated 2,800 square feet of space. This area will be renovated to house the crisis intake, receiving, triage, and urgent care services that will have a living room-like atmosphere. The Crisis Receiving center space will be on the first floor of the St. Vincent's ambulatory care pavilion. It will include a dedicated entrance with pick-up and drop-off area for individuals presenting on their own or with loved ones, separate from a first responder drop-off point.
2. PES/PED (\$1,467,000): PES/PED will be receiving an aesthetic upgrade, new furnishings, and technological improvements in its approximate 6,200 square feet of space.
3. CSU (\$2,085,000): the CSU will be located on St. Vincent's second floor, immediately above the PES/PED and Crisis Intake/Receiving Center, with nearby elevator access from the Crisis Intake/Receiving Center. The CSU will provide client care for 7-14 individuals. The renovation will be for approximately 10,800 square feet of this space.
4. Startup Funding for The MetroHealth System (\$1,002,629): The MetroHealth System will be delivering the services at the Behavioral Health Crisis Center and will receive startup funding for initial staff recruitment, onboarding, and 4-8 weeks of orientation and training prior to full operation.
5. Project Manager (\$100,000): the ADAMHS Board will contract with a Project Manager to oversee the renovations and deadlines with the capital improvements.

The P&O and F&O Committees have reviewed ADAMHS Board staff's recommendation and recommend that the Board of Directors approve the Behavioral Health Crisis Center project, accept funding from OhioMHAS in the amount of \$6,836,629 and authorize the ADAMHS Board to enter into any necessary contractual agreements.

- **RESOLUTION NO. 23-09-04  
ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT  
DURING JULY 2023 AND AUGUST 2023**

Ms. Addison reported that the Administrative Budget that was approved for Calendar Year (CY) 2023 was \$8,080,414 and for August Actual Year to Date (YTD) 2023, the total administrative expenses were \$5,087,978.44; that is roughly 63% of the total Administrative Budget. As a result, the Board is on track with expenses for the first eight months of 2023. Ms. Addison highlighted that relative to the Board Voucher Report for August 2023, there were a few expenses of note that were identified as the annual liability insurance expense of \$62,911 to Maguire Insurance Agency and the annual expense of \$8,885 to Aperture Education LLC for the Devereux Student Strengths Assessment (DESSA), which is a nationally standardized, strength-based behavior rating scale that assesses students' social and emotional competence with editions that support students K-12.

The Funding Source Budget to Actual YTD, August 2023, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$74,365,289; and through the end of August 2023, the Board has received \$44,771,781.48. Ms. Addison reported that 60% of the budget has been received.

The Revenues By Source By Month report reflected that in July, the Board received revenues of \$22,427,310.42; whereby the Board received the Cuyahoga County subsidy of \$21,731,830 for the first six months of 2023. In August 2023, the Board received revenues of \$6,807,826.15.

The ADAMHS Board Budget vs. Actuals for 2023 reflect that August YTD Actual is \$54,417,393.09, that is roughly 59% of the Board's anticipated expenditures for the calendar year. Ms. Addison noted that the Diversion Center's expenditures are reflected on this report.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in July is \$5,287,257.65. The total expenditures in August is \$7,523,018.65.

The Revenues and Expenditures Grants YTD, August 2023 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant, and Other Grants. The total expenditures for grants YTD is \$3,876,977.86.

The Diversion Center Revenues and Expenditures YTD August 2023 YTD reflects a total of \$3,770,537.22. The total revenue reflects a total of \$3,759,882.72.

The Cash Flow Report, August 2023 shows the 2021 Actual, 2022 Actual and YTD thru August 2023. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through August 2023 is \$33,530,090.97.

- **RESOLUTION NO. 23-09-05 – APPROVAL AND RATIFICATION OF CONTRACTS:**

1. OhioMHAS: Psychotropic Drug Grant Funds
  - Cuyahoga County Sheriff's Department - \$24,014

The Board received notification from OhioMHAS and the Cuyahoga County Sheriff's Department relative to the award granted to the Cuyahoga County Sheriff's Office for the reimbursement of funds expensed for Psychotropic medications in the jail. Board staff is recommending that the Board Directors accept \$24,014 from OhioMHAS to be distributed to the Cuyahoga County Sheriff's Department as pass-through funds for the term of January 1, 2023 through June 30, 2023 for Psychotropic medication.

2. OhioMHAS: Medication-Assisted Treatment (MAT) Reimbursement Program
  - Cuyahoga County Sheriff's Department - \$13,758

The Board received notification from OhioMHAS and the Cuyahoga County Sheriff's Department relative to the award granted to the Cuyahoga County Sheriff's Office for the reimbursement of funds expensed for MAT in the jail. Board

staff is recommending that the Board Directors accept \$13,758 from OhioMHAS to be distributed to the Cuyahoga County Sheriff's Department as pass-through funds for the term of January 1, 2023 through June 30, 2023 for the MAT Reimbursement Program.

3. Youth-led Prevention Funding for the Teen Institute Program
  - Recovery Resources - \$22,474

Since 1981, Recovery Resources' Teen Institute's overall goal encourages students from Cuyahoga County to participate in training opportunities throughout the year in order to learn how to effectively implement prevention programs. These trainings are highly effective; as students engage in activities that increase Alcohol, Tobacco and Other Drugs (ATOD) knowledge and learn leadership skills to become positive peer role models in their schools and communities. Board staff is recommending that the Board Directors accept the amount of \$22,474 for the Teen Institute Program and contract with Recovery Resources for the term of July 1, 2023 through June 30, 2024.

4. Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion – \$1,342,263.57
  - Stella Maris - \$150,000
  - Geauga County MHARS Board - \$85,000
  - Lake County ADAMHS Board - \$191,050
  - Lorain County MHARS Board - \$70,000
  - Applewood (Cuyahoga County) - \$315,606.78
  - Applewood (Lorain County) - \$315,606.79
  - Ravenwood - \$150,000
  - Silver Maple Recovery Center - \$65,000

As part of the SFY2018/19 State Budget, OhioMHAS allocated funding by region to expand the availability of Withdrawal Management/Detoxification and Mental Health Crisis Stabilization services. The ADAMHS Board of Cuyahoga County continues to serve as the Fiscal Agent for the Withdrawal Management/Detoxification and Mental Health Crisis expansion for the Collaborative. OhioMHAS once again allocated regional funding for SFY2024. The Collaborative has selected the following agencies to provide additional and/or continued services in SFY2023:

- o Four WM Beds - Stella Maris - \$150,000
- o Jail Treatment Professional - Geauga County MHARS Board - \$85,000
- o MAT in the Jail Program - Lake County ADAMHS Board - \$130,000
- o Crisis Line Expansion - Lake County ADAMHS Board - \$61,050
- o MAT in the Jail Program - Lorain County MHARS Board - \$70,000
- o Children's Crisis Beds - Applewood (Cuyahoga County) - \$315,606.78
- o Children's Crisis Beds - Applewood (Lorain County) - \$315,606.79
- o Two Crisis Beds – Ravenwood - \$150,000
- o Two WM Beds - Silver Maple Recovery Center - \$65,000

The number of individuals to be served will depend on the length of stay and utilization of each bed. Board staff is recommending that the Board Directors authorize contracts and funding allocations for the Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion for the providers and amounts listed above, totaling \$1,342,263.57 for the term of July 1, 2023 through June 30, 2024.

5. Access to Wellness Program – A2W (formerly Multisystem Adult Program – MSA)
  - The Centers - \$1,254,198.67

Funding was provided by OhioMHAS to develop a strategic approach (individualized by community) to strengthen system collaboration to support long-term wellness for adults with frequent psychiatric hospitalizations touching multiple human services and/or criminal justice systems. Program utilization increased during SFY2023 as more became aware and began to utilize the program.

The Centers uses this funding to support the stabilization of high utilizers of the behavioral health system. This program services clients with two or more psychiatric hospitalizations or Crisis Stabilization Unit (CSU) stays in the past year,

who have touched one or more other systems, including criminal justice, developmental disabilities, aging (over 65), homeless or veteran systems. This program also supports clients currently incarcerated in jail and diagnosed with a serious mental illness by a licensed clinician and clients involved in the Outpatient Competency Restoration Program (without having to meet the psychiatric hospitalization/CSU stay criteria). This funding is used to address client's basic needs required for their community stabilization. Supports include housing – short-term housing, rental and security deposits, utility assistance to prevent or reverse service interruptions, treatment services, food insecurity, transportation, and other services needed for clients to maintain their sense of well-being, security and comfort in their chosen environment. Board staff is recommending that the Board Directors accept \$1,045,000 from OhioMHAS and enter into an agreement with The Centers to provide the Access to Wellness Program for a total of \$1,254,198.67, including SFY2023 approved carryover funding, for the term of July 1, 2023 through June 30, 2024.

6. Outpatient Competency Restoration Education Allocation
  - Murtis Taylor Human Services System - \$90,618.09

Outpatient Competency Restoration is designed for people with a mental health disorder or co-occurring psychiatric and substance use disorder who are found incompetent to stand trial and are court-ordered to participate in competency restoration treatment. Senate Bill 2, which was signed into law by Governor DeWine on April 27, 2021, aims to improve access to and increase the quality of mental healthcare in Ohio by making reforms to Ohio's competency restoration procedure to allow nonviolent offenders to receive competency restoration treatment in outpatient settings, rather than in the state psychiatric hospital. Allowing outpatient restoration treatment will help to ensure that state psychiatric hospital beds remain available for Ohioans suffering from serious mental illness. OhioMHAS will provide a yet to be determined amount of funding to the Board for the educational component of the Outpatient Competency Restoration process.

Staff of the Murtis Taylor Human Services System will meet with individuals involved in nonviolent offenses found incompetent to stand trial by the court to provide legal education as part of the Outpatient Competency Restoration process. Staff will meet for one to two hours each week with the individuals for no more than two months to ensure that the clients understand the charges, legal representation and actions of the court. Board staff is recommending that the Board Directors accept funding from OhioMHAS for the Outpatient Competency Restoration Program in the amount of \$83,000 for SFY2024 (July 1, 2023 through June 30, 2024) and to contract with Murtis Taylor Human Services System for a total of \$90,618.09, which includes approved SFY2023 carryover, to provide the educational component of the Outpatient Competency Restoration process for the term of July 1, 2023 through June 30, 2024.

7. Projects for Assistance in Transition from Homelessness (PATH) Program
  - FrontLine Service - \$529,617.33

FrontLine Service is the ADAMHS Board provider of homeless services, is the only PATH provider in Cuyahoga County, and has annually received PATH pass-through dollars since 1993. The PATH Program goal is a harm reduction approach for the provision of support services to individuals with severe and persistent mental illness and/or co-occurring substance use disorders, who are homeless or at risk of becoming homeless, connecting the individual to housing, behavioral health services, and community resources. Federal requirements for the PATH Program stipulate that its purpose is to transition individuals by being a short-term outreach and engagement initiative. Once a client agrees to be linked or referred to services, the client becomes enrolled. Once the referral is made to a community mental health agency, the client begins to receive services from the agency provider. Outreach services are conducted in the streets, under bridges, in parks or abandoned cars and buildings in Cuyahoga County. Once stabilized, the enrolled client is transitioned to community mental health and alcohol and other drug addiction provider agencies for ongoing services and community reintegration. Board staff is recommending that the Board Directors approve funding for the PATH Program to FrontLine Service in the amount of \$529,617.33 for the term of July 1, 2023 through June 30, 2024.

8. OhioMHAS: State Forensic Evaluations
  - Cuyahoga County Court Psychiatric Clinic - \$529,918

This allocation was developed to provide, through a system of Designated Community Forensic Evaluation Centers, forensic evaluations of defendants to determine competence to stand trial and mental condition at the time of offense (sanity) for courts of common pleas. The Cuyahoga County Court Psychiatric Clinic serves as the Community Forensic Evaluation Center in Cuyahoga County. The Cuyahoga County Court Psychiatric Clinic also provides facilitation of Second Opinion Evaluations for persons found Not Guilty by Reason of Insanity (NGRI) who are hospitalized at Northcoast Behavioral Healthcare (NBH) and determined discharge ready.

In addition to Competency Evaluations, the Cuyahoga County Court Psychiatric Clinic provides Second Opinion Evaluations for persons, referred by NBH Forensic Units, who are considered near discharge ready for the community (Conditional Release ready). Once a recommendation for potential conditional release has been made by rendering the Second Opinion Evaluation from the Court Psychiatric Clinic, the report is forwarded to the sentencing judge who will determine if Conditional Release should be granted. Conditional Release must be granted by the Judge giving the NGRI offender permission to live in the community under specific conditions and monitored by the Conditional Release Unit. Once in the community, clients receive intensive services from Murtis Taylor's Conditional Release Unit (CRU) and are monitored by their Forensic Monitor. Board staff is recommending that the Board Directors accept the amount of \$529,918 from OhioMHAS for Forensic Evaluations for the term of July 1, 2023 through June 30, 2024 and to contract with the Cuyahoga County Court Psychiatric Clinic for the provision of evaluation services.

9. Addiction Treatment Program (ATP) SFY2024 Allocation – \$600,000

- Catholic Charities-Matt Talbot for Men and Women
- Cleveland Treatment Center
- Community Assessment and Treatment Services (CATS)
- Hitchcock Center for Women
- The MetroHealth System
- Moore Counseling
- Recovery Resources
- The Salvation Army
- Stella Maris
- Cuyahoga County Treatment Alternatives to Street Crime (TASC)
- Northern Ohio Recovery Association (NORA)

OhioMHAS approved funding for SFY2024 for ATP. The ADAMHS Board acts as the fiscal agent to draw down funds in the OhioMHAS grant system and pass the funds to the contracted providers for services rendered. ATP provides treatment and recovery support services to individuals who are eligible to participate in Medication-Assisted Treatment (MAT) Drug Court as a result of their dependence on opioids, alcohol, or both. Clients will receive Substance Use Disorder (SUD) treatment and recovery support services, as necessary. Clients will be enrolled by Drug Court staff and services will be provided by ADAMHS Board contracted agencies certified by OhioMHAS.

SUD treatment and recovery supports, inclusive of MAT medications used to treat SUD clients with opioid addiction, assessments, Intensive Outpatient Services (IOP), Outpatient Services (OP), urinalysis, recovery supports, including recovery housing, transportation, ID services, employment/training, peer support, and assisting in Medicaid applications. Board staff is recommending that the Board Directors accept funding from OhioMHAS for the term of July 1, 2023 through June 30, 2024 for ATP in the amount of \$600,000 and to enter into contracts with the listed providers.

10. Mental Health Court Program (MHCP)

- South Euclid Municipal Court - \$7,500

The MHCP funds behavioral health treatment and recovery support services to clients that are involved with selected Mental Health dockets. Awarded funds are allocated to the ADAMHS Boards and passed through to the Mental Health Court to finance treatment and recovery support services for eligible clients. Treatment for MHCP clients is provided by a community behavioral health services provider certified by OhioMHAS. South Euclid Municipal Court has continued to receive funding from OhioMHAS for their Specialized Docket each year since 2020. The South Euclid Municipal Court Mental Health Court has been Ohio Supreme Court certified since 2019. The South Euclid Municipal Court Mental Health Court Judge is The Honorable Timothy Sterkel.

Time-limited recovery supports may be utilized to help eliminate barriers to treatment and are specific to the participant's needs. These include assistance with housing, transportation, childcare, job training, obtaining a driver's license or state identification card, or other matters considered relevant by the provider or Court. Board staff is recommending that the Board Directors accept OhioMHAS funding for the Mental Health Court Program in the amount of \$7,500 and to contract with South Euclid Municipal Court for the term of July 1, 2023 through June 30, 2024.

11. AIDS Funding Collaborative (AFC) Funding Renewal

- The Center for Community Solutions (fiscal sponsor of the AFC) - \$150,000

Since its inception in 1994, the AFC has leveraged and invested over \$13 million to support HIV/AIDS-related prevention efforts, care and services, training and evaluation activities in Greater Cleveland. The ADAMHS Board has been a funding partner of the AFC since 2006 - leveraging funds to amplify results related to strategic HIV prevention and care including services for mental health, addiction and harm reduction strategies related to intravenous drug use, in addition to transportation, housing, and employment support. The ADAMHS Board's presence and expertise as a collaborative partner promotes the critical need for prevention and care services for and by individuals living with HIV/AIDS. The ADAMHS Board has two votes in decision-making, with both a Board member (Mr. Harvey Snider) and a staff member (Ms. Yarbrough-Franklin) sitting on the AFC Advisory Committee.

The mission of the AFC is to strengthen the community's response to HIV/AIDS, as a public/private partnership providing coordination, leadership, advocacy, and funding in Cuyahoga County. The AFC is a funding partnership that includes private philanthropic funders, government agencies, medical professionals, community organizations, and people living with HIV/AIDS. AFC funding partners include: ADAMHS Board of Cuyahoga County; Cuyahoga County; Cleveland Department of Public Health; The Cleveland Foundation; The George Gund Foundation; and The Mt. Sinai Health Foundation.

The AFC does not provide direct services to individuals. Instead, AFC funding partners work together to support grantees with an annual combined grantmaking budget of over \$425,000 for community HIV prevention and care programming and capacity building. The exceptions are outreach & training – and community initiatives such as championing social marketing campaigns for viral load suppression. So far in 2023, AFC funds supported programming at 14 different grantee organizations, including Circle Health Services, Case Western Reserve University (CWRU) School of Medicine, Harm Reduction Ohio, Healthcare Access Worldwide, the LGBT Center of Greater Cleveland, Ministry of Hope, Nueva Luz Urban Resource Center, Project LIFT Services, ROOTED in the Community, Serenity Health & Wellness, Sero Project, University Settlement, Ursuline Piazza, and We Think 4 A Change. The AFC also convenes workshops and trainings for the HIV community, including events for World AIDS Day; an advocates' forum on HIV & Aging; webinars and conferences about innovations in prevention and treatment; and online discussions about research toward an HIV vaccine. Board staff is recommending that the Board Directors approve the allocation of funds to the Center for Community Solutions-AIDS Funding Collaborative in the amount of \$150,000 for the term of January 1, 2024 to December 31, 2024.

12. Opportunities for Ohioans with Disabilities (OOD), FFY2024 Case Services Contract – \$1,223,237.23

- Recovery Resources - \$451,037.23

The purpose of the OOD contract is to help adults and transitional youth ages 16-22 with mental illness and alcohol/drug dependence obtain and maintain employment. The OOD contract will serve clients in Cuyahoga County. The ADAMHS Board will subcontract with Recovery Resources to provide case management activities to clients in need of vocational rehabilitation services. Recovery Resources has years of experience providing vocational rehabilitation services to the target population.

Recovery Resources will provide case management activities to clients in need of vocational rehabilitation services that will help them obtain and maintain competitive employment. Board staff is recommending that the Board Directors approve the agreement with OOD case services contract in the amount of \$1,223,237.23 which includes \$937,487.82 of OOD funds plus the required ADAMHS Board match totaling \$285,749.41; and approval of the distribution of the

OOD funding and ADAMHS Board match funding in the following manner for the term of October 1, 2023 through September 30, 2024:

- Contract with Recovery Resources in the amount of \$451,037.23.
- Pooled fund managed by OOD for case services budgeted costs in the amount of \$772,200 to be paid directly to the provider agency.
- ADAMHS Board match totaling \$285,749.41 provided to Opportunities for Ohioans with Disabilities.

13. Identification Crisis Collaborative (IDCC)

- Bridge Foundation - \$101,000

The IDCC is a project founded in 1999 with the charitable purpose of helping Cuyahoga County residents with limited financial means to obtain their official identification documents (birth certificates, state IDs, etc.) in order to access housing, medical care, education, employment, and other vital services and programs. The IDCC consists of a team of over 90 staff and volunteers at agencies, churches, shelters, outreach centers, and rehab facilities around Cuyahoga County that are trained by the IDCC to assist individuals with obtaining documents and advocate on their behalf. The IDCC will provide bus tickets to enable the people served to travel to the locations necessary to obtain documents or an ID (Cleveland Vital Statistics at City Hall, five area Bureau of Motor Vehicles (BMV), etc.). The IDCC will train providers throughout the year on new State and Federal rules regarding IDs such as Real ID, new BMV rules, etc.

The IDCC consists of 36 agencies, shelters, treatment facilities, neighborhood outreach centers, churches, shelters, etc., in Cuyahoga County, which provide assistance with essential identification documents for individuals with low income and who are homeless. The IDCC also provides advocacy and help navigating systems when expensive and hard-to-obtain documents are required for basic needs and services. Due to this year's funding from the ADAMHS Board, The Community West Foundation funded a part-time Training Specialist and the IDCC was able to expand their list of service sites by adding Mary's Home. The Bridge Foundation continues to serve as the Fiscal Sponsor while the IDCC works to register its own IRS designation as a 501(c)3 tax-exempt organization.

