



**COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, OCTOBER 18, 2023
4:00 P.M.**

2012 West 25th Street • United Bank Building (Sixth Floor) • Ohio Room

AGENDA

1. **Call to Order** – Patricia James-Stewart, M.Ed., LSW, Board Vice Chair
2. **Public Comment on Agenda Items** – Patricia James-Stewart
3. **Review of Policy Statement Renewals** – (Action Requested) – Woo Jun, Chief Operating Officer
 - Clients Rights and Grievance Policy
 - Contract Modification Due to Change in Funding Policy
 - Management Plan Policy
 - Social Media Policy
4. **Finance Reports** – (Action Requested) – Felicia Harrison, Chief Financial Officer
 - **Board Voucher & Expenditure Reports – September 2023**
5. **Contracts** – (Action Requested)
 - a. Behavioral Health Criminal Justice (BH/CJ) Linkages Program Funding – Allison Schaefer, Director of Adult Behavioral Health Programs
 - Recovery Resources - \$93,594.43
 - b. Community Transition Program (CTP) Funding – Allison Schaefer
 - FrontLine Service - \$686,696.88
 - c. Security Services Contract – Woo Jun
 - U.S. Protection Services, LLC - Not to exceed \$380,111.45
 - d. Piloting a Mental Health Docket Incorporating a Drug Court Model to Improve Outcomes for Adults with Co-Occurring Disorders – \$615,000 – Woo Jun
 - Catholic Charities - \$340,000
 - Signature Health - \$275,000
 - e. Mobile Response and Stabilization Services (MRSS) Infrastructure and Non-Medicaid Youth Pass-through Funding – \$50,000 & Pooled – Woo Jun
 - Bellefaire Jewish Children’s Bureau (JCB) - \$16,666.66 & Pooled
 - First Alliance Healthcare of Ohio - \$16,666.66 & Pooled
 - Life Solutions South, LLC - \$16,666.67 & Pooled
 - f. Consulting and Data Conversion Services – Clare Rosser, Chief Strategy and Performance Officer
 - Clear Impact - \$8,250
 - g. Harm Reduction Vending Machine Program – \$40,500 – Starlette Sizemore, Director of Special Projects
 - Circle Health Services - \$30,375
 - Murtis Taylor Human Services System - \$10,125
6. **Contract Amendments** – (Action Requested) – Felicia Harrison
 - a. Amendment to Resolution No. 22-11-05, Cleveland Division of Police Co-Responder Program – No-cost Term Extension
 - FrontLine Service
 - Murtis Taylor Human Services System

- b. Amendment to Resolution No. 22-09-05, Diversity, Equity and Inclusion Strategic Implementation Plan Consultative and Training Services
 - Rice Education Consulting, LLC (REdCon) - No New Funding
- c. Amendment to Resolution No. 23-01-03, Naloxone Emergency Cabinets Administration
 - The MetroHealth System - \$41,250 (\$26,250 New Funding)
- d. Amendment to Resolution No. 23-04-02, Project AWARE Behavioral Health & Wellness Coordinator (BHWC) Funding for The Ohio School Wellness Initiative (OSWI)
 - Educational Service Center (ESC) of Northeast Ohio - No-cost Term Extension

7. Identify Consent Agenda – Patricia James-Stewart

8. Diversion Center Update – Scott S. Osiecki, Chief Executive Officer

9. Behavioral Health Crisis Center Update – Scott S. Osiecki

10. Presentation of CY2024 ADAMHS Board Budget – Scott S. Osiecki

11. New Business

12. Follow-up

13. Public Comment Period

14. Upcoming October and November Board Meetings:

- General Meeting: October 25, 2023 at May Dugan Center, 4115 Bridge Avenue, Cleveland, Ohio 44113
- Community Relations & Advocacy Committee Meeting: November 1, 2023
- Committee of the Whole Meeting: November 8, 2023
- General Meeting: November 15, 2023

BOARD OF DIRECTORS

J. Robert Fowler, Ph.D., Chairperson

Patricia James-Stewart, M.Ed., LSW, Vice Chair ▫ **Katie Kern-Pilch, MA, ATR-BC, LPC-S, Second Vice Chair**
Bishara W. Addison ▫ Ashwani Bhardwaj ▫ Reginald C. Blue, Ph.D. ▫ Gregory X. Boehm, M.D. ▫ Erskine Cade, MBA
James T. Dixon ▫ Sadigoh C. Galloway, MSW, LSW, LICDC-CS ▫ Rev. Benjamin F. Gohlstin, Sr.
Steve Killpack, MS ▫ Sharon Rosenbaum, MBA ▫ Harvey A. Snider, Esq.



POLICY STATEMENT RENEWALS

October 18, 2023

- **CLIENTS RIGHTS AND GRIEVANCE POLICY**
- **CONTRACT MODIFICATION DUE TO CHANGE IN FUNDING POLICY**
- **MANAGEMENT PLAN POLICY**
- **SOCIAL MEDIA POLICY**

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)**

POLICY STATEMENT

SUBJECT: CLIENTS RIGHTS AND GRIEVANCE POLICY

EFFECTIVE DATE: ~~September 26, 2018~~ **October 25, 2023**

PURPOSE

To protect and enhance the rights and dignity of ~~persons~~ **clients** applying for or receiving services which are funded in whole or in part by the ~~Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board)~~ **ADAMHS Board** and to provide a mechanism whereby consumers, family members, and concerned individuals can grieve so that allegations of rights violations, abuse, and neglect might be investigated and resolved.

Additionally, the ADAMHS Board has statutory authority to investigate allegations of rights violations, abuse, and neglect with clients receiving services from Ohio Department of Mental Health and Addiction Services (OhioMHAS) licensed/certified providers not funded by the ADAMHS Board.

POLICY

It is the policy of the ADAMHS Board to:

- Affirmatively plan for, assure the protection of, monitor, and fully respond to complaints or grievances concerning rights, granted by statute and/or regulation, of ~~persons~~ **clients** applying for or receiving services contracted by the ADAMHS Board.
- ~~It is further the policy of the ADAMHS Board to~~ Fulfill its statutory obligations, through investigation and referral, regarding the alleged abuse and neglect of persons receiving services from those contracted by the ADAMHS Board.
- ~~In addition, it is the policy of the ADAMHS Board to~~ Ensure ADAMHS Board compliance with all Federal laws, State laws, and administrative rules and regulations regarding client rights, which include, but are not limited to, confidentiality, ~~and access to services,~~ **and investigations of alleged rights of violations, abuse, and neglect with clients receiving services from OhioMHAS licensed/certified providers not funded by the ADAMHS Board.**

RESPONSIBILITIES

It is the responsibility of the Chief Executive Officer (**CEO**) to:

- Develop and maintain a written procedure which identifies the process through which allegations of violations of client rights, allegations of breach of confidentiality, allegations of client abuse and neglect, and all related grievances and complaints received within the ADAMHS Board system are handled. See attached Flowchart.
- Annually, or more often if requested by the **Directors of the** ADAMHS Board ~~of Directors (BOD)~~, inform the ~~BOD~~ **Directors** of the activities of the client rights program and make recommendations for action by the ADAMHS Board to assure the protection of client rights.
- Enforce procedures for compliance with confidentiality rules and for reporting abuse, neglect, or discrimination of clients to the ADAMHS Board ~~of Cuyahoga County office~~ and to monitor as

quality measures the ADAMHS Board of Cuyahoga County contract agencies' providers' other abuse reporting requirements under the Code of Federal Regulations, the Ohio Revised Code and Ohio Administrative Code.

Supersedes and retires: Client Rights and Grievance Policy, Effective ~~January 23, 2013~~ September 26, 2018

Reference: 42 CFR Part 2, ORC 340.03(A)(2), OAC 5122-26-18, OAC 5122:2-1-02, ORC 5101.61

Rev. Benjamin F. Gohlstein, Sr. J. Robert Fowler, Ph.D.
ADAMHS Board Chair

Scott S. Osiecki
ADAMHS Board Chief Executive Officer

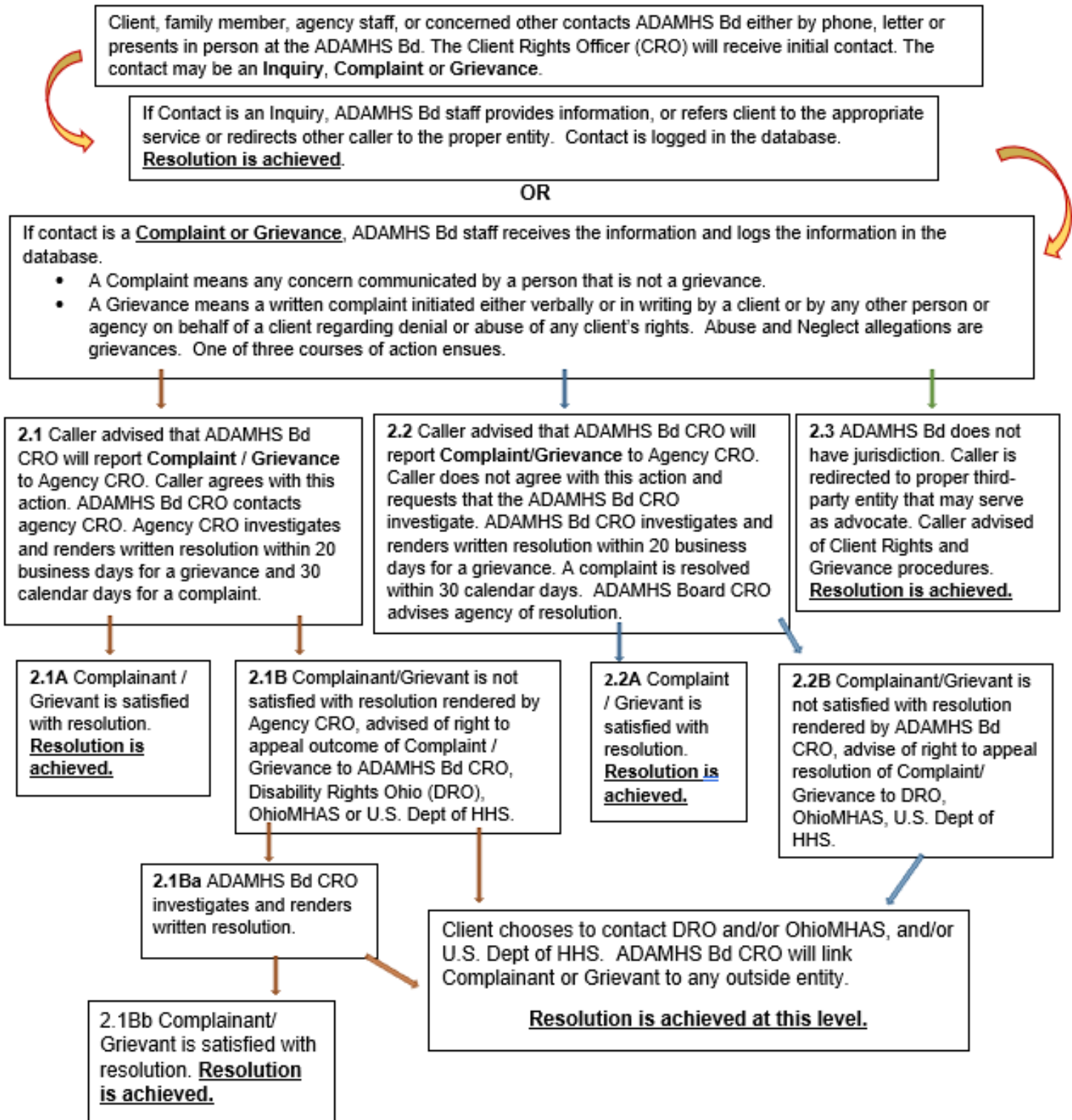
September 26, 2018 October 25, 2023

September 2024 October 2026

Approval date

Review date

ADAMHS Board – Flowchart for Sequence of Steps for MH and SUD from Initial Contact to Resolution.



It should be noted that to resolve an inquiry, complaint or grievance, CRO might need to receive or make more than one phone call. Quite often, callers need time to vent about a certain issue. Also, it takes time to discover what is at the heart of an issue. Someone filing a grievance on behalf of a client MUST have the client's written permission. CRO is always available to meet with client and service provider to reach a resolution.

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)

POLICY STATEMENT

SUBJECT: CONTRACT MODIFICATION DUE TO CHANGE IN FUNDING POLICY

EFFECTIVE DATE: ~~March 23, 2022~~ **October 25, 2023**

PURPOSE

To define a process in which the ADAMHS Board may modify its contracts for alcohol, drug addiction, mental health, and related services in response to a change in the availability of funds to the ADAMHS Board which may occur during the contract term.

POLICY

It is the policy of the ADAMHS Board that modification of any or all of its contracts for alcohol, drug addiction, mental health, and related services may occur during the contract term pursuant to notification **from a funder** to the ADAMHS Board from a of an increase or decrease in the ADAMHS Board's funds which will be available for disbursement or pursuant to a material change in **the** ADAMHS Board funding circumstances which necessitates an adjustment in the value of the maximum dollar amount of a contract.

