

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

PLANNING & OVERSIGHT COMMITTEE MINUTES

APRIL 8, 2020

Committee Members Present: Katie Kern-Pilch, ATR-BC, LPC-S, Committee Chair, Crystal Bryant, Esq., MS, LSW, Gregory X. Boehm, M.D., Elsie Caraballo, J. Robert Fowler, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Steve Killpack, MS, Patricia James-Stewart, M.Ed., LSW

Absent: Reginald C. Blue, Ph.D.

Board Staff Present: Scott Osiecki, CEO, Joseph Arnett, Carole Ballard, Christina Bohuslawsky-Brown, Erin DiVincenzo, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Bill Hebble, Myra Henderson, Leslie Koblentz, Linda Lamp, Chris Morgan, Starlette Sizemore-Rice, Allison Schaefer, Larry Smith, Jr., Michaele Smith, Maggie Tolbert

1. **Call to Order**

Katie Kern-Pilch, Planning & Oversight Committee Chair, called the meeting to order at 4:00 p.m. via conference call. Dr. Fowler read into the record the Committee Mission Statement: *"The Planning & Oversight Committee, in cooperation with all partners, advocates for and monitors programs, policies and practices which are continually improved to meet the needs of clients, their families and the community."*

2. **Board Member Attendance Roll Call**

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the Planning & Oversight Committee meeting was held via conference call. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

3. **Approval of Minutes**

The Planning & Oversight Committee minutes of March 11, 2020 were approved as submitted.

4. **Client Rights Report**

Ms. Christina Bohuslawsky-Brown, Clients Rights Officer II, and Mr. Bill Hebble, Client Rights Officer II, presented the Client Rights Report that represents all data collected during Calendar Year (CY) 2019. This data is aggregated from the 71 community agencies which the ADAMHS Board has a core contract with. All contract agencies satisfied their reporting requirements. Each contract agency is responsible for collecting and sharing this data with the ADAMHS Board. The ADAMHS Board reviewed and consolidated each individual data set into one comprehensive report showcased in the Client Rights Report.

The ADAMHS Board client rights data from CY2019 is tracked and logged by both ADAMHS Board Client Rights Officers. The data includes inquiries, complaints, and grievances received by the ADAMHS Board about Mental Health Agencies, Substance Use Disorder (SUD) Services and Group Homes. The data is categorized by call type; nature of call and resolution. The ADAMHS Board received a total of 1,573 calls during CY2019. This represents an increase of 112 calls when compared with CY2018.

Mr. Hebble reported that the accomplishments of 2019 included: 1) Data and statistics that were more quantitative/qualitative and much less inferential including the narrative component. 2) There were strengthened relationships between the ADAMHS Board and Contract Agency Client Rights Officers (CRO's) and Group Home Operators. 3) Increase in ADAMHS Board staff allowed for enhanced customer service. 4) The Community Client Rights Resource Manual was updated, issued and reviewed with Mental Health/Substance Use Disorder Agency CRO's

Ms. Bohuslawsky-Brown and Mr. Hebble utilized a PowerPoint presentation to illustrate the data shared through various charts with the corresponding explanation. (The CY2019 Client Rights Report is attached to the original minutes stored in the Executive Unit and will also be available on the ADAMHS Board's website.)

Committee Member Input:

- Ms. Kern-Pilch, Committee Chair, expressed her appreciation for the comprehensive nature of the information provided.
- Mr. Scott Osiecki, Chief Executive Officer, provided accolades to Ms. Bohuslawsky-Brown and Mr. Hebble for their efforts with this report.

5. Adult Care Facility (ACF) Residential Mini-grants Update

Ms. Allison Schaefer, Adult Behavioral Health Specialist II (Residential) provided an update on the ACF Residential Mini-grants. She reported that the ADAMHS Board recognizes the role of ACF's in providing safe and decent housing that includes support for daily living and promoting engagement and recovery that results in decreased hospitalizations, homelessness, nursing home placements and incarceration. The ADAMHS Board of Directors has approved funding which will be utilized to provide ACF's with mini-grants to assist with repairs and updates to contracted ACF's that individuals utilizing the Board's Residential Assistance Program (RAP) reside. It is the Board's intent to approve use of these funds for repairs/updates which will support the ACF's continued safety and habitability.

