

# ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## GENERAL MEETING MINUTES NOVEMBER 17, 2021

### ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Gwendolyn A. Howard, LSW, MSSA
Bishara W. Addison	Patricia James-Stewart, M.Ed., LSW
Reginald C. Blue, Ph.D.	Rev. Max M. Rodas, MA
Gregory X. Boehm, M.D.	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	

**ABSENT:** Ashwani Bhardwaj, Erskine Cade, MBA, Elsie Caraballo, Katie Kern-Pilch, ATR-BC, LPC-S, Steve Killpack, MS, Sharon Rosenbaum, MBA

**BOARD STAFF PRESENT:** Scott Osiecki, Chief Executive Officer, Tami Fischer, Madison Greenspan, Felicia Harrison, Anthony Henderson, Woo Jun, Leslie Koblentz, Linda Lamp, Samantha Maloy, Tawanna Pryor, Larry Smith, Jr., Maggie Tolbert, Beth Zietlow-DeJesus

### 1. CALL TO ORDER

Board Chair, Rev. Benjamin F. Gohlstin, Sr., called the General Meeting to order at 4:00 p.m.

### 2. AUDIENCE INPUT ON AGENDA ITEMS – None.

### 3. APPROVAL OF MINUTES - The minutes from the October 27, 2021, General Meeting were approved as submitted.

### 4. CHAIR'S REPORT

Rev. Gohlstin reported that Mr. Scott Osiecki, Chief Executive Officer, and he have had a busy week taking care of some pressing business; and shared that several partner agencies, in addition to the Cuyahoga County Council President, Pernel Jones, Jr., have provided support on behalf of the ADAMHS Board. Rev. Gohlstin also reported that several partner agencies have contacted the media to provide support and thanked all involved for their efforts.

Rev. Gohlstin suggested that Mr. Osiecki reach out to Mayor elect, Mr. Justin Bibb, to establish a relationship; and highlighted that Mr. Bibb has made some positive public comments regarding the ADAMHS Board.

Rev. Gohlstin noted that congratulatory correspondence has been forwarded to Ms. Meredith Turner, who will succeed U.S. Representative Shontel Brown as District 9's Cuyahoga County Councilwoman; and U.S. Representative Brown.

Rev. Gohlstin also shared that correspondence was forwarded to Mr. Lee Weingart, a former Cuyahoga County Commissioner, who is a 2022 candidate for Cuyahoga County Executive, to establish a relationship.

### • **RESOLUTION NO. 21-11-01 AMENDING RESOLUTION NO. 20-06-01 DECLARATION: DISCRIMINATION IS A PUBLIC HEALTH CRISIS**

**Motion to approve Resolution No. 21-11-01.** MOTION: G. Boehm / SECOND: R. Blue / AYES: R. Blue, G. Boehm, R. Fowler, G. Howard, P. James-Stewart, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

### 5. FINANCE REPORTS

Ms. Felicia Harrison, Chief Financial Officer, reported that relative to the Administrative Budget that was approved for Calendar Year (CY) 2021 was \$6,518,555, and for October 2021, the total expenses were \$4,805,193.74; that is roughly 74% of the total Administrative Budget. She noted that ten months of the year is roughly 83.33%. As a result, the Board has underspent by 9.33%. Ms. Harrison highlighted that relative to the Board Voucher Report for October 2021, some expenses were not routine. These expenses included office supplies for the creation of the Budget Books; and an invoice from MNJ Technologies Direct, Inc. in the amount of \$26,796 for staff laptops.

The Funding Source Budget to Actual YTD, October 2021, displays the Board's total revenue budget for administrative operations and grants. The total revenue expected to be received from Federal, State and local levy funds is \$71,346,510.98; and through the end of October 2021, the Board has received \$70,307,633.45. The bulk of these funds consists of the Board's annual amount from the County levy subsidy, which was \$43,463,659, and includes the increase of \$4.1 million from Cuyahoga County starting in 2021. Ms. Harrison reported that 99% of the budget has been received.

