

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY  
GENERAL MEETING MINUTES  
JULY 25, 2018**

**ADAMHS BOARD OF DIRECTORS PRESENT:**

Rev. Benjamin F. Gohlstin, Sr.	Steve Killpack, MS
Elsie Caraballo	Eugenia Kirkland, LSW, MSSA, CDCA
Cassi Handler	Max M. Rodas, MA
Gwendolyn A. Howard, LSW, MSSA	Mary M. Step, Ph.D.
Pythias D. Jones, M.D.	

**ABSENT:** Reginald C. Blue, Ph.D., J. Robert Fowler, Ph.D., Katie Kern-Pilch, ATR-BC, LPC-S,  
Sharon Rosenbaum, MBA, Hugh B. Shannon, Harvey A. Snider, Esq.

**BOARD STAFF PRESENT:** Scott Osiecki, Chief Executive Officer, Tami Fischer, Felicia Harrison, Esther Hazlett, Myra Henderson, Carol Krajewski, Ralph Piatak, Madison Scagnetti, Starlette Sizemore-Rice, Maggie Tolbert, Thomas Williams, Beth Zietlow-DeJesus

**1. CALL TO ORDER / AUDIENCE INPUT**

Board Chair, Rev. Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. and thanked Board members for their support and confidence in his leadership going forward. No audience input was received regarding agenda items.

**2. APPROVAL OF MINUTES** - The June 27, 2018 General Meeting minutes were approved as presented.

**3. OATH OF OFFICE**

Kelli Perk, Assistant Prosecuting Attorney from the Office of Cuyahoga County Prosecutor Michael C. O'Malley, administered the Oath of Office to **GWENDOLYN A. HOWARD, LSW, MSSA**. Mrs. Howard was appointed to the ADAMHS Board of Cuyahoga County by the Ohio Department of Mental Health & Addiction Services Director, Tracy L. Plouck, for the appointment term of 7/01/18 through 6/30/21.

**4. RECOGNITION OF CLIENT ARTWORK DISPLAY: JULY 2018**

Beth Zietlow-DeJesus, Director of External Affairs, introduced Cosette Ghanem, LPC, of Signature Health/Connections along with several client artists in attendance. A client representative shared his feelings about the importance of this artwork program to his personal recovery and quality of life. Certificates of participation were provided in recognition of the program and all of its participants.

**5. CHAIR'S REPORT**

- Rev. Gohlstin reported that on Monday evening Ms. Starlette Sizemore-Rice, Director of Special Projects, along with two faith-based providers, Rev. Karell McDaniel of Life Recovery Ministries, and Dr. Deborah Watson-Daniels of Trinity Outreach Ministries, participated in a radio talk show on WERE 1490. This opportunity to participate monthly on a radio program has been well-received and is effectively informing the community of what the ADAMHS Board does especially as it relates to the faith-based initiative.
- Rev. Gohlstin announced the FY2019 Committee Chair and Vice Chair appointments as listed below:

**Faith-Based Outreach Committee**

- Chair – Rev. Max M. Rodas, MA
- Vice Chair – Gwendolyn A. Howard, LSW, MSSA

**Community Relations & Advocacy Committee**

- Chair – Harvey A. Snider, Esq.
- Vice Chair – Cassi Handler

**Planning & Oversight Committee**

- Chair – Eugenia Kirkland, LSW, MSSA, CDCA
- Vice Chair – Katie Kern-Pilch, ATR-BC, LPC-S

**Finance & Operations Committee**

- Chair - Steve Killpack, MS
- Vice Chair – Sharon Rosenbaum, MBA

**Nominating Committee**

- Chair – Elsie Caraballo
- Vice Chair – Reginald C. Blue, Ph.D.

**6. ST. VINCENT CHARITY MEDICAL CENTER (SVMC) UPPER PAYMENT LIMIT DISCUSSION**

Mr. Osiecki invited to the Board table St. Vincent Charity Medical Center representatives: Beverly Lozar, Chief Operating Officer, Shannon Jerse, General Counsel for SVMC, Thom Olmstead, External Affairs Director and John Rusnaczyk, Chief Financial Officer and Kelli Perk, Assistant Prosecuting Attorney. Since the presentation made by SVMC earlier in the year to the Finance & Operations Committee, Board staff has been working with the hospital to get more information about its request. Consequently, SVMC has been invited back to summarize and explain the rationale for their request.

Ms. Jerse noted that SVMC has run into a serious deficit due to the fact that it is about the lowest Medicaid-paid hospital. She explained the information contained in the document distributed. The Upper Payment Limit (UPL) developed by the Centers for Medicare & Medicaid Services (CMS) allows States to use matching funds from CMS to cover the payment gap between the Medicaid rate and the Medicare rate for certain health care providers.