In April 2023, the Ohio Legislature enacted a law that focused on new, extremely strict voting procedures. This included a provision making IDs free for Ohioans 17 years of age and older. Due to this policy, the IDCC will be able to increase the number of individuals and families with Birth Certificates, replacement and renewal Driver's Licenses and Commercial Driver's Licenses and court marriage and name change documents. Board staff is recommending that the Board Directors authorize funding to the Bridge Foundation - Identification Crisis Collaborative for the term of January 1, 2024 through December 31, 2024, in the amount of \$101,000.

14. "Adam – Amanda" Center

- Signature Health - \$145,080

As previously stated, on January 6, 2023, Governor Mike DeWine signed into law House Bill 45, which appropriated \$90 million in ARPA funds for OhioMHAS to support Ohio's Crisis Infrastructure. These funds will be used to help strengthen Ohio's statewide mental health and addiction services system, specifically pertaining to crisis services. For part 1 of the ARPA funding for \$45 million, OhioMHAS issued an RFP in March of 2023 for Ohio's Crisis Continuum for infrastructure improvements, suitable for one-time capital funding for "Adam – Amanda" Centers for the Northeast Ohio Regional Psychiatric Hospital (RPH) catchment area. The Northeast Ohio Collaborative (NEO Collaborative) submitted one proposal for four "Adam – Amanda" Centers in the counties of the NEO Collaborative and was awarded a total of \$5,969,956.50.

OhioMHAS awarded funding in the amount of \$1,305,720 which requires a 10% match from the ADAMHS Board in the amount of \$145,080 for a total project cost of \$1,450,800 for one-time capital funding to support Ohio's Crisis Infrastructure for a short-term residential facility, "Adam – Amanda" Center, located at ORCA House, 3001 Prospect Avenue, Cleveland, Ohio. Capital funding will go towards renovations and startup costs at ORCA House, including completing physical renovations, a security system, various medical equipment, electronic health record fees, lease costs, signage, and bridge funding for operational costs. Board staff is recommending that the Board Directors accept capital funding from OhioMHAS on behalf of Signature Health in the amount of \$1,305,720 and contract with Signature Health for the 10% match in the amount of \$145,080 for the term of October 1, 2023 through September 30, 2026.



15. State Opioid and Stimulant Response (SOS) 3.0 “Overdose Awareness Day” Grant from OhioMHAS
  - Stella Maris, Inc. - \$20,000

The Board applied for the OhioMHAS SOS 3.0 Grant and was approved for the full amount of \$20,000 for advertising and informational materials for an Overdose Awareness Day event called “Waves of Awareness.” Stella Maris, Inc., is serving as the local coordinator for the Overdose Awareness Day event and is contracting with a variety of vendors for promotional materials for the event. The Board will enter into an agreement with Stella Maris, Inc., to utilize the grant funds for approved purposes. Board staff is recommending that the Board Directors accept SOS 3.0 grant funding in the amount of \$20,000 from OhioMHAS for advertising and informational materials for a “Waves of Awareness” event in recognition of International Overdose Awareness Day that was held on Thursday, August 31, 2023, and contract with Stella Maria, Inc., in the amount of \$20,000 for the term of August 10, 2023 through September 15, 2023.

16. Week of Appreciation Mini-grant from the Ohio Association of County Behavioral Health Authorities (OACBHA)
  - Happy Thoughts Candle Co. - \$1,500

OACBHA will provide the Board with \$1,500 in mini-grant funding from OhioMHAS to support and recognize local first responders and those who work directly with individuals struggling to overcome substance use disorders. Week of Appreciation will take place Sunday, September 17, 2023, through Saturday, September 23, 2023. This mini-grant funding will be used to purchase candles from Happy Thoughts Candle Co. and each candle will have a label with words of encouragement and appreciation. A small card will be included with each candle. Provider agencies will be asked to nominate two staff members to be recognized for their work directly with individuals with substance use disorders. Nominated staff members will receive a Week of Appreciation Candle in recognition of their hard work and dedication. Board staff is recommending that the Board Directors accept OACBHA Week of Appreciation funding in the amount of \$1,500 from OACBHA and contract with Happy Thoughts Candle Co. for \$1,500 for the term of September 1, 2023 through September 29, 2023.

- **RESOLUTION NO. 23-09-06**  
**APPROVAL OF CONTRACT FOR THE METANOIA PROJECT HOMELESSNESS SUPPORT:**

The Metanoia Project Homelessness Support – \$75,000

The mission of the Metanoia Project is to build relationships with and address the needs of people experiencing unsheltered homelessness through the seasonal overnight hospitality center. It is anticipated that Metanoia will be the only seasonal unsheltered provider operating in the Greater Cleveland area. Since 2007 the Metanoia Project has consistently provided overnight hospitality to about 200 unique unsheltered homeless guests each year in Cleveland. Last season they assisted 240 guests that stayed at least one night and provided 4,295 hot meals. The overnight program operates during the months of November through April with the goal of supporting people experiencing unsheltered homelessness and to help them prepare to move into stable, permanent housing in addition to improving their mental and physical well-being. Board staff is recommending that the Board Directors approve funding for the Metanoia Project in the amount of \$75,000 for the term of November 1, 2023 through December 31, 2023.

- **RESOLUTION NO. 23-09-07 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 22-10-03, Security Services Contract – No New Funding
  - Willo Security
  - U.S. Protection Services, LLC

Willo Security will be merging with U.S. Protection Services, LLC d.b.a. Royce-U.S. Protection Services effective October 1, 2023. As a result, the contract will be amended to reflect a name from Willo Security to U.S. Protection Services, LLC. Armed security guard services provided at the Board’s administrative office located at 2012 West 25th Street, Cleveland, Ohio, during the hours of 7:00 a.m. - 6:30 p.m., Monday through Friday, as well as Seasons of Hope building during the hours of 7:00 p.m. - 7:00 a.m., Sunday through Saturday. Duties include but are not limited to: building opening and closing inspections; foot patrol of building, visual surveillance, visitor check-in and physical

presence in the ADAMHS Board entrance during employee arrival/departure times and evening meetings, responding to emergency situations, completing incident reports and participation in workplace violence reduction trainings and procedure drills. Board staff is recommending that the Board Directors amend the contract to reflect a name change from Willo Security to U.S. Protection Services, LLC. for the term of October 1, 2023 through December 31, 2023.

2. Amendment to Resolution No. 23-07-03, Specialized Docket Support – SFY2024
  - Cuyahoga County Juvenile Court - \$80,000

As part of the State of Ohio SFY2016-2017 biennial budget, the Ohio Legislature appropriated funds to OhioMHAS to assist specialized dockets with their operational costs in an effort to increase and expand these programs statewide. In State Fiscal Years 2017 and 2018, The Department pushed the funds directly to the courts in one lump payment per Court. The Department allocated these funds to ADAMH/CMH Boards beginning with SFY2019.

In addition to Specialized Dockets already receiving an OhioMHAS Allocation for SFY2024, OhioMHAS notified the Board that two additional juvenile dockets would also be receiving funding. These funds assist Drug Courts and Specialized Docket Courts to direct offenders with a mental health and/or SUD diagnosis to appropriate supervision and treatment resources in the community, thereby reducing commitments to the prison system. The primary legislative intent of these funds is to assist courts with their payroll costs for specialized docket staff. Historically, over 95% of reported expenditures were for payroll costs. However, feedback received from these courts was a desire to have more flexibility for the use of these funds. Therefore, allowable expenses now include behavioral health treatment services, MAT medications, urinalysis, and recovery supports. For expenditures other than payroll costs, these funds may only be used for individuals who are under the jurisdiction of the Court, and who have been admitted to the specialized docket. The only exception to this is diagnostic assessments to determine program eligibility. Clinical services, including MAT, must be provided by agencies certified by OhioMHAS. Board staff is recommending that the Board Directors amend Resolution No. 23-07-03 to accept Specialized Docket Support funds in the amount of \$80,000 from OhioMHAS, and to approve agreements with the Cuyahoga County Juvenile Court, Family Drug Court, with Judge Kristin Sweeney for \$35,000 and Cuyahoga County Juvenile Court, Juvenile Drug Court, with Judge Thomas O'Malley for \$45,000 for Specialized Docket support for the term of July 1, 2023 through June 30, 2024.

3. Amendment to Resolution No. 23-06-02, Whole Child Matters (WCM) Early Childhood Mental Health
  - Starting Point - \$479,859.42

The WCM Initiative is an effort to promote healthy social and emotional development and school readiness among children ages eight and younger through OhioMHAS. WCM services include consultation, training and on-site interventions and child/family-focused help to parents, teachers and staff to increase access to Early Childhood Mental Health (ECMH) services by reducing expulsions and increasing retention in early learning settings using the ECMH Family Focused Consultation model to build social emotional competency to promote resiliency. The Board contracts with Starting Point as the intermediary fiscal agent for the current Cuyahoga WCM service provider agencies: Wingspan (Applewood and Bellefaire JCB), OhioGuidestone and Positive Education Program (PEP). Board staff is recommending that the Board Directors amend Resolution No. 23-06-02 to include approved carryover funding from OhioMHAS in the amount of \$37,953.42 and to amend the contract with Starting Point to reflect the total of \$479,859.42.

4. Amendment to Resolution No. 22-09-05, Contract for Consulting on Crisis Continuum of Care
  - Kathryn A. Burns-Hill, M.D., M.P.H. - \$150 per hour not to exceed \$150,000 (No New Funding)

Kathryn A. Burns-Hill, M.D., M.P.H., will provide consulting services related to changes occurring in the Cuyahoga County's Crisis Continuum of Care, including an analysis of the impact of St. Vincent's closure announcement. Board staff is recommending that the Board Directors amend Resolution No. 22-09-05 to extend the time period through September 30, 2024 and enter into a contract amendment with Dr. Kathryn A. Burns-Hill, M.D., M.P.H.

5. Amendment to Resolution No. 23-06-02, Allocation of OhioMHAS Pass-through Funding for Substance Abuse Prevention and Treatment (SAPT) Services
  - Women's Recovery Center dba Lorain County Alcohol and Drug Abuse Services - \$120,621

OhioMHAS is sending Women's Recovery Center dba Lorain County Alcohol and Drug Abuse Services, Inc's. (LCADA) pass-through funding to the Mental Health, Addiction & Recovery Services (MHARS) Board of Lorain County as LCADA is based in Lorain County. The Board will terminate LCADA's SFY2024 Contract for LCADA to contract with MHARS Board of Lorain County. Board staff is recommending that the Board Directors amend Resolution No. 23-06-02 to terminate the SFY2024 contract with LCADA and enter into a contract amendment to terminate the SFY2024 contract by agreement with LCADA for the term of July 1, 2023 through June 30, 2024.

6. Amendment to Resolution No. 22-09-05, Projects for Assistance in Transition from Homelessness (PATH) Program
  - FrontLine Service - \$43,398.18

FrontLine Service is the Board's provider of homeless services, is the only PATH provider in Cuyahoga County, and has annually received PATH pass-through dollars since 1993. The PATH Program's goal is a harm reduction approach for the provision of support services to individuals with severe and persistent mental illness and/or co-occurring substance use disorders, who are homeless or at risk of becoming homeless, connecting the individual to housing, behavioral health services, and community resources. Federal requirements for the PATH Program stipulate that its purpose is to transition individuals by being a short-term outreach and engagement initiative. Once a client agrees to be linked or referred to services, the client becomes enrolled. Once the referral is made to a community mental health agency, the client begins to receive services from the agency provider. OhioMHAS approved additional funding for the SFY2023 PATH Program in the amount of \$43,398.18. There is no match requirement from the ADAMHS Board. Board staff is recommending that the Board Directors amend Resolution 22-09-05 to increase funding for the PATH Program to FrontLine Service in the amount of \$43,398.18 for the term of July 1, 2022 through June 30, 2023.

7. Amendment to Resolution No. 22-11-08, Reallocation of Crisis Funds
  - FrontLine Service - \$110,000

FrontLine Service submitted a request to the Board to reallocate funds between two crisis programs to address a projected deficit for the Strickland Crisis Stabilization Unit. FrontLine Service is experiencing increased costs, including overtime, related to vacant positions in the Crisis Stabilization Unit. The amendment will reallocate funds from the Adult Mobile Services Program to the Strickland Crisis Stabilization Unit awarded to FrontLine Service in 2023. Board staff is recommending that the Board Directors amend Resolution No. 22-11-08 to reallocate crisis funds in the amount of \$110,000 in the FrontLine Service contract for the term of September 1, 2023 through December 31, 2023.

8. Amendment to Resolution No. 20-11-04, U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), Office of Juvenile Justice and Delinquency Prevention (OJJDP), Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children Program – No-cost Term Extension
  - FrontLine Service
  - Oriana House

The DOJ's purpose in this OJJDP Program is to promote and expand services in detention and correctional facilities to incarcerated individuals and their minor children, and provide services to children of incarcerated parents, to reduce violent crime, protect law enforcement (correctional officers), and reduce recidivism. DOJ has extended the timeframe for the use of this funding to December 31, 2023. FrontLine Service and Oriana House, Inc. still have funding available and will have their contracts amended with a no-cost extension through December 31, 2023. In September 2020, the Board received a three-year award from the DOJ, OJJDP, for its Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children Program. This funding enabled the expansion of the existing Healthy Families Build Strong Communities (Healthy Families) Program.

Healthy Families aims to directly improve public safety across Cuyahoga County by improving outcomes for incarcerated parents, their children, and the custodial parents/caregivers. Through this grant award a multi-faceted collaborative effort has been implemented which improves services through supports, strategies, and activities that foster positive family engagement, reduce violence and recidivism, and promote safe facilities, homes, and communities. Board staff is recommending that the Board Directors amend Resolution No. 20-11-04, Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children Program, to extend the term of the contracts with both Frontline Service and Oriana House, Inc. until December 31, 2023.

9. Amendment to Resolution No. 21-02-02, U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA) Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP), Medication-Assisted Treatment (MAT) in the Diversion Center
  - Oriana House - No-cost Term Extension

The DOJ's purpose in the program is to reduce crime and increase public safety by reducing drug abuse. The program supports first responder diversion programs, to direct persons away from justice system involvement and into treatment. DOJ has extended the timeframe for the use of this funding to December 31, 2023. Oriana House, Inc. still has funding available and will have their contract amended with a no-cost extension through December 31, 2023. The project serves residents in Cuyahoga County who have presented at the Diversion Center and who exhibit signs of Opioid Use Disorder (OUD), stimulant use, or other substance use. The purpose of this project is to provide access to rapid assessment, MAT induction, behavioral health counseling and peer recovery supports to divert them from future involvement in the criminal justice system. The creation of these services on site within the Diversion Center is intended to reduce the impact of opioids, stimulants, and other substances, including a reduction in overdose fatalities, and mitigate the impact on crime victims. Client enrollment and engagement is voluntary. Board staff is recommending that the Board Directors amend Resolution No. 21-02-02, the DOJ, BJA COSSAP, to extend the term of the contract with Oriana House, Inc. until December 31, 2023.

10. Amendment to Resolution No. 23-06-03, Mobile Response Stabilization Services (MRSS) Funding for Non-Medicaid Youth
  - Bellefaire Jewish Children's Bureau - No-cost Term Extension

MRSS is an evidence based, trauma informed, statewide service, included in OhioRISE coverage. It has a statewide, centralized call center to triage and dispatch calls to local certified MRSS providers. MRSS teams are comprised of licensed supervisors, licensed therapists, certified peer supporters and has access to a nurse practitioner or psychiatrist. OhioMHAS has approved a no-cost extension for previously allocated funding for non-Medicaid eligible youth receiving MRSS Services. OhioMHAS originally approved \$30,000 in funding.

The Bellefaire JCB MRSS team provides services to Cuyahoga County seven days a week between the hours of 9:00 a.m.- 5:00 p.m. Bellefaire anticipates the MRSS Program will expand hours and staffing patterns to provide services 24/7. Their team consists of licensed supervisors, licensed therapists, Qualified Mental Health Specialists (QMHS), certified peer supporters and has access to psychiatry services. Board staff is recommending that the Board Directors amend Resolution No. 23-06-03 to extend the time period of the contract with Bellefaire JCB for MRSS funding until June 30, 2024.

**Motion to approve the Consent Agenda (Resolution Nos. 23-09-03 through 23-09-07).** MOTION: R. Blue / SECOND: B. Gohlstin / AYES: B. Addison, A. Bhardwaj, R. Blue, G. Boehm, E. Cade, J. Dixon, S. Galloway, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

#### **11. CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Osiecki shared information regarding the following items of discussion:

- **CY2024/2025 Biennial Budget Meeting:**

- Ms. Felicia Harrison, Chief Financial Officer, and Mr. Osiecki met with the Office of Budget & Management about the Board's levy subsidy from the county during the CY2024/2025 budget cycle.
- They also met with County Councilman Dale Miller and County Councilwoman Yvonne Conwell about the budget.
- The Board heard that some departments and/or boards were going to be receiving a reduction, however – Board staff asked that our budget allocation remain the same.
- So far, it seems that the Board's allocation will remain the same in the County Executive's recommended budget at \$43,463,659.
- The Board's budget hearing before Cuyahoga County Council is scheduled for 1:00 p.m. on Monday, October 23, 2023.

- **Care Response Briefing:**
  - Ms. Clare Rosser, Chief Strategy and Performance Officer, Ms. Tolbert and Mr. Osiecki have been meeting – along with representatives of R Strategy Group - with several elected officials on the Board's plans to develop Care Response Teams
- **Rajendra Badgaiyan, M.D., Chair of the Department of Psychiatry, The MetroHealth System, Meeting**
  - Board staff met with Dr. Badgaiyan on Monday, August 14, 2023, via a Microsoft Teams meeting.
- **Client Wellness Open House:**
  - The Board held a Client Wellness Open House on Friday, August 25, 2023. Biometric screenings were offered; and the Board's provider agencies had tables.
- **Waves of Awareness:**
  - The Board was a major sponsor of the Stella Marris first Waves of Awareness Event on Thursday, August 31, 2023.
  - Mr. Osiecki was a speaker; along with County Executive, Chris Ronayne, and other officials.
  - This was a well-received event.
- **Drug Court Luncheon:**
  - On Friday, September 8, 2023, Ms. Tolbert, Ms. Ballard, Mr. Jun, Ms. Rosser, Ms. Ponds-Kimbrow, Dr. Fowler, Rev. Benjamin F. Gohlstein, Sr., Ms. Carmen Gandarilla, Training Officer, and Regina Spicer, Training Officer, attended the Judge Larry A. Jones Drug Court. Luncheon.
  - Ms. Ballard presented on a panel, and Mr. Osiecki is a member of the Advisory Board.
- **Press Roundtable:**
  - For the Youth Mental Health Sprint Task Force.
  - County Executive Ronayne, Cleveland Mayor, Justin Bibb, Habeebah R. Grimes, Chief Executive Officer of PEP, and Mr. Osiecki made comments about progress that has been made regarding the mental health workforce.
  - Ms. Rosser and Ms. Addison also attended, and we are part of the Sprint Task Force.
- **National Alliance for Mental Illness (NAMI) Walk:**
  - NAMIWalks Greater Cleveland was held on Saturday, September 23, 2023, at Edgewater Park.
  - Mr. Osiecki commended Board staff for attending; and also participating with a resource table at this event.
- **Sponsorships:**
  - Ms. Ponds-Kimbrow updated the Board Directors on several sponsorships, which included the AKOMA Women of Color Luncheon, the Mental Health & Addiction Advocacy Coalition's (MHAC) breakfast reception, the EDNA House Recovery Race 2023, The American Foundation for Suicide Prevention's Out of the Darkness Community Walk, My Recovery Day Jam, and NAMIWalks Greater Cleveland.

## 12. **NEW BUSINESS**

No new business was received.

## 13. **FOLLOW-UP**

- Mental Health Parity and Addiction Equity Act (MHPAEA)

Mr. Osiecki reported that amendments to regulations implementing the MHPAEA is presently in the public comment period until Monday, October 2, 2023; and that Ms. Ponds-Kimbrow has forwarded an Advocacy Alert to inform individuals about this act. He stated that The Paul Wellstone and Pete Domenici Mental Health Parity and Addiction Equity Act of 2008 (MHPAEA) is a federal law that generally prevents group health plans and health insurance issuers that provide mental health and substance use disorder (MH/SUD) benefits from imposing less favorable benefit limitations on those benefits than on medical/surgical coverage.

## 14. **AUDIENCE INPUT**

Mr. Timothy Sommerfelt, Secretary for the Cleveland Association of Rescue Workers, shared that Emergency Medical Services (EMS) should be part of the conversation regarding Care Response. Presently the Care Response model has teams made up of a minimum of two people, which includes a behavioral health specialist such as a social worker and a peer, an individual with lived experience. Mr. Sommerfelt reported that EMS professionals should be added to those teams.

