

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**GENERAL MEETING MINUTES
APRIL 22, 2015**

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Cash, LSW, MSSA, CDCA, Chair	Steve Killpack, MS
Reginald C. Blue, Ph.D.	J. Richard Romaniuk, Ph.D.
Elsie Caraballo	Eileen Saffran, LISW-S
J. Robert Fowler, Ph.D.	Harvey A. Snider, Esq.
Rev. Benjamin F. Gohlstin, Sr.	Ericka L. Thoms
Cassi Handler	Mary R. Warr, M.Ed.
Pythias D. Jones, M.D.	Anngela Williams

ABSENT: David E. Biegel, Ph.D., Charlotte Rerko, MSN, RN, BC

ADAMHS BOARD STAFF PRESENT:

William M. Denihan, C.E.O., Tonya Birney, Frank Brickner, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Valeria Harper, Myra Henderson, June Hudson, Carol Krajewski, Scott Osiecki, Starlette Sizemore-Rice

1. CALL TO ORDER/AUDIENCE INPUT

Board Chair, Eugenia Cash, called the General Meeting to order at 4:00 p.m. and opened the floor for audience input on agenda items; none received.

2. APPROVAL OF MINUTES

The General Meeting minutes of March 25, 2015 were approved as submitted. Mr. Denihan reported on a follow-up issue regarding Early Childhood Services: Beech Brook (Resolution No. 15-04-07). The agenda process sheet attached to this resolution was revised to provide specifics regarding the Board approved Agency Outcome Measures and the total number of children served in CY2014.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY – APRIL 2015

Mr. Denihan reported that the April art showcase was created by a group of 12 clients at one of the Board's contract agencies, Front Steps Housing & Services. Front Steps is one of four providers who received funding from the Board for art therapy programs. Regina Spicer, Art Program Coordinator at Front Steps, was recognized as well as two of the contributing artists—Diana Brown and Donna Callahan. Each of the participants spoke to the value of the program and was recognized by the Board with certificates of participation.

4. EXECUTIVE COMMITTEE REPORT

As a result of Executive Committee discussions, a letter was sent from the Board Chair to BVU Center for Nonprofit Excellence requesting its assistance in conducting a pay range analysis of the CEO reflecting his overall responsibilities and duties, an evaluation of the CEO position, and a Succession Plan. It was noted that BVU staff will meet with members of the Executive Committee and members of Executive Council to gather the necessary data needed.

Ms. Cash reported that this year the CEO Performance Evaluation was conducted by the entire Executive Committee rather than by a smaller performance review committee as had been done in the past.

- **RESOLUTION NO. 15-04-01**
APPROVAL OF CONTRACT WITH CHIEF EXECUTIVE OFFICER, WILLIAM M. DENIHAN

Motion to approve Resolution No. 15-04-01. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 15-04-02**
DISSOLUTION OF FAITH-BASED OUTREACH SUBCOMMITTEE

Ms. Warr, Faith-based Outreach Committee Chair, was asked to elaborate on the action proposed by the Executive Committee to dissolve the Faith-based Outreach Subcommittee. Ms. Warr reported that Rev. Karell T. McDaniel served as Chair of the Faith-based Outreach Subcommittee since 2012. Under his leadership, the Subcommittee developed an Action Plan to support the mission of the overall committee that was approved by the full Board. Ms. Warr acknowledged the Subcommittee and its outstanding work. As implementation of the Action Plan now involves items that would be considered providing treatment services, the Executive Committee recommends that the Board of Directors approve the dissolution of the Faith-based Outreach Subcommittee.

Motion to approve Resolution No. 15-04-02. MOTION: M. Warr / SECOND: B. Gohlstin / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 15-04-03**
AUTHORIZATION TO ISSUE A REQUEST FOR INFORMATION (RFI) REGARDING FAITH-BASED INITIATIVE

Ms. Warr noted that this resolution proposes the issuance of a RFI to address the work of the Action Plan and move forward with implementing it.

Motion to approve Resolution No. 15-04-03. MOTION: B. Gohlstin / SECOND: H. Snider / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

- **MANAGEMENT PLAN POLICY – 2nd Reading**

Ms. Cash presented the Management Plan Policy for its second reading. Upon review, it was suggested that the composition of Executive Council be delineated in the policy statement. The maker of the original motion accepted the proposed amendment.

