

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
FINANCE & OPERATIONS COMMITTEE MINUTES
MARCH 16, 2022**

Committee Members Present: Sharon Rosenbaum, MBA, Committee Chair, Bishara W. Addison, Ashwani Bhardwaj, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Harvey A. Snider, Esq.

Absent: Steve Killpack, MS

Board Staff Present: Scott Osiecki, Chief Executive Officer, Olivia Abdlrasul, Carole Ballard, Christina Bohuslawsky-Brown, Danielle Clark, Tami Fischer, Cheryl Fratalonie, Madison Greenspan, Felicia Harrison, Esther Hazlett, Bill Hebble, Anthony Henderson, Charde' Hollins, June Hudson, Woo Jun, Linda Lamp, Samatha Maloy, Nancy Mundy, Tawanna Pryor, Vicki Roemer, Clare Rosser, Jessica Saker, Allison Schaefer, Starlette Sizemore-Rice, Maggie Tolbert, Beth Zietlow-DeJesus

1. Call to Order

Ms. Sharon Rosenbaum, Committee Chair, called the meeting to order at 4:00 p.m.

2. Public Comment on Agenda Items – None.

3. Board Member Attendance Roll Call

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the Finance & Operations Committee meeting was held via a Zoom meeting. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

4. Diversity, Equity and Inclusion (DEI) in Behavioral Health Care Update

Mr. Scott Osiecki, Chief Executive Officer, shared that the Board's DEI consultant, Rice Education Consulting (REdCon), completed the assessment phase of their work at the end of February 2022, collecting information from the community and stakeholders through surveys, interviews and focus groups. He stated that REdCon completed 18 one-on-one interviews, four focus groups with 63 participants, and reported that 339 surveys were completed. Primary staff received a first working draft document of the raw data that will develop the baseline report. At this time, we are reviewing this working draft for content only and will get back to the consultants with any questions, or items that need further clarification prior to the final baseline report being designed and submitted.

Mr. Osiecki reported that on Tuesday, March 1, 2022, and Wednesday, March 2, 2022, the Board's strategic planning team, consisting of Rev. Benjamin F. Gohlstin, Board Chair; Ms. Patricia James-Stewart; and several identified Board staff, participated in strategic planning sessions with REdCon to develop a three-year DEI Action & Equity Plan.

On day 1 the strategic planning team worked on prioritizing and accomplished the following:

- Shared their expectations for the day and the plan
- Reviewed the sensing data to identify common themes
- Discussed foundational terms (Diversity, Equity, Inclusion, and Culture)
- Explored themes and reflected on the future
- Prioritized key themes as Critical, Important or Desirable

On day 2 the strategic planning team worked on goal setting and accomplished the following:

- Discussed equitable actions
- Discussed overarching goals of the plan
- Categorized Critical Priorities
- Identified the framework for purpose, vision and values plan
- Identified Strategic Pillars
- The team agreed that the plan will overlay our Board strategic plan.

The Board's strategic planning team is looking forward to having three or four additional virtual sessions. Agenda topics for these sessions will include Session 3, which is scheduled for Thursday, March 17, 2022, 10:00 A.M. to 12:00 P.M., to discuss Action Planning, and include the following:

- Align on the goals of each pillar
- Identify strategies and actions to achieve each goal
- Develop measures of effectiveness

Once Session 3 is complete, REdCon will be assisting the strategic planning team to gather input from the community on the framework of the Board's DEI Plan from Friday, March 18, 2022, through Monday, March 28, 2022.

Session 4 and 5 will include a discussion of Action Planning, and include the following:

- Finalize key strategies
- Develop measures of effectiveness

At the conclusion of these sessions, the strategic planning team will accomplish the following:

- Collect feedback from stakeholders
- Develop the written plan
- Develop implementation notes to guide the organization
- Develop a calendar and tracker to measure the progress of the plan

At the conclusion of this process, the Board as well as the organizations that we work with, will have a clear road map with implementation recommendations to drive their equitable initiatives.

The Board's Diversity, Equity and Inclusion in Behavioral Health Care Work Group met on Monday, March 7, 2022, and Ms. Lesli Rice from Rice Education Consulting updated the group on the assessment phase of their work. Ms. Rice also conducted exercises to gather input on ways that the work group can assist with the accountability of DEI efforts in the local behavioral health system. She also stated that changing the name of the DEI Work Group will be discussed and agreed upon at the next meeting on Monday, April 4, 2022, at 1:00 p.m.

