

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES JANUARY 27, 2021

ADAMHS BOARD OF DIRECTORS PRESENT:

Bishara W. Addison	Gwendolyn A. Howard, LSW, MSSA
Ashwani Bhardwaj	Patricia James-Stewart, M.Ed., LSW
Reginald C. Blue, Ph.D.	Katie Kern-Pilch, ATR-BC, LPC-S
Gregory X. Boehm, M.D.	Steve Killpack, MS
Crystal L. Bryant, Esq., MS, LSW	Jena Olsen
Erskine Cade, MBA	Rev. Max M. Rodas, MA
J. Robert Fowler, Ph.D.	Sharon Rosenbaum, MBA
Rev. Benjamin F. Gohlstin, Sr.	Harvey A. Snider, Esq.

ABSENT: Elsie Caraballo

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Joseph Arnett, Carole Ballard, Christina Bohuslawsky-Brown, Danielle Clark, Curtis Couch, Erin DiVincenzo, Tami Fischer, Cheryl Fratalone, Carmen Gandarilla, Madison Greenspan, Felicia Harrison, Esther Hazlett, Myra Henderson, Charde' Hollins, Linda Lamp, Vicki Roemer, Jessica Saker, Allison Schaefer, Starlette Sizemore-Rice, Larry Smith, Jr., Michaele Smith, Maggie Tolbert, Leshia Yarbrough-Franklin, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Rev. Benjamin F. Gohlstin, Sr., called the General Meeting to order at 4:00 p.m. No audience input regarding agenda items was received.

2. BOARD MEMBER ATTENDANCE ROLL CALL

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the General Meeting was held via a Zoom meeting. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

3. OATH OF OFFICE

Due to the delayed arrival of Ms. Kelli Perk, Assistant Prosecuting Attorney – Civil Division, from the Office of Cuyahoga County Prosecutor Michael C. O'Malley, Ms. Bishara W. Addison's Oath of Office was delayed for a brief timeframe.

4. APPROVAL OF MINUTES - The minutes from the November 18, 2020, General Meeting were approved as submitted.

5. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT

Committee Chair, Mr. Harvey Snider, reported on the Community Relations & Advocacy Committee meeting, held on Wednesday, January 6, 2021, via Zoom. He noted the following agenda items of discussion:

- **Legislative Updates:**

House Bill (HB) 1: Intervention in Lieu of Conviction

HB 1 will modify the requirements for intervention in lieu of conviction and for sealing records of conviction. This bill passed the House in June 2019, had one committee hearing in the Senate Judiciary on September 25, 2019 and passed. HB 1 is very similar to Senate Bill (SB) 3 Drug Sentencing. This bill expressed the intent of the General Assembly to develop and enact legislation to reform Ohio's drug sentencing laws, which would have negatively impacted Drug Court. SB 3, which has taken major amendments and was considered a priority by the Senate leadership, did not pass.

HB 136: Prohibits death penalty if mentally ill at time of offense

HB 136, which prohibits imposing the death penalty for aggravated murder when the offender had a serious mental illness at the time of the offense, has passed.

- Due to COVID-19 and in lieu of Legislature Day, Ms. Zietlow-DeJesus has been working with the Ohio Association of County Behavioral Health Authorities (OACBHA) to schedule virtual meetings with Legislators during the last two weeks of January

2021. Once these virtual meetings are scheduled, Board members will receive a schedule of these meetings and are encouraged to attend.

- The Problem Gambling Network of Ohio released a statement recognizing their fight against several gambling legislation that did not meet the requirements for safe betting; as a result, all the legislation was tabled and will be reintroduced in the future. However, Legislators will be collaborating with the Problem Gambling Network of Ohio on all future gambling legislation.
- Committee members reviewed the ADAMHS Board's Advocacy Action Agenda and moved the document forward for full Board review and approval.
- A discussion of ADAMHS Board conferences, trainings and events resulted in a request that staff bring forth recommendations for full Board review and approval.
- Staff highlighted minor changes to the Sponsorship Requests policy statement to allow for virtual events.
- Committee members reviewed a partnership with WOJU 95.9 FM Radio in the amount of \$20,000 and moved this proposal forward for full Board review and approval. Mr. Snider reported that this partnership aligns with objectives from Strategy 6.2 in the Strategic Plan to:
 - Seek new and/or strengthen opportunities to collaborate with community groups and organizations.
 - Build a grassroots system to support and disseminate Behavioral Health information to the community.
 - Create relationships with influencers to better communicate the work and impact of ADAMHS Board.

A recommendation was had to advocate that payment of the contracted amount occur upon utilization, whether monthly or quarterly, rather than in a lump sum.