~~Decisions~~ **The decision** to reduce or increase the maximum dollar amount of a contract shall be made at a public meeting of the ADAMHS Board. Reductions or increases in the contract amount may be made according to any method the ADAMHS Board deems appropriate, subject to law, **contract terms**, and provisions of the ADAMHS Board policies. Methods may include, but are not limited to, percentage change applied to any or all services and/or selective changes based upon ADAMHS Board priorities **and Community Assessment Plan (CAP)**, evaluation of outcome data and/or GOSH or any other claims/payment adjudication software system generated data, analysis of volume of services, etc.

Modification of the maximum dollar amount of a contract may result in other contract modifications.

RESPONSIBILITIES

It is the responsibility of the ADAMHS Board Chief Executive Officer (CEO) ~~and his/her designee~~ to:

- A. Evaluate the potential impact of change in available funds or material change resulting in a change in funding.
- B. Reflect on the ADAMHS Board's service priorities **and Community Assessment Plan**.
- C. Notify the ADAMHS Board's Finance & Operations Committee of **the** need for **a** potential change in funding level.
- D. Make recommendations to the Finance & Operations Committee as to the changes needed.

It is the responsibility of the Finance & Operations Committee to:

- A. Consider the recommendations of ADAMHS Board staff and may request needed input from other committees.
- B. Discuss and deliberate over the ADAMHS Board staff's recommendations and determine whether any action is appropriate to recommend to the ADAMHS Board's Board of Directors at the General Meeting.
- C. Propose methods of contract modifications to the ADAMHS Board and its committees in relation to the anticipated impacts and established ADAMHS Board priorities and **Community Assessment Plan**.

It is the responsibility of the ADAMHS Board's Board of Directors at the General Meeting to:

- A. Adopt by resolution any modification of the maximum dollar amounts of any or all contracts for alcohol, drug addiction, mental health, and related services.
- B. Direct the CEO ~~and/or his/her designee~~ to initiate contract renegotiation with affected parties when deemed necessary and/or renegotiate contracts with affected parties when such renegotiation is initiated by the affected party.

Supersedes & retires: Contract Modification Due to Change in Funding, Effective ~~March 22, 2017~~ **March 23, 2022**

Reference: Ohio Revised Code section 340.03; ADAMHS Board's General Core Contract

~~Rev. Benjamin F. Gohlstein, Sr.~~ **J. Robert Fowler, Ph.D.**
ADAMHS Board Chair

Scott S. Osiecki
ADAMHS Board Chief Executive Officer

~~March 23, 2022~~ **October 25, 2023**

~~March of 2025~~ March 2026

Approval date

Review date

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)

POLICY STATEMENT

SUBJECT: MANAGEMENT PLAN POLICY

EFFECTIVE DATE: ~~September 26, 2018~~ **October 25, 2023**

PURPOSE

To provide Executive leadership for the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board) in the extended absence of the Chief Executive Officer (CEO).

POLICY

It is the policy of the ADAMHS Board that in the CEO's extended absence, planned or emergency, the CEO will designate Executive responsibility, ~~at his/her discretion~~, to a member of **the** Executive Team to serve as Acting CEO.

Executive Team:

Chief Operating Officer

Assistant Chief Clinical Officer

~~Chief Administrative Officer~~ **Strategy and Performance Officer**

Chief Financial Officer

The Acting CEO will make all decisions to ensure smooth and continued operation of the Board. The CEO or an Executive Team member, when the CEO is unavailable, shall notify the Board Chair when the need for an Acting CEO is required.

In the absence of the CEO, the Acting CEO shall follow Board policy unless a revision has been submitted and approved by the Board of Directors.

Supersedes and retires: Management Plan Policy, Effective September 26, 2018

Reference: N/A

~~Rev. Benjamin F. Gohlstein, Sr.~~ **J. Robert Fowler, Ph.D.**
ADAMHS Board Chair

~~September 26, 2018~~ **October 25, 2023**

Approval date

Scott S. Osiecki
ADAMHS Board Chief Executive Officer

~~September 2024~~ October 2026

Review date

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES
BOARD OF CUYAHOGA COUNTY (ADAMHS BOARD)**

POLICY STATEMENT

SUBJECT: SOCIAL MEDIA POLICY

EFFECTIVE DATE: ~~September 29, 2024~~ October 25, 2023

PURPOSE

To guide the use of Social Media platforms to promote the ADAMHS Board. Understanding the intended use of social media helps protect the ADAMHS Board's reputation.

This policy provides information for members of the ADAMHS Board's External Affairs staff, who are tasked with managing the ADAMHS Board's social media accounts.

The ADAMHS Board uses social media as part of its overall strategy to engage with and reach the residents of Cuyahoga County. Social media provides an opportunity for the ADAMHS Board to share information and knowledge and to foster learning, innovation, collaboration, and recovery support in the community. Information shared includes, but is not limited to, events, Board announcements, initiatives, advocacy, mental health, addiction and recovery news and resources.

POLICY

It is the policy of the ADAMHS Board that the use of social media be consistent with its mission and vision statement to promote and enhance the quality of life for our community through a commitment to excellence in mental health and addiction prevention, treatment and recovery services coordinated through a person-centered network of community supports. This policy applies to all social media use on behalf of the ADAMHS Board.

Social media provides opportunities for the ADAMHS Board, its provider agencies, county and community partners, and advocates to share information and knowledge and to foster learning, innovation, collaboration, and education that mental illnesses, substance use disorders, and addictions are treatable brain diseases; that treatment works; that people recover; that evidence-based practices are effective; and to encourage community collaboration.

COMMENT POLICY:

The ADAMHS Board recognizes the value and importance of diverse opinions and encourages responsible and respectful social media use. The ADAMHS Board is committed to promoting, regulating, and protecting the integrity of its identity and its trademarked name and identifying marks. The ADAMHS Board may pursue all available recourse to block, remove/hide, or delete a social media communication that:

- Incorrectly creates an appearance of an endorsement by the ADAMHS Board
- Is not related to the business of the ADAMHS Board, or not relevant to the original topic
- Discloses personal and or health-related information about an individual on ADAMHS Board pages
- Threatens harm to self or others or is violent, profane, obscene, or pornographic content and/or language

- Promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, sexual orientation, gender, **gender identity**, national origin, or disability
- Threatens or defames any person or organization
- Is in violation of any federal, state or local law or encourages any illegal activity

REMOVAL AND RETENTION OF POSTS THAT VIOLATE POLICY

- ADAMHS Board staff will monitor social media for any posted material that may violate this Policy.
- Any content removed based on these guidelines must be retained by the ADAMHS Board External Affairs staff for a reasonable period of time, including the date and identity of the poster, when available.
- The ADAMHS Board reserves the right, at any time and without prior notice, to deny access to **ADAMHS Board** Social Media sites to any individual who violates this Policy.

GUIDELINES FOR SOCIAL MEDIA CONTENT

With consistent effort and ongoing attention, social media will be used by the ADAMHS Board to:

- Promote news, events, service offerings, campaigns, resources, etc.
- Share photos and videos
- Monitor community feedback
- Host discussions
- Be responsive to target audiences
- Drive incremental traffic to websites and targeted pages
- Facilitate community building and collaboration
- Reach a broader audience

Social media content created or posted by the ADAMHS Board must not:

- Be viewed as emergency service outlets.
 - Individuals in crisis are to call **9-8-8**, 9-1-1 or Cuyahoga County's 24-hour Suicide Prevention, Mental Health/Addiction Crisis, Information & Referral Hotline at 216-623-6888.
- Disclose any regulated, restricted, or otherwise non-public information.
- Be abusive, threatening, defamatory, obscene, harassing, or create a hostile work or learning environment.

PROCEDURES

MANAGEMENT

External Affairs staff, under the direction of the ~~Chief Public Affairs Officer and or his/her designee~~ **Director of External Affairs**, are responsible for managing and updating the content of the ADAMHS Board's social media accounts.

EMPLOYEE ACCESS

Access to the ADAMHS Board social media accounts shall be restricted to External Affairs staff.

ACCOUNT MANAGEMENT

Account management encompasses the creation, maintenance, and destruction of social media accounts on behalf of the ADAMHS Board. All requests for account management must go through the Chief Public Affairs Officer and/or his/her designee **Director of External Affairs**.

External Affairs staff, under the authorization and guidance of the ADAMHS Board Chief Executive Officer (CEO), is responsible for maintaining a list of all ADAMHS Board social media accounts with usernames and passwords and the names of all employee administrators of these accounts.

SECURITY

External Affairs staff is **are** responsible for protecting **the** security of all usernames and passwords for all ADAMHS Board social media accounts to the best of their ability, **including the use of multi-factored authentication**.

RESPONSIBILITIES

It is the responsibility of External Affairs staff to:

- Maintain social media accounts to the best of ~~its~~ **their** ability.
- Prioritize sharing news/updates/events etc. related to provider agencies, followed by county/community organization issues relating to behavioral health and addiction, followed by national organization issues related to behavioral health and addiction.
- Monitor the content on each of the provider agency pages to ensure a consistent countywide message is being conveyed.
- Maintain protection and respect of clients/family members, staff, and residents.
- Make every effort to keep our interactions factual and accurate.
- Strive for transparency and openness in our interactions.
- Provide links to credible sources of information to support our interactions, when possible.
- Publicly correct any information we have communicated that is later found to be incorrect.
- Be honest about our relationship, opinions, and identity.
- Make every effort to protect Social Media account security.

Supersedes and retires: Social Media Policy, ~~September 29, 2016~~ **September 29, 2021**

Reference: N/A

~~Rev. Benjamin F. Gohlstein, Sr.~~ **J. Robert Fowler, Ph.D.**
ADAMHS Board Chair

~~September 29, 2024~~ **October 25, 2023**

Approval date

Scott S. Osiecki
ADAMHS Board Chief Executive Officer

~~September 2024~~ October 2026

Review date

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Administrative Budget YTD
September 2023 YTD

	2023 Budget	September Actual YTD	Remaining Balance	% of Budget
ADMINISTRATIVE EXPENSES				
SALARIES				
SALARIES - REGULAR	\$ 1,963,512.00	\$ 1,316,580.94	\$ 646,931.06	67%
SALARIES - PART-TIME	\$ 20,000.00	\$ -	\$ 20,000.00	0%
SALARIES - UNION	\$ 2,238,334.00	\$ 1,629,060.08	\$ 609,273.92	73%
Total SALARIES	\$ 4,221,846.00	\$ 2,945,641.02	\$ 1,276,204.98	70%
FRINGE BENEFITS				
MEDICARE	\$ 61,217.00	\$ 41,417.87	\$ 19,799.13	68%
RETIRE-OPERS - REGULAR	\$ 612,168.00	\$ 390,598.40	\$ 221,569.60	64%
UNEMPLOYMENT	\$ -	\$ 895.41	\$ (895.41)	
HOSPITALIZATION	\$ 832,000.00	\$ 599,279.01	\$ 232,720.99	72%
FLEX BENEFITS	\$ -	\$ 7,823.94	\$ (7,823.94)	
LIFE INSURANCE	\$ -	\$ 193.97	\$ (193.97)	
HEALTH BENEFIT ALLOWANCE	\$ -	\$ 860.00	\$ (860.00)	
SPECIAL FRINGE	\$ -	\$ 4,500.00	\$ (4,500.00)	
Total FRINGE BENEFITS	\$ 1,505,385.00	\$ 1,045,568.60	\$ 459,816.40	69%
COMMODITIES				
OFFICE SUPPLIES	\$ 17,500.00	\$ 1,011.11	\$ 16,488.89	6%
COPIER SUPPLIES	\$ 20,000.00	\$ 2,802.92	\$ 17,197.08	14%
FOOD SUPPLIES	\$ 12,500.00	\$ 1,348.26	\$ 11,151.74	11%
HOUSEKEEPING SUPPLIES	\$ 5,000.00	\$ -	\$ 5,000.00	0%
COMPUTER SUPPLIES	\$ 20,000.00	\$ -	\$ 20,000.00	0%
ELECTRICITY	\$ 72,500.00	\$ 47,108.12	\$ 25,391.88	65%
Total COMMODITIES	\$ 147,500.00	\$ 52,270.41	\$ 95,229.59	35%
CONTRACTS & PROFESSIONAL				
LS/RENT - BUILDING	\$ 450,000.00	\$ 347,739.30	\$ 102,260.70	77%
TUITION REIMBURSEMENT	\$ 5,000.00	\$ -	\$ 5,000.00	0%
CONSULTANT SERVICES	\$ 219,000.00	\$ 160,859.13	\$ 58,140.87	73%
ASGN COUN - PSYCHOLOGICAL	\$ 132,000.00	\$ 127,125.00	\$ 4,875.00	96%
RSK MGMT - LIABILITY	\$ 125,000.00	\$ 111,445.00	\$ 13,555.00	89%
CONTRACTUAL SERVICES	\$ 402,000.00	\$ 372,923.16	\$ 29,076.84	93%
MAINTENANCE/REPAIR SERVICES	\$ 14,700.00	\$ 2,590.52	\$ 12,109.48	18%
Total CONTRACTS & PROFESSIONAL	\$ 1,347,700.00	\$ 1,122,682.11	\$ 225,017.89	83%
EQUIPMENT EXPENSE				
NON-CAP EQ - IT SOFTWARE	\$ 90,000.00	\$ 82,109.81	\$ 7,890.19	91%
LEASE/RENTAL FEES	\$ 12,000.00	\$ 5,417.88	\$ 6,582.12	45%
LS/RENT - EQUIPMENT	\$ 31,000.00	\$ 10,559.70	\$ 20,440.30	34%
EQUIPMENT PURCHASE	\$ 48,000.00	\$ 22,148.91	\$ 25,851.09	46%
EQUIP PURCH - IT	\$ 24,000.00	\$ 17,934.11	\$ 6,065.89	75%
Total EQUIPMENT EXPENSE	\$ 205,000.00	\$ 138,170.41	\$ 66,829.59	67%
OTHER OPERATING				
TRAINING/CONFERENCES	\$ 12,500.00	\$ 3,339.63	\$ 9,160.37	27%
MEETINGS	\$ 3,000.00	\$ 1,482.57	\$ 1,517.43	49%
MEMBERSHIPS/LICENSES	\$ 23,500.00	\$ 23,979.00	\$ (479.00)	102%
MILEAGE/PARKING	\$ 30,000.00	\$ 13,194.98	\$ 16,805.02	44%
PUBLICATIONS/SUBSCRIPTIONS	\$ 6,000.00	\$ -	\$ 6,000.00	0%
ADVERTISING	\$ 25,800.00	\$ -	\$ 25,800.00	0%
DEPARTMENTAL PARKING	\$ 4,500.00	\$ 3,745.47	\$ 754.53	83%
POSTAGE/MAIL SERVICES	\$ 14,000.00	\$ 205.36	\$ 13,794.64	1%
NON-COUNTY PRINTING	\$ 5,000.00	\$ 3,438.05	\$ 1,561.95	69%
INDIRECT COSTS	\$ 337,483.00	\$ 337,483.00	\$ -	100%
NON-CONTRACTUAL SERVICES	\$ 1,200.00	\$ 1,550.00	\$ (350.00)	129%
TELEPHONE	\$ 33,000.00	\$ 27,265.92	\$ 5,734.08	83%
TELE - MOBILITY	\$ 12,000.00	\$ 7,941.71	\$ 4,058.29	66%
DATA COMMUNICATIONS	\$ 25,000.00	\$ 17,840.95	\$ 7,159.05	71%
FISCAL USE ONLY MISC EXPENSE	\$ 120,000.00	\$ 110,414.45	\$ 9,585.55	92%
Total OTHER OPERATING	\$ 652,983.00	\$ 551,881.09	\$ 101,101.91	85%
Total ADMINISTRATIVE EXPENSES	\$ 8,080,414.00	\$ 5,856,213.64	\$ 2,224,200.36	72%

