

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES

April 28, 2010

Board of Directors Present:

Kathryn E. Gambatese, Chair
Luis Felipe Amunategui, Ph.D.
Reginald C. Blue, Ph.D.
Pastor Charles E. Brown
J. Robert Fowler, Ph.D.
Rev. Benjamin F. Gohlstin, Sr.
Janet C. Hnanicek

Pythias D. Jones, M.D.
Rick A. Kemm, MNO
Harvey A. Snider
Rev. Charlotte Still Noble
Mary R. Warr
Anngela Williams

Absent: Eugenia Cash, Amy S. Leopard, Esq., Cynthia Miller, Ericka Thoms

Chief Executive Officer - William M. Denihan

ADAMHS Board Staff Present:

Cindy Chaytor, Christina Delos Reyes, M.D., Rose Fini, Tami Fischer, Cheryl Fratalone, John Garrity, Lisa Griffith, Valeria Harper, Carol Krajewski, Scott Osiecki, Yancey Quinn, Cassandra Richardson, Starlette Sizemore-Rice, Linda Torbert

1. CALL TO ORDER

Chairperson Kathryn Gambatese called the General Meeting to order at 4:00 p.m. No input was received from audience members regarding agenda items.

2. APPROVAL OF MINUTES

Without objection, the ADAMHS Board General Meeting minutes of March 24, 2010 were approved as mailed.

3. RECOGNITION OF CONSUMER ARTWORK DISPLAY (April 2010)

Ms. Gambatese and Mr. Osiecki recognized artists, Mark Alspach and Chris Pratt, affiliated with the Center for Families and Children. Both were recognized and presented with certificates for their artwork display; a separate certificate was prepared for the Center for Families and Children.

4. PLANNING AND OVERSIGHT (P&O) COMMITTEE REPORT

Ms. Mary Warr, Planning & Oversight Committee Chair, summarized issues discussed at the P&O Committee meeting held on 4/14/10; the meeting topics included:

- Presentation on Gambling Addiction Services provided by Recovery Resources and funded by the Ohio Department of Alcohol and Drug Addiction Services (ODADAS).
- Authorization to Issue a RFQ for Adult Care Facilities
- Status Report on the Pilot Mental Health Service Benefit Package for Non-Medicaid Adults.
- Review of Policies, listed below, which are being presented to the full Board for their 1st Reading.

• RESOLUTION NO. 10-04-01

AUTHORIZATION TO ISSUE A REQUEST FOR QUALIFICATIONS (RFQ) FOR ADULT CARE FACILITIES

Motion to approve Resolution 10-04-01. MOTION: F. Amunategui / SECOND: R. Kemm

AYES: F. Amunategui, R. Blue, C. Brown, B. Fowler, B. Gohlstin, J. Hnanicek, P. Jones, R. Kemm, H. Snider, C. Still Noble, M. Warr, A. Williams / NAYS: None / **Motion passed.**

Policy Statements - First Reading

- **APPEAL OF BOARD DECISION**

Purpose: To provide a method to appeal any decision made by the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS) Board of Directors.

- **PUBLIC COMMENT**

Purpose: To provide a structure for community input into process of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board).

- **RECRUITMENT OF BOARD MEMBERS**

Purpose: To help enlist qualified and committed individuals who are demographically representative of the population of Cuyahoga County to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board).

The Chair asked that Board members provide feedback to Ms. Rose Fini on the policies presented for first reading.

Policy Statements - Second Reading and Official Vote:**APPROVAL OF EXPENDITURES**

Purpose: To assure that all expenditures and restrictions on such expenditures are in accordance with applicable law.

AWARDING CONTRACTS FOR NON-MEDICAID SERVICES

Purpose: To define the processes by which the ADAMHS Board may award contracts for non-Medicaid mental health, alcohol or other drugs or other necessary services.

EXPENDITURE OF PUBLIC FUNDS FOR A PROPER PUBLIC PURPOSE

Purpose: To establish guidelines for the ADAMHS Board for purchases that advance a proper public purpose.