Mr. Osiecki shared that he had a one-on-one with Mr. Rico Rice, President, Rice Education Consulting, LLC, on Wednesday, March 16, 2022. He reported that this meeting was part of the consultant's standard practice to reach out to the Chief Executive Officer of the organization for a quick chat during the process; and a chance to get to know each other.

5. Finance Report Summary – January 2022

Ms. Felicia Harrison, Chief Financial Officer, reported that the Administrative Budget that was approved for Calendar Year (CY) 2022 was \$7,043,861, and for January Actual YTD 2022, the total expenses were \$625,506.88; that is roughly 9% of the total Administrative Budget. As a result, the Board has overspent by .7%. Ms. Harrison highlighted that relative to the Board Voucher Report for January 2022, Cuyahoga County closed December 2021 early, thus a number of December expenses were processed by the County in January 2022.

The Funding Source Budget to Actual YTD, January 2022, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$73,853,247; and through the end of January 2022, the Board has received \$4,008,213.94. The bulk of these funds consists of the Board's annual amount from the County levy subsidy and includes the increase of \$4.1 million from Cuyahoga County starting in 2021. Ms. Harrison reported that 5% of the budget has been received.

The Revenues By Source By Month report reflected that in January 2022, the Board received revenues of \$4,008,213.94. As a result, the Total Revenues By Source By Month is \$4,008,213.94.

The ADAMHS Board Budget vs. Actuals for 2022 reflect that January YTD Actual is \$5,938,620.11 that is roughly 7% of the Board's anticipated expenditures for the calendar year. Ms. Harrison noted that the Diversion Center's expenditures are reflected on this report.

Revenue and Expenditures All Accounting Units By Month January 2022 includes administrative accounts as well as grant accounts. The total expenditures for January 2022 is \$5,631,994.15; and includes the ADAMHS Board's Administration, Opportunities for Ohioans with Disabilities (OOD) Grant, the State Opioid Response (SOR) Grant and Other Grants.

The Revenues and Expenditures Grants YTD, January 2022 YTD reflects the Grant Accounting Units that include the OOD Grant, Other Grants and SOR Grant. The total expenditures for grants YTD is \$252,961.39.

The Cash Flow Report, January 2022 shows the 2020 Actual, 2021 Actual and YTD thru January 2022. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through January 2022 is \$39,659,707.05 and includes the County levy funds, which will be spent down throughout 2022.

The Diversion Center Revenues and Expenditures YTD January 2022 YTD reflects a total of \$306,625.96.

Motion to recommend approval of the Board Voucher and Expenditure Reports for January 2022 to the full Board.

MOTION: H. Snider / SECOND: R. Fowler / AYES: B. Addison, A. Bhardwaj, R. Fowler, B. Gohlstin, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

6. Contracts

Ms. Harrison highlighted agenda process sheets for agreements and amendments listed below, answered questions, and provided clarification for committee members.

- a) Accepting Funds for Mobile Response and Stabilization Services (MRSS) from Aetna Better Health of Ohio through the Ohio Department of Medicaid (ODM) – \$375,000

Ms. Harrison reported that MRSS is a 24/7 mobile crisis response service that provides four to six weeks of in-home crisis stabilization, skill building, and linkage to ongoing services for children, adolescents and their family. There is an expectation of mobile in-person response for every call within 60 minutes and that clients will be taught and coached the skills needed to reduce frequency and acuity of future crises. MRSS is an evidenced based and trauma informed service to be offered by certified providers throughout Ohio and included in the Ohio Resilience through Integrated Systems and Excellence (OhioRISE) program coverage by Spring/Summer of 2022. MRSS is a three-stage crisis response that includes, screening and triage, mobile response, and stabilization. Services provided by the MRSS team may include safety assessments, de-escalation, peer support, and skill building, among others. Additional MRSS benefits include the youth and/or family define the crisis, a team of 2 respond to calls in the community (a licensed clinician and either peer support or Qualified Mental Health Specialist (QMHS)). The full team also includes a supervisor and either a nurse practitioner or psychiatrist.