BOARD VOUCHER REPORT
9/1/2023 THROUGH 9/30/2023

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
FOOD/BEVERAGE SUPPLIES	QUENCH USA INC	\$ 119.90
ELECTRICITY	UNITED TWENTY FIFTH BLDG	\$ 5,945.93
Commodities		\$ 6,065.83
LS/RENT - BUILDING	UNITED TWENTY FIFTH BLDG	\$ 34,773.93
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
CONSULTANT SERVICES	LESLIE M KOBLENTZ	\$ 3,087.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 1,600.00
ASGN COUN - PSYCHOLOGICAL	KELLY C PATTON	\$ 475.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 5,600.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 2,000.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 4,600.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 3,000.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 2,200.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 800.00
ASGN COUN - PSYCHOLOGICAL	RONALD C BALBIER	\$ 1,600.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 1,200.00
ASGN COUN - PSYCHOLOGICAL	MARK A DEFRANCO LAW OFFICES	\$ 600.00
ASGN COUN - PSYCHOLOGICAL	PAUL M FRIEDMAN	\$ 2,600.00
ASGN COUN - PSYCHOLOGICAL	TED S FRIEDMAN	\$ 5,000.00
ASGN COUN - PSYCHOLOGICAL	SCOTT JOSEPH FRIEDMAN	\$ 600.00
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,702.50
CONTRACTUAL SERVICES	MOOD MEDIA	\$ 71.79
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 4,952.86
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 164.74
CONTRACTUAL SERVICES	OCCUPATIONAL HEALTH CENTER	\$ 149.00
CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATION	\$ 958.02
CONTRACTUAL SERVICES	IMPACT SOLUTIONS EAP	\$ 300.00
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,702.50
CONTRACTUAL SERVICES	RICE EDUCATION CONSULTING	\$ 18,075.00
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,655.50
CONTRACTUAL SERVICES	WILLO SECURITY INC	\$ 2,790.63
MAINTENANCE/REPAIR SERVICES	UNIFIRST CORPORATION	\$ 198.23
Contracts & Professional Services		\$ 114,717.70

BOARD VOUCHER REPORT
9/1/2023 THROUGH 9/30/2023

<u>Description</u>	<u>Vendor Name</u>	<u>Amount</u>
LS/RENT - EQUIPMENT	DE LAGE LADEN FINANCIAL	\$ 1,173.30
EQUIPMENT PURCHASE	DEX IMAGING LLC	\$ 1,083.28
EQUIPMENT PURCHASE	CTR SYSTEMS EMPLOYEE	\$ 175.44
Equipment Purchase		\$ 2,432.02
TRAINING/CONFERENCES	WOO S JUN	\$ 926.33
TRAINING/CONFERENCES	RICHANDA JACKSON-BIRK	\$ 68.83
TRAINING/CONFERENCES	WOO S JUN	\$ 237.22
TRAINING/CONFERENCES	ANTHONY HENDERSON JR	\$ 941.69
TRAINING/CONFERENCES	DANIELLE P CLARK	\$ 515.00
TRAINING/CONFERENCES	Move expenses to COSSAP GRANT	\$ (926.33)
TRAINING/CONFERENCES	Move expenses to COSSAP GRANT	\$ (237.22)
MEMBERSHIPS/LICENSES	MENTAL HEALTH & ADDICTION	\$ 1,000.00
MILEAGE/PARKING	RICHANDA JACKSON-BIRK	\$ 252.83
MILEAGE/PARKING	RICHANDA JACKSON-BIRK	\$ 47.88
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 164.86
MILEAGE/PARKING	TAWANNA PRYOR	\$ 12.60
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 350.59
MILEAGE/PARKING	ERIN L DIVINCENZO	\$ 295.43
MILEAGE/PARKING	BRITANY KING	\$ 17.55
MILEAGE/PARKING	MICHAELE A SMITH	\$ 48.68
MILEAGE/PARKING	CARMEN GANDARILLA	\$ 85.81
MILEAGE/PARKING	JOHN F COLEMAN	\$ 367.91
MILEAGE/PARKING	DOUGLAS P NICHOLS	\$ 104.15
MILEAGE/PARKING	DOUGLAS P NICHOLS	\$ 214.84
MILEAGE/PARKING	STARLETTE SIZEMORE	\$ 15.00
MILEAGE/PARKING	STARLETTE SIZEMORE	\$ 7.66
MILEAGE/PARKING	LESHIA YARBROUGH	\$ 89.74
MILEAGE/PARKING	JOICELYN RENEE WEEMS	\$ 138.14
NON-CONTRACTUAL SERVICES	ROBYN C HILL COUNSELING	\$ 350.00
TELEPHONE	DAVISSA TELEPHONE SYSTEM	\$ 2,703.41
TELE - MOBILITY	VERIZON WIRELESS SERVICE	\$ 983.94
DATA COMMUNICATIONS	OHIO STATE UNIVERSITY	\$ 500.00
DATA COMMUNICATIONS	OHIO STATE UNIVERSITY	\$ 391.13
DATA COMMUNICATIONS	CHARTER COMMUNICATION	\$ 107.98
DATA COMMUNICATIONS	AGILE NETWORK BUILDER	\$ 586.00
FISCAL USE ONLY MISC EXPENSE	FIFTH THIRD BANK NEO	\$ 7,674.75
Other Operating		\$ 18,036.40
September Voucher Total		\$ 141,251.95

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Funding Source Budget to Actual YTD
September 2023 YTD

	2023 Budget	September YTD Actuals	Remaining Balance	% of Budget
ADAMHS ADMINISTRATION	\$ -	\$ 1,087,759.06	\$ (1,087,759.06)	
AOD Continuum of Care	\$ 586,004.00	\$ 439,503.00	\$ 146,501.00	75%
AOD Per Capita Prevention	\$ 119,995.00	\$ 72,397.50	\$ 47,597.50	60%
AOD Recovery Housing	\$ 45,900.00	\$ 48,400.00	\$ (2,500.00)	105%
ATP	\$ 300,000.00	\$ 400,000.00	\$ (100,000.00)	133%
Casino Gambling Prevention	\$ 207,607.00	\$ 207,607.50	\$ (0.50)	100%
Casino Gambling Treatment	\$ 207,608.00	\$ 103,803.75	\$ 103,804.25	50%
Community Investments	\$ 1,825,781.00	\$ 1,104,900.75	\$ 720,880.25	61%
Community Investments - ADAMHS Boards	\$ 50,000.00	\$ 113,396.00	\$ (63,396.00)	227%
Community Investments -Continuum of Care	\$ 34,765.00	\$ 22,727.00	\$ 12,038.00	65%
Community Transition Program	\$ 750,000.00	\$ 375,000.00	\$ 375,000.00	50%
Corrections Planning Board	\$ 1,500,000.00	\$ 1,081,101.18	\$ 418,898.82	72%
County Subsidy	\$ 43,463,659.00	\$ 21,731,830.00	\$ 21,731,829.00	50%
Criminal Justice Forensic Center & Monitoring	\$ 259,608.00	\$ 299,074.00	\$ (39,466.00)	115%
Crisis Funds	\$ 512,641.00	\$ 281,320.50	\$ 231,320.50	55%
Early Childhood (Invest in Children)	\$ 821,241.00	\$ 342,425.62	\$ 478,815.38	42%
Early Childhood Mental Health Counseling	\$ 441,906.00	\$ 380,526.19	\$ 61,379.81	86%
Mental Health Block Grant	\$ 848,814.00	\$ 637,360.50	\$ 211,453.50	75%
Miscellaneous	\$ 1,000,000.00	\$ 1,017,501.46	\$ (17,501.46)	102%
Multi-System Adult (MSA) Program	\$ 340,677.00	\$ 1,443,177.00	\$ (1,102,500.00)	424%
Northeast Ohio Collaborative Funding	\$ 1,541,738.00	\$ 231,320.50	\$ 1,310,417.50	15%
ODRC (ACT)	\$ 275,000.00	\$ 159,884.35	\$ 115,115.65	58%
Overdose to Action Grant (Board of Health)	\$ 84,782.00	\$ 66,628.95	\$ 18,153.05	79%
PATH	\$ 338,339.00	\$ 276,579.09	\$ 61,759.91	82%
SAMHSA Emergency COVID-19	\$ 438,212.00	\$ -	\$ 438,212.00	0%
SAPT Direct Grants - Gambling (Recovery Res.)	\$ 75,000.00	\$ 56,250.00	\$ 18,750.00	75%
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ 137,910.00	\$ 305,934.00	\$ (168,024.00)	222%
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ 98,551.00	\$ 73,913.25	\$ 24,637.75	75%
SAPT Pass Through	\$ 2,071,868.00	\$ 1,327,959.94	\$ 743,908.06	64%
SAPT Prevention	\$ 1,382,871.00	\$ 1,037,153.25	\$ 345,717.75	75%
SAPT System of Care/DYS Aftercare	\$ 215,796.00	\$ 141,674.49	\$ 74,121.51	66%
SAPT Treatment	\$ 3,509,071.00	\$ 2,631,803.25	\$ 877,267.75	75%
Specialized Docket Support-Drug Courts	\$ 535,000.00	\$ 535,000.00	\$ -	100%
System of Care State Funds	\$ 405,524.00	\$ 304,143.00	\$ 101,381.00	75%
Title XX	\$ 804,265.00	\$ 668,647.00	\$ 135,618.00	83%
Total ADAMHS ADMINISTRATION	\$ 65,230,133.00	\$ 39,006,702.08	\$ 26,223,430.92	60%
ADAMHS DOJ GRANTS				
CIP Grant	\$ 283,047.00	\$ 171,359.61	\$ 111,687.39	61%
COSSAP Grant	\$ 486,703.00	\$ 96,790.68	\$ 389,912.32	20%
COSSAP-ENHANCED DATA Grant	\$ 520,091.00	\$ 122,380.19	\$ 397,710.81	24%
Total ADAMHS DOJ GRANTS	\$ 1,289,841.00	\$ 390,530.48	\$ 899,310.52	30%
DIVERSION CENTER	\$ 4,363,012.00	\$ 3,792,158.19	\$ 570,853.81	87%
OOD GRANT	\$ 443,303.00	\$ 295,535.04	\$ 147,767.96	67%
OTHER GRANTS				
SAMHSA Early Diversion Grant	\$ 330,000.00	\$ 254,632.29	\$ 75,367.71	77%
Total OTHER GRANTS	\$ 330,000.00	\$ 254,632.29	\$ 75,367.71	77%
SOR GRANT	\$ 2,709,000.00	\$ 2,900,141.64	\$ (191,141.64)	107%
TOTAL	\$ 74,365,289.00	\$ 46,639,699.72	\$ 27,725,589.28	63%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenues By Source By Month
January - September 2023

