

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY  
PLANNING & OVERSIGHT (P&O) COMMITTEE  
SEPTEMBER 14, 2011 MINUTES**

Committee Chair, Pythias Jones, M.D., called the meeting to order at 4:00 p.m. Anngela Williams read aloud the Committee Mission Statement: *"The Planning and Oversight Committee, in cooperation with all partners, advocates for and monitors programs, policies and practices which are continually improved to meet the needs of consumers, their families and the community."*

**Committee Members Present:** David E. Biegel, Ph.D., Reginald C. Blue, Ph.D., J. Robert Fowler, Ph.D., Rev. Charlotte Still Noble, Pythias Jones, M.D., Mary Step, Ph.D., Anngela Williams /**Absent:** Harvey Snider, Ericka. Thoms

**Board Staff Present:** William M. Denihan, C.E.O., Carole Ballard, Ada Cancel, Vivian Catchings-El, Danei Chavez, Cynthia Chaytor, John Coleman, Christina Delos Reyes, M.D., Michael Doud, Craig Fallon, Tami Fischer, John Garrity, Ph.D., Valeria Harper, Myra Henderson, Judy Jackson-Winston, Carol Krajewski, Linda Lamp, Ruth Lukehart, Chris Morgan, Esmat Nasr, Scott Osiecki, Cassandra Richardson, Starlette Sizemore-Rice, Thomas Williams, Leshia Yarbrough

**1. APPROVAL OF MINUTES**

The Planning and Oversight Committee minutes of July 13, 2011, were approved as submitted.

**2. STRATEGIC PLAN UPDATE: PLANNING & CLINICAL**

**PROGRAMMING** - (*represents Planning & System Development Division of the ADAMHS Board*)

Ms. Valeria Harper, Chief Operations Officer, highlighted the progress made for the 4 objectives listed under the overall goal to *"enhance and maintain a culturally competent, comprehensive and fully integrated system of behavioral healthcare that is cost effective and outcome driven to promote resiliency and recovery for those most at risk and most in need."*

- 1.0 Identify system priorities & initiatives consistent with Federal, State and Local Planning needs.
- 2.0 Identify and prioritize best practice standards for prevention program and treatment program services.
- 3.0 Integrate system knowledge base to provide services to consumers with a variety of co-occurring disorders and older adults.
- 4.0 Support efforts to recruit and retain highly qualified direct service workforce.

The four page Strategic Plan Programming matrix enumerates the updates for the objectives shown above. (This document is attached to the original minutes stored in the Executive Unit.)

**P&O Committee Feedback:**

- Dr. Biegel referenced item #2.1 and inquired about plans for evidenced based practices for adult services. Ms. Harper noted that efforts during the last quarter focused on children; however, a report on services for adults can be addressed on the next Programming Update.
- Rev. Noble asked for additional information on #3.0. Ms. Harper noted that within each co-occurring client file, there hasn't been evidence yet regarding documentation integration. The workgroup aims to encourage team meetings and the sharing of information about a clients with dual disorders.

**CLINICAL**

Dr. Christina Delos Reyes, Chief Clinical Officer, highlighted the progress made for the 7 objectives listed under the overall goal to *"develop a seamless continuum of care which supports consumer recovery."*

- 1.0 Ensure availability of safety net services
- 2.0 Ensure adequate services for individuals not eligible for community mental health services.
- 3.0 Develop a system of care to better manage clients in AOD crisis.
- 4.0 Explore medically based AOD – Residential Services.
- 5.0 Improve the skills, knowledge and performance of the existing provider workforce to enhance quality care.
- 6.0 Increase the numbers & types of individuals entering the workforce (Nurse Practitioners & Physician Assistants)
- 7.0 Promote the integrated healthcare home model

Since the development of the Strategic Plan, Dr. Delos Reyes noted that the time frames for completion of 3.1 and 3.2 have been re-considered and subsequently transposed. (The Strategic Plan Clinical matrix, with updates for the objectives shown, is also attached to the original minutes stored in the Executive Unit.)