- Committee members reviewed the Cuyahoga County NaloxBox Initiative in the amount of \$75,000; and moved this initiative forward for full Board review. The ADAMHS Board will purchase and install 100 NaloxBoxes in various private/public areas where high number of overdoses are reported, as well as marketing and print materials and media buys for community outreach. MetroHealth's Project DAWN has agreed to supply and bear the cost of Naloxone for use in the NaloxBoxes. This funding will include administration costs, including the salary for a part-time Project DAWN Assistant who will be responsible for filling/inventorying Naloxone and monitoring supply and expiration dates of Naloxone in the NaloxBoxes, in addition to scheduling education/training sessions for administering Naloxone (as necessary), and maintaining records and reporting out on NaloxBox utilization.
- Ms. Carole Ballard, Director of Education and Training, and staff provided comparison data between the ADAMHS Board's Training Unit activities for 2019 and 2020. This report was inclusive of the following activities:
 - The Training Institute facilitated 39 community education/trainings as requested by groups in the community under Training Institute Workshops. These workshops reached 942 individuals; which was an increase from Calendar Year (CY) 2019. It was reported that face-to-face trainings were held through March 2020. March through December trainings were held virtually and costs for the trainings were free to participants until September 2020 when a nominal fee was charged. Board staff noted that not only were staff able to service and continue providing Continuing Education Units (CEU) to professionals in the behavioral healthcare system locally, throughout the state, out of state, and internationally.
 - The Training Institute facilitated 11 Question, Persuade, and Refer (QPR) trainings that have reached 119 participants; which is a decrease from CY2019. The ADAMHS Board received licensure to provide QPR Training virtually in 2020. In 2019 the Board had a QPR-A-Thon in the month of September.
 - The Training Institute facilitated/coordinated 18 trainings for local law enforcement/public safety. These trainings reached 412 individuals; which was a decrease in the number of trainings; however, an increase in the number of participants from CY2019. This does not include the facilitation and implementation of the Cleveland Division of Police In-Service training; which is separate and apart from this discussion.
 - The Training Institute facilitated 7 public education/trainings as requested by groups in the community under public education. These public education/trainings reached 170 individuals; which was a decrease from CY2019.
 - The Training Institute sponsored 35 training events. The ADAMHS Board provided CEUs to these events. These sponsorships reached 2,098 individuals; which was an increase from CY2019.
 - The total number of trainings for CY2020 was 110, awarded 143 CEUs and the grand total of individuals trained in CY2020 was 3,741.
- Committee members learned that for the fourth year in a row, the ADAMHS Board has received a mini-grant from OACBHA to promote a crisis text line and tentative plans are to use the funds in the following manner:
 - Request students from local school districts, i.e., Cleveland School of the Arts, to provide video and infographics to promote the crisis text line, which was the same manner as in previous years; and

- Promote the videos and images on social media.
- The Media/Press Clipping Report from 9/02/20 through 1/05/21 indicated that the ADAMHS Board had a total of 93 media mentions; 91 were positive, 2 neutral and 0 negative. The total media mentions for CY2020 included 315 mentions (2 in 2021); 286 were positive (2 in 2021), 29 neutral and 0 negative. The majority of stories in CY2020 were based on COVID-19 related stress, as well as information on substance use health regarding fentanyl test strips, harm reduction, suicide prevention, and the Diversion Center.
- The social media statistics since the last Community Relations & Advocacy Committee meeting were had. It was reported that the total impressions for the time period (9/02/20 through 1/04/21) were seen 152,505 times, there were 4,509 engagements and 272 post link clicks. The total social media statistics for CY2020 include 874,055 impressions, 17,939 engagements and 1,613 post link clicks.
- Ms. Madison Greenspan, External Affairs Officer, reported on the ADAMHS Board of Cuyahoga County Social Media Strategy 2021 and highlighted the social media activities that will help the External Affairs department work towards its six 2021 department goals:
 1. Expand public relations to enhance the mission and vision of the ADAMHS Board by building trust and relationships through transparency, community involvement, advocacy and legislation to enhance the Cuyahoga County Recovery-Oriented System of Care (ROSC).
 2. Support efforts to reduce stigma, increase public education/awareness and build resiliency in the community by focusing on recovery, Social Emotional Learning /Coping skills and person-centered care.
 3. Advocating for behavioral health legislation that increases access to local, state and federal funding and uphold the Advocacy action agenda.
 4. Develop strategic partnerships in the community to gain access to new funding sources/corporate and community sponsorships.
 5. Strengthen system-wide communication through coordination within the community behavioral health system.
 6. Utilize technology to advance all goals/objectives, increase productivity and create a more streamlined and efficient department.

EVENTS AND TRAINING DISCUSSION:

- **ANNUAL MEETING**
- **ROADS TO RECOVERY CONFERENCE**

Due to the length of the Pandemic, Mr. Scott Osiecki, Chief Executive Officer, inquired with Board members regarding consideration for holding the ADAMHS Board's Annual Meeting either via a hybrid model or completely via a virtual platform; and postponing the Roads to Recovery Conference until next year. He stated that from the onset of the Pandemic, the activities within the ADAMHS Board's Education and Training department have been successfully completed via a virtual platform, with little or no cost to participants; thus, lacking revenue to cover conference costs. Also, due to the number of additional Crisis Intervention Team (CIT) trainings transpiring with regard to the Diversion Center, staff are requesting Board member consideration with postponing the Roads to Recovery Conference until 2022.

Given no further discussion regarding the Board's Annual Meeting, Board member consensus was to hold the Annual Meeting in May virtually for one hour with brief statements regarding Board accomplishments from the Board Chair and Chief Executive Officer; in addition to hosting various award presentations.

