

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**GENERAL MEETING MINUTES
JANUARY 27, 2016**

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Cash, LSW, MSSA, CDCA, Chair	Steve Killpack, MS
David E. Biegel, Ph.D.	Charlotte Rerko, MSN, RN, BC
Reginald C. Blue, Ph.D.	J. Richard Romaniuk, Ph.D.
Elsie Caraballo	Eileen Saffran, LISW-S
J. Robert Fowler, Ph.D.	Harvey A. Snider, Esq.
Rev. Benjamin F. Gohlstin, Sr.	Ericka L. Thoms
Cassi Handler	Mary R. Warr, M.Ed.
Pythias D. Jones, M.D.	ABSENT: Anngela Williams

ADAMHS BOARD STAFF PRESENT: William M. Denihan, CEO, Frank Brickner, Tami Fischer, Cheryl Fratalone, John Garrity, PhD, Valeria Harper, Carol Krajewski, Dave Lambert, Scott Osiecki, Ralph Piatak, Starlette Sizemore-Rice

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Eugenia Cash, called the General Meeting to order at 4:00 p.m. and opened the floor for audience input on agenda items; none received.

2. APPROVAL OF MINUTES

The minutes from the November 18, 2015 General Meeting were approved as submitted.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY – JANUARY 2016

Mr. Denihan announced that Katie Boland, External Affairs Officer, has been appointed to take on the role of introducing clients artists at General Meetings since she is the one responsible for coordinating all arrangements for the ADAMHS Board's Client Artwork Display program.

Ms. Boland noted, on behalf of Katie Kern-Pilch, MA, ATR-BC, LPC-S, that two art sessions were conducted by Ms. Kern-Pilch with members of the "Cleveland Stroke Club". The participating individuals are survivors who have sustained a stroke and their caregivers. As many of the survivors and their caregivers experience anxiety and/or depression, art therapy has been found to be very helpful. A question was posed to the members of this group, "How has this stroke impacted your life?" The artwork and paintings displayed this month reflect their response to this question. Ms. Boland was pleased to report that providers have enthusiastically responded to our participation request. As a result, each month in 2016 has been booked for the Client Artwork Display program.

4. CHAIR'S REPORT

- Ms. Cash reminded Board members of the Annual Board Training & Committee of the Whole Meeting scheduled for Saturday, February 27, 2016 at the ADAMHS Board Offices and referenced the flyer/agenda distributed.
- Recognition and congratulations were extended to Board Staff regarding recent personnel/title changes. She reported that Valeria Harper is now the Vice President of Operations; Scott Osiecki is the Chief of External Affairs; John Garrity is the Chief Quality Officer and Carole Ballard is the Crisis Intervention Team (CIT) Training Officer.
- The Cuyahoga County Health & Human Services Issue 23 will appear on the March 15, 2016 ballot and everyone's support is needed to ensure its passage. Ms. Cash explained that passage of this 4.8 mill eight-year renewal will continue to provide \$133 million per year for health & human services so that children, seniors, families & people in crisis across the county will continue to receive critical services they need. Volunteers for phone banks are needed to make phone calls to registered voters.

5. FAITH-BASED OUTREACH COMMITTEE REPORT

Mary Warr, Committee Chair, reported that the Faith-based Outreach Committee met on 01/06/16. An excellent presentation was made by two contract providers on their activities to date. Committee members encouraged them to use creativity in implementing their objectives. Board staff will monitor their progress. At the committee’s next meeting on 03/02/16, two other providers are scheduled to report on their accomplishments. She expressed her personal pleasure in observing noticing in the community the recognition of the importance of spirituality in the recovery journey.

6. COMMUNITY RELATIONS & ADVOCACY (CR&A) COMMITTEE REPORT

Harvey Snider, Committee Chair, reported on the CR&A Committee meeting held on 01/06/16 and the recommendations generated for approval through four resolutions and several operational agreements included in the Consent Agenda.

- **RESOLUTION NO. 16-01-01**
ENDORSEMENT OF HEALTH AND HUMAN SERVICES: ISSUE 23

Resolution No. 16-01-01 is a proposed Health & Human Services renewal for eight years, instead of the standard four. Passage of this issue will decrease the number of times the county would have to bring a proposed tax levy before voters.

Motion to approve Resolution No. 16-01-01. MOTION: B. Gohlstin / SECOND: E. Saffran / AYES: D. Biegel, R. Blue, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 16-01-02**
DEDICATED MENTAL HEALTH AND ADDICTION SERVICES LEVY

Discussion followed on the timing of this initiative and whether it may be judicious to consider it after the upcoming ballot. In addressing this question, several Board members recounted the rationale for a dedicated levy for our county and previous efforts of this Board to address this need. Mr. Denihan assured Board members that the ADAMHS Board intends to fully support the HHS Levy: Issue 23 and added that, to date, he has been able to successfully raise \$85,000 from providers to support Issue 23.

