

# ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## GENERAL MEETING MINUTES SEPTEMBER 27, 2017

### ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Kirkland, LSW, MSSA, CDCA, Chair	Steve Killpack, MS
Reginald C. Blue, Ph.D.	Max M. Rodas, MA
Elsie Caraballo	Sharon Rosenbaum, MBA
J. Robert Fowler, Ph.D.	Harvey A. Snider, Esq.
Rev. Benjamin F. Gohlstin, Sr.,	Hugh Shannon
Cassi Handler	Mary M. Step, Ph.D.
Pythias D. Jones, M.D.	Ericka Thoms
Katie Kern-Pilch, ATR-BC, LPC-S	<b>ABSENT:</b> None

**ADAMHS BOARD STAFF PRESENT:** Valeria A. Harper, CEO, Frank Brickner, Tami Fischer, John Garrity, Derrick Kirklen, Carol Krajewski, Scott Osiecki, Ralph Piatak, Diane Taylor

### **1. CALL TO ORDER / AUDIENCE INPUT**

Board Chair, Eugenia Kirkland, called the General Meeting to order at 4:00 p.m. No audience input received.

### **2. CHAIR'S REPORT**

Mrs. Kirkland expressed her appreciation to Board members who attended the recent training retreat on Saturday, 9/23/17. Ms. Cheri Walter, C.E.O. of the Ohio Association of County Behavioral Healthcare Authorities was the presenter and shared a wealth of information. For those unable to attend, a packet of information was prepared and distributed. Several additional topics dealt with decorum, Board rules, communication, attendance, etc. Ms. Walter commended our Board on its attendance record and the accomplishments made on behalf of our clients and residents of Cuyahoga County.

### **3. OATH OF OFFICE**

Kelli Perk, Assistant Prosecuting Attorney from the Office of Cuyahoga County Prosecutor Michael C. O'Malley, administered the Oath of Office to:

- Cuyahoga County Council Appointments:
  - MAX RODAS, MA
  - HUGH SHANNON
- Ohio Mental Health & Addiction Services Appointments
  - KATIE KERN-PILCH, ATR-BC, LPC-S
  - SHARON ROSENBAUM, MBA
  - MARY M. STEP, PH.D.

Ms. Perk explained that the Oath of Office document once signed would be notarized. The congratulatory letter provided refers to attachments that identify Ohio laws relevant to statutes on ethics and conflicts of interest for public officials and members of ADAMHS Boards. New Board members were asked to individually sign a Conflict of Interest Statement. Mrs. Kirkland asked that new Board members take a few moments to share a little about themselves.

**Sharon Rosenbaum** identified herself as a business person originally from South Africa. She has been involved with other non-profit community Boards in the past, such as Bellefaire JCB and on the Executive Board of Magnolia Clubhouse. Mrs. Rosenbaum noted that she is bipolar, is healthy and an advocate for people with mental health issues. She is delighted to be part of this organization.

**Hugh Shannon** stated that he is the Administrator for the Cuyahoga County Medical Examiner's Office. He was asked by the County Executive to serve this term as he is involved on the front line of the opioid crisis and thought that it would be beneficial to include this type of input at the ADAMHS Board and to help in anyway with the Board's mission.

**Katie Kern-Pilch** introduced herself and acknowledged that her husband, Dr. Fred Burger, and her daughter, Laurel Pilch, were present in the audience. For many years, Ms. Kern-Pilch has served as a community advocate on the Planning & Oversight Committee. For 31 years, Katie was on the staff in the Department of Psychiatry at MetroHealth Medical Center as an Art Therapist and Trauma Counselor and is currently employed at Ursuline's College/St. Jerome School as a Clinical Coordinator. She looks forward to serving as a full Board member.

