

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

PLANNING & OVERSIGHT (P&O) COMMITTEE MINUTES SEPTEMBER 9, 2009

Mary Warr, Committee Chair, called the meeting to order at 4:00 p.m. Board members in attendance were asked to introduce themselves for the benefit of audience members.

Committee Members Present: Reginald C. Blue, Ph.D., Kathryn Gambatese, Jan Hnanicek, Harvey Snider, Rev. Charlotte Still Noble, Anngela Williams, Mary Warr / **Absent:** Felipe Amunategui, Cynthia Miller
Other Board of Directors Present: Pythias D. Jones, M.D.

Board Staff Present: William M. Denihan, C.E.O., Valeria A. Harper, Cassandra Richardson, Dr. Chris Delos-Reyes, John Garrity, Rose Fini, Yancey Quinn, Michael Doud, Cheryl Fratalone, Beth Pfohl, Esmat Nasr, Star Sizemore-Rice, Kevin Berg, Theresa Bynum, Michelle Myers, Lisa Griffith, Crystal Bryant, Cindy Chaytor, Vivian Catchings-El, Myra Henderson, Danei Chavez, Chris Paternoster, Carol Krajewski

1. APPROVAL OF MINUTES

The Planning and Oversight Committee minutes of July 8, 2009, were approved as written.

2. REVIEW OF COMMITTEE MISSION STATEMENT

Rev. Charlotte Still Noble was asked to read aloud the previous committee mission statement, *"The PPO Committee, in cooperation with all partners, advocates for and monitors programs, policies and practices which are continually improved to meet the needs of consumers, their families and the community."* Ms. Warr opened the floor for input.

- Rev. Still Noble suggested adding more specificity as provided in the Bylaws.
- Ms. Gambatese suggested holding off on revising the Planning & Oversight mission statement until more is learned about the different cultures and to utilize the previous mission statement in the meantime.

Committee members agreed to re-visit the committee mission statement in two months at the November Planning & Oversight Committee. Input from audience members and/or general public should be sent to Executive Specialist, Carol Krajewski, who will forward feedback to Committee Chair, Mary Warr.

2. POLICY REVIEW

- GENERAL POLICY ON PRIVACY AND CONFIDENTIALITY

Purpose: The purpose of this policy is to describe the ADAMHS Board's procedures for protecting the privacy of protected health information (PHI) regarding individuals who request, are referred for, or participate in services funded, in part or in whole, by the Board in accordance with Ohio Laws and Administrative Rules, federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records (42 CFR Part 2), as well as the federal regulations of the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. 1320d-1329d-8, and regulation promulgated thereunder, 45 CFR Parts 160 and 164).

In keeping with the consolidation, policies from both Boards were combined into one document. This 40-page policy is comprehensive and covers all areas from both disciplines. For the record, Ms. Fini stated that her position as Director of Legal Affairs covers the HIPAA Privacy Officer position at the ADAMHS Board. Ms. Fini addressed questions of committee members, invited further input and noted that the intention is to fine-tune one provision having to do with breaches that occur to be consistent with recent legislation. Approval of this policy will require two readings by the full Board. An additional component in the future will be a policy addressing Security Regulations.

Mr. Nosek, President/Council of Agency Directors, addressed an issue regarding the Family & Children First Council's stance that they intend to use "business associate agreements" to deal with the Multi-Consent to Treatment Form and stated that CAD would appreciate any guidance from the ADAMHS Board with respect to this issue.

4. ADOLESCENTS PROGRAM REVIEW

- **BEHAVIORAL HEALTH/JUVENILE JUSTICE (BH/JJ) – Girls & Boys**

Ms. Harper reported that the original BH/JJ Project started on 8/7/06 was targeted specifically for adolescent females who were identified as serious youthful offenders with the goal of providing community-based treatment services to significantly reduce the commitment of females to the Ohio Department of Youth Services (ODYS). The BH/JJ workgroup unanimously agreed to include adolescent males into the project for SFY2010-2011. Ms. Harper commended Board staff for their efforts in writing a successful grant proposal ranked No. 1 across the state. Board staff recommends the acceptance of the first year funding from ODMH, ODYS and ODADAS in the amount of \$500,000 to continue the Cuyahoga County BH/JJ Project. It was noted that Kevin Berg and Johanna Henz will lead workgroup meetings for this project.

ACTION: The final report for the previous FY2009 BH/JJ Grant for female youth offenders will be scheduled for January 2010 Planning & Oversight Committee. See additional requests:

- Mr. Snider requested that Juvenile Court feedback also be included in the final report.
- Dr. Jones asked if educational outcomes and school success could also be reported.

Motion to recommend approval of accepting the Notice of Sub-Award (NOSA) funding in the amount of \$500,000 for SFY2009 Behavioral Health/Juvenile Justice Project to the Finance and Operations Committee.

MOTION: R. Blue / SECOND: C. Still Noble / AYES: R. Blue, K. Gambatese, J. Hnanicek, H. Snider, C. Still Noble, A. Williams / NAYS: None / **Motion passed.**

- **ADOLESCENT RE-ENTRY AND TRANSITION INITIATIVE**

Mr. Kevin Berg, Children's Program Specialist, noted that the Adolescent Re-Entry and Transition Initiative is a collaborative between with the Ohio Department of Alcohol and Drug Addiction Services (ODADAS) and the Ohio Department of Youth Services (ODYS) to provide assessment, case management, alcohol and other drug treatment and ancillary services for youth who are on parole returning to the community from ODYS facilities. The purpose for the project is to help engage recently released ODYS youth into AOD services in a timely manner in order to increase compliance and decrease recidivism rates. There are currently 340 youth incarcerated for a minimum of 6 months up to three years.

