

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

PLANNING & OVERSIGHT COMMITTEE MINUTES FEBRUARY 10, 2021

Committee Members Present: Katie Kern-Pilch, ATR-BC, LPC-S, Committee Chair, Reginald C. Blue, Ph.D., Gregory X. Boehm, M.D., Crystal L. Bryant, Esq., MS, LSW, Elsie Caraballo, J. Robert Fowler, Ph.D., Patricia James-Stewart, M.Ed., LSW, Jena Olsen

Absent: None

Board Staff Present: Scott Osiecki, Chief Executive Officer, Joseph Arnett, Carole Ballard, Christina Bohuslawsky-Brown, Danielle Clark, John Coleman, Curtis Couch, Erin DiVincenzo, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Esther Hazlett, Bill Hebble, Myra Henderson, Chardé Hollins, Linda Lamp, Beth Pfohl, Vicki Roemer, Jessica Saker, Allison Schaefer, Starlette Sizemore-Rice, Larry Smith, Jr., Michael Smith, Maggie Tolbert, Thomas Williams, Leshia Yarbrough-Franklin, Beth Zietlow-DeJesus

1. **Call to Order**

Ms. Katie Kern-Pilch, Planning & Oversight Committee Chair, called the meeting to order at 4:01 p.m. Dr. Robert Fowler read into the record the Committee Mission Statement: *"The Planning & Oversight Committee, in cooperation with all partners, advocates for and monitors programs, policies and practices which are continually improved to meet the needs of clients, their families, and the community."*

2. **Board Member Attendance Roll Call**

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the Planning & Oversight Committee meeting was held via a Zoom meeting. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

3. **Approval of Minutes**

The Planning & Oversight Committee minutes of January 13, 2021 were approved as submitted.

4. **Presentation:**

Briermost Foundation

Ms. Leshia Yarbrough-Franklin, Adult Behavioral Health Specialist I, introduced Ms. Erin Helms, Executive Director of Briermost Foundation. Ms. Yarbrough-Franklin reported that she met Ms. Helms approximately seven years ago at an Ohio Department of Mental Health and Addiction Services (OhioMHAS) meeting to discuss recovery housing; whereby Ms. Helms stated that she had a dream of opening a recovery house. Since that time, Ms. Helms' resume includes six recovery homes with a maximum capacity of 44 beds, pre COVID-19; is the Secretary for the National Alliance of Recovery Residences (NARR); is on the Board of Ohio Recovery Housing; added peer support programs – Project State Opioid Response (SOR) with emergency response - in Cleveland Clinic Emergency Departments doing peer support; and is presently starting a new initiative called White Butterfly.

Briermost Foundation is an ADAMHS Board funded provider agency that helps in transitioning to life after exiting an addiction treatment facility or upon completion of detoxification. Briermost operates recovery housing, an agriculture training program for women, and peer support in both the emergency departments of two Cleveland Clinic hospitals and the Endocarditis Unit at the main campus. In year 3, October 1, 2019 to August 30, 2020, the program served 178 individuals; of which 150 individuals were able to be linked with treatment services, 24% African American/Black and 31% Hispanic. Ms. Helms highlighted that their original goal in year 3 was to see 125 individuals and get 100 individuals into treatment. Throughout year 2, they were able to see 72 individuals.

During year 3, Briermost Foundation had 84% success with linkages to treatment; and because of COVID-19, during February 2020, they had a decrease in linkages. This decrease was due to the provision of peer support services via face-to-face. However, through the provision of iPads at both emergency departments, they were able to successfully transition to a virtual platform and keep the same success rate of linking individuals to their chosen pathway of treatment.

Ms. Helms reported that Briermost Foundation has obtained great data at the initial point of contact and have decided during the last year to expand the collection of data to 30 days, 90 days, 6 months and 1 year. She highlighted that they had some initial challenges but have implemented interventions to increase contact. She reported that after an opiate or stimulant use disorder patient is identified at the Cleveland Clinic Main Campus, the patient is asked whether they would like to speak to a peer supporter and is provided with the dates/times of availability. The benefits of utilizing peer supporters included: 1) Peers bring a sense of calm to the patient. 2) Peers are experienced in navigating the system for patients with and without insurance. 3) Peers can assist in getting the patient to the next phase of their recovery. 4) Peers stay out of the way of the hospital staff. 5) Reductions in patients leaving against medical advice.