**Mary M. Step** noted that she was asked by Charlotte Still Noble to serve as the community representative on the Planning and Oversight Committee several years ago. She noted that it is a great honor to be sworn in as an ADAMHS Board member today. She has a Ph.D. in communications studies from Kent State University where she now works as an Assistant Professor in the College of Public Health. She previously worked at Case Western Reserve in the Department of Family Medicine. She reported that, if all goes well, she will soon enjoy 30 years of sobriety in February. She has worked with and helped alcoholics and drug addicts during this time period. She also grew up around mental illness in her home and immediate family. These are the things that motivate her to continue to serve.

**Max Rodas** shared that he is originally from Guatemala but has resided in Cleveland for the past 30 years. For 32 years, he has served as an ordained Pastor with the Church of the Nazarene. Rev. Rodas has been working in the area of HIV and AIDS for a long time. Eighteen years ago, he and his wife decided to create an organization to provide supportive services for persons affected by HIV/AIDS. He is CEO of Nueva Luz Urban Resource Center, a faith-based organization whose mission is to challenge and end the cycle of poverty among Latino and other underserved individuals in the Greater Cleveland area. On a personal level, he was a son of an abusive alcoholic who also had mental health issues. Rev. Rodas stated that serving on the ADAMHS Board is a great honor, and that he hopes to contribute some value going forward.

4. **APPROVAL OF MINUTES** - The June 28, 2017 General Meeting minutes were approved as submitted.

5. **RECOGNITION OF CLIENT ARTWORK DISPLAY**

Ms. Harper reported that the September Client Artwork Program featured the artwork of a young woman from **New Directions**. A certificate of participation was prepared and presented for the young artist for her artwork display.

6. **COMMUNITY RELATIONS & ADVOCACY (CR&A) REPORT**

On behalf of Mr. Snider, Cassi Handler reported on the CR&A Committee meeting held on 9/06/17 when Ms. Harper and Mr. Osiecki introduced two new staff members in the External Affairs Unit: Beth Zietlow-DeJesus as the new External Affairs Officer and Bill Hebble as the new Clients Rights Officer.

Topics covered in the meeting included:

- Change in the Ohio Revised Code that was part of the state's biennial budget bill.
- Pros and Cons of the proposed statute on State Drug Purchasing in Ohio to appear on the November 7<sup>th</sup> ballot.
- Update on the Public Art Mural
- Presentation on the Board's Youth Advisory Council that has transformed into "YouthMOVE" Chapter.
- Roads to Recovery Conference scheduled for Monday, October 23<sup>rd</sup>.
- Wrap-up of the 2017 Annual Meeting
- Recommendation to ratify two sponsorships
- Social Media Update – summary flyer distributed at Board table.
- Media Tracking Report

• **RESOLUTION NO. 17-09-01**

**ADAMHS BOARD POSITION: ISSUE 2: THE OHIO DRUG PRICE RELIEF ACT**

**Motion to approve Resolution No. 17-09-01.** MOTION: P. Jones / SECOND: R. Blue / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, M. Step, E. Thoms / NAYS: None ABSTAIN: H. Shannon / **Motion passed.**

**7. JOINT PLANNING & FINANCE COMMITTEE REPORT**

J. Robert Fowler, Ph.D., Planning & Oversight Committee Chair reported on the Joint Planning & Finance Committee held on 9/13/17 and the various topics listed below:

