

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY**

**GENERAL MEETING MINUTES  
MARCH 23, 2016**

**ADAMHS BOARD OF DIRECTORS PRESENT:**

Eugenia Cash, LSW, MSSA, CDCA, Chair	J. Richard Romaniuk, Ph.D.
David E. Biegel, Ph.D.	Eileen Saffran, LISW-S
Reginald C. Blue, Ph.D.	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	Ericka L. Thoms
Rev. Benjamin F. Gohlstin, Sr.	Mary R. Warr, M.Ed.
Pythias D. Jones, M.D.	Anngela Williams
Steve Killpack, MS	

**ABSENT:** Elsie Caraballo, Cassi Handler, Charlotte Rerko, MSN, RN, BC

**ADAMHS BOARD STAFF PRESENT:** Valeria A. Harper, Vice President of Operations, Frank Brickner, Tami Fischer, Cheryl Fratalone, John Garrity, Ph.D., Carol Krajewski, Dave Lambert, Ralph Piatak, Starlette Sizemore-Rice

**1. CALL TO ORDER / AUDIENCE INPUT**

Board Chair, Eugenia Cash, called the General Meeting to order at 4:00 p.m. and opened the floor for audience input on agenda items; none received.

**2. APPROVAL OF MINUTES**

The minutes from the February 24, 2016 General Meeting were approved as submitted. Valeria Harper, Vice President of Operations, distributed copies of follow-up data regarding the Mental Health Co-Responder Pilot Program.

**3. RECOGNITION OF CLIENT ARTWORK DISPLAY – MARCH 2016**

Katie Boland, External Affairs Officer, restated the purpose of the ADAMHS Board's Artwork Display program to showcase client artwork, highlight the Board's provider agencies, recognize the benefits of art therapy, and celebrate the recovery community. Ms. Boland introduced the artists who created the very impressive display for the month of March: **Michele** receiving services from the Cleveland Rape Crisis Center, and **Isaac, Marcus, Jason and Albert** from Community Assessment & Treatment Services. Each artist was given an opportunity to share their experiences and to explain what their artwork means to them in their recovery journey. Certificates of appreciation were presented to all.

**4. CHAIR'S REPORT**

Ms. Cash encouraged Board members to review recent activities recorded in the CEO Headliners. She asked those in attendance to keep in their thoughts and prayers those people and families affected by the tragedy in Brussels, Belgium.

**5. NOMINATING COMMITTEE REPORT**

Committee Chair, Dr. Reginald Blue, reported that the Nominating Committee noted, at its 3/09/16 meeting, that the Board of Directors currently has two appointment vacancies—one county and one state. The appointment recommendation submitted to the County some time ago is still pending. The state vacancy, according to ORC §340.02, is to be filled by a person who has received or is receiving mental health services. The committee decided to contact two organizations that represent a broad spectrum of our provider agencies: NAMI Greater Cleveland and ACAC (Action Committee Advocating Change) for candidate recommendations.

Dr. Blue reported that three Board members whose first term expires on 6/30/16 were contacted to determine if they were still interested in serving a second term. As all three responded affirmatively, the Nominating Committee is assisting them in applying for reappointment. Mr. Denihan and Dr. Blue are in the process of scheduling an appointment with the County to advocate for amending the terms of two Board members whose recent appointments were for partial terms.

The letter used to invite Board members to indicate an interest in serving as a Board Officer was reviewed for revisions. The concept of revising the Board's Bylaws along with a potential revision regarding the length of Board Officer terms was discussed. Chairperson Cash shared her experience/insight; she felt that time was needed for orientation to the system, the political arena, and the responsibilities connected to the office as well as for team building. Consequently, she favored the concept of changing to a two-year term going forward. Discussion followed; a dissenting opinion was raised that a two-year term might inhibit other Board members from applying for participation as Board Officers.

As the ADAMHS Board Bylaws are to be reviewed once every 3 years to determine the need for revisions, the Nominating Committee agreed to: share this information with CEO Denihan, consult with Legal Counsel regarding the revisions needed, and recommend that the Bylaws be reviewed by the Board's Executive Committee for necessary and/or desired amendments.

