

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
FINANCE & OPERATIONS COMMITTEE MINUTES
JUNE 15, 2022**

Committee Members Present: Sharon Rosenbaum, MBA, Committee Chair, J. Robert Fowler, Ph.D., Steve Killpack, MS, Harvey A. Snider, Esq.

Absent: Bishara W. Addison, Ashwani Bhardwaj, Rev. Benjamin F. Gohlstin, Sr.

Board Staff Present: Olivia Abdlrasul, Joe Arnett, Carole Ballard, Christina Bohuslawsky-Brown, Ariel Brownlee, Danielle Clark, Erin DiVincenzo, Tami Fischer, Cheryl Fratalone, Madison Greenspan, Felicia Harrison, Esther Hazlett, Bill Hebble, Anthony Henderson, Myra Henderson, Woo Jun, Linda Lamp, Samantha Maloy, Nancy Mundy, Tawanna Pryor, Vicki Roemer, Clare Rosser, Jessica Saker, Allison Schaefer, Regina Spicer, Maggie Tolbert, Thomas Williams, Nakia Yucas

1. Call to Order

Ms. Sharon Rosenbaum, Committee Chair, called the meeting to order at 4:00 p.m.

2. Public Comment on Agenda Items

Ms. Rosie Palfy, a Veterans and Homeless Advocate, shared that the Three-year Diversity, Equity and Inclusion (DEI) Strategic Implementation Plan is extremely impressive, however, she cannot understand the rationale for not including the Cuyahoga County Diversion Center in the first priority, where the Co-responder Program, Care Teams and other things are mentioned. Ms. Rosenbaum requested that Ms. Clare Rosser, Chief of Strategic Initiatives respond to Ms. Palfy's question during her presentation of the Three-year Diversity, Equity and Inclusion (DEI) Strategic Implementation Plan.

3. Board of Directors Attendance Roll Call

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board of Directors, staff, partners, and stakeholders, the Finance & Operations Committee meeting was held via a Zoom meeting. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board of Directors attendance roll call.

4. Approval of Minutes

The Finance & Operations Committee minutes from May 18, 2022 were approved as submitted.

5. Three-year Diversity, Equity and Inclusion (DEI) Strategic Implementation Plan

Ms. Clare Rosser, Chief of Strategic Initiatives, reported that the ADAMHS Board of Cuyahoga County is committed to work with its partners to plan immediate, short-term, and long-term goals for eliminating structural racism in the mental health, addiction and recovery support system. On June 24, 2020, the ADAMHS Board of Directors passed Resolution No. 20-06-01 declaring Racism as a Public Health Crisis. Pursuant to this resolution, the Board convened the first Eliminating Structural Racism in Behavioral Health Care Work Group on October 5, 2020. This group is now known as the Eliminating Structural Racism Advisory Group to the ADAMHS Board. DEI is included as a strategy in the Board's 2021-2025 Strategic Plan. The ADAMHS Board released a Request for Proposals (RFP) for a DEI consultant on July 27, 2021, and received three responses by the deadline. Receiving the top score, Rice Education Consulting, LLC (REdCon), was chosen in September 2021 to provide DEI Assessment and Planning Services. The DEI Strategic Implementation Plan was created over seven months through a REdCon guided robust assessment and equity planning process, accomplished through examination of baseline data gathered by multiple sensing mechanisms such as an online survey, virtual one-on-one interviews, and virtual focus groups all representing various stakeholder perspectives, including funders, service providers, community members, individuals with lived experience and ADAMHS Board of Directors and staff, as well as six strategic planning sessions with a smaller diverse group of ADAMHS Board of Directors and staff.

A DEI Strategic Implementation Plan has been created for the ADAMHS Board and its system of providers by REdCon, which was developed utilizing a three-phase planning process. This inclusive process resulted in a plan that includes clearly defined goals and action steps that the ADAMHS Board will use to develop a culturally competent, culturally appropriate, and diverse mental health, addiction and recovery support system that delivers behavioral health treatment, recovery and prevention services that prioritize equity and inclusion to meet the needs of the diverse residents of Cuyahoga County. The ADAMHS Board views DEI efforts not as a set-aside but as part of all operations, hence the goals of the Board's DEI Strategic Implementation Plan will be accomplished over a three-year period and is an overlay to the ADAMHS Board's 2021-2025 Strategic Plan. The

DEI Strategic Implementation Plan was presented and discussed during the June Planning & Oversight Committee and is also being presented at the June Finance & Operations Committee for final approval at the June General Meeting.