ODM has selected Aetna Better Health Ohio to implement the OhioRISE program, serving as the specialized managed care organization for the state's children with the most complex behavioral health needs through offering and administering the OhioRISE program. MRSS Providers intend to provide mobile response and stabilization services (MRSS) to children, youth, and young adults ages 0-21 who are enrolled in Ohio Medicaid in Cuyahoga County. The Ohio Department of Mental Health and Addiction Services (OhioMHAS) is still working on coordinating MRSS with the "988" initiative (centralized BH crisis hotline). Providers are required to have training and certification in the MRSS model. Staff request that the Board accept funding from Aetna Better Health of Ohio through ODM in the amount of \$375,000 to plan and implement MRSS in Cuyahoga County and to allocate funding appropriately among selected child crisis providers for the term of December 31, 2021 through June 30, 2022.

- b) Accepting Funds for HEALing Communities Study Public Awareness Partnership from HEALing Communities Study – \$22,500

Scientists from the nation's leading health agencies and four major academic institutions are partnering with communities in four states to test a set of interventions to combat the opioid crisis. The ambitious HEALing Communities Study (HCS) aims to reduce opioid overdose deaths by 40 percent over three years in participating

communities. Cuyahoga County is one of these communities. In Ohio, The Ohio State University is the study partner. The HCS is a multiyear study under a cooperative agreement supported by the National Institute on Drug Abuse, part of the National Institutes of Health (NIH). The study is being carried out in partnership with the Substance Abuse and Mental Health Services Administration and is part of the Helping to End Addiction Long-termSM Initiative, or NIH HEAL InitiativeSM, a bold effort to speed scientific solutions to stem the national opioid crisis. Cuyahoga County was chosen because of the high rate of overdose fatalities. Community education is one effort supported by HCS to help prevent access to prescription opioids. The ADAMHS Board is a HCS member and is active in the communications subcommittee. The HCS is coming to a close later this year. HCS proposed providing the unused public awareness dollars to the ADAMHS Board to enhance current ADAMHS Board campaigns related to substance use disorder prevention, harm reduction, treatment, anti-stigma and recovery supports.

Using funding from the HCS grant, the ADAMHS Board will promote the public awareness campaign materials created by HCS and its communications subcommittee related to naloxone, anti-stigma, fentanyl awareness and recovery. Staff request that the Board accept \$22,500 from the HEALing Communities Study and utilize those funds to promote localized HCS public awareness materials for the term of March 24, 2022 through December 31, 2022.

- c) Milestones Autism Resources Healthcare Worker Training Program
- Milestones Autism Resources - \$33,627

There is a tremendous need to cross train behavioral and healthcare professionals, including physicians, psychologists and therapists on co-occurring conditions of autism and mental health. The lack of understanding does not allow for appropriate treatment and the lack of cross-training limits the knowledge of healthcare workers to properly care for clients. Behavioral and healthcare professionals receive minimal general disability and mental health education even though a large percentage of individuals being served have co-occurring conditions. If children are not connected to appropriate mental health services and resources, their mental health condition can be a deficit for their overall development extending throughout the course of their lives, especially when the child has co-occurring autism spectrum disorder (ASD).

In addition, there is a shortage of African American and Hispanic behavioral and healthcare professionals with autism expertise to serve autistic individuals of color. Thus, Milestones is determined to provide training on mental health and autism to expand the pool of diverse behavioral and healthcare professionals to serve the mental and overall health needs of autistic individuals and their families. Milestones plans to provide culturally competent training about co-occurring conditions of autism and mental health to medical students, residents and behavioral health and other healthcare professionals. Fifty percent of the full curriculum is dedicated to co-morbidity and practical strategies for decreasing anxiety and preventing and managing meltdowns, which is the portion of the training that the ADAMHS Board funding would cover. This training would be provided in two ways: Students and residents at Case Western Reserve Medical School and through targeted training at ten behavioral health care agencies.

Milestones has a partnership with Case Western Reserve Medical School to help train student and residents ASD. It is through this program, that they will expand the training to include identifying and understanding co-occurring mental health disorders. NEOMED and The Ohio State University's Warrensville Branch have indicated interest in this training program. Milestones will also cross train healthcare professionals and behavioral therapists of color on the co-morbidities of autism and mental health at local community behavioral health organizations (75% of this training will be focused on mental health and co-morbidity with ASD). Milestones would also provide follow up coaching to the therapists to include recommendations and resources for individual autistic clients.

