

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

**GENERAL MEETING MINUTES
MAY 24, 2017**

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Kirkland, LSW, MSSA, CDCA, Chair	Steve Killpack, MS
Reginald C. Blue, Ph.D.	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	Mary R. Warr, M.Ed.
Cassi Handler	Anngela Williams
Pythias D. Jones, M.D.	

ABSENT: Elsie Caraballo, Rev. Benjamin F. Gohlstin, Sr., Ericka L. Thoms

ADAMHS BOARD STAFF PRESENT: William M. Denihan, C.E.O., Frank Brickner, Holly Butterfield, Tami Fischer, Cheryl Fratalonie, Valeria Harper, Esther Hazlett, Myra Henderson, Derrick Kirklen, Carol Krajewski, Dave Lambert, Linda Lamp, Scott Osiecki, Ralph Piatak, Starlette Sizemore-Rice, Michael Smith, Maggie Spellman, Diane Taylor

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Eugenia Kirkland, called the General Meeting to order at 4:00 p.m.; no audience input was received.

2. APPROVAL OF MINUTES - The April 26, 2017 General Meeting minutes were approved as submitted.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY – MAY 2017

Mr. Denihan recognized the creativity and expressive artwork produced by clients at the Far West Center through its AHH! Art Therapy program--Art Helps and Heals. A certificate of participation was presented to the program for providing "an opportunity for clients to express themselves without words, and to communicate their thoughts and feelings in fresh ways."

4. EXECUTIVE COMMITTEE REPORT

Ms. Kirkland reported on the wonderful Annual Meeting held at Landerhaven on May 15th. The event was well attended and many accolades were received by CEO Denihan for his dedicated years as a public servant. The Board of Directors adopted Res. 17-05-01: Accepting the CY2016 Annual Report and presented a variety of ADAMHS Board Awards. Ms. Kirkland thanked Scott Osiecki, Chief of External Affairs, and other Board staff for planning and organizing the successful event.

The CEO Selection Committee was comprised of Executive Committee members along with two (2) additional Board members, appointed to committee for the sole purpose of the CEO Selection process and to address the need for a diverse group, to carry out the committee's charge to recruit and recommend a new Chief Executive Officer to the full Board due to Mr. Denihan's retirement on 7/31/17.

Ms. Kirkland recognized and thanked all Executive Committee members for the countless hours devoted to the search/selection process, the interview process of candidates, and committee deliberations. Tami Fischer, Director of Human Resources, was thanked for all of her support and coordination with BVU: The Center for Nonprofit Excellence. The Executive Committee interviewed applicants and narrowed the field down to 4 candidates. Based upon deliberations, the Executive Committee unanimously recommends selecting Valeria A. Harper, MA, CDCA, as the ADAMHS Board's new Chief Executive Officer. The Board Chair read Resolution No. 17-05-07 into the record attached to the original minutes stored in the Executive Unit.

• **RESOLUTION NO. 17-05-07**

APPROVAL OF VALERIA A. HARPER, MA, CDCA, UNANIMOUSLY, AS THE CHIEF EXECUTIVE OFFICER OF THE ADAMHS BOARD OF CUYAHOGA COUNTY, EFFECTIVE AUGUST 1, 2017

Members of the Executive Committee expressed their appreciation for the process, were impressed with the stellar qualifications of the candidates overall, excited to be able to talk about this openly, learned a lot from the overall interview process and were very pleased with the unanimous recommendation to take to the full Board.

Mr. Denihan remarked that the person selected is very worthy; he shared that she has the grounded understanding of where we've been, where we need to go in the future and that he has every confidence in her.

Motion to approve Resolution No. 17-05-07. MOTION: R. Blue / SECOND: M. Warr / AYES: R. Blue, E. Kirkland, R. Fowler, C. Handler, P. Jones, S. Killpack, H. Snider, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed unanimously.**

Ms. Harper thanked everyone and noted that she was overjoyed by the process and by the commitment of the CEO Selection Committee that asked thought-provoking, challenging interview questions. Ms. Harper stated that she has learned a lot from working with Mr. Denihan over the years and that the direction forward may look different because the times and needs are different. She was very pleased to have the support of the Board and asked that the record reflect her next statement, *"I will not disappoint you."*

5. FAITH-BASED OUTREACH COMMITTEE REPORT

Mary Warr, Faith-based Outreach Committee Chair, reported that the meeting held on 5/03/17 was very productive. Committee members reviewed the two brochure drafts—each with a specific purpose. One brochure features an overview of the importance of spirituality in the recovery process while the other provides specifics about the various faith-based programs and activities underway. Arrangements are being made to tape a public service television program and also participate in a radio program. Ms. Warr is starting to see that awareness of the Board's faith-based programs is beginning to spread.