Motion for the ADAMHS Board to adopt the Three-year DEI Strategic Implementation Plan as prepared and presented by Rice Education Consulting, LLC., direct the CEO to share the Three-year DEI Strategic Implementation Plan with all stakeholders and the community and direct the CEO to begin implementation of the Three-year DEI Strategic Implementation Plan to the full Board. MOTION: S. Killpack / SECOND: H. Snider / AYES: R. Fowler, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

6. CY2023 Board Funding Priorities & Budget Discussion

Ms. Felicia Harrison, Chief Financial Officer, reported that the ADAMHS Board sets and approves priorities for funding of behavioral health treatment, prevention and recovery services to ensure that available dollars fund the best and most necessary services to support recovery. Although the Board strives to fund all providers and programs, staff recommends that responses to the CY2023 funding RFP should be reviewed based on the priorities, provider/program metrics from CY2021 and the first six months of CY2022, workforce status, cultural composition of leadership and staff and financial health of the agency. As part of the CY2023 priority setting process and a means of reflecting community input, Board staff reviewed the Board's CY2022 priorities, the Board's Needs Assessment that was completed in May 2020, RecoveryOhio priorities, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) 2021-2024 Strategic Plan, the Board's 2021-2025 Strategic Plan and information gathered through the DEI Plan development process. The Board's Management Team met to identify and streamline priorities to reflect the responsibilities of the ADAMHS Board and ensure that funded providers utilize Evidenced Based Best Practices for prevention and treatment services and Best Practices for recovery support services.

Ms. Harrison reported that the recommended priorities are being presented and discussed during the Board's June Planning & Oversight and Finance & Operations committee meetings for final approval during the June General Meeting. She highlighted that priorities are set with the overarching objective for the ADAMHS Board to contract for quality, collaborative, culturally competent, culturally appropriate, evidence-based, best practice, trauma informed, and diverse behavioral health treatment, recovery and prevention services that prioritize equity and inclusion to meet the needs of the residents of Cuyahoga County across the lifespan for children, transitional youth, adolescents, adults, older adults and special populations. Ms. Harrison presented the CY2023 Recommended Board Provider and Board Funding Priorities in ranked order:

1. 24-hour Crisis services, including Crisis Hotline, Crisis Text, 988, OhioRISE, Mobile Response and Stabilization Services (MRSS), Crisis Residential Services, Co-responder and Care Responder Teams.
2. Prevention and early intervention programs and campaigns for mental health and addiction using both traditional and innovative approaches, including communication efforts to reach diverse populations about the availability of services.
3. High Quality Housing including Adult Care Facilities (ACFs) for adults with mental illness, Sober and Recovery Housing for adults that are certified with National Alliance for Recovery Residences (NARR) standards, and Residential Care Facilities (RCFs) that meet State and National Residential Care and Assisted Living Regulations and Policies.
4. Harm reduction efforts and innovative strategies to reduce deaths by overdose and suicide, allowing individuals the chance to seek treatment.
5. Peer Support for mental health and addiction.
6. Removing barriers to treatment, including transportation, stigma and development of a diverse workforce.
7. 24-Hours a Day/Seven Days a Week access for mental health and addiction treatment and recovery services, with in-person services delivered wherever possible
8. Employment Programs for people living in recovery from substance use disorders and mental illness.

Ms. Harrison noted that over 100,000 Cuyahoga County residents with behavioral health treatment, recovery and prevention services will be served. The impact is to ensure that available dollars fund the best quality and most needed behavioral health, recovery and prevention services to support recovery.

Motion for approval of CY2023 Board Funding Priorities to the full Board. MOTION: R. Fowler / SECOND: H. Snider / AYES: R. Fowler, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

7. Contracts

Ms. Harrison highlighted agenda process sheets for agreements and amendments listed below, answered questions, and provided clarification for committee members.

