

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

PLANNING & OVERSIGHT (P&O) COMMITTEE MINUTES FEBRUARY 11, 2015

Committee Chair, Robert Fowler, Ph.D., called the P&O Committee meeting to order at 4:05 p.m.

Committee Members Present: Reginald C. Blue, Ph.D., Elsie Caraballo, Eugenia Cash, LSW, MSSA, CDCA, Robert Fowler, Ph.D.; Katie Kern-Pilch, MA, ATR-BC, LPC-S, Steve Killpack, MS, Mary Warr, M.Ed., Anngela Williams / **Absent:** Pythias D. Jones, M.D., Mary Step, Ph.D.

Board Staff Present: William M. Denihan, C.E.O., Frank Brickner, Craig Fallon, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Valeria Harper, Carol Krajewski, Esmat Nasr, Scott Osiecki, Starlette Sizemore-Rice

1. **APPROVAL OF MINUTES**

The Planning and Oversight Committee minutes of January 14, 2015, were approved as submitted.

2. **WEEKEND ACCESS TO AOD NON-MEDICAL RESIDENTIAL TREATMENT BEDS**

Esmat Nasr, Adult Programs Specialist, explained that currently AOD residential treatment providers do not have the ability on weekends to intake clients that are ready for discharge from detoxification. The proposed new program and funding will allow for weekend admissions and represents an expansion of the best practices already used by providers. This is a one-year pilot program; monitoring will focus on waitlist information, referral sources, number of assessments and admissions during the weekends. Questions were addressed by Ms. Nasr and Ms. Harper.

Motion to recommend approval to develop a process to enable weekend access to AOD Non-Medical Community Residential treatment beds along with a funding amount not to exceed \$125,000 to the Finance & Operations Committee. MOTION: K. Kern-Pilch / SECOND: S. Killpack / AYES: R. Blue, E. Caraballo, E. Cash, K. Kern-Pilch, S. Killpack, M. Warr, A. Williams / NAYS: None / **Motion passed.**

3. **CONNECTIONS & ORCA HOUSE PARTNERSHIP**

Mr. Denihan acknowledged that Connections and ORCA House have distinguished themselves as providers in the behavioral health field for many years. The two agencies have opted to form a partnership and agency leaders have been invited to share this news with committee members. Mr. Denihan introduced Esther Pla, RN, BC, President & CEO of Connections, and Greg Uhland, LISW-S, Executive Director of ORCA House.

Ms. Pla provided an overview of the Connections & ORCA House Partnership. Over a three-year period, the two agencies have been discussing and meeting about the concept of forming a partnership. Ms. Pla explained that each agency would remain independent; however, the Boards for each organization would be merged into one. On January 27, 2015, the first "merged" Board Meeting took place.

The desired outcomes for the partnership were:

- Form an official partnership but not a merger
- Share an Electronic Medical Record
- Shared services
- Build on each agency's strengths
- Evolve a partnership with full continuum of services

Mr. Uhland noted that the Board is currently working on its joint Strategic Plan. Examples and scenarios were provided that demonstrated the advantages of sharing resources and expertise in the areas of addiction and mental health. It was noted that Ms. Pla is the CEO of both organizations; while Mr. Uhland is the Executive Director of ORCA House. A one-page handout was distributed that outlined the evolution of the Affiliation Agreement, Bylaws, etc. (The handout is attached to the original minutes stored in the Executive Unit.)

4. AIDS FUNDING COLLABORATIVE

Valeria Harper, Chief Operating Officer, explained that the strategy of the AIDS Funding Collaborative is to reduce the impact of HIV/AIDS in our community. The funded activities include: grant-making to fill gaps in the community where other public dollars cannot be used, to build capacity among community prevention and care providers, professional trainings for front-line providers, community outreach, advocacy for sound public health and fiscal policies for HIV/AIDS programming, administration of AmeriCorps program, etc.

Ms. Harper introduced Ms. Melissa Federman, Executive Director of the AIDS Funding Collaborative present at the meeting. Dr. Reginald C. Blue has actively served as the ADAMHS Board's representative on the AIDS Funding Collaborative for several years. . It was noted that the ADAMHS Board has funded the collaborative since 2006.

Motion to recommend approval to allocate \$75,000.00 funding to the The Center for Community Solutions as the fiscal agent to contribute towards the cost of program/services for individuals with HIV/AIDS to the Finance & Operations Committee. MOTION: A. Williams / SECOND: E. Cash / AYES: R. Blue, E. Caraballo, E. Cash, K. Kern-Pilch, S. Killpack, M. Warr, A. Williams / NAYS: None / **Motion passed.**

5. CRISIS INTERVENTION TEAM TRAINING / DEPARTMENT OF JUSTICE / MENTAL HEALTH TASK FORCE

Mr. Denihan was pleased to report that the ADAMHS Board's involvement and leadership with the CIT (Crisis Intervention Training) program was the most positive comment noted in the U.S. Department of Justice's investigation of the Cleveland Division of Police. He noted that 40 Cleveland police officers are currently participating in a 40-hour/week-long CIT session, (Feb. 9-13, 2015).