**15. UPCOMING OCTOBER AND NOVEMBER BOARD MEETINGS:**

- Faith-based Outreach Committee Meeting: October 4, 2023
- Committee of the Whole Meeting: October 18, 2023
- General Meeting: October 25, 2023, at May Dugan Center, 4115 Bridge Avenue, Cleveland, Ohio 44113
- Community Relations & Advocacy Committee Meeting: November 1, 2023
- Committee of the Whole Meeting: November 8, 2023
- General Meeting: November 15, 2023

***There being no further business, the meeting adjourned at 5:22 p.m.***

***Submitted by: Linda Lamp, Executive Assistant***

***Approved by:***

***J. Robert Fowler, Board Chair, ADAMHS Board of Cuyahoga County***

**DRAFT**



## **POLICY STATEMENT RENEWALS**

**1<sup>st</sup> Reading & Official Vote – October 25, 2023**

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- **CLIENTS RIGHTS AND GRIEVANCE POLICY**
- **CONTRACT MODIFICATION DUE TO CHANGE IN FUNDING POLICY**
- **MANAGEMENT PLAN POLICY**
- **SOCIAL MEDIA POLICY**

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)**

**POLICY STATEMENT**

**SUBJECT: CLIENTS RIGHTS AND GRIEVANCE POLICY**

**EFFECTIVE DATE: ~~September 26, 2018~~ **October 25, 2023****

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**PURPOSE**

To protect and enhance the rights and dignity of ~~persons~~ **clients** applying for or receiving services which are funded in whole or in part by the ~~Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board)~~ **ADAMHS Board** and to provide a mechanism whereby consumers, family members, and concerned individuals can grieve so that allegations of rights violations, abuse, and neglect might be investigated and resolved.

**Additionally, the ADAMHS Board has statutory authority to investigate allegations of rights violations, abuse, and neglect with clients receiving services from Ohio Department of Mental Health and Addiction Services (OhioMHAS) licensed/certified providers not funded by the ADAMHS Board.**

**POLICY**

It is the policy of the ADAMHS Board to:

- Affirmatively plan for, assure the protection of, monitor, and fully respond to complaints or grievances concerning rights, granted by statute and/or regulation, of ~~persons~~ **clients** applying for or receiving services contracted by the ADAMHS Board.
- ~~It is further the policy of the ADAMHS Board to Fulfill its statutory obligations, through investigation and referral, regarding the alleged abuse and neglect of persons receiving services from those contracted by the ADAMHS Board.~~
- **In addition, it is the policy of the ADAMHS Board to Ensure ADAMHS Board compliance with all Federal laws, State laws, and administrative rules and regulations regarding client rights, which include, but are not limited to, confidentiality, and access to services, and investigations of alleged rights of violations, abuse, and neglect with clients receiving services from OhioMHAS licensed/certified providers not funded by the ADAMHS Board.**

**RESPONSIBILITIES**

It is the responsibility of the Chief Executive Officer (**CEO**) to:

- Develop and maintain a written procedure which identifies the process through which allegations of violations of client rights, allegations of breach of confidentiality, allegations of client abuse and neglect, and all related grievances and complaints received within the ADAMHS Board system are handled. See attached Flowchart.
- Annually, or more often if requested by the **Directors of the** ADAMHS Board ~~of Directors (BOD)~~, inform the BOD **Directors** of the activities of the client rights program and make recommendations for action by the ADAMHS Board to assure the protection of client rights.
- Enforce procedures for compliance with confidentiality rules and for reporting abuse, neglect, or discrimination of clients to the ADAMHS Board ~~of Cuyahoga County office~~ and to monitor as



quality measures the ADAMHS Board of Cuyahoga County contract agencies' providers' other abuse reporting requirements under the Code of Federal Regulations, the Ohio Revised Code and Ohio Administrative Code.

**Supersedes and retires:** Client Rights and Grievance Policy, Effective ~~January 23, 2013~~ **September 26, 2018**

Reference: 42 CFR Part 2, ORC 340.03(A)(2), OAC 5122-26-18, OAC 5122:2-1-02, ORC 5101.61

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Rev. Benjamin F. Gohlstin, Sr. **J. Robert Fowler, Ph.D.**  
ADAMHS Board Chair

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Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

September 26, 2018 **October 25, 2023**

September 2021 **October 2026**

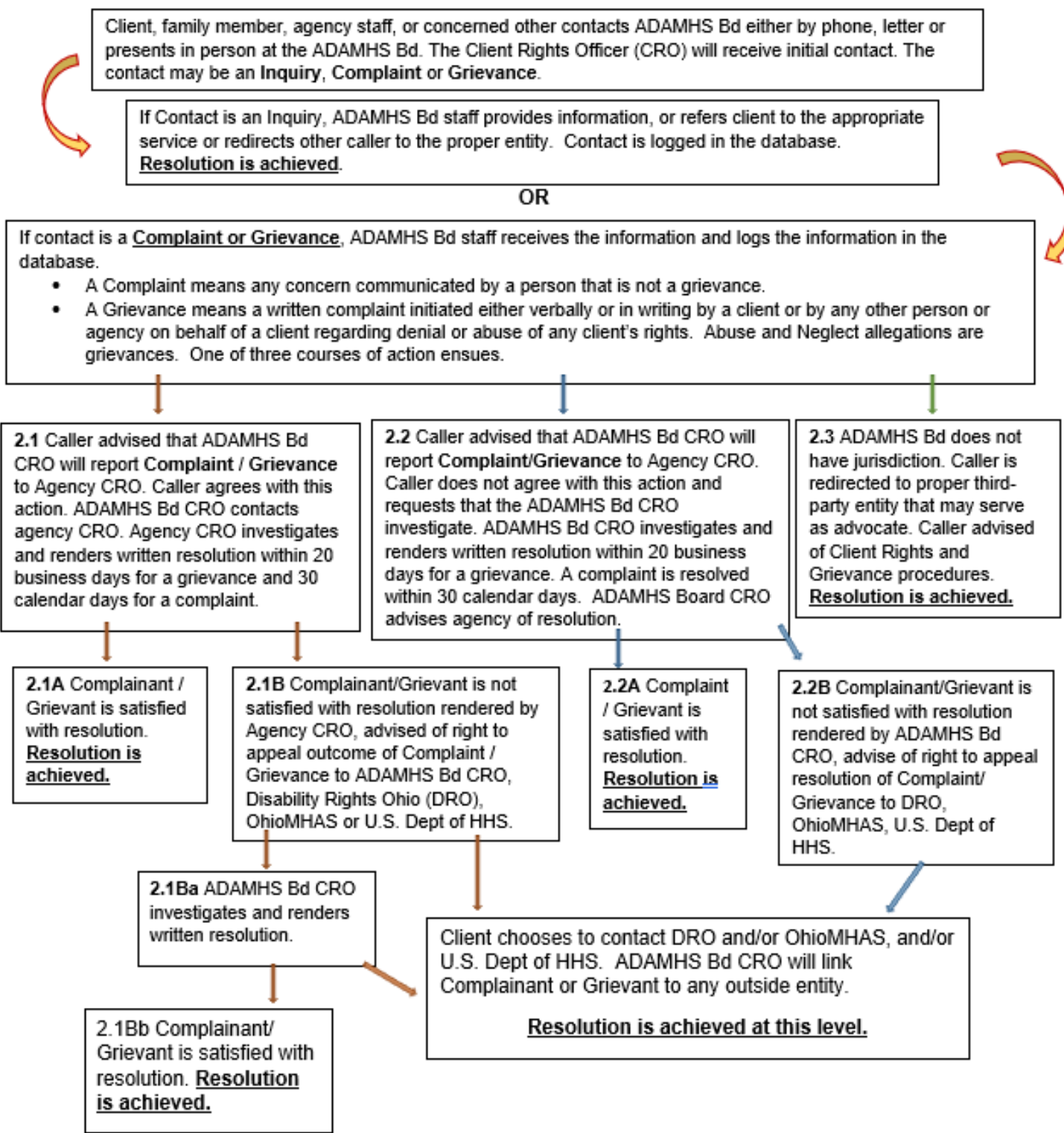
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Approval date

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Review date

**ADAMHS Board – Flowchart for Sequence of Steps for MH and SUD from Initial Contact to Resolution.**



It should be noted that to resolve an inquiry, complaint or grievance, CRO might need to receive or make more than one phone call. Quite often, callers need time to vent about a certain issue. Also, it takes time to discover what is at the heart of an issue. Someone filing a grievance on behalf of a client MUST have the client's written permission. CRO is always available to meet with client and service provider to reach a resolution.

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)**

**POLICY STATEMENT**

**SUBJECT: CLIENTS RIGHTS AND GRIEVANCE POLICY**

**EFFECTIVE DATE: October 25, 2023**

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**PURPOSE**

To protect and enhance the rights and dignity of clients applying for or receiving services which are funded in whole or in part by the ADAMHS Board and to provide a mechanism whereby consumers, family members, and concerned individuals can grieve so that allegations of rights violations, abuse, and neglect might be investigated and resolved.

Additionally, the ADAMHS Board has statutory authority to investigate allegations of rights violations, abuse, and neglect with clients receiving services from Ohio Department of Mental Health and Addiction Services (OhioMHAS) licensed/certified providers not funded by the ADAMHS Board.

**POLICY**

It is the policy of the ADAMHS Board to:

- Affirmatively plan for, assure the protection of, monitor, and fully respond to complaints or grievances concerning rights, granted by statute and/or regulation, of clients applying for or receiving services contracted by the ADAMHS Board.
- Fulfill its statutory obligations, through investigation and referral, regarding the alleged abuse and neglect of persons receiving services from those contracted by the ADAMHS Board.
- Ensure ADAMHS Board compliance with all Federal laws, State laws, and administrative rules and regulations regarding client rights, which include, but are not limited to, confidentiality, access to services, and investigations of alleged rights of violations, abuse, and neglect with clients receiving services from OhioMHAS licensed/certified providers not funded by the ADAMHS Board.

**RESPONSIBILITIES**

It is the responsibility of the Chief Executive Officer (CEO) to:

- Develop and maintain a written procedure which identifies the process through which allegations of violations of client rights, allegations of breach of confidentiality, allegations of client abuse and neglect, and all related grievances and complaints received within the ADAMHS Board system are handled. See attached Flowchart.
- Annually, or more often if requested by the Directors of the ADAMHS Board, inform the Directors of the activities of the client rights program and make recommendations for action by the ADAMHS Board to assure the protection of client rights.
- Enforce procedures for compliance with confidentiality rules and for reporting abuse, neglect, or discrimination of clients to the ADAMHS Board and monitor as quality measures the ADAMHS Board providers' other abuse reporting requirements under the Code of Federal Regulations, the Ohio Revised Code and Ohio Administrative Code.

**Supersedes and retires:** Client Rights and Grievance Policy, Effective September 26, 2018

Reference: 42 CFR Part 2, ORC 340.03(A)(2), OAC 5122-26-18, OAC 5122:2-1-02, ORC 5101.61

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J. Robert Fowler, Ph.D.  
ADAMHS Board Chair

October 25, 2023

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Approval date

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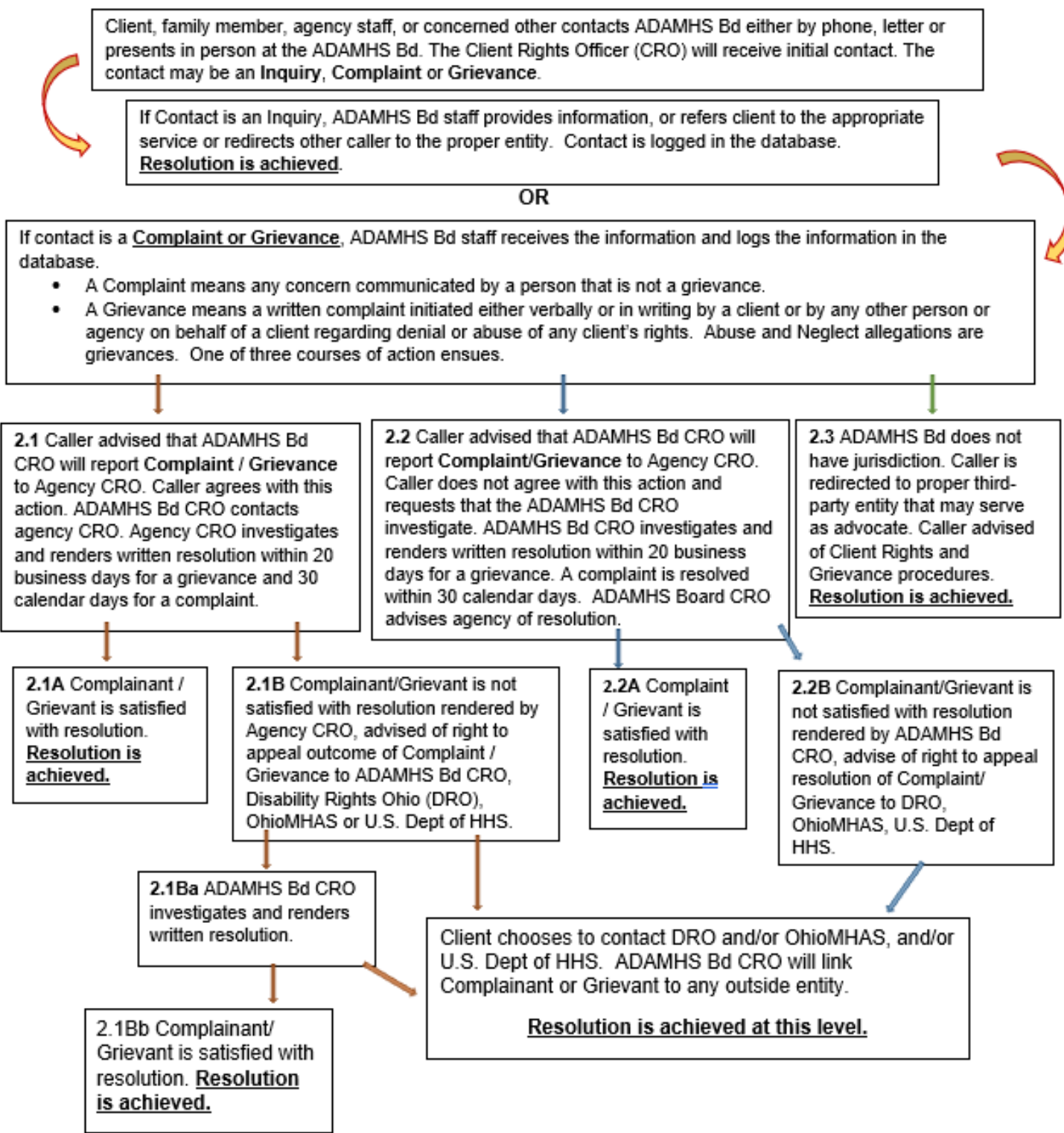
Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

October 2026

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Review date

**ADAMHS Board** – Flowchart for Sequence of Steps for MH and SUD from Initial Contact to Resolution.



It should be noted that to resolve an inquiry, complaint or grievance, CRO might need to receive or make more than one phone call. Quite often, callers need time to vent about a certain issue. Also, it takes time to discover what is at the heart of an issue. Someone filing a grievance on behalf of a client MUST have the client's written permission. CRO is always available to meet with client and service provider to reach a resolution.

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)

POLICY STATEMENT

SUBJECT: CONTRACT MODIFICATION DUE TO CHANGE IN FUNDING POLICY

EFFECTIVE DATE: ~~March 23, 2022~~ **October 25, 2023**

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**PURPOSE**

To define a process in which the ADAMHS Board may modify its contracts for alcohol, drug addiction, mental health, and related services in response to a change in the availability of funds to the ADAMHS Board which may occur during the contract term.

**POLICY**

It is the policy of the ADAMHS Board that modification of any or all of its contracts for alcohol, drug addiction, mental health, and related services may occur during the contract term pursuant to notification **from a funder** to the ADAMHS Board from a of an increase or decrease in the ADAMHS Board's funds which will be available for disbursement or pursuant to a material change in **the** ADAMHS Board funding circumstances which necessitates an adjustment in the value of the maximum dollar amount of a contract.

~~Decisions~~ **The decision** to reduce or increase the maximum dollar amount of a contract shall be made at a public meeting of the ADAMHS Board. Reductions or increases in the contract amount may be made according to any method the ADAMHS Board deems appropriate, subject to law, **contract terms**, and provisions of the ADAMHS Board policies. Methods may include, but are not limited to, percentage change applied to any or all services and/or selective changes based upon ADAMHS Board priorities **and Community Assessment Plan (CAP)**, evaluation of outcome data and/or GOSH or any other claims/payment adjudication software system generated data, analysis of volume of services, etc.

Modification of the maximum dollar amount of a contract may result in other contract modifications.

**RESPONSIBILITIES**

It is the responsibility of the ADAMHS Board Chief Executive Officer (CEO) ~~and his/her designee~~ to:

- A. Evaluate the potential impact of change in available funds or material change resulting in a change in funding.
- B. Reflect on the ADAMHS Board's service priorities **and Community Assessment Plan**.
- C. Notify the ADAMHS Board's Finance & Operations Committee of **the** need for **a** potential change in funding level.
- D. Make recommendations to the Finance & Operations Committee as to the changes needed.

It is the responsibility of the Finance & Operations Committee to:

- A. Consider the recommendations of ADAMHS Board staff and may request needed input from other committees.
- B. Discuss and deliberate over the ADAMHS Board staff's recommendations and determine whether any action is appropriate to recommend to the ADAMHS Board's Board of Directors at the General Meeting.
- C. Propose methods of contract modifications to the ADAMHS Board and its committees in relation to the anticipated impacts and established ADAMHS Board priorities and **Community Assessment Plan**.

It is the responsibility of the ADAMHS Board's Board of Directors at the General Meeting to:

- A. Adopt by resolution any modification of the maximum dollar amounts of any or all contracts for alcohol, drug addiction, mental health, and related services.
- B. Direct the CEO ~~and/or his/her designee~~ to initiate contract renegotiation with affected parties when deemed necessary and/or renegotiate contracts with affected parties when such renegotiation is initiated by the affected party.

**Supersedes & retires:** Contract Modification Due to Change in Funding, Effective ~~March 22, 2017~~ **March 23, 2022**

Reference: Ohio Revised Code section 340.03; ADAMHS Board's General Core Contract

~~Rev. Benjamin F. Gohstin, Sr.~~ **J. Robert Fowler, Ph.D.**  
ADAMHS Board Chair

Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

~~March 23, 2022~~ **October 25, 2023**

~~March of 2025~~ October 2026

Approval date

Review date

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)**

**POLICY STATEMENT**

**SUBJECT:           CONTRACT MODIFICATION DUE TO CHANGE IN FUNDING POLICY**

**EFFECTIVE DATE:       October 25, 2023**

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**PURPOSE**

To define a process in which the ADAMHS Board may modify its contracts for alcohol, drug addiction, mental health, and related services in response to a change in the availability of funds to the ADAMHS Board which may occur during the contract term.

**POLICY**

It is the policy of the ADAMHS Board that modification of any or all of its contracts for alcohol, drug addiction, mental health, and related services may occur during the contract term pursuant to notification from a funder to the ADAMHS Board from a of an increase or decrease in the ADAMHS Board's funds which will be available for disbursement or pursuant to a material change in the ADAMHS Board funding circumstances which necessitates an adjustment in the value of the maximum dollar amount of a contract.

The decision to reduce or increase the maximum dollar amount of a contract shall be made at a public meeting of the ADAMHS Board. Reductions or increases in the contract amount may be made according to any method the ADAMHS Board deems appropriate, subject to law, contract terms, and provisions of the ADAMHS Board policies. Methods may include, but are not limited to, percentage change applied to any or all services and/or selective changes based upon ADAMHS Board priorities and Community Assessment Plan (CAP), evaluation of outcome data and/or GOSH or any other claims/payment adjudication software system generated data, analysis of volume of services, etc.

Modification of the maximum dollar amount of a contract may result in other contract modifications.

**RESPONSIBILITIES**

It is the responsibility of the ADAMHS Board Chief Executive Officer (CEO) to:

- A.     Evaluate the potential impact of change in available funds or material change resulting in a change in funding.
- B.     Reflect on the ADAMHS Board's service priorities and Community Assessment Plan.
- C.     Notify the ADAMHS Board's Finance & Operations Committee of the need for a potential change in funding level.
- D.     Make recommendations to the Finance & Operations Committee as to the changes needed.

It is the responsibility of the Finance & Operations Committee to:



- A. Consider the recommendations of ADAMHS Board staff and may request needed input from other committees.
- B. Discuss and deliberate over the ADAMHS Board staff's recommendations and determine whether any action is appropriate to recommend to the ADAMHS Board's Board of Directors at the General Meeting.
- C. Propose methods of contract modifications to the ADAMHS Board and its committees in relation to the anticipated impacts and established ADAMHS Board priorities and Community Assessment Plan.