Motion to approve the Management Plan Policy as amended. MOTION: R. Blue / SECOND: B. Gohlstin / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

5. FAITH-BASED OUTREACH COMMITTEE REPORT

The Faith-based Outreach Committee met on March 4th when the discussion regarding the Subcommittee and a potential RFI were introduced. Additionally, the committee learned about Ms. Andrea McGovern's interest in supporting the Board's Question, Persuade and Refer (QPR) Suicide Prevention Training through the coalition and offered to partner with the ADAMHS Board and provide up to \$5,000 from her late son's foundation -- Mike's S.A.F.E. Fund -- to sponsor a breakfast seminar for the spiritual community in Cuyahoga County about suicide featuring our QPR training. Ms. McGovern is a suicide survivor and serves on the Cuyahoga Problem Gambling Coalition organized by Recovery Resources. This project was approved at the March General Meeting.

A brief discussion also ensued regarding the concept of including group home operators in advocating for the value of spirituality in the recovery process. Ms. Warr thanked Rev. Benjamin F. Gohlstin, Sr. for the formation of the Faith-based Outreach Committee and noted her commitment to continue to support the committee's mission.

6. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT

Dr. Robert Fowler, Planning & Oversight Committee Chair, reported on the P&O Committee meeting held on 04/08/15. The committee reviewed two funding issues: (1) Integration of Physical & Behavioral Health Residential Treatment Services Pilot – Catholic Charities: Matt Talbot and (2) Hitchcock Center for Women (HCFW) Advance Request. Dr. Fowler noted that HCFW's request was as a result of reduced funding from several government sources. The agency will need to make some changes in how it conducts business and will be assisted by the ADAMHS Board to make those changes. Both funding issues were recommended for approval to the Finance & Operations Committee.

John Garrity, Ph.D., Director of QI/Evaluation & Research, shared results of an Independent Peer Review of Non-Medicaid mental health treatment records/services conducted by Brown Consulting, LTD. The clinical records review is a requirement of the Federal Block Grant Regulations to (1) assess the quality, appropriateness and efficacy of the mental health treatment services with Cuyahoga County; and (2) identify opportunities for improvements within the service delivery system. Seventeen participating agencies participated in the evaluation of clinical records; a total of 381 individual client records were reviewed.

Dr. Fowler reported that the review found that mental health services are of sound quality but noted a continued need for improvement in documentation in the three areas identified: Intake/Assessment Process; Individual Service Planning (ISP) and Progress Notes.

The committee received a positive SHARES Update noting that progress is being made and a definite date in August has been identified for the entire system to be rolled out.

- **RECORDS RETENTION POLICY – 2nd Reading**

Given no additional input regarding revisions, the Chair entertained a motion to approve the policy as submitted.

Motion to approve the Records Retention Policy. MOTION: B. Gohlstin / SECOND: R. Fowler / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

7. FINANCE & OPERATIONS COMMITTEE REPORT

On behalf of Dr. Biegel, Committee Chair, Ericka Thoms, Committee Vice Chair, reported on the Finance & Operations Committee meeting held on 04/15/15 and highlighted the items recommended for approval in the Consent Agenda.

Consent Agenda (Res. No. 15-04-04 through 15-04-07)

- **RESOLUTION NO. 15-04-04 - APPROVAL OF ADVANCE AGAINST CY2015 NON-MEDICAID ALLOCATION FOR HITCHCOCK CENTER FOR WOMEN**
- **RESOLUTION NO. 15-04-05 - ACCEPTING THE REPORT OF THE C.E.O. ON VOUCHERS PROCESSED FOR PAYMENT DURING MARCH 2015**
- **RESOLUTION NO. 15-04-06 - APPROVAL OF INTERAGENCY AGREEMENT**
 1. Ohio Department of Mental Health & Addiction Services – Early Learning Challenge Grant (Contractor: Positive Education Program)
- **RESOLUTION NO. 15-04-07 - APPROVAL & RATIFICATION OF SERVICE PROVIDER CONTRACTS**
 1. Notice of Sub-Award: Ohio Department of Mental Health & Addiction Services – Early Learning Challenge Grant (Reference Interagency Agreement Item 1)
 - Positive Education Program - \$49,890.00
 2. Early Childhood Mental Health Services
 - Beech Brook - \$125,000.00
 3. Integrated Physical and Behavioral Health Residential Treatment Medical Clinic
 - Catholic Charities Service Corporation - \$299,640.00

