

# ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## PLANNING & OVERSIGHT COMMITTEE MINUTES MARCH 10, 2021

**Committee Members Present:** Katie Kern-Pilch, ATR-BC, LPC-S, Committee Chair, Reginald C. Blue, Ph.D., Gregory X. Boehm, M.D., J. Robert Fowler, Ph.D., Jena Olsen / Other Board members: Rev. Benjamin F. Gohlstin, Sr., Gwendolyn A. Howard, LWS, MSSA, Sharon Rosenbaum, MBA

**Absent:** Crystal L. Bryant, Esq., MS, LSW, Elsie Caraballo, Patricia James-Stewart, M.Ed., LSW

**Board Staff Present:** Scott Osiecki, Chief Executive Officer, Joseph Arnett, Carole Ballard, Christina Bohuslawsky-Brown, Danielle Clark, Curtis Couch, Erin DiVincenzo, Tami Fischer, Cheryl Fratalonie, Felicia Harrison, Esther Hazlett, Bill Hebble, Chardé Hollins, Woo Jun, Leslie Koblentz, Linda Lamp, Nancy Mundy, Beth Pfohl, Clare Rosser, Jessica Saker, Allison Schaefer, Starlette Sizemore-Rice, Larry Smith, Jr., Michael Smith, Maggie Tolbert, Leshia Yarbrough-Franklin, Beth Zietlow-DeJesus

### 1. **Call to Order**

Ms. Katie Kern-Pilch, Planning & Oversight Committee Chair, called the meeting to order at 4:01 p.m. Dr. Gregory Boehm read into the record the Committee Mission Statement: *"The Planning & Oversight Committee, in cooperation with all partners, advocates for and monitors programs, policies and practices which are continually improved to meet the needs of clients, their families, and the community."*

### 2. **Board Member Attendance Roll Call**

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the Planning & Oversight Committee meeting was held via a Zoom meeting. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

### 3. **Approval of Minutes**

The Planning & Oversight Committee minutes of February 10, 2021 were approved as submitted.

*[Ms. Sharon Rosenbaum, MBA, entered the Zoom meeting.]*

### 4. **Presentation:**

#### **Seasons of Hope**

Mr. Larry Smith, Jr., Director of Programs, introduced Ms. Meghan McGuan, Director, Emergency Assistance Services, Catholic Charities Corporation. Ms. McGuan reported that in collaboration with the ADAMHS Board, Seasons of Hope, which is a unique program, offers a safe, supportive environment for adult women in crisis or struggling with drug or alcohol addiction. The safe house, a no-questions-asked environment, is open year-round, seven days a week from 7:00 p.m. to 7:00 a.m., with on-site security officers to help the women feel safe at all times. Seasons of Hope is staffed by women in recovery; and to protect the safety of the women, the location is not publicly disclosed. Due to COVID-19 precautions, Seasons of Hope can serve up to six women in order to stay within the mandated guidelines. Prior to COVID-19, up to ten women were served.

While visiting Seasons of Hope, women also have access to the following accommodations: 1) Shower facilities, 2) Clean clothes, 3) Meal and snacks, 4) Safe area to rest or sleep, and 5) Treatment and recovery literature. When women arrive at Seasons of Hope with medication that is reported, the medication is given to the security officer to lock up. Individuals are encouraged to take their medication prior to entering Seasons of Hope or upon exiting the program. Women in need of food, birth certificates, bus tickets and clothing are referred to Catholic Charities Bishop Cosgrove Center. For coordinated entry women are referred to FrontLine Service; and referrals to treatment and/or other services are provided when requested by individuals.

Ms. McGuan presented the Seasons of Hope 2019 and 2020 Year End Reports; and through an analysis of data provided, COVID-19 has definitely impacted this program. During 2019, Seasons of Hope had 147 unduplicated women who visited;

and during 2020, 97 unduplicated women visited the safe house. However, once the Continuum of Care Committee is no longer able to provide funds for hotel stays, they anticipate a rise in the number of women utilizing Seasons of Hope.

This unique program usually has one full-time staff person, one part-time staff person and a security guard on duty at all times. Ms. Rosie Harvey, Program Coordinator, is employed during the day to facilitate outreach and training for the Police Departments on how individuals can access this program. Also, all of the Systems of Care and the Homeless Continuum have the telephone number for this residence; however, the location is not publicized. Once the presentation was complete, Ms. McGuan and Ms. Harvey responded to questions committee members had. (The presentation is attached to the original minutes stored in the Executive Unit.)