Given no further discussion regarding the Board's Roads to Recovery Conference, Board member consensus was to postpone the Roads to Recovery Conference until 2022.

- **RESOLUTION NO. 21-01-01**
APPROVAL OF 2021 ADVOCACY ACTION AGENDA

Motion to approve Resolution No. 21-01-01. MOTION: S. Rosenbaum / SECOND: K. Kern-Pilch / AYES: A. Bhardwaj, R. Blue, G. Boehm, C. Bryant, E. Cade, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, J. Olsen, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

POLICY STATEMENT RENEWAL

Board member discussion was had regarding funding limits for sponsorship requests. Mr. Osiecki reported that staff do not place a limit on the amount requested; however, sponsorship requests are reviewed by staff; and recommendations are brought forth for full

Board review and approval. Ms. Felicia Harrison, Chief Financial Officer, reported that sponsorship requests are included in the Administrative Expense line item.

Given no further discussion regarding the policy statement renewal proposed, a call for a motion was entertained.

A. SPONSORSHIP REQUESTS

Motion to approve the renewal of Policy Statement labeled Sponsorship Requests. MOTION: G. Howard / SECOND: P. James-Stewart / AYES: A. Bhardwaj, R. Blue, G. Boehm, C. Bryant, E. Cade, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, J. Olsen, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

OATH OF OFFICE (Continued)

Ms. Kelli Perk administered the Oath of Office to Ms. Bishara W. Addison.

Rev. Gohlstin and Mr. Osiecki welcomed Ms. Addison to the Board.

Ms. Addison indicated that she is employed at Towards Employment, a nonprofit that's helped over 130,000 people navigate careers, remove barriers and climb a career ladder since 1976; and noted an intersection with the individuals Towards Employment serve as well as the individuals served by the Board's provider agencies. Ms. Addison highlighted that she has a personal connection and passion for this work as since she has a relative that is a beneficiary of this system; as well as her aunt is Ms. Ruth Addison, former Chief Executive Officer of Murtis Taylor Human Services System. Ms. Addison also reported that she previously held positions as Project Manager, Strategy Implementation and Executive Fellow to the CEO with the Cleveland Metropolitan School District; and has numerous community affiliations, which include participation on several committees and boards.

6. PLANNING & OVERSIGHT COMMITTEE REPORT

Ms. Katie Kern-Pilch, Planning & Oversight Committee Chair, reported on the Planning & Oversight Committee meeting held on January 13, 2021, via a Zoom meeting. Committee members heard the following presentations and items of discussion:

- Behavioral Health Juvenile Justice (BHJJ) Evaluation Report
Jeff Kretschmar, Ph.D., Research Associate Professor and Managing Director, Begun Center for Violence Prevention Research and Education, Jack, Joseph and Morton Mandel School of Applied Social Sciences, Case Western Reserve University, reported that the Behavioral Health/Juvenile Justice Initiative collects data for Cuyahoga County. Most Recently, between 2017 and 2019, 61 youth were enrolled in this program (70% male, 83% non-White) with the average age of 15.9 years old. The most common Diagnostic and Statistical Manual of Mental Disorders (DSM) diagnosis for males and females was Cannabis-related Disorders, and 48% had at least 1 felony charge in the 12 months prior to the program. It was also reported of the female adolescents, 37% had a history of sexual abuse; 59% talked about suicide, 40% had attempted suicide, 67% were diagnosed or showed signs of depression – male adolescents rated 56% depression. 49% of both groups had family members with drinking or drug problems. 57% had school suspensions or expulsions. The nuances of substance use and lack of a supportive, structured environment are high risk factors for crime.

Treatment results showed a decrease in trauma symptoms related to anger, anxiety, depression, dissociation, Post-traumatic stress disorder (PTSD), and sexual concerns. School suspensions went down 20% with improved grades and attendance. There was also a decrease of alcohol, tobacco, marijuana, and caffeine use during program participation. Related to recidivism, case workers reported a 74% reduction in police contacts. Participation in the Initiative yields successful intervention.

Dr. Kretschmar went through data on family history and characteristics, DSM diagnosis, education, and violence exposure. He provided charts on Problem Severity Scores, Functioning Scores, Self-Reported Delinquency, Trauma Symptoms, and Substance Use from intake to termination. On a hopeful note, they continued to see improvement in participants who did not complete the program, and only 6 out of 143, or 4%, of the adolescents went on to an Ohio Department of Youth Services Facility.

This is a synopsis of over 425 pages of the total report. The Initiative provides compelling data on mental health, substance abuse and trauma, with longitudinal changing issues and offenses, related to youth and the Juvenile Justice System. Their findings offer thoughtful consideration for community discussion and options to better serve these at-risk youth.

- Cuyahoga County Assessment and Diversion Center (CCADC)

The ADAMHS Board has entered into a 2 year contract with the County to establish and oversee a temporary Assessment and Diversion Center for adults experiencing a behavioral health crisis requiring law enforcement intervention, and transport by police to the Center. Programming dates are from January 2021 through December 31, 2022. The allocated amount is \$9,223,735.95.