6. PLANNING & OVERSIGHT COMMITTEE REPORT

Steve Killpack, MS, P&O Committee Vice Chair reported on the meeting held on 05/10/17 that reviewed the following topics:

- **Ambulatory Detox** – an element of the Heroin Crisis package of new services – recommended for approval
- **Four Performance Review Updates:**
 - a) Two agencies, Beech Brook and East Cleveland Neighborhood Center, completed all of the items on their performance improvement plans and will be released from the performance improvement review.
 - b) Hitchcock Center for Women – Although progress regarding increased census has been made, HCFW's Performance Improvement Plan will be continued to address financial issues.
 - c) Murtis Taylor Human Services System - Performance Improvement Plan will be continued regarding issues related to three residential facilities. Executive Director, Lovell Custard, informed committee members of the agency's desire to transition the residential facilities to the Board for management by another provider.
- **SHARES Update** – All large providers and prevention agencies have been trained and are using the system. Next step is to train small and medium size providers. Claims rates will be adjusted to match BH redesign rates.
- **Public Art Mural Project** – An update on the design/proposed locations for the two public murals was presented by artist, Ricky Lewis. Committee members reviewed the concept, provided input and recommended approval.
- **Updates on the State Budget & Heroin Crisis** – were provided by Mr. Denihan.

• RESOLUTION NO. 17-05-08

APPROVAL OF PUBLIC ART MURAL PROJECT LOCATIONS AND DESIGN CONCEPTS

Discussion followed on the input provided from the P&O Committee members and the suggestion to consider including faith-based recovery references to the murals. It was noted that the artist, during the P&O presentation, stated that he would take the suggestion under advisement.

Motion to approve Resolution No. 17-05-08. MOTION: S. Killpack / SECOND: R. Blue / AYES: R. Blue, R. Fowler, C. Handler, P. Jones, S. Killpack, H. Snider, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

7. FINANCE & OPERATIONS COMMITTEE REPORT

In the absence of Committee Chair, Rev. Gohlstin, Frank Brickner, Chief Financial Officer (CFO), was asked to report on the resolutions coming forward for consideration.

CONSENT AGENDA (Resolution Nos. 17-05-02 through 17-05-05)

- **RES. NO. 17-05-02 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING APRIL 2017**

- **RES. NO. 17-05-03 - APPROVAL AND RATIFICATION OF INTERAGENCY AGREEMENTS**
 1. Amendment to Resolutions 14-11-03, 16-01-06 and 16-07-04, Cuyahoga County Corrections Planning Board - Adult Probation Substance Abuse Residential Treatment Program - \$793,465.00 Increase (Catholic Charities Services, Community Assessment and Treatment Services, Inc., and ORCA House, Inc.)
 2. Amendment to Resolution 16-06-05, Ohio Department of Youth Services - Behavioral Health Juvenile Justice - \$88,261.00 Increase (Cuyahoga County Juvenile Court, Bellefaire Jewish Children’s Bureau)

- **RES. NO. 17-05-04 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**
 1. Heroin Crisis Partnership Initiative – Recovery/Sober Beds Expansion
 - YMCA of Greater Cleveland – Y-Haven - \$34,000.00
 2. Heroin Crisis Partnership Initiative – Ambulatory Detoxification
 - Visiting Nurse Association - \$148,782.00

Amendments:

1. Amendment to Resolution 16-06-05, Behavioral Health Juvenile Justice
 - Cuyahoga County Juvenile Court - \$64,027.00 Increase
 - Bellefaire Jewish Children’s Bureau - \$6,500.00 Increase
2. Amendment to Resolutions 14-11-03, 16-01-06 and 16-07-04, Cuyahoga County Corrections Planning Board - Adult Probation Substance Abuse Residential Treatment Program - \$793,465.00 Increase Pooled with the following agencies:
 - Catholic Charities Services
 - Community Assessment and Treatment Services, Inc.
 - ORCA House, Inc.
3. Amendment to Resolution 16-11-03, Approval of CY 2016 ADAMHS Board Operational Budget and CY 2016 – 2017 Service Provider Contracts –Transitional Age Community Treatment (TACT) Team
 - Ohio Guidestone - \$30,000.00 Increase
4. Amendment to Resolution 17-01-05, AOD Prevention Services
 - East Cleveland Neighborhood Center - \$87,305.00 Increase
5. Amendment to Resolution 16-01-07, Youth/Adolescent Intensive Crisis Stabilization Bed
 - Applewood Centers, Inc. - \$125,000.00 Increase
6. Amendment to Resolution 16-05-04, Universal Pre-Kindergarten Program Expansion
 - Achievement Centers for Children, Inc. - \$0.00 Increase

- **RES. NO. 17-05-05 - APPROVAL AND RATIFICATION OF OPERATIONAL CONTRACTS**
 1. Educational/Awareness Campaign
 - VoiceltRadio.com - \$15,000.00
 2. Sponsorship: Releasing the Pressure
 - Greater Cleveland Urban Film Festival - \$2,000.00
 3. Sponsorship: Beyond the Storm – The Art of Healing
 - FrontLine Service - \$1,000.00
 4. Sponsorship: Alive on Purpose Father & Daughter Gala
 - Alive on Purpose - \$1,000.00
 5. Summer Camp Prevention Program
 - Hitchcock Center for Women - \$22,000.00

