

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

PLANNING & OVERSIGHT (P&O) COMMITTEE MINUTES OCTOBER 9, 2013

Committee Chair, Pythias D. Jones, M.D., called the meeting to order at 4:00 p.m. Dr. Jones welcomed Steve Killpack as a member P&O Committee and asked him introduce himself to the committee after reading the Mission Statement: *"The Planning and Oversight Committee, in cooperation with all partners, advocates for and monitors programs, policies and practices which are continually improved to meet the needs of consumers, their families and the community."*

Mr. Killpack shared that he is the Executive Director of the Community Endeavors Foundation that develops and promotes programs for fathers to help them stay involved with their children including fathers who are incarcerated. Mr. Killpack noted that he is a community organizer by heart and felt that this committee is a good fit for his participation.

Committee Members Present: Reginald C. Blue, Ph.D., Eugenia Cash, MSSA, LSW, Richard Folbert, Pythias D. Jones, M.D., Katie Kern-Pilch, MA, ATR-BC, LPC-S, Steve Killpack, MS, Harvey A. Snider, Esq., Mary Step, Ph.D., William J. Tobin, Mary Warr, M.Ed., Anngela Williams / **Absent:** Elsie Caraballo, J. Robert Fowler, Ph.D.

Board Staff Present: William M. Denihan, C.E.O., Carole Ballard, Frank Brickner, Ada Cancel, Vivian Catchings-El, Danei Chavez, John Coleman, Christina Delos Reyes, M.D., Craig Fallon, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Valeria A. Harper, Judy Jackson-Winston, Carol Krajewski, Linda Lamp, Chris Morgan, Michelle Myers, Scott Osiecki, Laura Simmons, Leshia Yarbrough

1. **APPROVAL OF MINUTES**

The Planning and Oversight Committee minutes of September 11, 2013, were approved as submitted.

2. **CLIENTS RIGHTS ANNUAL REPORT**

Craig Fallon, Consumer Relations Specialist, and Judy Jackson-Winston, Clients Rights Officer, presented the Clients Rights Annual Summary for SFY2013 and utilized a power point presentation to highlight specific areas and findings. The areas highlighted were:

- Contacts received directly at the ADAMHS Board from consumers and family members
- Consumer satisfaction surveys
- Consumer related activities (i.e. several bus trips to Columbus by consumers and Board staff to advocate for Medicaid expansion, the Annual Consumer Fun Day at Cleveland MetroParks Zoo, etc.)
- System-wide information received from providers regarding complaints & grievances filed at their agencies
- Quality improvement suggestions

(Copies of the power point presentation and the complete 23-page Annual Report are attached to the original minutes stored in the Executive Unit.)

3. **ACTION COMMITTEE ADVOCATING CHANGE (ACAC) UPDATE**

During state fiscal year 2013, the ACAC convened monthly meetings and the extent of consumer participation was very encouraging. The mission of the ACAC is to give consumers a forum for discussion and to nurture a recognized voice for clients with both the ADAMHS Board of Directors and management staff. ACAC officers introduced are: Linda Holcker, President, Ron Patton, Vice President, and Cynthia Beard, Information Research Officer & Newsletter Editor.

On March 20, 2013, concerned clients attended a Cuyahoga County Council hearing in support of the Mr. Denihan's appeal for increased funding for behavioral health services. On both June 20 and July 23, 2013, a good number of consumers attended County Council hearings regarding the dedicated Mental Health Levy. Consumers and Board staff traveled by bus to Columbus on three separate dates to support Medicaid Expansion and the Circle for Coverage. The ACAC also published its first issue of its quarterly Newsletter, the ADAMHS Apple. The second issue was distributed to committee members and is attached to the original minutes stored in the Executive Unit.

4. DEFENDING CHILDHOOD

Mr. Osiecki presented a Defending Childhood Update utilizing power point slides. Defending Childhood is an initiative of Attorney General Eric Holder to:

- Reduce childhood exposure to violence.
- Increase knowledge & awareness of childhood violence and its effects.
- Reduce the negative impact of childhood exposure to violence.

Cuyahoga County received a \$2 million grant in funding paid over 3 years. ADAMHS Board staff members have been very involved with the program. Mr. Osiecki noted that the grant funding ended on 9/30/13 and the program is currently being sustained by the various systems. The Outreach campaign includes billboards, RTA placards, kiosks, posters, postcards, wallet size cards and radio commercials. Ms. Warr's suggestion to distribute outreach cards and other materials to faith-based organizations was well-received by Mr. Denihan and Mr. Osiecki.

5. COMMUNITY CAPITAL PLAN

Mr. Doud, Adult Behavioral Health Services Administrator, explained that the SFY2015-2020 Community Capital Plan captures requests for capital funds for various types of services such as permanent supportive housing, consumer operated services, residential care and program space. As the Ohio Department of Mental Health and Addiction Services issued a notice to all Boards on 7/24/13 that it was in the midst of developing a six-year capital plan to submit to the Office of Budget Management, all Boards that anticipate receiving capital funds within this time period were asked to submit a Capital Plan to OhioMHAS by 9/2/13.

