

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES  
JANUARY 31, 2018

ADAMHS BOARD OF DIRECTORS PRESENT:

Eugenia Kirkland, LSW, MSSA, CDCA  
Elsie Caraballo  
J. Robert Fowler, Ph.D.  
Rev. Benjamin F. Gohlstin, Sr.  
Cassi Handler  
Pythias D. Jones, M.D.  
Katie Kern-Pilch, ATR-BC, LPC-S

Steve Killpack, MS  
Max M. Rodas, MA  
Sharon Rosenbaum, MBA  
Hugh B. Shannon  
Harvey A. Snider, Esq.  
Mary M. Step, Ph.D.  
Ericka L. Thoms

**ABSENT:** Reginald C. Blue, Ph.D.

**ADAMHS BOARD STAFF PRESENT:** Scott Osiecki, Acting CEO/Chief of External Affairs, Holly Butterfield, Tami Fischer, Cheryl Fratalone, John Garrity, Myra Henderson, Derrick Kirklen, Carol Krajewski, Linda Lamp, Beth Pfohl, Ralph Piatak, Yancey Quinn, Starlette Sizemore-Rice, Michael Smith, Maggie Spellman, Maggie Tolbert, Tom Williams, Beth Zietlow-DeJesus

**1. CALL TO ORDER / AUDIENCE INPUT**

Board Chair, Eugenia Kirkland, called the General Meeting to order at 4:00 p.m. No audience input received.

**2. APPROVAL OF MINUTES** - The November 29, 2017 General Meeting minutes were approved as submitted.

**3. TRIBUTE TO VALERIA A. HARPER, CHIEF EXECUTIVE OFFICER**

To honor the memory of CEO Valeria Harper, Mr. Osiecki acknowledged that Board staff gathered photos as a way to remember their colleague and friend. Beth Zietlow-DeJesus was credited for putting the video presentation together. Yancey Quinn of our I.T. Unit accompanied the slide presentation by playing a rendition of Amazing Grace on his guitar. Mr. Osiecki noted staff's intention to post the tribute on its website for the benefit of others in the community. Board member, Katie Kern-Pilch wrote a Collective Haiku by using the sentiments placed in the blessing bowl; printed copies were available for all.

• **RESOLUTION NO. 18-01-01**

**HONORING THE LIFE AND VALUABLE CONTRIBUTIONS OF VALERIA A. HARPER, MA, CDCA**

**WHEREAS**, Valeria A. Harper dedicated her life to the care of others: she served her entire career in social services and was an employee of the Alcohol, Drug Addiction and Mental Health Services Board for more than 30 years; Ms. Harper became the Chief Executive Officer of the Board on August 1, 2017 and prior to that served as Vice President of Operations, Chief Operating Officer and other administrative roles; and,

**WHEREAS**, under the direction of Ms. Harper, the Board was enhancing its continuum and system of care for those living with mental illness and substance use disorders in Cuyahoga County; Ms. Harper believed that every person deserved dignity, respect and access to treatment and that it would take our entire community coming together to achieve this success; and,

**WHEREAS**, she often called herself an old-school social worker and we all knew that meant she was passionate about people and making sure they had what they needed to succeed and live fulfilling lives; she demonstrated this both personally and professionally; and,

**WHEREAS**, Ms. Harper was a devoted woman, mother and grandmother, a faithful leader, a loyal friend, Alpha Kappa Alpha sorority sister, an active member of Good Shepherd Baptist Church, and an advocate for all who needed a voice. She had high expectations for service - and she could - because she gave nothing less than everything she had and her work was inspiring as she helped to shape the behavioral healthcare system in Cuyahoga County.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The ADAMHS Board of Cuyahoga County celebrates the life and accomplishments of Ms. Valeria A. Harper, MA, CDCA, while mourning her loss and remembering her commitment, compassion, collaboration, and the valuable contributions she made to the Cuyahoga County Behavioral Healthcare System.
2. The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County extends its sincere condolences to the family, friends and coworkers of Ms. Valeria A. Harper.