FINANCIAL AUDITS - Purpose: To assure that financial audit requirements are met by contract service providers.

HIPAA SECURITY REGULATIONS COMPLIANCE POLICY

Purpose: To describe the ADAMHS Board plan for complying with the Security Regulations of the Health Insurance Portability and Accountability Act of 1996.

PRIORITIZATION OF SERVICES/RESOURCES

Purpose: To establish planning and funding priorities in the delivery of public alcohol and drug addiction and mental health services in Cuyahoga County.

Motion to adopt Policy Statements (listed under Second Reading) as presented. MOTION: B. Gohlstin
SECOND: B. Fowler / AYES: F. Amunategui, R. Blue, C. Brown, B. Fowler, B. Gohlstin, J. Hnanicek, P. Jones,
R. Kemm, H. Snider, C. Still Noble, M. Warr, A. Williams / NAYS: None / **Motion passed.**

5. FINANCE AND OPERATIONS COMMITTEE REPORT

Committee Chair, J. Robert Fowler, Ph.D., noted that the Finance & Operations Committee met on 4/21/10 and reviewed reports regarding the utilization of Central Pharmacy allocations and state hospital bed days. Operating expenditures were reviewed as well as Board vouchers. Consequently, committee members agreed to place Board Vouchers and Contracts in the Consent Agenda Format for approval by the full Board.

- **RESOLUTION NO. 10-04-02**

APPROVAL OF FY2011 STATE HOSPITAL BED DAY PROJECTION AND 408 DISTRIBUTION

This resolution estimates state inpatient bed days for ADAMHS of Cuyahoga County to be 83 beds per day in FY2011 and recommends that the ADAMHS Board elect to distribute its 408 funds.

Motion to approve Resolution 10-04-02. MOTION: B. Fowler / SECOND: B. Gohlstin

AYES: F. Amunategui, R. Blue, C. Brown, B. Fowler, B. Gohlstin, J. Hnanicek, P. Jones, R. Kemm, H. Snider,
C. Still Noble, M. Warr, A. Williams / NAYS: None / **Motion passed.**

CONSENT AGENDA (Resolution Nos. 10-04-03 through 10-04-06)

- **RESOLUTION NO. 10-04-03**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON VOUCHERS PROCESSED FOR PAYMENT DURING MARCH 2010
- **RESOLUTION NO. 10-04-04, APPROVAL AND RATIFICATION OF INTERAGENCY AGREEMENTS:**
 - ◇ St. Luke's and Mt. Sinai Healthcare Foundations: Needs Assessment & Appreciative Inquiry
 - ◇ Invest in Children: Early Childhood Mental Health
- **RESOLUTION NO. 10-04-05, APPROVAL OF SERVICE PROVIDER AGREEMENTS:**
 - ◇ Invest in Children: Early Childhood Mental Health
 - Achievement Centers for Children
 - Applewood Centers
 - Beech Brook
 - Bellefaire Jewish Children's Bureau
 - Berea Children's Home & Family Services
 - Positive Education Program
 - ◇ Supplemental Payment to Women's Alliance for Recovery Services, Inc.
- **RESOLUTION NO. 10-04-06, RATIFICATION OF OPERATIONAL AGREEMENT:**
 - ◇ Tenable Protective Services, Inc.
 - ◇ Renewal of Statistical Package for Social Sciences Software
 - ◇ Center for Community Solutions
 - ◇ AI + Consulting, LLC

Motion to approve the Consent Agenda (Res. Nos. 10-04-03, 10-04-04, 10-04-05 and 10-04-06).

MOTION: B. Fowler / SECOND: R. Blue / AYES: F. Amunategui, R. Blue, C. Brown, J. Robert Fowler, B. Gohlstin, J. Hnanicek, P. Jones, R. Kemm, H. Snider, C. Still Noble, M. Warr, A. Williams / NAYS: None / ABSTAIN: None
Motion carried.