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
ADAMHS ADMINISTRATION	\$ 198,443.54	\$ 329,069.02	\$ 219,558.42	\$ 169,118.33	\$ 171,569.75	\$ 1,087,759.06
AOD Continuum of Care	\$ 146,501.00	\$ 146,501.00	\$ -	\$ 146,501.00	\$ -	\$ 439,503.00
AOD Per Capita Prevention	\$ 23,798.75	\$ 23,798.75	\$ -	\$ -	\$ 24,800.00	\$ 72,397.50
AOD Recovery Housing	\$ 22,950.00	\$ -	\$ -	\$ -	\$ 25,450.00	\$ 48,400.00
ATP	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ 400,000.00
Casino Gambling Prevention	\$ 103,803.75	\$ 103,803.75	\$ -	\$ -	\$ -	\$ 207,607.50
Casino Gambling Treatment	\$ -	\$ -	\$ -	\$ 103,803.75	\$ -	\$ 103,803.75
Community Investments	\$ 368,300.25	\$ 368,300.25	\$ -	\$ 368,300.25	\$ -	\$ 1,104,900.75
Community Investments - ADAMHS Boards	\$ -	\$ -	\$ -	\$ 113,396.00	\$ -	\$ 113,396.00
Community Investments -Continuum of Care	\$ -	\$ -	\$ -	\$ 22,727.00	\$ -	\$ 22,727.00
Community Transition Program	\$ 187,500.00	\$ 187,500.00	\$ -	\$ -	\$ -	\$ 375,000.00
Corrections Planning Board	\$ 428,107.47	\$ 388,392.65	\$ -	\$ 192,291.85	\$ 72,309.21	\$ 1,081,101.18
County Subsidy	\$ -	\$ -	\$ 21,731,830.00	\$ -	\$ -	\$ 21,731,830.00
Criminal Justice Forensic Center & Monitoring	\$ 64,902.00	\$ 64,902.00	\$ -	\$ 32,640.50	\$ 136,629.50	\$ 299,074.00
Crisis Funds	\$ -	\$ -	\$ -	\$ 281,320.50	\$ -	\$ 281,320.50
Early Childhood (Invest in Children)	\$ -	\$ 157,849.07	\$ -	\$ 184,576.55	\$ -	\$ 342,425.62
Early Childhood Mental Health Counseling	\$ 113,320.03	\$ 130,560.33	\$ -	\$ 136,645.83	\$ -	\$ 380,526.19
Mental Health Block Grant	\$ 209,953.50	\$ 209,953.50	\$ -	\$ 217,453.50	\$ -	\$ 637,360.50
Miscellaneous	\$ 469,513.23	\$ 502,981.83	\$ 1,671.38	\$ 39,258.61	\$ 4,076.41	\$ 1,017,501.46
Multi-System Adult (MSA) Program	\$ 340,677.00	\$ 300,000.00	\$ -	\$ 802,500.00	\$ -	\$ 1,443,177.00
Northeast Ohio Collaborative Funding	\$ 231,320.50	\$ -	\$ -	\$ -	\$ -	\$ 231,320.50
ODRC (ACT)	\$ 38,047.70	\$ 121,836.65	\$ -	\$ -	\$ -	\$ 159,884.35
Overdose to Action Grant (Board of Health)	\$ -	\$ 23,083.28	\$ -	\$ 43,545.67	\$ -	\$ 66,628.95
PATH	\$ 118,352.60	\$ 83,889.32	\$ -	\$ -	\$ 74,337.17	\$ 276,579.09
SAPT Direct Grants - Gambling (Recovery Res.)	\$ 18,750.00	\$ 12,500.00	\$ -	\$ 6,250.00	\$ 18,750.00	\$ 56,250.00
SAPT Direct Grants - TASC (Court of Common Pleas.)	\$ 34,477.50	\$ 34,477.50	\$ -	\$ -	\$ 236,979.00	\$ 305,934.00
SAPT Direct Grants - Therapeutic Comm (CATS)	\$ -	\$ 49,275.50	\$ -	\$ 24,637.75	\$ -	\$ 73,913.25
SAPT Pass Through	\$ 477,701.20	\$ 612,626.59	\$ 2,530.42	\$ 2,430.39	\$ 232,671.34	\$ 1,327,959.94
SAPT Prevention	\$ 345,717.75	\$ 345,717.75	\$ -	\$ 345,717.75	\$ -	\$ 1,037,153.25
SAPT System of Care/DYS Aftercare	\$ 46,138.29	\$ 56,942.16	\$ -	\$ 38,594.04	\$ -	\$ 141,674.49
SAPT Treatment	\$ 877,267.75	\$ 877,267.75	\$ -	\$ 877,267.75	\$ -	\$ 2,631,803.25
Specialized Docket Support-Drug Courts	\$ -	\$ -	\$ -	\$ 535,000.00	\$ -	\$ 535,000.00
System of Care State Funds	\$ 101,381.00	\$ 101,381.00	\$ -	\$ 101,381.00	\$ -	\$ 304,143.00
Title XX	\$ -	\$ 456,438.00	\$ -	\$ -	\$ 212,209.00	\$ 668,647.00
Total ADAMHS ADMINISTRATION	\$ 5,216,924.81	\$ 5,689,047.65	\$ 21,955,590.22	\$ 4,785,358.02	\$ 1,359,781.38	\$ 39,006,702.08
ADAMHS DOJ GRANTS						
CIP Grant	\$ 10,658.40	\$ 66,716.79	\$ 93,984.42	\$ -	\$ -	\$ 171,359.61
COSSAP Grant	\$ 19,236.06	\$ 42,803.67	\$ 34,750.95	\$ -	\$ -	\$ 96,790.68
COSSAP-ENHANCED DATA Grant	\$ 19,736.15	\$ 51,375.75	\$ 51,268.29	\$ -	\$ -	\$ 122,380.19
Total ADAMHS DOJ GRANTS	\$ 49,630.61	\$ 160,896.21	\$ 180,003.66	\$ -	\$ -	\$ 390,530.48
DIVERSION CENTER	\$ 574,292.65	\$ 1,542,847.76	\$ -	\$ 1,642,742.31	\$ 32,275.47	\$ 3,792,158.19
OOD GRANT	\$ 110,825.64	\$ 73,883.76	\$ 36,941.88	\$ 36,941.88	\$ 36,941.88	\$ 295,535.04
OTHER GRANTS						
SAMHSA Early Diversion Grant	\$ 64,422.05	\$ 86,226.88	\$ 103,983.36	\$ -	\$ -	\$ 254,632.29
Total OTHER GRANTS	\$ 64,422.05	\$ 86,226.88	\$ 103,983.36	\$ -	\$ -	\$ 254,632.29
SOR GRANT	\$ 719,063.65	\$ 1,248,583.24	\$ 150,791.30	\$ 342,783.94	\$ 438,919.51	\$ 2,900,141.64
TOTAL	\$ 6,735,159.41	\$ 8,801,485.50	\$ 22,427,310.42	\$ 6,807,826.15	\$ 1,867,918.24	\$ 46,639,699.72

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Budget vs. Actual Expenses 2023 YTD
September 2023 YTD

	September YTD			% of Budget
	2023 Budget	Actuals	Remaining Balance	
JAIL DIVERSION GRANT	\$ 330,000.00	\$ 303,083.09	\$ 26,916.91	92%
CIP GRANT	\$ 283,047.00	\$ 221,364.26	\$ 61,682.74	78%
COSSAP GRANT	\$ 486,703.00	\$ 123,837.72	\$ 362,865.28	25%
ENHANCED DATA GRANT	\$ 520,091.00	\$ 184,071.73	\$ 336,019.27	35%
DIVERSION CENTER	\$ 4,363,012.00	\$ 3,770,537.22	\$ 592,474.78	86%
OOD - CASE SVCS CONTRACT	\$ 443,303.00	\$ 343,800.32	\$ 99,502.68	78%
SOR GRANT	\$ 2,709,000.00	\$ 2,578,271.24	\$ 130,728.76	95%
ADMINISTRATIVE EXPENSES	\$ 8,080,414.00	\$ 5,856,213.64	\$ 2,224,200.36	72%
ADULT & FAMILY CARE SERVICES	\$ 562,241.00	\$ 341,259.60	\$ 220,981.40	61%
COORDINATION/EVALUATION SERVICES	\$ 1,163,692.00	\$ 179,820.28	\$ 983,871.72	15%
CRISIS CARE/INTERVENTION	\$ 17,757,846.00	\$ 12,172,533.12	\$ 5,585,312.88	69%
DETOXIFICATION	\$ 1,886,400.00	\$ 299,006.77	\$ 1,587,393.23	16%
EARLY CHILDHOOD MENTAL HEALTH	\$ 2,084,388.00	\$ 1,326,028.79	\$ 758,359.21	64%
EMPLOYMENT SERVICES	\$ 1,647,306.00	\$ 1,183,288.21	\$ 464,017.79	72%
FAITH-BASED SERVICES	\$ 463,897.00	\$ 290,505.64	\$ 173,391.36	63%
HEALTH MGT INFORMATION SYS	\$ 175,000.00	\$ 8,931.00	\$ 166,069.00	5%
JUSTICE RELATED SERVICES	\$ 5,156,602.00	\$ 4,488,832.63	\$ 667,769.37	87%
MH - OUTPATIENT TREATMENT	\$ 4,051,516.00	\$ 1,841,874.40	\$ 2,209,641.60	45%
OTHER OBLIGATED FUNDS	\$ 5,001,017.00	\$ -	\$ 5,001,017.00	0%
OTHER SERVICES	\$ 2,830,068.00	\$ 2,263,932.55	\$ 566,135.45	80%
PASS-THRU PROGRAMS	\$ 3,019,240.00	\$ 2,093,691.87	\$ 925,548.13	69%
PREVENTION SERVICES - MH	\$ 760,813.00	\$ 837,550.99	\$ (76,737.99)	110%
PREVENTION SERVICES - SUD	\$ 2,121,166.00	\$ 1,468,092.43	\$ 653,073.57	69%
BOARD PROPERTY EXPENSES	\$ 250,000.00	\$ 197,723.23	\$ 52,276.77	79%
PSYCHIATRIC SERVICES	\$ 914,290.00	\$ 566,666.64	\$ 347,623.36	62%
RECOVERY SUPPORTS	\$ 835,317.00	\$ 507,206.42	\$ 328,110.58	61%
RECOVERY SUPPORTS - ART THERAPY	\$ 207,520.00	\$ 137,594.24	\$ 69,925.76	66%
RECOVERY SUPPORTS - PEER SUPPORT	\$ 2,903,232.00	\$ 2,893,636.02	\$ 9,595.98	100%
RESIDENTIAL ASST PROG (RAP)	\$ 2,500,000.00	\$ 974,134.81	\$ 1,525,865.19	39%
RESIDENTIAL TREATMENT HOUSING-MH	\$ 8,734,312.00	\$ 6,927,280.66	\$ 1,807,031.34	79%
RESIDENTIAL TREATMENT HOUSING-SUD	\$ 3,678,692.00	\$ 1,486,558.05	\$ 2,192,133.95	40%
SCHOOL BASED SERVICES	\$ 869,151.00	\$ 452,092.70	\$ 417,058.30	52%
SOBER RECOVERY BEDS	\$ 2,228,925.00	\$ 1,933,318.85	\$ 295,606.15	87%
SOR CRISIS GRANT	\$ 818,626.00	\$ 646,912.89	\$ 171,713.11	79%
SUD - OUTPATIENT TREATMENT	\$ 2,960,274.00	\$ 1,706,821.48	\$ 1,253,452.52	58%
TOTAL	\$ 92,797,101.00	\$ 60,606,473.49	\$ 32,190,627.51	65%

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenue and Expenditures All Accounting Units By Month
 January - September 2023

