

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**GENERAL MEETING MINUTES
JUNE 29, 2016**

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Cash, LSW, MSSA, CDCA, Chair	J. Richard Romaniuk, Ph.D.
Reginald C. Blue, Ph.D.	Eileen Saffran, LISW-S
Elsie Caraballo	Harvey A. Snider, Esq.
Rev. Benjamin F. Gohlstin, Sr.	Ericka L. Thoms
Cassi Handler	Mary R. Warr, M.Ed.
Pythias D. Jones, M.D.	Anngela Williams
Steve Killpack, MS	

ABSENT: David E. Biegel, Ph.D., J. Robert Fowler, Ph.D., Charlotte Rerko, MSN, RN, BC

ADAMHS BOARD STAFF PRESENT: William M. Denihan, C.E.O., Katie Boland, Frank Brickner, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Valeria Harper, Carol Krajewski, Dave Lambert, Scott Osiecki, Ralph Piatak

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Eugenia Cash, called the General Meeting to order at 4:00 p.m. and opened the floor for audience input on agenda items; none received.

2. APPROVAL OF MINUTES

The minutes from the April 27, 2016 General Meeting were approved as submitted.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY – JUNE 2016

Katie Boland, External Affairs Officer, shared the mission of the ADAMHS Board's Artwork Display Program to showcase client artwork, highlight the Board's provider agencies, recognize the benefits of art therapy, and celebrate the recovery community. The artwork display for June consists of art produced by clients of **Jewish Family Service Association & PLAN of Northeast Ohio**. Mr. Denihan invited Elliot to share his poem entitled, "The Legend of April Snow." Certificates were presented to participating artists.

4. CHAIR'S REPORT

Given the extensive impact upon the city of Cleveland around the Republican National Convention the 3rd week of July, Ms. Cash announced her decision to revise the July Board Meeting Schedule. A Joint Planning & Finance Committee Meeting is scheduled for Wednesday, July 13, 2016 at 4:00 p.m.

5. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT

Steve Killpack, P&O Committee Vice Chair, read into the record the summary report, prepared by Dr. Robert Fowler, on the 06/08/16 Planning & Oversight Committee meeting. The discussion topics are listed below.

- Suburban Jail Liaison/Municipal Court Forensic Liaison Program - designed to assist with early identification of offenders with mental health and addiction treatment needs in both the Cleveland and Suburban Municipal Court systems. Services offered to clients include screening, referral, linkage services and also offers consultation and technical assistance to the courts regarding behavioral health issues.
- Quarterly Report from The Centers for Families & Children on its Integrated Health/Wellness Program
- Review of the SFY2017 Community Plan Draft for submission to OhioMHAS
- Y-Haven Transitional Housing, Recovery & Treatment Services for Homeless Men and discontinuation of funding by the Federal Department of Housing and Urban Development (HUD)

(The P&O Summary report is attached to the original minutes stored in the Executive Unit).

- **RESOLUTION NO. 16-06-01
APPROVAL OF SFY2017 COMMUNITY PLAN**

Mr. Denihan noted that the Board's Community Plan for SFY 2017 is due to OhioMHAS by June 30, 2016. The plan outlines the strengths and challenges facing Cuyahoga County and presents an overview of the many successful programs which exist. Highlights of the plan include the following points:

- Cuyahoga County remains the most populous county in the state with over 1.2 million residents, with almost 400,000 persons residing in the city of Cleveland.
- Cuyahoga also continues to have the highest poverty (19.5%) and unemployment (5.5%) of all the urban counties, with Cleveland's poverty at 36% and over 7% unemployment.
- In 2016, Cleveland was cited as the second most distressed city in America, by the Economic Innovation Group, based on unemployment, poverty and educational level.
- Cuyahoga County has access to a large and very talented workforce of clinicians, planners and evaluators. There is strong inter-agency collaboration across systems, the Board has strong partnerships with the local private hospitals, and there is a wealth of both university-based and community-based behavioral health resources.
- Behavioral health services in Cuyahoga County, however, are challenged by lack of funding.
- The last Community Needs Assessment indicated that over one third of low-income persons in the county who were estimated to be in need of treatment were not served.
- While Medicaid Expansion has helped, the Board and providers are still unable to serve all clients in need of services.
- In spite of these challenges, Cuyahoga County continues to receive the lowest per capita funding in the State.
- Worse still, Cuyahoga received a 3% decrease in its FY2017 allocation from the State, and the State has indicated that funding allocations will not change in FY2017 regardless of the material presented in the Community Plan.

(The complete Cuyahoga County ADAMHS Board FY2017 Community Plan Summary is attached to the original minutes in the Executive Unit.)

Motion to approve the SFY2017 Community Plan for submission to OhioMHAS. MOTION: E. Saffran
 SECOND: E. Thoms / AYES: R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / **Motion passed.**

Action Request: Ms. Warr suggested using the excellent content of the SFY2017 Community Plan as curriculum for a future Board of Directors training session.