The Revenues By Source By Month report reflected that in Quarter 1 (January through March 2021), the Board received revenues of \$49,678,209.04, in Quarter 2 (April through June 2021), the Board received revenues of \$7,425,347.70, and in Quarter 3 (July through September 2021), the Board received revenues of \$8,687,009.35. In October 2021, the Board received revenues of \$4,517,067.36. As a result, the total revenues thus far in 2021 total \$70,307,663.45.

*[Ms. Bishara W. Addison arrived.]*

The ADAMHS Board Budget vs. Actuals for 2021 reflect that October YTD Actual is \$53,119,084.55 that is roughly 69% of the Board's anticipated expenditures for the calendar year. Ms. Harrison noted that the Diversion Center's expenditures are reflected on this report.

Revenue and Expenditures All Accounting Units By Month January – October 2021 includes administrative accounts as well as grant accounts. The total expenditures for Quarter 1 – 2021 is \$12,086,290.60, Quarter 2 – 2021 is \$15,815,292.63, Quarter 3 – 2021 is 13,690,730.16 and October 2021 is \$8,501,873.89; and includes the ADAMHS Board's Administration, Opportunities for Ohioans with Disabilities (OOD) Grant, the State Opioid Response (SOR) Grant and Other Grants. The total expenditures through the end of October 2021 is \$50,094,187.28.

The Revenues and Expenditures Grants YTD, October 2021 YTD reflects the Grant Accounting Units that include the OOD Grant, Other Grants and SOR Grant. The total expenditures for grants YTD is \$4,820,029.38.

The Cash Flow Report, October 2021 shows the 2020 Actual, and YTD thru October 2021. This report shows a comparison of the available beginning balance, total available resources, expenditures and available ending balance. The available ending balance through October 2021 is \$46,363,008.52 and includes the County levy funds, which will be spent down throughout the remainder of 2021. The projected 2021 year-end balance is \$39,229,035.85.

The Diversion Center Revenues and Expenditures YTD October 2021 YTD reflects a total of \$3,024,897.27, which is inclusive of October 2021 total operating expenses of \$785,980.08.

- **RESOLUTION NO. 21-11-02**  
**ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING OCTOBER 2021**

**Motion to approve Resolution No. 21-11-02.** MOTION: P. James-Stewart / SECOND: R. Blue / AYES: B. Addison, R. Blue, G. Boehm, R. Fowler, G. Howard, P. James-Stewart, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## **6. COMMITTEE OF THE WHOLE REPORT**

Rev. Gohlstin reported that a Committee of the Whole meeting was held on November 10, 2021 at 4:00 p.m.; and noted that the agenda items being discussed at this meeting were the same agenda items discussed at the Committee of the Whole meeting.

**CONSENT AGENDA:** Resolution Nos. 21-11-03 through 21-11-05

J. Robert Fowler, Ph.D., Finance & Operations Committee Vice Chair, highlighted the CY2022 Agreements for ADAMHS Board Class 2 Residential Facilities, Contracts and Amendments as listed below.

- **RESOLUTION NO. 21-11-03**  
**APPROVAL OF CY2022 AGREEMENTS FOR ADAMHS BOARD CLASS 2 RESIDENTIAL FACILITIES**

Dr. Fowler reported that the Residential Assistance Program (RAP) is intended to provide financial rental assistance to indigent/low income adult clients receiving Community Psychiatric Supportive Treatment (CPST) services from ADAMHS

Board contracted agencies. The ADAMHS allotted \$2.5 million in the 2022 approved budget for RAP and ADAMHS Board staff recommends entering into agreements with 70 Class 2 residential facilities.

- **RESOLUTION NO. 21-11-04 – APPROVAL AND RATIFICATION OF CONTRACTS:**

1. Adverse Childhood Experiences (ACEs) 2022 Awareness Video Series – \$3,000

The ACEs 2022 Awareness Video Series is for the time period of November 18, 2021 to December 31, 2022 in the amount of \$3,000 for social media ads.

2. Security Services Contract
  - Willo Security - \$21.89 Hourly Rate - Annual Estimate for CY2022 - \$159,623

The Security Services Contract is for the time period of January 1, 2022 to December 31, 2022 in the amount of \$159,623 (\$21.89 per hour) with Willo Security.

