

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES FEBRUARY 28, 2018

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Kirkland, LSW, MSSA, CDCA	Katie Kern-Pilch, ATR-BC, LPC-S
Reginald C. Blue, Ph.D.	Max M. Rodas, MA
Elsie Caraballo	Sharon Rosenbaum, MBA
J. Robert Fowler, Ph.D.	Hugh B. Shannon
Rev. Benjamin F. Gohlstin, Sr.	Harvey A. Snider, Esq.
Pythias D. Jones, M.D.	Mary M. Step, Ph.D.
	Ericka L. Thoms

ABSENT: Cassi Handler, Steve Killpack, MS

ADAMHS BOARD STAFF PRESENT: Scott Osiecki, Acting CEO/Chief of External Affairs, Tonya Birney, Tami Fischer, Cheryl Fratalone, John Garrity, Myra Henderson, Derrick Kirklen, Carol Krajewski, Michelle Myers, Ralph Piatak, Cassandra Richardson, Starlette Sizemore-Rice, Maggie Spellman, Maggie Tolbert, Tom Williams, Leshia Yarbrough, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Eugenia Kirkland, called the General Meeting to order at 4:00 p.m. No audience input received.

2. **APPROVAL OF MINUTES** - The January 31, 2018 General Meeting minutes were approved as submitted.

3. CHAIR'S REPORT

Ms. Kirkland reported that Reginald Blue and Harvey Snider were interviewed by County Executive Budish about their potential reappointment to the ADAMHS Board to fill two county appointment vacancies. They have been invited to appear before County Council's Human Resources, Appointments and Equity Committee on Tuesday, 3/6/18. The Board Chair stated that she is hopeful that County Council will address this issue soon.

With regard to Erskine Cade, a County appointee to the Board, we have learned from Mr. Cade that he is unable to attend Board meetings in person as he is required to work in Washington, DC, during the work week when Board meetings take place. Although efforts were made to research the possibility of Mr. Cade participating as a Board member remotely through telephone conference calls or by FaceTime, unfortunately, the Board was unable to find support for this option. A letter has been sent to Mr. Cade to inform him of this outcome, to thank him for his interest in our mission and to encourage him to be an advocate.

4. FAITH-BASED OUTREACH COMMITTEE REPORT

Rev. Max Rodas, Faith-based Outreach Committee Chair, reported on the meeting held on 2/07/18. An update was provided on the activities of Faith-based providers since the last Faith-based Outreach Committee report.

OhioGuidestone presented its rationale for requesting programmatic revisions to the CY2018 Faith-based programs. The agency's goal is to offer spiritual services to specific populations who are on Medicaid but not currently receiving mental health services due to stigma and/or reluctance. The approval of this programmatic change was recommended to the Planning & Oversight Committee.

Another decision approved by the committee was to change its bi-monthly meeting date and time to the first Wednesday of even-numbered months; committee meetings to convene at 4:00 PM.

5. PLANNING & OVERSIGHT (P&O) COMMITTEE REPORT

J. Robert Fowler, Ph.D., Planning & Oversight Committee Chair, reported on the Planning & Oversight Committee meeting held on 02/14/18 and reported on the items listed below. A summary of the proceedings are available in P&O minutes posted on the ADAMHS Board website. Items numbered 2-5 were recommended for approval by the P&O Committee.

1. Case Western Reserve University Research Grant Report: Recovery App & 24/7/365 Peer Recovery Coaching
2. Police Assisted Addiction & Recovery Initiative (P.A.A.R.I.)
3. Programmatic Change to OhioGuidestone Faith-based Program
4. Discussion of authorization to issue a Request for Information (RFI) for Medication Assisted Treatment (MAT)
5. Review of three HIPAA (Health Insurance Portability & Accountability Act) Security Policies – forwarded to the full Board for the first of two readings:
 - Security of Client Information – Administrative Safeguards
 - Security of Client Information – Physical Safeguards
 - Security of Client Information – Technical Safeguards
6. Crisis Services System Community Needs Assessment
7. Grants Update: SAMHSA Offender Re-Entry Grant and SAMHSA Early Diversion Grant
8. SHARES (Shared Healthcare and Recovery Enterprise System) Update

Given the opportunity to discuss HIPAA policies as presented, no feedback or questions were received from Board members. Dr. Fowler noted that no action is needed; a second reading is scheduled for the March General Meeting when a vote will be taken.

