

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

NOMINATING COMMITTEE MINUTES

MARCH 9, 2022

Committee Members Present: Erskine Cade, MBA, Committee Chair, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Katie Kern-Pilch, ATR-BC, LPC-S, Harvey A. Snider, Esq. / **Absent:** Reginald C. Blue, Ph.D.

Board Staff Present: Scott Osiecki, Chief Executive Officer, Danielle Clark, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Woo Jun, Linda Lamp, Starlette Sizemore-Rice, Larry Smith, Jr., Maggie Tolbert, Beth Zietlow-DeJesus

1. Call to Order

Mr. Erskine Cade, Nominating Committee Chair, called the meeting to order at 3:00 p.m.

2. Public Comment on Agenda Items – None.

3. Board Member Attendance Roll Call

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the Nominating Committee meeting was held via Zoom. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

4. Approval of Minutes

The minutes of the April 14, 2021 Nominating Committee meeting were approved as submitted.

5. Status of ADAMHS Board of Director Appointment Term Roster

Mr. Cade referenced numerous documents detailing a review of ADAMHS Board of Director Appointments. These documents included the following:

- A reference document titled "Recruitment of ADAMHS Board of Directors Policy"
- Record of ADAMHS Board Officer Terms FY2015 to FY2022
- Board of Directors' Appointment Term Roster
- Board of Director Roster – Background / Affiliation Data
- Board of Directors Composition

The Board of Directors' Appointment Term Roster was reviewed. Currently there exists three Cuyahoga County Board member vacant seats and one Ohio Department of Mental Health and Addiction Services (OhioMHAS) vacant seat. Based upon information shared, committee members referenced one Board member appointment that will be expiring on Thursday, June 30, 2022, Gregory X. Boehm, M.D., who will be completing his first term as a Cuyahoga County appointment. Board members have the ability to serve two terms for the County and two terms for the State, with the additional ability to alternate between the two types of appointments. Mr. Cade reported that he will inquire with Dr. Boehm regarding his interest in serving a second term through his respective appointing authority. Mr. Scott Osiecki, Chief Executive Officer, reported that the ADAMHS Board may recommend Board member candidates for reappointment through Cuyahoga County, however, it is up to the County Executive to make these appointments; and there is no guarantee that these individuals will get reappointed.

Mr. Cade referenced that the requirements per Ohio Revised Code (ORC) §340.02; stipulate that at least one Board member shall fill each of the six categories listed:

- A clinician with experience in the delivery of mental health services
- At least one person who has received or is receiving mental health services
- At least one person who is a parent or other relative of a person has received or is receiving mental health services
- A clinician with experience in the delivery of addiction services
- At least one person who has received or is receiving addiction services
- At least one person who is a parent or other relative of a person has received or is receiving addiction services

Mr. Cade highlighted that the category of “At least one person who has received or is receiving addiction services” is currently vacant. As a result, potential Board member candidates will need to be vetted to fulfill this requirement. (The ADAMHS Board of Cuyahoga County, Board of Directors Composition is attached to the original minutes stored in the Executive Unit.)

Discussion followed on next steps to fill the OhioMHAS appointment vacancy. Consideration will be given to following the Policy Statement regarding Recruitment of ADAMHS Board of Directors as well as forwarding an email to the community, posting a request for potential Board member applicants on the ADAMHS Board’s website, placing an advertisement in the local newspapers and on local radio stations and informing Business Volunteers Unlimited (BVU) of this vacancy. Board staff were also requested to review the list of potential candidates from a previous Board member recruitment process, which transpired in 2020.

6. Nomination Slate of Board Officers for FY2023-FY2024

Mr. Cade referenced the tentative timeline prepared for the work of the Nominating Committee. He noted that historically the Nominating Committee has solicited input from Board members regarding their interest in serving as an ADAMHS Board Officer. A draft memorandum explaining the process and Form of Intent questions were reviewed. The deadline of Friday, April 29, 2022, for completing and submitting a Form of Intent was agreed upon. (The ADAMHS Board of Cuyahoga County, Proposed Timeline for Nomination of FY2023-FY2024 Board Officers is attached to the original minutes stored in the Executive Unit.)

According to ADAMHS Board Bylaws, the Nominating Committee’s charge is to announce the recommended Slate of Officers for a two-year term at the May General Meeting scheduled for May 25, 2022. Mr. Cade further added that this is the only opportunity, per the Bylaws, to receive nominations from the floor. Discussion followed.

Committee members agreed that:

- 1) If a nomination is received from the floor, the candidate will be required to complete and submit the Form of Intent by the end of the business day on Tuesday, May 31, 2022.
- 2) If the required form is received by the deadline, the candidate, nominated from the floor, will be added to the ballot to be voted upon at the General Meeting scheduled for Wednesday, June 22, 2022.

7. **New Business** – None.

8. **Public Comment Period** – None.

9. Upcoming March and April Board Meetings:

- Planning & Oversight Committee Meeting: March 9, 2022
- Finance & Operations Committee Meeting: March 16, 2022
- General Meeting: March 23, 2022
- Faith-based Outreach Committee Meeting: April 6, 2022
- Nominating Committee Meeting: April 13, 2022
- Planning & Oversight Committee Meeting: April 13, 2022
- Finance & Operations Committee Meeting: April 20, 2022
- General Meeting: April 27, 2022

There being no further business to discuss, the meeting adjourned at 3:48 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Erskine Cade, MBA, Nominating Committee Chair