The Board's goals include the following:

- Implementing and managing crisis intervention training for local law enforcement entities to utilize this center as a "prearrest" option. The ADAMHS Board will provide 40-Hour Crisis Intervention Team (CIT) Training twice a month, once-a month Intervention Refresher Training, and 8-hour Dispatch Training.
- FrontLine Service will manage a 24/7/365 call-in helpline for law enforcement officers. Officers will call in for assistance with de-escalation, initial assessment, and recommendation for transport to the CCADC.
- Oriana House will provide the central, drop-off location with 24/7 staffing and 50 beds for persons with Serious Mental Illness (SMI), SMI with Co-occurring Substance Abuse, and/or persons with Substance Abuse/Addiction, rather than being jailed at time of incident. The expected average stay is 5-7 days, with assessment, detoxification, stabilization intervention, referrals, and linkage to aftercare services. The site is in a building owned by Oriana House on E 55th Street. The Board will also contract with University Hospitals for psychiatrists/doctors from University Hospitals and with the Psychiatric Academic Liaison (PAL) Program for Medical Residents.

It is expected that more than 50 individuals on an average daily basis - who committed a non-violent offense - could be eligible for diversion from jail to the CCADC and benefit from immediate stabilization and linkage/referral to long-term treatment and supports to assist in recovery.

- Stella Maris has requested to amend their Cuyahoga County Opioid Crisis Mitigation Plan: Phase One contract by shifting the Opioid Settlement funding from the IOP/PHP/MAT budgetary line item (originally \$1,273,625) into the Residential programming budgetary line item (originally \$2,496,016). The rationale for this request is that most of the IOP/PHP/MAT clients can be paid by Medicaid, therefore they will be shifting these clients to Medicaid funding. This will help stretch the Opioid Settlement funds and better ensure they are being used where they are most needed. The remaining amount in the IOP/PHP/MAT category is \$1,061,354.16 which is the amount that will be added to the Residential Treatment category. That will bring the Residential Treatment category to \$3,557,370.16 (\$2,496,016 + \$1,061,354.16).
- The ADAMHS Board has developed a list of Class 2 Residential Facilities (Adult Care Facilities/Group Homes) to provide safe, decent and affordable housing for individuals living with mental illness; and utilizes its Residential Assistance Program (RAP) funds to provide up to \$1,100 per month per client to the operators of Class 2 Residential Facilities. The Board also provides \$200 per RAP client (not receiving SSI/SSDI) for personal living expenses.
- Funding in the amount of \$600,000 will enable Applewood to provide four additional Crisis Stabilization Beds for youth ages 11 through 18 years identified as being in an acute mental health crisis that require brief periods of stabilization, assessment, intervention, and treatment in a residential setting. Youth may have co-occurring issues and require services responsive to cognitive, emotional, and behavioral challenges. Services are needs-driven, offering flexible stays from 24 hours up to 90 days.
- The Parole Assertive Community Treatment (PACT) Program, which is operated by Recovery Resources, provides comprehensive community treatment for mentally ill individuals being released from Prison on Parole or Post Release Control. The PACT Program maintains an active caseload for up to 50 people at any given time and provides intensive community support services, assistance with housing and other supports. A designated Officer from Adult Parole Authority (APA) is assigned to the Team in order to assist and support the team.
- The Brenda Glass Multipurpose Trauma Center is expected to serve 60-90 individuals based on the contract period. As of December 28, 2020, 42 individuals have been served with 13 individuals currently in safe shelter. Ms. Glass's original funding request to the Board to fund the Brenda Glass Multipurpose Trauma Center did not include the cost of safe shelter, as she was seeking funding from the Saint Luke's Foundation, the Cleveland Foundation and other sources. Unfortunately, the organizations denied her request. Ms. Glass is requesting funding in the amount of \$68,000 for the term of January 1, 2021 through April 30, 2021 for short term safe shelter for victims of violent crimes.
- The ADAMHS Board currently utilizes an on-premise, Mitel phone system that is 10+ years old; and despite receiving software upgrades over the years, the Board's current system still lags in features commonly found in modern phone systems. As a result, a recommendation was had for a cloud-based, virtual PBX (Private Branch Exchange) phone system with Davissa Telephone Systems, Inc. for the term of February 1, 2021 through January 31, 2024 in the amount of \$84,667. The system leverages voice over IP (VoIP) technology and will communicate over the Board's internet circuits replacing

the existing analog backbone circuit. An immediate benefit of the new phone system will be the support of staff working in offsite, remote environments. The new system will enable staff to interact with the phone system from a computer or mobile device that has internet access.