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
Revenue						
OFFICE/CONF ROOM RENTAL	\$ 5,014.14	\$ 5,014.14	\$ 1,671.38	\$ 1,671.38	\$ 1,671.38	\$ 15,042.42
FEDERAL GRANT REVENUE	\$ 3,234,347.88	\$ 4,521,338.47	\$ 474,250.62	\$ 1,997,835.08	\$ 1,258,507.40	\$ 11,486,279.45
STATE GRANT REVENUE	\$ 2,107,022.99	\$ 1,971,795.24	\$ 6,250.00	\$ 2,707,576.08	\$ 500,749.75	\$ 7,293,394.06
LOCAL GOV'T REVENUE	\$ 574,292.65	\$ -	\$ -	\$ -	\$ -	\$ 574,292.65
LOCAL MUNI NON-GRANT REVENUE	\$ 495,432.64	\$ 2,239,664.83	\$ 198,359.64	\$ 2,073,011.50	\$ 104,584.68	\$ 5,111,053.29
REFUNDS & REIMBURSEMENT REV	\$ 319,049.11	\$ 63,672.82	\$ 14,948.78	\$ 27,732.11	\$ 2,405.03	\$ 427,807.85
TRANS IN - SUBSIDY IN	\$ -	\$ -	\$ 21,731,830.00	\$ -	\$ -	\$ 21,731,830.00
Total Revenue	\$ 6,735,159.41	\$ 8,801,485.50	\$ 22,427,310.42	\$ 6,807,826.15	\$ 1,867,918.24	\$ 46,639,699.72
Expenditures						
OPERATING EXPENSES						
SALARIES						
SALARIES - REGULAR	\$ 566,896.17	\$ 405,159.35	\$ 119,589.80	\$ 123,586.72	\$ 227,892.06	\$ 1,443,124.10
SALARIES - UNION	\$ 577,866.96	\$ 485,058.72	\$ 183,561.29	\$ 151,116.43	\$ 231,456.68	\$ 1,629,060.08
Total SALARIES	\$ 1,144,763.13	\$ 890,218.07	\$ 303,151.09	\$ 274,703.15	\$ 459,348.74	\$ 3,072,184.18
FRINGE BENEFITS						
MEDICARE	\$ 16,052.40	\$ 12,562.54	\$ 4,251.45	\$ 3,839.01	\$ 6,436.05	\$ 43,141.45
RETIRE-OPERS - REGULAR	\$ 146,745.27	\$ 120,944.80	\$ 38,599.14	\$ 38,458.42	\$ 62,952.88	\$ 407,700.51
UNEMPLOYMENT	\$ 696.43	\$ 198.98	\$ -	\$ -	\$ -	\$ 895.41
HOSPITALIZATION	\$ 229,087.20	\$ 191,906.90	\$ 61,283.96	\$ 61,283.96	\$ 93,258.20	\$ 636,820.22
FLEX BENEFITS	\$ 3,493.44	\$ -	\$ -	\$ -	\$ 4,330.50	\$ 7,823.94
LIFE INSURANCE	\$ 70.74	\$ 59.07	\$ 18.14	\$ 18.14	\$ 27.88	\$ 193.97
HEALTH BENEFIT ALLOWANCE	\$ 301.00	\$ 258.00	\$ 86.00	\$ 86.00	\$ 129.00	\$ 860.00
SPECIAL FRINGE	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 4,500.00
Total FRINGE BENEFITS	\$ 397,946.48	\$ 327,430.29	\$ 104,738.69	\$ 104,185.53	\$ 167,634.51	\$ 1,101,935.50
COMMODITIES						
OFFICE SUPPLIES	\$ 442.60	\$ 258.79	\$ 271.40	\$ 38.32	\$ -	\$ 1,011.11
COPIER SUPPLIES	\$ 1,057.85	\$ 66.00	\$ 1,679.07	\$ -	\$ -	\$ 2,802.92
FOOD SUPPLIES	\$ 467.27	\$ 521.29	\$ -	\$ 239.80	\$ 119.90	\$ 1,348.26
WATER	\$ 4,792.92	\$ 5,094.10	\$ 2,364.47	\$ 2,187.92	\$ 1,852.58	\$ 16,291.99
SEWER	\$ 9,280.07	\$ 8,471.81	\$ 4,950.28	\$ 4,208.39	\$ 4,251.87	\$ 31,162.42
ELECTRICITY	\$ 24,820.69	\$ 18,718.02	\$ 8,015.64	\$ 11,309.44	\$ 7,470.69	\$ 70,334.48
NATURAL GAS	\$ 8,460.76	\$ 6,295.05	\$ 647.83	\$ 645.73	\$ 459.70	\$ 16,509.07
REFUSE COLLECTION	\$ 15,660.66	\$ 8,812.89	\$ 4,396.52	\$ 8,324.42	\$ 874.51	\$ 38,069.00
Total COMMODITIES	\$ 64,982.82	\$ 48,237.95	\$ 22,325.21	\$ 26,954.02	\$ 15,029.25	\$ 177,529.25
CONTRACTS & PROFESSIONAL						
LS/RENT - BUILDING	\$ 139,095.72	\$ 104,321.79	\$ 34,773.93	\$ 34,773.93	\$ 34,773.93	\$ 347,739.30
CONSULTANT SERVICES	\$ 80,974.92	\$ 31,420.52	\$ 22,689.49	\$ 18,426.20	\$ 12,348.00	\$ 165,859.13
ASGN COUN - PSYCHOLOGICAL	\$ 32,050.00	\$ 28,675.00	\$ 14,900.00	\$ 19,625.00	\$ 31,875.00	\$ 127,125.00
JUDICIAL SERVICES	\$ 24,725.00	\$ 29,050.00	\$ 2,200.00	\$ -	\$ 1,600.00	\$ 57,575.00
RSK MGMT - LIABILITY	\$ -	\$ -	\$ 48,534.00	\$ 62,911.00	\$ -	\$ 111,445.00
CONTRACTUAL SERVICES	\$ 1,211,938.99	\$ 2,961,068.21	\$ 204,425.69	\$ 1,317,501.93	\$ 249,705.15	\$ 5,944,639.97
MAINTENANCE/REPAIR SERVICES	\$ 25,318.62	\$ 16,836.62	\$ 5,278.38	\$ 4,730.57	\$ 7,863.13	\$ 60,027.32
Total CONTRACTS & PROFESSIONAL	\$ 1,514,103.25	\$ 3,171,372.14	\$ 332,801.49	\$ 1,457,968.63	\$ 338,165.21	\$ 6,814,410.72
EQUIPMENT EXPENSE						
NON-CAP EQ - IT SOFTWARE	\$ 23,849.42	\$ 40,564.46	\$ 4,202.67	\$ 22,424.26	\$ -	\$ 91,040.81
LEASE/RENTAL FEES	\$ 2,708.94	\$ 1,354.47	\$ 1,354.47	\$ -	\$ -	\$ 5,417.88
LS/RENT - EQUIPMENT	\$ 3,519.90	\$ 3,519.90	\$ 1,173.30	\$ 1,173.30	\$ 1,173.30	\$ 10,559.70
EQUIPMENT PURCHASE	\$ 8,479.82	\$ 9,562.82	\$ 1,794.30	\$ 1,053.25	\$ 1,258.72	\$ 22,148.91
EQUIP PURCH - IT	\$ 9,564.24	\$ 2,657.52	\$ -	\$ 5,712.35	\$ -	\$ 17,934.11
Total EQUIPMENT EXPENSE	\$ 48,122.32	\$ 57,659.17	\$ 8,524.74	\$ 30,363.16	\$ 2,432.02	\$ 147,101.41
OTHER OPERATING						
TRAINING/CONFERENCES	\$ 485.11	\$ 329.00	\$ 1,000.00	\$ -	\$ 3,920.67	\$ 5,734.78
MEETINGS	\$ 490.24	\$ -	\$ 346.81	\$ 645.52	\$ -	\$ 1,482.57
MEMBERSHIPS/LICENSES	\$ 1,579.00	\$ 19,000.00	\$ 2,400.00	\$ -	\$ 1,000.00	\$ 23,979.00
MILEAGE/PARKING	\$ 2,779.35	\$ 5,413.59	\$ 1,905.24	\$ 883.13	\$ 2,213.67	\$ 13,194.98

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenue and Expenditures All Accounting Units By Month
January - September 2023

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
ADVERTISING	\$ 226,308.93	\$ 220,386.95	\$ 42,326.12	\$ (3,935.55)	\$ 26,019.95	\$ 511,106.40
DEPARTMENTAL PARKING	\$ 2,260.00	\$ 750.00	\$ 735.47	\$ -	\$ -	\$ 3,745.47
OSTAGE/MAIL SERVICES	\$ 89.60	\$ 1,671.32	\$ -	\$ -	\$ -	\$ 1,760.92
NON-COUNTY PRINTING	\$ 8,739.28	\$ 79,884.66	\$ -	\$ 780.00	\$ -	\$ 89,403.94
INDIRECT COSTS	\$ -	\$ 337,483.00	\$ -	\$ -	\$ -	\$ 337,483.00
PRINTING CHARGEBACK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON-CONTRACTUAL SERVICES	\$ 151,200.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 151,550.00
TELEPHONE	\$ 12,813.94	\$ 13,504.83	\$ 4,685.10	\$ 6,179.18	\$ 3,917.31	\$ 41,100.36
TELE - MOBILITY	\$ 2,299.31	\$ 2,622.43	\$ 2,347.41	\$ 44.41	\$ 1,028.35	\$ 8,341.91
DATA COMMUNICATIONS	\$ 4,881.30	\$ 9,252.63	\$ 1,427.93	\$ 693.98	\$ 1,585.11	\$ 17,840.95
FISCAL USE ONLY MISC EXPENSE	\$ 101,433.85	\$ 59,642.19	\$ 31,548.75	\$ 20,988.59	\$ 23,041.25	\$ 236,654.63
Total OTHER OPERATING	\$ 515,359.91	\$ 749,940.60	\$ 88,722.83	\$ 26,279.26	\$ 63,076.31	\$ 1,443,378.91
Total ADMINISTRATIVE EXPENSES	\$ 3,685,277.91	\$ 5,244,858.22	\$ 860,264.05	\$ 1,920,453.75	\$ 1,045,686.04	\$ 12,756,539.97
PROVIDER DIRECT SERVICES						
BEHAVIORAL HEALTH	\$ 8,039,799.62	\$ 7,902,108.99	\$ 2,429,509.96	\$ 2,537,545.93	\$ 2,876,178.71	\$ 23,785,143.21
BEH HLTH - MEDICAL	\$ 6,422.63	\$ -	\$ -	\$ -	\$ -	\$ 6,422.63
BEH HLTH - RESIDENTIAL	\$ 3,520,560.60	\$ 3,208,822.58	\$ 903,203.78	\$ 1,055,899.77	\$ 903,855.05	\$ 9,592,341.78
BEH HLTH - FAMILY SUPPORT	\$ 1,000,683.56	\$ 1,053,539.14	\$ 310,499.22	\$ 398,189.76	\$ 381,222.92	\$ 3,144,134.60
CLIENT EDUCATION SERVICES	\$ 500.00	\$ 775.00	\$ -	\$ -	\$ -	\$ 1,275.00
CLIENT PREVENTION SERVICES	\$ 441,591.81	\$ 500,225.32	\$ 76,901.53	\$ 88,257.93	\$ 88,306.69	\$ 1,195,283.28
CLIENT TREATMENT SERVICES	\$ 3,316,949.50	\$ 3,065,722.62	\$ 598,973.40	\$ 1,375,972.27	\$ 781,400.48	\$ 9,139,018.27
Total PROVIDER DIRECT SERVICES	\$ 16,326,507.72	\$ 15,731,193.65	\$ 4,319,087.89	\$ 5,455,865.66	\$ 5,030,963.85	\$ 46,863,618.77
OTHER SERVICES						
HOUSING ASSISTANCE	\$ 293,921.36	\$ 325,357.93	\$ 107,905.71	\$ 146,699.24	\$ 112,430.51	\$ 986,314.75
Total OTHER SERVICES	\$ 293,921.36	\$ 325,357.93	\$ 107,905.71	\$ 146,699.24	\$ 112,430.51	\$ 986,314.75
Total Expenditures	\$ 20,305,706.99	\$ 21,301,409.80	\$ 5,287,257.65	\$ 7,523,018.65	\$ 6,189,080.40	\$ 60,606,473.49

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
Revenues and Expenditures Grants YTD
September 2023 YTD

	Total ADAMHS DOJ GRANTS	OOD GRANT	Total OTHER GRANTS	SOR GRANT	TOTAL
Revenue					
FEDERAL GRANT REVENUE	\$ 390,530.48	\$ 295,535.04	\$ 254,632.29	\$ 2,900,141.64	\$ 3,840,839.45
Total Revenue	\$ 390,530.48	\$ 295,535.04	\$ 254,632.29	\$ 2,900,141.64	\$ 3,840,839.45
Expenditures					
OPERATING EXPENSES					
SALARIES					
SALARIES - REGULAR	\$ 27,318.21	\$ -	\$ -	\$ -	\$ 27,318.21
Total SALARIES	\$ 27,318.21	\$ -	\$ -	\$ -	\$ 27,318.21
FRINGE BENEFITS					
MEDICARE	\$ 388.88	\$ -	\$ -	\$ -	\$ 388.88
RETIRE-OPERS - REGULAR	\$ 3,362.79	\$ -	\$ -	\$ -	\$ 3,362.79
HOSPITALIZATION	\$ 5,556.16	\$ -	\$ -	\$ -	\$ 5,556.16
Total FRINGE BENEFITS	\$ 9,307.83	\$ -	\$ -	\$ -	\$ 9,307.83
CONTRACTS & PROFESSIONAL					
CONTRACTUAL SERVICES	\$ 452,347.65	\$ 343,800.32	\$ 303,083.09	\$ 664,158.13	\$ 1,763,389.19
Total CONTRACTS & PROFESSIONAL	\$ 452,347.65	\$ 343,800.32	\$ 303,083.09	\$ 664,158.13	\$ 1,763,389.19
OTHER OPERATING					
TRAINING/CONFERENCES	\$ 2,395.15	\$ -	\$ -	\$ -	\$ 2,395.15
Total OTHER OPERATING	\$ 2,395.15	\$ -	\$ -	\$ -	\$ 2,395.15
Total OPERATING EXPENSES	\$ 491,368.84	\$ 343,800.32	\$ 303,083.09	\$ 664,158.13	\$ 1,802,410.38
PROVIDER DIRECT SERVICES					
CLIENT TREATMENT SERVICES	\$ 37,904.87	\$ -	\$ -	\$ 2,561,026.00	\$ 2,598,930.87
Total PROVIDER DIRECT SERVICES	\$ 37,904.87	\$ -	\$ -	\$ 2,561,026.00	\$ 2,598,930.87
Total Expenditures	\$ 529,273.71	\$ 343,800.32	\$ 303,083.09	\$ 3,225,184.13	\$ 4,401,341.25

