

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
FINANCE & OPERATIONS COMMITTEE MINUTES
MAY 17, 2023

Committee Members Present: Bishara W. Addison, Committee Vice Chair, Sadigoh C. Galloway, MSW, LSW, LICDC-CS, Rev. Benjamin F. Gohlstein, Sr., Steve Killpack, MS, Harvey A. Snider, Esq.

Absent: Ashwani Bhardwaj, J. Robert Fowler, Ph.D., Sharon Rosenbaum, MBA

Board Staff Present: Scott Osiecki, Chief Executive Officer, Carole Ballard, Danielle Clark, Erin DiVincenzo, Felicia Harrison, Esther Hazlett, Anthony Henderson, Myra Henderson, Woo Jun, Linda Lamp, Clare Rosser, Jessica Saker, Allison Schaefer, Maggie Tolbert

1. Call to Order

Ms. Bishara W. Addison, Committee Vice Chair, called the meeting to order at 4:00 p.m.; and read into the record the Committee Mission Statement: *“To assist the full Board in fulfilling its fiduciary responsibility by reviewing and overseeing financial and operational aspects of the system.”*

2. Public Comment on Agenda Items

No public comment on agenda items was received.

3. Approval of Minutes

The Finance & Operations Committee minutes from April 19, 2023 were approved as submitted.

4. CY2024 and CY2025 Funding Process

Mr. Scott Osiecki, Chief Executive Officer, updated Board Directors regarding a recommendation to change the Board's funding process for CY2024 and CY2025. He highlighted that the Board is statutorily responsible for planning, funding and monitoring or evaluating public mental health and addiction treatment services, as well as prevention, treatment and recovery support services for the residents of Cuyahoga County. Hence, to ensure that a continuum of care remains available and working at its optimal level to provide the best services, the Board is charged with considering cost-effectiveness and quality of services and supports. The Board must consider continuity of care for clients; and be accountable to the public and ensure that federal, state, and local funds are effectively utilized.

He shared that Board staff are recommending that the Board selects providers rather than issuing a Request for Proposal (RFP). This funding process is being recommended since there is an increased awareness and need for mental health and substance abuse prevention, treatment and recovery supports and along with the behavioral health workforce shortage calls for a reimagined funding approach for the CY2024 and CY2025 ADAMHS Board budget. There are four areas that the Board should concentrate on for funding and each area will be considered through the Board's Diversity, Equity and Inclusion lens: 1) Statutory Requirements, 2) Focus on Needed Services, 3) Support Providers and 4) Ensure Essential Services.

There are several benefits to our clients, providers and the Board for this type of funding strategy; and are as follows:

1. Workforce
2. Less Duplication and Underutilized Services
3. Focus on What Services Providers Do Best
4. Two-years of Stable Funding to Providers
5. Based on outcomes
6. Partnerships
7. Supply and Demand

Mr. Osiecki also shared the CY2024 and CY2025 funding process timeline. He reported that during June/July 2023 ADAMHS Board staff will be gathering CY2022 and some CY2023 data on funded services to providers, analyze data to assist in the selection of CY2024/CY2025 providers to maximize services; and discuss the funding process during the All Provider Meeting. During July/August 2023 ADAMHS Board staff will meet with potential CY2024/CY2025 providers to discuss services. During August/September/October 2023 ADAMHS Board staff will forward a 120-day notice and meet with potential CY2024/CY2025 providers to discuss services. Lastly, during October/November 2023 ADAMHS Board staff will finalize the recommended

CY2024/CY2025 budget, which will be vetted through the Board committee process for approval during the November General Meeting.

Ms. Clare Rosser, Chief of Strategic Initiatives, shared an example of a provider dashboard, which reflects a provider agency's past performance data, ranging from Budget and Invoicing, Workforce, Clients Served, Average Number of Days Until First Appointment, Program Goals and Geographic Service Coverage via zip codes for specific services. After a lengthy discussion of this agenda item, Mr. Osiecki reported that Board staff will further discuss the funding process recommendation brought forth, while taking into account Board Directors suggestions and comments, for additional thoughtful consideration for the development of a compromise to begin the optimization of our provider network.