- The ADAMHS Board awards funding to approximately 200 programs annually through a Request for Proposals (RFP) process. The review process involves handling copious numbers of documents and data and is extremely time consuming to conduct. The proposed solution provides automation to support the entirety of the process significantly reducing the administrative burden currently placed on Board staff. RFP submissions and routine reporting metric data are entered directly into the system by providers via a web browser interface. The system ensures the data entered by providers are consistent, complete, and accessible to staff. The system handles all routine reminder communications with providers, whether that be upcoming or late notices. The real-time status of all provider data submissions and interaction with the system will be available to staff through customizable dashboards.
- The ADAMHS Board of Directors passed Resolution No. 20-01-01 supporting Issue 33 related to the Health and Human Service Levy and on March 17, 2020, the citizens of Cuyahoga County passed Issue 33 to replace and increase the previous Health and Human Services Levy. The ADAMHS Board will receive an increase in Levy funding of \$4.1 million as a result of the passage of Issue 33; to be used to strengthen crisis response and high-quality housing options for clients of the ADAMHS Board in Cuyahoga County. Board staff are requesting approval to issue an RFP for Specialized Recovery Housing and Substance Use Disorder (SUD) Residential Treatment

- **RESOLUTION NO. 21-01-02**

- **APPROVAL OF CY2021 AGREEMENTS FOR ADAMHS BOARD CLASS 2 RESIDENTIAL FACILITIES**

Motion to approve Resolution No. 21-01-02. MOTION: G. Boehm / SECOND: G. Howard / AYES: A. Bhardwaj, R. Blue, G. Boehm, C. Bryant, E. Cade, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, J. Olsen, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

- **RESOLUTION NO. 21-01-03**

- **AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSAL FOR SPECIALIZED RECOVERY HOUSING AND SUBSTANCE USE DISORDER (SUD) RESIDENTIAL TREATMENT**

Motion to approve Resolution No. 21-01-03. MOTION: S. Rosenbaum / SECOND: S. Killpack / AYES: A. Bhardwaj, R. Blue, G. Boehm, C. Bryant, E. Cade, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, J. Olsen, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

7. FINANCE & OPERATIONS COMMITTEE REPORT

Ms. Sharon Rosenbaum, Finance & Operations Committee Chair, reported on the Finance & Operations Committee meeting held on January 20, 2021, via a Zoom meeting and highlighted the Revision of the ADAMHS Board of Cuyahoga County CY2021 Budget, Vouchers, Contracts and Amendments as listed below.

- **RESOLUTION NO. 21-01-04**

- **APPROVAL OF REVISION OF THE ADAMHS BOARD OF CUYAHOGA COUNTY CY2021 BUDGET**

Ms. Rosenbaum reported that Cuyahoga County Council approved the CY2021 Budget update for the County on Resolution No. R2020-0239. This Budget update included a \$4.1 million increase in the Health and Human Services Levy subsidy to the ADAMHS Board. This increases the levy subsidy from \$39,363,659 to \$43,463,659. The increase in levy funding will be used to strengthen crisis response, expand high-quality housing, residential treatment options and recovery housing for special populations, increase crisis beds for children, provide funding for trauma programs and expand suicide prevention efforts in the County.

Ms. Rosenbaum also reported that the ADAMHS Board of Cuyahoga County was selected by the County Executive's Office for the establishment and oversight of a temporary CCADC, a call-in line for law enforcement, and the expansion of CIT Training. Cuyahoga County Council approved the selection and made an award totaling \$9,223,735.95 over two years to the ADAMHS Board on Resolution No. R2020-0265. The increased funding from the levy and for the CCADC will have a direct impact on the quality of life for the residents of Cuyahoga County living with a mental illness and/or substance abuse issue.

Ms. Rosenbaum stated that the following documents: Calendar Year 2021 ADAMHS Board – Total Budget Summary, Projected Revenues, Calendar Year 2021 recommended Administrative Budget and Calendar Year 2021 Funding Recommendations by Service were revised to reflect the increase in Health and Human Services Levy Subsidy and Diversion Center Funding.

Motion to approve Resolution No. 21-01-04. MOTION: P. James-Stewart / SECOND: K. Kern-Pilch / AYES: A. Bhardwaj, R. Blue, G. Boehm, C. Bryant, E. Cade, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, J. Olsen, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

CONSENT AGENDA: Resolution Nos.21-01-05 through 21-01-07

• **RESOLUTION NO. 21-01-05 – ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING NOVEMBER 2020**

Ms. Rosenbaum highlighted the Expenditures and Vouchers processed for payment during November 2020. She reported that during November 2020 the Board spent \$343,021; and that during 11 months of 2020 the Board has spent a total of \$4,586,677 that is roughly 76.78% of the total Administrative budget. It was reported that Cuyahoga County remains behind in processing invoices; and the Board did not incur much hospitalization costs due to sufficient funds at the County level for a hospitalization holiday.

In November 2020, the Board received revenues of \$4,459,310, bringing our total revenue to \$66,728,558. Expenditures for November 2020 were \$4,768,259 bringing our total expenses for the first 11 months to \$50,652,416 that is 77.07% of our anticipated expenditures for the calendar year.