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County Diversion Center Revenues and Expenditures YTD

January - September 2023

	Q1 - 2023	Q2 - 2023	Jul 2023	Aug 2023	Sep 2023	Total
REVENUE						
LOCAL GOV'T REVENUE	\$ 574,292.65	\$ -	\$ -	\$ -	\$ -	\$ 574,292.65
LOCAL MUNI NON-GRANT REVENUE	\$ -	\$ 1,542,847.76	\$ -	\$ 1,642,742.31	\$ 32,275.47	\$ 3,217,865.54
Total Revenue	\$ 574,292.65	\$ 1,542,847.76	\$ -	\$ 1,642,742.31	\$ 32,275.47	\$ 3,792,158.19
OPERATING EXPENSES						
SALARIES						
SALARIES - REGULAR	\$ 43,857.31	\$ 36,911.76	\$ 6,151.96	\$ 12,303.92	\$ -	\$ 99,224.95
Total SALARIES	\$ 43,857.31	\$ 36,911.76	\$ 6,151.96	\$ 12,303.92	\$ -	\$ 99,224.95
FRINGE BENEFITS						
MEDICARE	\$ 590.41	\$ 496.19	\$ 82.70	\$ 165.40	\$ -	\$ 1,334.70
RETIRE-OPERS - REGULAR	\$ 5,987.89	\$ 5,167.62	\$ 861.27	\$ 1,722.54	\$ -	\$ 13,739.32
HOSPITALIZATION	\$ 13,993.96	\$ 11,994.06	\$ 1,999.01	\$ 3,998.02	\$ -	\$ 31,985.05
Total FRINGE BENEFITS	\$ 20,572.26	\$ 17,657.87	\$ 2,942.98	\$ 5,885.96	\$ -	\$ 47,059.07
CONTRACTS & PROFESSIONAL						
CONTRACTUAL SERVICES	\$ 552,670.79	\$ 2,063,735.22	\$ -	\$ 1,007,847.19	\$ -	\$ 3,624,253.20
Total CONTRACTS & PROFESSIONAL	\$ 552,670.79	\$ 2,063,735.22	\$ -	\$ 1,007,847.19	\$ -	\$ 3,624,253.20
Total ADMINISTRATIVE EXPENSES	\$ 617,100.36	\$ 2,118,304.85	\$ 9,094.94	\$ 1,026,037.07	\$ -	\$ 3,770,537.22

Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County
2023 Cash Flow Report
SEPTEMBER 2023

	2021 Actual	2022 Actual	YTD thru September 2023
AVAILABLE BEGINNING BALANCE	\$ 29,174,459.62	\$ 41,590,113.22	\$ 43,175,702.58
REVENUES			
Office/Conf Room Rental	\$ 20,056.56	\$ 20,056.56	\$ 15,042.41
Federal Grant revenue	\$ 15,142,265.32	\$ 15,772,095.84	\$ 11,486,279.45
State Grant Revenue	\$ 9,462,828.56	\$ 8,519,893.41	\$ 7,293,394.06
Local Gov't Revenue	\$ 3,344,158.99	\$ 5,227,402.87	\$ 574,292.65
Local Muni Non-Grant Revenue	\$ 2,788,599.12	\$ 2,656,987.76	\$ 5,111,053.30
Refunds & Reimbursement Revenue	\$ 114,789.30	\$ 467,141.85	\$ 427,807.85
Fiscal Use Only - Misc Revenue	\$ -	\$ 30,000.00	\$ -
Trans In - Transfer	\$ -	\$ 60,191.42	\$ -
Trans In - Subsidy	\$ 43,463,659.00	\$ 43,463,659.00	\$ 21,731,830.00
TOTAL REVENUE	\$ 74,336,356.85	\$ 76,217,428.71	\$ 46,639,699.72
TOTAL AVAILABLE RESOURCES	\$ 103,510,816.47	\$ 117,807,541.93	\$ 89,815,402.30
EXPENDITURES			
Operating Expenses	\$ 6,731,663.06	\$ 8,083,883.39	\$ 7,183,592.37
Diversion Center	\$ -	\$ 5,225,373.16	\$ 3,770,537.22
ADAMHS Board Grants	\$ -	\$ 4,484,530.77	\$ 4,401,341.25
Provider Direct Services	\$ 53,885,506.24	\$ 55,528,939.30	\$ 44,264,687.90
Other Services	\$ 1,303,533.95	\$ 1,309,112.73	\$ 986,314.75
TOTAL EXPENDITURES	\$ 61,920,703.25	\$ 74,631,839.35	\$ 60,606,473.49
AVAILABLE ENDING BALANCE	\$ 41,590,113.22	\$ 43,175,702.58	\$ 29,208,928.81

***Operating expenses included the Diversion Center and ADAMHS Board grants until 2022.*



CONTRACTS

&

CONTRACT AMENDMENTS

Committee of the Whole Meeting
October 18, 2023

Agenda Process Sheet
Date: October 18, 2023

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|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Behavioral Health Criminal Justice (BH/CJ) Linkages Program Funding

Contractual Parties: Recovery Resources

Term: July 1, 2023 – June 30, 2024

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: \$83,333.00 – SFY2024 Allocation
\$10,261.43 – SFY2023 Carryover
\$93,594.43 – Total

- New Program** **Continuing Program** **Expanding Program** **Other** _____

Service Description:

- The Community Based Correctional Facility (CBCF) provides a sentencing option that diverts appropriate male felons from the state prison system. The program aims to aid offenders in making positive behavioral and lifestyle changes to decrease the likelihood of continued criminal behavior. The CBCF programs give offenders an opportunity to remain in their community while addressing such issues as mental health needs, substance abuse, thinking and decision-making skills, education, employment, anger management, and other life skills.
- Recovery Resources utilizes BH/CJ funding to provide mental health screenings, linkage to community-based services and educational services in a group setting. This also includes a trauma education group and peer support services.

Background Information:

- Recovery Resources received Behavioral Health Criminal Justice (BH/CJ) funding for SFY 23 to provide services to CBCF inmates diagnosed with Severe Mental Illness, Substance Use Disorders, or co-occurring disorders. This program and funding will continue in SFY24. Recovery Resources will be awarded \$83,333 to provide the services with OhioMHAS funding through June 30, 2024.

Number of Individuals to be served:

- Approximately 100 clients at the CBCF in SFY24.

Funding Use:

- Funding is used to dedicate One (1) Bachelor level staff to act as a liaison and provide the following: mental health screenings, linkage to community-based services, educational services in a group setting, and participate in treatment team meetings. This also includes a trauma education group and peer support services.

Client & System Impact:

- Referred CBCF clients will be screened and linked to community services as appropriate.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Total number of clients served• Number of new referrals received/clients screened• Number of clients linked/relinked to community services• Number of clients who participated in group treatment and/or education• Number of clients reincarcerated during reporting period
Evaluation/ Outcome Data <i>(Actual results from program)</i>	In SFY 23: <ul style="list-style-type: none">• Total number of clients served: 96• New referrals received/clients screened: 140• Clients linked to community services: 87• Clients participating in group treatment and/or education sessions: 49• Clients reincarcerated during reporting period: 8

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept funding from OhioMHAS for the Behavioral Health Criminal Justice program in the amount of \$83,333 for SFY2024 and to contract with Recovery Resources to implement the program for \$93,594.43 which includes approved SFY2023 carryover.

Agenda Process Sheet

Date: October 18, 2023

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|--|--|
| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Community Transition Program (CTP) Funding

Contractual Parties: FrontLine Service

Term: July 1, 2023 – June 30, 2024

Funding Source(s): Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: \$600,000.00 – SFY24 Allocation
\$ 86,696.88 – SFY23 Carryover
\$686,696.88 – Total

- New Program** **Continuing Program** **Expanding Program** **Other** _____

Service Description:

- The Community Transition Program (CTP) connects individuals with behavioral health diagnoses that are being released from prison to behavioral health services in the community. This program provides support and assistance to improve each person’s ability to successfully reintegrate back into the community.
- Provides direct treatment services prior to (in-reach - when possible) and upon release.
- Provides recovery supports that help eliminate barriers to treatment and reentry and are specific to the participant’s needs. A recovery support is a form of assistance intended to help an individual with mental health needs, or a member of the family of such an individual, to initiate and sustain the individual’s recovery. Common recovery supports might include, but are not limited to housing, employment services, peer recovery support, transportation, life skills, spiritual support, and other reentry needs.
- Provides a variety of Substance Use Disorder (SUD) treatment and recovery services.

Background Information:

- FrontLine Service is the sole provider of the Community Transition Program (CTP), formerly referred to as the Mental Health Prison Reentry, for the adult prison population who are returning to Cuyahoga County. CTP started as a Pilot program with FrontLine Service in July 2018 and expanded to include referrals to those in need of SUD treatment and services in 2019.
- OhioMHAS approved Carryover funds from the SFY23 allocation of \$86,696.88 to be used in conjunction with the SFY24 allocation of \$600,000 for the program.

Number of Individuals to be served:

- Based on historical referral data, the program plans to serve approximately 375 clients.

Funding Use:

- OhioMHAS collaborates with the Ohio Department of Rehabilitation and Correction (ODRC) to provide community linkage services for offenders with severe mental illness (SMI) and substance use disorders (SUD).
- CTP works with offenders prior to release from prison to assure continuity of care. Individuals with SMI and SUD continue to experience various barriers to successful reintegration. The contracted agency will receive referrals from ODRC community linkage workers and link those offenders with community mental health and/or substance use disorder agencies.

Client & System Impact:

- CTP offers a transition benefit meant to provide resources in the community to assist with housing, work, transportation, and recovery supports upon the offenders' release to the community. This is done by ensuring appropriate referrals for mental health and substance abuse disorder treatment and services.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Total client referrals• Total number of clients served during reporting period• Type of behavioral health services provided during the reporting period• Type of recovery supports provided during the reporting period
Evaluation/ Outcome Data <i>(Actual results from program)</i>	In SFY 2023: <ul style="list-style-type: none">• 448 referrals were received.• 322 clients were served.• The following behavioral health services were provided: medications, assessment, counseling and therapy, medical activities, residential and inpatient services, crisis intervention, peer services, and CPST.• The following recovery supports were provided: housing, transportation, identification documents, employment, non-vocational education, emergency basic need items, other (utilities & furniture).

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve funding for the Community Transition Program (CTP) to FrontLine Service in the amount of \$686,696.88. Funding is from OhioMHAS and includes \$86,696.88 in approved carryover funds, and the SFY24 allocation of \$600,000.



Agenda Process Sheet
Date: October 18, 2023

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| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Security Services Contract

Contractual Parties: U.S. Protection Services, LLC

Term: January 1, 2024 – December 31, 2025

Funding Source(s): ADAMHS Board Operating Budget

Amount: Not to exceed \$380,111.45

- New Program** **Continuing Program** **Expanding Program** **Other** **Security Services**

Service Description:

- Armed security guard services provided at the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board’s administrative office located at 2012 West 25th Street, Cleveland, Ohio, during the hours of 7:00 a.m. - 6:30 p.m., Monday through Friday with an additional guard during Board meetings, as well as the Seasons of Hope building during the hours of 7:00 p.m. - 7:00 a.m., up to seven days a week.
- Duties include but are not limited to: building opening and closing inspections; foot patrol of building, visual surveillance, visitor check-in and physical presence in the ADAMHS’s Board entrance during employee arrival/departure times and evening meetings and Board meetings, responding to emergency situations, completing incident reports and participation in workplace violence reduction trainings and procedure drills.

Background Information:

- The ADAMHS Board currently contracts with Willo Security for armed security guard services through December 31, 2023 and is paid \$23.50 per hour for regular hours, and \$35.25 per hour on designated holidays.
- In July 2023, the ADAMHS Board of Directors authorized Board staff to release a Request for Proposal (RFP) to secure bids for security services for Calendar Year (CY) 24 and CY25, within a one-year optional renewal for CY26.
- The ADAMHS Board received three proposals to the RFP by the August 23, 2023 deadline. The proposals were reviewed and discussed by the RFP Review Committee which was appointed by the ADAMHS Board Chief Executive Officer, looking at the ability to perform the services requested, costs, financial stability, etc.
- The RFP Review Committee is recommending that U.S. Protection Services, LLC, formerly known as Willo Security, be awarded a two-year contract for the ADAMHS Board Administrative Office and Seasons of Hope building, starting January 1, 2024 through December 31, 2025, with the option for a one year for Calendar Year 26.

CY24 (Hourly)	CY24 (Total)	CY25 (Hourly)	CY25 (Total)	CY26(Hourly)	CY26 (Total)
\$24.95	\$184,804.65	\$26.45	\$195,306.80	\$27.77	\$205,053.68

- For designated holidays, the hourly rate will be 1.5 times the hourly rate listed above.
- U.S. Protection Services, LLC was selected due to its 24-hours, 7-days a week dispatch office which monitors timekeeping and coverage, hourly rate, and history doing business with the ADAMHS Board.

Number of Individuals to be served:

- ADAMHS Board and Seasons of Hope employees and visitors.

Funding Use:

- Armed security guard services for ADAMHS Board administrative office and Seasons of Hope.

