

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES – APRIL 30, 2014

**ADAMHS BOARD OF DIRECTORS PRESENT:**

Harvey A. Snider, Esq.	Rev. Benjamin F. Gohlstin, Sr.
David E. Biegel, Ph.D.	Pythias D. Jones, M.D.
Reginald C. Blue, Ph.D.	Steve Killpack, MS
Elsie Caraballo	Charlotte Rerko, MSN, RN, BC
Mary Boyle	J. Richard Romaniuk, Ph.D.
Eugenia Cash, LSW, MSSA, CDCA	Mary R. Warr, M.Ed.
J. Robert Fowler, Ph.D.	

**ABSENT:** Richard A. Folbert., Eileen Saffran, LISW-S, Ericka L. Thoms, Anngela Williams

**ADAMHS BOARD STAFF PRESENT:** William M. Denihan, C.E.O., Frank Brickner, Michael Doud, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Valeria Harper, Esther Hazlett, Myra Henderson, Carol Krajewski, Scott Osiecki, Ralph Piatak, Linda Torbert

**1. CALL TO ORDER**

Board Chair, Harvey A. Snider, Esq., called the General Meeting to order at 4:00 PM and opened the floor for audience input on agenda items; no input was generated.

**2. APPROVAL OF MINUTES:** Minutes from the General Meeting of March 26, 2014 were approved as submitted.

**3. CHAIR'S REPORT**

- Mr. Snider announced the receipt of a resignation letter from Board member, William J. Tobin, effective 4/25/14, and read the contents into the record. The letter explained that a recent action of the ADAMHS Board approved funding and the issuance of a contract to an agency that Mr. Tobin has a long standing working relationship with. As a result, he unfortunately is disqualified from continuing to serve as an ADAMHS Board member. Mr. Snider suggested that a thank-you letter be prepared acknowledging Mr. Tobin's contributions and service to the ADAMHS Board (attached to the original minutes stored in the Executive Unit).
- Mr. Snider commended Mr. Denihan and Board staff for holding, on brief notice, a press conference on Tuesday, 4/29/14, with County Executive Edward FitzGerald and C.E.O. William M. Denihan. The purpose was to call for state lawmakers to restore funding for mental health services after the House voted earlier in the month to cut more than \$47 million to pay for heroin drug treatment services at the expense of mental health. Mr. Snider acknowledged the support of Board members who were also in attendance—Mary Boyle, Eugenia Cash, Rev. Benjamin F. Gohlstin, Sr. and Mary Warr.

**4. FAITH-BASED OUTREACH COMMITTEE REPORT**

Rev. Benjamin F. Gohlstin, Sr., Chair of the Faith-based Outreach Committee, reported on the meeting held immediately prior to the General Meeting. Copies of the recommended brochure that includes the proposed Mission and Vision Statements as well as the revised Action Plan were distributed for consideration.

***Mission Statement:** "To recognize and advocate spirituality in the recovery process; to connect the spiritual perspective with other interventions and best practices; and to promote the concept that treatment works and people recover."*

**Motion to approve the Faith-based Outreach Committee Mission Statement.** MOTION: C. Rerko / SECOND: E. Cash  
AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko,  
R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

***Vision Statement:*** *“To lead Cuyahoga County’s faith/spiritual community in helping people living with mental illness and substance use and other disorders to recover, and promote the importance of integrating faith/spirituality in the clinical healing process.”*

**Motion to approve the Faith-based Outreach Vision Statement.** MOTION: R. Fowler / SECOND: E. Cash / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

Subcommittee Chair, Karell McDaniel, highlighted the third issue of the Action Plan: *Develop language and boundaries to clarify the scope of practice for spiritual caregiver duties within the treatment community and within the faith community and explained the concept of the volunteer spiritual caregiver.*

**Motion to approve the Revised Action Plan.** MOTION: R. Fowler / SECOND: M. Boyle / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

**Motion to approve the revised Faith-based Outreach Brochure.** MOTION: R. Blue / SECOND: R. Fowler / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

- Rev. Gohlstin reported that a Faith-based Breakfast event was discussed for June 5, 2014, the date when Pamela S. Hyde, J.D., Administrator of SAMHSA, is scheduled to be in Cleveland. Preliminary plans are to hold the event at the Cleveland City Club facility in its largest space. Details are in the planning phase and will be shared once complete.
- On behalf of the Faith-based Outreach Committee, Rev. Gohlstin asked Mr. Snider to address the diversity issue for the committee composition. The Chair agreed to address this appointment request.
- Committee members were receptive to a suggestion made by the Board Chair to consider recognizing faith-based organizations that promote mental health awareness through a Board resolution. The full board concurred with the recommendation. On behalf of the committee, Rev. Gohlstin and Mary Warr commended the efforts of the Subcommittee Chair and its members for the hard work and excellent work products.