Milestones can also create a recording and reference materials for future use by agencies for staff onboarding. Milestones will also provide complimentary conference registrations for at least one behavioral therapist from each of the ten identified behavioral health agencies to attend Milestones conference. Staff request that the ADAMHS Board fund Milestones Autism Resources in the amount of \$33,627 to provide training on co-occurring mental health and ASD to medical students, residents, and behavioral and other healthcare workers for the term of March 24, 2022 through March 31, 2023.

d) Roads to Recovery Conference – Not to exceed \$60,000

The Regional Roads to Recovery Conference has been successfully held in 2005, 2007, 2009, 2011, 2013, 2015, 2017 and 2019. Based on the tremendous success of these eight conferences, the Community Relations & Advocacy Committee and staff agreed that it is a worthwhile endeavor that should be held every other year. Due to unforeseen issues related to COVID-19 and the pandemic, the 2021 Roads to Recovery Conference was postponed. The purpose of the Regional Roads to Recovery Conference is to educate consumers, family members, providers, mental health professionals, alcohol and other drug addiction professionals, media and legislators that personal recovery from mental illness and alcohol and other drug addiction is possible. Specifically, the goals and objectives of the conference include:

Illustrating successful mental health and alcohol and other drug addiction recovery models and best practices.

- Establishing a trusting relationship between consumers, family members, and providers to foster recovery.
- Educating the public that personal recovery from mental illness and alcohol and other drug addiction is possible.
- Educating the public, providers, family members and others about the ADAMHS Board's commitment towards diversity, equity and inclusion and the role it plays in a person and community recovery.

The Recovery Conference illustrates the ADAMHS Board's commitment to recovery and that the Board has fully embraced the concept of personal recovery from mental illness and alcohol and other drugs. Staff recommends that Monday, October 17, 2022, would be the best day to hold the conference because it does not interfere with any religious or national holidays, and is the similar week that prior conferences have been held. Due to ongoing issues related to the COVID-19 pandemic, the planning for the Roads to Recovery Conference is challenging as it relates to how to facilitate the conference. Board staff recommend hosting a smaller in-person event to serve no more than 200 with the option of virtual if needed. This model would satisfy issues associated with social distancing, masking and decreasing the continued spread of the virus. Staff is in the process of identifying conference venue options with accessibility, quality meeting space and services, free parking and competitive pricing. Staff request approval to fund the Roads to Recovery Conference: The Culture of Recovery scheduled for Monday, October 17, 2022, in the amount not to exceed \$60,000. The funding will be used for the training site, food, materials, audio/visual aids, supports and presenters.

e) Sponsorships:

- Him and Me, August 7, 2022 - \$500
 - Sponsorship of Alive on Purpose's Him & Me Father Daughter Dance, Sunday, August 7, 2022, at Windows on the River. This event provides a memorable experience for fathers and their daughters of all ages and was created to strengthen relationships to reduce the negative occurrences in the lives of young women. The role of a father in a daughter's life is important for growth and development and equips people everywhere to discover purpose, increase their potential, and live in today's society fully committed and engaged in their lives.
 - Alive On Purpose is a nonprofit organization founded in 2011 to promote awareness and advocacy through various programming to prevent suicide among young people. The founder of the organization, without having the common risk factors for suicide, suffered from depression which led to multiple suicide attempts. Once the purpose of life was identified, the journey toward resilience was to help others believe in themselves. Alive On Purpose offers experiences, such as the father daughter dance, to adolescents and teens to address their social-emotional learning competencies. The organization uses interactive vehicles such as group classes, interactive social events and consistent support to influence positive social, cognitive, emotional and psychological development within our communities. The ADAMHS Board has sponsored this event in the past, most recently in 2018.
 - The ADAMHS Board would receive the following sponsorship benefits:
 - ❖ Two admission tickets for any yearly activity
 - ❖ Listing in the program as a table sponsor for the event