It is the responsibility of the ADAMHS Board's Board of Directors at the General Meeting to:

- A. Adopt by resolution any modification of the maximum dollar amounts of any or all contracts for alcohol, drug addiction, mental health, and related services.
- B. Direct the CEO to initiate contract renegotiation with affected parties when deemed necessary and/or renegotiate contracts with affected parties when such renegotiation is initiated by the affected party.

**Supersedes & retires:** Contract Modification Due to Change in Funding, Effective March 23, 2022

Reference: Ohio Revised Code section 340.03; ADAMHS Board's General Core Contract

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J. Robert Fowler, Ph.D.  
ADAMHS Board Chair

October 25, 2023

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Approval date

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Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

October 2026

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Review date

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)

POLICY STATEMENT

SUBJECT: MANAGEMENT PLAN POLICY

EFFECTIVE DATE: ~~September 26, 2018~~ **October 25, 2023**

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**PURPOSE**

To provide Executive leadership for the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) in the extended absence of the Chief Executive Officer (CEO).

**POLICY**

It is the policy of the ADAMHS Board that in the CEO's extended absence, planned or emergency, the CEO will designate Executive responsibility, ~~at his/her discretion~~, to a member of **the** Executive Team to serve as Acting CEO.

Executive Team:

**Chief Operating Officer**

Assistant Chief Clinical Officer

~~Chief Administrative Officer~~ **Strategy and Performance Officer**

Chief Financial Officer

The Acting CEO will make all decisions to ensure smooth and continued operation of the Board. The CEO or an Executive Team member, when the CEO is unavailable, shall notify the Board Chair when the need for an Acting CEO is required.

In the absence of the CEO, the Acting CEO shall follow Board policy unless a revision has been submitted and approved by the Board of Directors.

**Supersedes and retires: Management Plan Policy, Effective September 26, 2018**

Reference: N/A

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~~Rev. Benjamin F. Gohlstein, Sr.~~ **J. Robert Fowler, Ph.D.**  
ADAMHS Board Chair

~~September 26, 2018~~ **October 25, 2023**

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Approval date

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Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

~~September 2024~~ October 2026

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Review date

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)

POLICY STATEMENT

**SUBJECT: MANAGEMENT PLAN POLICY**

**EFFECTIVE DATE: October 25, 2023**

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**PURPOSE**

To provide Executive leadership for the ADAMHS Board in the extended absence of the Chief Executive Officer (CEO).

**POLICY**

It is the policy of the ADAMHS Board that in the CEO's extended absence, planned or emergency, the CEO will designate Executive responsibility to a member of the Executive Team to serve as Acting CEO.

**Executive Team:**

Chief Operating Officer  
Assistant Chief Clinical Officer  
Chief Strategy and Performance Officer  
Chief Financial Officer

The Acting CEO will make all decisions to ensure smooth and continued operation of the Board. The CEO or an Executive Team member, when the CEO is unavailable, shall notify the Board Chair when the need for an Acting CEO is required.

In the absence of the CEO, the Acting CEO shall follow Board policy unless a revision has been submitted and approved by the Board of Directors.

**Supersedes and retires:** Management Plan Policy, Effective September 26, 2018

Reference: N/A

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J. Robert Fowler, Ph.D.  
ADAMHS Board Chair

October 25, 2023

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Approval date

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Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

October 2026

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Review date

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)**

**POLICY STATEMENT**

**SUBJECT: SOCIAL MEDIA POLICY**

**EFFECTIVE DATE: ~~September 29, 2024~~ October 25, 2023**

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**PURPOSE**

To guide the use of Social Media platforms to promote the ADAMHS Board. Understanding the intended use of social media helps protect the ADAMHS Board's reputation.

This policy provides information for members of the ADAMHS Board's External Affairs staff, who are tasked with managing the ADAMHS Board's social media accounts.

The ADAMHS Board uses social media as part of its overall strategy to engage with and reach the residents of Cuyahoga County. Social media provides an opportunity for the ADAMHS Board to share information and knowledge and to foster learning, innovation, collaboration, and recovery support in the community. Information shared includes, but is not limited to, events, Board announcements, initiatives, advocacy, mental health, addiction and recovery news and resources.

**POLICY**

It is the policy of the ADAMHS Board that the use of social media be consistent with its mission and vision statement to promote and enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports. This policy applies to all social media use on behalf of the ADAMHS Board.

Social media provides opportunities for the ADAMHS Board, its provider agencies, county and community partners, and advocates to share information and knowledge and to foster learning, innovation, collaboration, and education that mental illnesses, substance use disorders, and addictions are treatable brain diseases; that treatment works; that people recover; that evidence-based practices are effective; and to encourage community collaboration.

**COMMENT POLICY:**

The ADAMHS Board recognizes the value and importance of diverse opinions and encourages responsible and respectful social media use. The ADAMHS Board is committed to promoting, regulating, and protecting the integrity of its identity and its trademarked name and identifying marks. The ADAMHS Board may pursue all available recourse to block, remove/hide, or delete a social media communication that:

- Incorrectly creates an appearance of an endorsement by the ADAMHS Board
- Is not related to the business of the ADAMHS Board, or not relevant to the original topic
- Discloses personal and or health-related information about an individual on ADAMHS Board pages
- Threatens harm to self or others or is violent, profane, obscene, or pornographic content and/or language

- Promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, sexual orientation, gender, **gender identity**, national origin, or disability
- Threatens or defames any person or organization
- Is in violation of any federal, state or local law or encourages any illegal activity

## **REMOVAL AND RETENTION OF POSTS THAT VIOLATE POLICY**

- ADAMHS Board staff will monitor social media for any posted material that may violate this Policy.
- Any content removed based on these guidelines must be retained by the ADAMHS Board External Affairs staff for a reasonable period of time, including the date and identity of the poster, when available.
- The ADAMHS Board reserves the right, at any time and without prior notice, to deny access to **ADAMHS Board** Social Media sites to any individual who violates this Policy.

## **GUIDELINES FOR SOCIAL MEDIA CONTENT**

With consistent effort and ongoing attention, social media will be used by the ADAMHS Board to:

- Promote news, events, service offerings, campaigns, resources, etc.
- Share photos and videos
- Monitor community feedback
- Host discussions
- Be responsive to target audiences
- Drive incremental traffic to websites and targeted pages
- Facilitate community building and collaboration
- Reach a broader audience

Social media content created or posted by the ADAMHS Board must not:

- Be viewed as emergency service outlets.
  - Individuals in crisis are to call **9-8-8**, 9-1-1 or Cuyahoga County's 24-hour Suicide Prevention, Mental Health/Addiction Crisis, Information & Referral Hotline at 216-623-6888.
- Disclose any regulated, restricted, or otherwise non-public information.
- Be abusive, threatening, defamatory, obscene, harassing, or create a hostile work or learning environment.

## **PROCEDURES**

### **MANAGEMENT**

External Affairs staff, under the direction of the ~~Chief Public Affairs Officer and or his/her designee~~ **Director of External Affairs**, are responsible for managing and updating the content of the ADAMHS Board's social media accounts.

### **EMPLOYEE ACCESS**

Access to the ADAMHS Board social media accounts shall be restricted to External Affairs staff.

## **ACCOUNT MANAGEMENT**

Account management encompasses the creation, maintenance, and destruction of social media accounts on behalf of the ADAMHS Board. All requests for account management must go through the ~~Chief Public Affairs Officer and/or his/her designee~~ **Director of External Affairs**.

External Affairs staff, under the authorization and guidance of the ADAMHS Board Chief Executive Officer (CEO), is responsible for maintaining a list of all ADAMHS Board social media accounts with usernames and passwords and the names of all employee administrators of these accounts.

## **SECURITY**

External Affairs staff ~~is~~ **are** responsible for protecting **the** security of all usernames and passwords for all ADAMHS Board social media accounts to the best of their ability, **including the use of multi-factored authentication**.

## **RESPONSIBILITIES**

It is the responsibility of External Affairs staff to:

- Maintain social media accounts to the best of ~~its~~ **their** ability.
- Prioritize sharing news/updates/events etc. related to provider agencies, followed by county/community organization issues relating to behavioral health and addiction, followed by national organization issues related to behavioral health and addiction.
- Monitor the content on each of the provider agency pages to ensure a consistent countywide message is being conveyed.
- Maintain protection and respect of clients/family members, staff, and residents.
- Make every effort to keep our interactions factual and accurate.
- Strive for transparency and openness in our interactions.
- Provide links to credible sources of information to support our interactions, when possible.
- Publicly correct any information we have communicated that is later found to be incorrect.
- Be honest about our relationship, opinions, and identity.
- Make every effort to protect Social Media account security.

**Supersedes and retires:** Social Media Policy, ~~September 29, 2016~~ **September 29, 2021**

Reference: N/A

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~~Rev. Benjamin F. Gohlstein, Sr.~~ **J. Robert Fowler, Ph.D.**  
ADAMHS Board Chair

~~September 29, 2021~~ **October 25, 2023**

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Approval date

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Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

~~September 2024~~ October 2026

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Review date

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)**

**POLICY STATEMENT**

**SUBJECT: SOCIAL MEDIA POLICY**

**EFFECTIVE DATE: October 25, 2023**

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**PURPOSE**

To guide the use of Social Media platforms to promote the ADAMHS Board. Understanding the intended use of social media helps protect the ADAMHS Board's reputation.

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**POLICY**

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## **PROCEDURES**

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- Make every effort to keep our interactions factual and accurate.
- Strive for transparency and openness in our interactions.
- Provide links to credible sources of information to support our interactions, when possible.
- Publicly correct any information we have communicated that is later found to be incorrect.
- Be honest about our relationship, opinions, and identity.
- Make every effort to protect Social Media account security.

**Supersedes and retires:** Social Media Policy, September 29, 2021

Reference: N/A

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J. Robert Fowler, Ph.D.  
ADAMHS Board Chair

October 25, 2023

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Approval date

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Scott S. Osiecki  
ADAMHS Board Chief Executive Officer

October 2026

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Review date



## **CONSENT AGENDA**

***Resolution Nos. 23-10-01 through No. 23-10-03***

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- **RESOLUTION NO. 23-10-01**  
**ACCEPTING THE REPORT OF THE C.E.O. ON EXPENDITURES AND VOUCHERS FOR PAYMENT DURING SEPTEMBER 2023**
  
- **RESOLUTION NO. 23-10-02**  
**APPROVAL AND RATIFICATION OF CONTRACTS**  
*(As listed on the General Meeting Agenda)*
  
- **RESOLUTION NO. 23-10-03**  
**APPROVAL OF CONTRACT AMENDMENTS**  
*(As listed on the General Meeting Agenda)*

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD OF CUYAHOGA COUNTY**

**RESOLUTION NO. 23-10-01**

**ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER  
ON EXPENDITURES AND VOUCHERS PROCESSED FOR  
PAYMENT DURING SEPTEMBER 2023**

**WHEREAS**, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) in Resolution No. 22-11-07 appropriated funds for ADAMHS Board operations on a calendar year cycle; and,

**WHEREAS**, the ADAMHS Board has authorized the Chief Executive Officer to disburse funds for the purpose specified in the appropriation; and,

**WHEREAS**, the Chief Executive Officer certified that the vouchers on the attached list which were submitted to the County Fiscal Office for payment during September 2023 are in conformance with the Board appropriations for CY2023.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The report of the Chief Executive Officer be accepted and recorded in the minutes.
2. The Chief Executive Officer acted within the authority of the Board Appropriation Resolution in processing the subject vouchers.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution was adopted.

**AYES:**

**NAYS:**

**ABSTAIN:**

**DATE ADOPTED:**

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Administrative Budget YTD**  
September 2023 YTD

	2023 Budget	September Actual YTD	Remaining Balance	% of Budget
<b>ADMINISTRATIVE EXPENSES</b>				
<b>SALARIES</b>				
SALARIES - REGULAR	\$ 1,963,512.00	\$ 1,316,580.94	\$ 646,931.06	67%
SALARIES - PART-TIME	\$ 20,000.00	\$ -	\$ 20,000.00	0%
SALARIES - UNION	\$ 2,238,334.00	\$ 1,629,060.08	\$ 609,273.92	73%
<b>Total SALARIES</b>	<b>\$ 4,221,846.00</b>	<b>\$ 2,945,641.02</b>	<b>\$ 1,276,204.98</b>	<b>70%</b>
<b>FRINGE BENEFITS</b>				
MEDICARE	\$ 61,217.00	\$ 41,417.87	\$ 19,799.13	68%
RETIRE-OPERS - REGULAR	\$ 612,168.00	\$ 390,598.40	\$ 221,569.60	64%
UNEMPLOYMENT	\$ -	\$ 895.41	\$ (895.41)	
HOSPITALIZATION	\$ 832,000.00	\$ 599,279.01	\$ 232,720.99	72%
FLEX BENEFITS	\$ -	\$ 7,823.94	\$ (7,823.94)	
LIFE INSURANCE	\$ -	\$ 193.97	\$ (193.97)	
HEALTH BENEFIT ALLOWANCE	\$ -	\$ 860.00	\$ (860.00)	
SPECIAL FRINGE	\$ -	\$ 4,500.00	\$ (4,500.00)	
<b>Total FRINGE BENEFITS</b>	<b>\$ 1,505,385.00</b>	<b>\$ 1,045,568.60</b>	<b>\$ 459,816.40</b>	<b>69%</b>
<b>COMMODITIES</b>				
OFFICE SUPPLIES	\$ 17,500.00	\$ 1,011.11	\$ 16,488.89	6%
COPIER SUPPLIES	\$ 20,000.00	\$ 2,802.92	\$ 17,197.08	14%
FOOD SUPPLIES	\$ 12,500.00	\$ 1,348.26	\$ 11,151.74	11%
HOUSEKEEPING SUPPLIES	\$ 5,000.00	\$ -	\$ 5,000.00	0%
COMPUTER SUPPLIES	\$ 20,000.00	\$ -	\$ 20,000.00	0%
ELECTRICITY	\$ 72,500.00	\$ 47,108.12	\$ 25,391.88	65%
<b>Total COMMODITIES</b>	<b>\$ 147,500.00</b>	<b>\$ 52,270.41</b>	<b>\$ 95,229.59</b>	<b>35%</b>
<b>CONTRACTS &amp; PROFESSIONAL</b>				
LS/RENT - BUILDING	\$ 450,000.00	\$ 347,739.30	\$ 102,260.70	77%
TUITION REIMBURSEMENT	\$ 5,000.00	\$ -	\$ 5,000.00	0%
CONSULTANT SERVICES	\$ 219,000.00	\$ 160,859.13	\$ 58,140.87	73%
ASGN COUN - PSYCHOLOGICAL	\$ 132,000.00	\$ 127,125.00	\$ 4,875.00	96%
RSK MGMT - LIABILITY	\$ 125,000.00	\$ 111,445.00	\$ 13,555.00	89%
CONTRACTUAL SERVICES	\$ 402,000.00	\$ 372,923.16	\$ 29,076.84	93%
MAINTENANCE/REPAIR SERVICES	\$ 14,700.00	\$ 2,590.52	\$ 12,109.48	18%
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ 1,347,700.00</b>	<b>\$ 1,122,682.11</b>	<b>\$ 225,017.89</b>	<b>83%</b>
<b>EQUIPMENT EXPENSE</b>				
NON-CAP EQ - IT SOFTWARE	\$ 90,000.00	\$ 82,109.81	\$ 7,890.19	91%
LEASE/RENTAL FEES	\$ 12,000.00	\$ 5,417.88	\$ 6,582.12	45%
LS/RENT - EQUIPMENT	\$ 31,000.00	\$ 10,559.70	\$ 20,440.30	34%
EQUIPMENT PURCHASE	\$ 48,000.00	\$ 22,148.91	\$ 25,851.09	46%
EQUIP PURCH - IT	\$ 24,000.00	\$ 17,934.11	\$ 6,065.89	75%
<b>Total EQUIPMENT EXPENSE</b>	<b>\$ 205,000.00</b>	<b>\$ 138,170.41</b>	<b>\$ 66,829.59</b>	<b>67%</b>
<b>OTHER OPERATING</b>				
TRAINING/CONFERENCES	\$ 12,500.00	\$ 3,339.63	\$ 9,160.37	27%
MEETINGS	\$ 3,000.00	\$ 1,482.57	\$ 1,517.43	49%
MEMBERSHIPS/LICENSES	\$ 23,500.00	\$ 23,979.00	\$ (479.00)	102%
MILEAGE/PARKING	\$ 30,000.00	\$ 13,194.98	\$ 16,805.02	44%
PUBLICATIONS/SUBSCRIPTIONS	\$ 6,000.00	\$ -	\$ 6,000.00	0%
ADVERTISING	\$ 25,800.00	\$ -	\$ 25,800.00	0%
DEPARTMENTAL PARKING	\$ 4,500.00	\$ 3,745.47	\$ 754.53	83%
POSTAGE/MAIL SERVICES	\$ 14,000.00	\$ 205.36	\$ 13,794.64	1%
NON-COUNTY PRINTING	\$ 5,000.00	\$ 3,438.05	\$ 1,561.95	69%
INDIRECT COSTS	\$ 337,483.00	\$ 337,483.00	\$ -	100%
NON-CONTRACTUAL SERVICES	\$ 1,200.00	\$ 1,550.00	\$ (350.00)	129%
TELEPHONE	\$ 33,000.00	\$ 27,265.92	\$ 5,734.08	83%
TELE - MOBILITY	\$ 12,000.00	\$ 7,941.71	\$ 4,058.29	66%
DATA COMMUNICATIONS	\$ 25,000.00	\$ 17,840.95	\$ 7,159.05	71%
FISCAL USE ONLY MISC EXPENSE	\$ 120,000.00	\$ 110,414.45	\$ 9,585.55	92%
<b>Total OTHER OPERATING</b>	<b>\$ 652,983.00</b>	<b>\$ 551,881.09</b>	<b>\$ 101,101.91</b>	<b>85%</b>
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>\$ 8,080,414.00</b>	<b>\$ 5,856,213.64</b>	<b>\$ 2,224,200.36</b>	<b>72%</b>

**BOARD VOUCHER REPORT**  
**9/1/2023 THROUGH 9/30/2023**

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
FOOD/BEVERAGE SUPPLIES	QUENCH USA INC	\$ 119.90
ELECTRICITY	UNITED TWENTY FIFTH BLDG	\$ 5,945.93
<b>Commodities</b>		<b>\$ 6,065.83</b>
LS/RENT - BUILDING	UNITED TWENTY FIFTH BLDG	\$ 34,773.93
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 1,600.00
ASGN COUN - PSYCHOLOGICAL	KELLY C PATTON	\$ 475.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 5,600.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 2,000.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 4,600.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 3,000.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,200.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 800.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 1,600.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 1,200.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 600.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 2,600.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 5,000.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 600.00
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,702.50
CONTRACTUAL SERVICES	MOOD MEDIA	\$ 71.79
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 4,952.86
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 164.74
CONTRACTUAL SERVICES	OCCUPATIONAL HEALTH CENTER	\$ 149.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 958.02
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 300.00
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,702.50
CONTRACTUAL SERVICES	RICE EDUCATION CONSULTING	\$ 18,075.00
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,655.50
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,790.63
MAINTENANCE/REPAIR SERVICES	UNIFIRST CORPORATION	\$ 198.23
<b>Contracts &amp; Professional Services</b>		<b>\$ 114,717.70</b>