6. EXECUTIVE COMMITTEE REPORT

The Chair addressed the ADAMHS Board of Cuyahoga County proposed Bylaws Amendment to Section 8: Authority and Function of Committees, e. Nominating Committee. It was noted that Board members were given 21 days written notice to the proposed Bylaws amendment which was e-mailed to ADAMHS Board members on 3/29/10 and sent U.S. mail to those without e-mail access. Proposed language is shown below:

e. Nominating Committee. *The Nominating Committee shall have the responsibility to prepare, recommend, and nominate candidates for election as officers to be submitted to the Board of Directors at its May meeting, after soliciting names of candidates from the members of the Board after which the nominations shall be closed. The Nominating Committee shall convene, consider, and recommend to the Board candidates for vacant officer positions and shall act by a majority vote of its members. The Nominating Committee also is authorized to help enlist qualified and committed individuals who are demographically representative of the population of Cuyahoga County, and to convene, consider and recommend these candidates for Board of Director vacant seats to the full Board for recommendation to the appointing authority.*

Motion to approve the proposed ADAMHS Board Bylaws Amendment.

MOTION: R. Blue / SECOND: B. Gohlstin / AYES: F. Amunategui, R. Blue, C. Brown, J. Robert Fowler, B. Gohlstin, J. Hnanicek, P. Jones, R. Kemm, H. Snider, C. Still Noble, M. Warr, A. Williams / NAYS: None / ABSTAIN: None
Motion carried.

EXECUTIVE COMMITTEE REPORT *(Continued)*

The Chair reported that the ADAMHS Board's 2010 Annual Meeting Brunch & Awards Presentation is scheduled for Tuesday, 5/18/10, at the Hilton Garden Inn, 1100 Carnegie Avenue, from 9:30 a.m. to 11:45 a.m. and encouraged all to attend. Additionally, Ms. Gambatese encouraged all to support Issue 15 on May 4th. The agenda order was revised due to the fact that Mr. Denihan was still on an important conference call.

7. AUDIENCE INPUT

Several participants of the Living Miracles individually thanked the Board of Directors for funding support for this peer support organization that has proven to be beneficial in their recovery journey. Mr. William Poyck noted the benefit of yoga in successfully dealing with a previous addiction and his interest in sharing this information with others.

8. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan apologized for his delay in arriving. He explained that he was participating in a conference call with Executive Committee members of OACBHA (Ohio Association of County Behavioral Health Authorities) regarding a recent development. OACBHA received news that the Franklin County Board voted on 4/27/10 to limit the amount of money that they will pay for Medicaid match out of their levy funds. The Franklin Board is calling the question by informing the state that it needs to meet the Medicaid match. This issue relates to the on-going discussion of the inequity of 408 funding.

Mr. Snider asked if our Board wishes to support a similar resolution. Mr. Denihan suggested that additional time is needed to gather and consider information; he noted that the conference call is still in progress.

Mr. Denihan highlighted items from the April 28, 2010, **CEO Headliners**; see issue attached to minutes.

- On 4/26/10, Mr. Denihan was named President Elect of the Ohio Association of County Behavioral Health Authorities; his term will start in 2012.
- Mr. Denihan recently attended the outstanding play, Bill W. and Dr. Bob, at the Cleveland Play House and was thoroughly impressed with the excellent production. He and Greg Uhland, representing ORCA House, were invited to join the cast on stage after the performance to address questions from members of the audience.
- Kudos were given to Mr. Osiecki, Ms. Fogel, Ms. Roemer, and Ms. Birney for their hard work, support and coordination of the Issue 15 campaign. Mr. Denihan noted that 19,000 phone calls have been made through the Issue 15 Phone Bank efforts.
- With regard to the Request for Information Process, Mr. Denihan invited interested Board of Directors to attend individual provider meetings as scheduled. Agencies were clearly informed that proposals were to arrive timely; however, four proposals arrived after the deadline. If any of the four entities file an appeal, Mr. Denihan will keep the Board informed.

There being no further business, the Chair adjourned the meeting at 5:10 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____

Kathryn E. Gambatese, Chair, ADAMHS Board of Cuyahoga County