Motion to approve the concept of using the SFY2017 Community Plan as curriculum for a Board member training session. MOTION: M. Warr / SECOND: B. Gohlstin / AYES: R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / **Motion passed.**

6. ELECTION OF FY2017 BOARD OFFICERS

Dr. Reginald C. Blue, Nominating Committee Chair, reported that the Nominating Committee at the May 25th General Meeting presented the proposed slate of officers for FY2017. The officer positions of Vice Chair and Second Vice Chair, previously recommended by the Nominating Committee on 5/25/16, were voted upon and approved by the full Board.

Due to a tie vote for the position of Board Chair at the Nominating Committee, Board of Directors would be given the opportunity of voting for the Chairperson position on the proposed slate. Dr. Blue distributed paper ballots listing the two potential candidates for Board Chair—Eugenia Cash, LSW, MSSA, CDCA and Rev. Benjamin F. Gohlstin, Sr.

Board members present completed and turned in their ballots. Based on the voting results, Ms. Cash was selected for the Board Chair position to complete the recommended slate of officers for FY2017. Dr. Blue entertained a motion to accept the recommended slate of Board Officers for FY2017 as listed below.

Board Chairperson – Eugenia Cash, LSW, MSSA, CDCA
Vice Chair – J. Robert Fowler, Ph.D.

Second Vice Chair – Pythias D. Jones, M.D.

Motion to approve the recommended Slate of Officers for FY2017 (as listed above). MOTION: B. Gohlstin
SECOND: P. Jones / AYES: R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, S. Killpack, R. Romaniuk, E. Saffran,
H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / **Motion passed.**

[Mr. Killpack left the meeting.]

7. FINANCE & OPERATIONS REPORT

Finance & Operations Committee member, Harvey Snider, reported on the Finance & Operations Committee Meeting of 06/15/16. Regarding the Administrative Budget Reports, total spending through 5/31/16 was \$2.1 million; over 4% under budget to date. With the exception of Contractual Expenses, the Board is under budget in all categories. Presently, Board staff continues to project that Administrative spending will be within the 2016 budget of \$5,500,000.

Revenues: Total Revenues through May were \$33.0 million; this represents over 53% of annual budget of \$62.3 million. Federal revenues of \$6.3 million were received in May. Board staff forecasts that 2016 total revenues will exceed the \$62.3 million budget. Reasons include increased funding for 1915A Waiver, and the receipt of additional funding streams that were awarded after the budget process such as the Early Childhood Mental Health and Addiction Treatment Programs funded by the state.

Expenses: Total Expenses through May were \$28.1 million of which \$4.7 million was expended on services rendered in 2015 but paid in 2016. Non Medicaid Services budget of \$54.4 million –spent \$19.1 million–this is consistent with what is expected to be spent at this time as payments are made to Providers after services have been rendered. Besides normal utility and on-going maintenance expenses, improvements were made to three properties to kitchen areas and furniture. (All financial reports are attached to the original minutes stored in the Executive Unit.)

○ **RESOLUTION NO. 16-06-02**
APPROVAL OF BRIDGE FUNDING FOR YMCA OF GREATER CLEVELAND

Resolution No. 16-06-02 recommends support of a contract with the YMCA of Greater Cleveland in the amount up to \$140,000.00 to provide “Bridge” funding for the Y-Haven program for the provision of transitional housing, recovery and treatment services, educational training, vocational services and permanent housing placement to men who are homeless through the end of calendar year 2016. The situation was addressed at both the Planning & Oversight Committee and the Finance & Operations Committee during the June cycle. Ms. Warr asked that employment outcomes be included in the agenda process sheet metric section. Board member, J. Richard Romaniuk, advocated for this action based on his 9 years of experience working with the important and effective services provided to homeless men by Y-Haven.

Motion to approve Resolution No. 16-06-02. MOTION: E. Caraballo / SECOND: E. Thoms / AYES: R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None
Motion passed.

CONSENT AGENDA (Resolution Nos. 16-06-03 through 16-06-06)

- **RESOLUTION NO. 16-06-03 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING MAY 2016**
- **RESOLUTION NO. 16-06-04 - APPROVAL AND RATIFICATION OF INTERAGENCY AGREEMENTS**
****Pass through Item***
 1. *Cuyahoga County Corrections Planning Board - Early Intervention and IOP and Aftercare Dual Diagnosed Programming - \$109,500.00 (Contractor: Catholic Charities Corporation)
 2. *Cuyahoga County Corrections Planning Board – Treatment Services for Jail Reduction/Diversions - \$174,345.00 (Contractor: Community Assessment and Treatment Services, Inc.)