*[Ms. Jena Olsen entered the Zoom meeting.]*

#### **5. Specialized Docket Support – Payroll Subsidy**

Mr. Joseph Arnett, Adult Behavioral Health Specialist II (Criminal Justice), reported that these funds assist Cuyahoga County Juvenile Court's Family Drug Court to effectively manage addicted offenders in the community, thereby reducing commitments to the prison system. He stated that as part of the State of Ohio State Fiscal Year (SFY) 2016-2017 biennial budget, the Ohio Legislature appropriated funds to the Ohio Department of Mental Health and Addiction Services (OhioMHAS) to assist specialized dockets with their operational costs in an effort to increase and expand these programs statewide. In State Fiscal Years 2017 and 2018, The Department pushed the funds directly to the courts in one lump payment per Court. The Department allocated these funds to ADAMH/CMH Boards beginning with SFY 2019.

The primary legislative intent of these funds is to assist courts with their payroll costs for specialized docket staff. Historically, over 95% of reported expenditures were for payroll costs. However, feedback received from these courts was a desire to have more flexibility for the use of these funds. Therefore, allowable expenses now include behavioral health treatment services, Medication-Assisted Treatment (MAT) medications, urinalysis, and recovery supports. For expenditures other than payroll costs, these funds may only be used for individuals who are under the jurisdiction of the Court, and who have been admitted to the specialized docket. The only exception to this is diagnostic assessments to determine program eligibility. Per OhioMHAS, clinical services, including MAT, must be provided by agencies certified by the Department.

**Motion to accept Specialized Docket Payroll Subsidy funds in the amount of \$30,000 from the Ohio Department of Mental Health and Addiction Services (OhioMHAS) and approve an agreement with the above-named Court for Specialized Docket support for the period July 1, 2020 through June 30, 2021 to the Finance & Operations Committee.**

MOTION: R. Blue / SECOND: R. Fowler / AYES: R. Blue, G. Boehm, R. Fowler, J. Olsen / NAYS: None / **Motion passed.**

#### **6. State Opioid Response (SOR) 1.0 No Cost Extension Grant**

Ms. Beth Pfohl, Grants Officer, reported that OhioMHAS had funds remaining from its initial SOR 1.0 award from the Substance Abuse and Mental Health Services Administration (SAMHSA). This is being referred to as the SOR 1.0 No Cost Extension (NCE). The NCE period ends on September 29, 2021. The Ohio SOR 1.0 Project focuses on building a community system of care (prevention, early intervention, treatment, and recovery support) that emphasizes service integration between physical health, emergency health care, behavioral health care, criminal justice, and child welfare for persons with Opioid Use Disorder (OUD). OhioMHAS is partnering with local ADAMHS boards to implement treatment and recovery programs that expand access to MAT, as well as access to housing and peer support for those with OUD, or a history of opioid overdose.

The Board has partnered with MetroHealth to expand access to MAT and recovery support services to persons in Cuyahoga County jail with OUD. Ohio's SOR programs are designed provide direct access to MAT, housing and outreach and peer support for persons struggling with OUD. The provider is required to report client-level data using the SAMHSA Government Performance Reporting Act (GPRA) Tool; data collection is monitored by the OhioMHAS SOR evaluation contractor. Clients are interviewed at intake, and six months post intake.

*[Ms. Gwendolyn A. Howard, LSW, MSSA, entered the Zoom meeting.]*

**Motion to accept the amount of \$535,757.96 from the Ohio Department of Mental Health and Addiction Services (OhioMHAS) as part of the State Opioid Response (SOR) opportunity for the period December 1, 2020 through**

**September 29, 2021 to the Finance & Operations Committee.** MOTION: J. Olsen / SECOND: R. Blue / AYES: R. Blue, G. Boehm, R. Fowler, J. Olsen / NAYS: None / **Motion passed.**

#### **7. Brenda Glass Multipurpose Trauma Center Update**

Ms. Starlette Sizemore-Rice, Director of Special Projects, reported that the Board has a probationary agreement with the Brenda Glass Multipurpose Trauma Center under the faith-based initiative. This agreement will end in April, 2021. The Board will complete the original agreement as planned; but have provided notice to the Brenda Glass Multipurpose Trauma Center that they will not continue funding beyond April, 2021, either through an extension or a new contract.

As part of the Board's strategic goal to strengthen our service delivery system, the Board pledged to evaluate new providers for key skills and competencies to see if their operations and services are a good fit for the Board's service continuum. As staff monitored the program, it was noted that the program changed from the original scope; and did not fit with the faith-based initiatives programs. Also, the provider required a high level of technical assistance from various departments within the Board to complete standard deliverables.