5. Finance Reports – Board Voucher & Expenditure Reports – April 2023

Ms. Felicia Harrison, Chief Financial Officer, reported that the Administrative Budget that was approved for Calendar Year (CY) 2023 was \$8,080,414 and for April Actual Year to Date (YTD) 2023, the total administrative expenses were \$2,511,288.06; that is roughly 31% of the total Administrative Budget. As a result, the Board is on track with expenses for the first four months of 2023. Ms. Harrison highlighted that relative to the Board Voucher Report for April 2023, there were three expenses of note that were not routine purchases. The Iron Mountain Information expense of \$11,828.43 was for the one-time payment for the removal of archived storage boxes, the WizeHive Inc. expense of \$27,850 was for the one-time annual payment and the Granicus expense of \$4,977.79 is the one-time annual payment for maintenance and updates to the Board's website.

The Funding Source Budget to Actual YTD, April 2023, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$74,365,289; and through the end of April 2023, the Board has received \$11,694,358.34. Ms. Harrison reported that 16% of the budget has been received.

The Revenues By Source By Month report reflected that in April 2023, the Board received revenues of \$4,959,198.93.

The ADAMHS Board Budget vs. Actuals for 2023 reflect that April YTD Actual is \$26,960,491.77, that is roughly 29% of the Board's anticipated expenditures for the calendar year. Ms. Harrison noted that the Diversion Center's expenditures are reflected on this report.

The Revenue and Expenditures All Accounting Units By Month reflect that the total expenditures in April is \$6,654,784.78

The Revenues and Expenditures Grants YTD, April 2023 YTD reflects the Grant Accounting Units that include the ADAMHS Department of Justice (DOJ) Grants, Opportunities for Ohioans with Disabilities (OOD) Grant, and Other Grants. The total expenditures for grants YTD is \$1,867,745.13.

The Diversion Center Revenues and Expenditures YTD April 2023 YTD reflects a total of \$1,135,553.47.

The Cash Flow Report, April 2023 shows the 2021 Actual, 2022 Actual and YTD thru April 2023. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through April 2023 is \$27,909,569.15.

Motion to recommend approval of the Board Voucher and Expenditure Reports for April 2023 to the full Board. MOTION: B. Gohlstin / SECOND: S. Killpack / AYES: S. Galloway, B. Gohlstin, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

6. Ohio Association of County Behavioral Health Authorities FY2024 Membership Dues

Mr. Osiecki reported that these membership dues are for the Ohio Association of County Behavioral Health Authorities (OACBHA), which is the statewide organization that represents the interests of Ohio's ADAMHS Boards at the state level. Each member, including the ADAMHS Board, pays annual membership dues to OACBHA to support its operations, advocacy and educational efforts. Mr. Osiecki reported that OACBHA has been a vital source of information, resources and advocacy with the Ohio Department of Mental Health and Addiction Services (OhioMHAS) during the COVID-19 pandemic. OACBHA's annual membership dues for FY2024 cover the time period of July 1, 2023 through June 30, 2024.

Motion to recommend approval of payment to the Ohio Association of County Behavioral Health Authorities (OACBHA) for annual membership dues for FY2024 (July 1, 2023 – June 30, 2024) in the amount of \$19,000 to the full Board.

MOTION: H. Snider / SECOND: B. Gohlstin / AYES: S. Galloway, B. Gohlstin, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

7. Contracts

Ms. Harrison highlighted agenda process sheets for agreements and amendments listed below, answered questions, and provided clarification for the Board Directors.

