

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY  
PLANNING & OVERSIGHT (P&O) COMMITTEE MINUTES  
SEPTEMBER 9, 2015**

Committee Chair, J. Robert Fowler, Ph.D., called the P&O Committee meeting to order at 4:00 p.m.

**Committee Members Present:** Eugenia Cash, LSW, MSSA, CDCA, Robert Fowler, Ph.D., Katie Kern-Pilch, MA, ATR-BC, LPC-S, Pythias D. Jones, M.D., Steve Killpack, MS, Mary M. Step, Ph.D. / Others: Cassi Handler

**Absent:** Reginald C. Blue, Ph.D., Elsie Caraballo, Mary Warr, M.Ed., Anngela Williams

**Board Staff Present:** William M. Denihan, C.E.O., Frank Brickner, Vivian Catchings-El, Tami Fischer, John Garrity, Ph.D., Valeria A. Harper, Myra Henderson, Carol Krajewski, Dave Lambert, Scott Osiecki, Starlette Sizemore-Rice

**1. APPROVAL OF MINUTES**

The Planning and Oversight Committee minutes of July 8, 2015 were approved as submitted.

**2. EARLY CHILDHOOD MENTAL HEALTH (ECMH) TRAINING UPDATE**

Linda Torbert, Children's Project Administrator, explained that in order to obtain relevant data to measure progress of children and families and program performance, an appropriate assessment tool must be utilized. This initiative will enable ECMH therapists to receive Devereaux Early Childhood Assessment (DECA) training that is deemed a clinically reliable and strengths-based assessment tool. Use of this electronic tool by therapists will promote data and client outcomes for evaluation. Currently 63 Early Childhood Mental Health (ECMH) Therapists are in need of training in this evidenced-based practice.

**Motion to recommend approval of allocating \$14,000 to the Devereaux Center for Resilient Children & the Kaplan Early Learning Company for ECMH training to the Finance & Operations Com.** MOTION: S. Killpack / SECOND: P. Jones / AYES: P. Jones, K. Kern-Pilch, S. Killpack, M. Step / NAYS: None / **Motion passed.**

**3. AUTHORIZATION TO ISSUE A REQUEST FOR INFORMATION (RFI) FOR MENTAL HEALTH SERVICES IN THE DETENTION CENTER**

Vivian Catchings-El, Children's Program Specialist, reported that the Cuyahoga County Juvenile Court participated in a review of its programs and services that included the Juvenile Detention Center. Based upon this review, one of the priorities identified was the need to increase staff from 3 full-time employees (FTE's) to 6 in order to allow each housing unit within the Detention Center to be assigned a licensed clinician (LISW, LISW-S, LPCC).

Efforts have been made to divert low-risk offenders; the current population consists of detainees who have committed more serious offenses increasing the average length of stay. Many of the youth detained experience significant distress during admission. A new screening tool has been implemented to identify youth with behavioral health concerns upon admission. The funding amounts requested will be used to expand staff to 6 FTE's and to contract with a child/adolescent psychiatrist for up to 8 hours per week. Ms. Catchings-El, Ms. Torbert and Ms. Harper provided additional specifics and addressed questions of committee members

**Motion to recommend approval of issuing a RFI for Mental Health Services in the Juvenile Detention Center in the amount of \$300,000 to ADAMHS Board contract providers, yet to be determined, to the Finance & Operations Committee.** MOTION: K. Kern-Pilch / SECOND: M. Step / AYES: P. Jones, K. Kern-Pilch, S. Killpack, M. Step / NAYS: None / **Motion passed.**

**4. ACCESS TO RECOVERY (ATR)**

Carole Ballard, Forensic Specialist, noted that Access to Recovery (ATR) is a Federal initiative through a Substance Abuse and Mental Health Services Administration (SAMHSA) grant. The purpose is to increase services for those who need substance abuse and addiction treatment. Target populations are: adults, Cuyahoga County residents with a primary diagnosis of substance abuse disorder, income below 200% of poverty line with Criminal Justice involvement—either active or within the past five years. Funding is also available for persons who are active military/National Guard personnel for specific ATR behavioral health covered services. The goal of this specific grant of \$260,000 is to serve up to 200 people per year for 3 years.

