

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES MARCH 28, 2018

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Kirkland, LSW, MSSA, CDCA	Pythias D. Jones, M.D.
Reginald C. Blue, Ph.D.	Katie Kern-Pilch, ATR-BC, LPC-S
Elsie Caraballo	Max M. Rodas, MA
J. Robert Fowler, Ph.D.	Harvey A. Snider, Esq.
Rev. Benjamin F. Gohlstin, Sr.	Mary M. Step, Ph.D.
Cassi Handler	

ABSENT: Steve Killpack, MS, Sharon Rosenbaum, MBA, Hugh B. Shannon, Ericka L. Thoms

ADAMHS BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Tami Fischer, Carol Krajewski, Cassandra Richardson, Starlette Sizemore-Rice, Maggie Spellman, Maggie Tolbert

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Eugenia Kirkland, called the General Meeting to order at 4:00 p.m. in the DuPaul Room at St. Vincent Charity Medical Center and thanked St. Vincent's leadership team for hosting the meeting. No audience input was received.

2. OATH OF OFFICE

Kelli Perk, Assistant Prosecuting Attorney from the Office of Cuyahoga County Prosecutor Michael C. O'Malley, administered the Oath of Office to County reappointments: **REGINALD C. BLUE, PH.D.** & **HARVEY A. SNIDER, ESQ.** for each to fulfill an unexpired term ending 6/30/21.

3. **APPROVAL OF MINUTES** - The February 28, 2018 General Meeting minutes were approved as submitted.

4. CHAIR'S REPORT

Ms. Kirkland noted her excitement that Dr. Blue and Mr. Snider have been reappointed to the Board by the County Executive and confirmed by County Council as it is critical that they are in place as the Board moves forward.

5. COMMUNITY RELATIONS & ADVOCACY (CR&A) COMMITTEE REPORT

Mr. Snider, Committee Chair, reported on the CR&A Committee meeting held on March 7, 2018.

1. Legislative Updates – Mr. Snider briefed Board members on the legislation discussed at the committee level and distributed a Legislative Summary document to Board members that is attached to original minutes.
2. Health & Human Service Levy: Issue 9 – The CR&A Committee reviewed the issue of supporting the Cuyahoga County Health & Human Services Levy scheduled for the May 8th primary ballot. Mr. Snider noted that this topic was discussed at each subsequent Board of Director Committee meeting in March. Consequently, Resolution No. 18-03-01 has been prepared "Endorsing the Health & Human Service Levy: Issue 9."

- **RESOLUTION NO. 18-03-01
ENDORSEMENT OF HEALTH & HUMAN SERVICES LEVY: ISSUE 9**

Motion to approve Resolution No. 18-03-01. MOTION: M. Step / SECOND: R. Blue / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

3. Sponsorships for a variety of Mental Health and Awareness Events hosted by providers and community stakeholders were also reviewed; all were approved and recommended to the Finance & Operations Committee and are included in today's Consent Agenda.
4. Priority Setting Process Discussion – An outline was presented regarding a potential process for priority setting and is shared on page 2 of the handout distributed.

5. OACBHA (Ohio Assn. of County Behavioral Health Authorities) Update - Derrick Kirklen, our Board's Adult Behavioral Health Specialist, shared information about OACBHA's Opioid Committee.
6. Media & Social Media Tracking Reports were distributed and reviewed. Total media mentions for calendar year 2017 was 270; of this number 266 were positive, 4 neutral & 0 negative.
7. "First Responder Appreciation Week, April 9-13, 2018 - In recognition of first responders in Cuyahoga County, a resolution has been recommended by the CR&A Committee.

- **RESOLUTION NO. 18-03-02**
IN RECOGNITION AND APPRECIATION OF FIRST RESPONDERS IN CUYAHOGA COUNTY FOR THEIR TIRELESS DEDICATION TO PUBLIC SAFETY: BRINGING HELP. BRINGING HOPE. THANK YOU.

Motion to approve Resolution No. 18-03-02. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

6. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT

J. Robert Fowler, Ph.D., Planning & Oversight Committee Chair, reported on the March 14, 2018 P&O Committee meeting presided by Committee Vice Chair, Steve Killpack. Dr. Fowler provided a thorough summary regarding the topics listed below.