Client & System Impact:

- Deterrent, safety of clients and staff, and de-escalation when needed.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none"> ● Security guard attendance, punctuality and responsiveness.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none"> ● N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve a two-year contract with U.S. Protection Services, LLC for armed guard services at the ADAMHS Board Administrative Office and Seasons of Hope building in an amount not to exceed \$380,111.45 from January 1, 2024 through December 31, 2025.



Agenda Process Sheet
Date: October 18, 2023

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| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Piloting a Mental Health Docket Incorporating a Drug Court Model to Improve Outcomes for Adults with Co-Occurring Disorders

Contractual Parties: Catholic Charities – \$340,000
Signature Health – \$275,000

Term: October 1, 2023 – September 30, 2027

Funding Source(s): Corrections Planning Board Court of Common Pleas Fund
U.S. Department of Justice, Bureau of Justice Assistance

Amount: \$615,000

- New Program Continuing Program Expanding Program Other _____

Service Description:

- Provide Community Psychiatric Supportive Treatment (CPST), Case Management and Consulting Services benefitting clients participating in the Cuyahoga County “Piloting a Mental Health Docket Incorporating a Drug Court Model to Improve Outcomes for Adults with Co-Occurring Disorders” program, also known as the Mental Health – Adult Drug Court Pilot Program (MH – ADC Pilot Program).
 - Catholic Charities will provide case management to Substance Use Disorder (SUD) clients and CPST services to mental health clients in the MH – ADC Pilot Program. Clients will be supported to ensure successful transition into the community once they complete residential treatment services.
 - Signature Health will provide case management services to clients in the MH- ADC Pilot Program. A Case Manager will provide the following services:
 - Attend all court team meetings, hearings, etc.;
 - Provide recommendations for therapeutic approaches and interventions while having a firm understanding of treatment court’s best practices;
 - Collaborate with the Court and treatment teams;
 - Meet with clients in the community setting at minimum once/month;
 - Link clients with needed behavioral health outpatient services;
 - Provide clinical services at Signature Health's outpatient centers;
 - Attend necessary trainings and partnership meetings;

- Engage and outreach clients, at minimum once per week;
- Liaise with Matt Talbot Inpatient Treatment for discharge planning efforts of clients exiting treatment; and
- Liaise with other community medical and behavioral health agencies where clients may be receiving mental and physical health services.

Background Information:

- Cuyahoga County Court of Common Pleas/Correction Planning Board was awarded the U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA) Adult Drug Court Discretionary Grant in the amount of \$700,000 for the time period of October 1, 2022 through September 30, 2026. Due to getting started late on the grant, Correction Planning Board anticipates getting a one-year extension.

Number of Individuals to be served:

- Catholic Charities – 50 to 65 unduplicated clients per year
- Signature Health – 50 to 65 unduplicated clients per year

Funding Use:

- Funding will be used to support clients with co-occurring disorders in the Mental Health/Adult Drug Court.

Client & System Impact:

- This program will improve outcomes for clients with co-occurring disorders participating in the Mental Health/Adult Drug Court by reducing relapse and recidivism.

<p>Metrics <i>(How will goals be measured)</i></p>	<p>Performance Measurement Protocols will be developed and may include:</p> <ul style="list-style-type: none"> • Total number of unduplicated clients • Total number of programming referrals • Total number of clinical dosage hours • Total number of clients that complete treatment • Total number of relapses
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<p>Not Applicable – New Program</p>

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept funding from the Corrections Planning Board in the amount of \$615,000 and enter into a contract with Catholic Charities in the amount of \$340,000 and Signature Health in the amount of \$275,000 for a time period of October 1, 2023 through September 30, 2027.



Agenda Process Sheet
Date: October 18, 2023

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| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Mobile Response and Stabilization Services (MRSS) Infrastructure & Non-Medicaid Youth Pass-through Funding

Contractual Parties: Bellefaire Jewish Children’s Bureau (JCB) – \$16,666.66 & Pooled
 First Alliance Healthcare of Ohio – \$16,666.66 & Pooled
 Life Solutions South, LLC – \$16,666.67 & Pooled

Term: July 1, 2023 – June 30, 2024

Funding Source(s): Aetna Better Health of Ohio (Aetna) through the Ohio Department of Medicaid (ODM)

Amount: \$50,000 – Infrastructure
 Pooled – Non-Medicaid Youth

- New Program** **Continuing Program** **Expanding Program** **Other Pass-through Funds**

Service Description:

- The ADAMHS Board will serve as the fiscal agent for pass-through funding for MRSS Infrastructure to Cuyahoga County MRSS Providers in the amount of \$50,000 equally shared amongst the three MRSS Providers for State Fiscal Year (SFY) 2024.
- Additionally, Aetna through ODM has allocated \$2,000,000 in pooled funding throughout the State of Ohio available to all Alcohol, Drug Addiction and Mental Health (ADAMH) Boards to serve Non-Medicaid Youth where the ADAMHS Board will also serve as fiscal agent for the pass-through funding.

Background Information:

- MRSS is a 24/7 crisis service where a team of two providers responds in person within sixty minutes for youth up to age 21.
- MRSS can provide up to four to six weeks of in-home de-escalation and stabilization. The MRSS team works within the family system to create safety plans, teach skills, provide peer support and link to ongoing services to prevent future crises and reduce the need for out-of-home treatment.
- MRSS is an evidence-based and trauma informed statewide service, included in Ohio Resilience through Integrated Systems and Excellence (OhioRISE). It has a statewide, centralized call center to triage and dispatch calls to local certified MRSS providers.
- OhioMHAS is leading the selection and certification of MRSS providers and oversees the implementation and coordination of the statewide call center and MRSS provider network.

- The crisis is defined by the youth and/or family according to the MRSS model.
- A team of two MRSS providers responds in person to calls in the community. The MRSS team is comprised of licensed supervisors, licensed therapists, certified peer supporters and has access to a nurse practitioner or psychiatrist.

Number of Individuals to be served:

- It is anticipated that approximately 500 families will be served.

Funding Use:

- Funds will support expenses required for infrastructure related to MRSS services in the community and also pay for services delivered to non-Medicaid youth.

Client & System Impact:

- Provide de-escalation and stabilization for families experiencing a self-defined crisis that occurs within the home or community environment.
- Provide a systematic, trauma informed, evidenced based model to support children and families in crisis.
- Provide diversion from system involvement with DCFS and Juvenile Justice.
- Reduce the need for out-of-home treatment for crisis stabilization.

Metrics <i>(How will goals be measured)</i>	N/A – Pass-through funding
Evaluation/ Outcome Data <i>(Actual results from program)</i>	N/A – Pass-through funding

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To accept \$50,000 of pass-through funding from OhioMHAS for MRSS infrastructure and contract with the following providers for SFY24:
 - Bellefaire JCB – \$16,666.66 & pooled
 - First Alliance Healthcare of Ohio – \$16,666.66 & pooled
 - Life Solutions South, LLC – \$16,666.67 & pooled



Agenda Process Sheet
Date: October 18, 2023

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| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Consulting and Data Conversion Services

Contractual Parties: Clear Impact

Term: November 1, 2023 to December 31, 2024

Funding Source(s): ADAMHS Board

Amount: \$8,250

- New Program**
 Continuing Program
 Expanding Program
 Other: Consulting

Service Description:

- Clear Impact will provide consulting services to identify outcomes and indicators based on our local data sources and service priorities, and establish the HIPAA-compliant, secure technology platform needed to track results.
- The consulting services will include 20 hours of technical assistance from a Clear Impact Senior Consultant to identify outcomes (i.e. “Increased Access to Services”) and related indicators from our established data sources, which include the GOSH billing and claims system, program reports, Ohio Scales, Brief Addiction Monitor (BAM), SAMHSA’s National Outcome Measures (NOMs), the Mental Health Statistics Information Program (MHSIP) instrument, and other measurement tools, and design information collection and visualization methods within the Clear Impact system.
- The data conversion and migration services will involve transferring data into Compyle or Scorecard (Clear Impact products) from data template spreadsheets. This process will include project scope and data template creation, pre-migration data preparation and scheduling, developer data transformation and data migration, and a quality assurance (QA) review of migration. This means that the consultant will work with ADAMHS Board staff to establish repositories for the data we collect from providers and for other projects, identify elements from those data collections to “feed up” into data scorecards related to priority outcomes, establish the technological connections to transfer and house the data, make sure that the system works to produce reports and show results, and provide training on utilizing Results-Based Accountability software.

Background Information:

- The Ohio Department of Mental Health and Addiction Services (OhioMHAS) selected Clear Impact as the outcomes performance data platform that will be used to for their internal, overall performance measures and with Boards across the state on tracking Community Assessment and Plan (CAP) indicators. OhioMHAS intends to grant Boards access to the platform with unlimited data scorecard capability and unlimited users.

The OhioMHAS Bureau of Quality, Planning, and Research communicated that Boards will be allowed to use the platform for any projects, including data collection from vendors or performance measures from the local strategic plan, in addition to what the State will require for reporting.

- OhioMHAS intends to cover the cost of hosting the Clear Impact technology for Boards after the fall of 2023 through SFY 2025, with possible continued funding. This \$8,250 agreement is a one-time cost that allows our Board to work with the Clear Impact researchers and data scientists who are also working with our State partners, to fully align and integrate our local data in the newly State-required Clear Impact system and leverage the investment by the State to our full advantage.

Number of Individuals to be served:

- N/A

Funding Use:

- Clear Impact will provide 20 hours of consulting and 10 hours of data conversion and migration services at \$275 per hour for a total of \$8,250.

Client & System Impact:

- Improved data collection and processes across the provider network.

Metrics <i>(How will goals be measured)</i>	N/A
Evaluation/ Outcome Data <i>(Actual results from program)</i>	N/A

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To recommend approval to the Board of Directors to allocate funds to Clear Impact in the amount of \$8,250.



Agenda Process Sheet
Date: October 18, 2023

- Community Relations & Advocacy Committee
- Faith-Based Outreach Committee
- Planning & Oversight Committee
- Finance & Operations Committee
- Committee of the Whole
- General Meeting

Topic: Harm Reduction Vending Machine Program

Contractual Parties: Circle Health Services - \$30,375
Murtis Taylor Human Services System - \$10,125

Term: October 1, 2023 to December 31, 2024

Funding Source(s): ADAMHS Board Funding

Amount: \$40,500

- New Program Continuing Program Expanding Program Other _____

Service Description:

- This funding is to continue the program administration fees for the Harm Reduction Vending Machine Program (Harm Reduction Pilot Program).

Background Information:

- The ADAMHS Board implemented a \$1.2 million dollar harm reduction pilot program using SOR 2.0 funds in 2022.
- The grant did not include program administration/maintenance fees to ensure restocking and tracking of Naloxone kits for the vending machines to make free kits available to the community as a preventive measure.
- Circle Health Services is managing three vending machines that are located at:
 - Gordon Square Office - 5209 Detroit Avenue, Cleveland, Ohio 44102
 - Uptown Office - 12201 Euclid Avenue, Cleveland, Ohio 44106
 - East Office East - 4400 Euclid Avenue, Cleveland, Ohio 44103
- Murtis Taylor is managing one vending machine that is located at 13422 Kinsman Road, Cleveland, Ohio 44120.

Number of Individuals to be served:

- To be determined.

Funding Use:

- Program administration funding will pay for the tracking, filling, marketing, and reporting use of vending machines, making lifesaving harm reduction resources available to Cuyahoga County residents.

Client & System Impact:

- Reductions of overdoses, particularly fatal overdoses, over time.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Number of kits dispensed from the vending machines.• Number of people accessing kits from the vending machines.• Number of overdose reversals, if available.
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• Number of kits dispensed from the vending machines: 315• Number of people accessing kits from the vending machines: 315• Number of overdose reversals, if available: Unknown

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To approve program administration fees for the Harm Reduction Vending Machine Program in the amount \$40,500 from October 1, 2023 through December 31, 2024 and contract with Circle Health Services for \$30,375 and Murtis Taylor Human Services System for \$10,125.

Agenda Process Sheet
Date: October 18, 2023

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| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 22-11-05, Cleveland Division of Police Co-Responder Program

Contractual Parties: FrontLine Service
Murtis Taylor Human Services System (MTHSS)

Term: October 1, 2021 to August 31, 2024 (expired on September 30, 2023)

Funding Sources: City of Cleveland, U.S. Dept. of Justice (DOJ) Community Oriented Policing Services (COPS) Grant

Amount: No-cost Term Extension

- New Program** **Continuing Program** **Expanding Program** **Other**

Service Description:

- The City of Cleveland is extending the DOJ COPS grant through August 31, 2024 as a no-cost term extension.
- As an expansion of Cleveland Police Co-Responder Program, the COPS grant added two additional fulltime positions to cover the morning shift as a part of the Cleveland Police Co-Responder Team (CRT) with both FrontLine Service and MTHSS being awarded \$119,025 for a total of \$238,050.
- Before the COPS grant, Cleveland Police CRT operated 40 hours per week on second shift.

Background Information

- The purpose of the Cleveland Police CRT is to divert people in crisis to the least restrictive alternative and linkages to services where a Specialized Crisis Intervention Team (CIT) Officer responds to a mental health crisis with a Crisis Specialist.
- There are five Districts with CRT in place with FrontLine Service assigned to Districts 1, 2 & 3 and MTHSS assigned to District 4 & 5.
- The City of Cleveland applied for and received a federal grant from the U.S. DOJ COPS office in November of 2021 to expand the CRT to cover the morning shift.