- ❖ Recognition on both Alive On Purpose and Him & Me Dance website for one year (estimated 50,000+ impressions)
- Project LIFT Life Skills Summit, June 18, 2022 - \$1,000
 - Project LIFT (Learn, Ingenuity, Fortitude and Triumph) is a social justice and prevention agency that serves Black males 14 – 24 years of age.
 - Project LIFT's behavioral health and prevention services unit provides a supportive environment that promotes self-discovery to develop tools that assist with problem-solving, conflict resolution, as well as the application of coping skills to help young men thrive.
 - The goal of Project LIFT's prevention services is to eliminate barriers to successful independence through programming, resource connection and assistance with identifying and navigating through barriers.
 - Programming provided includes housing, legal, parenting, financial and behavioral health prevention services.
 - The Life Skills Summit for Young Men will be held on Saturday, June 18, 2022 at Project LIFT's Cleveland Office and will cover the following topics: Healthy Relationships, Finances Matters, Managing Legal Barriers, Mental Health and Substance Use, Career Opportunities, Men's Physical Wellness, and Leadership.
 - Last year, Project LIFT created a directory of services available to assist young men in Cuyahoga County, which our sponsorship helped support, to help close the gaps that exist between resources and men. This directory was provided to event attendees along with wellness kits.
 - This year, Project LIFT is requesting funding to help offset the cost of the wellness kits, which include 100 kits including stress ball, earbuds, deodorant, body spray, hand sanitizer, masks, dude wipes and other giveaways, in the amount of \$1,000.
 - The ADAMHS Board would be one of two sponsors and receive the following sponsorship benefits:
 - ❖ Logo on yard signs and flyers
 - ❖ ADAMHS Board resources included in kit
 - ❖ ADAMHS Board profile advertised on Project LIFT's social media accounts
- Mentally Mangled Mental Health Conference for Faith Leaders, May 17, 2022 - \$1,000
 - Hosted by City of God Cleveland, this conference will provide empowerment and assistance to the spiritual, mental and physical health of the pastor/faith leader.
 - The ADAMHS Board agreed to sponsor this conference in 2020 but COVID-19 resulted in the cancellation of the event, which was previously titled Intensive 2020 Mental Health and Ministry Conference.
 - Clergy members are often a first responder for their congregants and can face secondary trauma and burnout much like other first responders. This event is expected to draw 75 – 100 pastors from the Greater Cleveland area virtually or in-person.
 - The conference will provide medical, mental health and substance use screenings for clergy members and will refer anyone in need of services to sources for help.
 - The \$1,000 Sponsorship provides the ADAMHS Board with the following benefits:
 - ❖ An exhibit table
 - ❖ Half page ad in conference program
 - ❖ Logo on conference signage, event promotions, event materials and event website
 - ❖ Organization profile included in pre-event social media promotion
 - ❖ Acknowledgement during sponsored session and organization materials on tables at chosen sponsored session
 - ❖ Mobile event app sponsors receive a banner ad in lieu of materials on tables
- LifeAct Print Materials - \$6,500

- LifeAct, a member of the Board's Suicide Prevention Task Force, has requested that the ADAMHS Board of Cuyahoga County provide \$10,640 to cover the cost of leave-behind items for Cuyahoga County students that participate in the Recognizing Teen Depression and Preventing Suicide program in the upcoming 2022/2023 school year. Materials include wallet crisis cards with the ADAMHS Board logo, student handouts and pens. In past years, we have paid for \$6,500 of the total request.
- The program's goal is to cause at-risk students to seek and receive treatment from a mental health professional, as treatment is life-altering and often lifesaving.
- The program utilizes a fun, interactive curriculum that includes video, role playing, small group work, lecture and Q&A. LifeAct instructors teach students how to identify individuals who may be suffering from major depression and/or may be at risk of suicide; how to respond, and where to refer. Students are taught that they are the "first line of defense" in preventing suicide, since teens who make a plan to end their lives often inform a friend. An evidence-based evaluation validates that the program causes at-risk teens to seek and receive help from a mental health professional in the weeks following their participation in our program.
- LifeAct's mission is to prevent suicide by teaching young people to recognize the warning signs of depression and to come forward seeking help for themselves or others. This early identification helps to initiate the first step in getting assistance – connecting students with the appropriate professionals.
- In 2014, LifeAct formed a strategic partnership with University Hospitals Rainbow Babies and Children's Hospital and FrontLine Service to complete the circle of care. Students who self-identify or whose evaluations indicate that they may need services are referred to these two entities for help.
- In January of 2021, LifeAct became certified by OhioMHAS as a statewide provider of prevention services and received a national award from the American Psychiatric Association for "Advancing Minority Mental Health in the Cleveland Metropolitan School District (CMSD)."