- Mike Matoney, CEO of New Directions/Crossroads, addressed outcomes for the Recovery App and 24/7/365 Peer Coaching pilot.
  - Michael Doud, Adult Behavioral Health Services Administrator, explained that the community capital assistance application under consideration identifies an opportunity to develop new construction of permanent supportive housing units for single adults. The proposed 60 units will be added to the existing Greenbridge Project with the funding allocation of \$500,000.00 from Ohio Mental Health and Addiction Services (OhioMHAS) going directly to EDEN, Inc.
  - As our Board was a recipient of CURES Act Funds of \$2.1 million to implement an aggressive action plan to tackle the heroin epidemic in Cuyahoga County, Ms. Harper reported that CURES Act funding was earmarked for 3 designated uses: Quick Response Teams, environments that embrace support for Medication Assisted Treatment and the involvement of peer recovery support specialists. The allocation for 3 projects is addressed under the Consent Agenda.
  - Criminal Justice & Behavioral Health (CJBH) Linkages Grant - Mr. Doud explained that the goal of this program is twofold: to introduce the use of Certified Peer Recovery Supporters to offenders while incarcerated and to provide cross system training to strengthen the capacity of professionals involved in pre-release planning.
  - OhioMHAS Recovery Housing Funding Opportunity Update
- **RESOLUTION NO. 17-09-02**  
**APPROVAL TO SUPPORT EMERALD DEVELOPMENT & ECONOMIC NETWORK, INC.'S COMMUNITY CAPITAL ASSISTANCE APPLICATION: GREENBRIDGE II (MH-1021)**

**Motion to approve the Resolution 17-09-02.** MOTION: B. Gohlstin / SECOND: C. Handler / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Shannon, M. Step, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

Rev. Gohlstin, Finance & Operations Committee Chair, highlighted the actions recommended in the Consent Agenda by the Joint Planning & Finance Committee.

**CONSENT AGENDA**

- **RESOLUTION NO. 17-09-03 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING JULY 2017 AND AUGUST 2017**
- **RESOLUTION NO. 17-09-04 - APPROVAL OF PROPOSED AMENDMENT TO CY2017 BUDGET**
- **RESOLUTION NO. 17-09-05 - APPROVAL & RATIFICATION OF INTERAGENCY AGREEMENTS – \*Pass-Through**
  1. Opportunities for Ohioans with Disabilities Agency - FFY18 Case Service Contract - \$2,287,111.91 (Contractors: Jewish Family Services Association, Recovery Resources, Inc.)
  2. U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration – Assisted Outpatient Treatment Grant - \$846,689.00 (Contractors: FrontLine Service, Inc. Case Western Reserve University)
  3. OhioMHAS, Addiction Treatment Program - \$457,629.91 (Contractors: Catholic Charities Services, Community Assessment & Treatment Services, MetroHealth Hospital, Moore Counseling, The Salvation Army, Stella Maris, Inc.)
  4. OhioMHAS, Criminal Justice & Behavioral Linkage Grant - \$83,333.00 (Contractor: Recovery Resources, Inc.)
  5. \*Cuyahoga County Corrections Planning Board - Early Intervention and IOP and Aftercare Dual Diagnosed Programming - \$219,000.00 (Contractor: Catholic Charities Services)

6. \*Cuyahoga County Corrections Planning Board – Treatment Services for Jail Reduction/Diversion - \$348,690.00 (Contractor: Community Assessment and Treatment Services, Inc.)
7. Amendment to Resolutions 17-06-03, Cuyahoga County Corrections Planning Board - Mentally Ill Developmental Disorder - \$86,000.00 Increase (Recovery Resources, Inc.)

• **RESOLUTION NO. 17-09-06 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**

1. Opportunities for Ohioans with Disabilities Agency – FFY18 Case Service Contract
  - Jewish Family Services Association - \$337,930.06;
  - Recovery Resources, Inc. - \$374,181.85
2. U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration – Assisted Outpatient Treatment Grant
  - FrontLine Service, Inc. - \$599,169.00
  - Case Western Reserve University - \$200,000.00
3. OhioMHAS Addiction Treatment Program - \$457,629.91 of Pooled Funding
  - Catholic Charities Services
  - Community Assessment and Treatment Services
  - MetroHealth Hospital
  - Moore Counseling
  - The Salvation Army
  - Stella Maris, Inc.
4. OhioMHAS, Criminal Justice and Behavioral Linkage Grant
  - Recovery Resources, Inc. - \$83,333.00
5. \*Cuyahoga County Corrections Planning Board - Early Intervention, IOP & Aftercare Dual Diagnosed Programming
  - Catholic Charities Services - \$219,000.00
6. \*Cuyahoga County Corrections Planning Board – Treatment Services for Jail Reduction/Diversion –
  - Community Assessment and Treatment Services, Inc. - \$348,690.00
7. AOD Peer Recovery Support Initiatives
  - Ascent - \$144,500.00
  - I'm in Transition - \$88,920.00
  - Woodrow Project - \$39,000.00