Number of Individuals to be Served:

- Serve up to 800 per year.

Funding Use:

- Funding will be used to fund two full-time equivalent Crisis Specialists, one from FrontLine Service and one from MTHSS.

Program Goals or Objectives <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Expand the Co-Responder program to all five Cleveland districts• Increase the number of times a mental health professional is able to be on the scene with police officers when necessary• Increase the number of referrals for treatment services by 20% (Enable)• Increase the capacity of the Co-Responder teams to link individuals to community-based care and other supports
Evaluation/ Outcome Data <i>(Actual results from program)</i>	During the third year of the grant award, 10/1/21-9/30/22 <ul style="list-style-type: none">• Cleveland Police CRT received 1,712 CIT referrals (a 2% increase over the prior year) for 1,354 individuals• Teams were able to make contact with 699 individuals• The CRT was able to re-link 373 individuals with community-based care and other supports., an increase of 30% over the prior year, and linked an additional 52 people to care who had no connection to a behavioral health provider.

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To enter into a contract amendment for a no-cost term extension with FrontLine Service and MTHSS through August 31, 2024.



Agenda Process Sheet
Date: October 18, 2023

- Community Relations & Advocacy Committee
- Planning & Oversight Committee
- Committee of the Whole
- Faith-Based Outreach Committee
- Finance & Operations Committee
- General Meeting

Topic: Amendment to Resolution No. 22-09-05, Diversity, Equity and Inclusion Strategic Implementation Plan Consultative and Training Services

Contractual Parties: Rice Education Consulting, LLC (REdCon)

Term: October 1, 2022 – September 30, 2023

Funding Source(s): ADAMHS Board & OACBHA Grant Funds

Amount: \$167,620.00 - ADAMHS Board (original amount: \$171,870.00)
\$ 13,130.00 - OACBHA Grant (original amount: \$8,880.00)
\$180,750.00 - Total (No new funding)

- New Program Continuing Program Expanding Program Other Consulting/Training

Service Description:

This amendment adjusts the amounts from each funding source for the work completed by Rice Education Consulting, LLC (REdCon). Two additional projects from the OACBHA Grant approved in Resolution No. 22-07-02 were completed as a part of REdCon’s agreement: Visual Representation of Board Diversity (\$500) and the Workforce Recruitment Materials for Provider Network (\$3,750), but we not included in the original Agenda Process Sheet. The total amount remains the same, with no other changes.

Rice Education Consulting, LLC (REdCon) will work with the ADAMHS Board, to provide consultation and training to implement action items from the DEI Strategic Implementation Plan, as well as initiatives from the Health Equity and Cultural Competency (HECC) Plan developed through a partnership with the Ohio Association of County Behavioral Health Authorities (OACBHA). REdCon will:

- Assist with the implementation of the DEI Strategic Implementation Plan goals and actions including creating tracking mechanisms to measure success and evaluate outcomes.
- Review Board policies for equity, including:
 - Clients Rights and Grievance Policy
 - Contract Modifications Due to Change in Funding
 - Non-Discrimination & Cultural Competence Policy
 - Recruitment of ADAMHS Board of Directors
 - Probationary Period for New Providers and or Programs
 - Waiting list Management Policy
 - Social Media Policy

- Work with Board staff to co-lead the following DEI Strategic Implementation Plan actions:
 - 1.1.A.2: Identify DEI priorities for the Board and the network
 - 1.1.B: Establish and implement DEI metrics for providers
 - 1.1.B.4: Provide learning opportunities and/or develop educational materials for agencies to ensure they have the knowledge and resources to collect the necessary information for tracking DEI progress
 - 1.2.A: Establish DEI metrics to include in evaluating the effectiveness of providers and overall service areas
 - 1.3.B: Evaluate the cultural competency practices and outcomes of providers
 - 4.1.A.1: Develop standard processes for implementing and upholding policies in an equitable manner
 - 5.1.A.2: Create educational materials to assist providers with diverse recruitment strategies
 - 6.1.A.3: Develop materials for communicating DEI (representation, language and thinking, channels of communication)
- Lead the following HECC Plan actions:
 - Provider Job Description Review to Identify Bias/Improve Equitable Hiring, which will include:
 - Conducting reviews of a random sampling of job descriptions from the provider network, looking for bias and providing recommendations to support more equitable hiring and employment practices.
 - Submitting a general report of suggested improvements that the ADAMHS Board can make available to all providers.
 - Provider Workforce Review to Identify Gaps/Establish Baseline Data for Equitable Hiring, which will include:
 - Conducting a workforce diversity analytics survey or process to capture the current demographics and credentials of our provider network and how they compare to the Northeast Ohio labor market, as well as baseline data on the filled/vacant positions within the local provider network.
 - Submitting a report clearly showing all data plus an analysis of gaps/needs and recommendations.
 - Visual Representation of Board Diversity
 - Workforce Recruitment Materials for Provider Network
- Work with Executive Staff on other organizational development and DEI initiatives.
- Conduct up to 18 hours of live face-to-face and/or virtual training facilitation for the ADAMHS Board, staff and/or network.
- Develop up to 100 minutes of new online or in-person training content that can be offered through our website for the ADAMHS Board staff and/or members of our network.
- Design learning and educational material regarding DEI for the ADAMHS Board (1-2 page visual).

Background Information:

- Starting in October of 2021, Rice Education Consulting, LLC (REdCon) worked with the ADAMHS Board to develop a Diversity, Equity and Inclusion (DEI) Strategic Implementation Plan, which was unanimously adopted at the June 22, 2022, General Meeting via Resolution 22-06-08.
- The plan was developed with the input of clients, community members, system partners, the ADAMHS Board of Directors and staff.

- The DEI Strategic Implementation Plan is an overlay to the ADAMHS Board 2021-2025 Strategic Plan with clearly defined goals and action steps that the ADAMHS Board will use to develop a culturally competent, culturally appropriate, and diverse mental health, addiction and recovery support system that delivers treatment, recovery and prevention services that prioritize equity and inclusion to meet the needs of the diverse residents of Cuyahoga County.

Number of Individuals to be served:

- Residents of Cuyahoga County
- ADAMHS Board, staff and provider network

Funding Use:

- Ongoing consultative and training services to implement the DEI Strategic Implementation Plan.

Client & System Impact:

- Develop a culturally competent, culturally appropriate, and diverse mental health, addiction and recovery support system that delivers treatment, recovery and prevention services that prioritize equity and inclusion to meet the needs of the diverse residents of Cuyahoga County.

<p>Metrics <i>(How will goals be measured)</i></p>	<ul style="list-style-type: none"> • Completion of identified action items • Progress on identified action items • Number of trainings provided • Number of individuals trained • Pre/post tests of trainings • Training numbers viewed (online) • Required reports • Required analytics • Educational materials created
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<p>N/A New Initiative</p>

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution No. 22-09-05 to update the totals for each funding source related to the Rice Education Consulting, LLC (REdCon) Contract. No new funding is involved in this request.



Agenda Process Sheet
Date: October 18, 2023

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| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 23-01-03, Naloxone Emergency Cabinets Administration

Contractual Parties: The MetroHealth System

Term: January 26, 2023 – March 31, 2024

Funding Source(s): ADAMHS Board Operating Budget

Amount: \$41,250 (\$26,250 new funding)

- New Program Continuing Program Expanding Program Other Vending Machines

Service Description:

- The MetroHealth System is the ADAMHS Board’s administrator of the Naloxone Emergency Cabinets Administration program. Additionally, the MetroHealth System was also the ADAMHS Board’s administrator of the Naloxone Cabinets and Vending Machine program with an agreement that ended September 30, 2023.
- In order to reduce duplication and redundancy, the Naloxone Cabinets and Vending Machine program will be added to Naloxone Emergency Cabinets Administration program in the amount of \$26,250 through March 31, 2024.
- The MetroHealth System will be responsible for ongoing planning for locations, contents, and administration and maintenance for cabinets at various locations and a vending machine located at 2500 MetroHealth Drive, Cleveland, Ohio 44109.

Background Information:

- In January 2023, the Board of Directors approved a \$15,000 contract with the MetroHealth System for the Naloxone Emergency Cabinets Administration program.
- In September 2022, the Board of Directors approved a \$51,300 contract to administer the entire emergency naloxone cabinets programs and one vending machine.

Number of Individuals to be served:

- To be determined

Funding Use:

- Program administration funding will pay for the tracking, filling, marketing and reporting use of cabinets and vending machines, making lifesaving harm reduction resources available to Cuyahoga County residents.

Client & System Impact:

- Reduction of overdoses, particularly fatal overdoses, over time.

Metrics <i>(How will goals be measured)</i>	<ul style="list-style-type: none">• Number of Naloxone kits dispensed from the vending machine• Number of Emergency Cabinets purchased• Number of Emergency Cabinets installed• Number of Naloxone kits dispensed from emergency cabinets• Number of overdose reversals, if available
Evaluation/ Outcome Data <i>(Actual results from program)</i>	<ul style="list-style-type: none">• Number of Naloxone kits dispensed from the vending machine:488• Number of Emergency Cabinets purchased: 607• Number of Emergency Cabinets installed: 247• Number of Naloxone kits dispensed from emergency cabinets: 114 (missing, reversals, unknown, etc.)• Number of overdose reversals, if available: 12 reversals documented

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution No. 23-01-03 to add \$26,250 for a total of \$41,250 and enter into a contract addendum with the MetroHealth System through March 31, 2024.

Agenda Process Sheet
Date: October 18, 2023

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| <input type="checkbox"/> Community Relations & Advocacy Committee | <input type="checkbox"/> Faith-Based Outreach Committee |
| <input type="checkbox"/> Planning & Oversight Committee | <input type="checkbox"/> Finance & Operations Committee |
| <input checked="" type="checkbox"/> Committee of the Whole | <input type="checkbox"/> General Meeting |

Topic: Amendment to Resolution No. 23-04-02, Project AWARE Behavioral Health & Wellness Coordinator (BHWC) Funding for The Ohio School Wellness Initiative (OSWI)

Contractual Parties: Educational Service Center (ESC) of Northeast Ohio

Term: March 1, 2023 to June 30, 2024

Funding Sources: Ohio Department of Mental Health and Addiction Services (OhioMHAS)

Amount: No-Cost Extension

- New Program** **Continuing Program** **Expanding Program** **Other:**

Service Description:

- The Ohio Department of Mental Health and Addiction Services (OhioMHAS) has extended the timeframe for the use of funding to June 30, 2024.
- The extension will support and sustain the Ohio School Wellness Initiative (OSWI).
- Project AWARE funding will support School Behavioral Health & Wellness Coordinator (BHWC) and Student Assistance Programming for evidence-informed practices.

Background Information:

- The Ohio School Wellness Initiative (OSWI) was designed to explore, implement, and sustain a full continuum of care including prevention, early intervention, and treatment practices for K-12 students within local districts who adopt student assistance programs (SAP), multi-tiered systems of support, and staff wellness frameworks.
- The BHWC will provide systematic approaches to support behavioral health promotion, prevention, early identification, intervention, referral processes, and guided support services for K-12 students who are exhibiting a range of substance use, mental and behavioral health risk factors.
- The positions will also provide resources, online training, and guidance related to processes within the schools and with continuous improvement strategies for services to students.
- The cornerstone of the OSWI is the development of an Ohio Model SAP that can serve as a best practice standard for Ohio's K-12 schools.

Number of Individuals to be Served:

- Services will be provided to Euclid City School District as the only participating OSWI district. Numbers served to be determined.

Funding Use:

- Funds will be used to support each BHWC and their respective school for allowable activities as defined by OhioMHAS.

Client & System Impact:

- Provide systematic approaches to support behavioral health promotion, prevention, early identification, intervention, referral processes, and guided support services for K-12 students who are exhibiting a range of substance use, mental and behavioral health risk factors.
- Provide resources, online training, and guidance related to school board policy, staff development, program awareness, internal referral process, problem-solving team and case management, direct services to students, cooperation and collaboration, integration with other school-based programs, program evaluation, and continuous improvement strategies.

<p>Metrics <i>(How will goals be measured)</i></p>	<p>School Behavioral Health & Wellness Coordinators will provide a Summary Report to the ADAMHS Board describing the funded activities that were offered.</p> <p>Allowable activities may include:</p> <ul style="list-style-type: none">• Providing supports to assist teachers and school personnel to develop skills that promote staff wellness, mental well-being, and resilience to better support and refer school-aged youth with behavioral health issues to needed services.• Providing trauma-informed, evidence-based prevention and early intervention programming and supports for children, adolescents, and their families/caregivers.• Selection of evidence-based screening tool to identify school-aged youth in need of mental health services and supports.• Provide evidence-based programming and training to students in grades 6 through 12, in coordination with school-based mental health resources, regarding suicide prevention education and awareness, and violence prevention programming.
<p>Evaluation/ Outcome Data <i>(Actual results from program)</i></p>	<p>N/A - New program. No information received due to no-cost extension.</p>

Recommendation to Board of Directors from Board Staff and/or from Board Committee(s):

- To amend Resolution No. 23-04-02, to extend the term of the contract with the Educational Service Center of Northeast Ohio for Project AWARE until June 30, 2024.