## **6. FAITH-BASED OUTREACH COMMITTEE**

Committee Chair, Mary Warr, addressed a problem that the Faith-based Outreach Committee is having in reaching a meeting quorum; two such instances have occurred since May 2015. Ms. Warr summarized the background of the establishment of this committee, its mission, and, most recently, the allocation of funds to six providers/faith-based organizations participating in a Faith-based Outreach Pilot Initiative. Mrs. Warr recently met with Mr. Denihan, Ms. Harper and Ms. Starlette Sizemore-Rice to address the quorum concern. As a result of the meeting, Mrs. Warr wishes to ask current members to recommit to the mission of the committee and other Board members were encouraged to consider joining the Faith-based Outreach Committee that meets on the 1<sup>st</sup> Wednesday every other month at 3:00 p.m. Those Board members interested in joining the committee should contact Ms. Krajewski, Mr. Denihan or Mrs. Warr.

Rev. Gohlstein added that a major goal of the committee is to recognize and advocate spirituality in the recovery process and that the committee wishes to be inclusive of all faith communities. Ms. Harper noted that the agenda for the canceled meeting included a presentation from 2 of the faith-based awardees to present their progress to date. The first quarterly report from each of the six awardees has been received and initiatives are moving forward. In several cases, the anticipated participants for the pilot programs have already exceeded projections. Ms. Sizemore Rice is in regular contact with pilot program leaders.

## **7. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT**

Robert Fowler, Ph.D., P&O Committee Chair, reported on the 03/09/16 Planning & Oversight Committee meeting. Topics reviewed included:

- Approval of the Joint Planning & Finance Committee minutes of 02/17/16.
- Introduction to the SHARES "live" software system by John Garrity, Ph.D., Chief Quality Officer, and Tom Williams, Data Research Specialist. The committee viewed the enrollment process as well as a demonstration of the steps in making a service request, entering a claim, looking at outcomes, etc. The SHARES system is 95% complete.
- The Mental Health Response Advisory Committee Work Plan was presented by Scott Osiecki, Chief of External Affairs, as well as the Public Survey and efforts underway regarding Community Input Sessions and Focus Groups.
- Clients Rights Annual Report – Judy Jackson-Winston, Clients Rights Officer, provided a thorough briefing of the data and analysis contained in the Clients Rights Report for FY2015.

## **FINANCE & OPERATIONS REPORT**

David E. Biegel, Ph.D., Finance & Operations Committee Chair, reported on the committee meeting held on 3/16/16. Regarding Administrative Budget Reports, total spending through 2/29/16 was \$836,383--approximately 1.5% under budget or \$80,000 under budget. The Board Voucher Report was reviewed and approved.

Total Revenues through February were \$13.5 million; this represents 22% of annual budget of \$62.3 million. The Board projects that it will receive all budgeted revenues. Total Expenses through February were nearly \$12 million. Of this number, \$4 million was expended on services rendered in 2015 but paid in 2016. Non-Medicaid Services budget of \$54,398,515 – \$6.1 million was spent through February. This was expected at this time as payments are made to providers after services have been rendered (i.e. in February, we are typically paying Providers for January services). No unusual activity occurred

for the Board properties; payments made were for utilities or on-going maintenance. (All financial reports are attached to the original minutes stored in the Executive Unit.)

### **CONSENT AGENDA - (Resolution No. 16-03-01 through Res. No. 16-03-04)**

- **RESOLUTION NO. 16-03-01**  
**ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING FEBRUARY 2016**
- **RESOLUTION NO. 16-03-02**  
**APPROVAL AND RATIFICATION OF INTERAGENCY AGREEMENTS**
  1. OhioMHAS – Early Childhood Mental Health Grant - \$755,870.00 (Contractors: Bellefaire Jewish Children's Bureau, Ohio Guidestone, Positive Education Program)
- **RESOLUTION NO. 16-03-03**  
**APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**
  1. Mental Health In Schools
    - Murtis Taylor Human Services System - \$76,680.00
  2. Amendment to Resolution 16-01-07 – Early Childhood Mental Health Contract Recommendation
    - Bellefaire Jewish Children's Bureau - \$271,975.00
    - Ohio Guidestone - \$337,022.00
    - Positive Education Program - \$146,873.00
- **RESOLUTION NO. 16-03-04**  
**APPROVAL AND RATIFICATION OF OPERATIONAL CONTRACTS**
  1. HIPAA Risk Analysis and Update of Security and Privacy Policies
    - Christina Shaynak-Diaz, Esq. - \$6,045.00
    - TrustedSec, LLC - \$11,700.00
  2. AIDS Funding Collaborative
    - The Center for Community Solutions - \$75,000.00
  3. Film Sponsorship, March 30-April 10, 2016: *"Buried Above Ground"*
    - Cleveland International Film Festival - \$1,000.00
  4. Sponsorship of Glennon Doyle Melton Event, April 1, 2016
    - Recovery Resources - \$250.00
  5. Sponsorship: Sober Seventeenth (Sober St. Patrick's Day) – March 17, 2016
    - Sober Seventeenth, Inc. - \$1,000.00 Emerald Sponsorship