Briermost Foundation has six certified recovery homes that include 44 beds with 39 being used due to COVID-19. They serve women who are dually diagnosed and prescribed Medication-assisted Treatment (MAT); and have served 96 women. During COVID-19 they have hosted presentations for all residents; and provided the following: 1) Sanitation schedules, 2) Protocols for self-isolation/self-quarantine, 3) Financial support for residents, 4) Increased staff time, 5) Recovery supports, 6) Technology, and 7) Activities. The data provided indicate 86% are sober at the one year mark for individuals that have lived at the recovery house for at least three months, 92% have stable housing, 100% have no recidivism, 71% are employed and 100% are engaged in their chosen recovery program.

Due to the lack of sustainable income, unsafe work environments, criminal history, and insufficient training programs designed to meet the needs of women, Briermost Foundation decided to expand to an agricultural training program with a farm in North Royalton linked to "Path in Ohio Jobs". They surveyed local Nutrition Deserts and are selling their produce at Old Brooklyn Farmers Market. This hands-on training has created a supportive environment for early recovery, enabled individuals to capitalize on existing strengths and learn new skills at their own pace to assist them with re-integrating into the greater community. Through this training, individuals have learned marketable skills ranging from science and technology (working with soil/plants and animals), sales (researching markets to sell products) and office (creating a budget and maintaining financial accounting records). In addition to these marketable skills, individuals have also obtained soft skills, such as: 1) gain initiative, 2) improve communication and interpersonal skills, 3) develop and strengthen work ethic, 4) critical thinking and problem solving, and 5) flexibility and time management.

Briermost Foundation's newest initiative is in support of Project White Butterfly. The mission of Project White Butterfly is to meet people wherever they are in their recovery journey by sharing messages of hope, to provide a sense of community, and to serve as a resource navigator offering linkage to recovery services. Overall, Briermost Foundations' accomplishments in 2020 included the creation of a Diversity and Inclusion Committee, provision of technical assistance from the Opioid Response Network (ORN) addressing diversity, provided 12 quality housing trainings, consistently maintained above 97% capacity and 98% of the residents rated their experience above average satisfaction. (The PowerPoint presentation is attached to the original minutes stored in the Executive Unit.)

5. Care Team Discussion

Mr. Scott Osiecki, Chief Executive Officer, introduced former ADAMHS Board member, Mr. Mike Thomas, from R Strategy Group, Ms. Mary Crowley, Senior Vice President and Chief External Affairs Officer of Fountain House in New York City, and Lori D'Angelo, Ph.D., Executive Director of Magnolia Clubhouse.

Ms. Crowley reported that Fountain House successfully addresses the devastating impact of serious mental illness. They were founded in New York City in 1948 with the belief that people living with mental illness can be active participants in their own and each other's recovery. Each year, over 1,600 members come to Fountain House to contribute their talents, learn new skills, access opportunities and forge new friendships. Fountain House creates a culture that transforms lives. Their members, in partnership with staff, operate employment, education, housing and wellness programs. They perform all activities, including advocacy, administrative support, building maintenance and food preparation that keep their community going. Members hold jobs, graduate from schools, develop social networks and experience fewer hospitalizations and improved overall health. Increased fulfillment, sense of purpose, and stability inevitably follow.

Fountain House has inspired the creation of hundreds of similar programs in 34 countries that serve more than 100,000 people annually. One similar program in Cleveland, Ohio, Magnolia Clubhouse, is based on the research-proven Clubhouse Model.

Magnolia Clubhouse is a working community that is purposeful, respectful, and engaging; and was established to benefit the health and wellness of people who live with mental illness. Members and staff work side-by-side to operate the Clubhouse. By working together, members make friends, gain confidence, and learn new skills. At the heart of the Clubhouse Model is the philosophy that work and relationships are rehabilitative. For people with mental illness, it offers a safe and supportive environment for building a better life.

Mr. Thomas, Ms. Crowley and Dr. D'Angelo introduced Care Responders: implementing a health-first approach to mental health emergencies. They emphasized that a Care Response Team has the core principles of "caring for people should come first and peers are an integral part of the process" as significant consideration in all operations. This brought forth a discussion regarding mental illness and the criminal justice system. The nation's jails and prisons have replaced hospitals as the primary facility for mentally ill individuals. Each year two million people living with mental illness will be booked by police. Approximately 20% of people in jails and 15% of people in state prisons, nationally, have a serious mental illness. In Cuyahoga County, approximately one-third of inmates had a serious mental illness or substance abuse issue. On average, these individuals stayed in jail 77% longer than those without mental illnesses or substance abuse issues.

