

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES – OCTOBER 22, 2014

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Cash, LSW, MSSA, CDCA, Chair	Steve Killpack, MS
David E. Biegel, Ph.D.	Charlotte Rerko, MSN, RN, BC
Reginald C. Blue, Ph.D.	J. Richard Romaniuk, Ph.D.
Elsie Caraballo	Harvey A. Snider, Esq.
Rev. Benjamin F. Gohlstin, Sr.	Ericka L. Thoms
Cassi Handler	Mary R. Warr, M.Ed.
Pythias D. Jones, M.D.	Anngela Williams

ABSENT: J. Robert Fowler, Ph.D., Eileen Saffran, LISW-S

ADAMHS BOARD STAFF PRESENT:

William M. Denihan, C.E.O., Katie Boland, Frank Brickner, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Carol Krajewski, Scott Osiecki, Ralph Piatak, Starlette Sizemore-Rice

1. CALL TO ORDER/AUDIENCE INPUT

Board Chair, Eugenia Cash, called the General Meeting to order at 4:00 p.m. and opened the floor for audience input on agenda items; none was received.

2. RECOGNITION OF CONSUMER ARTWORK PROGRAM – October 2014

Mr. Denihan highlighted the very impressive artwork display created by **Roger Schwachenward**. Roger was introduced and identified himself as a disabled American veteran who has a chemical imbalance, has been diagnosed with Bipolar Disorder and deals with mania and depression. Roger reported that the Veterans Administration Medical Center is behind him 100%, that he is involved with the Cognitive Enhancement Program at the VA's Parma Community Based Outpatient Clinic and that he feels like a new person.. Roger shared that "art is to serve the comfortable and comfort the disturbed." A certificate of appreciation was presented to him in appreciation for his art pieces that represent a 10-year span of work.

3. APPROVAL OF MINUTES: The General Meeting minutes of September 17, 2014 were approved as submitted.

4. CHAIR'S REPORT

- Ms. Cash thanked Board members and staff for refining the Agenda Process Sheet format to be consistent with the Board's goal to be transparent in all of its work.
- On Saturday, October 18th, the ADAMHS Board, the NAACP and Delta Sigma Theta Sorority hosted and co-sponsored an event to increase awareness of the heroin epidemic and to educate parents and others about the steps to take when heroin appears in their lives. She appreciated the community partnership and engagement in addressing this very serious issue.
- On Friday, 10/24/14, a Regional Meeting of the Ohio Association of County Behavioral Health Authorities (OACBHA) will be held at the Visiting Nurse Association at 10:00 a.m. Those involved will include community partners, providers, legislators and representatives from the various neighboring Boards—Ashtabula, Lake, Lorain, Geauga, Summit, and Cuyahoga. Interested Board members are invited to attend.
- Ms. Cash highlighted and encouraged Board members to read the Community Solutions Web site page entitled, "Dear County Executive" project that published letters written by leaders in Cuyahoga County highlighting the needs of our county and its residents for the next elected County Executive.

- Based on the Chair’s request, Mr. Denihan reported on the changes suggested by the Finance & Operations Committee and asked the record to indicate the following:
 - 1) Release of Early Childhood Mental Health Request for Proposal (RFP):
 - Under the Performance Measures section, there is a statement that the ADAMHS Board will submit additional data collection information.
 - The Agenda Process Sheet (APS) was updated to define what the additional data collection information would include: program milestones, numbers served, performance outcomes, and program quarterly updates.
 - 2) Children’s Mobile Crisis Pilot – The committee wanted the word PENDING added since we have not received final approval from the state; this was added.
 - 3) VRP-3 Funding – The APS was updated to reflect the number of staff this funding supports from each agency. Staffing is as follows in FTE’s (full time equivalents):

	<u>Jewish Family Services Assn.</u>	<u>Recovery Resources</u>	<u>Total</u>
Supervisors	0.50	0.62	1.12
Coordinators	3.00	4.00	7.00
Support	0.50	1.25	1.75
TOTAL FTE’S	4.00	5.87	9.87

- 4) Court Psychiatric Clinic – This is truly a Pass-Through relationship and is now identified on the APS.
- 5) Case Western Reserve University: School Based Program Review – Under Performance Measures, we have included the following: School Attendance, Grades, and Juvenile Court avoidance.
- 6) Brown Consulting: Employment Program Review – Under Performance Measures, we have included the following: Number of jobs, length of employment, and average hourly rate.
- 7) Brown Consulting: Review of Mental Health Community Psychiatric Support Treatment (CPST) Programs – Under Performance Measures, reviews will look at how the CPST services are conducted, such as: face to face interaction, home visits, community and office visits.

5. FAITH-BASED OUTREACH COMMITTEE REPORT

Committee Chair, Mary Warr, highlighted several items from the meeting held on 10/1/14:

- Discussion and review of the 1 Prayer 4 Recovery Breakfast held on Saturday, 9/6/14, for faith leaders; the theme of the event was “Hope, Healing and Support”.
- Committee members agreed upon the importance of stepping up recruitment for the Faith-based Outreach Subcommittee and that committee member representation is also desired at the subcommittee meeting level.
- Efforts will be taken to distribute Faith-based Outreach Committee literature into the community.
- The committee is thinking about starting dialogues with provider agencies about the inclusion of spirituality in their program models.

6. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT

Committee Vice Chair, Steve Killpack, summarized the report written by Dr. Fowler, on the 10/22/14 P&O Committee meeting. (Details can be found in the P&O Committee minutes on the ADAMHS Board Web site.)

1. The committee met earlier at 3:45 p.m. to review the revised agenda process sheets, The committee appreciated all of the work evident in the revised APS’s and agreed to consider it as a living document to be refined when needed.
2. Eight proposals were extensively reviewed; all of which were recommended to the Finance & Operations Committee. Mr. Killpack read the list of agreements under consideration in the resolutions presented.

3. Dr. Garrity and Mr. Denihan provided an SHARES update. Unfortunately more delays have occurred from the software vendor. The committee expressed its concern. It was noted that Mr. Denihan and Dr. Garrity are working with their counterparts from the other two counties to seek a satisfactory resolution.
4. At the end of the meeting, the committee agreed that the APS should continue to be considered a living document and to use the new design until the entire Board has decided upon its adoption. The meeting adjourned at 5:45 PM.

7. FINANCE & OPERATIONS COMMITTEE REPORT

Dr. Biegel, Committee Chair, reported on the Finance & Operations Committee meeting held on 10/15/14.

Consent Agenda (Resolution Nos. 14-10-01 through 14-10-04)

- **RESOLUTION NO. 14-10-01 - ACCEPTING THE REPORT OF THE C.E.O. ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING SEPTEMBER 2014**
 - **RESOLUTION NO. 14-10-02 - AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSAL FOR EARLY CHILDHOOD MENTAL HEALTH SERVICES**
 - **RESOLUTION NO. 14-10-03 - APPROVAL & RATIFICATION OF INTERAGENCY AGREEMENTS:**
 1. Ohio Department of Mental Health & Addiction Services (OhioMHAS) – Children’s Mobile Crisis - (*Pending MBR Approval*)
 - (Contractors: FrontLine Services, Inc. and Bellefaire Jewish Children’s Bureau)
 2. OhioMHAS – Coordination of Prison Referrals
 - (Contractors: FrontLine Services, Inc. and Cuyahoga County Corrections Planning Board)
 3. Opportunities for Ohioans with Disabilities (OOD) – VRP3 Employment Program (Contractors: Recovery Resources, Inc. and Jewish Family Service Association)
 4. Amendment to Resolution 14-09-03, OhioMHAS: Additional Funds for Forensic Services (Cuyahoga County – Court Psychiatric Clinic) - (*Pass Thru Funding*)
 - **RESOLUTION NO. 14-10-04 - APPROVAL & RATIFICATION OF SERVICE PROVIDER CONTRACTS:**
 1. Notice of Funding Award: OhioMHAS – Children’s Mobile Crisis - \$440,944.00 – (*Pending MBR Approval*)
 - FrontLine Services, Inc. - \$238,734.00
 - Bellefaire Jewish Children’s Bureau - \$202,210.00
 2. Notice of Funding Award: OhioMHAS - Coordination of Prison Referrals - \$116,325.00
 - FrontLine Services, Inc. - \$66,325.00
 - Cuyahoga County Corrections Planning Board- \$50,000.00
 3. Notice of Funding Award: Opportunities for Ohioans with Disabilities – VRP3 funding for employment services
 - Jewish Family Services Association
 - Recovery Resources, Inc.
- Amendments:**
1. Amendment to Res. 14-09-03, OhioMHAS: Additional Funds for Forensic Services - (*Pass Thru Funding*)
 - Cuyahoga County – Court Psychiatric Clinic \$50,000.00 Increase
 2. Amendment to Res. 14-01-08, Approval of 2014 Base Funding Recommendations – Additional Funds
 - East Cleveland Neighborhood Center \$40,000.00 Increase

Motion to approve the Consent Agenda (Resolution Nos. 14-10-01 through 14-10-04).

MOTION: R. Blue / SECOND: C. Rerko / AYES: D. Biegel, R. Blue, E. Caraballo, B. Gohlstin, C. Handler, S. Killpack, C. Rerko, R. Romaniuk, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 14-10-05 - APPROVAL & RATIFICATION OF OPERATIONAL AGREEMENTS:**

1. Evaluation of School Based Mental Health Services
 - Case Western Reserve University - \$49,194.19
2. Evaluation of Employment/Vocational Services
 - Brown Consulting - \$24,250.00
3. Independent Review of Mental Health Services Records
 - Brown Consulting - \$46,080.00

Ms. Caraballo asked for further clarification on the evaluation reporting time lines and whether a quarterly report should be made to determine what may not be working. Dr. Garrity noted that the reporting timelines reflect when the reports will be received from the evaluator, per their RFP proposal, for the review of 3 years of data. Discussion followed.