## **5. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT**

Committee Chair, Pythias D. Jones, M.D., reported on the meeting held on 04/09/14 at 4:00 p.m. and the highlighted information regarding the various topics covered. All issues requiring action are recommended for approval in Resolution Nos. 14-04-04 & 14-04-05. (Details can be found in the P&O Committee minutes on the ADAMHS Board Web site.)

- Mental Health Services in the Detention Center
- Cleveland Department of Health’s Prevention Services
- Suicide Prevention Awareness Postcard Campaign
- Catholic Charities FIRST Project
- Parmadale Update
- SHARES (Shared Health & Recovery Enterprise System) Update
- SCALE (Screening, Centralized Assessment, Levels of Care Assignment & Engagement) Update
- **Future Topics - dates to be determined:**
  - Cuyahoga County Board of Developmental Disabilities
  - CMHA Collaboration
  - Medicaid Expansion
  - Gambling
  - Sober Beds
  - Collaboration with the Division of Children & Family Services

Discussion followed on the process or criteria used to determine whether an item is initially discussed at the P&O Committee meeting as designated on the agenda. Mr. Denihan noted that the practice has been to bring new programs and concepts to the P&O Committee, while those existing contracts with changes are scheduled to be reviewed by the Finance & Operations (F&O) Committee. Dr. Biegel asked for further clarification about the amendments listed as one was reviewed by the P&O Committee and the other amendment went directly to the F&O Committee. Ms. Harper noted that amendment addressed by the P&O Committee had to do with a change in the program model.

## **6. EXECUTIVE COMMITTEE REPORT**

The Chair reported that an Executive Committee meeting was held on 4/16/14 with all members present; two recommendations are being presented from this meeting. The Executive Committee also met in Executive Session for the purpose of discussing several legal issues.

- **RESOLUTION NO. 14-04-01**  
**AUTHORIZATION TO EXTEND THE ADAMHS BOARD'S STRATEGIC PLAN: CY2014-CY2016**

Given the various changes occurring at the national and state level, a recommendation is being made to extend the current strategic plan by updating it to strengthen the Board's service delivery system within a continually changing and demanding behavioral healthcare environment. Mr. Denihan noted that the proposed extension of the Strategic Plan would provide time to address Medicaid Expansion, state funding challenges, the implementation of SHARES, etc. The areas include:

- Leadership
- Finance
- Information Technology
- Planning & System Development
- Legal & Risk Management
- Advocacy & Social Marketing
- Human Resources
- Quality Improvement, Evaluation & Research

Dr. Garrity noted that the resolution addresses the process and the time-line; Board staff would begin in the May 2014 Board of Director meeting cycle to bring each updated content area of the Strategic Plan through the respective Board committee for review and input. Ms. Warr mentioned the concept of a retreat for consideration of Strategic Plan revisions.

**Motion to approve Resolution 14-04-01.** MOTION: M. Boyle / SECOND: B. Gohlstin / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr  
NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 14-04-02**  
**APPROVAL OF UPDATED TABLE OF ORGANIZATION**

Mr. Snider summarized the resolution recommending the addition of an entry-level position entitled External Affairs Specialist to the Table of Organization. This position is needed to increase the Board's social media presence to reach the community on an immediate and on-going basis. This position will be in the bargaining unit and increase the ADAMHS Board's Table of Organization from 42 to 43 full-time positions.

**Motion to approve Resolution 14-04-02.** MOTION: B. Gohlstin / SECOND: R. Blue / AYES: D. Biegel, R. Blue, M. Boyle, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None  
ABSTAIN: None / **Motion passed.**

**7. BED DAY REPORT**

Mr. Brickner, Chief Financial Officer, noted that the Bed Day Report is relatively unchanged from prior months. Recent data shows that the forensic side has shown a significant decrease from 133 beds/per day to 111 beds/per day. The collaborative work with the Court system on specific processes is beginning to show results.

**8. FINANCE REPORTS**

Mr. Brickner reviewed the Income Statements, Expenditures Reports, Balance Sheets and Board Vouchers for March 2014. The administrative budget is forecasted to be within budget in all categories.

Mr. Brickner noted that the payment made to University Hospitals for \$1,721.00 was to cover the Board's portion of the remainder of liability insurance for our former Chief Clinical Officer, Dr. Christine Delos Reyes. It was noted that the Board, to date, has not yet received funds from the County levy dollars. Also, as additional contracts are awarded, Mr. Brickner anticipates that the amount of expenses will increase.