Presently communities implement a law enforcement approach to mental health calls – sending police to respond to individuals in crisis. At least one in every four individuals killed in response to an emergency call has a serious mental illness. Those killed are disproportionately individuals of color. However, up to 80% of 911 calls are for situations that do not require police involvement. Police recognize they are not fully equipped to address mental health calls and are also searching for solutions.

Upon the tragic shooting death of a Fountain House participating member by police, questions were raised as to whether police should be involved with situations of public health versus public safety and appropriate response options. As a result, Crisis Assistance Helping Out On The Streets (CAHOOTS) was presented. CAHOOTS, which was launched in Eugene, Oregon in 1989, mobilizes two-person teams consisting of a medic (a nurse, paramedic or EMT) and a crisis worker who has substantial training and experience in the mental health field. Approximately 75% of their crisis workers are peers – people with lived mental health experiences. Last year CAHOOTS handled more than 24,000 calls, about 20% of the calls dispatched by 911. CAHOOTS teams called for police backup only 250 times – 1% of calls. (The PowerPoint presentation is attached to the original minutes stored in the Executive Unit.)

6. Updates:

Adult Care Facility (ACF) Mini-grants

Ms. Allison Schaefer, Adult Behavioral Specialist II (Residential), and Mr. John Coleman, Facility Inspector, reported that during February 2020, the Board approved funding in the amount of \$200,000 to provide mini-grants for property improvements for contracting Class 2 Residential Facilities (Adult Care Facilities/Group Homes) that have received "Peer Seal of Quality" to provide safe, decent and affordable housing for individuals living with mental illness and are eligible for Residential Assistance Program (RAP) funds. The ADAMHS Board contracted with Emerald Development and Economic Network, Inc. (EDEN) to provide project management services for the mini-grants to provide quality and cost-efficient utilization of the \$200,000 in mini-grant funds previously approved by the ADAMHS Board. EDEN has charged a flat 8% fee for its project management services.

With the assistance of a PowerPoint presentation, Ms. Schaefer and Mr. Coleman referenced a number of successful repairs and quality of life purchases through the ACF mini-grants; and answered committee members questions. Mr. Larry Smith, Jr., Director of Programs, commended EDEN for their efforts with this endeavor. (The PowerPoint presentation is attached to the original minutes stored in the Executive Unit.)

COVID-19 Vaccinations

Ms. Beth Zietlow-DeJesus, Director of External Affairs, reported that the ADAMHS Board is working with the City of Cleveland Department of Public Health, Cleveland Clinic, University Hospitals, the Governor's office and OhioMHAS on a plan to get all of the Board's congregate living facilities vaccinated that are located in the City of Cleveland. Four locations were chosen 1) The Lantern, located in Zip Code 44111, 2) Community Assessment and Treatment Services (CATS), located in Zip Code 44105, 3) Oriana House, located in Zip Code 44103, and 4) Stella Maris, located in Zip Code 44113. Ms. Zietlow-DeJesus stated that the only Zip Code that was not included was the Collinwood Area; therefore, the Collinwood Recreation Center; which is a vaccination site, will be open for the Board's congregate living facilities as well. She reported that these Zip Codes

include the largest number of congregate living facilities and can create community Points of Distribution (PODs) for the vaccine. The Cleveland Department of Public Health has completed site visits and walk throughs and the scheduled dates for providers to get vaccinated will occur during the timeframe of Wednesday, February 24, 2021 and Saturday, February 27, 2021. The facility staff and residents of the homes that are offering their space are also getting vaccinated. Congregate living facilities were contacted in these Zip Codes and the surrounding Zip Codes to invite them to these local PODs for vaccinations.

Ms. Zietlow-DeJesus reported that Board staff also advocated for our behavioral health care providers that anyone doing in-person work with high risk COVID-19 patients; which is our population, is eligible for the vaccine. The Board has worked closely with the City of Cleveland and was able to get an additional POD set up at the Public Auditorium for these employees, during the timeframe of Thursday, February 18, 2021 through Saturday, February 20, 2021. The follow up second dose PODs are scheduled one month out as well at these locations.

Ms. Zietlow-DeJesus stated that in reference to the County Board of Health, all employees needed to register to go through their sites, mostly at the Berea Fairgrounds. She stated that their congregate setting plan has not been shared; but the Board has been informed that they are working on one; however, the Board is not involved in the County's outreach yet. As a result, the congregate living facilities outside the City of Cleveland will receive their vaccinations through the County Department of Health; and the Board is waiting for additional information as to how they plan to reach the congregate living facilities outside the City of Cleveland.