Amendment:

1. Amendment to Res.15-03-06, Eligibility Agreements with Licensed Care Facilities - Additional ACF:
 - Nurturing Care

Motion to approve the Consent Agenda (Resolution Nos. 15-04-04 through 15-04-07). MOTION: R. Blue / SECOND: B. Gohlstin / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

8. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan encouraged all to review the items featured in the attached CEO Headliners dated April 22, 2015.

- **Revised Resolution No. 15-03-01** - Mr. Denihan pointed out the highlighted additional "whereas statement" included in Resolution No. 15-03-01, Need for Stable Behavioral Health funding in the SFY2016/17 Budget approved on 3/25/15.
- **State Fiscal Year 16-17 Biennium Budget** - Mr. Denihan summarized recent activity on the SFY2016-17 Biennium Budget and Substitute Bill introduced on April 14th that was voted out of the House's Finance Committee on April 20th. Unfortunately, H.B. 64 does not include a restoration of \$30 million per year in the OhioMHAS 421 Continuum of Core line item that OACHBA was requesting to offset the \$50 million that will be lost in 407 funding. (Details are provided on page 1 of the CEO Headliners.) Representative Nickie J. Antonio (D) – District 13 may introduce an amendment on the House floor calling for the restoration of the \$30 million to be included in the Ohio MHAS 421 line item. Mr. Denihan intends to meet with Senators Michael Skindell (D) District 23 and Tom Patton (R) in preparation for the discussion around the budget bill in the Senate.
- **Dashboard Draft** – Mr. Denihan distributed copies of the ADAMHS Board Dashboard Draft. Board member input provided:
 - Suggest having goals attached in order to adequately measure progress.
 - Suggest presenting financial data in the form of a graph; similar to Medicaid Expansion data.
 - Consider including a component emphasizing spirituality.
 - Add emphasis on prevention and children's services.
 - Keep dashboard brief; concentrate on essential items.
- 9. **OLD BUSINESS:** Discussion followed on the Plain Dealer article on the Crisis Intervention Team. Mr. Denihan was pleased with the article and plans to speak soon with a new editorial staff member regarding a future article.
- 10. **NEW BUSINESS:** Rev. Gohlstin noted that in the near future the ADAMHS Board of Directors will be asked to make a decision and take a position on the legalization of marijuana.

11. AUDIENCE INPUT

Ms. Lu introduced herself as an advocate from Northeast Ohio Coalition for the Homeless (NEOCH) and expressed her serious concern for individuals with severe mental illness who are residing in homeless shelters. She felt that persons with mental health issues are not receiving the help that they need. She invited the ADAMHS Board to attend NEOCH meetings. Upon the direction of Ms. Cash, she provided an envelope of grievances to Mr. Denihan for his review.

Mr. Denihan responded to Ms. Lu's remarks by stating that the ADAMHS Board does serve the homeless and meets with Lutheran Metropolitan Ministry to discuss specific treatment issues. He noted that the complaints received from Ms. Lu cannot be discussed in public due to confidentiality issues. He also confirmed receipt of a letter from NEOCH's Executive Director listing dates for a potential meeting. The meeting has not yet been scheduled; however, when the date is firm, he will ask Ms. Harper and Mr. Doud to accompany him. The topic of the meeting is the NEOCH's desire to fund a new shelter for people who are homeless and mentally ill.

Board member, Dr. Romaniuk, who through the VA works with homeless veterans, stated that when he has brought issues regarding individuals who are homeless to the ADAMHS Board, Board staff has been receptive. Mr. Denihan stated that he would provide a follow-up report on this issue at the General Meeting next month.

There being no further business, the meeting was adjourned at 5:35 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____
Eugenia Cash, LSW, MSSA, CDCA, Chair, ADAMHS Board of Cuyahoga County