

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES NOVEMBER 28, 2018

ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Katie Kern-Pilch, ATR-BC, LPC-S
Reginald C. Blue, Ph.D.	Steve Killpack, MS
Gregory X. Boehm, M.D.	Eugenia Kirkland, LSW, MSSA, CDCA
J. Robert Fowler, Ph.D.	Hugh B. Shannon
Cassi Handler	Harvey A. Snider, Esq.
Gwendolyn A. Howard, LSW, MSSA	Mary M. Step, Ph.D.

ABSENT: Erskine Cade, MBA, Elsie Caraballo, Max M. Rodas, MA, Sharon Rosenbaum, MBA

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Carole Ballard, Tonya Birney, Tami Fischer, Cheryl Fratalone, Bob Garrity, Felicia Harrison, Esther Hazlett, Carol Krajewski, Lindsey McMillion, Beth Pfohl, Ralph Piatak, Madison Scagnetti, Starlette Sizemore-Rice, Maggie Spellman, Maggie Tolbert, Linda Torbert, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. No audience input regarding agenda items was received.

2. APPROVAL OF MINUTES - The minutes from the October 24, 2018 General Meeting and the November 14, 2018 Special Meeting were approved as submitted.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY – NOVEMBER 2018

Beth Zietlow-DeJesus, Director of External Affairs, introduced Ivan Aquino who shared information about his artwork and its importance to his well-being. Other artwork pieces displayed were created by Becky Rinaldi with the NAMI Greater Cleveland Terrace Towers Art Group. Certificates of participation were prepared for each artist recognized in November's artwork display.

4. SPECIAL MEETING REPORT

The Chair convened a Special Meeting of the ADAMHS Board of Directors at 3:00 p.m. on 11/14/18 for the purpose of discussing a pending legal matter. Based upon the discussion held in Executive Session, the Board of Directors resumed the business of the Special Meeting and unanimously voted to authorize withdrawal from the Council of Governments (COG) Membership in Resolution No. 18-11-01.

The Chair explained that this action was necessary for the ADAMHS Board of Cuyahoga County to provide a 90-day notice, in compliance with COG Bylaws, to withdraw from the COG and to terminate the Board's usage and obligations of SHARES (Shared Healthcare and Recovery Enterprise System). The Chair reported that the ADAMHS Board has already paid the balance of its COG 2018 dues. Given that the vendor of SHARES, InfoMC, was unable to deliver a working system that the ADAMHS Board could effectively use, a draft notification letter to the COG developed by the Board's attorney was reviewed. It was noted that the Board has issued a Request for Proposal to provide a behavioral health care management information system going forward.

Scott Osiecki, CEO, confirmed that Board staff has submitted the notification letter to the COG and the vendor on 11/15/18, the day after the Special Meeting. The Board's legal counsel also notified the COG's legal counsel of this action.

5. COMMITTEE OF THE WHOLE REPORT

The Chair reported that a Committee of the Whole meeting was held on 11/14/18 at 4:00 p.m. The Committee reviewed the proposed 2019 Advocacy Action Agenda and recommends its approval to the full board.

• **RESOLUTION NO. 18-11-02**
ACCEPTANCE OF 2019 ADVOCACY ACTION AGENDA

Motion to approve the Resolution No. 18-11-02. MOTION: E. Kirkland / SECOND: H. Snider / AYES: R. Blue, G. Boehm, R. Fowler, B. Gohlstin, C. Handler, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step
 NAYS: None / ABSTAIN: None / **Motion passed.**

The Board Chair noted that soon all providers will be invited to a breakfast meeting sponsored by the ADAMHS Board on Monday, January 28, 2019, to learn more about providing culturally competent programming and personalized behavioral healthcare.

Mr. Osiecki was pleased to introduce:

- Anthony Spencer, owner of Safe Choice LLC, the security firm recommended to the Committee of the Whole by the RFP Review Committee for a one-year security contract for the ADAMHS Board's Administrative Office and the Seasons of Hope building for CY2019.
- Craig Dunson of Lifeworks Behavioral Health Solutions who will serve as the coordinator of the Peer Seal of Quality Program for Adult Care Facilities.

POLICY STATEMENT RENEWALS:

Given no further discussion regarding the policy statement renewals as presented, a call for the vote was entertained.

• **PURCHASING POLICY - 2nd Reading & Official Vote**

Motion to approve the renewal of the Purchasing Policy. MOTION: S. Killpack / SECOND: E. Kirkland
 AYES: R. Blue, G. Boehm, R. Fowler, B. Gohlstin, C. Handler, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

• **NOTIFICATION & REVIEW OF REPORTABLE INCIDENTS & MUIs – 1st Reading & Official Vote**

Motion to approve renewal of the Notification & Review of Reportable Incidents & MUIs policy statement.