Ms. Schaefer reported that Board staff have created criteria for the use of the ACF residential mini-grants and within this established criterion is a funding announcement, which includes guidelines for application of these mini-grants. Applicants must meet all eight conditions in order to be eligible for the funding award. Examples of these conditions include, but are not limited to, the applicant/ACF must have a valid CY2020 contract with the ADAMHS Board and be the owner of the facility to qualify; the ACF site must have a valid Ohio Department of Mental Health and Addiction Services (OhioMHAS) license to operate and the applicant must include photographs of any requested repairs with the application by the Board's yet to be established deadline. Operators who are not owners are eligible to apply for bed frames and/or mattresses, bed linens, dressers and other approved items which directly address client needs.

Once the completed applications are forwarded to the ADAMHS Board via email to an established mailbox, the applicant receives a follow up email stating that their application has been received. Following application submission, ADAMHS Board staff will visit the identified ACF to inspect items requested to determine eligibility. Approval of repairs/updates are at the discretion of the ADAMHS Board and once approved and completed, ADAMHS Board staff will inspect updates/repairs prior to paying contractors.

Ms. Schaefer reported that Mr. John Coleman, Facility Inspector, has connected with Emerald Development and Economic Network, Inc. (EDEN, Inc.) staff to allow the Board to utilize their vendors for this project when requested items are purchased. EDEN, Inc. staff will also be utilized to complete repairs at ACF's when requested in their submitted applications; however, these mini-grants are not intended for capital improvements (i.e. windows and/or roofs). Ms. Kelli Perk, Director of Risk Management, has drawn up addendums to add to the CY2020 contracts to indicate that the grantees agree not to sell the property within one year after receiving the mini-grant and allow for random inspections by ADAMHS Board staff.

Committee Member Input:

- Ms. Kern-Pilch, Committee Chair, requested a copy of the Funding Announcement and Guidelines for the ADAMHS Board mini-grants available for repairs/updates to Class 2 Residential Facilities/Adult Care Facilities (ACF's) licensed by OhioMHAS and contracted with the ADAMHS Board be forwarded to all Board members.

6. Substance Use Recovery and Workplace Safety Program (SURWSP)

Mr. Larry Smith, Jr., Director of Programs, reported that the SURWSP is a pilot program providing funding to local Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Boards. The Bureau of Workers' Compensation will provide funding to the ADAMHS Board of Cuyahoga County to assist local employers hire workers that are in recovery. The program is designed to develop and perpetuate a recovery friendly employment environment by ensuring the appropriate recruitment, hiring, management and retention of employees who are in recovery from substance use disorder. Eligible employers will receive reimbursement for drug testing of prospective or current employees in recovery, and training to better equip supervisors to manage employees in recovery. The ADAMHS Board of Cuyahoga County will receive funds from the Bureau of Workers' Compensation, Safety and Hygiene Fund to administer the program.

The Bureau of Workers' Compensation administers the Safety and Hygiene Fund created under Ohio Revised Code ("R.C.") 4121.37 for the investigation and prevention of industrial accidents and diseases. Payment of pre-employment and random drug testing to employers for employees who are in recovery and employer management training in managing employees in recovery are necessary for the prevention of industrial accidents and diseases and are in accordance with the purposes of the Safety and Hygiene Fund as stated in R.C. 4121.37. Mr. Smith, Jr. reported that the regional strategy is to enroll employers in the program, and then assist employers by utilizing management training reimbursement funds, connecting employers to available workers in recovery and using drug testing reimbursement funds for those workers in recovery.

Committee Member Input:

- Ms. Crystal Bryant inquired as to whether there are any additional certifications or accreditations that are built into this program to ensure the utilization of efforts put forth. Mr. Smith, Jr. reported that he would research the matter and provide an update.

Motion to recommend Board staff enter into an agreement with the Bureau of Workers' Compensation to act as administrator of the Substance Use Recovery and Workplace Safety Program Pilot for the amount not to exceed \$200,000 per quarter to the Finance & Operations Committee. MOTION: R. Fowler / SECOND: G. Boehm / AYES: G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / **Motion passed.**

7. Cuyahoga County Opioid Crisis Mitigation Plan: Phase One - \$10,501,207

Mr. Osiecki reported on the Cuyahoga County Opioid Crisis Mitigation Plan: Phase One in the amount of \$10,501,207. He stated that ADAMHS Board staff and providers quickly responded to a request from the Cuyahoga County Executive's Office to develop a plan and services for the best use of the Opioid Mitigation Phase One settlement; whereby, the ADAMHS Board was allocated just over \$10,501,207. On October 10, 2019, Executive Budish announced Opioid Mitigation Plan Phase One, which invests the County's \$23 million in settlement funds in programs that work directly toward prevention, treatment and recovery related to this epidemic. On March 2, 2020, The Cuyahoga County Council Finance & Budgeting Committee voted for the plans regarding the Opioid Mitigation Phase One settlement and recommended its passage to the full County Council.