The Intergovernmental Transfer (IGT) allows . . . “governmental units to transfer funds from one unit of State or local government to use the funds for approved purposes. Only a public entity can make an IGT.” The request of SVMC is to have the ADAMHS Board of Cuyahoga County serve as the government sponsor and allow its annual allocation to SVMC to be used to access the UPL payments available from CMS and transfer those funds through the IGT as directed by the Ohio Department of Medicaid.

Ms. Shannon noted that County Executive Armond Budish, Mayor Frank Jackson, and The Center for Community Solutions are in favor of this proposal to seek to obtain additional federal funds.

Mr. Osiecki stated that the Board received a legal opinion from the County Prosecutor’s Office verifying that the Ohio Revised Code does allow the ADAMHS Board to use various payment methods. Mr. Osiecki, with the help of Ms. Kelli Perk, drafted the resolution distributed that approves the concept of support in principal, delineates specific conditions and does not constitute final approval of the plan. When all details are confirmed, the final plan will be brought to the Board for approval.

Ms. Kirkland expressed her appreciation for the extra work undertaken to clarify the process. She favors this effort to support SVMC as it provides a valuable service for our behavioral health clients and system.

- **RESOLUTION NO. 18-07-05**  
**APPROVAL OF THE CONCEPT FOR THE ADAMHS BOARD OF CUYAHOGA COUNTY TO SERVE AS THE GOVERNMENT SPONSOR FOR ST. VINCENT CHARITY MEDICAL CENTER UPPER PAYMENT LIMIT/INTERGOVERNMENTAL TRANSFER PLAN**

**Motion to Resolution No. 18-07-05.** MOTION: E. Caraballo / SECOND: C. Handler / AYES: E. Caraballo, B. Gohlstin, C. Handler, G. Howard, P. Jones, S. Killpack, E. Kirkland, M. Rodas, M. Step / NAYS: None / ABSTAIN: None  
**Motion passed.**

**7. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT**

On behalf of the CR&A Committee, Rev. Gohlstin noted that copies of the Ohio General Assembly Legislative Summary dated 7/5/18 were shared for informational purposes.

**8. JOINT PLANNING & FINANCE COMMITTEE REPORT**

Rev. Gohlstin reported on the proceedings of the Joint Planning & Finance Committee meeting held on 7/18/18. Members of both committees were informed that they were authorized to vote on all action items. Agenda items included:

- A presentation by FrontLine Service staff regarding its full Crisis Service Curriculum.
- Findings of the Cuyahoga County Crisis Response Services Needs Assessment were presented by Dr. David L. Hussey, Associate Professor of the CWRU Begun Center. Rev. Gohlstin noted that a summary of the information shared is included in this month's issue Recovery in Action newsletter.
- CY2017 Client Rights Report – Bill Hebble, Client Rights Officer, presented the calendar year report that he & Leisha Yarbrough-Franklin, Clients Affairs Officer, compiled. The report represents data collected from 44 Substance Use Disorder and Mental Health agencies. This report will be posted on the ADAMHS Board Website.
- Felicia Harrison, Chief Financial Officer, highlighted the Finance Reports including Board Vouchers, Contracts and Amendments; consequently, the Consent Agenda includes:

**CONSENT AGENDA** - (Resolution Nos. 18-07-01 through 18-07-04)

- **RESOLUTION NO. 18-07-01 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING JUNE 2018**
- **RESOLUTION NO. 18-07-02 – APPROVAL AND RATIFICATION OF CONTRACTS:**
  - a. Opportunities for Ohioans with Disabilities Agency – FFY19 Case Service Contract -\$2,313,723.76 (Contractors: Jewish Family Services Association, Recovery Resources, Inc.)
  - b. OhioMHAS – Mental Health Re-Entry Program
    - FrontLine Service - \$612,878.00
  - c. Sponsorship: Edna House Race to the Lake - \$1,000.00
  - d. Sponsorship: 6<sup>th</sup> Annual Celebrating Recovery Walk - \$1,500.00
  - e. Sponsorship: Northeast Ohio Recovery Residence Network Recovery Housing Symposium-\$1,500.00
  - f. Inter-Faith Breakfast
    - Ariel International Center – Not to Exceed \$5,000.00
  - g. Heroin/Fentanyl & Suicide Prevention Awareness Billboard Campaign
    - Lamar Outdoor Advertising - \$4,900.00
  - h. Universal Pre-Kindergarten (UPK) Program - \$90,000.00
    - Achievement Centers for Children - \$18,000.00
    - Applewood Centers, Inc. - \$18,000.00
    - Beech Brook - \$18,000.00
    - OhioGuidestone - \$18,000.00
    - Positive Education Program (PEP) - \$18,000.00
- **RESOLUTION NO. 18-07-03 – APPROVING AMENDMENTS TO SERVICE PROVIDER CONTRACTS:**
  - a. Amendment to Res. No. 18-01-06 Catholic Charities Matt Talbot Expansion
    - Catholic Charities - \$8,300.00 Increase
  - b. Amendment to Res. No. 18-03-08 Consulting contract for remote network administration
    - Christopher Tomaro – extension of contract term through December 31, 2018
  - c. Amendment to Res. No. 18-05-03 CURES Act Year 2
    - Ascent – Connect. Hope. Live (Peer Support MetroHealth ED) for the period of May 1, 2018 through June 15, 2018. Reducing amount of contract to \$45,832.97
    - Thrive Behavioral Health reallocating \$204,167.03 from the Ascent contract due to change in vendor information for the period June 16, 2018 through April 30, 2019

