

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**GENERAL MEETING MINUTES
NOVEMBER 18, 2015**

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Cash, LSW, MSSA, CDCA, Chair	J. Richard Romaniuk, Ph.D.
Reginald C. Blue, Ph.D.	Eileen Saffran, LISW-S
Elsie Caraballo	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	Ericka L. Thoms
Rev. Benjamin F. Gohlstin, Sr	Mary R. Warr, M.Ed.
Cassi Handler	Anngela Williams
Pythias D. Jones, M.D.	

ABSENT: David E. Biegel, Ph.D., Steve Killpack, MS, Charlotte Rerko, MSN, RN, BC

ADAMHS BOARD STAFF PRESENT: William M. Denihan, CEO, Frank Brickner, Tami Fischer, Valeria Harper, Myra Henderson, June Hudson, Carol Krajewski, Dave Lambert, Scott Osiecki, Ralph Piatak

1. CALL TO ORDER/AUDIENCE INPUT

Board Chair, Eugenia Cash, called the General Meeting to order at 4:00 p.m. and opened the floor for audience input on agenda items; none received.

2. APPROVAL OF MINUTES

The minutes from the October 28, 2015 General Meeting and the November 4, 2015 Committee of the Whole Meeting were approved as submitted. Mr. Denihan reported on follow-up issues addressing requests of Board members at the committee level and referred to clarifications made to agenda process sheets (APS), also referenced in meeting minutes. Ms. Cash addressed the intent of Board staff to schedule a meeting with several Board members to discuss potential improvements for APS's when reporting out on performance measures and outcome data.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY

Mr. Denihan reported on the October Artwork Display featuring artwork created by Melodie Earls, a client of the Far West Center, who participates in the AHH! Art Helps and Heals Program. Ms. Earls shared that the art therapy program is a significant part of her recovery journey. A participation certificate was presented to Ms. Earls in recognition of her artwork display and outstanding creations.

4. CHAIR'S REPORT

Ms. Cash acknowledged the amount of time spent planning and analyzing financial issues by ADAMHS Board staff. She commended those involved for their hard work in producing a comprehensive, user-friendly manual that encompassed CY2016 Budget Recommendations, the Operational Budget and Service Provider Contracts.

Ms. Cash also thanked providers, Board staff and Board members who remained steadfast in their resolve not to accept a potential budget reduction at the County level. At the budget hearing, she spoke with Cuyahoga County Council members and shared with them the commitment and participation of Board members. She expressed her opinion that the support and dedication of Board members carried a lot of weight when Council members voted not to cut the ADAMHS Board's budget allocation. Ms. Cash added that she personally appreciates the care and teamwork of Board members and Board staff as they have been very supportive of her in her leadership role as Board Chair.

5. FINANCE REPORTS

Frank Brickner, Chief Financial Officer, reported on the expenditures and vouchers processed for payment during October 2015. Expenditures through October were just under \$4.4 million against the Board's \$5.5 million administrative budget. It is anticipated that the Board will expend \$5.4 million by the end of the calendar year. Based upon Ms. Warr's interest in the saturation of group homes in our county, Mr. Denihan offered to hold an in-person meeting with her to share the information requested.

- **RESOLUTION NO. 15-11-01**
ACCEPTING THE REPORT OF THE C.E.O. ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING OCTOBER 2015

Motion to approve Resolution No. 15-11-01. MOTION: B. Gohlstin / SECOND: R. Fowler / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None ABSTAIN: None / **Motion passed.**

6. COMMITTEE OF THE WHOLE REPORT

Mr. Brickner highlighted the contracts and agreements reviewed by Board members at the Committee of the Whole Meeting held on November 4, 2015.

- **RESOLUTION NO. 15-11-02**
APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS

1. Eligibility Agreements with Licensed Adult Care Facilities (ACF) – ACF roster attached to APS
2. Mental Health Services in the Detention Center - Applewood Centers (\$400,000.00)

Amendments:

1. Amendment to Resolution 15-09-06, OHIOMHAS Problem Gambling Allocation
 - Recovery Resources, Inc. - \$0 Increase (Time Extension Only)
2. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – Drug Court Sustainability
 - Community Assessment & Treatment Services - \$60,000.00 Increase
3. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – Prevention Services
 - Golden Ciphers - \$40,000.00 Increase
4. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – AOD Outpatient Treatment
 - Stella Maris - \$25,000.00 Increase
5. Amendment to Resolution 15-01-03, Early Childhood Mental Health Contract Recommendations
 - Applewood Centers - \$18,000.00 Increase
6. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – Residential Treatment
 - Hispanic UMADAOP - \$70,000.00 Increase
7. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – MH Outpatient Treatment
 - Jewish Family Service Association - \$35,000.00 Increase
 - Murtis Taylor Human Services System - \$200,000.00 Increase

Motion to approve Resolution No. 15-11-02. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 15-11-03**
APPROVAL AND RATIFICATION OF OPERATIONAL CONTRACTS

1. Brown Bag Lunches for CY2016:
 - Hitchcock Center for Women (\$7,000.00)
 - Recovery Resources, Inc. (\$1,400.00)

Motion to approve Resolution No. 15-11-03. MOTION: E. Saffran / SECOND: P. Jones / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 15-11-04**
APPROVAL AND RATIFICATION OF PERSONAL SERVICE AGREEMENTS

1. Attorneys and Nurses Contracted Services (hourly rates listed on APS)
2. State and County Reentry & Criminal Justice Planning - Michael J. Stringer (\$18,000.00)

Ms. Williams inquired why personal service agreements were not included in the budget manual. Mr. Brickner noted that personal service agreements are unique and noted that it may be a good idea to maintain a master contract book that includes all annual agreements. Mr. Denihan noted that he would consider Ms. Williams' suggestion.