- **RESOLUTION NO. 14-04-03**  
**ACCEPTING THE REPORT OF THE C.E.O. ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING MARCH 2014**

**Motion to approve Resolution 14-04-03.** MOTION: M. Boyle / SECOND: D. Biegel / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 14-04-04**  
**APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS:**

**Motion to approve Resolution 14-04-04.** MOTION: D. Biegel / SECOND: B. Gohlstin / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 14-04-05**  
**APPROVAL AND RATIFICATION OF OPERATIONAL AGREEMENTS:**

With respect to the Early Childhood Mental Health Systems Workforce Training proposed, Mr. Killpack inquired whether the training sessions might be open to the public. Ms. Linda Torbert, Children's Projects Administrator, noted that this training can be open to the public and organizers are interested in approaching universities and colleges in these areas. Ms. Torbert noted that she would bring this suggestion forward to the workgroup for consideration.

**Motion to approve Resolution 14-04-05.** MOTION: R. Blue / SECOND: B. Gohlstin / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 14-04-06**  
**APPROVAL AND RATIFICATION OF PERSONAL SERVICE AGREEMENTS:**

**Motion to approve Resolution 14-04-06.** MOTION: B. Gohlstin / SECOND: E. Cash / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, S. Killpack, C. Rerko, R. Romaniuk, M. Warr / NAYS: None / ABSTAIN: P. Jones / **Motion passed.**

- **RESOLUTION NO. 14-04-07**  
**AUTHORIZING THE ESTABLISHMENT OF A TRADE ASSOCIATION**

Mr. Denihan noted that each county Board participating in the Ohio Association of County Behavioral Health Authorities (OACBHA) gets one vote each. Last year larger counties tried unsuccessfully to get OACBHA to consider weighted voting. It was noted that counties are prohibited from lobbying individually; however, they can lobby under a Trade Association. This resolution is being proposed to protect the best interests of the three larger counties and its citizens, especially during the current Mid-Biennium Review. Mr. Denihan felt that it is still important that the ADAMHS Board of Cuyahoga County remain a member of OACBHA.

It was suggested that a WHEREAS statement be added to Resolution No. 14-04-07 to illustrate that the ADAMHS Boards of Franklin and Hamilton County have agreed to contribute a like sum of \$10,000.00 each. It was noted that other interested counties may be interested in joining the newly formed Trade Association.

**Motion to approve Resolution 14-04-07 as amended.** MOTION: B. Gohlstin / SECOND: E. Cash / AYES: D. Biegel, R. Blue, M. Boyle, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, M. Warr  
NAYS: None / ABSTAIN: None / **Motion passed.**

#### 9. **CHIEF EXECUTIVE OFFICER'S REPORT**

- Mr. Denihan thanked Board members for their presence at the press conference. He appreciated the fact that the County Executive and the ADAMHS Board are on the same page regarding the state's Mid-Biennium Review. Mr. Denihan supports the state's efforts to address the heroin epidemic; however, the problem stems from the decision to fund the proposed initiatives out of funds allocated for people needing treatment for mental illness. Mr. Denihan read into the record the article appearing on 4/30/14 in the Columbus Dispatch and distributed copies of the article and OhioMHAS News Now. (The document is attached to minutes stored in the Executive Unit.)

Mr. Denihan explained that County Council passed a resolution approximately 2-1/2 years ago stating that the ADAMHS Board's administrative costs cannot come out of levy dollars. This action was taken as a result of the 3% increase awarded to staff despite the fact that administrative costs and the salary line item went down during this period and our Board has one of the lowest administrative costs in the state.

#### 10. **OLD/NEW BUSINESS** - None

#### 11. **AUDIENCE INPUT**

- Steve Morse, President of the Council of Agency Directors (CAD), was pleased to report that the contract negotiation process is complete and agency contracts are being signed. At the CAD meeting on 4/28/14, he reported that the CAD was unable to reach a consensus about signing a resolution regarding H.B. 369. There was unanimous agreement that the proposed legislation is a "well-intentioned travesty" and must not pass through the Senate and that mental health and AOD should not be pitted against each other. Mr. Morse noted that some agencies intend to send an independent communication to the State Legislature.
- The Chair reminded all to make their reservation for the Board's Annual Meeting scheduled for 5/19/14 at 9:30 a.m.
- David Gretick, Department of Public Health/City of Cleveland, thanked Board members for their confidence in supporting School-Based Prevention Funding and provided background information about past accomplishments.

*There being no further business, the meeting was adjourned at 5:55 p.m.*

*Submitted by: Carol Krajewski, Executive Specialist*

*Approved by: \_\_\_\_\_*  
*Harvey A. Snider, Esq., Chair, ADAMHS Board of Cuyahoga County*