Ms. Kirkland shared her sincere gratitude and appreciation to overall community for the varied expressions of kindness and support during this difficult time and especially thanked staff members for the beautiful tribute.

**Motion to approve Resolution No. 18-01-01.** MOTION: K. Kern-Pilch / SECOND: R. Fowler / AYES: E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / **Motion passed unanimously.**

**4. EXECUTIVE COMMITTEE REPORT**

Ms. Kirkland reported that an Emergency Executive Committee meeting was convened on Wednesday, January 10<sup>th</sup> after learning of Valeria Harper's untimely passing to discuss in Executive Session the purpose of determining the appointment of an Acting Chief Executive Officer. Resolution No. 18-01-02 recommends ratifying the decision of the Executive Committee to appoint Scott Osiecki, Acting CEO/Chief of External Affairs.

- **RESOLUTION NO. 18-01-02**  
**RATIFICATION OF APPOINTING SCOTT S. OSIECKI AS ACTING CHIEF EXECUTIVE OFFICER OF THE ADAMHS BOARD OF CUYAHOGA COUNTY**

**Motion to approve Resolution No. 18-01-02.** MOTION: B. Gohlstin / SECOND: C. Handler / AYES: E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

Based upon a discussion and decision made by the Executive Committee earlier today, a resolution was distributed to the full Board that recommends approval of a salary adjustment for Mr. Osiecki to compensate him for the varied additional duties related to the position of Acting Chief Executive Officer.

- **RESOLUTION NO. 18-01-10**  
**APPROVAL OF A SALARY ADJUSTMENT FOR ACTING CHIEF EXECUTIVE OFFICER, SCOTT S. OSIECKI**

**Motion to approve Resolution No. 18-01-10.** MOTION: B. Gohlstin / SECOND: H. Snider / AYES: E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

Mr. Osiecki expressed the sentiment that Ms. Harper would want the staff to move forward. Consequently, he commended Board staff for collaboratively working with him during this time of transition.

**Announcements for the record:**

- 1) Regarding the process for selecting a new Chief Executive Officer, the Executive Selection Committee has decided to reconsider and re-interview the top 3 candidates who were interviewed earlier in 2017.
- 2) The Board Chair announced two recent "Community member" committee appointments, as listed below. Per ADAMHS Board Bylaws, community representatives appointed by the Board Chair will have voting privileges on all action items coming before their respective committee.

- a) **Rev. Brenda Ware-Abrams** has been appointed as a Community Representative on the Planning & Oversight Committee, effective CY2018 for a 4-year term, ending on 12/31/22; and,
- b) **Mary Warr** has been appointed as a Community Representative on the Faith-based Outreach Committee, effective CY2018 for a 4-year term, ending on 12/31/22.

## 5. PLANNING & OVERSIGHT COMMITTEE REPORT

J. Robert Fowler, Ph.D., Planning & Oversight Committee Chair, reported on the Planning & Oversight Committee meeting held on 01/24/18. Items numbered 2-5 were recommended for approval.

- 1) Transitional Youth Program
- 2) Expansion of Evidence Based Prevention Services
- 3) Cuyahoga County Prosecutor's Office Law Enforcement Trust Fund Grant for Prevention Education Services
- 4) Advocacy Action Agenda
- 5) 2018 Annual Meeting Bruch & Awards
- 6) SHARES Update

Mr. Osiecki reported that Board staff anticipates receiving a quote from the SHARES vendor, InfoMC, within the next 2-3 weeks for making changes that would enable the ADAMHS Board to enter new Behavioral Health codes.