- a) A Community Conversation: Suicide Prevention and Intervention Summit – Not to exceed \$6,500

Every day we lose 5 people to suicide. Suicide devastates families, friends, and communities. Substance Use Disorder (SUD) and mental illness profoundly impact Ohio's growing suicide rate, and it is time to direct our focus, energy, and resources toward suicide prevention. In 2021 Cuyahoga County lost 157 people due to suicide. We are continuing to see an increase in marginalized populations who die by suicide in our community. Across the county this trend is particularly troublesome when we see statistics about the high incidence of youth who died by suicide. The ADAMHS Board along with its providers and partners throughout the county have been working hard on getting the message out to the community on suicide prevention but we can do more.

The ADAMHS Board will host a Suicide Prevention and Intervention Summit with leaders from the African American, Hispanic, Asian, as well as the LGBTQ+ community, who will talk with the community about talking with a loved one about suicide prevention. We want to reach our families, significant others, faith-based, schools, community groups, etc., to talk about the stigma, suicide and intervention strategies. The summit will consist of a keynote speaker, panelist representing marginalized populations and breakout sessions. We want to create a strategy to keep the conversation going. This is the beginning of an ongoing dialogue. Approximately 100 people will attend. ADAMHS Board staff request approval to host a Community Conversation: Suicide Prevention and Intervention Summit on September 25, 2023, at the Educational Service Center of Northeast Ohio, 6393 Oak Tree Boulevard, in Independence, in an amount not to exceed \$6,500 for food, beverages and an honorarium for presenters for the term of June 1, 2023 through September 30, 2023

- b) Agreement for Shared Costs
 - Cuyahoga County Board of Developmental Disabilities - Not to exceed \$600,000

Youth with multisystem involvement who require shared costs are identified through Family and Children First Council's (FCFC) Service Coordination Team which is comprised of the Cuyahoga County Department of Children and Family Services (CCDCFS), Cuyahoga County Juvenile Court (CCJC), CCBDD, and ADAMHS Board. CCBDD can only contract with and directly pay organizations licensed as Intermittent Care Facilities (ICF). Behavioral health organizations are not considered an ICF, so the shared cost agreement was created in 2010 to allow CCBDD to participate in sharing the cost of residential placements for youth with developmental disabilities in need of residential treatment services.

This agreement between the ADAMHS Board and CCBDD for shared costs allows the CCBDD to reimburse the ADAMHS Board the cost of residential treatment services for youth with multisystem involvement, including, but not limited to, both CCBDD and the ADAMHS Board, to prevent deeper system involvement. CCBDD will reimburse the ADAMHS Board the amount of CCBDD's portion of shared costs for residential treatment services, including, but not limited to mental health crisis beds, and other supplemental services such as additional supervision (1:1) of a client, etc., for youth with co-occurring mental health and developmental disabilities diagnoses.

The funding will allow youth involved in both CCBDD and the ADAMHS Board systems to receive residential treatment, including mental health crisis beds, and other supplemental services. ADAMHS Board staff request authorization for the Shared Cost Agreement between the ADAMHS Board and CCBDD, whereby the ADAMHS Board will remain the fiscal agent on behalf of CCBDD to fund shared cost agreements for youth with both MH/DD needs who require residential treatment and crisis stabilization services for the amount not to exceed \$600,000 for

the term of June 1, 2023 through May 31, 2025.

- c) Public Relations Independent Contractor
 - Jorge Ramos Pantoja - \$30 per hour not to exceed \$27,720

There is an immediate need for assistance with the ADAMHS Board External Affairs team to assist with public relations matters, due to personal staffing issues. Mr. Pantoja is an Emmy and PROMAX award winning communicator with cultural sensitivity trusted by members of the press, public officials, and private organizations. He has experience as a journalist in local television and has communication and public relations experience in local government.