- a) Diversity, Equity and Inclusion (DEI) Consultation on RFP Process
 - Rice Education Consulting, LLC, (REdCon) - \$8,750

Ms. Harrison reported that REdCon worked with the ADAMHS Board to create a DEI Strategic Implementation Plan for the Board and its system of providers. The plan is on the agenda for adoption at the June 2022 General Meeting. The DEI Strategic Implementation Plan was created over seven months through a REdCon-guided robust assessment and equity planning process, accomplished through examination of baseline data gathered by multiple sensing mechanisms such as an online survey, virtual one-on-one interviews, and virtual focus groups all representing various stakeholder perspectives, including funders, service providers, community members, individuals with lived experience and ADAMHS Board of Directors and staff, as well as six strategic planning sessions with a smaller diverse group of ADAMHS Board of Directors and staff.

Two of the proposed actions in the DEI Strategic Implementation Plan relate to the ADAMHS Board RFP process, under “Strengthening Service Delivery System/System Level Coordination and Planning”:

- Action 1.1.B: Establish and implement DEI metrics for providers
 - Implementation Step 1.1.B.5: Provide training for evaluators of the RFPs
- Action 1.1.C: Establish funding and support processes for DEI metrics
 - Implementation Step 1.1.C.1: Evaluate and standardize the RFP process

This consultation agreement will allow the ADAMHS Board to immediately implement the above recommended DEI approaches, rather than waiting until a future budget cycle. To ensure that DEI principles are strengthened in the CY2023 ADAMHS Board Budget/RFP process, REdCon will provide:

- a review of the RFP document that will be issued by the ADAMHS Board; and written suggestions for updates or improvements,
- a scoring rubric for use by the RFP review team, and
- a two-hour in-person training for the RFP review team on Bias and Selection Bias.

This agreement is for the term of June 2022 through December 2022 in the amount of \$8,750.

- b) Outpatient Competency Restoration Education
 - Murtis Taylor Human Services System - \$74,000

Ms. Harrison reported that Outpatient Competency Restoration is designed for people with a mental health disorder or co-occurring psychiatric and substance use disorders who are found incompetent to stand trial and are court-ordered to participate in competency restoration treatment. Senate Bill 2, which was signed into law by Governor DeWine on April 27, 2021, aims to improve access to and increase the quality of mental healthcare in Ohio by making reforms to Ohio’s competency restoration procedure to allow nonviolent offenders to receive competency restoration treatment in outpatient settings, rather than in the state psychiatric hospital. Allowing outpatient restoration treatment will help to ensure that state psychiatric hospital beds remain available for Ohioans suffering from serious mental illness. OhioMHAS will provide a yet to be determined amount of funding to the ADAMHS Board of Cuyahoga County for the educational component of the Outpatient Competency Restoration process.

Staff of the Murtis Taylor Human Services System will meet with individuals involved in nonviolent offenses found incompetent to stand trial by the court to provide legal education as part of the Outpatient Competency Restoration process. Staff of the Murtis Taylor Human Services System will meet for one to two hours each week with the individuals for no more than two months to ensure that the clients understand the charges, legal representation and actions of the court. This contract is for the term of July 1, 2022 through June 30, 2023 in the amount of \$74,000.

- c) OhioMHAS: Whole Child Matters (WCM) Early Childhood Mental Health (ECMH) - \$441,906
 - Bellefaire Jewish Children’s Bureau/Applewood (Wingspan) - \$155,972

- OhioGuidestone - \$168,511
- Positive Education Program (PEP) - \$117,423

The ADAMHS Board was requested to apply on behalf of several partners to the OhioMHAS, for the WCM ECMH Grant in 2015. OhioMHAS awarded funding to the ADAMHS Board in the amount of \$441,906.00 for the period July 1, 2022 through June 30, 2023. OhioMHAS has continued funding of this program for SFY2023.

The overarching goal of the WCM Initiative is to increase access to ECMH services by reducing expulsions and increasing retention in early learning settings. This will be achieved by the expansion of the ECMH Family Focused Consultation model to families as well as pediatric medical home settings, in addition to increasing work-force capacity through statewide trainings. The WCM Initiative is an effort to promote healthy social and emotional development and school readiness among children aged six, now expanded to age eight and younger through OhioMHAS.