3. Cuyahoga County Corrections Planning Board – Drug Court Sustainability - \$19,663.00 (Contractor: Community Assessment and Treatment Services, Inc.)
4. Ohio Department of Mental Health & Addiction Services (OhioMHAS) Youth-Led Prevention- \$12,231.00 (Contractor: Recovery Resources, Inc.)
5. *OhioMHAS - Forensic Services Allocation - \$194,406.00 (Contractors: Cuyahoga County Court Psychiatric Clinic, Recovery Resources, Inc.)
6. Ohio Department of Rehabilitation and Corrections – Assertive Community Treatment Team for Cleveland Adult Parole Office - \$275,000.00 (Contractor: Recovery Resources, Inc.)
7. OhioMHAS & Ohio Department of Youth Services – Behavioral Health and Juvenile Justice Project - \$500,000.00 (Contractors: Cuyahoga County Juvenile Court and Bellefaire Jewish Children’s Bureau)
8. Amendment to Resolution 15-07-04, Allocation of OhioMHAS - Cooperative Agreements to Benefit Homeless Individuals (CABHI) - \$153,516.00 Increase (Contractor: FrontLine Service)

● **RESOLUTION NO. 16-06-05 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**

1. Cuyahoga County Corrections Planning Board - Early Intervention and IOP & Aftercare Dual Diagnosed Programming
 - Catholic Charities Corporation - \$109,500.00
2. Cuyahoga County Corrections Planning Board – Treatment Services for Jail Reduction/Diversion
 - Community Assessment and Treatment Services, Inc. - \$174,345.00
3. OhioMHAS - Youth-Led Prevention
 - Recovery Resources, Inc. – \$22,474.00
4. OhioMHAS - Forensic Services Allocation - \$194,406.00
 - Cuyahoga County Court Psychiatric Clinic - \$122,000.00
 - Recovery Resources, Inc.- \$72,406.00
5. Ohio Dept. of Rehabilitation and Corrections – Assertive Community Treatment Team for Cleveland Adult Parole Office
 - Recovery Resources, Inc. - \$414,000.00
6. OhioMHAS & Ohio Department of Youth Services – Behavioral Health and Juvenile Justice Project - \$561,567.00
 - Cuyahoga County Juvenile Court - \$455,567.00
 - Bellefaire Jewish Children’s Bureau - \$106,000.00

Amendments:

1. Amendment to Resolution 14-11-08, Approval of CY 2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – Drug Court Sustainability
 - Community Assessment and Treatment Services, Inc. - \$19,663.00 Increase
2. Amendment to Resolution 15-07-04, Allocation of Ohio Department of Mental Health & Addiction Services (OhioMHAS) - Cooperative Agreements to Benefit Homeless Individuals (CABHI)
 - FrontLine Service - \$153,516.00 Increase
3. Amendment to Resolution 15-11-05, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts - MH Residential Services
 - Murtis Taylor Human Services System - \$1,145,000.00 Continuance
4. Amendment to Resolution 15-11-05, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts – AOD Residential and Treatment
 - Hitchcock Center for Women - \$750,952.00 Continuance

● **RESOLUTION NO. 16-06-06 - APPROVAL AND RATIFICATION OF OPERATIONAL AGREEMENTS**

1. Summer Camp Prevention Program
 - Hitchcock Center for Women - \$12,500.00

Motion to approve the Consent Agenda (Resolution Nos. 16-06-03 through 16-06-06. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / **Motion passed.**

8. CHIEF EXECUTIVE OFFICER’S REPORT

William M. Denihan, CEO, highlighted items featured in the CEO Headliners dated June 29, 2016, attached to the minutes.

- **Paperless Board Packets** - Mr. Denihan reported that efforts are underway to utilize technology rather than paper Board meeting agenda packets. Board staff will soon begin to review the use of tablets in-house prior to introducing it for use at Board of Director meetings.
- **Support for Y-Haven** - Mr. Denihan thanked Board members for their vote of support for the necessary bridge-funding for the Y-Haven Transitional Housing Program for homeless men with addiction problems.
- **Dedicated Mental Health & Addiction Services Levy** - Mr. Snider, Subcommittee Chair for the Dedicated Mental Health & Addiction Services Levy, held a preliminary meeting around this important issue. The next meeting is scheduled for August 10th at 2:30 p.m. at the ADAMHS Board offices. Mr. Denihan noted that he, along with Valeria Harper, Vice President of Operations, met with the Council of Agency Directors on this topic as well and were met with a favorable response.
- **Dashboard Update** - CEO Denihan highlighted specific areas of the ADAMHS Board Dashboard document; document is attached to the original minutes.
- **Surgeon General’s Visit** – The U.S. Surgeon General, Vivek Murthy, M.D., is coming to Cleveland on Tuesday, July 12th for a Grand Rounds at the Cleveland Clinic to discuss how to stop prescription opioid abuse.
- **Margaret Clark Foundation Grant** – Grant funds will be used to sponsor/address the concept of getting the RNC to place Mental Health and Addiction needs on the Republican platform.

9. OLD/NEW BUSINESS

- Ms. Cash noted that the Trinity Outreach Ministries is a faith-based pilot program that is in close proximity to HCFW and has the ability to provide transportation; it may be a resource to support programming for this agency. Mr. Denihan noted that Board staff will take this suggestion under advisement.
- Ms. Cash thanked Board members for their support of her continuing in the capacity of Board Chair and to have the opportunity to see initiatives started through to their completion.

10. AUDIENCE INPUT - None

There being no further business, the meeting was adjourned at 5:10 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by:

Eugenia Cash, LSW, MSSA, CDCA, Board Chair, ADAMHS Board of Cuyahoga County