**Motion to approve the Consent Agenda (Resolution Nos. 16-03-01 through 16-03-04.** MOTION: B. Gohlstin / SECOND: P. Jones / AYES: D. Biegel, R. Blue, R. Fowler, B. Gohlstin, P. Jones, S. Killpack, R. Romaniuk, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

### **8. CHIEF EXECUTIVE OFFICER'S REPORT**

On behalf of Mr. Denihan, Ms. Harper highlighted items featured in the CEO Headliners dated March 23, 2016, attached to the minutes.

- Ms. Harper expressed a resounding thank you to all who worked for Issue 23 and voted for its approval/passage.
- Both Ms. Harper and Mr. Osiecki accompanied Mr. Denihan as invited guests at the Cuyahoga County Council's Public Safety and Justice Affairs Committee. The agenda included an update on the Cuyahoga County Opiate Task Force. The Medical Examiner, Dr. Gillson, and Chair, Vince Carafe, shared the current status on the Opioid, Heroin and Fentanyl epidemic. The data shared remains dismal if the trend occurring over the past two weekends continues. Last weekend,

the Medical Examiner saw 8 overdose deaths and 14 overdose deaths the prior weekend. If this trend continues, the death rate from heroin and/or fentanyl overdoses for 2016 could reach 300.

Also noted at the meeting, although there is wide-spread use of Narcan to counteract overdoses through Project Dawn, it is not enough. It was noted that two doses of Narcan are needed to affect a Fentanyl overdose. At this rate, Board staff may need to come back to the Board to consider allocating more funds for the anti-overdose process.

- On 3/21/16, the Criminal Justice/Behavioral Committee's invited guests were Gary Mohr, Director of the Department of Rehabilitation and Corrections (DRC), and members of his team. Over 30 participants attended the meeting and included Judges, Adult Parole Directors, agencies as well as Drug Court Judge David Matia who is an important partner in discussions with DRC. Highlights of the meeting often came back to the core need for funding. Items discussed were:
  - Success in sustaining the significant decrease in the number of county residents going to prison from 22% of the prison population in 2010 to 13.2% this past year;
  - Cuyahoga County's capacity to maintain the community-based treatment services, sober and recovery housing for those returning home
  - Federal restrictions imposed by IMD rules limit the capacity of treatment beds that do not correlate to current needs.
  - While there was an appreciation for the various DRC funding initiatives, such as Smart Ohio, unless there are dollars allocated to sustain the programs after the grant period, there will be a significant impact on the availability of services.
- Ms. Harper referred the full Board to review the last page of the CEO Headliners to review a comprehensive status report on the Mental Health Advisory Committee's activities and accomplishments.

**9. OLD/NEW BUSINESS**

- Mr. Snider addressed previous concerns raised around former clients of Consumer Protection Association (CPA) and their difficulty in cashing their Social Security checks and being assessed exorbitant charges to do so. Ms. Harper noted that the Board has received three responses to the Request for Information for representative payee services approximately two weeks ago. A RFI Review Committee has been appointed and that recommendation will be brought before the P&O Committee. Additionally, all RFI respondents were asked to identify a relationship with a bank and must be willing to distribute debit cards and identify security measures above and beyond what is required by the Social Security Administration. Ms. Harper noted that funds from CPA have been secured by the Social Security Administration; during the on-going investigation, the Board is unable to help in this regard and the process may take about a year. In the meantime, the Board is monitoring client's needs and through wrap-around dollars is helping to offset housing/utility expenses.
- Dr. Fowler noted that several Board members enjoyed a recent visit to Murtis Taylor Human Services System and encouraged Board staff to set up similar visits with other provider agencies.

**10. AUDIENCE INPUT - None**

***There being no further business, the meeting was adjourned at 5:20 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

***Approved by:***

***Eugenia Cash, LSW, MSSA, CDCA, Board Chair, ADAMHS Board of Cuyahoga County***