Based upon the discussion, Dr. Biegel, asked Board staff to provide periodic progress reports from evaluators to share where they are in their work. It was noted that for future evaluation RFP's a condition should be included that periodic reports are required.

Motion to approve Resolution No. 14-10-05. MOTION: R. Blue / SECOND: B. Gohlstin / AYES: R. Blue, E. Caraballo, B. Gohlstin, C. Handler, S. Killpack, C. Rerko, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None
ABSTAIN: D. Biegel, R. Romaniuk / **Motion passed.**

8. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan highlighted several items featured in the CEO Headliners dated October 22, 2014 (attached to minutes).

- Mr. Denihan is a panelist at the "Behind the Headlines: The Heroin Epidemic" to be held on 10/23/14 from 12:00 noon to 1:30 PM at the TRI-C Metropolitan Campus. Several young persons who are recovering addicts will speak and have very compelling stories. The event is open to all.
- The dinner honoring former Chair and Board member, Dr. Douglas Lenkoski, is coming up soon; the event is being sponsored by the Cleveland Psychoanalytic Center and a few tickets are available for interested Board members.
- The first Regional Meeting of the Ohio Association of County Behavioral Health Authorities (OACBHA) is scheduled for Friday, 10/24/14 at the Visiting Nurses Association at 10:00 AM. The meeting will include representatives from neighboring ADAMHS Boards, community partners and, at present, eight legislators representing our County. Details regarding the purpose of the meeting can be found on page 4 of the CEO Headliners.
- Mr. Denihan reiterated information shared with the Planning & Oversight and Finance & Operations Committees about the upcoming November meeting schedule. A Committee of the Whole is scheduled for 11/12/14 where Board staff will present the Calendar Year 2015 Base Budget Recommendations and Funding Priorities (for information only). Board members will have a week to review the information shared before being asked to take any action at the General Meeting on 11/19/14.
- Mr. Denihan was pleased to announce that today OhioMHAS Director communicated her approved of our special request for crisis funding. As a result, the Board will receive \$1.3 million for the various projects proposed; it is worthy to note that she approved every single project.
- The Northern Ohio Recovery Association (NORA) is celebrating its 10th Anniversary with a Black Tie Gala on Saturday, 12/13/14; tickets are \$50; details reflected on page 3 of the CEO Headliners.
- The ADAMHS Board is keeping up-to-date on local preparations regarding potential Ebola cases. Mr. Denihan met with the Cleveland Chief of Police and learned that the Cleveland Department of Police is working to keep communications open and to prepare "first responders". The Board has agreed that if something happens, we will be included in discussions to assist in helping to prepare immediate, clear, and non-fearful communications for the public.

- Sharing bad news about the SHARES Project - After months and months of teetering between hope and frustration with the SHARES project, there was a demonstration meeting with the vendor, InfoMC, last week. The professional management team from the three Boards concurred that the vendor had failed this test and, as a result, has lost the confidence of the COG. The COG (Council of Governments) consisting of the C.E.O.'s from Hamilton, Franklin and Cuyahoga Counties held a long discussion on Friday, 10/17/14, and on Monday, 10/20/14. Based upon the discussions, the CEO's voted unanimously to legally inform the vender that the COG no longer has confidence that the vender will be able to fulfill the requirements of the contract and to ask them to voluntarily withdraw from the contract. They have 30 days to respond. If they do not withdraw, the situation will go before an arbitrator.

In the meantime, the COG is not giving up on the overall goal. There is a program out there for billing purposes called GOSH that is being used currently by other Boards. Dr. Biegel asked whether there are other packages in other states that include the feature of outcomes. Dr. Garrity noted that efforts will be taken to look at other existing programs.

9. OLD/NEW BUSINESS

- Since we have concrete data that drug addiction is the number one barrier to employment, Ms. Warr asked whether it is too late to bring the concept of mandatory drug testing into this contract for the VRP-3 Program. Mr. Denihan noted that it may be too late; however, he will look into this. Ms. Warr advocated for including it next year.
- Regarding feedback on the revised APS's, Ms. Warr suggested that goals should be included so that Board members, when reviewing performance measures, have something to measure against.
- Ms. Cash clarified for Board members that the standing committees (Community Relations & Advocacy, Planning & Oversight & the Finance & Operations Committees) will not meet during November 2014. The only meetings scheduled for all Board members are:
 - a) Committee of the Whole Meeting on November 12, 2014 at 4:00 PM
 - b) General Meeting on November 19, 2014 at 4:00 PM

10. AUDIENCE INPUT

- On behalf of Recovery Resources, Steve Morse, announced that on Saturday, November 1st, the agency is holding its 50th Annual Fundraiser. The event will be held at the Art Museum at the Atrium with a live band, auction and the dinner. Tickets are \$350 per couple and will be available through October 27th; details are available on Recovery Resources' Web site.

There being no further business, the meeting was adjourned at 5:10 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____
Eugenia Cash, LSW, MSSA, CDCA, Chair, ADAMHS Board of Cuyahoga County