The responsibility of the ADAMHS Board is to help identify potential Non-Certified Providers through an OhioMHAS application process to support the services required for implementation of the ATR program that will include: Peer Recovery Coaching, Life Skills Training, Spiritual and Faith-Based Support, Employment Services, Job Training and gap services such as Transportation. Ms. Ballard addressed questions of committee members.

**Motion to recommend approval of participating in the Access to Recovery Program to the Finance & Operations Committee.** MOTION: S. Killpack / SECOND: M. Step / AYES: P. Jones, K. Kern-Pilch, S. Killpack, M. Step / NAYS: None / **Motion passed.**

#### **5. COMMUNITY BASED CORRECTIONAL FACILITY REQUEST FOR MENTAL HEALTH REGISTERED NURSE**

William Denihan, C.E.O., reported that Cuyahoga County's Judge Nancy R. McDonnell Community Based Correctional Facility (CBCF) is the only facility in Ohio (out of 17 CBCF's) that provides mental health and psychiatric services on site for clients. The capacity in the CBCF is being increased to 220 beds which will directly correlate with an increase in the number of mental health clients in need of services. Approximately 75% of the inmates detained at the CBCF have been assessed as having a mental illness.

The request for funding is to support the creation of a part-time Mental Health Registered Nurse to more reasonably balance the load of providing mental health training, medication compliance and assistance to the psychiatrist who sees CBCF clients. Mr. Denihan stated that that the Drug Court has participated by paying for the part-time psychiatrist. Dr. Step questioned whether the part-time RN requested would be adequate and advocated for compiling meaningful outcome information.

**Motion to recommend approval of supporting the creation of a Part-Time Mental Health Registered Nurse position within the CBCF and to allocate up to \$60,000 to Oriana House to the Finance & Operations Committee.** MOTION: S. Killpack / SECOND: K. Kern-Pilch / AYES: P. Jones, K. Kern-Pilch, S. Killpack, M. Step / NAYS: None / **Motion passed.**

#### **6. CAPITAL PLAN UPDATE**

Michael Doud, Adult Behavioral Health Services Administrator, explained that every 2 years the Ohio Department of Mental Health & Addiction Services (OhioMHAS) requests ADAMHS Board to submit a Community Capital Plan. The matrix distributed reflects those potential capital development proposals that fit OhioMHAS's established priorities—Consumer Operated Services, Recovery Housing and Permanent Supportive Housing. Mr. Doud noted that the ADAMHS Board of Cuyahoga County's 2-Year Community Capital Development Proposals for SFY17-18 were purposely not ranked and that each project identifies in the last sentence whether Board funding would be needed for the project. (The SFY17-18 Community Capital Development Plan is attached to the original minutes.)

**Motion to recommend approval of the SFY Community Capital Plan to the Finance & Operations Committee.** MOTION: P. Jones / SECOND: S. Killpack / AYES: P. Jones, K. Kern-Pilch, S. Killpack, M. Step / NAYS: None / **Motion passed.**

#### **7. RECOVERY ORIENTED SYSTEM OF CARE (ROSC) SURVEY/FOCUS GROUPS PRELIMINARY RESULTS**

Scott Osiecki, Director of External Affairs, reported that as part of the Board's plan to develop the Recovery Oriented System of Care in Cuyahoga County, a self-assessment was conducted through an 80 question survey administered for two weeks through Survey Monkey. A total of 291 individuals completed the survey which represents a 5% response rate. Six focus groups were hosted—2 with family members and 4 with clients. A final Stakeholder Focus Group is scheduled for 9/10/15 to review the preliminary results of the self-assessment data analysis for final discussion and prioritization of needs.

John Garrity, Ph.D., Director of QI/Evaluation & Research, reviewed the responses, scoring and narrative response themes. (The five page report was reviewed and is attached to the original minutes stored in the Executive Unit.)