1. Request for Year 2 CURES Funded Programs
2. Update on Efforts to Tackle the Opioid Crisis
3. Community-based Substance Use Disorder (SUD) Residential Treatment Program and Federal IMD Exclusion
4. Crisis Redesign Discussion
5. Residential Assistance Program (RAP) Discussion
6. Sponsorships – recommended in Consent Agenda
7. Priority Setting Outline

[Rev. Rodas arrived.]

- **RESOLUTION NO. 18-03-03**
AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSAL IN PARTNERSHIP WITH CUYAHOGA COUNTY DIVISION OF CHILDREN & FAMILY SERVICES FOR A TREATMENT FOSTER CARE/KINSHIP PILOT

Motion to approve Resolution No. 18-03-03. MOTION: B. Gohlstin / SECOND: M. Step / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, M. Rodas, H. Snider, M. Step / NAYS: None / ABSTAIN: None
Motion passed.

- **2ND READING OF HIPAA SECURITY POLICIES** (*Health Insurance Portability & Accountability Act*) & *Official Vote*
 - **Security of Client Information – Administrative Safeguards**
 - **Security of Client Information – Physical Safeguards**
 - **Security of Client Information – Technical Safeguards**

Motion to approve all three HIPAA Security Policies referenced above. MOTION: R. Blue / SECOND: B. Gohlstin
AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, M. Rodas, H. Snider, M. Step
NAYS: None / ABSTAIN: None / **Motion passed.**

7. FINANCE & OPERATIONS COMMITTEE REPORT

Dr. Fowler, Committee Vice Chair, also presided over the Finance & Operations Committee meeting held on 03/21/18 on behalf of Committee Chair, Rev. Gohlstin, and highlighted the actions included in the Consent Agenda as shown below.

CONSENT AGENDA - (*Resolution No. 18-03-04 through 18-03-08*)

- **RESOLUTION NO. 18-03-04 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING FEBRUARY 2018**
- **RESOLUTION NO. 18-03-05 - APPROVAL OF INTERAGENCY AGREEMENT:**
 1. Amendment to Resolution 17-11-03 – Ohio Mental Health & Addiction Services (OMHAS)
 - Emerald Development & Economic Network, Inc. – \$209,675.00 Grant Increase

- **RESOLUTION NO. 18-03-06 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**
 1. AIDS Funding Collaborative Renewal Funding
 - The Center for Community Solutions - \$75,000.00
 1. Amendment to Resolution 17-11-03 – Ohio Mental Health & Addiction Services (OMHAS)
 - Emerald Development & Economic Network, Inc. – \$209,675.00 Grant Increase
 3. Amendment to Resolution 15-11-05, 17-02-03
 - Emerald Development & Economic Network (EDEN) Inc. - \$71,232.13
 4. Amendment to Resolution 17-11-06, Approval of CY 2018 ADAMHS Board Operational Budget and CY2018 Service Provider Contracts – Sober Housing
 - Stella Maris – \$50,000.00 Grant Increase
 5. Amendment to Resolution 17-11-06, Approval of CY 2018 ADAMHS Board Operational Budget and CY2018 Service Provider Contracts – Mental Health Services in the Detention Center
 - Applewood Centers, Inc. - \$16,000.00 Increase

- **RESOLUTION NO. 18-03-07 - APPROVAL AND RATIFICATION OF OPERATIONAL AGREEMENTS:**
 1. Independent Peer Review of AOD Detoxification Services
 - Brown Consulting, LTD - \$14,125.00
 2. The Devereux Student Strengths Assessment (DESSA) Tool
 - Aperture Education Services - \$30,600.00
 3. Sponsorship: LifeAct 14th Annual *Into the Light Walk* on Sunday Evening, April 22, 2018 - \$1,000.00
 4. Sponsorship: The Women’s Recovery Center Miracles of *Recovery Breakfast* on Thursday, May 3, 2018 and the 30th Annual *run, jane, run Sports Festival* (date TBD in August 2018) - \$1,500.00
 5. Sponsorship: City Club Forum: State of Behavioral health in Ohio, Wednesday, May 9, 2018 - \$1,000.00
 6. Sponsorship: “Survivors of Violence Conference & Concert” - May 11 & 12th, 2018 - \$750.00
 7. Sponsorship: Alive on Purpose 6th Annual Him & Me Father & Daughter Gala – Sunday, August 5, 2018 - \$1,000.00
 8. Sponsorship: Recovery Resources 6th Annual Run for Recovery on Saturday, August 18, 2018 - \$1,000.00
 9. Sponsorship: NAMI-Walks for the Mind of America, Saturday, September 15, 2018 - \$2,500.00