MOTION: M. Step / SECOND: R. Blue / AYES: R. Blue, G. Boehm, R. Fowler, B. Gohlstin, C. Handler, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

CONSENT AGENDA - (Resolution Nos. 18-11-03 through 18-11-05)

Chief Financial Officer, Felicia Harrison, highlighted the Vouchers, Contracts and Amendments as listed below.

• **RESOLUTION NO. 18-11-03 - ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING OCTOBER 2018**

• **RESOLUTION NO. 18-11-04 – APPROVAL AND RATIFICATION OF CONTRACTS:**

- a) U.S. Dept. of Health and Human Services, Substance Abuse & Mental Health Services Administration – Assisted Outpatient Treatment (AOT) Grant – Supplemental Technical Assistance Funding - \$25,000.00 (Individual Trainers – yet to be determined)
- b) Ohio Department of Rehabilitation & Corrections (ODRC) – Intensive Community Treatment (ICT) Team for Cleveland Adult Parole Office
 - Recovery Resources - \$275,000.00
- c) Cuyahoga County Juvenile Court (CCJC) Detention Center - Mental Health Services in the Detention Center
 - Applewood Centers, Inc. - \$400,000.00
- d) Security Services Contract
 - Safe Choice LLC - \$17.50 hourly rate – Annual Estimate for CY2019 - \$127,750.00
- e) ADAMHS Board of Cuyahoga County Annual Meeting – Monday, May 13, 2019
 - Cleveland Marriott East, 26300 Harvard Rd., Warrensville Heights – Not to exceed \$15,000.00

- f) Cultural Competency Breakfast – Monday, January 28, 2019 at Ariel International Center
 - Ariel International Center, Caterer and Personal Service Contract for Dr. Ciara Dennis-Morgan – Not exceed \$5,000.00
- g) Peer Seal of Quality for Adult Care Facilities (ACFs) Program
 - Individual Peer Supporters - \$50.00 per Home Visit (\$25 per peer – in teams of two)

• **RESOLUTION NO. 18-11-05 – APPROVING AMENDMENTS TO CONTRACTS:**

- a) Amendment to Res. No. 18-06-04 Approval of Contracts – Projects for Assistance in Transition from Homelessness (PATH) Additional Housing Funding
 - FrontLine Service - \$13,817.44 Increase
- b) Amendment to Res. No. 18-07-03 Consulting contract for remote network administration
 - Christopher P. Tomaro – Extension of contract term through March 31, 2019
- c) Amendment to Res. No. 18-04-03 Approval & Ratification of Service Provider Contracts: Common Pleas Court/Corrections Planning Board (CCPB) Residential Services for Men who are Dually Diagnosed (Contractor: Catholic Charities/Matt Talbot in the amount of \$160,000.00)
 - Correction to reflect required match; \$80,000.00 from CCPB and \$80,000.00 from ADAMHS Board

Motion to approve the Consent Agenda (Resolution Nos. 18-11-03 through 18-11-05). MOTION: C. Handler
 SECOND: S. Killpack / AYES: R. Blue, G. Boehm, R. Fowler, B. Gohlstin, C. Handler, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

6. ADDITIONAL CONTRACT AMENDMENTS

Ms. Harrison explained that due to changes in the Ohio Medicaid reimbursement policy, Catholic Charities now is able to bill their residential opioid treatment services through Medicaid for the majority of clients. Consequently, Board staff proposes reallocating \$280,000.00 of Catholic Charities' Year 02 CURES funding to ensure maximum community benefit. As a result of a previous budget reduction, the second amendment to I'm in Transition Ministries is proposed to prevent the prospect of turning away clients from receiving AOD Sober/Recovery Housing.

• **RESOLUTION NO. 18-11-06**

APPROVING ADDITIONAL AMENDMENTS TO CONTRACTS:

- a) Amendment to Res. No. 18-07-03 Approval of Amendments to Service Provider Contracts - CURES ACT YEAR 2
 - Catholic Charities - \$280,000.00 reduction of allocation
 - Thrive Behavioral Health – \$100,000.00 Increase
 - Ascent – Virtual App - \$80,000.00 Increase
 - Addition of MetroHealth Hospital Alternative to Incarceration Program - \$100,000.00
- b) Amendment to Res. No. 17-11-06, Approval of CY 2018 ADAMHS Board Operational Budget and CY2018 Service Provider Contracts – AOD Sober/Recovery Housing
 - I'm In Transition Ministries - \$14,167.00 Increase

Motion to approve Resolution No. 18-11-06. MOTION: H. Snider / SECOND: R. Blue / AYES: R. Blue, G. Boehm, R. Fowler, B. Gohlstin, C. Handler, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step
 NAYS: None / ABSTAIN: None / **Motion passed.**