**Amendments:**

8. \*Amendment to Resolutions 17-06-03, Cuyahoga County Corrections Planning Board - Mentally Ill Developmental Disorder Contract
  - Recovery Resources, Inc. - \$172,000.00 Increase
9. Amendment to Resolution 16-10-04, Coordinating Care for Perinatal Depression
  - Cleveland Regional Perinatal Network - \$0 Increase (Time Extension Only)
10. Amendment to Resolution 17-01-05 – Pharmacological Management Services for OhioMHAS Licensed Residential Care Facilities
  - The Visiting Nurse Association, dba VNA Careplus - \$60,000.00 Increase

• **RESOLUTION NO. 17-09-07 - APPROVAL OF OPERATIONAL AGREEMENTS**

1. Ratification of OACBHA Recovery Conference: September 11 & 12, 2017
2. Ratification of Mental Health Advocacy Coalition (MHAC) Public Officials Reception, Friday, October 6, 2017

----- End of Consent Agenda-----

**Motion to approve the Consent Agenda (Resolution Nos. 17-09-03 through 17-09-07).** MOTION: R. Blue  
 SECOND: H. Shannon / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Shannon, M. Step, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

[Mr. Snider arrived.]

The Board Chair commented that one of the things vital to the governing charge of the Board of Directors is the valuable work done at the Board committee level. If new Board members are interested in a particular committee, they were encouraged to contact Mrs. Kirkland as she intends to appoint Board members to committees in the near future.

## **8. CHIEF EXECUTIVE OFFICER'S REPORT**

### **Staff Update:**

- Beth Zietlow-DeJesus, External Affairs Officer, who previously served as the Communications Director in the office of Cleveland Mayor Frank Jackson, started with the Board in August.
- Bill Hebble hired as the new Client Rights Officer (CRO) began with the Board on 9/6/17 and formerly was the CRO at Living Miracles.
- Laura Simmons, Administrative Assistant II, retired on 9/29/17. She started working at the Mental Health Board in April 1988 and worked in a variety of areas—Quality Improvement, Planning and provided administrative support to Crisis Intervention Team trainings since its inception in 2005.
- James Spada is a CPA intern who will work in our Finance Unit three days a week for the next year. Placement was offered as a requirement to complete his Certified Public Accounting degree.

### **Newsletter**

Ms. Harper's intent for modifying the Newsletter's focus is to be inclusive of a variety of topics, authors, and messaging. Features will include legislative updates; agency highlights; ACAC (Adult Clients Advocating Change). The new name is **Recovery in Action – from Addiction and Mental Illness** selected through a "contest" among Board staff. The winning team, entitled "Team to Get It Done" consisted of Maggie Tolbert, Carole Ballard and Leshia Yarborough Franklin.

### **HIPAA All Staff Training**

Security Awareness Training was held on 9/21/17 for all staff titled to comply with Board requirement to implement a security awareness and training program for all members of the workforce. Christina Shaynak-Diaz, Attorney at Law, who has been working with the Board to develop our HIPAA Security Policies/Procedures facilitated the Security Standards for the protection of Electronic Protected Health Information. The mandatory training session was also videotaped to be viewed by staff who were unable to attend the actual training session or for future hires. Given the response of the staff and the many questions/concerns that have been raised, an additional training and/or meeting will be scheduled.