The ADAMHS Board has selected Mr. Jorge Ramos Pantoja as the Public Relations Independent Contractor to assist with the daily operations of the ADAMHS Board External Affairs team at \$30 per hour up to 35 hours per week for a six-month term. Mr. Pantoja's duties shall include:

- o Designing, writing, proofreading, copyediting, and distributing public information in both written and electronic format
- o Developing, posting, and maintaining the content of the ADAMHS Board's website and social media platforms
- o Assisting as directed with public awareness campaigns
- o Assisting in coordinating, promoting, and staffing internal and external awareness activities, as well as other public relations events, such as health fairs, town hall meetings, and community outreach
- o Attending internal and external meetings as directed
- o Performing special projects as needed and other related duties as assigned

ADAMHS Board staff request the Board Directors to ratify the six-month contract with Mr. Pantoja to serve as a Public Relations Independent Contractor for \$30 per hour, not to exceed \$27,720 for the term of May 8, 2023 through November 7, 2023.

- d) Mobile Response and Stabilization Services (MRSS) Pass-through Funding
 - First Alliance Healthcare - \$250,000

MRSS is a 24/7 crisis service where a team of two providers responds in person within sixty minutes for youth up to age 21. MRSS can provide up to four to six weeks of in-home de-escalation and stabilization. The MRSS team works within the family system to create safety plans, teach skills, provide peer support and link to ongoing services to prevent future crises and reduce the need for out-of-home treatment. MRSS is an evidence-based and trauma informed statewide service, included in Ohio Resilience through Integrated Systems and Excellence (OhioRISE). It has a statewide, centralized call center to triage and dispatch calls to local certified MRSS providers. OhioMHAS is leading the selection and certification of MRSS providers and oversees the implementation and coordination of the statewide call center and MRSS provider network. The crisis is defined by the youth and/or family according to the MRSS model. A team of two MRSS providers responds in person to calls in the community. The MRSS team is comprised of licensed supervisors, licensed therapists, certified peer supporters and has access to a nurse practitioner or psychiatrist.

The ADAMHS Board will serve as the fiscal agent for pass-through funds for MRSS to First Alliance Healthcare in the amount of \$250,000 for State Fiscal Year (SFY) 2023. ADAMHS Board staff request the Board Directors to accept \$250,000 of pass-through funding from OhioMHAS for MRSS and contract with First Alliance Healthcare from January 1, 2023 through June 30, 2023 in the amount of \$250,000.

Mr. Harvey Snider commended Ms. Beth Zietlow-DeJesus, Director of External Affairs, and Ms. Madison Greenspan, External Affairs Officer, for their exceptional efforts relative to their positions at the ADAMHS Board.

Motion to recommend approval of Contracts (as listed above) to the full Board. MOTION: B. Gohlstin / SECOND: H. Snider / AYES: S. Galloway, B. Gohlstin, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

8. Contract Amendments

- a) Amendment to Resolution No. 22-11-05, Agreements with Attorneys for Civil Commitment Hearings – \$200 per hearing
- Ronald Balbier
 - Paul Friedman
 - Scott Friedman
 - Ted Friedman

By law (Ohio Revised Code 5122), the ADAMHS Board is required to ensure that persons temporarily detained for involuntary hospitalization actually meet the legal criteria for civil commitment. Probate court shall refer to ADAMHS Boards an affidavit to assist the court in determining whether persons temporarily detained for involuntary hospitalization are subject to court-ordered treatment and whether alternatives to hospitalization are available. Attorneys represent the Board at civil commitment hearings to ensure that persons subject to court-ordered treatment have due process.

Attorneys will be compensated \$200 per hearing for all hearings. Attorneys were previously compensated \$100 per hearing for most hearings. Attorneys will still be compensated \$100 per motion, and \$100 per hour for additional services, so long as additional services receive prior approval from the ADAMHS Board. Attorney Paul Friedman files motions on behalf of the ADAMHS Board. Attorneys represent the ADAMHS Board at involuntary civil commitment hearings. ADAMHS Board staff request the Board Directors to approve contract amendments with Attorneys Ronald Balbier, Paul Friedman, Scott Friedman, and Ted Friedman for \$200 per hearing for the term of June 1, 2023 through December 31, 2023.