- **RESOLUTION NO. 18-02-01**
APPROVAL OF PROGRAMMATIC REVISIONS TO OHIO GUIDESTONE'S 2018 FAITH-BASED PROGRAM

Motion to approve Resolution No. 18-02-01. MOTION: B. Gohlstin / SECOND: K. Kern-Pilch / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, K. Kern-Pilch, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms
NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 18-02-02**
AUTHORIZATION TO ISSUE A REQUEST FOR INFORMATION (RFI) FOR THE PROVISION OF MEDICATION ASSISTED TREATMENT AND OTHER HARM REDUCATION APPROACHES

Highlighted revisions to the agenda process sheet were made as a result of a recommendation of the P&O Committee.

Motion to approve Resolution No. 18-02-02. MOTION: H. Shannon / SECOND: S. Rosenbaum / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, K. Kern-Pilch, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms
NAYS: None / ABSTAIN: None / **Motion passed.**

6. FINANCE & OPERATIONS COMMITTEE REPORT

Dr. Fowler, Committee Vice Chair, reported on the Finance & Operations Committee meeting held on 02/14/18 and highlighted the actions included in the Consent Agenda.

CONSENT AGENDA - (Resolution No. 18-02-03 through 18-02-05)

- **RESOLUTION NO. 18-02-03 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING JANUARY 2018**
- **RESOLUTION NO. 18-02-04 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**
 1. The Police Assisted Addiction and Recovery Initiative (P.A.A.R.I.) Model-Safe Passages
 - Moore Counseling and Mediation Services, Inc.- \$51,620.00
 2. CURES Act Federal - Total \$848,000.00 Funds - Allocation Recommendations:
 - Ascent: Connect.Hope.Live - \$90,000.00 (expansion)
 - Salvation Army - \$100,000.00 – (new)
 - Community Action Against Addiction - \$200,000.00 – (new)
 - Cleveland Treatment Center - \$200,000.00 – (new)
 - Moore Counseling & Mediation Services, Inc. - \$36,000.00 – (new)
 - The MetroHealth System - \$150,000.00 – (new)
 - Cuyahoga County Corrections Planning Board - \$72,000.00 – (new)

3. Coordinating Care for Perinatal Depression
 - Cleveland Regional Perinatal Network - \$45,000.00

Amendment:

1. Amendment to Resolution 17-10-04, OhioMHAS - Expansion of Evidence Based Prevention Services
 - Life Act - \$9,800.00

- **RESOLUTION NO. 18-02-05 - APPROVAL OF OPERATIONAL AGREEMENT**

1. Identification Crisis Collaborative (IDCC)
 - West Side Catholic Center - \$48,000.00

Revisions/Clarifications:

- Rev. Gohlstin asked that Resolution No. 18-02-03 be revised to reflect the title of Acting CEO.
- Mr. Osiecki noted that Board staff confirmed that CURES Act Funding for MetroHealth Medical Center is to provide Vivitrol and transportation.

Motion to approve the Consent Agenda (Resolution Nos. 18-02-03 through 18-02-05) noting revisions.

MOTION: B. Gohlstin / SECOND: E. Caraballo / AYES: R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, K. Kern-Pilch, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