Ms. Warr advocated for seeing strong vocational components in programs and for engaging the support of faith-based groups. It was noted that this initiative also intends to partner with the Fatherhood Initiative.

Motion to recommend approval of allocating ODADAS Adolescent Re-Entry and Transition Initiative Funds to the partnering agencies identified to the Finance and Operations Committee.

MOTION: R. Blue / SECOND: C. Still Noble / AYES: R. Blue, K. Gambatese, J. Hnanicek, H. Snider, C. Still Noble, A. Williams / NAYS: None / **Motion passed.**

5. ADULT SERVICES

- **PATHWAYS II**

Ms. Myra Henderson, Recovery and Employment Specialist, reported that in August the ADAMHS Board entered into a grant proposal with the Ohio Rehabilitation Services Commission (ORSC) to enhance employment services for adults/mental health consumers in Cuyahoga County. The proposal was written by a team comprised of Beth Pfohl, John Garrity, Terry Lester, and Myra Henderson. The notification was received for a funding amount of \$816,901 which includes a deduction of 13% for ORSC administrative costs. The ADAMHS Board committed \$200,000 in match funding. The term of the contract for Pathways II will be funded from 10/1/09 through 9/30/10.

- **PATHWAYS II** *(Continued)*

The project will service 200 persons during the project year. The Board will subcontract with Spectrum of Supportive Services and Jewish Family Service Association--two agencies that have provided vocational and employment services for many years. This grant will support the hiring of one full-time Vocational Rehabilitation Supervisor, two ½- time support staff and one Vocational Rehabilitation Counselor. These workers intend to network and build relationships with Community Psychiatric Support Team (CPST) workers; agency providers will provide office space so that these workers can meet with consumers and CPST workers around vocational needs and referrals. Ms. Warr advocated for the goal of obtaining saleable, competitive jobs for consumers of mental health services which may require additional training so that it will lead to careers. .

Motion to recommend approval to accept award from ORSC for the Pathways II Project in the amount of \$816,901.00 which includes a deduction of 13% for ORSC administrative costs, and \$200,000 matching funds from ADAMHS Board to the Finance and Operations Committee. MOTION: R. Blue

SECOND: K. Gambatese / AYES: R. Blue, K. Gambatese, J. Hnanicek, H. Snider, C. Still Noble, A. Williams

NAYS: None / **Motion passed.**

- **CENTER FOR SUBSTANCE ABUSE TREATMENT: ALCOHOL AND OTHER DRUG TREATMENT SERVICES FOR HOMELESS WOMEN**

Dr. John Garrity, Director of Evaluation and Research, noted that approval of the funding for the Homeless Women Project: A Clear Path was approved at the 7/22/09 General Meeting in Resolution No. 09-07-05.

This request is to award contracts from Board general funds to Recovery Resources for \$100,000 to provide Comprehensive Case Management, and Mental Health Services, Inc. for \$29,850 to provide access to shelter residents, as well as office space in order for Recovery Resources Case Managers to co-locate fulltime in the shelter. This project will provide 12 months of culturally competent, comprehensive case management to 50 women each year of the project; 250 enrolled in the course of the project period.

Dr. Garrity distributed a Treatment for Homeless Program: A Clear Path Outcomes Summary (at the close of the third quarter of Project Year 05) and highlighted the findings. (The one-page summary is attached to the original minutes stored in the Executive Unit.)

Motion to recommend approval to allocate \$100,000 to Recovery Resources and \$29,850 to Mental Health Services, Inc. for the Treatment for Homeless Project: A Clear Path to the Finance and Operations Committee.

MOTION: H. Snider / SECOND: R. Blue / AYES: R. Blue, K. Gambatese, J. Hnanicek, H. Snider, A. Williams / NAYS: None / ABSTAIN: C. Still Noble / **Motion passed.**

6. BENEFITS SERVICE PACKAGE FOR NON-MEDICAID CONSUMERS

Mr. Denihan noted that a task force led by Dr. Christine Delos Reyes and Ms. Valeria Harper has been working with agency providers to explore the concept of a Benefits Service Package for Non-Medicaid Consumers. The goal is to get control of Non-Medicaid spending through the development of a Benefits Service Package.

Dr. Delos Reyes reported that, due to diminishing funding for mental health services, the task force began to identify priority service populations for the ADAMHS Board. The second charge was to create a system to place limits on the amounts and types of Non-Medicaid services that can be provided in order to maximize limited resources. The task force has also begun to divide our service population into three levels of care: mild, moderate and severe. Efforts are underway to determine what are core services and what are extra. Also being considered is the concept of centralized intake to address the situation of closed intakes at provider agencies.

6. BENEFITS SERVICE PACKAGE FOR NON-MEDICAID CONSUMERS *(Continued)*

Ms. Harper noted that the Council of Agency Director's (CAD) Non-Medicaid Subcommittee has been working on this initiative. After having held one meeting together, Ms. Harper noted that both the CAD and the Board noted that each had work to do in their respective areas. The Board's task force presented its initial work product/draft to the internal Executive team for review and looks forward to the next workgroup meeting with CAD participants.

John Nosek, CAD President, stated that CAD understands that resources are shrinking, that business needs to be done differently, and that the CAD appreciates the collaboration between Board staff and providers. He noted that there are still many issues needing to be worked out; however, he stated that the model to be developed should be less costly and consumer responsive.

7. FUTURE TOPICS FOR PLANNING & OVERSIGHT COMMITTEE

- Community-Based Counseling for Ethnic Minorities in November - *(by Dr. Evelyn Rivera-Mosquera)*
- Recovery Center Project Update: The Exchange Center - *Michael Doud*

8. OLD/NEW BUSINESS - None

There being no further business, the meeting adjourned at 5:25 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Mary R. Warr, Planning & Oversight Committee Chair