3. Children's Residential Staffing Crisis
  - OhioGuidestone - \$250,000

The Children's Residential Staffing Crisis is for the time period of December 1, 2021 to June 30, 2022 in the amount of \$250,000 with OhioGuidestone.

4. CIT Training Supplemental Contracts for the Diversion Center – \$63,350
  - Traumatic Players of Cleveland - \$19,800
  - Cuyahoga Community College - \$43,550

The CIT Training Supplemental Contracts for the Diversion Center for the time period of January 1, 2022 to December 17, 2022 in the amount of \$63,350 for contracts with Traumatic Players of Cleveland in the amount of \$19,800 and Cuyahoga Community College in the amount of \$43,550.

- **RESOLUTION NO. 21-11-05 – APPROVAL OF CONTRACT AMENDMENT:**

1. Amendment to Resolution No. 21-05-03, Children's Residential Staffing Crisis – No-cost Term Extension
  - Applewood Centers
  - Bellefaire JCB

Amendment to Resolution 21-05-03, Children's Residential Staffing Crisis no-cost contract extension will extend the time period until June 30, 2022. All other terms of the contract remain the same. This contract provides funds to Applewood Centers and Bellefaire JCB to assist with alleviating their current staffing crisis.

Mr. Jeff Lox, Executive Director of Bellefaire JCB, reported that this community is facing an unprecedented staffing crisis, not just across children's agencies, but across all providers. He stated that Bellefaire, JCB has a budgeted maximum number of staff of approximately 725 employees that are focused on their mission of taking care of children and their families. Presently, Bellefaire, JCB has 165 employees filling this mission. He also stated that there is a second pandemic going on with depression and anxiety in children in unprecedented numbers and without staff to deliver the necessary services, this community is falling short in its behavioral health safety net. On behalf of the children and families of Applewood Centers and Bellefaire, JCB, Mr. Lox expressed his appreciation for the ADAMHS Board's commitment to assist with alleviating the current staffing crisis. He highlighted that since July 1, 2021, there have been 12 new staff at Bellefaire, JCB and similar numbers at Applewood Centers.

**Motion to approve the Consent Agenda (Resolution Nos. 21-11-03 through 21-11-05).** MOTION: G. Howard / SECOND: H. Snider / AYES: B. Addison, R. Blue, G. Boehm, R. Fowler, G. Howard, P. James-Stewart, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## 7. CY2022 ADAMHS BOARD BUDGET DISCUSSION

Mr. Osiecki reported that several inquiries were received from Board members based upon their review of the budget material and that questions were answered as they came in. He also highlighted that Board members recently received revised CY2022 budget material at the November 10, 2021 Committee of the Whole and requested Board approval of the CY2022 Board's Operational Budget and CY2022 Service Provider Contracts.

Mr. Harvey Snider complimented staff for their efforts relative to the presentation of the CY2022 ADAMHS Board budget material. Rev. Gohlstin concurred.

- **RESOLUTION NO. 21-11-06**  
**APPROVAL OF CALENDAR YEAR 2022 OPERATIONAL BUDGET**

**Motion to approve Resolution No. 21-11-06.** MOTION: R. Blue / SECOND: H. Snider / AYES: B Addison, R. Blue, G. Boehm, R. Fowler, G. Howard, P. James-Stewart, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 21-11-07**  
**APPROVAL OF CALENDAR YEAR 2022 SERVICE PROVIDER CONTRACTS**

**Motion to approve Resolution No. 21-11-07.** MOTION: G. Boehm / SECOND: P. James-Stewart / AYES: B. Addison R. Blue, G. Boehm, R. Fowler, G. Howard, P. James-Stewart, M. Rodas, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## **8. CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Osiecki shared information regarding the following items of discussion:

- **Diversion Center Update:**
  - Mr. Osiecki reported that as of the present, there have been 121 admissions to the Diversion Center.
  - As of October 18, 2021, when the criteria changed, Ms. Maggie Tolbert, Assistant Chief Clinical Officer, indicated the following:
    - 10 individuals have been brought to the Diversion Center via Police Departments that were not involved with any offenses; and a week later when the Diversion Center was opened via family/friends and self-referral, 20 individuals have been brought to the Division Center.
  - Feedback received from a Diversion Center participant was positive.
  - Law enforcement have noted that they have been able to access and navigate dropping off individuals at the Diversion Center with ease.
  - Surveys completed by Diversion Center participants will be compiled on a quarterly basis.
- **Diversity, Equity and Inclusion (DEI) Update:**
  - The DEI Committee met on Monday, November 1, 2021.
  - The consultant, REdCon, was present and led a group discussion around goals, what we want to learn/accomplish in the next six months and identify key action steps.
  - A decision was had to change to the name of the committee.
  - The next meeting is scheduled for Monday, December 6, 2021, and will be facilitated by REdCon; whereby committee members will be informed of the name change.
- **Staff Update:**
  - Mr. Osiecki shared the following updates related to recruitment:
    - Compliance Officer positions
      - ❖ The Board has filled the second of the three Compliance Officer positions:
      - ❖ Ms. Tawanna Pryor started at the Board on Monday, November 1, 2021.
      - ❖ Board staff are working to fill the third Compliance Officer position.
      - ❖ These positions report to Mr. Anthony Henderson, Chief Compliance Officer.
    - Administrative Assistant II – Education & Training - Diversion Center Project

- ❖ Ms. Tami Fischer, Chief Administrative Officer, and Ms. Carole Ballard, Director of Education and Training, were unable to identify a suitable applicant to fill the Administrative Assistant II position from the individuals that applied.
  - ❖ As a result, the position was reposted and 14 applications were received prior to the closing date - Tuesday, November 9, 2021.
  - ❖ Interviews with several applicants will begin on Monday, November 22, 2021.
  - Due to COVID-19, the staff training will be rescheduled for January or February 2022.
- **Provider Agency Support:**
    - Various provider agencies have provided support on behalf of the ADAMHS Board; and specifically, Murtis Taylor Human Services System and May Dugan have provided correspondence to the Cuyahoga County Council.
    - Lori Criss, Director of the Ohio Department of Mental Health and Addiction Services (OhioMHAS), and staff will be lending support, if needed.
    - Pernel Jones, Jr., President of Cuyahoga County Council, and Dr. Lori D'Angelo, Executive Director of Magnolia Clubhouse, authored an op-ed article regarding Care Response Teams and mentioned the ADAMHS Board.
  - **Behavioral Health Addiction Framework**
    - Mr. Osiecki shared a chart – intercept model - regarding MetroHealth System's proposed behavioral health addiction framework; whereby Ms. Tolbert and he participated in a committee to create this chart for a presentation to some members of Cuyahoga County Council in February 2020.

## **9. NEW BUSINESS**

Dr. Fowler inquired as to whether information could be shared on the Board's website regarding the Diversion Center. Mr. Osiecki reported that the Diversion Center opened in May 2021; and staff continue to evaluate the information received. Also, Mr. Henderson has been collecting the Diversion Center's metrics and could provide a presentation at the January 2022 General Meeting. Mr. Osiecki noted that a Diversion Center brochure contains positive feedback from individuals and/or family members and can be found on the ADAMHS Board's website.

Rev. Gohlstin reported that data has just be released that identifies there have been over 100,000 overdose deaths in the last year, which is a national crisis.

## **10. AUDIENCE INPUT**

Loh, an advocate, shared support of the ADAMHS Board; and briefly spoke on the Cuyahoga County Council budget sessions.

Mr. Ross Novak, a representative of the Serendipity Health & Wellness Agency, thanked the ADAMHS Board for their efforts.

## **11. UPCOMING JANUARY 2022 AND FEBRUARY 2022 BOARD MEETINGS:**

- Community Relations & Advocacy Committee Meeting: January 5, 2022
- Planning & Oversight Committee Meeting: January 12, 2022
- Finance & Operations Committee Meeting: January 19, 2022
- General Meeting: January 26, 2022
- Faith-based Outreach Committee Meeting: February 2, 2022
- Planning & Oversight Committee Meeting: February 9, 2022
- Finance & Operations Committee Meeting: February 16, 2022
- General Meeting: February 23, 2022

*There being no further business, the meeting adjourned at 4:39 p.m.*

**Submitted by:** *Linda Lamp, Executive Assistant*

**Approved by:**

Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County