Services include family focused consultation, training, and early intervention services for children to build social emotional competency to promote resiliency. Family focused consultation services are provided to local home visiting programs, pediatric offices, and early learning environments including pre-schools to fulfill service needs in high-risk communities in partnership with the Lorain County Mental Health Board and the Summit County Alcohol Drug Addiction and Mental Health Services Board. The grant also includes statewide trainings to build capacity and promote professional development regarding early childhood. The ADAMHS Board proposes to contract with the following agencies: Bellefaire Jewish Children's Bureau, Ohio Guidestone and Positive Education Program.

- d) OhioMHAS: System of Care Treatment & Recovery Services for Youth (System of Care) – \$215,796
- Catholic Charities - \$88,296
 - OhioGuidestone - \$127,500

The System of Care program is a collaborative effort between OhioMHAS and the Ohio Department of Youth Services (ODYS) to provide care coordination and linkage for youth and young-adults ages 14 to 25 re-entering the community from juvenile correctional institutions or other out-of-home placements. Catholic Charities' ODYS Aftercare program provides behavioral health services and care coordination for youth ages 14 to 21 with substance use disorders who re-enter the community from an ODYS facility. Services provide support for Substance Use Disorder (SUD), vocational, educational, and housing needs. ODYS Aftercare services begin four months prior to their release with a focus on re-entry preparation and planning.

OhioGuidestone's Transitional Age Community Treatment (TACT) program is designed to provide inter-disciplinary support for youth ages 16 to 25 with persistent behavioral symptoms and complex needs who reside within the community or are transitioning from out-of-home placements like hospitals, residential treatment, or juvenile correctional facilities. TACT works to reduce symptoms and progress toward stability and independence through employment/vocational, SUD, and peer support services. This contract is for the term of July 1, 2022 through June 30, 2023 in the amount of \$215,796.

- e) OhioMHAS: Behavioral Health Criminal Justice BH/CJ Linkages Program Funding
- Recovery Resources - \$83,333
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Recovery Resources received Behavioral Health Criminal Justice (BHCJ) funding for SFY 2022 to provide services to inmates diagnosed with Severe Mental Illness, SUD, or co-occurring disorders. This program and funding will continue in SFY2023. Recovery Resources will be awarded \$83,333 to provide the services with OhioMHAS funding through June 30, 2023.

The Community Based Correctional Facility (CBCF) provides a sentencing option that diverts appropriate male felons from the state prison system. The program aims to aid offenders in making positive behavioral and lifestyle changes to decrease the likelihood of continued criminal behavior. CBCF programs give offenders an opportunity to remain in their community while addressing such issues as mental health needs, substance abuse, thinking and

decision-making skills, education, employment, anger management, and other life skills. Funding will be used to dedicate one Bachelor level staff to act as a liaison and provide the following: mental health screenings, provide linkage to community based services, provide educational services in a group setting, and participate in treatment team meetings. This will also include a trauma education group and peer support services.

- f) OhioMHAS: Forensic Services - Pass Through Funds – \$259,608
- Recovery Resources - \$87,608
 - Cuyahoga County Court Psychiatric Clinic - \$172,000

Every year, there are approximately 30 evaluations conducted on defendants who previously were adjudicated as Incompetent to Stand Trial or found Not Guilty by Reason of Insanity (NGRI) being served in Cuyahoga County who have been hospitalized at North Coast Behavioral Healthcare (NBH). The Cuyahoga County Court Psychiatric Clinic provides Second Opinion Evaluations for persons, referred by NBH Forensic Units, who are considered near discharge ready for the community. Once a recommendation for potential conditional release has been made by rendering the Second Opinion Evaluation from the Court Psychiatric Clinic, the report is forwarded to the sentencing judge who will determine if Conditional Release should be granted. Conditional Release must be granted by the Judge giving the NGRI offender permission to live in the community under specific conditions and monitored by the Conditional Release Unit.

Recovery Resources operates the Conditional Release Unit of Cuyahoga County and thus provides the Forensic Monitoring for this population. Forensic Monitoring consists of intensive community support, medication somatic services, referral/linkage to ancillary support as well as facilitation of reports to the Judge and OhioMHAS. Recovery Resources is the primary provider for Conditional Release Services. This contract is for the term of July 1, 2022 through June 30, 2023 in the amount of \$259,608.

