

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES

JUNE 28, 2017

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Kirkland, LSW, MSSA, CDCA, Chair	Pythias D. Jones, M.D.
Reginald C. Blue, Ph.D.	Steve Killpack, MS
Elsie Caraballo	Harvey A. Snider, Esq.
Rev. Benjamin F. Gohlstin, Sr.,	Ericka L. Thoms
Cassi Handler	Mary R. Warr, M.Ed.

ABSENT: J. Robert Fowler, Ph.D., Anngela Williams

ADAMHS BOARD STAFF PRESENT: William M. Denihan, CEO, Cheryl Fratalonie, Valeria Harper, Carol Krajewski, Dave Lambert, Starlette Sizemore-Rice, Diane Taylor

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Eugenia Kirkland, called the General Meeting to order at 4:00 p.m. No audience input was received.

2. APPROVAL OF MINUTES - The April 26, 2017 General Meeting minutes were approved as submitted.

3. PLANNING & OVERSIGHT COMMITTEE REPORT

Steve Killpack, P&O Committee Vice Chair reported on the meeting held on 06/14/17 that considered the following topics:

- Dr. Robert Ronis, Chairman of the Department of Psychiatry of University Hospitals of Cleveland, presented an update on the Public Academic Liaison (PAL) program to train community psychiatrists.
- Frank Brickner, Chief Financial Officer, and Valeria Harper, VP of Operations, highlighted components of the Plan for Cures: Medication Assisted Treatment, Quick Response Protocol Pilot Program and Peer Recovery Support for Substance Abuse Disorders.
- Two action items recommended for approval in the Consent Agenda are: (1) a new program for Medication Assisted Treatment (MAT) Recovery Housing with the Cleveland Treatment Center and (2) the issuance of a Request for Information to identify other providers interested in providing adult mental health residential care services as a result of Murtis Taylor's decision to discontinue providing this service.

RESOLUTION NO. 17-06-01

AUTHORIZATION TO ISSUE A REQUEST FOR INFORMATION (RFI) FOR ADULT MENTAL HEALTH RESIDENTIAL CARE FACILITIES

Ms. Harper noted that the Visiting Nurse Association will assist in the transition period with client's pharmacy needs. With regard to the impact on Murtis Taylor employees, Ms. Harper learned from Murtis Taylor's Executive Director, Lovell Custard, that in working with existing staff in the residential environments that the majority of staff will transition into other areas in the Murtis Taylor organization; 4-5 staff members are still in the discussion phase. Mr. Custard reported noted that this decision/direction will not negatively impact the agency.

Motion to approve the Resolution No. 17-06-01. MOTION: S. Killpack / SECOND: P. Jones / AYES: R. Blue, E. Caraballo, C. Handler, P. Jones, S. Killpack, H. Snider, E. Thoms, M. Warr / NAYS: None / ABSTAIN: None / **Motion passed.**

4. FINANCE & OPERATIONS COMMITTEE REPORT

Ericka Thoms, Committee Vice Chair reported on the meeting held on 6/21/17 and highlighted the Consent Agenda, Resolution Nos. 17-06-02 through 17-06-05 as listed below.

CONSENT AGENDA

- **RESOLUTION NO. 17-06-02 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING MAY 2017**

- **RESOLUTION NO. 17-06-03 - APPROVAL & RATIFICATION OF INTERAGENCY AGREEMENTS** – *Pass-Through
 1. OhioMHAS – Youth-Led Prevention- \$12,231.00 (Contractor: Recovery Resources, Inc.)
 2. *OhioMHAS – SAPT Pass Through \$3,171,734 (Contractors: Catholic Charities, Cleveland UMADAOP, Community Assessment and Treatment Services, Hispanic UMADAOP, Hitchcock Center for Women, New Directions, ORCA House, Inc., Recovery Resources, Inc., Women’s Recovery Center)
 3. *Ohio Department of Mental Health & Addiction Services (OhioMHAS) – Employment Opportunities within Housing Agencies - \$6,195.00 (Emerald Development and Economic Network, Inc.)
 4. Cuyahoga County Corrections Planning Board - Mental Health Treatment and Clinical Services to Assist Offenders who are Severely Mentally Ill - \$86,000.00 (Contractor: Recovery Resources, Inc.)

- **RESOLUTION NO. 17-05-04 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**
 1. OhioMHAS – Youth-Led Prevention
 - Recovery Resources, Inc. – \$22,474.00
 2. *OhioMHAS – SAPT Pass Through - \$3,313,343.00
 - Catholic Charities Corporation (Hispanic Women’s Program) - \$59,701.00
 - Catholic Charities Corporation (Juvenile TASC) - \$232,102.00
 - Cleveland UMADAOP (Community Prevention – NIA) - \$55,827.00
 - Cleveland UMADAOP (Community Prevention – Seniors Aiming High) - \$60,127.00
 - Cleveland UMADAOP (Drug Free Community – Hough Youth Leadership) - \$32,461.00
 - Cleveland UMADAOP (UMADAOP) - \$216,064.00
 - Cleveland UMADAOP (AKOMA Women’s Program) - \$115,556.00
 - Community Assessment & Treatment Services (Therapeutic Community) – \$157,570.00
 - Cuyahoga County Court of Common Pleas (Drug Court) - \$220,500.00
 - Cuyahoga County Court of Common Pleas (TASC) - \$810,006.00
 - Hispanic UMADAOP (Hispanic Alcohol and Drug Prevention) - \$186,845.00
 - Hispanic UMADAOP (Youth Center Coalition)- \$32,429.00
 - Hispanic UMADAOP (CASA Maria) - \$79,813.00
 - Hitchcock Center for Women (Residential Treatment for Women) - \$378,882.00
 - New Directions (Female Adolescent Treatment Program) - \$124,201.00
 - ORCA House, Inc. (Women’s Program) - \$156,499.00
 - Recovery Resources, Inc. (Women’s Program) - \$78,618.00
 - Recovery Resources, Inc. (Gambling Treatment and Prevention) - \$75,000.00
 - Women’s Recovery Center (Women’s Treatment) - \$241,142.00
 3. *OhioMHAS – Employment Opportunities within Housing Agencies, Inc.
 - Emerald Development and Economic Network, Inc. - 6,195.00
 4. Cuyahoga County Corrections Planning Board - Mental Health Treatment and Clinical Services to Assist Offenders who are Severely Mentally Ill
 - Recovery Resources, Inc. - \$172,000.00
 5. Problem Gambling Prevention and Treatment
 - Recovery Resources - \$207,608.00
 6. Medication Assisted Treatment Recovery Housing
 - Cleveland Treatment Center - \$171,516.00