Board staff surveyed the mental health and addiction services community partners for proposed projects. Mr. Doud reviewed with committee members the proposed projects in conjunction with the state's priorities (Consumer-Operated services, Peer Support Services, Housing Related Services, Addiction and Mental Health programs) and addressed questions of Board members. Mr. Denihan explained that, in the past, this information was presented to the committee as information only; this year, he decided to bring it forward to have Board member engagement. The information communicated by provider agencies may be considered by ADAMHS Board of Directors should additional revenue become available.

Motion to recommend ratification of the ADMAHS Board of Cuyahoga County's Community Capital Plan to the full Board. MOTION: R. Blue / SECOND: H. Snider / AYES: R. Blue, E. Cash, R. Folbert, K. Kern-Pilch, S. Killpack, H. Snider, M. Step, W. Tobin, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

6. S.C.A.L.E. REPORT (*Screening, Centralized Assessment, Levels of Care Assignment & Engagement*)

Dr. Christina Delos Reyes, Chief Clinical Officer, presented the SCALE Report for the month of September 2013. September was actually a slow month both in terms of referrals as well as the number of patients entering the system. In September, there were 95 referrals in comparison to August that had 151. For this month, 59 slots were utilized while 100 agency openings were available. For the year-to-date total, 688 actual slots were used from a potential of 800 slots available. It may be necessary to wait until the October figures are in to determine if this is a trend or not. Dr. Delos Reyes noted that several issues may have impacted the count, such as the Affordable Care Act starting as well as MetroHealth Care Plus being on line for six months now. As the system evolves, it may be possible to re-think the option of accepting level II's through SCALE should slots in the system remain available. (Report attached to the original minutes stored in the Executive Unit.)

7. SHARES UPDATE (*Shared Health & Recovery Enterprise System*)

Dr. Garrity, Director of QI/Evaluation & Research, reported that the three CEO's have signed the contract with the vendor, INFOMC, a software design development company out of Philadelphia. This vendor is a highly reputable firm and has done many innovational designs and exhibited a willingness to customize the software to fit our needs.

SHARES *(Continued)*

The main goal is to create a new claims system for all Non-Medicaid funding as well as an outcome system. Four teams have been diligently working on the areas of: claims, information technology, finance and customer service. The teams have been looking at improving other processes across the board and to make business operations more efficient for our providers. The overall start-up is being extended to January 1, 2015, while a pilot project to include several key agencies that are ready to begin, will commence on July 1, 2014. A kick-off with the vendor will be announced. In the future, Dr. Garrity intends to share tangible examples of the work.

8. COUNTY LEVY

Mr. Denihan reminded all that November 5th is the date of the election and that the Health & Human Service Levy has been assigned to Issue 1 and listed first on the ballot. The Phone Bank has been busy; 3,500 calls have been made to date to those voters who have requested a mail-in ballot. Volunteers are coming in from 4:30-6:30 p.m. at the ADAMHS Board offices. More people are needed to make phone calls; everyone was asked to consider volunteering and to take yard signs. Mr. Denihan thanked all those providers who have raised funds to contribute to the campaign.

9. STRATEGIC PLAN UPDATE

- **Clinical** – Dr. Delos Reyes addressed questions regarding the update on Strategic Plan Clinical Goals. She explained that the MetroHealth Cares Plus program referenced is an early form of a Medicaid waiver. If you are uninsured in Cuyahoga County prior to the Affordable Care Act, opening up on 1/1/14, you could obtain this type of insurance as of March 13, 2013; this was something like a 9 month pilot. They had 30,000 slots available for insured people in our County, and within six months, 22,000 slots were filled.

10. OLD/NEW BUSINESS

- **Iron Mountain Project** – Ms. Harper reported that a small workgroup, appointed by Mr. Denihan, has developed a plan for organizing client files for Fresh Start, a former contract provider of addiction services. As a result the ADAMHS Board has assumed the responsibility of reviewing the content of the 900 boxes of files from Fresh Start. The plan calls for hiring three consumers of behavioral health services through a Personal Service Contract to review, organize and label files in order to retrieve a file upon the request of a consumer and/or their advocate.
- Mr. Denihan introduced Mr. David Lambert of the County Prosecutor's Office who will be working in our administrative offices for several months on legal matters for the ADAMHS Board.

11. FUTURE TOPICS FOR PLANNING & OVERSIGHT COMMITTEE

Dr. Jones read the list of potential future topics for the P&O Committee.

November 2013:

- Policy Review: Notification and Review of Reportable Incidents & Major Unusual Incidents
- Community Plan
- Employment Program Update
- Heroin Prevention

On-Going Updates:

- S.C.A.L.E. / S.H.A.R.E.S.

2014:

- CMHA Collaboration
- Gambling Plan (Recovery Resources)

There being no further business, the meeting adjourned at 5:30 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: Pythias D. Jones, M.D., Planning & Oversight Committee Chair