Mr. Osiecki reported that due to a misunderstanding with the County, Ms. Felicia Harrison, Chief Financial Officer, and he have been diligently working to resolve any issues relative to the distribution of these funds. He stated that through conversations with the County, they have been assured that these funds have been allocated to the ADAMHS Board. Mr. Osiecki indicated that Board staff were under the impression that the funding amount of \$10,501,207 would be transferred to the Board. On the other hand, Cuyahoga County is presently transferring to a new accounting system and was under the impression that these funds would remain in their accounts and be drawn upon.

Mr. Osiecki highlighted details regarding the providers, programs, and allocations that were recommended by the ADAMHS Board and selected by the County for the usage of the \$10,501,207 settlement from the Opioid Mitigation.

Motion to approve the Opiate Settlement funds in the amount of \$10,501,207 to be allocated to Stella Maris (\$5,433,207), St. Vincent Charity Rosary Hall (\$2,000,000) and Thrive Peer Support (\$3,068,000) to the Finance & Operations Committee. MOTION: E. Caraballo / SECOND: G. Boehm / AYES: G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / **Motion passed.**

8. OhioGuidestone Residential Treatment Beds - \$125,000

Mr. Smith, Jr. reported that OhioGuidestone residential treatment campus offers services for children and adolescents with mental or behavioral health problems who require intensive supervision in an out-of-home care setting. They provide an array of high-quality trauma informed and evidence-based treatment services designed to meet the individual needs of youth and their families to remediate past problems, strengthen pro-social skills and decrease the likelihood of future out of home placements. He reported that their residential program is comprised of both secure and open treatment settings. Youth enrolled in residential programs receive educational services through the Berea City School District. Curriculums are designed to meet both regular and special education in a small, supportive classroom setting.

Mr. Smith, Jr. reported that OhioGuidestone would provide four (4) residential treatment beds for youth ages 12 through 18 years who require intensive stabilization, assessment, intervention and treatment in a residential setting. Youth may have co-

occurring issues and will require services responsive to cognitive, emotional and behavioral challenges. The services are needs-driven, offering flexible stays from 24 hours up to 90 days. The environment is safe and highly supervised, which facilitates intensive, individualized, 24/7 therapeutic services for emergency mental health and co-occurring substance use needs. Stays are designed to divert youth from psychiatric hospitalization and prepare youth for successful reunification with family and community-based services. Services include a full complement of mental health, psychiatric, medical and educational services in addition to room and board. The number of individuals to be served by these residential treatment beds is anticipated to be 10-12 youth in 2020.

Motion to recommend approving the contract with OhioGuidestone in the amount of \$125,000 to provide services for the period May 1, 2020 through June 30, 2020 for the provision of four (4) residential treatment beds for children to the Finance & Operations Committee. MOTION: G. Boehm / SECOND: P. James-Stewart / AYES: G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / **Motion passed.**

9. Community Based Services for Drug Court 4 – Opioid Settlement - \$100,000

Mr. Smith, Jr. reported that the Court of Common Pleas is implementing a new Drug Court docket (Drug Court 4) utilizing Opioid Settlement funding to serve high risk/high need individuals. Drug Court 4 will provide services to individuals who have had greater than three felonies. Drug Court 4 will additionally target individuals presenting with an Opioid Use Disorder DSM 5 diagnosis. Funding will be made available for identified ADAMHS Board providers – Community Assessment & Treatment Services (CATS), Catholic Charities, Harbor Light and Sober Living Services through Stella Maris and Cleveland Treatment Center (CTC) using pooled funds.

The Corrections Planning Board is projecting that Drug Court 4 will serve 50 – 55 unduplicated individuals once operational. Historically, the average time an individual participates in a Drug Court is 18 months. By month 18, between 80 and 85 individuals will be active in Drug Court 4 at any time moving forward. The Opioid Settlement funding will be used to augment clinical services for the target population that are not funded by Medicaid, or State of Ohio Addiction Treatment Program (ATP) Resources.