- g) OhioMHAS: Problem Gambling Treatment and Prevention – Casino Grant – Pass Through Funds
- Recovery Resources - \$207,608

Since 2013, the ADAMHS Board has received funding from OhioMHAS and the former Ohio Department of Alcohol & Drug Addiction Services (ADAS) to provide support to Cuyahoga County with regard to problem gambling and other addictions. Also, since 2013, Recovery Resources has been the sole provider for these dedicated funds, as they are certified to provide gambling prevention and treatment services for this target population. On March 1, 2020, Ohio started a new Casino/Racino Voluntary Exclusion Program (VEP). Individuals who have been signed up for the program for 1 year or 5 years may request removal from VEP. They are required to fill out an application and complete a workbook that educates them on responsible gambling behaviors and strategies. The individual must meet with a clinician who is qualified to treat clients with a Gambling disorder.

Funding from OhioMHAS is to support the continued growth and expansion of prevention and treatment services for problem and pathological gamblers in Cuyahoga County. This is accomplished in the following manner:

- Web based learning and educational opportunities for professionals, including probation officers, behavioral health and physical healthcare providers;
- Online screening tools to identify problem gambling behavior;
- Community awareness and engagement through coalition efforts, including the Problem Gambling Speakers Bureau, Problem Gambling Awareness Month and the Problem Gambling Symposium;
- Gambling prevention services to college and universities, Asian communities, youth and SUD clients.
- Review applications and workbook for the Voluntary Exclusion Program (VEP) applicants.

This contract is for the term of July 1, 2022 through June 30, 2023 in the amount of \$207,608.

- h) OhioMHAS: Medication-Assisted Treatment (MAT) Reimbursement Program
- Cuyahoga County Sheriff's Department - \$25,351.47

The ADAMHS Board received notification from OhioMHAS and the Cuyahoga County Sheriff's Department relative to the award granted to the Cuyahoga County Sheriff's Office for the reimbursement of funds expended for MAT in the jail. Reimbursement of costs for medications distributed to inmates in the Cuyahoga County jail by the Sheriff's Department. Covers the cost of MAT by the Cuyahoga County Sheriff's Department in the jail for the period of July 1, 2021 through December 31, 2021 in the amount of \$25,351.47.

- i) OhioMHAS: Crisis Funding - Children's Crisis Stabilization and Residential Services – \$512,641
 - OhioGuidestone - \$486,160
 - Bellefaire Jewish Children's Bureau and Applewood - \$26,481 (Pooled)

OhioMHAS provided Crisis Flex and Crisis Infrastructure funds to the Board starting in July 2019 to enhance the Board's crisis continuum; and were allocated to the ADAMHS Board to help meet the needs of individuals and families who are experiencing a behavioral health crisis in the community. These funds will allow for the provision of four crisis stabilization residential treatment beds at OhioGuidestone; and the remaining funds will be used for residential treatment at Bellefaire and Applewood. The target population are youth ages 9 through 18 years who require intensive stabilization, assessment, intervention, and treatment in a residential setting with parents/guardians who are involved in treatment; and plan to return home upon discharge. Length of stay can be from 24 hours up to 90 days. These funds will provide 24/7 supervision and intensive, individualized, therapeutic services for mental health and co-occurring substance abuse needs. This contract is for the term of July 1, 2022 through June 30, 2023 in the amount of \$512,641.

- j) OhioMHAS: Substance Abuse Prevention and Treatment (SAPT) Services – Pass Through Funds – \$2,524,938
 - Provider Agencies are Listed on Agenda Process Sheet

OhioMHAS issues "Pass-Through" Notice of Awards to the ADAMHS Board of Cuyahoga County for various programs each fiscal year. All listed programs are 100% state/federal funded with the exception of Community Assessment & Treatment (Therapeutic Community) - \$59,019 of the \$157,570 contract amount is ADAMHS Board funded and Cuyahoga County Court of Common Pleas (Drug Court) - \$82,590 of the \$220,500 contract amount is ADAMHS Board funded. This contract is for the term of July 1, 2022 through June 30, 2023 in the amount of \$2,524,938.