**BOARD VOUCHER REPORT**  
**9/1/2023 THROUGH 9/30/2023**

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
LS/RENT - EQUIPMENT	DE LAGE LADEN FINANCIAL	\$ 1,173.30
EQUIPMENT PURCHASE	DEX IMAGING LLC	\$ 1,083.28
EQUIPMENT PURCHASE	CTR SYSTEMS EMPLOYEE	\$ 175.44
<b>Equipment Purchase</b>		<b>\$ 2,432.02</b>
TRAINING/CONFERENCES	WOO S JUN	\$ 926.33
TRAINING/CONFERENCES	RICHANDA JACKSON-BIRK	\$ 68.83
TRAINING/CONFERENCES	WOO S JUN	\$ 237.22
TRAINING/CONFERENCES	ANTHONY HENDERSON JR	\$ 941.69
TRAINING/CONFERENCES	DANIELLE P CLARK	\$ 515.00
TRAINING/CONFERENCES	Move expenses to COSSAP GRANT	\$ (926.33)
TRAINING/CONFERENCES	Move expenses to COSSAP GRANT	\$ (237.22)
MEMBERSHIPS/LICENSES	MENTAL HEALTH & ADDICTION	\$ 1,000.00
MILEAGE/PARKING	RICHANDA JACKSON-BIRK	\$ 252.83
MILEAGE/PARKING	RICHANDA JACKSON-BIRK	\$ 47.88
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 164.86
MILEAGE/PARKING	TAWANNA PRYOR	\$ 12.60
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 350.59
MILEAGE/PARKING	ERIN L DIVINCENZO	\$ 295.43
MILEAGE/PARKING	BRITANY KING	\$ 17.55
MILEAGE/PARKING	MICHAELE A SMITH	\$ 48.68
MILEAGE/PARKING	CARMEN GANDARILLA	\$ 85.81
MILEAGE/PARKING	JOHN F COLEMAN	\$ 367.91
MILEAGE/PARKING	DOUGLAS P NICHOLS	\$ 104.15
MILEAGE/PARKING	DOUGLAS P NICHOLS	\$ 214.84
MILEAGE/PARKING	STARLETTE SIZEMORE	\$ 15.00
MILEAGE/PARKING	STARLETTE SIZEMORE	\$ 7.66
MILEAGE/PARKING	LESHIA YARBROUGH	\$ 89.74
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 138.14
NON-CONTRACTUAL SERVICES	ROBYN C HILL COUNSELING	\$ 350.00
TELEPHONE	DAVISSA TELEPHONE SYSTEM	\$ 2,703.41
TELE - MOBILITY	VERIZON WIRELESS SERVICE	\$ 983.94
DATA COMMUNICATIONS	OHIO STATE UNIVERSITY	\$ 500.00
DATA COMMUNICATIONS	OHIO STATE UNIVERSITY	\$ 391.13
DATA COMMUNICATIONS	CHARTER COMMUNICATION	\$ 107.98
DATA COMMUNICATIONS	AGILE NETWORK BUILDER	\$ 586.00
FISCAL USE ONLY MISC EXPENSE	FIFTH THIRD BANK NEO	\$ 7,674.75
<b>Other Operating</b>		<b>\$ 18,036.40</b>
<b>September Voucher Total</b>		<b>\$ 141,251.95</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Funding Source Budget to Actual YTD**  
**September 2023 YTD**

	2023 Budget		September YTD		% of Budget
			Actuals	Remaining Balance	
<b>ADAMHS ADMINISTRATION</b>	\$	-	\$ 1,087,759.06	\$ (1,087,759.06)	
AOD Continuum of Care	\$	586,004.00	\$ 439,503.00	\$ 146,501.00	75%
AOD Per Capita Prevention	\$	119,995.00	\$ 72,397.50	\$ 47,597.50	60%
AOD Recovery Housing	\$	45,900.00	\$ 48,400.00	\$ (2,500.00)	105%
ATP	\$	300,000.00	\$ 400,000.00	\$ (100,000.00)	133%
Casino Gambling Prevention	\$	207,607.00	\$ 207,607.50	\$ (0.50)	100%
Casino Gambling Treatment	\$	207,608.00	\$ 103,803.75	\$ 103,804.25	50%
Community Investments	\$	1,825,781.00	\$ 1,104,900.75	\$ 720,880.25	61%
Community Investments - ADAMHS Boards	\$	50,000.00	\$ 113,396.00	\$ (63,396.00)	227%
Community Investments -Continuum of Care	\$	34,765.00	\$ 22,727.00	\$ 12,038.00	65%
Community Transition Program	\$	750,000.00	\$ 375,000.00	\$ 375,000.00	50%
Corrections Planning Board	\$	1,500,000.00	\$ 1,081,101.18	\$ 418,898.82	72%
County Subsidy	\$	43,463,659.00	\$ 21,731,830.00	\$ 21,731,829.00	50%
Criminal Justice Forensic Center & Monitoring	\$	259,608.00	\$ 299,074.00	\$ (39,466.00)	115%
Crisis Funds	\$	512,641.00	\$ 281,320.50	\$ 231,320.50	55%
Early Childhood (Invest in Children)	\$	821,241.00	\$ 342,425.62	\$ 478,815.38	42%
Early Childhood Mental Health Counseling	\$	441,906.00	\$ 380,526.19	\$ 61,379.81	86%
Mental Health Block Grant	\$	848,814.00	\$ 637,360.50	\$ 211,453.50	75%
Miscellaneous	\$	1,000,000.00	\$ 1,017,501.46	\$ (17,501.46)	102%
Multi-System Adult (MSA) Program	\$	340,677.00	\$ 1,443,177.00	\$ (1,102,500.00)	424%
Northeast Ohio Collaborative Funding	\$	1,541,738.00	\$ 231,320.50	\$ 1,310,417.50	15%
ODRC (ACT)	\$	275,000.00	\$ 159,884.35	\$ 115,115.65	58%
Overdose to Action Grant (Board of Health)	\$	84,782.00	\$ 66,628.95	\$ 18,153.05	79%
PATH	\$	338,339.00	\$ 276,579.09	\$ 61,759.91	82%
SAMHSA Emergency COVID-19	\$	438,212.00	\$ -	\$ 438,212.00	0%
SAPT Direct Grants - Gambling (Recovery Res.)	\$	75,000.00	\$ 56,250.00	\$ 18,750.00	75%
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$	137,910.00	\$ 305,934.00	\$ (168,024.00)	222%
SAPT Direct Grants - Therapeutic Comm (CATS)	\$	98,551.00	\$ 73,913.25	\$ 24,637.75	75%
SAPT Pass Through	\$	2,071,868.00	\$ 1,327,959.94	\$ 743,908.06	64%
SAPT Prevention	\$	1,382,871.00	\$ 1,037,153.25	\$ 345,717.75	75%
SAPT System of Care/DYS Aftercare	\$	215,796.00	\$ 141,674.49	\$ 74,121.51	66%
SAPT Treatment	\$	3,509,071.00	\$ 2,631,803.25	\$ 877,267.75	75%
Specialized Docket Support-Drug Courts	\$	535,000.00	\$ 535,000.00	\$ -	100%
System of Care State Funds	\$	405,524.00	\$ 304,143.00	\$ 101,381.00	75%
Title XX	\$	804,265.00	\$ 668,647.00	\$ 135,618.00	83%
<b>Total ADAMHS ADMINISTRATION</b>	<b>\$</b>	<b>65,230,133.00</b>	<b>\$ 39,006,702.08</b>	<b>\$ 26,223,430.92</b>	<b>60%</b>
<b>ADAMHS DOJ GRANTS</b>					
CIP Grant	\$	283,047.00	\$ 171,359.61	\$ 111,687.39	61%
COSSAP Grant	\$	486,703.00	\$ 96,790.68	\$ 389,912.32	20%
COSSAP-ENHANCED DATA Grant	\$	520,091.00	\$ 122,380.19	\$ 397,710.81	24%
<b>Total ADAMHS DOJ GRANTS</b>	<b>\$</b>	<b>1,289,841.00</b>	<b>\$ 390,530.48</b>	<b>\$ 899,310.52</b>	<b>30%</b>
<b>DIVERSION CENTER</b>	<b>\$</b>	<b>4,363,012.00</b>	<b>\$ 3,792,158.19</b>	<b>\$ 570,853.81</b>	<b>87%</b>
<b>OOD GRANT</b>	<b>\$</b>	<b>443,303.00</b>	<b>\$ 295,535.04</b>	<b>\$ 147,767.96</b>	<b>67%</b>
<b>OTHER GRANTS</b>					
SAMHSA Early Diversion Grant	\$	330,000.00	\$ 254,632.29	\$ 75,367.71	77%
<b>Total OTHER GRANTS</b>	<b>\$</b>	<b>330,000.00</b>	<b>\$ 254,632.29</b>	<b>\$ 75,367.71</b>	<b>77%</b>
<b>SOR GRANT</b>	<b>\$</b>	<b>2,709,000.00</b>	<b>\$ 2,900,141.64</b>	<b>\$ (191,141.64)</b>	<b>107%</b>
<b>TOTAL</b>	<b>\$</b>	<b>74,365,289.00</b>	<b>\$ 46,639,699.72</b>	<b>\$ 27,725,589.28</b>	<b>63%</b>



**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Revenues By Source By Month**  
**January - September 2023**

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
<b>ADAMHS ADMINISTRATION</b>	\$ 198,443.54	\$ 329,069.02	\$ 219,558.42	\$ 169,118.33	\$ 171,569.75	\$ 1,087,759.06
AOD Continuum of Care	\$ 146,501.00	\$ 146,501.00	\$ -	\$ 146,501.00	\$ -	\$ 439,503.00
AOD Per Capita Prevention	\$ 23,798.75	\$ 23,798.75	\$ -	\$ -	\$ 24,800.00	\$ 72,397.50
AOD Recovery Housing	\$ 22,950.00	\$ -	\$ -	\$ -	\$ 25,450.00	\$ 48,400.00
ATP	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ 400,000.00
Casino Gambling Prevention	\$ 103,803.75	\$ 103,803.75	\$ -	\$ -	\$ -	\$ 207,607.50
Casino Gambling Treatment	\$ -	\$ -	\$ -	\$ 103,803.75	\$ -	\$ 103,803.75
Community Investments	\$ 368,300.25	\$ 368,300.25	\$ -	\$ 368,300.25	\$ -	\$ 1,104,900.75
Community Investments - ADAMHS Boards	\$ -	\$ -	\$ -	\$ 113,396.00	\$ -	\$ 113,396.00
Community Investments -Continuum of Care	\$ -	\$ -	\$ -	\$ 22,727.00	\$ -	\$ 22,727.00
Community Transition Program	\$ 187,500.00	\$ 187,500.00	\$ -	\$ -	\$ -	\$ 375,000.00
Corrections Planning Board	\$ 428,107.47	\$ 388,392.65	\$ -	\$ 192,291.85	\$ 72,309.21	\$ 1,081,101.18
County Subsidy	\$ -	\$ -	\$ 21,731,830.00	\$ -	\$ -	\$ 21,731,830.00
Criminal Justice Forensic Center & Monitoring	\$ 64,902.00	\$ 64,902.00	\$ -	\$ 32,640.50	\$ 136,629.50	\$ 299,074.00
Crisis Funds	\$ -	\$ -	\$ -	\$ 281,320.50	\$ -	\$ 281,320.50
Early Childhood (Invest in Children)	\$ -	\$ 157,849.07	\$ -	\$ 184,576.55	\$ -	\$ 342,425.62
Early Childhood Mental Health Counseling	\$ 113,320.03	\$ 130,560.33	\$ -	\$ 136,645.83	\$ -	\$ 380,526.19
Mental Health Block Grant	\$ 209,953.50	\$ 209,953.50	\$ -	\$ 217,453.50	\$ -	\$ 637,360.50
Miscellaneous	\$ 469,513.23	\$ 502,981.83	\$ 1,671.38	\$ 39,258.61	\$ 4,076.41	\$ 1,017,501.46
Multi-System Adult (MSA) Program	\$ 340,677.00	\$ 300,000.00	\$ -	\$ 802,500.00	\$ -	\$ 1,443,177.00
Northeast Ohio Collaborative Funding	\$ 231,320.50	\$ -	\$ -	\$ -	\$ -	\$ 231,320.50
ODRC (ACT)	\$ 38,047.70	\$ 121,836.65	\$ -	\$ -	\$ -	\$ 159,884.35
Overdose to Action Grant (Board of Health)	\$ -	\$ 23,083.28	\$ -	\$ 43,545.67	\$ -	\$ 66,628.95
PATH	\$ 118,352.60	\$ 83,889.32	\$ -	\$ -	\$ 74,337.17	\$ 276,579.09
SAPT Direct Grants - Gambling (Recovery Res.)	\$ 18,750.00	\$ 12,500.00	\$ -	\$ 6,250.00	\$ 18,750.00	\$ 56,250.00
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ 34,477.50	\$ 34,477.50	\$ -	\$ -	\$ 236,979.00	\$ 305,934.00
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ -	\$ 49,275.50	\$ -	\$ 24,637.75	\$ -	\$ 73,913.25
SAPT Pass Through	\$ 477,701.20	\$ 612,626.59	\$ 2,530.42	\$ 2,430.39	\$ 232,671.34	\$ 1,327,959.94
SAPT Prevention	\$ 345,717.75	\$ 345,717.75	\$ -	\$ 345,717.75	\$ -	\$ 1,037,153.25
SAPT System of Care/DYS Aftercare	\$ 46,138.29	\$ 56,942.16	\$ -	\$ 38,594.04	\$ -	\$ 141,674.49
SAPT Treatment	\$ 877,267.75	\$ 877,267.75	\$ -	\$ 877,267.75	\$ -	\$ 2,631,803.25
Specialized Docket Support-Drug Courts	\$ -	\$ -	\$ -	\$ 535,000.00	\$ -	\$ 535,000.00
System of Care State Funds	\$ 101,381.00	\$ 101,381.00	\$ -	\$ 101,381.00	\$ -	\$ 304,143.00
Title XX	\$ -	\$ 456,438.00	\$ -	\$ -	\$ 212,209.00	\$ 668,647.00
<b>Total ADAMHS ADMINISTRATION</b>	<b>\$ 5,216,924.81</b>	<b>\$ 5,689,047.65</b>	<b>\$ 21,955,590.22</b>	<b>\$ 4,785,358.02</b>	<b>\$ 1,359,781.38</b>	<b>\$ 39,006,702.08</b>
<b>ADAMHS DOJ GRANTS</b>						
CIP Grant	\$ 10,658.40	\$ 66,716.79	\$ 93,984.42	\$ -	\$ -	\$ 171,359.61
COSSAP Grant	\$ 19,236.06	\$ 42,803.67	\$ 34,750.95	\$ -	\$ -	\$ 96,790.68
COSSAP-ENHANCED DATA Grant	\$ 19,736.15	\$ 51,375.75	\$ 51,268.29	\$ -	\$ -	\$ 122,380.19
<b>Total ADAMHS DOJ GRANTS</b>	<b>\$ 49,630.61</b>	<b>\$ 160,896.21</b>	<b>\$ 180,003.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 390,530.48</b>
<b>DIVERSION CENTER</b>	<b>\$ 574,292.65</b>	<b>\$ 1,542,847.76</b>	<b>\$ -</b>	<b>\$ 1,642,742.31</b>	<b>\$ 32,275.47</b>	<b>\$ 3,792,158.19</b>
<b>OOD GRANT</b>	<b>\$ 110,825.64</b>	<b>\$ 73,883.76</b>	<b>\$ 36,941.88</b>	<b>\$ 36,941.88</b>	<b>\$ 36,941.88</b>	<b>\$ 295,535.04</b>
<b>OTHER GRANTS</b>						
SAMHSA Early Diversion Grant	\$ 64,422.05	\$ 86,226.88	\$ 103,983.36	\$ -	\$ -	\$ 254,632.29
<b>Total OTHER GRANTS</b>	<b>\$ 64,422.05</b>	<b>\$ 86,226.88</b>	<b>\$ 103,983.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 254,632.29</b>
<b>SOR GRANT</b>	<b>\$ 719,063.65</b>	<b>\$ 1,248,583.24</b>	<b>\$ 150,791.30</b>	<b>\$ 342,783.94</b>	<b>\$ 438,919.51</b>	<b>\$ 2,900,141.64</b>
<b>TOTAL</b>	<b>\$ 6,735,159.41</b>	<b>\$ 8,801,485.50</b>	<b>\$ 22,427,310.42</b>	<b>\$ 6,807,826.15</b>	<b>\$ 1,867,918.24</b>	<b>\$ 46,639,699.72</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Budget vs. Actual Expenses 2023 YTD**  
**September 2023 YTD**

	September YTD			% of Budget
	2023 Budget	Actuals	Remaining Balance	
JAIL DIVERSION GRANT	\$ 330,000.00	\$ 303,083.09	\$ 26,916.91	92%
CIP GRANT	\$ 283,047.00	\$ 221,364.26	\$ 61,682.74	78%
COSSAP GRANT	\$ 486,703.00	\$ 123,837.72	\$ 362,865.28	25%
ENHANCED DATA GRANT	\$ 520,091.00	\$ 184,071.73	\$ 336,019.27	35%
DIVERSION CENTER	\$ 4,363,012.00	\$ 3,770,537.22	\$ 592,474.78	86%
OOD - CASE SVCS CONTRACT	\$ 443,303.00	\$ 343,800.32	\$ 99,502.68	78%
SOR GRANT	\$ 2,709,000.00	\$ 2,578,271.24	\$ 130,728.76	95%
ADMINISTRATIVE EXPENSES	\$ 8,080,414.00	\$ 5,856,213.64	\$ 2,224,200.36	72%
ADULT & FAMILY CARE SERVICES	\$ 562,241.00	\$ 341,259.60	\$ 220,981.40	61%
COORDINATION/EVALUATION SERVICES	\$ 1,163,692.00	\$ 179,820.28	\$ 983,871.72	15%
CRISIS CARE/INTERVENTION	\$ 17,757,846.00	\$ 12,172,533.12	\$ 5,585,312.88	69%
DETOXIFICATION	\$ 1,886,400.00	\$ 299,006.77	\$ 1,587,393.23	16%
EARLY CHILDHOOD MENTAL HEALTH	\$ 2,084,388.00	\$ 1,326,028.79	\$ 758,359.21	64%
EMPLOYMENT SERVICES	\$ 1,647,306.00	\$ 1,183,288.21	\$ 464,017.79	72%
FAITH-BASED SERVICES	\$ 463,897.00	\$ 290,505.64	\$ 173,391.36	63%
HEALTH MGT INFORMATION SYS	\$ 175,000.00	\$ 8,931.00	\$ 166,069.00	5%
JUSTICE RELATED SERVICES	\$ 5,156,602.00	\$ 4,488,832.63	\$ 667,769.37	87%
MH - OUTPATIENT TREATMENT	\$ 4,051,516.00	\$ 1,841,874.40	\$ 2,209,641.60	45%
OTHER OBLIGATED FUNDS	\$ 5,001,017.00	\$ -	\$ 5,001,017.00	0%
OTHER SERVICES	\$ 2,830,068.00	\$ 2,263,932.55	\$ 566,135.45	80%
PASS-THRU PROGRAMS	\$ 3,019,240.00	\$ 2,093,691.87	\$ 925,548.13	69%
PREVENTION SERVICES - MH	\$ 760,813.00	\$ 837,550.99	\$ (76,737.99)	110%
PREVENTION SERVICES - SUD	\$ 2,121,166.00	\$ 1,468,092.43	\$ 653,073.57	69%
BOARD PROPERTY EXPENSES	\$ 250,000.00	\$ 197,723.23	\$ 52,276.77	79%
PSYCHIATRIC SERVICES	\$ 914,290.00	\$ 566,666.64	\$ 347,623.36	62%
RECOVERY SUPPORTS	\$ 835,317.00	\$ 507,206.42	\$ 328,110.58	61%
RECOVERY SUPPORTS - ART THERAPY	\$ 207,520.00	\$ 137,594.24	\$ 69,925.76	66%
RECOVERY SUPPORTS - PEER SUPPORT	\$ 2,903,232.00	\$ 2,893,636.02	\$ 9,595.98	100%
RESIDENTIAL ASST PROG (RAP)	\$ 2,500,000.00	\$ 974,134.81	\$ 1,525,865.19	39%
RESIDENTIAL TREATMENT HOUSING-MH	\$ 8,734,312.00	\$ 6,927,280.66	\$ 1,807,031.34	79%
RESIDENTIAL TREATMENT HOUSING-SUD	\$ 3,678,692.00	\$ 1,486,558.05	\$ 2,192,133.95	40%
SCHOOL BASED SERVICES	\$ 869,151.00	\$ 452,092.70	\$ 417,058.30	52%
SOBER RECOVERY BEDS	\$ 2,228,925.00	\$ 1,933,318.85	\$ 295,606.15	87%
SOR CRISIS GRANT	\$ 818,626.00	\$ 646,912.89	\$ 171,713.11	79%
SUD - OUTPATIENT TREATMENT	\$ 2,960,274.00	\$ 1,706,821.48	\$ 1,253,452.52	58%
<b>TOTAL</b>	<b>\$ 92,797,101.00</b>	<b>\$ 60,606,473.49</b>	<b>\$ 32,190,627.51</b>	<b>65%</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Revenue and Expenditures All Accounting Units By Month**  
 January - September 2023