Motion to recommend approval of Contracts (as listed above) to the full Board. MOTION: R. Fowler / SECOND: H. Snider / AYES: B. Addison, A. Bhardwaj, R. Fowler, B. Gohlstin, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

7. **Contract Amendments**

- a) Amendment to Resolution No. 21-10-04, Stipends to Providers in the Learning Collaborative Focused on School-based Behavioral Health Services – \$125,000
 - Brookline Center for Community Mental Health - \$100,000
 - Murtis Taylor Human Services – \$10,000
 - Beech Brook - \$2,500
 - Bellefaire - \$2,500
 - OhioGuidestone - \$5,000
 - Family First Health Services - \$5,000

Ms. Harrison reported that the Woodruff Foundation convened a learning collaborative focused on school-based behavioral health. Teams of school personnel and their community-based behavioral health provider partners are working together to develop and implement culturally competent behavioral health prevention and intervention programming for students. The Woodruff Foundation is managing the learning collaborative and monitoring its outcomes. Bridge for Resilient Youth in Transition (BRYT), a program of the Brookline Center for Community Mental Health, is facilitating the learning collaborative. BRYT is conducting the learning collaborative during the 2021-2022 academic year.

The ADAMHS Board is serving as the fiscal agent, and as such, is the grantee and recipient of the pooled foundation funding. The ADAMHS Board assisted in publicizing and promoting the learning collaborative. Six schools or school districts and their community-based behavioral providers have agreed to participate in the Learning Collaborative facilitated by BRYT.

- b) Amendment to Resolution No. 22-01-04, Increase in Cost for Behavioral Healthcare Management Information System Contract Renewal

- Geisler I.T. Services, LLC - Not to exceed \$26,400

The ADAMHS Board currently contracts through Geisler I.T. Services, LLC for the GOSH (Great Office Solution Helper) system. The annual cost of maintenance and consulting is approximately \$8,000 per year. Prepaid rate of consulting is \$108/hour (normal rate is \$125/hour). The Board purchases 40-hour blocks of consulting hours. The average use of consulting/maintenance hours over the past 2 years is approximately \$8000/annually. Purchasing blocks of prepaid consulting hours gives The ADAMHS Board priority over other non-prepaid users. Available hosting solutions were reviewed by the Information Technology Department, and it was determined that an on-premises solution was most fitting. The ADAMHS Board has purchased servers in which the GOSH system resides.

The GOSH system has been utilized by the ADAMHS Board and its provider agencies since 2019 and has proven effective based on ease of use, successful operations, and cost efficiency. Costs include consulting/project management, database software and software maintenance costs.

The Board approved a two-year contract renewal with Geisler I.T. Services, LLC in January 2022 for an amount not to exceed \$16,000 based on historical costs for the GOSH System, the ADAMHS Board's behavioral healthcare management information system. However, based on Geisler's budget projection, the budgeted consulting time will be 120 hours per year with a potential increase in its hourly rate from February 1, 2023 through January 31, 2024 to \$112 from \$108 due to inflation. Thus, based on the projected budget, the contract renewal will be for a sum not to exceed \$26,400 for two years. The ADAMHS Board uses a behavioral healthcare management information system for client enrollments, behavioral health claims, payment processing, and provider contract management.

Motion to recommend approval of Contract Amendments (as listed above) to the full Board. MOTION: R. Fowler / SECOND: H. Snider / AYES: B. Addison, A. Bhardwaj, R. Fowler, B. Gohlstin, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

8. Identify Consent Agenda

Ms. Rosenbaum recommended including the January 2022 Finance Reports, Contracts and Contract Amendments into the Consent Agenda to be recommended for approval to the full Board.

9. New Business – None.

10. Public Comment Period – None.

11. Upcoming March and April Board Meetings:

- General Meeting: March 23, 2022
- Faith-based Outreach Committee Meeting: April 6, 2022
- Nominating Committee Meeting: April 13, 2022
- Planning & Oversight Committee Meeting: April 13, 2022
- Finance & Operations Committee Meeting: April 20, 2022
- General Meeting: April 27, 2022

There being no further business, the meeting adjourned at 4:52 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Sharon Rosenbaum, MBA, Finance & Operations Committee Chair