

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
JOINT PLANNING & FINANCE COMMITTEE MINUTES
FEBRUARY 17, 2016**

Planning & Oversight Committee Chair, J. Robert Fowler, Ph.D., called to order the “first-ever” Joint Planning & Finance Committee meeting at 4:00 p.m. and clarified the meeting process. Dr. Fowler would chair the planning portion of the agenda while Dr. Biegel, Finance & Operations Committee Chair, would preside over financial areas.

Committee Members Present:

David E. Biegel, Ph.D., Elsie Caraballo, Eugenia Cash, LSW, MSSA, CDCA, J. Robert Fowler, Ph.D., Katie Kern-Pilch, MA, ATR-BC, LPC-S, Harvey A. Snider, Esq., Mary M. Step, Ph.D., Ericka L. Thoms, Mary Warr, M.Ed.

Absent: Reginald C. Blue, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Pythias D. Jones, M.D., Steve Killpack, MS, Charlotte Rerko, RN, MSN, BC, Anngela Williams

Board Staff Present:

William M. Denihan, C.E.O., Carole Ballard, Frank Brickner, Cheryl Fratalone, John Garrity, Ph.D., Valeria Harper, Esther Hazlett, Carol Krajewski, Scott Osiecki, Ralph Piatak, Starlette Sizemore-Rice, Tom Williams

1. APPROVAL OF MINUTES

The minutes of the January 13, 2016 Planning and Oversight Committee meeting were approved as submitted.

2. SHARES UPDATE

Mr. Denihan noted that the 4 agencies participating in the SHARES pilot are currently enrolling clients. The Council of Governments and the Board are testing the system and working to address glitches. The Board is still awaiting the vital Medicaid information needed. All other providers will be trained to go online with SHARES on 4/01/16.

Mr. Denihan recognized John Garrity, Ph.D., Chief Quality Officer, for all his efforts around SHARES. Dr. Garrity reported that the 4 pilot providers—Catholic Charities, Recovery Resources, Stella Maris and Northcoast Community Services Network—are continuing to test enrollment, claims/outcomes, etc. in the SHARES database. Dr. Garrity expressed his appreciation to the many Board staff members who have also provided an inordinate amount of time to the development of SHARES in addition to their individual job responsibilities.

3. MENTAL HEALTH CO-RESPONDER TEAM PILOT PROJECT

Dr. Garrity introduced Captain James Purcell, Cleveland Division of Police, Rick Oliver, PCC-S, Director of Crisis Services, FrontLine Service, and Carole Ballard, CIT Program Officer at the ADAMHS Board, who have been working collaboratively to develop this new pilot project along with Bob Pickard, Program Coordinator for the Police/MH Co-Responder Program. It was noted that the Cleveland Division of Police received a \$200,000.00 Federal Justice and Mental Health Collaboration Program Grant for the development of this pilot project with a recommended \$260,000.00 match (\$130,000.00 per year for the 2-year pilot) from the ADAMHS Board.

The goal is to implement a proactive strategy to improve the outcomes of CPD encounters with people in a mental health crisis and to provide a compassionate response that prioritizes treatment over incarceration when appropriate. The project will consist of 2 police officers and 2 mental healthcare workers who will respond to individuals who frequently/continually call 911 when they are experiencing issues and who also do not take advantage of mental health services available. The goal will be to link the individual with treatment services and to include a follow-up component. The next step will be to write policies for the project. Captain Purcell added that this project goes beyond the requirements of the Consent Decree.

Mr. Oliver noted that FrontLine Service is excited about this project that will provide an immediate response for those individuals who are contacting police directly. As this two-year pilot will target the 2nd District due to the significant number of calls received, it is hoped that it can be expanded to include other areas of the city. Mr. Pickard noted that this program will help citizens understand that police officers are there to help them and may help to build trust within the community.

Ms. Ballard reported that successful CIT programs across the country have one unique characteristic and that is a Co-Responder Team concept attached to their programs; consequently, we are on the cutting edge. She noted that many of the individuals who contact police are often calling just to talk. If the Mental Health Co-Responder Team can effectively connect with these frequent callers and support them in finding help, the level of call volume to Police Dispatchers can be reduced. Mr. Denihan noted that he is enthused that mental health services are being added to the continuum of care for persons needing help and to divert the repeated calls being made to the police.