Substance Use Recovery and Workplace Safety Program (SURWSP)

Ms. Myra Henderson, Adult Behavioral Health Specialist II, reported that SURWSP is a pilot program providing funding to local Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Boards. The Bureau of Workers' Compensation provides funding to the ADAMHS Board to assist local employers hire workers that are in recovery. The program is designed to develop and perpetuate a recovery friendly employment environment by ensuring the appropriate recruitment, hiring, management and retention of employees who are in recovery from substance use disorder. Eligible employers receive reimbursement for drug testing of prospective or current employees in recovery, and training to better equip supervisors to manage employees in recovery. The ADAMHS Board receives funds from the Bureau of Workers' Compensation, Safety and Hygiene Fund to administer the program. Ms. Henderson reported that this program is not just open to the Board's contract providers; but is open to any employer in the State. However, for our purposes, the program is monitored by the Board for employers located in Cuyahoga County.

The ADAMHS Board has provided the Bureau of Workers' Compensation with a list of approximately 25 employers in Cuyahoga County to be contacted and educated around these services. As of July 2020, there was a total of 12 employers participating in these services in Cuyahoga County; and as of January 21, 2021, there were 35 participating employers. Ms. Henderson highlighted that a flyer detailing the SURWSP can be obtained from the Board's website; and that representatives from the Bureau of Workers' Compensation, Mr. Todd Colquitt and Mr. Mark Clendenin, were present to provide remarks and answer any questions committee members had.

7. State Opioid Response (SOR) 2.0 Grant

Mr. Smith, Jr. reported that OhioMHAS has received a second, biannual SOR award from the Substance Abuse and Mental Health Services Administration (SAMHSA). This is being referred to as State Opioid Response (SOR) grants 2.0. The Ohio SOR 2.0 Project focuses on building a community system of care (prevention, early intervention, treatment, and recovery support) that emphasizes service integration between physical health, emergency health care, behavioral health care, criminal justice, and child welfare for persons with Opioid Use Disorder (OUD) and stimulant use disorders. OhioMHAS is partnering with local ADAMHS boards to implement treatment and recovery programs that expand access to MAT, as well as access to housing and peer support for those with OUD, or a history of opioid overdose or stimulant use disorders.

the Board has partnered with fourteen providers to expand access to Medication-Assisted Treatment (MAT) and recovery support services to persons in Cuyahoga County with OUD and stimulant use disorders. The SOR programs provide direct access to MAT, housing (including housing for women with minor children, people of color and the LGBTQ community) and outreach and peer support for persons struggling with OUD or stimulant disorders. All providers may serve clients using MAT. Providers are required to report client-level data using the SAMHSA Government Performance Reporting Act (GPRA) Tool;

data collection is monitored by the OhioMHAS SOR evaluation contractor and clients are interviewed at intake, and six months post intake.

Motion to accept the amount of \$2,709,527.95 from the Ohio Department of Mental Health and Addiction Services (OhioMHAS) as part of the SOR 2.0 opportunity for the period December 1, 2020 through September 29, 2021 to the Finance & Operations Committee. MOTION: G. Boehm / SECOND: R. Fowler / AYES: R. Blue, C. Bryant, G. Boehm, E. Caraballo, R. Fowler, P. James-Stewart, K. Kern-Pilch, J. Olsen / NAYS: None / **Motion passed.**

8. U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA) Comprehensive Opioid, Stimulant and Substance Abuse Site-Based Program (COSSAP) Medication-Assisted Treatment (MAT) in the Diversion Center CY2021 Agreements with Class 2 Residential Facilities (Adult Care Facilities/ACF)

Ms. Beth Pfohl, Grants Officer, reported that the Board is the recipient of a three year grant from the U.S. DOJ, under the BJA COSSAP. The DOJ's purpose in this three year COSSAP program is to reduce crime and increase public safety by reducing drug abuse. The program supports first responder diversion programs, to direct persons away from justice system involvement and into treatment. The project will serve persons in Cuyahoga County Ohio who have presented at a pre-booking Diversion Center after an encounter with law enforcement, due to their OUD, stimulant use, or other substance use. The purpose of this project is to provide access to rapid assessment, MAT induction, and peer recovery supports to survivors of overdose of opioid, stimulants or other substances, to divert them from future involvement in the criminal justice system. The creation of MAT services on site, and Peer Support recovery services within a countywide Diversion Center would reduce the impact of opioids, stimulants, and other substances, including a reduction in overdose fatalities, and mitigating the impacts on crime victims. It is anticipated this program will enable 155 persons to receive treatment and peer recovery support during the grant period.