• **RESOLUTION NO. 21-01-06 – APPROVAL AND RATIFICATION OF CONTRACTS:**

1. Cuyahoga County Assessment and Diversion Center - \$9,223,735.95
 - Oriana House - \$7,154,387.95
 - FrontLine Service - \$556,672

The ADAMHS Board will contract with Oriana House and FrontLine Service for the term of December 8, 2020 through December 31, 2022. The cost breakdown is as follows: \$7,154,387.95 to Oriana House; \$512,676 to ADAMHS Board for Crisis Intervention Team (CIT) Training; 556,672 to FrontLine Service and \$1,000,000 for facility improvements,

2. CIT Training Supplemental Resources for the Diversion Center – Not to Exceed \$60,000
 - Traumatic Players of Cleveland - Not to Exceed \$20,000
 - Cuyahoga Community College - Not to Exceed \$40,000

The ADAMHS Board will contract with Cuyahoga Community College for the use of its Simulated Scenario Village for in-person role playing exercises twice per month as part of the ADAMHS Board 40-hour CIT Training in the amount not to exceed \$40,000 for the term of February 1, 2021 through December 31, 2021.

The ADAMHS will contract with Traumatic Players of Cleveland to provide actors to portray people living with mental illness and/or substance use issues for in-person role playing exercises twice per month at the Cuyahoga Community College Simulated Scenario Village as part of the 40-hour CIT Training in the amount not to exceed \$20,000.

3. Applewood Crisis Stabilization Beds – \$600,000

The term of the agreement with Applewood Centers, Inc. is January 1, 2021 through December 31, 2021 in the amount of \$600,000 for the provision of four (4) additional Crisis Stabilization beds for youth ages 11 through 18 years identified as being in an acute mental health crisis and require brief periods of stabilization, assessment, intervention, and treatment in a residential setting.

4. Parole Assertive Community Treatment (PACT)
 - Recovery Resources - \$275,000

Funds in the amount of \$275,000 are pass through state dollars from the Ohio Department of Rehabilitation and Corrections (ODRC) for the PACT Program at Recovery Resources for the term of July 1, 2020 through June 30, 2021.

5. Phone System Replacement/Upgrade
 - Davissa Telephone Systems, Inc. - \$84,667

The Board will contract with Davissa Telephone Systems, Inc. for the term of February 1, 2021 through January 31, 2024 in the amount of \$84,667. The new phone system will enhance the ability of staff to communicate with the community, clients, providers, and each other. For staff that are working remotely, call back delays to the public will be reduced because calls bound for their desk phones can be redirected to their remote computing device or mobile phone.

6. Metrics Collection System
 - WizeHive, Inc. - \$35,000

The contract with WizeHive, Inc. is for the term of February 1, 2021 through January 31, 2021 in the amount of \$35,000. The one year cost includes an annual subscription of \$20,000 and an initial implementation fee of \$15,000. The metrics collection system provides automation to support the entirety of the process significantly reducing the administrative burden currently placed on Board staff. RFP submissions and routine reporting metric data are entered directly into the system by providers via a web browser interface. The system ensures the data entered by providers are consistent, complete, and accessible to staff.

7. Federal Emergency Management Agency (FEMA) Crisis Counseling Assistance and Training Program (CCP) Immediate Services Program (ISP)
 - Bellefaire Jewish Children's Bureau - \$49,476.91

The FEMA CCP ISP contract is for the term of July 29, 2020 through September 25, 2020 in the amount of \$49,476.91 with Bellefaire Jewish Children's Bureau. The ISP is a CCP grant program that provides disaster relief assistance for up to 60 days after a major disaster declaration. The focus of the ISP is to provide high-intensity, low-volume individual services to persons and special populations directly affected by COVID-19.

8. OhioMHAS: Match Funding to Ohio Development Services Agency (ODSA) – Pass Through Funding
 - YWCA Greater Cleveland - \$50,000

OhioMHAS awarded match funding for the ODSA Supportive Housing Program. The ADAMHS Board will distribute funding to the YWCA Greater Cleveland in the amount of \$50,000 for the term of January 1, 2021 through June 30, 2021. The ODSA's Supportive Housing Program (SHP) provides grants to organizations that operate transitional housing projects designed to move homeless individuals to permanent housing and/or long-term permanent supportive housing for homeless individuals with disabilities.

9. Cuyahoga County NaloxBox Initiative – \$75,000
 - NaloxBox
 - MetroHealth
 - Marketing Partners to be Determined

The Cuyahoga County NaloxBox Initiative is for the term of January 28, 2021 through December 31, 2021 in the amount of \$75,000. The ADAMHS Board will purchase and install 100 NaloxBoxes in various private/public areas where high number of overdoses are reported, as well as marketing and print materials and media buys for community outreach. MetroHealth's Project DAWN has agreed to supply and bear the cost of Naloxone for use in the NaloxBoxes. This funding will include administration costs, including the salary for a part-time Project DAWN Assistant who will be responsible for filling/inventorying Naloxone and monitoring supply and expiration dates of Naloxone in the NaloxBoxes.

10. WOVU 95.9 FM Radio Partnership Proposal
 - Burten, Bell, Carr Development, Inc.- \$20,000

The WOVU 95.9 FM Radio Partnership Proposal is for the term of January 28, 2021 through January 31, 2022 in the amount of \$20,000 with Burten, Bell, Carr Development, Inc. WOVU 95.9 FM "Our Voices United" a Burten, Bell, Carr Community Radio Station is a 501(c)(3) non-profit community radio station that is two years old.