Mr. Denihan reported on a discussion with the ODMH Director about the possibility of implementing a 72-hour AOD crisis bed in an adjacent psychiatry emergency room (3.2) to alleviate the pressure on our current 23-hour crisis bed. The idea seemed to be positively received by the Director; Mr. Denihan will report back on further discussions.

### **3. RECOMMENDATION: BEHAVIORAL HEALTH JUVENILE JUSTICE (BHJJ) REQUEST FOR INFORMATION**

Ms. Linda Torbert, Children's Projects Administrator, publicly thanked Catholic Charities Services, its Executive Director and staff for their support with BHJJ as the Care Coordinator since the inception of the project. Additionally, she thanked Ms. Maureen Dee and her staff for their support during the transition period.

Ms. Torbert noted that care coordination role within the BHJJ team is germane to the success of the program. "Care coordination is a process that links multi-need youth and their families to services and resources in a synchronized effort yielding favorable outcomes for youth and families." Ms. Torbert highlighted the Request for Information (RFI) issuance and review process. Based upon review of the proposals received, the Positive Education Program, Connections, was selected to provide care coordination and case management services for the BHJJ program for FY2012 and FY2013.

**Motion to recommend approval of awarding the Behavioral Health Juvenile Justice Program Contract to Positive Education Program – Connections in the amount of \$120,000 to the Finance and Operations Committee.** MOTION: B. Fowler / SECOND: M. Warr / AYES: D. Biegel, B. Fowler, C. Noble, M. Step, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion carried.**

Dr. Frank Fecser, Positive Education Program's Executive Director, thanked members of the Planning & Oversight Committee for its recommendation and support of this opportunity to take this program on; the agency has every confidence that it will meet the Board's expectations. *[Dr. Blue arrived.]*

### **4. RECOMMENDATION FOR SEASONS OF HOPE REQUEST FOR INFORMATION**

Ms. Cynthia Chaytor, Adult Projects Administrator, introduced a sample of laminated street cards and posters which provide contact numbers for services developed by the Seasons of Hope Steering Committee.

The Seasons of Hope is an ADAMHS Board initiative to develop a "safe house" with an outreach component that will identify women with behavioral health issues with a particular emphasis on AOD and mental health diagnoses as well as developmental disabilities, criminal justice involvement, trauma issues.

Based upon the analysis of the Seasons of Hope RFI Review Committee, the recommendation is to contract with Hitchcock Center for Women for the staffing of the Seasons of Hope House and Outreach Program in the amount of \$160,000. In answer to Dr. Biegel's inquiry, additional funds provided by the ADAMHS Board will come from ODMH funds acquired through advocacy activities in Columbus. Mr. Denihan noted that our community line was increased by \$700,000.

**Action Request:** Dr. Step appreciated the materials developed/shared with committee members. Since this is a non-traditional approach to help women find help, Dr. Step asked if the Hitchcock Center for Women might be able to present to the committee their proposed program model. Ms. Chaytor concurred with the suggestion. Ms. Warr added her appreciation for the momentum of the project.

Recently, Mr. Denihan had an opportunity to speak with Judge Dick Ambrose, who presided over the Anthony Sowell case, and shared with him information about the Seasons of Hope Safe House. Judge Ambrose was extremely happy to hear about the project and wishes to be engaged with the project. Mr. Denihan noted that Judge Ambrose will definitely be invited to participate in the Seasons of Hope Open House event.

**Motion to recommend approval of awarding the Seasons of Hope Safe House and Outreach Program Contract to Hitchcock Center for Women for the staffing and outreach program in the amount of \$160,000 to the Finance and Operations Committee.** MOTION: B. Fowler / SECOND: M. Warr / AYES: D. Biegel, R. Blue, B. Fowler, C. Noble, M. Step, M. Warr, A. Williams / NAYS: None / ABSTAIN: None/ **Motion passed.**

#### **5. DETOXIFICATION POLICY UPDATE**

Dr. John Garrity introduced Data Research Specialist, Tom Williams, as a valuable member of the Evaluation and Research Division of the Board. Mr. Williams utilized a power point presentation to describe the history of the Detoxification Policy and the comparative study made between Fiscal Years 2007 and 2011 for the same eight months, November through June. (The report is attached to the original minutes in the Executive Unit.)