Motion to accept funds in the amount of \$1,196,326 from the U.S. Department of Justice to conduct the BJA Comprehensive Opioid, Stimulant, and Substance Abuse Site Based Program and to enter into a contract with Oriana House for a total amount of \$1,078,389 for the term of October 1, 2020 through September 30, 2023 to the Finance & Operations Committee. MOTION: R. Blue / SECOND: G. Boehm / AYES: R. Blue, C. Bryant, G. Boehm, E. Caraballo, R. Fowler, P. James-Stewart, K. Kern-Pilch, J. Olsen / NAYS: None / **Motion passed.**

9. Mental Health Court Program (MHCP)

Mr. Joseph Arnett, Adult Behavioral Health Specialist II (Criminal Justice), reported that In June 2020, OhioMHAS announced a Request for Information (RFI) for \$150,000 in Mental Health Court Program funds, available to a total of 31 eligible Certified Mental Health dockets throughout the state. The award for each docket was to be \$5,000 to \$10,000, based on the number of awardees. Both eligible Mental Health Courts in Cuyahoga County were awarded funds of \$5,172.50. The Cleveland Municipal Court Mental Health Court has been Ohio Supreme Court certified since 2007. The South Euclid Municipal Court Mental Health Court has been Ohio Supreme Court certified since 2019.

The MHCP funds behavioral health treatment and recovery support services to clients that are involved with selected Mental Health dockets. Awarded funds will be allocated to the ADAMHS Boards and passed through to the Mental Health Court to finance treatment and recovery support services for eligible clients. Treatment for MHCP clients is provided by a community behavioral health services provider certified by OhioMHAS. Cleveland Municipal Court Mental Health Court anticipates serving 75 clients. South Euclid Municipal Court Mental Health Court (F.R.E.E. Docket) anticipates serving 20-30 clients.

Motion to accept the Ohio Department of Mental Health and Addiction Services (OhioMHAS) for the Mental Health Court Program in the amount of \$10,345 and to contract with Cleveland Municipal Court in the amount of \$5,172.50 and South Euclid Municipal Court in the amount of \$5,172.50 for the term of July 1, 2020 through June 30, 2021 to the Finance & Operations Committee. MOTION: R. Blue / SECOND: P James-Stewart / AYES: R. Blue, C. Bryant, G. Boehm, E. Caraballo, R. Fowler, P. James-Stewart, K. Kern-Pilch, J. Olsen / NAYS: None / **Motion passed.**

10. Galilean Theological Center (GTC) Substance Use Disorders Educational & Training Program for Latinx Clergy & Church Leaders

Ms. Starlette Sizemore-Rice, Director of Special Projects, reported that the Galilean Theological Center (GTC) is a 501(c)(3) non-profit organization whose mission statement is to provide introductory theological education, training, and job-readiness

skills for ministry, leadership, and employment in the Hispanic-Latino churches throughout Northeast Ohio. The main goals of GTC Substance Use Disorders Educational & Training Program are to address disparities and build equity for the Latinx community of Northeast Ohio as it relates to Substance Use Disorders and Mental Health challenges. The focus is to train a cohort group of Latinx Clergy and Church Leaders in the area of Substance Use Disorder (SUD) treatment, while creating access to clinical credentials: Licensure (LCDC I, II, III) and Certification (CDCA). The trainings will consist of two components, Spiritual Caregiving to Help Addicted Persons and Families and Chemical Dependency Counselor Assistant (CDCA) Credentialing and Certification.

Component I, Spiritual Caregiving to Help Addicted Persons and Families - trains Clergy, Pastors, and Church Leaders in four areas: 1) Recognizing Addiction; 2) Pastoral/Care of addicted Persons and Families; 3) Self-Understanding/Understanding Prevention Strategies; and 4) The Role of the Community in Recovery from Addiction. Ms. Sizemore-Rice reported that the required 21 classroom hours (virtually) will be taught by Rev. Felix Muniz, who has a Doctoral of Ministry in Theology, has a CDCA with the Ohio Chemical Dependency Professional Board, is a candidate for the LCDCIII Licensure and has over 20 years of experience in the chemical dependency field. Rev. Muniz will also receive assistance from other trainers that hold the credentials and certification to teach in the areas mentioned above. This component will provide Latinx faith leaders with basic knowledge about addiction, strategies to help families and children, and information about community resources and mutual support groups along with helping them become comfortable in supporting their congregation and helping the faith community begin the road to recovery.