Motion to approve Resolution No. 15-11-04. MOTION: R. Blue / SECOND: B. Gohlstin / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams
 NAYS: None / ABSTAIN: None / **Motion passed.**

7. CY2016 BUDGET, BOARD ADMINISTRATION & SERVICE PROVIDER CONTRACT RECOMMENDATIONS

Mr. Denihan summarized several events that occurred since the Board met as the Committee of the Whole Meeting on November 4th. He shared the comprehensive efforts of Ms. Valeria Harper, Chief Operational Officer, and Linda Torbert, Children's Projects Administrator, to review, within a two-week period of time, the proposal made by the County Executive and Director of the Cuyahoga County Division of Children and Family Services (DCFS) for the ADAMHS Board to expand community services for dependent children currently in the custody of DCFS, who are not abused or neglected, but require behavioral health services. Based upon the outcomes of the Special Case Review conducted by Board staff, Mr. Denihan rejected the proposal. However, Mr. Denihan did state to County Council members that should the ADAMHS Board get full budget restoration, the Board would be receptive to conducting a smaller pilot program starting in January. Additionally, Mr. Denihan recommended that any dollars saved through this effort should be targeted for transitional youth, a population segment that is in need of funding for required services.

Mr. Denihan was pleased to report that County Council supported our Board's request for restoration of the proposed \$6.7 million reduction and also appreciated County Executive Armond Budish's agreement on the budget decision as well.

[Board Chair, Eugenia Cash, asked Vice Chair, Dr. Robert Fowler, to preside over the General Meeting as she needed to temporarily excuse herself from the session.]

Upon review of the budget and in response to provider's requests over the years, Board staff are recommending consideration of a 2-year budget. This concept coincides with both the state and county biennial budgets. Therefore, for the first time, Board staff recommends awarding 2-year contracts to providers with the exception of those agencies "on watch", new providers and pilot projects such as the Faith-based Initiatives. Mr. Denihan referenced a letter and attachments distributed to Board members that lists programs and providers that will be offered a 1-year contract for a variety of reasons, including new agencies and pilot programs. (The document distributed is attached to the original minutes stored in the Executive Unit.)

Mr. Denihan recognized the efforts of ADAMHS Board staff in the compilation of the proposed two-year Board budget and asked them to stand to be recognized. Questions of Board members were addressed by Mr. Denihan and Board staff. Dr. Fowler pointed out a correction needed on page 2 of the resolution to list the revenue amount, \$54,398,515.00 in the right hand column to accurately reflect the budget amount.

- **RESOLUTION NO. 15-11-05**
APPROVAL OF ADAMHS BOARD OPERATIONAL BUDGET AND CY2016-2017 SERVICE PROVIDER CONTRACTS

Motion to approve Resolution No. 15-11-05. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None
 ABSTAIN: None / **Motion passed.**

8. REQUEST FOR INFORMATION (RF9) FOR REPRESENTATIVE PAYEE SERVICES

Board staff requests authorization to develop and issue a Request for Information (RFI) for the provision of representative payee services for clients receiving mental health services from a contract service provider of the ADAMHS Board. The tentative release date for the RFP would be 12/01/15 to certified representative payee services in Cuyahoga County.

- **RESOLUTION NO. 15-11-06
AUTHORIZATION TO ISSUE A REQUEST FOR INFORMATION (RFI) FOR REPRESENTATIVE PAYEE SERVICES**

Motion to approve Resolution No. 15-11-06. MOTION: B. Gohlstin / SECOND: H. Snider / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams
NAYS: None / ABSTAIN: None / **Motion passed.**

[Ms. Cash returned to the meeting.]

9. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan highlighted items featured in the attached CEO Headliners dated October 28, 2015.

- **Representative Payee Update** - Mr. Denihan has begun to speak with several banks to address the goal of easing the process for clients to cash their Social Security checks. The concept of utilizing debit cards is also being explored.
- **Marijuana Update** - Mr. Denihan thanked everyone for their support in defeating Issue 3 at the polls. It was noted that proponents of marijuana legalization are still committed to their cause and intend to bring this issue back.
- **Mental Health Response Advisory Committee** - Mr. Denihan reported on the recent visit by the monitor hired by the City of Cleveland to oversee the police reforms in the Consent Decree. A meeting was held to address the roles and responsibilities for the various elements/required reform goals. In December, a Crisis Intervention Team class will train officers from suburban police departments. If any Board members are interested in observing a training session, they were advised to contact Mr. Denihan.

10. OLD/NEW BUSINESS – None

11. AUDIENCE INPUT

- Far West Center Executive Director & President of the Council of Agency Directors (CAD), Kelly Dylag, reported that earlier in the week the CAD met and the general consensus was positive regarding the proposed 2-year budget. She noted that providers look for an anchor and stability. This funding arrangement will give agencies time to develop and grow programs.
- Steve Morse of Recovery Resources and member of CAD, echoed Ms. Dylag's remarks. With regard to the recent decision of County Council, Mr. Morse believes that County Council members have an institutional memory and that the hard work of the Board and providers has paid off in terms of credibility and confidence. He advocated for maintaining this united front.
- Mike Matoney, New Directions Executive Director, noted that his agency's residential treatment program was recommended for a 1-year contract; therefore, he would refrain from commenting until he has met with his Board.
- Christina Podolski, NE Ohio Regional Ambassador/Ohio Empowerment Coalition, currently working with the Living Miracles Peer Empowerment Center, was in favor of the 2-year budget and advocated for measuring services provided during this time period.

There being no further business, the meeting was adjourned at 5:10 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____

Eugenia Cash, LSW, MSSA, CDCA, Board Chair, ADAMHS Board of Cuyahoga County