Based upon the Detoxification Policy Review, it was concluded that approximately 62 people were able to get a first time detoxification service within the 8 month time period studied who would not have received the service had there been no policy change.

Within this time period, Dr. Delos Reyes reported that six people requested additional episodes of detoxification within the 12-month period that came to her attention. She did make exception for those six individuals for a second detoxification service. According to some agency feedback, as a result of this policy some families have paid for additional detoxification admissions and also some clients themselves.

Ms. Warr inquired if the Board has additional data with respect to race and gender of these clients. Mr. Williams answered affirmatively and noted that this information could be included in the next report.

#### **6. THE LIFE EXCHANGE CENTER UPDATE**

Mr. Michael Doud, Community Resources Administrator, reported that The Life Exchange Center located on Kinsman near East 140<sup>th</sup> Street & Murtis Taylor Human Service System is nearly complete. We are awaiting the final building inspections from the City of Cleveland, the Fire Marshall and the Public Health Department. Mr. Doud shared facility photographs of the building exterior and interior rooms. The tentative Open House is slated for Monday, 10/31/11.

Ms. Myra Henderson, Recovery/Employment Specialist, reported that Life Exchange Center consumers and Peer Support Staff are very excited about their new facility. Currently the census is 35 people per day in their current small space. There are 145 members on the roster with a waiting list of 8 people. The goal for the new center is to accommodate 75 people per day. Mr. Denihan noted that the investment in this empowerment center is very worthwhile as it supports and encourages employment for consumers and significantly reduces hospitalizations.

#### **7. FUTURE TOPICS FOR PLANNING & OVERSIGHT COMMITTEE**

- Art/music therapy, physical fitness & nutrition (part of recovery process)
- Domestic violence issues

Dr. Biegel, Committee Vice Chair, started a discussion regarding additional issues for review consideration:

- Monitor the Impact of Budget Cuts
- Reportable/Major Unusual Incidents - to include Ohio Association of Behavioral Healthcare Authorities (OACBHA) report when the study is complete regarding the causes of premature deaths for clients - slated tentatively for November
- Report out on Outcome Data collected by the ADAMHS Board for the purpose of using positive outcomes for advocacy & identifying gaps for determining actions needed
- Presentation from Hitchcock Center for Women Regarding their tentative program model plans for the Seasons of Hope Safe House and non-traditional outreach efforts
- Defending Children's Conference Update
- Update on 72-hour Private Inpatient Beds

#### 8. OLD/NEW BUSINESS

- Mr. Osiecki reported out on the Roads to Recovery Conference held at the Marriott Cleveland Airport Hotel on 9/12/11. The conference was attended by 325 people and all conference evaluations were very positive. From evaluation feedback, participants sincerely enjoyed the keynote speakers. The facility and accommodations were great. Mr. Osiecki commended staff members--Tonya Birney and Vicki Roemer—for their help in making it a great conference. A more detailed report will be provided to the Community Relations and Advocacy Committee.

Mr. Denihan recognized the amount of work it takes to produce such an excellent conference; he was thoroughly impressed by the variety of workshops and the attention to detail. Mr. Denihan stated how proud he was of Scott Osiecki, Tonya Birney, Vicki Roemer and all of the other staff sporting their ADAMHS Board blue t-shirts at the conference.

- Ms. Harper, who serves as a Co-Chair of the Office of Homeless Services Advisory Board wished to share information recently received. This year the Cuyahoga County Housing Authority issued an on-line application for individuals to apply for Section 8 Vouchers. The lottery application period closed on 8/22/11. A shocking report was received 67,100 individuals applied online for housing choice Section 8 vouchers; of this number, there were 90 invalid entries and approximately 2,000 duplicates; however, only 10,000 names will be accepted for the FY2012 waiting list; names will be selected randomly not by critical need. The existing waiting list totals 500.

*There being no further business, the meeting adjourned at 5:20 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: Pythias D. Jones, M.D., Planning & Oversight Committee Chair*