- **RESOLUTION NO. 18-07-04 – APPROVAL & RATIFICATION OF SFY19-20 COMMUNITY CAPITAL PLAN**

**Motion to approve the Consent Agenda (Resolution Nos. 18-07-01 through 18-07-04).** MOTION: M. Step  
SECOND: S. Killpack / AYES: E. Caraballo, B. Gohlstin, C. Handler, G. Howard, P. Jones, S. Killpack, E. Kirkland, M. Rodas,  
M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

## 9. **CHIEF EXECUTIVE OFFICER'S REPORT**

- **Board Staff Update** - Mr. Osiecki introduced three new staff members recently hired:
  - Natalie Schrimpf, External Affairs Officer, who will work with Beth Zietlow-DeJesus.
  - Bob Garrity, Esq., LISW-S, LICDC-CS, Director of Risk Management, who starts on 7/30/18. Mr. Garrity will work with Tami Fischer and the Clients Rights Department.
  - Madison Scagnetti, Vista Worker from OACBHA, will be with the ADAMHS Board for a full year in the External Affairs Department and will work exclusively on opiate issues.
  - John Garrity, Ph.D., has tendered his resignation; he will be with us until October 6, 2018. John is moving on to serve as the Executive Director of the Portage County ADAMHS Board and is very excited about this opportunity.
- **Opiate Lawsuit** – The Executive Team has been meeting closely with lawyers around the opiate lawsuit.
- **CY2019 Request for Proposal** – The CY2019 Request for Proposals (RFP's) will be ready to go out Monday, 7/30/18. The document has been revised, and an electronic format will be utilized.
- **County Executive Meeting** – Mr. Osiecki, along with Rev. Gohlstin, Eugenia Kirkland, Maggie Tolbert and Tami Fischer met with County Executive, Armond Budish. He is currently working on Board appointments and has assigned a new person to facilitate this process. Efforts will be made to alleviate any potential conflict of interest issues for prospective appointments in the future.
- **“Treatment Works . . . People Recover” Art Mural unveiled on Cleveland’s Westside** – Details regarding the Art Mural Project and its unveiling on Tuesday, July 17<sup>th</sup>, are found on the 1<sup>st</sup> page of the Recovery in Action Newsletter. The mural is displayed at 16200 Puritas Avenue.

## 10. **OLD/NEW BUSINESS** - None

## 11. **AUDIENCE INPUT**

Given the need to enter into an Executive Session and tight schedules of several Board members, the Chair stated his provocative to waive Audience Input for this particular meeting.

## 12. **EXECUTIVE SESSION**

Rev. Gohlstin announced the need to enter into Executive Session for the purpose of discussing two separate issues: a personnel matter and possible litigation.

**Motion to enter into Executive Session.** MOTION: M. Rodas / SECOND: E. Caraballo / A roll call vote was taken.  
AYES: B. Gohlstin, E. Caraballo, C. Handler, G. Howard, P. Jones, S. Killpack, E. Kirkland, M. Rodas, M. Step / NAYS: None  
**Motion carried.**

**Motion to exit the Executive Session.** MOTION: M. Rodas / SECOND: P. Jones / A roll call vote was taken.  
AYES: B. Gohlstin, E. Caraballo, C. Handler, G. Howard, P. Jones, S. Killpack, E. Kirkland, M. Rodas, M. Step / NAYS: None  
**Motion carried.**

**13. GENERAL MEETING RECOMMENCED**

**A. Motion to approve retaining outside counsel for possible software litigation.**

MOTION: M. Rodas / SECOND: M. Step / AYES: B. Gohlstin, E. Caraballo, C. Handler, G. Howard, P. Jones, S. Killpack, E. Kirkland, M. Rodas, M. Step / NAYS: None / **Motion carried.**

**B. Motion to approve referral of a personnel matter to the Ohio Ethics Commission for investigation.**

MOTION: M. Rodas / SECOND: M. Step / AYES: B. Gohlstin, E. Caraballo, C. Handler, G. Howard, P. Jones, S. Killpack, E. Kirkland, M. Rodas, M. Step / NAYS: None / **Motion carried.**

C. With regard to the Board of Directors' September meeting cycle, Rev. Gohlstin announced the need to hold another Joint Planning & Finance Committee Meeting on Wednesday, September 12<sup>th</sup> due to the observance of Yom Kippur on Wednesday, September 19<sup>th</sup>.

*There being no further business, the meeting adjourned at 5:20 p.m.*

**Submitted by: Carol Krajewski, Executive Specialist**

**Approved by:**

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**Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County**