Motion to approve Resolution No. 16-01-02. MOTION: H. Snider / SECOND: E. Thoms / AYES: D. Biegel, R. Blue, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, C. Handler, P. Jones, R. Romaniuk, H. Snider, E. Thoms, M. Warr / NAYS: None ABSTAIN: S. Killpack, C. Rerko, E. Saffran / **Motion passed.**

- **RESOLUTION NO. 16-01-03**
SUPPORT PRESIDENT OBAMA EXECUTIVE ACTION PLAN TO INVEST \$500 MILLION TO IMPROVE MENTAL HEALTH TREATMENT IN AMERICA

Motion to approve Resolution No. 16-01-03. MOTION: P. Jones / SECOND: S. Killpack / AYES: D. Biegel, R. Blue, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 16-01-04**
APPROVAL OF 2016 ADVOCACY ACTION AGENDA

No additional changes were recommended to the 2016 Advocacy Action Agenda draft recommended by the Community Relations & Advocacy Committee.

Motion to approve Resolution No. 16-01-04. MOTION: B. Gohlstin / SECOND: D. Biegel / AYES: D. Biegel, R. Blue, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

7. PLANNING & OVERSIGHT COMMITTEE REPORT

Robert Fowler, Ph.D., Planning & Oversight Committee Chair, reported that the committee met on 01/13/16. The committee received an Executive Summary Report from Brown Consulting, LTD, on the Employment Evaluation analysis conducted; the information was discussed at some length. After running short of time, the committee recommended that the Executive Summary be enhanced to provide specifics. As a result, Board staff sent a copy of the complete report to each committee member. (A copy of the complete report referenced, along with a memorandum answering the specific questions identified at the Planning & Oversight Committee meeting, is attached to the original minutes stored in the Executive Unit.)

Other items reviewed and recommended were:

- Addiction Treatment Project – a pass-thru OhioMHAS pilot to provide increased access to medication assisted treatment and outpatient treatment services to Drug Court involved opioid addicted individuals under contract with the ADAMHS Board.
- Recovery Oriented System of Care Update – the target date for the final 4 items have been adjusted to March 2016.
- The Waiting List Management Policy revisions were reviewed and recommended for approval to the full Board.
- The SHARES Update was received; new software will be rolled out shortly.
- New Directions AOD Residential Program Review – During the RFI (Request for Information) budget review in the Fall of 2015, a one-year contract with New Directions was recommended based upon the rationale that Board staff and the agency were not on the same page. An AOD Residential Program Review was conducted and the report shared with the Planning & Oversight Committee. As a result of several meetings between Board staff, New Directions staff--Executive Director, Michael E. Matoney and his Board Chair, Board staff recommends extending a two-year contract to New Directions under a pilot program that would incorporate the model advocated by the Board. Dr. Fowler reported that the agency and the Board have reached a compromise that meets the approval of both parties.

POLICY REVIEW – 1ST Reading

• WAITING LIST MANAGEMENT POLICY

Dave Lambert, Director of Risk Management, highlighted the revisions made to the Waiting List Management Policy. An additional section addresses the new law, effective in September 2016, that will require providers to create and maintain a waiting list, to notify those people on the waiting list when an availability occurs and to report to the ADAMHS Board monthly the elements listed in the policy. (The revised policy is attached to the original minutes.)

Motion to approve 1st Reading of Waiting List Management Policy. MOTION: R. Fowler / SECOND: E. Caraballo
 AYES: D. Biegel, R. Blue, E. Caraballo, E. Cash, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

8. FINANCE & OPERATIONS REPORT

David Biegel, Ph.D., Finance & Operations Committee Chair, reported that the committee met on 01/20/16. As of 12/31/15, the Board spent \$5,290,035 (96.18%) of its projected \$5.5 million administrative budget. He noted that even with having 27 pay periods in 2015 the overall administrative budget was under budget by \$210,000. Total revenues from our Income Statement for the year were \$64.1 million that exceeded our budget of \$62.9 million. Additional Revenues were received in the following areas: 1915A waiver program and additional funding awarded subsequent to the passing of the budget, such as the State Central Pharmacy, Federal CABHI Grant.

Total Expenses for 2015 were \$64.2 million. The total Non-Med Services line (allocations to contracted providers) spent \$41.8 million against the \$51.9 million budget. It was noted that providers have 90 days to submit expenses against their 2015 contracts; consequently, an additional \$6 million is forecasted to be spent over the first 3 months of 2016. The Board projects to be under budget by approximately \$4 million; the significant reason being cost savings realized by Medicaid Expansion. The Board Properties Line Item spent \$503,000; almost \$330,000 of this total was spent last quarter of 2015 as renovations/improvements were made to several properties.