Motion to recommend approval of Contracts (as listed above) to the full Board. MOTION: R. Fowler / SECOND: S. Killpack / AYES: R. Fowler, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

8. Contract Amendments

- a) Amendment to Resolution No. 21-10-04, Changes to Stipend Amounts in the Learning Collaborative Focused on School-based Behavioral Health Services – \$122,500
 - Brookline Center for Community Mental Health - \$100,000
 - Murtis Taylor Human Services System - \$5,000
 - Beech Brook - \$5,000
 - Bellefaire Jewish Children's Bureau - \$2,500
 - OhioGuidestone - \$5,000
 - Family First Health Services - \$5,000

The Woodruff Foundation convened a learning collaborative focused on school-based behavioral health. Teams of school personnel and their community-based behavioral health provider partners are working together to develop and implement culturally competent behavioral health prevention and intervention programming for students. The Woodruff Foundation is managing the learning collaborative and monitoring its outcomes. Bridge for Resilient Youth in Transition (BRYT), a program of the Brookline Center for Community Mental Health, is facilitating the learning collaborative. BRYT is conducting the learning collaborative during the 2021-2022 academic year. The ADAMHS Board is serving as the fiscal agent, and as such, is the grantee and recipient of the pooled foundation funding. The ADAMHS Board assisted in publicizing and promoting the learning collaborative.

The Board is amending Resolution No. 21-10-04 to correct the overall budget and update stipend amounts for Murtis Taylor Human Services System and Beech Brook.

- Decrease overall budget from \$125,000 to \$122,500
- Decrease Murtis Taylor Human Services System's stipend amount from \$10,000 to \$5,000
- Increase Beech Brook's stipend amount from \$2,500 to \$5,000

Six schools or school districts and their community-based behavioral providers have agreed to participate in the Learning Collaborative facilitated by BRYT. In order to compensate the providers for participating in the Learning Collaborative, stipends will be paid at the end of the Learning Collaborative. This contract is for the term of October 1, 2021 through June 30, 2022 in the amount of \$122,500.

- b) Amendment to Resolution No. 21-10-05, Addiction Treatment Program (ATP) – No-cost Term Extension
- Catholic Charities-Matt Talbot for Men and Women
 - Cleveland Treatment Center
 - Community Assessment and Treatment Services (CATS)
 - Hitchcock Center for Women
 - MetroHealth System
 - Moore Counseling
 - Recovery Resources
 - The Salvation Army
 - Stella Maris
 - Cuyahoga County Treatment Alternatives to Street Crime (TASC)

OhioMHAS approved use of carryover funds for SFY2022 and approved any remaining funds for use moving into SFY2023. The ADAMHS Board acts as the fiscal agent to draw down funds in the OhioMHAS grant system and pass the funds to the contracted providers for services rendered. ATP provides treatment and recovery support services to individuals who are eligible to participate in MAT Drug Court as a result of their dependence on opioids, alcohol, or both. Clients will receive SUD treatment and recovery support services, as necessary. Clients will be enrolled by Drug Court staff and services will be provided by ADAMHS Board contracted agencies certified by OhioMHAS.

Motion to recommend approval of Contract Amendments (as listed above) to the full Board. MOTION: S. Killpack / SECOND: R. Fowler / AYES: R. Fowler, S. Killpack, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

9. Identify Consent Agenda

Ms. Rosenbaum recommended including the Contracts and Contract Amendments into the Consent Agenda to be recommended for approval to the full Board.

10. New Business

Ms. Maggie Tolbert, Assistant Chief Clinical Officer, responded to Ms. Palfy's inquiry regarding the reasoning for the Cuyahoga County Diversion Center not being included with the Board's CY2023 priorities. Ms. Tolbert reported that the Cuyahoga County Diversion Center is funded through Cuyahoga County; and presently, the ADAMHS Board has not been informed of any decisions regarding CY2023 funding.

11. Public Comment Period

No public comment was received.

12. Upcoming June and July Board Meetings:

- General Meeting: June 22, 2022
- Committee of the Whole Meeting: July 20, 2022
- General Meeting: July 27, 2022

There being no further business, the meeting adjourned at 4:41 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Sharon Rosenbaum, MBA, Finance & Operations Committee Chair