Committee member requests for additional information and/or feedback:

- How are dispatchers trained to handle such calls and to make decisions on calls received?
- How many calls are being received by the other five districts?
- Given that the 2nd District has the highest percentage of Latino residents, it was suggested that at least one police officer & one mental health worker should be bi-lingual. If not possible, interpretative services are also an option.
- On the APS under Funding Use, clarification is needed to identify what is meant by the “rest of these positions”.

Motion to recommend approval of contracting with FrontLine Service for the Mental Health Co-Responder Team Pilot Project in an amount not to exceed \$260,000.00 to the Finance & Operations Committee.

MOTION: E. Caraballo / SECOND: M. Step / AYES: E. Caraballo, E. Cash, K. Kern-Pilch, M. Step, M. Warr / NAYS: None / **Motion passed.**

4. MENTAL HEALTH RESPONSE ADVISORY COMMITTEE ANNUAL REPORT

Scott Osiecki, Chief of External Affairs, reported that the ADAMHS Board has given its Mental Health Response Advisory Committee Report to the City of Cleveland and the Board of Directors. The report includes the following components: Background, Settlement Agreement & Mental Health Response Advisory Committee, Memorandum of Understanding, Mental Health Response Advisory Committee Structure, Progress Made from September 2016 through January 29, 2016, Crisis Intervention Baseline Data Collection and Report Conclusion.

Mr. Osiecki reported that a day-long work retreat is scheduled for Monday, 2/22/16, for committee participants to produce a work plan; he noted that a session is scheduled to introduce the Mental Health Co-Responder Team Pilot Project. Mr. Denihan commended Carole Ballard and thanked her for her good work regarding CIT. If Board members are interested in observing a CIT training session, they should contact CEO Denihan to arrange the visit.

Mr. Denihan commented that this is a unique opportunity to make significant changes in outcomes and the relationship between police officers and our citizens. Mr. Denihan complimented Scott Osiecki for the excellent job taking all of the information and making it understandable for all; he commended John Garrity for developing the Data Bank information. (A copy of the Mental Health Response Advisory Committee Annual Report is attached to the original minutes stored in the Executive Unit and is posted on the ADAMHS Board's Web site for community access.)

5. RECOVERY ORIENTED SYSTEM OF CARE (ROSC) REPORT

Mr. Osiecki highlighted the February 5th ADAMHS Board's Report to the Community on the Recovery Oriented System of Care (ROSC). An overview of Ohio's ROSC focuses on recovery management to help individuals not only get well, but stay well. The report shared information learned through the online survey administered and the six focus groups held. Key Findings are listed which include both Strengths and Areas for Improvement.

Next month a ROSC Action Plan will be presented. Ms. Thoms advocated for the Board to use social media to share information from the reports and documents referenced. Ms. Valeria Harper, Vice President of Operations, reported that ROSC information has been shared with clients attending the Brown Bag luncheons, and faith-based pilot organizations have been asked to incorporate ROSC principles in their delivery of service efforts.

Dr. Fowler asked if it is known how many local businesses we have partnerships with presently. Mr. Denihan noted that efforts will be made to consider and respond to this question. (The referenced document is attached to the original minutes stored in the Executive Unit and is also posted on the Board's Web site.)

6. COMMUNITY ACTION AGAINST ADDICTION (CAAA)

Ms. Harper reported that CAAA's Executive Director, Gladys Hall, almost a year ago, presented the concept of having clients receive medication assisted treatment (MAT) using Suboxone for treatment of opioid dependence. Ms. Harper introduced Dr. Richard DeFranco, Medical Director of CAAA.

Dr. DeFranco explained that the agency primarily provides methadone maintenance for clients totaling around 680 clients. A Suboxone program was initiated at CAAA's clinic; however, the agency realized that while it was purchasing Suboxone at one rate, Medicaid was reimbursing the agency at a lower rate. Ms. Warr noted her interest in learning about other services provided by CAAA.