Motion to recommend the approval of funding for a Drug Court 4 docket utilizing Opioid Settlement funds in the amount of \$100,000 from the Cuyahoga County Corrections Planning Board and contract with Community Assessment & Treatment Services (CATS), Catholic Charities, Harbor Light and Sober Living services through Stella Maris and Cleveland Treatment Center (CTC) to the Finance & Operations Committee. MOTION: G. Boehm / SECOND: R. Fowler / AYES: G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, P. James-Stewart, K. Kern-Pilch, S. Killpack / NAYS: None / **Motion passed.**

10. New Business

- Mr. Osiecki reported that ADAMHS Board staff have been diligently working since the onset of the COVID-19 situation. Ms. Beth Zietlow-DeJesus, Director of External Affairs, has been keeping everyone up-to-date on the situation, in addition to Executive staff participation in Ohio Department of Mental Health and Addiction Services (OhioMHAS) conference calls and Ohio Association of County Behavioral Health Authorities (OACBHA) conference calls. He reported that through these conference calls, each Board is handling this situation differently, with a marked contrast between larger and smaller Boards throughout the State and that Board staff are skillfully handling this situation.
- Ms. Allison Schaefer reported that the ADAMHS Board received a soap donation from Mr. Terry Russell, Executive Director, National Alliance on Mental Illness (NAMI) Ohio, who strived to ensure that Ohio counties received a portion of this soap for distribution. As a result, Board staff, in collaboration with Recovery Resources, will be distributing boxes of soap to ACFs, Residential Care Facilities (RCFs), Recovery Housing and MH and SUD treatment providers. Ms. Schaefer stated that the Board has also received some Personal Protective Equipment (PPE) from the emergency stockpile, which will be distributed at the same time. The soap and PPE distribution is scheduled for Monday, April 13, 2020 and Tuesday, April 14, 2020 through a drive-thru or curbside manner in Recovery Resources' parking garage.
- Ms. Kern-Pilch referenced an email that was forwarded from Mr. Osiecki regarding the Cuyahoga County Emergency Operations Center's (EOC) request that the ADAMHS Board manage and coordinate requests for Personal Protective Equipment (PPE) such as masks, gloves and gowns, for all Board-funded agencies. She also commended Ms. Zietlow-DeJesus for spearheading the Board's efforts with this endeavor.

- Mr. Osiecki reported that the ADAMHS Board is asking that PPE requests be made only for service providers that either:
 - Provide residential services for adults and children (residential facilities, adult care facilities, recovery homes and other congregant living spaces)
 - Provide face-to-face services (examples: medication assisted treatment or injections, detox services, and crisis care/interventions)

He noted that the ADAMHS Board can only place one order per week and will receive a limited amount of PPE/supplies each week. The orders will be filled based on availability of materials requested, date requested and highest need for the available resources. The Board will also try to locate cleaning supplies and sanitizer.

- Ms. Maggie Tolbert, Assistant Chief Clinical Officer, acknowledged the Board's provider agencies, ACFs and RCFs efforts around COVID-19 and highlighted their struggles with obtaining cleaning supplies and PPEs. She reported that provider agencies are still providing services to individuals in need through telehealth and telemedicine.
- Mr. Osiecki also highlighted that several provider agencies have been struggling to maintain these services due to funding and have contacted the Board for assistance with this matter.
- Mr. Osiecki and Ms. Tolbert provided accolades to Board staff for their efforts with maintaining consistency relative to the Board's roles and responsibilities with conducting Board business.
- Ms. Kern-Pilch commended Mr. Osiecki for his comprehensive daily COVI-19 Updates.
- Mr. Osiecki thanked the Board members for their support during this timeframe.
- Ms. Bryant also commended staff for their efforts. She also reported that incarcerated individuals are being released early and need services from North Star Neighborhood Reentry Resource Center (NRRC); whereby staff are presently working remotely. As a result, the Office of Reentry is making every effort to provide essentials for these individuals and requested Board staff to keep her in mind should they have extra soap remaining from their distribution.
- Mr. Osiecki indicated that the NAMI Ohio's soap donation is designated for Cuyahoga County ACFs, as well as ACFs in surrounding counties; however, he would keep Ms. Bryant in mind if additional donations were received by the Board.
- Mr. Osiecki and Ms. Tolbert provided an update regarding the State Hospital's plan for setting some isolation beds aside for individuals that have contracted COVID-19.
- Ms. Kern-Pilch commended Ms. Bryant's advocacy efforts on behalf of the Office of Reentry.

There being no audience comment or further business, the meeting adjourned at 5:13 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by: Kathleen Kern-Pilch, ATR-BC, LPC-S, Planning & Oversight Committee Chair