Motion to approve the Consent Agenda (Resolution Nos. 17-05-02 through 17-05-05). MOTION: H. Snider
 SECOND: M. Warr / AYES: R. Blue, R. Fowler, C. Handler, P. Jones, S. Killpack, H. Snider, M. Warr, A. Williams
 NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 17-05-06**
APPROVAL OF ADVANCE AGAINST CY2017 NON-MEDICAID ALLOCATION FOR HITCHCOCK CENTER FOR WOMEN (HCFW)

Mr. Denihan reported that HCFW has made some adjustments and is moving in the right direction. He added that the agency provides essential services to women with addiction issues and is an asset to the community. In an effort to support the agency, Mr. Denihan recommended consideration of a Kirkland advance in order for HCFW to pay the Internal Revenue Service for payroll taxes owed. It was noted that the advance would eliminate a hefty penalty amount for the agency. Mr. Denihan has reached out to the agency's bank and has inquired why the loan was denied.

A lengthy discussion ensued regarding this request. Concern was expressed about the advance, a potential unsecured promise to pay, and any possible liability for the Board. Mr. Brickner, CFO, explained that, if the advance is approved by the Board, it would recoup the advance amount between the months of June 2017 through December 2017 by withholding offset funds from HCFW's monthly claims submissions.

Committee members were in agreement with this arrangement and asked that additional wording be added to the resolution to clarify the repayment method. Note: The final revised resolution with voting record is posted on the ADAMHS Board's website. (See additional language shown in italics below). Board members, Mary Warr and Dr. Pythias Jones, expressed their interest in hearing more about the improvements made by HCFW as well as HCFW's management changes.

A. The ADAMHS Board of Directors approves the request for an advance in the amount of \$110,000.00 to Hitchcock Center for Women. *Such amount will be advanced by the ADAMHS Board and will be recouped by means of an offset of the Board's monthly payments to Hitchcock Center for Women. The recoupment amount will be \$15,714.29 per month for the months of June 2017 through November 2017, and in the amount of \$15,714.26 for the month of December 2017.*

Motion to approve Resolution No. 17-05-06 with amended language. MOTION: R. Blue / SECOND: M. Warr
 AYES: R. Blue, R. Fowler, C. Handler, P. Jones, S. Killpack, H. Snider, M. Warr, A. Williams / NAYS: None / ABSTAIN: None
Motion passed.

- **RESOLUTION NO. 17-05-09**
APPROVAL OF SALARY INCREASE FOR CHIEF EXECUTIVE OFFICER, WILLIAM M. DENIHAN

Board Chair Kirkland reported the ADAMHS Board of Cuyahoga County Board of Directors entered into an employment contract with William M. Denihan, CEO from July 1, 2015 through August 1, 2017 and noted that a raise in salary for the CEO for the period of July 1, 2016 through June 30, 2017, not exceeding 5%, was subject to the completion of the 2016 performance evaluation. A performance evaluation was conducted by the CEO Performance Evaluation Subcommittee, chaired by former Board member, Eileen Saffran, LISW-S.

As the performance evaluation was completed in August 2016, the ADAMHS Board of Directors approves the following salary increase as outlined below for William M. Denihan, Chief Executive Officer: a 5% raise in salary for the period of July 1, 2016 through June 30, 2017, retroactive to July 1, 2016.

Motion to approve Resolution No. 17-05-09. MOTION: H. Snider / SECOND: R. Blue / AYES: R. Blue, R. Fowler, C. Handler, P. Jones, S. Killpack, H. Snider, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion passed.**

8. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan highlighted issues from the CEO Headliners dated 05/28/17.

- **CURES** – Based upon the Federal government's decision to appropriate funding in 2017 to help find the opioid epidemic through the 21st Century Cures Act, OhioMHAS submitted a grant application and was notified of its award in late April. Our Board could receive \$2.1 million to go toward peer programs and beds needed. This is exciting news.

- **State Budget Update** – Mr. Denihan highlighted line items that may experience an increase from the state based upon the preliminary 2017 funding proposal of the Ohio House of Representatives.
- **Update from Y-Haven** – Mr. Denihan learned today from Y-Haven Executive Director, Ed Gemerchak, LISW-S, just before this meeting that the Department of Housing and Urban Development has withdrawn funding that would allow the YMCA to upgrade its property to provide additional recovery beds/medication assisted treatment for 40 female and 20 male clients. Given this development, the CMHA landlord is unable to upgrade the property due to HUD’s decision. Mr. Denihan and Ms. Harper will meet soon with Ed Gemerchak and Chuck Patterson to figure out where we go from here to address the needs of the Heroin Partnership Strategy.

9. **OLD/NEW BUSINESS** - None

There being no further business, the meeting adjourned at 5:35 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by:

Eugenia Kirkland, LSW, MSSA, CDCA, Board Chair, ADAMHS Board of Cuyahoga County