The U.S. attorney originally invited a group of individuals from the mental health community to attend a meeting. As a result of that meeting, the Mental Health Task Force was formed. Several meetings have occurred and the next meeting is scheduled for 2/12/15 where the goal is to refine the recommendations for the areas of: 1) Crisis Intervention Team, 2) Internal Collaboration, and 3) Community Involvement. Mr. Denihan highlighted the various recommendations under consideration and noted that they would be shared with committee members when finalized.

Ms. Warr asked if the recommendations of the Mental Health Task Force would be published in the Plain Dealer as were the recommendations of the faith/spiritual community. Mr. Denihan appreciated the suggestion and noted that he would bring it forward to the task force membership.

6. REVIEW OF POLICY STATEMENTS

Mr. Denihan reviewed the process for policy development and noted that the first step to develop, review, change, or delete a policy is at the "committee level". The Board of Directors' Committee, designated as responsible for policy development & review, refers policies to the full Board. Established policies shall be reviewed at least every 3 years or when significant changes in law or events occur.

- a) Readings at two General Board Meetings are required prior to an official vote for adoption of a new policy or the substantial modification of an existing policy. When two readings are required, changes that are not substantial may be made to the policy between the first and second readings.
- b) To reapprove current policies without revisions, a vote of the full Board can occur at a General Meeting & does not need to be preceded by additional readings at a General Meeting.

Each of the policy statements listed below, up for their 3-year annual review, included proposed language changes.

- **APPEAL OF BOARD DECISION**
- **AWARDING CONTRACTS FOR NON-MEDICAID SERVICES**
- **FINANCIAL AUDITS**

Discussion on the three-year policy review process and the timeliness of reviews ensued. Mr. Denihan noted that Board policies continue to be in effect until revised and approved by the full Board. He acknowledged that the reviews have been late and noted that efforts will be made to rectify this. Committee members recommended several additional revisions, noted by the recorder, to add clarity to the policies, (e.g. use of OhioMHAS designation).

Motion to recommend approval of the three revised policy statements (listed above) with the recommended revisions to the full Board. MOTION: S. Killpack / SECOND: M. Warr / AYES: R. Blue, E. Caraballo, E. Cash, K. Kern-Pilch, S. Killpack, M. Warr, A. Williams / NAYS: None / **Motion passed.**

7. SHARES UPDATE

Mr. Denihan provided background information about the contract issues with InfoMC, the SHARES vendor. The latest meeting with the vendor proved to be more positive. Given the complexities involved with terminating a contract that addresses intellectual properties, the parties might be embroiled in a lengthy legal process.

As Mr. Denihan was not interested in going to court over this, he advocated for finding a resolution to the vendor's performance problems. Through a series of meetings, the Council of Governments agreed to establish a measurement process for paying the vendor upon performance of goals. When deliverables are completed, the vendor would be paid; specific due dates have been established. The proposed new "live date" is August 1, 2015.

Dr. Garrity noted that there are still some technical details needing to be worked out. Withholding the payments until larger successful goals were accomplished has made a significant impact on the vendor. Mr. Denihan noted that the Vice President of InfoMC was fired; a new Vice President hired. Dr. Garrity reported that three additional InfoMC staff members have been dedicated to work on the SHARES Project.

8. OLD/NEW BUSINESS

- SMART Ohio Follow-Up: At last month's P&O Committee meeting, a question was asked about the number of people served through SMART Ohio. Mr. Denihan noted that 31 people were served—16 females and 15 males. The additional question regarding the average cost per person still needs attention; therefore, he recommended scheduling this issue for the March P&O Committee.

9. FUTURE TOPICS FOR PLANNING & OVERSIGHT COMMITTEE

Dr. Fowler reviewed the list of future topics. Ms. Warr suggested adding the SMART Ohio Program in March.

On-Going Updates: SHARES

Dates – Yet to Be Determined:

- Transitional Young Adult Programs – March
- SMART Ohio Update - March
- Recovery Oriented System of Care
- Integration of Physical Health and Behavioral Health
- County Council / County Executive 2015 Budget
- Urban Gardens
- Gambling

There being no further business, the meeting adjourned at 5:25 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: J. Robert Fowler, Ph.D., Planning & Oversight Committee Chair