- **RESOLUTION NO. 21-01-07 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 20-04-02, Cuyahoga County Opioid Crisis Mitigation Plan: Phase One
 - Stella Maris - \$1,061,354.16 Reallocation

The Amendment to Resolution No. 20-04-02, Cuyahoga County Opioid Crisis Mitigation Plan: Phase One is for the term of March 1, 2020 through February 28, 2022 with Stella Maris in the amount of \$1,061,354.16 for the reallocation of Opioid Settlement funds. Stella Maris has requested to amend their Cuyahoga County Opioid Crisis Mitigation Plan; Phase One contract by shifting the Opioid Settlement funding from the IOP/PHP/MAT budgetary line item (originally \$1,273,625) into the Residential programming budgetary line item (originally \$2,496,016). The rationale is that most of the IOP/PHP/MAT clients can be paid by Medicaid, therefore they will be shifting these clients to Medicaid funding.

2. Amendment to Resolution No. 20-10-03, Brenda Glass Multipurpose Trauma Center – \$68,000 Increase

The Amendment to Resolution No. 20-10-03, Brenda Glass Multipurpose Trauma Center is for the term of January 1, 2021 through April 30, 2021 with Brenda Glass Multipurpose Trauma Center in the amount of \$68,000.

3. Amendment to Resolution No. 20-09-04, Consulting Contract for Financial System Transition
 - Mark C. Sullivan – Term Extension

The Amendment to Resolution No. 20-09-04, Consulting Contract for Financial System Transition is for the term of March 1, 2020 through June 30, 2021 with Mark C. Sullivan for a term extension.

Motion to approve the Consent Agenda (Resolution Nos. 21-01-05 through 21-01-07). MOTION: E. Cade / SECOND: J. Olsen / AYES: A. Bhardwaj, R. Blue, G. Boehm, C. Bryant, E. Cade, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, J. Olsen, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

Rev. Gohlstin stated that the ADAMHS Board is committee driven; and while listening to Ms. Addison's questions during the course of the General Meeting, it was determined that Ms. Addison be assigned to the Finance & Operations Committee. Rev. Gohlstin also requested Ms. Addison contact him directly at the conclusion of the General Meeting.

8. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Osiecki shared information regarding the following items of discussion:

- **Diversion Center Update**

- ADAMHS Board staff are meeting twice monthly and as needed with the County and their consultants.
- A meeting transpired recently regarding the metrics that are to be collected and reported to the County.
- This was the first meeting about the metrics, and representatives continue to work on them and the details.
- While working on the contract with Oriana, it was reported that there was a discrepancy on the staffing plan; as a result, ADAMHS Board staff are working on amending the Board's contract with the County.
- ADAMHS Board staff met with the County Public Relations department and they are working with Ms. Zietlow-DeJesus and Ms. Ballard around the development of a video geared to the Cleveland Division of Police (CDP) on the usage of the Diversion Center. The CDP will place it on their internal training site. This video will also be shared with other departments.
- Oriana and ADAMHS Board staff worked on a PowerPoint for the CIT training; and held the Board's first CIT Refresher Course last week.
- The Board's two 40-hour trainings and dispatch training will begin next month.
- Rev. Gohlstin, Mr. Osiecki and Ms. Tolbert, in addition to representatives of Oriana and Frontline Service, met with Mayor Frank Jackson and Councilman Basheer Jones to discuss the purpose of the Diversion Center. A great conversation transpired and their support of the Diversion Center was obtained.

- Representatives will be attending Councilman Jones' Ward meeting on Thursday, January 28, 2021 - via zoom - to talk about the purpose of the Diversion Center.
- **Law Enforcement Meeting**
 - On Friday, January 15, 2021, a meeting was held with about 50 people representing law enforcement throughout Cuyahoga County. Discussion was had regarding the flowchart relative to the Diversion Center from the call-in line through discharge.
 - Participants inquired about the logistics of the law; i.e., will individuals still be charged, etc. The County is working with the County prosecutors; and once the logistics are finalized, the Board will be informed.
 - Law enforcement agreed to meet monthly with the Board on the third Friday of every month.
- **Eliminating Structural Racism in Behavioral Health Work Group**
 - The group is focused on creating actionable steps, not just words on paper, to help break down structural barriers related to racism in behavioral health care as the ADAMHS Board's resolution outlines.
 - The group has continued to meet monthly and subcommittees have begun working on short-term and long-term goals and action steps for five key areas: Workforce, Health Equity in Behavioral Health Care, Data and Research, Policy and Advocacy and Community Collaboration, Education and Stigma.
 - The next meeting is scheduled for Monday, February 1, 2021, 1 pm. All Board members and public are invited to participate.
 - As the Board moves forward, the monthly meetings will include education and report outs from each of the subcommittees.
 - Ms. Ballard and Ms. Zietlow-DeJesus are working with the Board's consultant, Mr. Jeff Johnson, on this initiative.
- **OACBHA Executive Council**
 - Mr. Osiecki reported that he is a voting member of the OACBHA Executive Council, representing the Northeast Ohio Region.
- **Staff Update**
 - Ms. Danielle Clark, Director of Finance, started at the Board on Monday, December 14, 2020
 - Ms. Richanda Jackson-Birks, CIT Training Officer, started at the Board on Tuesday, January 19, 2021. Ms. Jackson-Birks is one of three new CIT Training Officers that will be hired as part of the Diversion Center project.
 - Offers were made to two additional applicants, but unfortunately it did not work out. These positions were posted again and have a closing date of Friday, February 5, 2021.
 - Ms. Jordan Scharfeld will be starting at the Board on Monday, February 1, 2021, as the Administrative Assistant for the Education & Training unit. This position is also part of the Diversion Center project.
 - Ms. Clare Rosser will be starting at the Board on Tuesday, February 16, 2021, as the Chief Public Affairs Officer.
 - An individual will be starting as the Clinical Utilization Review Specialist on Monday, March 1, 2021. Staff are finalizing the paperwork.
 - A second interview is scheduled for later this week with an internal applicant for the Data Analyst position.
 - The Director of IT position has been posted internally and the posting closes on Tuesday, February 2, 2021.
 - The Board has received 20 resumes for the Director of Risk Management position. Ms. Tami Fischer, Chief Administrative Officer, and Mr. Osiecki will be interviewing 6 candidates this week.
- **Mental Health Response Advisory Committee (MHRAC) Annual Report**
 - The ADAMHS Board and the City of Cleveland will be receiving the MHRAC Annual Report, which is presently being finalized.
 - This report contains data from the CDP new electronic reporting system.
 - A clearer picture is had regarding the encounters that CDP have with people living with a mental illness and/or addiction.
 - CWRU, CDP and ADAMHS Board staff collaborated on this report, which will be submitted on Friday, January 29, 2021.
- **COVID -19 Update**