- **RESOLUTION NO. 18-03-08 - APPROVAL OF PERSONAL SERVICE AGREEMENTS:**
 1. Consulting Contract for Remote Network Administration
 - Christopher P. Tomaro - \$45 per hour on an as needed basis
 2. Consulting Contract for Onsite Network Services
 - Ronald Papajcik - \$100 per hour as needed for Tier 1 Support
 - Laketec Communications – As needed: \$125/hour for Tier 2 Support and \$180/hour for Tier 3 Support

Motion to approve the Consent Agenda (Resolution Nos. 18-03-04 through 18-03-08).

MOTION: H. Snider / SECOND: P. Jones / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, M. Rodas, S. Rosenbaum, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

8. CHIEF EXECUTIVE OFFICER’S REPORT

- Staff Update – A new Chief Financial Officer has been hired and will start at the Board on April 30, 2018. With regard to the three open ADAMHS Board staff positions advertised, numerous resumes have been received. For the Administrative Assistant II position – 222 resumes, Claims & Membership Specialist (temporary position) – 108 resumes and for the I.T. Specialist – 25 resumes. Board staff will soon begin the interview process for all three positions.

- Mr. Osiecki reported that he has re-structured a new Table of Organization (T.O.) for the ADAMHS Board that was distributed to Board members. He added that it has been shared with the non-bargaining unit staff and with union representatives just today. The intention is to share the new T.O. with staff at the All Staff meeting on 3/29/18.

- Priority Setting – The first internal staff meeting has been held on this initiative and process. Efforts will be made to utilize information from the Strategic Plan, Needs Assessment and Advocacy Action Agenda. A Board staff retreat is being planned where staff members will have an opportunity to provide input.
- Issue 9 Levy Campaign – External Affairs Officer, Beth Zietlow-DeJesus represents the Board on the County Campaign Committee. Yard signs have been brought to this meeting for people to take home and display. Phone banks will start on April 9th through Election Day. The majority of providers have been making contributions for the levy campaign; funds have also been raised from other organizations as well.

9. OLD/NEW BUSINESS

- Dr. Pythias Jones thanked Board staff for holding the General Meeting in the community. He was especially pleased to return to St. Vincent Charity Medical Center as he was a staff member at St. Vincent's over 25 years ago and looks forward to the tour scheduled for Board members and staff.

10. AUDIENCE INPUT

- Ms. Lu referenced her recent testimony before County Council around the Department of Children and Family Services regarding her concern for youth who are aging out of the system and the increasing numbers of homeless youth. She encouraged Board members to view the YouTube video and hopes the pilot program described will address this serious issue.

11. ST. VINCENT CHARITY MEDICAL CENTER PRESENTATION

Beverly Lozar, BSN, MPA, Senior Vice President, Chief Operating Officer/Chief Nursing Officer, presented a power point presentation entitled, Care Beyond Medicine™. The overview highlighted information about Rosary Hall including its history of compassion and excellence, services, professionals on staff, behavioral health services, Psychiatric Emergency Department, ADAMHS Board financial support and partnership.

Thom Olmstead, Director, External Affairs, noted that he is scheduled to present at a state-wide conference the Uber program being utilized by SVCMC to accommodate client's transportation needs as well as other innovative programs. Sister Judith Ann Karam, CSA, FACHE, Congregational Leader, Sisters of Charity at St. Augustine, provided a historical perspective about the mission and vision of the Sisters of Charity as well as its response over the years to the community it serves.

There being no further business, the meeting adjourned at 5:00 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by:

***Eugenia Kirkland, LSW, MSSA, CDCA, Board Chair
ADAMHS Board of Cuyahoga County***