Component II, CDCA Credentialing and Certification - Latinx Clergy and Church Leaders that completed the first component will be trained and will meet requirements to be certified as CDCA with Ohio Chemical Dependency Professional Board who requires the following trainings in following six areas for a total of 40 hours: 1) Theories of Addiction (5 hours); 2) Counseling Procedures & Strategies with Addicted Populations (14 hours); 3) Group Process & Techniques Working with addicted populations (5 hours); 4) Assessment & Diagnosis of Addiction (3 hours); 5) Treatment Planning (7 hours) and 6) Ethics (6 hours). Classes will be co-facilitated in Spanish and English and will take place 1 or 2 times a week depending on the hours required by each topic between the months April-December 2021. These trainings will be coordinated and planned by Rev. Dr. Felix Muniz. The trainings and classes will be provided by their consultant Dr. Haner Hernandez, Ph.D., CPS, CADCII and LADC1, Program Director for the Latino Addiction Counselor Education (LACE) Program in Boston, Massachusetts, and his team. The training will be delivered utilizing the theoretical frameworks of Social Justice, Latino Critical Race Theory, and Culturally Responsible Pedagogies. In addition, capacity building services will be provided by National Hispanic and Latino ATTC Network (Addiction Technology Transfer Center Network). The mission of the National Hispanic and Latino Addiction Technology Transfer Center is to provide high-quality training and technical assistance to improve the capacity of the workforce serving Hispanic and Latino communities in behavioral health prevention, treatment, and recovery. GTC's goal is to provide ministerial training and sound theological education to Hispanic/Latino Church Leaders who generally do not have access to traditional theological institutions due to language barriers, socio-economic status and/or formal educational. GTC has a partnership with Ashland Theological Seminary with the purpose to train men and women for bachelor exempt status for application to the Master's program.

Since the inception of the program in 2007, GTC has reached over 90 Pastors and over 600 Church Leaders and students in Northeast Ohio. Over a dozen students have continued their graduate work at Ashland Theological Seminary. In addition to this curriculum, GTC is in the process of adding a component on Pastoral Counseling that deals with Substance Use Disorders and Mental Health Disorders. For this reason, the GTC Substance Use Disorders Educational Training Program for Latinx Clergy and Church Leaders would be a good fit.

Motion to allocate funds to the Galilean Theological Center (GTC) in the amount of \$60,000 for the term of January 1, 2021 through December 31, 2021 for the Substance Use Disorders Educational & Training Program for Latinx Clergy & Church Leaders to the Finance & Operations Committee. MOTION: P. James-Stewart / SECOND: R. Blue / AYES: R. Blue, C. Bryant, G. Boehm, E. Caraballo, R. Fowler, P. James-Stewart, K. Kern-Pilch, J. Olsen / NAYS: None / **Motion passed.**

11. AIDS Funding Collaborative (AFC) Board Representation

Ms. Lamp reported that the mission of the AFC is to strengthen the community's response to HIV/AIDS, as a public/private partnership providing coordination, leadership, advocacy and funding in greater Cleveland. The ADAMHS Board has been a

funding partner of the AFC since 2006. According to the AFC's Bylaws , which states "Each funding partner shall have two representatives on the AFC. One shall be a staff representative from the funding organization, and the second representative shall be a volunteer board member, or board-appointed representative of the funder".

Since January 2020, Ms. Crystal Bryant has participated on the AFC Advisory Committee as the Board representative. However, Ms. Bryant has indicated a need to step down from her appointment as the Board representative. Therefore, staff is requesting the Planning & Oversight Committee to recommend and/or select a new Board representative to fill the recent vacancy.

Committee members suggested that an email be forwarded to all Board members inquiring about their interest in participating as the Board representative on the AFC.

12. New Business – None

13. Upcoming February and March Board Meetings:

- Finance & Operations Committee Meeting: February 17, 2021
- General Meeting: February 24, 2021
- Community Relations & Advocacy Committee Meeting: March 3, 2021
- Planning & Oversight Committee Meeting: March 10, 2021
- Finance & Operations Committee Meeting: March 17, 2021
- General Meeting: March 24, 2021

There being no audience comment or further business, the meeting adjourned at 5:35 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Kathleen Kern-Pilch, ATR-BC, LPC-S, Planning & Oversight Committee Chair