7. ACTING CHIEF EXECUTIVE OFFICER'S REPORT

- **Recovery in Action for Mental Health & Addiction Newsletter** – Issue 2, February 28, 2018.
- Mr. Osiecki highlighted the excellent presentation made by Derrick, M.Ed., LPC, Adult Behavioral Health Specialist, on the successful ADAMHS Board pilot programs to the Opiate Task Force on February 20, 2018.
- Several ADAMHS Board staff were featured in recent news coverage: Farid Sabet, M.D., Chief Clinical Officer, Beth Zietlow-DeJesus, External Affairs Officer, Maggie Tolbert, RN, Utilization Review Specialist and Scott Osiecki, Acting CEO.
- On 2/21/18, a meeting was held with representatives from the Cleveland Building & Construction Trades Council and the Construction Employee Association to talk about their efforts to provide support to trade workers who have drug issues. The ADAMHS Board has offered its assistance and resources. The Trade Council has offered to include a free ADAMHS Board ad featuring our service guide, crisis hotline number and other resources in its trade publications.
- On 02/13/18, an overview was presented at the ADAMHS Board regarding Federal Drug Administration's recent approved Bridge Device that is reported to ease opioid withdrawal.
- **SHARES Update (Shared Healthcare and Recovery Enterprise System)** - Based upon information shared from Franklin County, the SHARES program does have behavioral health codes that can be used on a single pricing basis. Board staff met with providers and are grateful for their understanding during this transition period to this new billing and data system.
- **Cuyahoga County Mental Health Jail Diversion** - The preliminary budget information was emailed out to all Board members. Board staff acknowledges that \$700,000.00 from the state community capital budget will be forthcoming. A meeting is scheduled for 3/07/18 at the Cleveland Plain Dealer's Editorial Board to discuss the project.
- **Health & Human Service Levy** – A fact sheet regarding the upcoming levy was distributed. Cuyahoga County intends to place on the May 8, 2018 primary ballot a Health & Human Services renewal levy for \$ 3.9 million. (Document is attached to original minutes stored in the Executive Unit.)
- **Interviews** – Mr. Osiecki and Director of Human Resources, Tami Fischer, will begin interviewing prospective applicants for the vacant position of Chief Financial Officer starting 3/5/18 through 3/7/18. Nine applicants will be interviewed from the 19 applications received.

Mr. Snider was excited to learn about the meeting held with the Executive Secretary of the Building and Construction Trades Council regarding drug testing and opiate use in the industry and members of the trade. He asked whether information shared can be expanded to include resources available for mental health services as well. Mr. Osiecki concurred with the suggestion and noted that the ad will include help for mental health issues through the crisis hotline.

8. OLD/NEW BUSINESS - None

9. AUDIENCE INPUT

- Ms. Lu addressed her concern about a serious transportation issue in Cuyahoga County for behavioral health clients and homeless individuals. She has learned that as of 3/11/18, RTA will be decreasing the frequency of bus service on major bus routes. She is concerned that persons who need to use public transportation will face barriers in getting to appointments, employment, etc. She requests that the ADAMHS Board take an advocacy role on this issue. Additionally, Ms. Lu wished to revisit her stance about the importance of providing separate, specialized services in homeless shelters for persons living life with mental illness.

10. EXECUTIVE SESSION

Ms. Eugenia Kirkland announced the need to enter into an Executive Session for the purpose of discussing a personnel matter.

Motion to enter into Executive Session. MOTION: B. Gohlstin SECOND: H. Snider / A roll call vote was taken.

AYES: E. Kirkland, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, K. Kern-Pilch, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / **Motion carried.**

Motion to exit the Executive Session and resume the General Meeting. MOTION: B. Gohlstin / SECOND: K. Kern-Pilch
A roll call vote was taken. AYES: E. Kirkland, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, K. Kern-Pilch, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / **Motion carried.**

Motion to approve Resolution No. 18-02-06, Approval of Scott S. Osiecki as the Chief Executive Officer of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. MOTION: B. Gohlstin / SECOND: K. Kern-Pilch
AYES: E. Kirkland, R. Blue, E. Caraballo, R. Fowler, B. Gohlstin, P. Jones, K. Kern-Pilch, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / **Motion carried unanimously.**

The Board Chair invited the new CEO to comment on this result. Mr. Osiecki shared that he was truly honored to be selected as the ADAMHS Board's CEO and very pleased that Board members have placed their trust in him. As the system moves forward under behavioral redesign, he will work to insure continuity of services for clients and families and is looking forward to working with everyone. He credited the ADAMHS Board as being a hard-working organization that he is proud to be associated with and thanked all Board members for the opportunity to serve in this capacity.

There being no further business, the meeting adjourned at 5:00 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____

Eugenia Kirkland, LSW, MSSA, CDCA, Board Chair of the ADAMHS Board of Cuyahoga County