Dr. Biegel also pointed out the recent revisions made to the agenda process sheet specifically to the performance measure element. Ms. Caraballo advocated for the concept of receiving quarterly reports when applicable. Mr. Denihan concurred with her suggestion.

- **RESOLUTION NO. 16-01-05**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING NOVEMBER 2015 AND DECEMBER 2015

Motion to approve Resolution No. 16-01-05. MOTION: B. Gohlstin / SECOND: E. Saffran / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr
NAYS: None / ABSTAIN: D. Biegel / **Motion passed.**

CONSENT AGENDA - (Resolution No. 16-01-06 through Res. No. 16-01-09)

- **RESOLUTION NO. 16-01-06 - APPROVAL AND RATIFICATION OF INTERAGENCY AGREEMENTS:**
 - Cuyahoga County Office of Early Childhood/Invest In Children (IIC) – Early Childhood Mental Health Funding - \$669,552.00 (Contractors: Achievement Center, Applewood, Cleveland Rape Crisis Center, Ohio Guidestone, Positive Education Program)
 - Ohio Department of Mental Health & Addiction Services (OhioMHAS) – Employment Opportunities within Housing Agencies - \$8,260.00 (Contractor: Emerald Development and Economic Network, Inc.)
 - OhioMHAS – Medication Addiction Treatment Drug Court Program - \$1,410,000.00 (Contractor: Catholic Charities Services, Community Assessment and Treatment Services Inc., Moore Consulting, Stella Maris, The Salvation Army)
 - Amendment to Resolution 14-11-03, Cuyahoga County Corrections Planning Board – Adult Probation Substance Abuse Residential Treatment Program - \$200,000.00 Increase (Contractors: Catholic Charities Services, Community Assessment and Treatment Services Inc., ORCA House, Inc.)
 - Amendment to Resolution 14-11-03, Cuyahoga County Corrections Planning Board – Adult Probation Substance Abuse Residential Treatment Program Vivitrol Pilot Program - \$100,000.00 Increase (Contractor: The Salvation Army)
- **RESOLUTION NO. 16-01-07 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS:**
 1. Cuyahoga County Office of Early Childhood/Invest In Children (IIC) – Early Childhood Mental Health Contracts - \$1,213,128.00
 - Achievement Center (\$390,000.00)
 - Applewood (\$108,105.00)
 - Beech Brook (\$160,000.00)
 - Cleveland Rape Crisis Center (\$70,000.00)
 - Ohio Guidestone (\$175,023.00)
 - Positive Education Program (\$310,000.00)
 2. OhioMHAS – Employment Opportunities Within Housing Agencies
 - Emerald Development and Economic Network, Inc. (\$8,260.00)
 3. OhioMHAS – Medication Addiction Treatment Drug Court Program - \$1,410,000.00 pooled among providers:
 - Catholic Charities Services
 - Community Assessment and Treatment Services, Inc.
 - Moore Consulting
 - Stella Maris, Inc.
 - The Salvation Army
 4. Youth/Adolescent Intensive Crisis Stabilization Bed
 - Applewood Centers, Inc. (\$125,000.00)
 5. Inpatient Hospital Admissions for Minors' Agreement - \$50,000.00
 - Fairview Hospital
 - Windsor Laurelwood Center

Amendments:

1. Amendment to Resolution 14-11-03, Cuyahoga County Corrections Planning Board – Adult Probation Substance Abuse Residential Treatment Program - \$200,000.00 Increase
 - Catholic Charities Services
 - Community Assessment and Treatment Services, Inc.
 - ORCA House, Inc.
2. Amendment to Resolution 14-11-03, Cuyahoga County Corrections Planning Board – Adult Probation Substance Abuse Residential Treatment Program – Vivitrol Pilot Program
 - The Salvation Army - \$100,000.00 Increase
3. Amendment to Resolution 15-11-02, Eligibility Agreements with Licensed Adult Care Facilities (ACF)
 - (See list on Agenda Process Sheet)
4. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – MH Services in the Juvenile Court Detention Center
 - Catholic Charities Services - \$29,483.09 Increase
5. Amendment to Resolution 14-11-08, Approval of CY2015 Service Provider Core, Mid-Biennium and One-Time Funding Contracts – MH Outpatient Treatment
 - Positive Education Program - \$55,000.00 Increase