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
<b>Revenue</b>						
OFFICE/CONF ROOM RENTAL	\$ 5,014.14	\$ 5,014.14	\$ 1,671.38	\$ 1,671.38	\$ 1,671.38	\$ 15,042.42
FEDERAL GRANT REVENUE	\$ 3,234,347.88	\$ 4,521,338.47	\$ 474,250.62	\$ 1,997,835.08	\$ 1,258,507.40	\$ 11,486,279.45
STATE GRANT REVENUE	\$ 2,107,022.99	\$ 1,971,795.24	\$ 6,250.00	\$ 2,707,576.08	\$ 500,749.75	\$ 7,293,394.06
LOCAL GOV'T REVENUE	\$ 574,292.65	\$ -	\$ -	\$ -	\$ -	\$ 574,292.65
LOCAL MUNI NON-GRANT REVENUE	\$ 495,432.64	\$ 2,239,664.83	\$ 198,359.64	\$ 2,073,011.50	\$ 104,584.68	\$ 5,111,053.29
REFUNDS & REIMBURSEMENT REV	\$ 319,049.11	\$ 63,672.82	\$ 14,948.78	\$ 27,732.11	\$ 2,405.03	\$ 427,807.85
TRANS IN - SUBSIDY IN	\$ -	\$ -	\$ 21,731,830.00	\$ -	\$ -	\$ 21,731,830.00
<b>Total Revenue</b>	<b>\$ 6,735,159.41</b>	<b>\$ 8,801,485.50</b>	<b>\$ 22,427,310.42</b>	<b>\$ 6,807,826.15</b>	<b>\$ 1,867,918.24</b>	<b>\$ 46,639,699.72</b>
<b>Expenditures</b>						
<b>OPERATING EXPENSES</b>						
<b>SALARIES</b>						
SALARIES - REGULAR	\$ 566,896.17	\$ 405,159.35	\$ 119,589.80	\$ 123,586.72	\$ 227,892.06	\$ 1,443,124.10
SALARIES - UNION	\$ 577,866.96	\$ 485,058.72	\$ 183,561.29	\$ 151,116.43	\$ 231,456.68	\$ 1,629,060.08
<b>Total SALARIES</b>	<b>\$ 1,144,763.13</b>	<b>\$ 890,218.07</b>	<b>\$ 303,151.09</b>	<b>\$ 274,703.15</b>	<b>\$ 459,348.74</b>	<b>\$ 3,072,184.18</b>
<b>FRINGE BENEFITS</b>						
MEDICARE	\$ 16,052.40	\$ 12,562.54	\$ 4,251.45	\$ 3,839.01	\$ 6,436.05	\$ 43,141.45
RETIRE-OPERS - REGULAR	\$ 146,745.27	\$ 120,944.80	\$ 38,599.14	\$ 38,458.42	\$ 62,952.88	\$ 407,700.51
UNEMPLOYMENT	\$ 696.43	\$ 198.98	\$ -	\$ -	\$ -	\$ 895.41
HOSPITALIZATION	\$ 229,087.20	\$ 191,906.90	\$ 61,283.96	\$ 61,283.96	\$ 93,258.20	\$ 636,820.22
FLEX BENEFITS	\$ 3,493.44	\$ -	\$ -	\$ -	\$ 4,330.50	\$ 7,823.94
LIFE INSURANCE	\$ 70.74	\$ 59.07	\$ 18.14	\$ 18.14	\$ 27.88	\$ 193.97
HEALTH BENEFIT ALLOWANCE	\$ 301.00	\$ 258.00	\$ 86.00	\$ 86.00	\$ 129.00	\$ 860.00
SPECIAL FRINGE	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 4,500.00
<b>Total FRINGE BENEFITS</b>	<b>\$ 397,946.48</b>	<b>\$ 327,430.29</b>	<b>\$ 104,738.69</b>	<b>\$ 104,185.53</b>	<b>\$ 167,634.51</b>	<b>\$ 1,101,935.50</b>
<b>COMMODITIES</b>						
OFFICE SUPPLIES	\$ 442.60	\$ 258.79	\$ 271.40	\$ 38.32	\$ -	\$ 1,011.11
COPIER SUPPLIES	\$ 1,057.85	\$ 66.00	\$ 1,679.07	\$ -	\$ -	\$ 2,802.92
FOOD SUPPLIES	\$ 467.27	\$ 521.29	\$ -	\$ 239.80	\$ 119.90	\$ 1,348.26
WATER	\$ 4,792.92	\$ 5,094.10	\$ 2,364.47	\$ 2,187.92	\$ 1,852.58	\$ 16,291.99
SEWER	\$ 9,280.07	\$ 8,471.81	\$ 4,950.28	\$ 4,208.39	\$ 4,251.87	\$ 31,162.42
ELECTRICITY	\$ 24,820.69	\$ 18,718.02	\$ 8,015.64	\$ 11,309.44	\$ 7,470.69	\$ 70,334.48
NATURAL GAS	\$ 8,460.76	\$ 6,295.05	\$ 647.83	\$ 645.73	\$ 459.70	\$ 16,509.07
REFUSE COLLECTION	\$ 15,660.66	\$ 8,812.89	\$ 4,396.52	\$ 8,324.42	\$ 874.51	\$ 38,069.00
<b>Total COMMODITIES</b>	<b>\$ 64,982.82</b>	<b>\$ 48,237.95</b>	<b>\$ 22,325.21</b>	<b>\$ 26,954.02</b>	<b>\$ 15,029.25</b>	<b>\$ 177,529.25</b>
<b>CONTRACTS &amp; PROFESSIONAL</b>						
LS/RENT - BUILDING	\$ 139,095.72	\$ 104,321.79	\$ 34,773.93	\$ 34,773.93	\$ 34,773.93	\$ 347,739.30
CONSULTANT SERVICES	\$ 80,974.92	\$ 31,420.52	\$ 22,689.49	\$ 18,426.20	\$ 12,348.00	\$ 165,859.13
ASGN COUN - PSYCHOLOGICAL	\$ 32,050.00	\$ 28,675.00	\$ 14,900.00	\$ 19,625.00	\$ 31,875.00	\$ 127,125.00
JUDICIAL SERVICES	\$ 24,725.00	\$ 29,050.00	\$ 2,200.00	\$ -	\$ 1,600.00	\$ 57,575.00
RSK MGMT - LIABILITY	\$ -	\$ -	\$ 48,534.00	\$ 62,911.00	\$ -	\$ 111,445.00
CONTRACTUAL SERVICES	\$ 1,211,938.99	\$ 2,961,068.21	\$ 204,425.69	\$ 1,317,501.93	\$ 249,705.15	\$ 5,944,639.97
MAINTENANCE/REPAIR SERVICES	\$ 25,318.62	\$ 16,836.62	\$ 5,278.38	\$ 4,730.57	\$ 7,863.13	\$ 60,027.32
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ 1,514,103.25</b>	<b>\$ 3,171,372.14</b>	<b>\$ 332,801.49</b>	<b>\$ 1,457,968.63</b>	<b>\$ 338,165.21</b>	<b>\$ 6,814,410.72</b>
<b>EQUIPMENT EXPENSE</b>						
NON-CAP EQ - IT SOFTWARE	\$ 23,849.42	\$ 40,564.46	\$ 4,202.67	\$ 22,424.26	\$ -	\$ 91,040.81
LEASE/RENTAL FEES	\$ 2,708.94	\$ 1,354.47	\$ 1,354.47	\$ -	\$ -	\$ 5,417.88
LS/RENT - EQUIPMENT	\$ 3,519.90	\$ 3,519.90	\$ 1,173.30	\$ 1,173.30	\$ 1,173.30	\$ 10,559.70
EQUIPMENT PURCHASE	\$ 8,479.82	\$ 9,562.82	\$ 1,794.30	\$ 1,053.25	\$ 1,258.72	\$ 22,148.91
EQUIP PURCH - IT	\$ 9,564.24	\$ 2,657.52	\$ -	\$ 5,712.35	\$ -	\$ 17,934.11
<b>Total EQUIPMENT EXPENSE</b>	<b>\$ 48,122.32</b>	<b>\$ 57,659.17</b>	<b>\$ 8,524.74</b>	<b>\$ 30,363.16</b>	<b>\$ 2,432.02</b>	<b>\$ 147,101.41</b>
<b>OTHER OPERATING</b>						
TRAINING/CONFERENCES	\$ 485.11	\$ 329.00	\$ 1,000.00	\$ -	\$ 3,920.67	\$ 5,734.78
MEETINGS	\$ 490.24	\$ -	\$ 346.81	\$ 645.52	\$ -	\$ 1,482.57
MEMBERSHIPS/LICENSES	\$ 1,579.00	\$ 19,000.00	\$ 2,400.00	\$ -	\$ 1,000.00	\$ 23,979.00
MILEAGE/PARKING	\$ 2,779.35	\$ 5,413.59	\$ 1,905.24	\$ 883.13	\$ 2,213.67	\$ 13,194.98

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Revenue and Expenditures All Accounting Units By Month**  
 January - September 2023

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
ADVERTISING	\$ 226,308.93	\$ 220,386.95	\$ 42,326.12	\$ (3,935.55)	\$ 26,019.95	\$ 511,106.40
DEPARTMENTAL PARKING	\$ 2,260.00	\$ 750.00	\$ 735.47	\$ -	\$ -	\$ 3,745.47
OSTAGE/MAIL SERVICES	\$ 89.60	\$ 1,671.32	\$ -	\$ -	\$ -	\$ 1,760.92
NON-COUNTY PRINTING	\$ 8,739.28	\$ 79,884.66	\$ -	\$ 780.00	\$ -	\$ 89,403.94
INDIRECT COSTS	\$ -	\$ 337,483.00	\$ -	\$ -	\$ -	\$ 337,483.00
PRINTING CHARGEBACK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON-CONTRACTUAL SERVICES	\$ 151,200.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 151,550.00
TELEPHONE	\$ 12,813.94	\$ 13,504.83	\$ 4,685.10	\$ 6,179.18	\$ 3,917.31	\$ 41,100.36
TELE - MOBILITY	\$ 2,299.31	\$ 2,622.43	\$ 2,347.41	\$ 44.41	\$ 1,028.35	\$ 8,341.91
DATA COMMUNICATIONS	\$ 4,881.30	\$ 9,252.63	\$ 1,427.93	\$ 693.98	\$ 1,585.11	\$ 17,840.95
FISCAL USE ONLY MISC EXPENSE	\$ 101,433.85	\$ 59,642.19	\$ 31,548.75	\$ 20,988.59	\$ 23,041.25	\$ 236,654.63
<b>Total OTHER OPERATING</b>	<b>\$ 515,359.91</b>	<b>\$ 749,940.60</b>	<b>\$ 88,722.83</b>	<b>\$ 26,279.26</b>	<b>\$ 63,076.31</b>	<b>\$ 1,443,378.91</b>
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>\$ 3,685,277.91</b>	<b>\$ 5,244,858.22</b>	<b>\$ 860,264.05</b>	<b>\$ 1,920,453.75</b>	<b>\$ 1,045,686.04</b>	<b>\$ 12,756,539.97</b>
<b>PROVIDER DIRECT SERVICES</b>						
BEHAVIORAL HEALTH	\$ 8,039,799.62	\$ 7,902,108.99	\$ 2,429,509.96	\$ 2,537,545.93	\$ 2,876,178.71	\$ 23,785,143.21
BEH HLTH - MEDICAL	\$ 6,422.63	\$ -	\$ -	\$ -	\$ -	\$ 6,422.63
BEH HLTH - RESIDENTIAL	\$ 3,520,560.60	\$ 3,208,822.58	\$ 903,203.78	\$ 1,055,899.77	\$ 903,855.05	\$ 9,592,341.78
BEH HLTH - FAMILY SUPPORT	\$ 1,000,683.56	\$ 1,053,539.14	\$ 310,499.22	\$ 398,189.76	\$ 381,222.92	\$ 3,144,134.60
CLIENT EDUCATION SERVICES	\$ 500.00	\$ 775.00	\$ -	\$ -	\$ -	\$ 1,275.00
CLIENT PREVENTION SERVICES	\$ 441,591.81	\$ 500,225.32	\$ 76,901.53	\$ 88,257.93	\$ 88,306.69	\$ 1,195,283.28
CLIENT TREATMENT SERVICES	\$ 3,316,949.50	\$ 3,065,722.62	\$ 598,973.40	\$ 1,375,972.27	\$ 781,400.48	\$ 9,139,018.27
<b>Total PROVIDER DIRECT SERVICES</b>	<b>\$ 16,326,507.72</b>	<b>\$ 15,731,193.65</b>	<b>\$ 4,319,087.89</b>	<b>\$ 5,455,865.66</b>	<b>\$ 5,030,963.85</b>	<b>\$ 46,863,618.77</b>
<b>OTHER SERVICES</b>						
HOUSING ASSISTANCE	\$ 293,921.36	\$ 325,357.93	\$ 107,905.71	\$ 146,699.24	\$ 112,430.51	\$ 986,314.75
<b>Total OTHER SERVICES</b>	<b>\$ 293,921.36</b>	<b>\$ 325,357.93</b>	<b>\$ 107,905.71</b>	<b>\$ 146,699.24</b>	<b>\$ 112,430.51</b>	<b>\$ 986,314.75</b>
<b>Total Expenditures</b>	<b>\$ 20,305,706.99</b>	<b>\$ 21,301,409.80</b>	<b>\$ 5,287,257.65</b>	<b>\$ 7,523,018.65</b>	<b>\$ 6,189,080.40</b>	<b>\$ 60,606,473.49</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**Revenues and Expenditures Grants YTD**  
**September 2023 YTD**

	Total ADAMHS DOJ GRANTS	OOD GRANT	Total OTHER GRANTS	SOR GRANT	TOTAL
<b>Revenue</b>					
FEDERAL GRANT REVENUE	\$ 390,530.48	\$ 295,535.04	\$ 254,632.29	\$ 2,900,141.64	\$ 3,840,839.45
<b>Total Revenue</b>	<b>\$ 390,530.48</b>	<b>\$ 295,535.04</b>	<b>\$ 254,632.29</b>	<b>\$ 2,900,141.64</b>	<b>\$ 3,840,839.45</b>
<b>Expenditures</b>					
<b>OPERATING EXPENSES</b>					
<b>SALARIES</b>					
SALARIES - REGULAR	\$ 27,318.21	\$ -	\$ -	\$ -	\$ 27,318.21
<b>Total SALARIES</b>	<b>\$ 27,318.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,318.21</b>
<b>FRINGE BENEFITS</b>					
MEDICARE	\$ 388.88	\$ -	\$ -	\$ -	\$ 388.88
RETIRE-OPERS - REGULAR	\$ 3,362.79	\$ -	\$ -	\$ -	\$ 3,362.79
HOSPITALIZATION	\$ 5,556.16	\$ -	\$ -	\$ -	\$ 5,556.16
<b>Total FRINGE BENEFITS</b>	<b>\$ 9,307.83</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,307.83</b>
<b>CONTRACTS &amp; PROFESSIONAL</b>					
CONTRACTUAL SERVICES	\$ 452,347.65	\$ 343,800.32	\$ 303,083.09	\$ 664,158.13	\$ 1,763,389.19
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ 452,347.65</b>	<b>\$ 343,800.32</b>	<b>\$ 303,083.09</b>	<b>\$ 664,158.13</b>	<b>\$ 1,763,389.19</b>
<b>OTHER OPERATING</b>					
TRAINING/CONFERENCES	\$ 2,395.15	\$ -	\$ -	\$ -	\$ 2,395.15
<b>Total OTHER OPERATING</b>	<b>\$ 2,395.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,395.15</b>
<b>Total OPERATING EXPENSES</b>	<b>\$ 491,368.84</b>	<b>\$ 343,800.32</b>	<b>\$ 303,083.09</b>	<b>\$ 664,158.13</b>	<b>\$ 1,802,410.38</b>
<b>PROVIDER DIRECT SERVICES</b>					
CLIENT TREATMENT SERVICES	\$ 37,904.87	\$ -	\$ -	\$ 2,561,026.00	\$ 2,598,930.87
<b>Total PROVIDER DIRECT SERVICES</b>	<b>\$ 37,904.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,561,026.00</b>	<b>\$ 2,598,930.87</b>
<b>Total Expenditures</b>	<b>\$ 529,273.71</b>	<b>\$ 343,800.32</b>	<b>\$ 303,083.09</b>	<b>\$ 3,225,184.13</b>	<b>\$ 4,401,341.25</b>

# Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County Diversion Center Revenues and Expenditures YTD

January - September 2023

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
<b>REVENUE</b>						
LOCAL GOV'T REVENUE	\$ 574,292.65	\$ -	\$ -	\$ -	\$ -	\$ 574,292.65
LOCAL MUNI NON-GRANT REVENUE	\$ -	\$ 1,542,847.76	\$ -	\$ 1,642,742.31	\$ 32,275.47	\$ 3,217,865.54
<b>Total Revenue</b>	<b>\$ 574,292.65</b>	<b>\$ 1,542,847.76</b>	<b>\$ -</b>	<b>\$ 1,642,742.31</b>	<b>\$ 32,275.47</b>	<b>\$ 3,792,158.19</b>
<b>OPERATING EXPENSES</b>						
<b>SALARIES</b>						
SALARIES - REGULAR	\$ 43,857.31	\$ 36,911.76	\$ 6,151.96	\$ 12,303.92	\$ -	\$ 99,224.95
<b>Total SALARIES</b>	<b>\$ 43,857.31</b>	<b>\$ 36,911.76</b>	<b>\$ 6,151.96</b>	<b>\$ 12,303.92</b>	<b>\$ -</b>	<b>\$ 99,224.95</b>
<b>FRINGE BENEFITS</b>						
MEDICARE	\$ 590.41	\$ 496.19	\$ 82.70	\$ 165.40	\$ -	\$ 1,334.70
RETIRE-OPERS - REGULAR	\$ 5,987.89	\$ 5,167.62	\$ 861.27	\$ 1,722.54	\$ -	\$ 13,739.32
HOSPITALIZATION	\$ 13,993.96	\$ 11,994.06	\$ 1,999.01	\$ 3,998.02	\$ -	\$ 31,985.05
<b>Total FRINGE BENEFITS</b>	<b>\$ 20,572.26</b>	<b>\$ 17,657.87</b>	<b>\$ 2,942.98</b>	<b>\$ 5,885.96</b>	<b>\$ -</b>	<b>\$ 47,059.07</b>
<b>CONTRACTS &amp; PROFESSIONAL</b>						
CONTRACTUAL SERVICES	\$ 552,670.79	\$ 2,063,735.22	\$ -	\$ 1,007,847.19	\$ -	\$ 3,624,253.20
<b>Total CONTRACTS &amp; PROFESSIONAL</b>	<b>\$ 552,670.79</b>	<b>\$ 2,063,735.22</b>	<b>\$ -</b>	<b>\$ 1,007,847.19</b>	<b>\$ -</b>	<b>\$ 3,624,253.20</b>
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>\$ 617,100.36</b>	<b>\$ 2,118,304.85</b>	<b>\$ 9,094.94</b>	<b>\$ 1,026,037.07</b>	<b>\$ -</b>	<b>\$ 3,770,537.22</b>

**Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County**  
**2023 Cash Flow Report**  
**SEPTEMBER 2023**

	2021 Actual	2022 Actual	YTD thru September 2023
<b>AVAILABLE BEGINNING BALANCE</b>	\$ 29,174,459.62	\$ 41,590,113.22	\$ 43,175,702.58
<b>REVENUES</b>			
Office/Conf Room Rental	\$ 20,056.56	\$ 20,056.56	\$ 15,042.41
Federal Grant revenue	\$ 15,142,265.32	\$ 15,772,095.84	\$ 11,486,279.45
State Grant Revenue	\$ 9,462,828.56	\$ 8,519,893.41	\$ 7,293,394.06
Local Gov't Revenue	\$ 3,344,158.99	\$ 5,227,402.87	\$ 574,292.65
Local Muni Non-Grant Revenue	\$ 2,788,599.12	\$ 2,656,987.76	\$ 5,111,053.30
Refunds & Reimbursement Revenue	\$ 114,789.30	\$ 467,141.85	\$ 427,807.85
Fiscal Use Only - Misc Revenue	\$ -	\$ 30,000.00	\$ -
Trans In - Transfer	\$ -	\$ 60,191.42	\$ -
Trans In - Subsidy	\$ 43,463,659.00	\$ 43,463,659.00	\$ 21,731,830.00
<b>TOTAL REVENUE</b>	<b>\$ 74,336,356.85</b>	<b>\$ 76,217,428.71</b>	<b>\$ 46,639,699.72</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 103,510,816.47</b>	<b>\$ 117,807,541.93</b>	<b>\$ 89,815,402.30</b>
<b>EXPENDITURES</b>			
Operating Expenses	\$ 6,731,663.06	\$ 8,083,883.39	\$ 7,183,592.37
Diversion Center	\$ -	\$ 5,225,373.16	\$ 3,770,537.22
ADAMHS Board Grants	\$ -	\$ 4,484,530.77	\$ 4,401,341.25
Provider Direct Services	\$ 53,885,506.24	\$ 55,528,939.30	\$ 44,264,687.90
Other Services	\$ 1,303,533.95	\$ 1,309,112.73	\$ 986,314.75
<b>TOTAL EXPENDITURES</b>	<b>\$ 61,920,703.25</b>	<b>\$ 74,631,839.35</b>	<b>\$ 60,606,473.49</b>
<b>AVAILABLE ENDING BALANCE</b>	<b>\$ 41,590,113.22</b>	<b>\$ 43,175,702.58</b>	<b>\$ 29,208,928.81</b>

*\*\*Operating expenses included the Diversion Center and ADAMHS Board grants until 2022.*

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD  
OF CUYAHOGA COUNTY**

**RESOLUTION NO. 23-10-02**

**APPROVAL AND RATIFICATION OF CONTRACTS**

1. Behavioral Health Criminal Justice (BH/CJ) Linkages Program Funding
2. Community Transition Program (CTP) Funding
3. Security Services Contract
4. Mobile Response and Stabilization Services (MRSS) Infrastructure and Non-Medicaid Youth Pass-through Funding
5. Consulting and Data Conversion Services
6. Harm Reduction Vending Machine Program

**WHEREAS**, funding has been made available to the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) for the following programs:

1. Behavioral Health Criminal Justice (BH/CJ) Linkages Program for the time period July 1, 2023 to June 30, 2024 in the amount of \$93,594.43 (\$83,333.00 SFY2024 Allocation and \$10,261.43 SFY2023 Carryover) for the following contract:
  - a. Recovery Resources; and,
2. Community Transition Program (CTP) Funding for the time period July 1, 2023 to June 30, 2024 in the amount of \$686,696.88 (\$600,000.00 SFY2024 Allocation and \$86,696.88 SFY2023 Carryover) for the following contract:
  - a. FrontLine Service; and,
3. Security Services Contract for the time period January 1, 2024 to December 31, 2025 in the amount of \$380,111.45 (\$24.95 per hour - regular hours 2024 and \$26.45 per hour – regular hours 2025) for the following contract:
  - a. U. S. Protection Services, LLC; and,
4. Mobile Response and Stabilization Services (MRSS) Infrastructure and Non-Medicaid Pass-through Funding for the time period July 1, 2023 to June 30, 2024 in the amount of \$50,000.00 for Infrastructure funding and access to a state wide pool of funding for Non-Medicaid Youth for the following contracts:
  - a. Bellefaire Jewish Children’s Bureau (JCB) - \$16,666.66
  - b. First Alliance Healthcare of Ohio - \$16,666.67
  - c. Life Solutions South, LLC - \$16,666.67; and,
5. Consulting and Data Conversion Services for the time period November 1, 2023 to December 31, 2024 in the amount of \$8,250.00 for the following contract:
  - a. Clear Impact; and,
6. Harm Reduction Vending Machine Program for the time period October 1, 2023 to December 31, 2024 in the amount of \$40,500.00 for the following contracts:
  - a. Circle Health Services - \$30,375.00
  - b. Murtis Taylor Human Services System - \$10,125.00; and,

**WHEREAS**, the Committee of the Whole has reviewed the ADAMHS Board staff’s recommendations and recommends that the Board of Directors accept the funding and authorize the ADAMHS Board to pay any required local match and enter into any necessary contractual agreements.