- Board staff has been busy coordinating the vaccine roll out among the Board's providers and group home living environments.
 - Ms. Zietlow-DeJesus has literally been in constant contact with the Cuyahoga and the Cleveland Departments of Health to receive the most up to date information for the community.
 - Individuals met with Director Criss and her staff from OhioMHAS to discuss work being done; and to brainstorm ideas.
 - Board staff had a follow-up meeting with OhioMHAS earlier today.
- **All Provider Meeting**
 - The All Provider Meeting of Tuesday, January 26, 2021 was well attended.
 - Agenda items included the Diversion Center, the Board's Strategic Plan and the new metrics collection system.
- **Legislative Visits**
 - Mr. Osiecki and Ms. Zietlow-DeJesus met with Representative Monique Smith the new representative for Ward 16, who replaced David Greenspan.
 - Great conversation was had and Representative Smith expressed that she is an advocate for mental health and addiction recovery.
 - Ms. Zietlow-DeJesus has also scheduled upcoming visits – and has sent the appointments to Board members who may wish to attend – with: Representatives Crossman, and Skindell, and Senators Dolan and Williams.
- **County Council Leadership**
 - Councilman Pernel Jones was elected as the new Cuyahoga County Council President and Councilwoman Cheryl L. Stephens was elected as Vice President.
 - Mr. Osiecki reported that he contacted Council President Jones to congratulate him, left him a message; and he called right back to leave a message.
 - Staff have a great relationship with Council President Jones; and through voicemail messages, look forward to working together on all future endeavors.
 - Mr. Osiecki sent a congratulatory e-mail to Council Vice President Stephens. Board staff has previously met with her and are aware that she is also an advocate for mental health and addiction recovery.

Mr. Snider inquired with Mr. Osiecki as to whether there were any updates from the All Provider Meeting as to how the provider agencies are meeting with their clientele to perform Board funded services. Mr. Osiecki responded that there has not been a change relative to the update that was previously provided. He reported that provider agency staff continue their efforts with individuals either in-person, via Zoom, and/or calling individuals.

Ms. Tolbert reported that Program staff receive weekly updates from provider agencies regarding changes, updates, barriers, and/or system issues, which is summarized into one report for External Affairs to distribute to provider agencies. She reported that provider agencies are utilizing a hybrid model of in-person, via Zoom and/or calling individuals. Transportation has been provided through various insurance providers and Life Long Transportation; and individuals are still being seen by their Community Psychiatric Supportive Treatment (CPST) staff person and prescriber when necessary. Mr. Snider commended staff for their efforts.

9. **NEW BUSINESS** - None

10. **AUDIENCE INPUT**

Loh shared that she has been very supportive of the ADAMHS Board and highlighted a few issues she has relative to CIT training and the CCADC. Rev. Gohlstein recommended that Loh contact Ms. Tolbert to discuss this matter in detail.

11. **UPCOMING FEBRUARY AND MARCH BOARD MEETINGS:**

- Faith-based Outreach Committee Meeting: February 3, 2021
- Planning & Oversight Committee Meeting: February 10, 2021
- Finance & Operations Committee Meeting: February 17, 2021
- General Meeting: February 24, 2021
- Community Relations & Advocacy Committee Meeting: March 3, 2021
- Planning & Oversight Committee Meeting: March 10, 2021

- Finance & Operations Committee Meeting: March 17, 2021
- General Meeting: March 24, 2021

There being no further business, the meeting adjourned at 5:24 p.m.

Submitted by: Linda Lamp, Executive Assistant

***Approved by: _____
Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County***