7. CY2019 BUDGET DISCUSSION

• **RESOLUTION NO. 18-11-07**

APPROVAL OF CALENDAR YEAR 2019 ADAMHS BOARD OPERATIONAL BUDGET

Motion to approve Resolution No. 18-11-07. MOTION: R. Blue / SECOND: K. Kern-Pilch / AYES: R. Blue, G. Boehm, R. Fowler, B. Gohlstin, C. Handler, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step
 NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 18-11-08**
APPROVAL OF CALENDAR YEAR 2019 SERVICE PROVIDER CONTRACTS

Mr. Osiecki referenced the revised copy of Resolution No. 18-11-08 distributed. The CY2019 Provider Direct Services Budget revision did not affect the overall allocation but did reallocate the amounts listed to Program Contracts and Pooled Contracts. Both Mr. Osiecki and Rev. Gohlstein expressed their appreciation to Board staff who worked diligently on the various elements involved in preparing the budget, answering questions, making revisions, and to Board members for their thorough review and questions posed.

Motion to approve Resolution No. 18-11-08. MOTION: R. Blue / SECOND: E. Kirkland / AYES: R. Blue, G. Boehm, R. Fowler, B. Gohlstein, C. Handler, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, H. Shannon, H. Snider, M. Step / NAYS: None ABSTAIN: None / **Motion passed.**

Mr. Osiecki reported that during the recent All Provider Meeting, Bob Garrity, Director of Risk Management, described the modifications made to the CY2019 provider agency contracts including the requirement that all agencies must have their bills submitted within 90 days from the date of service. The rationale for the 90-day stipulation is to help in allocating pooled funding to providers. Questions of providers were addressed.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

- **Staff Update**

Mr. Osiecki introduced the new Chief Technology & Data Analytics Officer, Curtis Couch, who joined the ADAMHS Board in November. Mr. Couch noted that he is happy to join the staff and is anxious to deploy the technology that is available today and supply the needed data for both Board staff and the Board of Directors.

Ralph Piatak, Director of Finance, is retiring from the ADAMHS Board after 20 years of faithful service on 11/30/18. On behalf of the Board, Mr. Osiecki thanked him for his work and dedication during his tenure.

- **Opiate Lawsuit**

Mr. Osiecki noted that the litigation is still moving forward; he is scheduled to participate in a deposition on 1/18/19.

- **Bureau of Justice Affairs Grant**

A meeting has been held with Case Western Reserve University to discuss the new Bureau of Justice Affairs Grant and efforts started to formulate a job description for the Project Manager; the position has been posted. Rev. Gohlstein recognized and thanked Board member, Hugh Shannon, for his interest and involvement with recent grant opportunities.

- **SAMHSA (Substance Abuse & Mental Health Services Administration) Grant Update**

Board staff members have begun to meet with FrontLine Service to over the details of the grant project to use our West 85th Crisis Stabilization Unit as a diversion. Currently, Carole Ballard, Director of Education and Training, and Captain Purcell of the Cleveland Police Department are involved in the planning stage. Upon contact with the County Executive Budish, Mr. Osiecki asked if the ADAMHS Board could assist with any mental health issues that might be going in on the jail. Mr. Budish stated that he was grateful for the offer and noted that he would contact us if needed.

- **Meeting with MetroHealth Medical Center**

The Board's Executive Team staff is scheduled to meet with MetroHealth Medical Center staff on 11/29/18 to hold a brainstorming session regarding potential partnerships going forward.

- **Juvenile Justice Center**

The Board Chair noted that Mr. Osiecki also spoke with County Executive Budish about the Juvenile Justice Center renovation and plans to meet with Mayor Jackson and other partners to work on removing barriers to the project. There is a movement to raise the \$15 million needed to renovate the Juvenile Justice Center to accommodate 59 beds. Partners in this endeavor include Cuyahoga County Administration, St. Vincent Charity Medical Center and the ADAMHS Board.

9. **OLD/NEW BUSINESS**

- Mr. Snider noted that he appreciated the fact that Mr. Osiecki offered the Board's assistance with the situation in the County Jail; however, he remains seriously concerned about the conditions and horrible circumstances reported upon by the Plain Dealer. He has been approached by members of the community regarding the Board's involvement given that this is a county-run facility. Mr. Snider advocated for expressing to County officials the ADAMHS Board's deep concern about this problem and the need for resolution.

The Board Chair concurred with Mr. Snider's remarks. He stated that he and the CEO will work to schedule a meeting with the County Executive and the County Council for additional dialogue on this serious issue.

- Given that this is the 1st Board meeting since the election of Ohio's Governor Elect, Mr. Killpack asked if it is appropriate to begin to talk with him about the state funding formula that the Board is concerned about. Mr. Osiecki noted that OACBHA, the Board Association that we are a member of, has been actively addressing this already with the transition team.
- Although our state is enjoying a decrease in opioid addiction and the number of deaths, Dr. Mary Step reported that the use of methadone is on its way up. She suggested that the increase in the use of methamphetamine in our community be placed on the Board's radar and advocated for efforts to think strategically and address this situation in the coming year.

There being no further business, the meeting adjourned at 5:40 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____

Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County