### **Update on Cuyahoga County Health & Human Service & Aging Committee Meeting**

County Council President, Dan Brady, recommended and arranged for CEO Harper to present before the Council's Health and Human Service and Aging Committee on 9/20/17. This sub-committee is chaired by County Councilwoman, Yvonne Conwell.

The focus of the presentation was to share an overview of the Behavioral Health system funded and supported by the HHS Levy dollars. Written material was provided for each council member. Several questions were asked following the presentation and support was provided by Board staff—Frank Brickner, Chief Financial Officer, Scott Osiecki, Chief of External Affairs, and Dr. John Garrity, Chief of Quality Services.

### **CEO Highlights**

- The County budget hearing is scheduled for October 19th during the time period: 10:00 a.m. – 1:00 p.m.; all departments were informed that presentations before full County Council will be held to 5 minutes in length.
- As part of the Joint Planning/Finance meeting on October 18<sup>th</sup>, a preview of the budget presentation will be shared.
- An All Providers' Meeting was held on 9/26/17. Over eighty agency representatives were present. Topics included: the Roads to Recovery Conference; SHARES; HIPAA Privacy Notices; Waitlist Requirements; the CY18 Budget and contracting process.
  - Drs. Moore and Brennan from John Carroll University were invited to share information about its new program, Substance Use Disorder (SUD) Counseling, that is an element of the ADAMHS Board's Strategic Plan regarding Workforce Development.
  - Ms. Harper announced that the Board will make informal site visits to agencies in calendar year 2018 in order to: provide technical assistance with the implementation of Behavioral Health Redesign, focus on the recovery support

needs for individuals and their families living with mental illness, and communicate that prevention strategies will be expanded to include adults.

- In CY2018, All Provider Meetings will be scheduled quarterly.

### **Community Forums, Interviews, Panel Presentations**

- Included Cleveland magazine; Channel TV5; Idea Stream, etc.
- A presentation was made in Parma with Mr. Osiecki and the 1<sup>st</sup> responders regarding the Heroin Crisis and also to an audience at St. Joseph Academy about illicit drug use.
- Recently, Ms. Harper was invited to an event in Beachwood to hear directly from a group of family members who had lost loved ones from a heroin overdose.
- Based on Ms. Harper's request, members of the Executive staff team introduced themselves and their area of responsibility to the new Board members. Ms. Harper also recognized other staff members present in the audience.
- On Friday, 9/29/17, the Art Mural Project on E. 55<sup>th</sup> will be unveiled.

### **9. OLD/NEW BUSINESS**

- Rev. Gohlstein announced that on October 5, 2017, United Pastors in Mission will celebrate Pastor Appreciation Month at Mount Zion to extend appreciation to outstanding Pastors in the past and in the present. Board members are invited to attend the free event; however, a free-will donation will be collected for the victims of Puerto Rico and the Caribbean Islands.
- Secondly, Rev. Max Rodas is coordinating a prayer vigil on Saturday, 9/30/17, at Cleveland City Hall at 1:00 p.m. in recognition of the unique challenges that exist for the people on the islands due to the lack of access.
- Ms. Harper added that several ADAMHS Board staff who have family and friends in Puerto Rico are sponsoring a community fundraising event and have reached out to Board staff for financial support of this effort.

### **10. AUDIENCE INPUT**

- Ms. Lu noted that she attended the presentation made by Ms. Harper to the County Council's Health and Human Services and Aging Committee and wished to commend Ms. Harper for her remarks. Additionally, Ms. Lu shared her impression of the Seasons of Hope House as a result of a recent stay. She stated that she felt very safe there and, as a result, is now a strong advocate for supporting this important community resource.

*There being no further business, the meeting adjourned at 5:20 p.m.*

**Submitted by: Carol Krajewski, Executive Specialist**

**Approved by:**

**Eugenia Kirkland, LSW, MSSA, CDCA, Board Chair, ADAMHS Board of Cuyahoga County**