Amendments:

1. Amendment to Resolutions 15-11-05 and 17-03-03, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts – AOD Sober/Recovery Housing
 - I’m in Transition - \$40,000.00 Increase
 - Stella Maris, Inc. - \$100,000.00 Increase
2. Amendment to Resolutions 15-11-05 and 16-10-04, Approval of CY2016 ADAMHS Board Operational Budget and CY2016 – 2017 Service Provider Contracts – MH and AOD Treatment Services, Residential Treatment
 - Eldercare Services Institute, LLC.- \$12,000.00 Increase (MH Outpatient Treatment)
 - Community Action Against Addiction - \$24,234.00 Increase (AOD Outpatient Treatment)
 - Hispanic UMADAOP - \$11,270 Increase (AOD Residential Treatment)

• **RESOLUTION NO. 17-06-05 - APPROVAL OF OPERATIONAL AGREEMENTS**

1. Independent Peer Review of AOD Outpatient and Intensive Outpatient Services
 - Brown Consulting - \$48,890.00
2. Amendment to Resolution 16-03-04 – HIPAA Risk Assessment and Update of Security and Privacy Policies
 - Christina Shaynak-Diaz, Esq. - \$4,000.00 Increase

----- End of Consent Agenda-----

Motion to approve the Consent Agenda (Resolution Nos. 17-06-02 through 17-06-05). MOTION: R. Blue
SECOND: H. Snider / AYES: R. Blue, E. Caraballo, C. Handler, P. Jones, S. Killpack, H. Snider, E. Thoms, M. Warr
NAYS: None / ABSTAIN: None / **Motion passed.**

8. CHIEF EXECUTIVE OFFICER’S REPORT

Mr. Denihan highlighted issues from the CEO Headliners dated 06/28/17.

- **Update on CEO Transition** – As CEO Denihan considers it his job to foster a smooth transition, he accompanied Ms. Harper to the Cuyahoga County Administrative Offices to introduce her to the County Executive as the new CEO effective 8/1/17.
- **Board Training** – A tentative Board Retreat in August is being considered to discuss key critical issues.

Mr. Snider commended CEO Denihan for the proclamation received from the Common Pleas Judges honoring him for his years of public service and especially for assisting with the mental health and drug courts. This is quite an achievement and Mr. Snider expressed his pride and congratulations.

Ms. Thoms thanked Mr. Denihan for his recent presentation to the Federal Reserve Bank where he focused on the opiate epidemic and its impact also on economics. The session was well attended and received.

9. OLD/NEW BUSINESS

- Ms. Warr registered her concern about Murtis Taylor Human Service System and the people it serves. She expressed her desire that this agency is not wilted down and advocated for the Board to provide continuous support so that the agency will continue to be a vital component of the community.
- In response to a question whether the position of Vice President of Operations would be posted, it was noted that it is still to be determined.

[Rev. Gohlstin arrived.]

10. EXECUTIVE SESSION

Board Chairperson, Eugenia Kirkland, announced the need to enter into Executive Session for the purpose of discussing a personnel matter.

Motion to enter into Executive Session. MOTION: E. Caraballo / SECOND: H. Snider / *A roll call vote was taken.*
AYES: E. Kirkland, R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, S. Killpack, H. Snider, E. Thoms, M. Warr
NAYS: None / **Motion carried.**

Motion to exit the Executive Session and resume the General Meeting. MOTION: B. Gohlstin / SECOND: H. Snider / *A roll call vote was taken.* AYES: E. Kirkland, R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, S. Killpack, H. Snider, E. Thoms, M. Warr / NAYS: None / **Motion carried.**

• **RESOLUTION NO. 17-06-06**

APPROVAL OF CEO CONTRACT AND BENEFITS PACKAGE FOR VALERIA A. HARPER, MA, CDCA

The ADAMHS Board of Directors voted to approve the terms of the CEO agreement, salary and benefits package as presented in Resolution No. 17-06-06 for Valeria A. Harper, MA, CDCA, Chief Executive Officer as of August 1, 2017. (The resolution referenced is attached to the original minutes stored in the Executive Unit.)

Motion to approved Resolution No. 17-06-06. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: E. Kirkland, R. Blue, E. Caraballo, B. Gohlstin, C. Handler, P. Jones, S. Killpack, H. Snider, E. Thoms, M. Warr NAYS: None / **Motion carried.**

There being no further business, the meeting adjourned at 6:15 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by:

Eugenia Kirkland, LSW, MSSA, CDCA, Board Chair, ADAMHS Board of Cuyahoga County