Motion to recommend approval of allocating funding in the amount not to exceed \$36,200 to CAAA to subsidize the cost of the Suboxone Medication Assisted Treatment of opioid dependence to the Finance & Operations Committee. MOTION: M. Warr / SECOND: E. Caraballo / AYES: E. Caraballo, E. Cash, K. Kern-Pilch, M. Step, M. Warr / NAYS: None / **Motion passed.**

7. FINANCE REPORTS

Dr. David E. Biegel, Finance & Operations Committee Chair, asked for approval of the January 20, 2016 Finance & Operations Committee meeting minutes. The minutes were approved as written.

Frank Brickner, Chief Financial Officer, highlighted portions of the Administrative Budget for January 2016. After one month of activity, the Board spent \$435,960.00 against its \$5.5 million budget. We are slightly under budget in all categories. Our projected budget for this time period is 8.33%; we have spent 7.93%. Mr. Brickner reported that the Board received revenue--\$13.2 million—early on in January from the County for our 1st quarter funds from the Health & Human Service Levy. He also noted that the Board will incur some expenses from 2015 through March as providers have 90 days after the contract ends to get their final invoices to the Board for services rendered to clients.

Dr. Biegel noted that several revised agenda process sheets (APS's) were distributed to committee members; he thanked staff for their quick response to his suggestions for revisions/additions to APS's.

Motion to recommend approval of the Board Voucher and Expenditure Reports to the full Board.

MOTION: E. Thoms / SECOND: E. Cash / AYES: E. Cash, B. Fowler, H. Snider, E. Thoms, M. Warr / NAYS: None
Motion passed.

8. CONTRACTS

Mr. Brickner highlighted the agenda process sheets for contracts listed below, answered questions and provided clarification for committee members.

- a. **Interagency Agreements:** None
- b. **Service Provider Agreements:**
 1. Representative Payee Services
 - Murtis Taylor Human Services System - \$ 40,000.00
 2. Medication Assisted Treatment Suboxone Initiative
 - Community Action Against Addiction - \$36,200.00
 3. Mental Health Co-Responder Team Pilot Project
 - FrontLine Service - \$260,000.00

Amendments:

1. Amendment to Resolution 15-11-05, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts – AOD Treatment Services
 - Cuyahoga County Corrections Planning Board - \$68,104.00 Increase in 2016 and 2017
2. Amendment to Resolution 15-11-05, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts – Residential Treatment Services
 - New Directions - \$ 500,000.00 Increase for 2017
3. Amendment to Resolution 15-11-05, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts – AOD Prevention/Integrated Health Care and Wellness
 - The Centers for Families and Children - \$28,000.00 Decrease
4. Amendment to Resolution 15-01-03, Approval of Early Childhood Mental Health Contract Recommendations
 - Achievement Centers for Children - \$25,000.00 Increase

c. Operational Agreements:

1. Sponsorship of EDEN's 25th Anniversary: April 15, 2016
2. Sponsorship of OACBHA Recovery Conference: June 1 & 2, 2016

Mr. Snider addressed the subject of payee services and the difficulties that clients face in cashing their meager Social Security checks along with the substantial fees charged. Ms. Harper noted that the Request for Information (RFI) for payee services will include a requirement for a mechanism to answer this need (e.g. an ATM or debit card).

Motion to recommend approval of Service Provider and Operational Agreements to the full Board.

MOTION: R. Fowler / SECOND: H. Snider / AYES: E. Cash, B. Fowler, H. Snider, E. Thoms, M. Warr / NAYS: None
Motion passed.

9. IDENTIFY CONSENT AGENDA

Dr. Biegel recommended that the Consent Agenda include both the Finance Reports and the Service Provider and Operational Contracts. Committee members concurred with the recommended Consent Agenda.

10. OLD/NEW BUSINESS

Dr. Biegel shared his personal observation that the Joint Planning & Finance Committee meeting proved to be very helpful to him in learning the background and essence of the various programs recommended for funding.

There being no further business, the meeting adjourned at 5:35 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: J. Robert Fowler, Ph.D., Planning & Oversight Committee Chair &

David E. Biegel, Ph.D., Finance & Operations Committee Chair