**NOW, THEREFORE, BE IT RESOLVED:**

- A. The ADAMHS Board of Directors accepts the funds and authorizes payment of any required local match for the following:
  1. Behavioral Health Criminal Justice (BH/CJ) Linkages Program for the time period July 1, 2023 to June 30, 2024 in the amount of \$93,594.43 (\$83,333.00 SFY2024 Allocation and



- \$10,261.43 SFY2023 Carryover) for the following contract:
  - b. Recovery Resources; and,
- 2. Community Transition Program (CTP) Funding for the time period July 1, 2023 to June 30, 2024 in the amount of \$686,696.88 (\$600,000.00 SFY2024 Allocation and \$86,696.88 SFY2023 Carryover) for the following contract:
  - b. FrontLine Service; and,
- 3. Security Services Contract for the time period January 1, 2024 to December 31, 2025 in the amount of \$380,111.45 (\$24.95 per hour - regular hours 2024 and \$26.45 per hour – regular hours 2025) for the following contract:
  - b. U. S. Protection Services, LLC; and,
- 4. Mobile Response and Stabilization Services (MRSS) Infrastructure and Non-Medicaid Pass-through Funding for the time period July 1, 2023 to June 30, 2024 in the amount of \$50,000.00 for Infrastructure funding and access to a state wide pool of funding for Non-Medicaid Youth for the following contracts:
  - a. Bellefaire Jewish Children’s Bureau (JCB) - \$16,666.66
  - b. First Alliance Healthcare of Ohio - \$16,666.67
  - c. Life Solutions South, LLC - \$16,666.67; and,
- 5. Consulting and Data Conversion Services for the time period November 1, 2023 to December 31, 2024 in the amount of \$8,250.00 for the following contract:
  - a. Clear Impact; and,
- 6. Harm Reduction Vending Machine Program for the time period October 1, 2023 to December 31, 2024 in the amount of \$40,500.00 for the following contracts:
  - a. Circle Health Services - \$30,375.00
  - b. Murtis Taylor Human Services System - \$10,125.00.

B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution was adopted.

**AYES:**

**NAYS:**

**ABSTAIN:**

**DATE ADOPTED:**

**Agenda Process Sheet**  
**Date: October 25, 2023**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Behavioral Health Criminal Justice (BH/CJ) Linkages Program Funding

**Contractual Parties:** Recovery Resources

**Term:** July 1, 2023 – June 30, 2024

**Funding Source(s):** Ohio Department of Mental Health and Addiction Services (OhioMHAS)

**Amount:** \$83,333.00 – SFY2024 Allocation  
\$10,261.43 – SFY2023 Carryover  
\$93,594.43 – Total

- New Program**       **Continuing Program**       **Expanding Program**       **Other** \_\_\_\_\_

**Service Description:**

- The Community Based Correctional Facility (CBCF) provides a sentencing option that diverts appropriate male felons from the state prison system. The program aims to aid offenders in making positive behavioral and lifestyle changes to decrease the likelihood of continued criminal behavior. The CBCF programs give offenders an opportunity to remain in their community while addressing such issues as mental health needs, substance abuse, thinking and decision-making skills, education, employment, anger management, and other life skills.
- Recovery Resources utilizes BH/CJ funding to provide mental health screenings, linkage to community-based services and educational services in a group setting. This also includes a trauma education group and peer support services.

**Background Information:**

- Recovery Resources received Behavioral Health Criminal Justice (BH/CJ) funding for SFY 23 to provide services to CBCF inmates diagnosed with Severe Mental Illness, Substance Use Disorders, or co-occurring disorders. This program and funding will continue in SFY24. Recovery Resources will be awarded \$83,333 to provide the services with OhioMHAS funding through June 30, 2024.

**Number of Individuals to be served:**

- Approximately 100 clients at the CBCF in SFY24.

**Funding Use:**

- Funding is used to dedicate One (1) Bachelor level staff to act as a liaison and provide the following: mental health screenings, linkage to community-based services, educational services in a group setting, and participate in treatment team meetings. This also includes a trauma education group and peer support services.

**Client & System Impact:**

- Referred CBCF clients will be screened and linked to community services as appropriate.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Total number of clients served</li><li>• Number of new referrals received/clients screened</li><li>• Number of clients linked/relinked to community services</li><li>• Number of clients who participated in group treatment and/or education</li><li>• Number of clients reincarcerated during reporting period</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	In SFY 23: <ul style="list-style-type: none"><li>• Total number of clients served: 96</li><li>• New referrals received/clients screened: 140</li><li>• Clients linked to community services: 87</li><li>• Clients participating in group treatment and/or education sessions: 49</li><li>• Clients reincarcerated during reporting period: 8</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To accept funding from OhioMHAS for the Behavioral Health Criminal Justice program in the amount of \$83,333 for SFY2024 and to contract with Recovery Resources to implement the program for \$93,594.43 which includes approved SFY2023 carryover.
- Approved by the Committee of the Whole on October 18, 2023.

**Agenda Process Sheet**

**Date: October 25, 2023**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Community Transition Program (CTP) Funding

**Contractual Parties:** FrontLine Service

**Term:** July 1, 2023 – June 30, 2024

**Funding Source(s):** Ohio Department of Mental Health and Addiction Services (OhioMHAS)

**Amount:** \$600,000.00 – SFY24 Allocation  
\$ 86,696.88 – SFY23 Carryover  
\$686,696.88 – Total

- New Program**     **Continuing Program**     **Expanding Program**     **Other** \_\_\_\_\_

**Service Description:**

- The Community Transition Program (CTP) connects individuals with behavioral health diagnoses that are being released from prison to behavioral health services in the community. This program provides support and assistance to improve each person’s ability to successfully reintegrate back into the community.
- Provides direct treatment services prior to (in-reach - when possible) and upon release.
- Provides recovery supports that help eliminate barriers to treatment and reentry and are specific to the participant’s needs. A recovery support is a form of assistance intended to help an individual with mental health needs, or a member of the family of such an individual, to initiate and sustain the individual’s recovery. Common recovery supports might include, but are not limited to housing, employment services, peer recovery support, transportation, life skills, spiritual support, and other reentry needs.
- Provides a variety of Substance Use Disorder (SUD) treatment and recovery services.

**Background Information:**

- FrontLine Service is the sole provider of the Community Transition Program (CTP), formerly referred to as the Mental Health Prison Reentry, for the adult prison population who are returning to Cuyahoga County. CTP started as a Pilot program with FrontLine Service in July 2018 and expanded to include referrals to those in need of SUD treatment and services in 2019.
- OhioMHAS approved Carryover funds from the SFY23 allocation of \$86,696.88 to be used in conjunction with the SFY24 allocation of \$600,000 for the program.

**Number of Individuals to be served:**

- Based on historical referral data, the program plans to serve approximately 375 clients.

**Funding Use:**

- OhioMHAS collaborates with the Ohio Department of Rehabilitation and Correction (ODRC) to provide community linkage services for offenders with severe mental illness (SMI) and substance use disorders (SUD).
- CTP works with offenders prior to release from prison to assure continuity of care. Individuals with SMI and SUD continue to experience various barriers to successful reintegration. The contracted agency will receive referrals from ODRC community linkage workers and link those offenders with community mental health and/or substance use disorder agencies.

**Client & System Impact:**

- CTP offers a transition benefit meant to provide resources in the community to assist with housing, work, transportation, and recovery supports upon the offenders' release to the community. This is done by ensuring appropriate referrals for mental health and substance abuse disorder treatment and services.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Total client referrals</li><li>• Total number of clients served during reporting period</li><li>• Type of behavioral health services provided during the reporting period</li><li>• Type of recovery supports provided during the reporting period</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	<b>In SFY 2023:</b> <ul style="list-style-type: none"><li>• 448 referrals were received.</li><li>• 322 clients were served.</li><li>• The following behavioral health services were provided: medications, assessment, counseling and therapy, medical activities, residential and inpatient services, crisis intervention, peer services, and CPST.</li><li>• The following recovery supports were provided: housing, transportation, identification documents, employment, non-vocational education, emergency basic need items, other (utilities &amp; furniture).</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To approve funding for the Community Transition Program (CTP) to FrontLine Service in the amount of \$686,696.88. Funding is from OhioMHAS and includes \$86,696.88 in approved carryover funds, and the SFY24 allocation of \$600,000.
- Approved by the Committee of the Whole on October 18, 2023.



**Agenda Process Sheet**  
**Date: October 25, 2023**

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|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Security Services Contract

**Contractual Parties:** U.S. Protection Services, LLC

**Term:** January 1, 2024 – December 31, 2025

**Funding Source(s):** ADAMHS Board Operating Budget

**Amount:** Not to exceed \$380,111.45

- New Program**       **Continuing Program**       **Expanding Program**       **Other**      **Security Services**

**Service Description:**

- Armed security guard services provided at the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board’s administrative office located at 2012 West 25<sup>th</sup> Street, Cleveland, Ohio, during the hours of 7:00 a.m. - 6:30 p.m., Monday through Friday with an additional guard during Board meetings, as well as the Seasons of Hope building during the hours of 7:00 p.m. - 7:00 a.m., up to seven days a week.
- Duties include but are not limited to: building opening and closing inspections; foot patrol of building, visual surveillance, visitor check-in and physical presence in the ADAMHS’s Board entrance during employee arrival/departure times and evening meetings and Board meetings, responding to emergency situations, completing incident reports and participation in workplace violence reduction trainings and procedure drills.

**Background Information:**

- The ADAMHS Board currently contracts with Willo Security for armed security guard services through December 31, 2023 and is paid \$23.50 per hour for regular hours, and \$35.25 per hour on designated holidays.
- In July 2023, the ADAMHS Board of Directors authorized Board staff to release a Request for Proposal (RFP) to secure bids for security services for Calendar Year (CY) 24 and CY25, within a one-year optional renewal for CY26.
- The ADAMHS Board received three proposals to the RFP by the August 23, 2023 deadline. The proposals were reviewed and discussed by the RFP Review Committee which was appointed by the ADAMHS Board Chief Executive Officer, looking at the ability to perform the services requested, costs, financial stability, etc.
- The RFP Review Committee is recommending that U.S. Protection Services, LLC, formerly known as Willo Security, be awarded a two-year contract for the ADAMHS Board Administrative Office and Seasons of Hope building, starting January 1, 2024 through December 31, 2025, with the option for a one year for Calendar Year 26.

CY24 (Hourly)	CY24 (Total)	CY25 (Hourly)	CY25 (Total)	CY26(Hourly)	CY26 (Total)
\$24.95	\$184,804.65	\$26.45	\$195,306.80	\$27.77	\$205,053.68

- For designated holidays, the hourly rate will be 1.5 times the hourly rate listed above.
- U.S. Protection Services, LLC was selected due to its 24-hours, 7-days a week dispatch office which monitors timekeeping and coverage, hourly rate, and history doing business with the ADAMHS Board.

**Number of Individuals to be served:**

- ADAMHS Board and Seasons of Hope employees and visitors.

**Funding Use:**

- Armed security guard services for ADAMHS Board administrative office and Seasons of Hope.

**Client & System Impact:**

- Deterrent, safety of clients and staff, and de-escalation when needed.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> <li>● Security guard attendance, punctuality and responsiveness.</li> </ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	<ul style="list-style-type: none"> <li>● N/A</li> </ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To approve a two-year contract with U.S. Protection Services, LLC for armed guard services at the ADAMHS Board Administrative Office and Seasons of Hope building in an amount not to exceed \$380,111.45 from January 1, 2024 through December 31, 2025.
- Approved by the Committee of the Whole on October 18, 2023.



**Agenda Process Sheet**  
**Date: October 25, 2023**

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|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Mobile Response and Stabilization Services (MRSS) Infrastructure & Non-Medicaid Youth Pass-through Funding

**Contractual Parties:** Bellefaire Jewish Children’s Bureau (JCB) – \$16,666.66 & Pooled  
 First Alliance Healthcare of Ohio – \$16,666.67 & Pooled  
 Life Solutions South, LLC – \$16,666.67 & Pooled

**Term:** July 1, 2023 – June 30, 2024

**Funding Source(s):** Aetna Better Health of Ohio (Aetna) through the Ohio Department of Medicaid (ODM)

**Amount:** \$50,000 – Infrastructure  
 Pooled – Non-Medicaid Youth

- New Program**     **Continuing Program**     **Expanding Program**     **Other Pass-through Funds**

**Service Description:**

- The ADAMHS Board will serve as the fiscal agent for pass-through funding for MRSS Infrastructure to Cuyahoga County MRSS Providers in the amount of \$50,000 equally shared amongst the three MRSS Providers for State Fiscal Year (SFY) 2024.
- Additionally, Aetna through ODM has allocated \$2,000,000 in pooled funding throughout the State of Ohio available to all Alcohol, Drug Addiction and Mental Health (ADAMH) Boards to serve Non-Medicaid Youth where the ADAMHS Board will also serve as fiscal agent for the pass-through funding.

**Background Information:**

- MRSS is a 24/7 crisis service where a team of two providers responds in person within sixty minutes for youth up to age 21.
- MRSS can provide up to four to six weeks of in-home de-escalation and stabilization. The MRSS team works within the family system to create safety plans, teach skills, provide peer support and link to ongoing services to prevent future crises and reduce the need for out-of-home treatment.
- MRSS is an evidence-based and trauma informed statewide service, included in Ohio Resilience through Integrated Systems and Excellence (OhioRISE). It has a statewide, centralized call center to triage and dispatch calls to local certified MRSS providers.
- OhioMHAS is leading the selection and certification of MRSS providers and oversees the implementation and coordination of the statewide call center and MRSS provider network.



- The crisis is defined by the youth and/or family according to the MRSS model.
- A team of two MRSS providers responds in person to calls in the community. The MRSS team is comprised of licensed supervisors, licensed therapists, certified peer supporters and has access to a nurse practitioner or psychiatrist.

**Number of Individuals to be served:**

- It is anticipated that approximately 500 families will be served.

**Funding Use:**

- Funds will support expenses required for infrastructure related to MRSS services in the community and also pay for services delivered to non-Medicaid youth.

**Client & System Impact:**

- Provide de-escalation and stabilization for families experiencing a self-defined crisis that occurs within the home or community environment.
- Provide a systematic, trauma informed, evidenced based model to support children and families in crisis.
- Provide diversion from system involvement with DCFS and Juvenile Justice.
- Reduce the need for out-of-home treatment for crisis stabilization.

<b>Metrics</b> <i>(How will goals be measured)</i>	N/A – Pass-through funding
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	N/A – Pass-through funding

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To accept \$50,000 of pass-through funding from OhioMHAS for MRSS infrastructure and contract with the following providers for SFY24:
  - Bellefaire JCB – \$16,666.66 & pooled
  - First Alliance Healthcare of Ohio – \$16,666.67 & pooled
  - Life Solutions South, LLC – \$16,666.67 & pooled
- Approved by the Committee of the Whole on October 18, 2023.



**Agenda Process Sheet**  
**Date: October 25, 2023**

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|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Consulting and Data Conversion Services

**Contractual Parties:** Clear Impact

**Term:** November 1, 2023 to December 31, 2024

**Funding Source(s):** ADAMHS Board

**Amount:** \$8,250

- New Program**     
  **Continuing Program**     
  **Expanding Program**     
  **Other: Consulting**

**Service Description:**

- Clear Impact will provide consulting services to identify outcomes and indicators based on our local data sources and service priorities, and establish the HIPAA-compliant, secure technology platform needed to track results.
- The consulting services will include 20 hours of technical assistance from a Clear Impact Senior Consultant to identify outcomes (i.e. “Increased Access to Services”) and related indicators from our established data sources, which include the GOSH billing and claims system, program reports, Ohio Scales, Brief Addiction Monitor (BAM), SAMHSA’s National Outcome Measures (NOMs), the Mental Health Statistics Information Program (MHSIP) instrument, and other measurement tools, and design information collection and visualization methods within the Clear Impact system.
- The data conversion and migration services will involve transferring data into Compyle or Scorecard (Clear Impact products) from data template spreadsheets. This process will include project scope and data template creation, pre-migration data preparation and scheduling, developer data transformation and data migration, and a quality assurance (QA) review of migration. This means that the consultant will work with ADAMHS Board staff to establish repositories for the data we collect from providers and for other projects, identify elements from those data collections to “feed up” into data scorecards related to priority outcomes, establish the technological connections to transfer and house the data, make sure that the system works to produce reports and show results, and provide training on utilizing Results-Based Accountability software.

**Background Information:**

- The Ohio Department of Mental Health and Addiction Services (OhioMHAS) selected Clear Impact as the outcomes performance data platform that will be used to for their internal, overall performance measures and with Boards across the state on tracking Community Assessment and Plan (CAP) indicators. OhioMHAS intends to grant Boards access to the platform with unlimited data scorecard capability and unlimited users.

The OhioMHAS Bureau of Quality, Planning, and Research communicated that Boards will be allowed to use the platform for any projects, including data collection from vendors or performance measures from the local strategic plan, in addition to what the State will require for reporting.

- OhioMHAS intends to cover the cost of hosting the Clear Impact technology for Boards after the fall of 2023 through SFY 2025, with possible continued funding. This \$8,250 agreement is a one-time cost that allows our Board to work with the Clear Impact researchers and data scientists who are also working with our State partners, to fully align and integrate our local data in the newly State-required Clear Impact system and leverage the investment by the State to our full advantage.

**Number of Individuals to be served:**

- N/A

**Funding Use:**

- Clear Impact will provide 20 hours of consulting and 10 hours of data conversion and migration services at \$275 per hour for a total of \$8,250.

**Client & System Impact:**

- Improved data collection and processes across the provider network.

<b>Metrics</b> <i>(How will goals be measured)</i>	N/A
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	N/A

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To recommend approval to the Board of Directors to allocate funds to Clear Impact in the amount of \$8,250.
- Approved by the Committee of the Whole on October 18, 2023.



**Agenda Process Sheet**  
**Date: October 25, 2023**

- Community Relations & Advocacy Committee
- Faith-Based Outreach Committee
- Planning & Oversight Committee
- Finance & Operations Committee
- Committee of the Whole
- General Meeting

**Topic:** Harm Reduction Vending Machine Program

**Contractual Parties:** Circle Health Services - \$30,375  
Murtis Taylor Human Services System - \$10,125

**Term:** October 1, 2023 to December 31, 2024

**Funding Source(s):** ADAMHS Board Funding

**Amount:** \$40,500

- New Program     Continuing Program     Expanding Program     Other \_\_\_\_\_

**Service Description:**

- This funding is to continue the program administration fees for the Harm Reduction Vending Machine Program (Harm Reduction Pilot Program).