#### **8. SHARES UPDATE (SHARED HEALTHCARE AND RECOVERY ENTERPRISE SYSTEM)**

John Garrity, Ph.D., noted that Board staff hoped to be able to have a presentation of the SHARES program in September; however, when InfoMC issued their "3.2" update at the end of July, it created some new bugs in the system related to client enrollment, claims and service authorization forms. Issues were fixed on 09/03/15. The Council of Government (COG) will need additional 3-4 weeks to re-test all on the new system. The Train-the-Trainer sessions for Board staff are now scheduled for September 23<sup>rd</sup> and 24<sup>th</sup>. InfoMC has pushed back the go-live date for October 1<sup>st</sup>. Provider materials and training manuals will be prepared at the end of September once InfoMC issues are resolved.

Dr. Garrity reported that Cuyahoga and Hamilton County SHARES staff are interested in piloting SHARES with several agencies before rolling it out to all providers; while the Franklin County ADAMHS Board plans to utilize check-based grant payments for 6-12 months to all providers.

Medicaid Data: With the elevation of Medicaid to the state, the state will no longer provider Medicaid information when the MACSIS system is discontinued. Currently the COG is procuring a vendor to provide the data. Once the vendor is determined, there will be a 60-90 day time period for the vendor to work with InfoMC to integrate the data into SHARES; COG will need some time to test it to ensure accuracy. The expectation is that SHARES will be fully functioning in early 2016. A demonstration of SHARES is anticipated for the October Planning & Oversight Committee meeting on 10/14/15.

#### **9. OLD/NEW BUSINESS**

- Maureen Dee, Executive Director of Catholic Charities welcomed Mr. Denihan back from his medical leave and commended Board staff for their excellent work and leadership during his absence. Ms. Dee also invited everyone to attend the 50<sup>th</sup> Anniversary of Matt Talbot Programs at Catholic Charities on Tuesday, 10/06/15, from 3:00-6:00 PM at the Parmadale Campus, 6753 State Road. Invitations will be available soon.
- Jeremy Koosed, advocate for the benefits of Omega 3 fatty acids and increased nutritional information for clients and clinicians, reported that he has shared information with several legislators and has requested them to research the dietary guidelines to support the science of Omega 3 acids and its effect on mental illness. Ms. Harper noted that Dr. Sabet, Chief Clinical Officer, has been informed about this discussion and a concern was raised regarding a potential risk of discouraging clients from taking their needed medication.
- Mr. Denihan acknowledged Board staff for their excellent work during his time away and expressed his appreciation for their efforts.
- Mr. Denihan announced that Consumer Protection Association (CPA) a contract provider of the ADAMHS Board to provide payee services, was recently de-certified by the Social Security Administration. Valeria Harper, Chief Operating Officer, noted that the Board learned of the severity of the problem coincidentally through our relationship with the Cuyahoga County Board of Developmental Disabilities.

Based on the number of complaints received, CEO Denihan asked Chief Financial Officer, Frank Brickner, to conduct a financial review; no records were found. An internal work team was convened, and Board staff were deployed to the CPA offices to assist. The issues are complex and access to budget plans for clients is a top priority. Mr. Denihan noted that this is an evolving dilemma. Ms. Harper thanked Mr. Osiecki for his efforts to keep the Board of Directors informed about steps taken by Board staff to assist clients during this difficult situation.

#### **10. FUTURE TOPICS FOR PLANNING & OVERSIGHT COMMITTEE**

On-going Reports: SHARES Update / Recovery Oriented System of Care Update

##### Potential Topics for October 2015

- Policy Review – Waiting List Management Policy
- Clients Rights Annual Report
- SHARES Presentation
- Employment Evaluation Summary: Brown Consulting, LTD
- Young Adult Transitional Pilot: Life Exchange Center
- Performance Improvement “Watch” Monitoring Plan Update

##### Dates yet to be determined:

- Integration of Physical Health and Behavioral Health
- County Council / County Executive 2015 Budget
- Gambling

***There being no further business, the meeting adjourned at 5:30 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

***Approved by: J. Robert Fowler, Ph.D., Planning & Oversight Committee Chair***