- b) Amendment to Resolution No. 23-02-03, Cleveland Division of Police, Department of Justice, Bureau of Justice Assistance (BJA) Co-Responder Project Gap Funding – \$120,000 (\$49,985 from the City of Cleveland)
- FrontLine Service - \$45,000
 - Murtis Taylor Human Services System - \$75,000

Cleveland Police indicated through their data collection that more than half of the clients at St. Vincent Psychiatric Emergency Department are brought in by police. 97% of those who are brought in by police are from the Cleveland Division of Police. A BJA study indicates that police spend up to 7% of their time responding to crisis calls. Crisis calls disproportionately consume much of an officer's time, and most are not a result of criminal behavior but an emotional crisis in the community. Across the country, police departments report that jails and prisons are the largest de facto mental health facilities in the country.

The City of Cleveland will be contributing \$49,985 for gap funding for the Co-Responder Project through June 30, 2023 as it goes through its internal process to continue and expand the Co-Responder Project with American Rescue Plan Act (ARPA) funding. In February 2023, this Board approved gap funding for the Co-Responder Project for FrontLine Service (\$45,000) and Murtis Taylor Human Services System (\$75,000) through June 30, 2023. In September 2022, this Board approved a no cost extension through March 31, 2023 to allow the providers to spend the remaining funds in the Bureau of Justice Assistance (BJA) grant. In May 2020, the ADAMHS Board approved contracts with FrontLine Service and Murtis Taylor Human Services System for the Co-Responder Program to divert people in crisis to the least restrictive alternative and linkage to services.

- o The Co-Responder Teams operate 40 hours per week, second shift.
- o The Crisis Specialist is paired with a Crisis Intervention Team (CIT) Officer in a single car in order to respond to the calls.
- o The Crisis Specialist, in collaboration with the CIT Officer engages and responds to the person's needs, provides assessment and triage to the least restrictive options in the community.
- o The Co-Responder Teams provide follow-up on crisis calls from other officers within their assigned police district as well as engage high utilizers of service in order to decrease the need for public safety assistance.
- o FrontLine Service is assigned to District 3. Murtis Taylor Human Services System is assigned to Districts 2 and 4.

- o Crisis Specialists along with CIT Officers work collaboratively with other aspects of public safety such as Emergency Medical Services (EMS) and dispatch in order to reduce the high utilizers of service by providing ongoing monitoring and support.

ADAMHS Board staff request the Board Directors to amend Resolution No. 23-02-03, Cleveland Division of Police Co Responder Project, to accept funding in the amount of \$49,985 from the City of Cleveland for gap funding for the Co-Responder Project for the term of October 1, 2019 through June 30, 2023.

Motion to recommend approval of Contract Amendments (as listed above) to the full Board. MOTION: S. Killpack / SECOND: B. Gohlstin / AYES: S. Galloway, B. Gohlstin, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

9. Identify Consent Agenda

Ms. Addison recommended including the April 2023 Finance Reports, the OACBHA FY2024 Membership Dues, Contracts and Contract Amendments into the Consent Agenda to be recommended for approval to the full Board.

10. New Business

Mr. Osiecki reported that OACBHA has requested that a proclamation be forwarded to our senators asking support for funding of at least \$71,989,846 in the OhioMHAS ALI 336-421 Continuum of Care Line of Sub. House Bill (HB) 33. The consensus of the Board Directors was for Mr. Osiecki to move forward with this proclamation.

11. Follow-up

No follow-up was received.

12. Public Comment Period

No public comment was received.

13. Upcoming May and June Meetings:

- General Meeting: May 24, 2023
- Faith-based Outreach Committee Meeting: June 7, 2023
- Planning & Oversight Committee Meeting: June 14, 2023
- Finance & Operations Committee Meeting: June 21, 2023
- General Meeting: June 28, 2023

Mr. Snider commending Ms. Addison's efforts relative to chairing the Finance & Operations Committee meeting.

There being no further business, the meeting adjourned at 5:10 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Bishara W. Addison, Finance & Operations Committee Vice Chair