#### **8. Prevention Update**

Ms. Chardé Hollins, Behavioral Health Prevention Specialist, provided a prevention update; and stated that the OhioMHAS Office of Prevention and Wellness manages programs designed to stave off the onset of substance use, suicide, problem gambling and other high-risk behaviors in the general population and specifically among several target populations including pregnant women, parents, young children, teens and ethnic minorities. It also coordinates efforts to establish wellness programs in schools, communities and workplaces. ADAMHS Board Prevention Providers include Early Childhood, School-Based and Substance-Use Education. Ms. Hollins also reported on the Governor's K-12 Education Initiative on Substance – Use Prevention and Education. Cuyahoga County was awarded \$1.5 million with 31 School Districts and 16 ADAMHS Community Partners. Programming has 3 components: Informing, Dissemination, and Groups. There are 7 target areas: Crisis Team Training and Development, Suicide Prevention Protocols, Support and Education Groups, Professional Development, Social Emotional Learning Research, Assessment and Implementation, Conducting and Processing Universal Screeners and Cultural Competence Training and Consulting. (The PowerPoint presentation is attached to the original minutes stored in the Executive Unit.)

#### **9. Client Rights Report**

Ms. Christina Bohuslawsky-Brown, Client Rights Officer II, and Mr. Bill Hebble, Client Rights Officer II, presented the Client Rights Report that represents all data collected during Calendar Year (CY) 2020. This data is aggregated from the 65 community agencies which the ADAMHS Board has a core contract with. All contract agencies satisfied their reporting requirements. Each contract agency is responsible for collecting and sharing this data with the ADAMHS Board. The ADAMHS Board reviewed and consolidated each individual data set into one comprehensive report showcased in the Client Rights Report.

The ADAMHS Board client rights data from CY2020 is tracked and logged by both ADAMHS Board Client Rights Officers. The data includes inquiries, complaints, and grievances received by clients, the ADAMHS Board about Mental Health Agencies, Substance Use Disorder (SUD) Services, and Group Homes. The data is categorized by call type, nature of call and resolution. The ADAMHS Board received a total of 1,810 calls during CY2020. This represents an increase of 237 calls when compared with CY2019.

Mr. Hebble reported that the accomplishments of 2020 included: 1) Successfully worked through a pandemic year that was ever-changing and filled with uncertainty. 2) Service to clients was unwavering and meaningful. 3) Necessity is the mother of invention, and boy, did they have inventions! They found that some of their inventions are actually more efficient and are here to stay! 4) Maintained regular contact (April 2020 to the present without missing a single month!) with the provider agency Client Rights Officers (CROs) and clients through a variety of monthly virtual CRO meetings, monthly Client Information meetings, quarterly virtual CRO Orientations and a virtual Client Holiday Party. 5) Developed a better, more efficient Client Rights Information Management System!

Ms. Bohuslawsky-Brown and Mr. Hebble utilized a PowerPoint presentation to illustrate the data shared through various charts with the corresponding explanation. (The CY2020 Client Rights Report is attached to the original minutes stored in the Executive Unit and will also be available on the ADAMHS Board's website.)

#### **10. New Business**

Mr. Osiecki reported that due to a change in personal responsibilities, Mr. Jeff Johnson informed the Board that he has decided to end his consulting contract on equity and inclusion. Staff thanked him for his efforts and wished him well in this new endeavor.

Ms. Maggie Tolbert, Assistant Chief Clinical Officer, introduced Ms. Nancy Mundy, Clinical Adult Utilization Review Specialist. Ms. Mundy joined the ADAMHS Board staff on Monday, March 1, 2021.

Ms. Tami Fischer, Chief Administrative Officer, introduced Mr. Woo S. Jun, Esq., Director of Risk Management. Mr. Jun joined the ADAMHS Board staff on Monday, March 8, 2021.

#### **11. Upcoming March and April Board Meetings:**

- Finance & Operations Committee Meeting: March 17, 2021
- General Meeting: March 24, 2021
- Faith-based Outreach Committee Meeting: April 7, 2021
- Nominating Committee Meeting: April 14, 2021
- Planning & Oversight Committee Meeting: April 14, 2021
- Finance & Operations Committee Meeting: April 21, 2021
- General Meeting: April 28, 2021

***There being no audience comment or further business, the meeting adjourned at 5:10 p.m.***

***Submitted by: Linda Lamp, Executive Assistant***

***Approved by: Kathleen Kern-Pilch, ATR-BC, LPC-S, Planning & Oversight Committee Chair***