**Background Information:**

- The ADAMHS Board implemented a \$1.2 million dollar harm reduction pilot program using SOR 2.0 funds in 2022.
- The grant did not include program administration/maintenance fees to ensure restocking and tracking of Naloxone kits for the vending machines to make free kits available to the community as a preventive measure.
- Circle Health Services is managing three vending machines that are located at:
  - Gordon Square Office - 5209 Detroit Avenue, Cleveland, Ohio 44102
  - Uptown Office - 12201 Euclid Avenue, Cleveland, Ohio 44106
  - East Office East - 4400 Euclid Avenue, Cleveland, Ohio 44103
- Murtis Taylor is managing one vending machine that is located at 13422 Kinsman Road, Cleveland, Ohio 44120.

**Number of Individuals to be served:**

- To be determined.

**Funding Use:**

- Program administration funding will pay for the tracking, filling, marketing, and reporting use of vending machines, making lifesaving harm reduction resources available to Cuyahoga County residents.

**Client & System Impact:**

- Reductions of overdoses, particularly fatal overdoses, over time.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Number of kits dispensed from the vending machines.</li><li>• Number of people accessing kits from the vending machines.</li><li>• Number of overdose reversals, if available.</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	<ul style="list-style-type: none"><li>• Number of kits dispensed from the vending machines: 315</li><li>• Number of people accessing kits from the vending machines: 315</li><li>• Number of overdose reversals, if available: Unknown</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To approve program administration fees for the Harm Reduction Vending Machine Program in the amount \$40,500 from October 1, 2023 through December 31, 2024 and contract with Circle Health Services for \$30,375 and Murtis Taylor Human Services System for \$10,125.
- Approved by the Committee of the Whole on October 18, 2023.

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD  
OF CUYAHOGA COUNTY**

**RESOLUTION NO. 23-10-03**

**APPROVAL OF CONTRACT AMENDMENTS**

1. Amendment to Resolution 22-11-05 Cleveland Division of Police Co-Responder Program
2. Amendment to Resolution 22-09-05 Diversity, Equity and Inclusion Strategic Implementation Plan Consultative and Training Services
3. Amendment to Resolution 23-01-03 Naloxone Emergency Cabinets Administration
4. Amendment to Resolution 23-04-02 Project AWARE Behavioral Health & Wellness Coordinator (BHCW) Funding for The Ohio School Wellness Initiative (OSWI)

**WHEREAS**, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) Chief Executive Officer (CEO) has determined it necessary and within the administrative and operational budget to amend the contracts with the following entities:

1. Amendment to Resolution 22-11-05 to extend the following contracts until August 31, 2024. All other terms of the contracts remain the same.
  - a. FrontLine Service
  - b. Murtis Taylor Human Services System; and,
2. Amendment to Resolution 22-09-05 Diversity, Equity and Inclusion Strategic Implementation Plan Consultative and Training Services to update the totals for each funding source related to the Rice Education Consulting, LLC (REdCon) Contract. All other terms of the contract remain the same; and,
3. Amendment to Resolution 23-01-03 Naloxone Emergency Cabinets Administration to increase funding by \$26,250.00 to include the Naloxone Vending Machine component with the Emergency Cabinets Administration program and to reflect the end date of March 31, 2024 for both components. The amended contract amount is \$41,250.00 for the following contract:
  - a. The MetroHealth System; and,
4. Amendment to Resolution 23-04-02 Project AWARE Behavioral Health & Wellness Coordinator (BHCW) Funding for the Ohio School Wellness Initiative (OSWI) to extend the term of the contract with the Educational Service Center (ESC) of Northeast Ohio until June 30, 2024. All other terms of the contract remain the same; and,

**WHEREAS**, the Committee of the Whole has reviewed the ADAMHS Board staff's recommendations and recommends that the Board of Directors approve or ratify said contract amendments.

**NOW, THEREFORE, BE IT RESOLVED:**

- A. The ADAMHS Board of Directors authorizes amending the ADAMHS Board resolutions listed below:
  1. Amendment to Resolution 22-11-05 to extend the following contracts until August 31, 2024. All other terms of the contracts remain the same.
    - a. FrontLine Service
    - b. Murtis Taylor Human Services System; and,
  2. Amendment to Resolution 22-09-05 Diversity, Equity and Inclusion Strategic Implementation Plan Consultative and Training Services to update the totals for each funding source related to the Rice Education Consulting, LLC (REdCon) Contract. All other terms of the contract remain the same; and,

3. Amendment to Resolution 23-01-03 Naloxone Emergency Cabinets Administration to increase funding by \$26,250.00 to include the Naloxone Vending Machine component with the Emergency Cabinets Administration program and to reflect the end date of March 31, 2024 for both components. The amended contract amount is \$41,250.00 for the following contract:
  - a. The MetroHealth System; and,
4. Amendment to Resolution 23-04-02 Project AWARE Behavioral Health & Wellness Coordinator (BHCW) Funding for the Ohio School Wellness Initiative (OSWI) to extend the term of the contract with the Educational Service Center (ESC) of Northeast Ohio until June 30, 2024. All other terms of the contract remain the same.

B. The ADAMHS Board Chief Executive Officer is authorized to execute any necessary contractual agreements.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution was adopted.

**AYES:**

**NAYS:**

**ABSTAIN:**

**DATE ADOPTED:**

**Agenda Process Sheet**  
**Date: October 25, 2023**

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|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Amendment to Resolution No. 22-11-05, Cleveland Division of Police Co-Responder Program

**Contractual Parties:** FrontLine Service  
Murtis Taylor Human Services System (MTHSS)

**Term:** October 1, 2021 to August 31, 2024 (expired on September 30, 2023)

**Funding Sources:** City of Cleveland, U.S. Dept. of Justice (DOJ) Community Oriented Policing Services (COPS) Grant

**Amount:** No-cost Term Extension

- New Program**     **Continuing Program**     **Expanding Program**     **Other**

**Service Description:**

- The City of Cleveland is extending the DOJ COPS grant through August 31, 2024 as a no-cost term extension.
- As an expansion of Cleveland Police Co-Responder Program, the COPS grant added two additional fulltime positions to cover the morning shift as a part of the Cleveland Police Co-Responder Team (CRT) with both FrontLine Service and MTHSS being awarded \$119,025 for a total of \$238,050.
- Before the COPS grant, Cleveland Police CRT operated 40 hours per week on second shift.

**Background Information**

- The purpose of the Cleveland Police CRT is to divert people in crisis to the least restrictive alternative and linkages to services where a Specialized Crisis Intervention Team (CIT) Officer responds to a mental health crisis with a Crisis Specialist.
- There are five Districts with CRT in place with FrontLine Service assigned to Districts 1, 2 & 3 and MTHSS assigned to District 4 & 5.
- The City of Cleveland applied for and received a federal grant from the U.S. DOJ COPS office in November of 2021 to expand the CRT to cover the morning shift.

**Number of Individuals to be Served:**

- Serve up to 800 per year.



**Funding Use:**

- Funding will be used to fund two full-time equivalent Crisis Specialists, one from FrontLine Service and one from MTHSS.

<b>Program Goals or Objectives</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Expand the Co-Responder program to all five Cleveland districts</li><li>• Increase the number of times a mental health professional is able to be on the scene with police officers when necessary</li><li>• Increase the number of referrals for treatment services by 20% (Enable)</li><li>• Increase the capacity of the Co-Responder teams to link individuals to community-based care and other supports</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	During the third year of the grant award, 10/1/21-9/30/22 <ul style="list-style-type: none"><li>• Cleveland Police CRT received 1,712 CIT referrals (a 2% increase over the prior year) for 1,354 individuals</li><li>• Teams were able to make contact with 699 individuals</li><li>• The CRT was able to re-link 373 individuals with community-based care and other supports., an increase of 30% over the prior year, and linked an additional 52 people to care who had no connection to a behavioral health provider.</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To enter into a contract amendment for a no-cost term extension with FrontLine Service and MTHSS through August 31, 2024.
- Approved by the Committee of the Whole on October 18, 2023.



**Agenda Process Sheet**  
**Date: October 25, 2023**

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| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Amendment to Resolution No. 22-09-05, Diversity, Equity and Inclusion Strategic Implementation Plan Consultative and Training Services

**Contractual Parties:** Rice Education Consulting, LLC (REdCon)

**Term:** October 1, 2022 – September 30, 2023

**Funding Source(s):** ADAMHS Board & OACBHA Grant Funds

**Amount:** \$167,620.00 - ADAMHS Board (original amount: \$171,870.00)  
 \$ 13,130.00 - OACBHA Grant (original amount: \$8,880.00)  
 \$180,750.00 - Total (No new funding)

- New Program**     **Continuing Program**     **Expanding Program**     **Other Consulting/Training**

**Service Description:**

This amendment adjusts the amounts from each funding source for the work completed by Rice Education Consulting, LLC (REdCon). Two additional projects from the OACBHA Grant approved in Resolution No. 22-07-02 were completed as a part of REdCon’s agreement: Visual Representation of Board Diversity (\$500) and the Workforce Recruitment Materials for Provider Network (\$3,750), but we not included in the original Agenda Process Sheet. The total amount remains the same, with no other changes.

Rice Education Consulting, LLC (REdCon) will work with the ADAMHS Board, to provide consultation and training to implement action items from the DEI Strategic Implementation Plan, as well as initiatives from the Health Equity and Cultural Competency (HECC) Plan developed through a partnership with the Ohio Association of County Behavioral Health Authorities (OACBHA). REdCon will:

- Assist with the implementation of the DEI Strategic Implementation Plan goals and actions including creating tracking mechanisms to measure success and evaluate outcomes.
- Review Board policies for equity, including:
  - Clients Rights and Grievance Policy
  - Contract Modifications Due to Change in Funding
  - Non-Discrimination & Cultural Competence Policy
  - Recruitment of ADAMHS Board of Directors
  - Probationary Period for New Providers and or Programs
  - Waiting list Management Policy
  - Social Media Policy

- Work with Board staff to co-lead the following DEI Strategic Implementation Plan actions:
  - 1.1.A.2: Identify DEI priorities for the Board and the network
  - 1.1.B: Establish and implement DEI metrics for providers
  - 1.1.B.4: Provide learning opportunities and/or develop educational materials for agencies to ensure they have the knowledge and resources to collect the necessary information for tracking DEI progress
  - 1.2.A: Establish DEI metrics to include in evaluating the effectiveness of providers and overall service areas
  - 1.3.B: Evaluate the cultural competency practices and outcomes of providers
  - 4.1.A.1: Develop standard processes for implementing and upholding policies in an equitable manner
  - 5.1.A.2: Create educational materials to assist providers with diverse recruitment strategies
  - 6.1.A.3: Develop materials for communicating DEI (representation, language and thinking, channels of communication)
- Lead the following HECC Plan actions:
  - Provider Job Description Review to Identify Bias/Improve Equitable Hiring, which will include:
    - Conducting reviews of a random sampling of job descriptions from the provider network, looking for bias and providing recommendations to support more equitable hiring and employment practices.
    - Submitting a general report of suggested improvements that the ADAMHS Board can make available to all providers.
  - Provider Workforce Review to Identify Gaps/Establish Baseline Data for Equitable Hiring, which will include:
    - Conducting a workforce diversity analytics survey or process to capture the current demographics and credentials of our provider network and how they compare to the Northeast Ohio labor market, as well as baseline data on the filled/vacant positions within the local provider network.
    - Submitting a report clearly showing all data plus an analysis of gaps/needs and recommendations.
  - Visual Representation of Board Diversity
  - Workforce Recruitment Materials for Provider Network
- Work with Executive Staff on other organizational development and DEI initiatives.
- Conduct up to 18 hours of live face-to-face and/or virtual training facilitation for the ADAMHS Board, staff and/or network.
- Develop up to 100 minutes of new online or in-person training content that can be offered through our website for the ADAMHS Board staff and/or members of our network.
- Design learning and educational material regarding DEI for the ADAMHS Board (1-2 page visual).

**Background Information:**

- Starting in October of 2021, Rice Education Consulting, LLC (REdCon) worked with the ADAMHS Board to develop a Diversity, Equity and Inclusion (DEI) Strategic Implementation Plan, which was unanimously adopted at the June 22, 2022, General Meeting via Resolution 22-06-08.
- The plan was developed with the input of clients, community members, system partners, the ADAMHS Board of Directors and staff.

- The DEI Strategic Implementation Plan is an overlay to the ADAMHS Board 2021-2025 Strategic Plan with clearly defined goals and action steps that the ADAMHS Board will use to develop a culturally competent, culturally appropriate, and diverse mental health, addiction and recovery support system that delivers treatment, recovery and prevention services that prioritize equity and inclusion to meet the needs of the diverse residents of Cuyahoga County.

**Number of Individuals to be served:**

- Residents of Cuyahoga County
- ADAMHS Board, staff and provider network

**Funding Use:**

- Ongoing consultative and training services to implement the DEI Strategic Implementation Plan.

**Client & System Impact:**

- Develop a culturally competent, culturally appropriate, and diverse mental health, addiction and recovery support system that delivers treatment, recovery and prevention services that prioritize equity and inclusion to meet the needs of the diverse residents of Cuyahoga County.

<p><b>Metrics</b> <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> <li>• Completion of identified action items</li> <li>• Progress on identified action items</li> <li>• Number of trainings provided</li> <li>• Number of individuals trained</li> <li>• Pre/post tests of trainings</li> <li>• Training numbers viewed (online)</li> <li>• Required reports</li> <li>• Required analytics</li> <li>• Educational materials created</li> </ul>
<p><b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i></p>	<p>N/A New Initiative</p>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To amend Resolution No. 22-09-05 to update the totals for each funding source related to the Rice Education Consulting, LLC (REdCon) Contract. No new funding is involved in this request.
- Approved by the Committee of the Whole on October 18, 2023.



**Agenda Process Sheet**  
**Date: October 25, 2023**

- Community Relations & Advocacy Committee     Faith-Based Outreach Committee  
 Planning & Oversight Committee                     Finance & Operations Committee  
 Committee of the Whole                                     General Meeting
- 

**Topic:** Amendment to Resolution No. 23-01-03, Naloxone Emergency Cabinets Administration

**Contractual Parties:** The MetroHealth System

**Term:** January 26, 2023 – March 31, 2024

**Funding Source(s):** ADAMHS Board Operating Budget

**Amount:** \$41,250 (\$26,250 new funding)

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- New Program     Continuing Program     Expanding Program     Other Vending Machines

**Service Description:**

- The MetroHealth System is the ADAMHS Board’s administrator of the Naloxone Emergency Cabinets Administration program. Additionally, the MetroHealth System was also the ADAMHS Board’s administrator of the Naloxone Cabinets and Vending Machine program with an agreement that ended September 30, 2023.
- In order to reduce duplication and redundancy, the Naloxone Cabinets and Vending Machine program will be added to Naloxone Emergency Cabinets Administration program in the amount of \$26,250 through March 31, 2024.
- The MetroHealth System will be responsible for ongoing planning for locations, contents, and administration and maintenance for cabinets at various locations and a vending machine located at 2500 MetroHealth Drive, Cleveland, Ohio 44109.

**Background Information:**

- In January 2023, the Board of Directors approved a \$15,000 contract with the MetroHealth System for the Naloxone Emergency Cabinets Administration program.
- In September 2022, the Board of Directors approved a \$51,300 contract to administer the entire emergency naloxone cabinets programs and one vending machine.

**Number of Individuals to be served:**

- To be determined

**Funding Use:**

- Program administration funding will pay for the tracking, filling, marketing and reporting use of cabinets and vending machines, making lifesaving harm reduction resources available to Cuyahoga County residents.

**Client & System Impact:**

- Reduction of overdoses, particularly fatal overdoses, over time.

<b>Metrics</b> <i>(How will goals be measured)</i>	<ul style="list-style-type: none"><li>• Number of Naloxone kits dispensed from the vending machine</li><li>• Number of Emergency Cabinets purchased</li><li>• Number of Emergency Cabinets installed</li><li>• Number of Naloxone kits dispensed from emergency cabinets</li><li>• Number of overdose reversals, if available</li></ul>
<b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i>	<ul style="list-style-type: none"><li>• Number of Naloxone kits dispensed from the vending machine:488</li><li>• Number of Emergency Cabinets purchased: 607</li><li>• Number of Emergency Cabinets installed: 247</li><li>• Number of Naloxone kits dispensed from emergency cabinets: 114 (missing, reversals, unknown, etc.)</li><li>• Number of overdose reversals, if available: 12 reversals documented</li></ul>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To amend Resolution No. 23-01-03 to add \$26,250 for a total of \$41,250 and enter into a contract addendum with the MetroHealth System through March 31, 2024.
- Approved by the Committee of the Whole on October 18, 2023.

**Agenda Process Sheet**  
**Date: October 25, 2023**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Community Relations &amp; Advocacy Committee</b> | <input type="checkbox"/> <b>Faith-Based Outreach Committee</b>     |
| <input type="checkbox"/> <b>Planning &amp; Oversight Committee</b>           | <input type="checkbox"/> <b>Finance &amp; Operations Committee</b> |
| <input checked="" type="checkbox"/> <b>Committee of the Whole</b>            | <input checked="" type="checkbox"/> <b>General Meeting</b>         |

**Topic:** Amendment to Resolution No. 23-04-02, Project AWARE Behavioral Health & Wellness Coordinator (BHWC) Funding for The Ohio School Wellness Initiative (OSWI)

**Contractual Parties:** Educational Service Center (ESC) of Northeast Ohio

**Term:** March 1, 2023 to June 30, 2024

**Funding Sources:** Ohio Department of Mental Health and Addiction Services (OhioMHAS)

**Amount:** No-Cost Extension

- New Program**       **Continuing Program**       **Expanding Program**       **Other:**

**Service Description:**

- The Ohio Department of Mental Health and Addiction Services (OhioMHAS) has extended the timeframe for the use of funding to June 30, 2024.
- The extension will support and sustain the Ohio School Wellness Initiative (OSWI).
- Project AWARE funding will support School Behavioral Health & Wellness Coordinator (BHWC) and Student Assistance Programming for evidence-informed practices.

**Background Information:**

- The Ohio School Wellness Initiative (OSWI) was designed to explore, implement, and sustain a full continuum of care including prevention, early intervention, and treatment practices for K-12 students within local districts who adopt student assistance programs (SAP), multi-tiered systems of support, and staff wellness frameworks.
- The BHWC will provide systematic approaches to support behavioral health promotion, prevention, early identification, intervention, referral processes, and guided support services for K-12 students who are exhibiting a range of substance use, mental and behavioral health risk factors.
- The positions will also provide resources, online training, and guidance related to processes within the schools and with continuous improvement strategies for services to students.
- The cornerstone of the OSWI is the development of an Ohio Model SAP that can serve as a best practice standard for Ohio's K-12 schools.

**Number of Individuals to be Served:**

- Services will be provided to Euclid City School District as the only participating OSWI district. Numbers served to be determined.

**Funding Use:**

- Funds will be used to support each BHWC and their respective school for allowable activities as defined by OhioMHAS.

**Client & System Impact:**

- Provide systematic approaches to support behavioral health promotion, prevention, early identification, intervention, referral processes, and guided support services for K-12 students who are exhibiting a range of substance use, mental and behavioral health risk factors.
- Provide resources, online training, and guidance related to school board policy, staff development, program awareness, internal referral process, problem-solving team and case management, direct services to students, cooperation and collaboration, integration with other school-based programs, program evaluation, and continuous improvement strategies.

<p><b>Metrics</b> <i>(How will goals be measured)</i></p>	<p>School Behavioral Health &amp; Wellness Coordinators will provide a Summary Report to the ADAMHS Board describing the funded activities that were offered.</p> <p>Allowable activities may include:</p> <ul style="list-style-type: none"><li>• Providing supports to assist teachers and school personnel to develop skills that promote staff wellness, mental well-being, and resilience to better support and refer school-aged youth with behavioral health issues to needed services.</li><li>• Providing trauma-informed, evidence-based prevention and early intervention programming and supports for children, adolescents, and their families/caregivers.</li><li>• Selection of evidence-based screening tool to identify school-aged youth in need of mental health services and supports.</li><li>• Provide evidence-based programming and training to students in grades 6 through 12, in coordination with school-based mental health resources, regarding suicide prevention education and awareness, and violence prevention programming.</li></ul>
<p><b>Evaluation/ Outcome Data</b> <i>(Actual results from program)</i></p>	<p>N/A - New program. No information received due to no-cost extension.</p>

**Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):**

- To amend Resolution No. 23-04-02, to extend the term of the contract with the Educational Service Center of Northeast Ohio for Project AWARE until June 30, 2024.
- Approved by the Committee of the Whole on October 18, 2023.