• **RESOLUTION NO. 16-01-08**

APPROVAL AND RATIFICATION OF OPERATIONAL CONTRACTS

1. Social Media Advertising - \$20,000.00
 - Facebook - \$10,000.00
 - Twitter - \$10,000.00
2. ADAMHS Board of Cuyahoga County Annual Meeting May 16, 2016
 - LaCentre Conference Facility - \$12,000.00
3. Educational/Awareness Campaign
 - VoiceltRadio.com - \$9,300.00
4. Sponsorship of Pete Earley City Club Forum – May 27, 2016
 - City Club of Cleveland - \$1,000.00
5. Conduct Needs Assessment
 - The Center for Health Affairs - \$54,500.00

• **RESOLUTION NO. 16-01-09**

APPROVAL AND RATIFICATION OF PERSONAL SERVICE AGREEMENT

1. Chief Clinical Officer Consultant Dr. Farid Sabet-Sharghi, M.D. (\$135,200.00)

Motion to approve the Consent Agenda (Resolution Nos. 16-01-06 through 16-01-09). MOTION: R. Blue
 SECOND: H. Snider / AYES: D. Biegel, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, S. Killpack, C. Rerko, R. Romaniuk, E. Saffran, H. Snider, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

9. CHIEF EXECUTIVE OFFICER’S REPORT

Mr. Denihan highlighted items featured in the attached CEO Headliners dated January 27, 2016

- **Marijuana Update** – Mr. Denihan noted that the Ohio House has created a bipartisan panel to review possible approval of medical marijuana in Ohio. Additionally, a touring committee intends to host a three-city listening tour to hear what citizens in Ohio have to say about medical marijuana. The first meeting is scheduled for January 30th at 10:00 a.m. at the Wolstein Center at CSU. Scott Osiecki, Chief of External Affairs, will offer testimony regarding the Board’s position.

- **Health & Human Services Levy - Issue 23** (Renewal Levy: Not a Tax Increase)
The ADAMHS Board is actively engaged in supporting Issue 23 a renewal of the County's Health & Human Services Levy on the March 15, 2016 ballot. This 4.8 mill "eight-year" renewal is not an increase but will replace the four-year levy to ensure consistent delivery of health and human services to county residents. Volunteers are needed for our phone banks; donations to support the levy effort should be made out to County Action Committee.
- **Mental Health Response Advisory Committee** - As an element of the MOU (Memorandum of Understanding), the committee's first charge is to produce an annual report reflecting recommendations to the City of Cleveland and the Board; the first report is due by 1/31/16.
- **Dashboard** - Mr. Denihan highlighted information from the ADAMHS Board's Dashboard results from the 3rd Quarter: July 1, 2015 to September 30, 2015. The intent is to share this report on a quarterly basis. (Report is attached to the original minutes in the Executive Unit.)
- **Legislative Day** – Mr. Snider and Mrs. Warr attended the Legislative Day in Columbus on 1/26/16 with Mr. Denihan and Board staff. Board members shared that they were prepared with valuable information and were well received by Legislators and their aides. They, along with the guests/advocates accompanying them, observed that our Board and leaders are very well respected by state representatives and senators.
- **SHARES Update** – Four agencies are currently working with SHARES as a pilot with the billing process. The plan is to bring all providers onto SHARES on 4/01/16. Collection of outcome data will probably come to fruition in the summer.
- **President of County Council**, Dan Brady, will speak at the ADAMHS Board on Friday, February 26th, at 10:00 a.m. on a variety of behavioral health and community topics. All are invited to attend.
- Mr. Denihan recognized and remembered the advocacy of Clemente Powell, a client and advocate for people with mental illness and addiction who previously served as the Executive Director of the consumer operated service, Tender Loving Care (TLC), who recently passed away.

10. **OLD/NEW BUSINESS**

- Mr. Snider recognized two Board members, J. Richard Romaniuk, Ph.D., and Pythias D. Jones, M.D., who both recently retired from the Veterans Administration Medical Center. He congratulated them on their dedication to their healthcare careers and noted that he was most pleased that they will continue to serve as ADAMHS Board members.
- Mr. Snider suggested sending an appreciation letter to Steven M. Dettelbach, U.S. Attorney, acknowledging his valuable insight and advocacy with regard to addiction services and the Consent Decree.
- Rev. Gohlstin thanked the Board for its recognition and card received on the occasion of his 77th birthday.
- Eileen Saffran thanked Board staff responsible for arranging the site visits to Murtis Taylor and the Life Exchange Center. Bob Fowler and Cassi Handler joined her for an excellent ½ day experience touring these facilities and learning about their services. She advocated for organizing monthly site visits to agencies we fund and encouraged Board members to take advantage of such opportunities to see first-hand the entities that provide services to our clients.

11. **AUDIENCE INPUT** - None

There being no further business, the meeting was adjourned at 6:00 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by:

Eugenia Cash, LSW, MSSA, CDCA, Board Chair, ADAMHS Board of Cuyahoga County