### • **RESOLUTION NO. 18-01-03** **ACCEPTANCE OF CY2018 ADVOCACY ACTION AGENDA**

**Motion to approve Resolution No. 18-01-03.** MOTION: M. Step / SECOND: S. Killpack / AYES: E. Caraballo, R. Fowler, B. Gohlstein, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

## 6. FINANCE & OPERATIONS COMMITTEE REPORT

Dr. Fowler, Committee Vice Chair, reported on the Finance & Operations Committee meeting held on 01/24/18 immediately after the Planning & Oversight Committee. Dr. Fowler thanked Ms. Richardson for filling in as Interim Chief Financial Officer until a new CFO can be hired. Dr. Fowler highlighted the actions included in the Consent Agenda.

### **CONSENT AGENDA** - (Resolution No. 18-01-04 through 18-01-08)

- **RESOLUTION NO. 18-01-04 - ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING NOVEMBER 2017 AND DECEMBER 2017**
- **RESOLUTION NO. 18-01-05 - APPROVAL & RATIFICATION OF INTERAGENCY AGREEMENTS – \*Pass-Through**
  1. Cuyahoga County Office of Early Childhood/Invest In Children (IIC) – Early Childhood Mental Health Funding - \$1,267,482.00 (Contractors: Achievement Centers, Applewood Centers, Inc., Beech Brook, Ohio Guidestone, Positive Education Program)
  2. OhioMHAS - Cooperative Agreements to Benefit Homeless Individuals (CABHI) - \$205,135.00 (Contractor: FrontLine Service)
  3. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Medical Assisted Treatment (MAT) for Victims of Human Trafficking & Sexual Exploitation with Co-Occurring Trauma-based Mental Health: SAMHSA Funding Year 1 - Not to Exceed \$150,996.00
  4. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Drug Court Medication Assisted Treatment (MAT) Program: SAMHSA Funding - Year 2 – Not to Exceed \$141,855.00
  5. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Veterans Treatment Court: SAMHSA Funding - Year 3 – Not to Exceed \$143,218.00
  6. Amendment to Resolution 17-01-05 – Cuyahoga County Juvenile Court - Project CALM (Contractor: Applewood Centers, Inc.) - \$37,240.27

7. Cuyahoga County Prosecutor's Office Law Enforcement Trust Fund Grant for Prevention Education Services - \$184,727.35

• **RESOLUTION NO. 18-01-06 - APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS**

1. Cuyahoga County Office of Early Childhood/Invest In Children (IIC) – Early Childhood Mental Health Funding - \$1,267,482.00
  - Achievement Centers for Children - \$437,590.00
  - Applewood Centers, Inc. - \$110,602.00
  - Beech Brook - \$160,000.00
  - OhioGuidestone - \$225,000.00
  - Positive Education Program - \$334,290.00
2. OhioMHAS - Cooperative Agreements to Benefit Homeless Individuals (CABHI)
  - FrontLine Service - \$205,135.00
3. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Medical Assisted Treatment (MAT) for Victims of Human Trafficking & Sexual Exploitation with Co-Occurring Trauma-based Mental Health: SAMHSA Funding Year 1 - Not to exceed \$150,996.00 (pooled funds)
  - Salvation Army/Harbor Light
  - Community Assessment & Treatment (CATS)
  - Catholic Charities/Matt Talbot
4. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Drug Court Medication Assisted Treatment Program: SAMHSA Funding - Year 2 – Not to Exceed \$141,855.00 (pooled funds)
  - Salvation Army/Harbor Light
  - Community Assessment & Treatment (CATS)
  - Catholic Charities/Matt Talbot
5. Cuyahoga County Common Pleas Court/Corrections Planning Board (CCPB) – Veterans Treatment Court: SAMHSA Funding - Year 3 – Not to Exceed \$143,218.00 (pooled funds)
  - Salvation Army/Harbor Light
  - Stella Maris
  - Catholic Charities/Matt Talbot

**Amendments:**

1. Amendment to Resolution 17-02-03, Heroin Crisis Partnership Initiative – Residential Treatment
  - Catholic Charities Corporation - \$0 Increase (Time Extension Only)
2. Amendment to Resolution 17-05-04, Ambulatory Detoxification/Withdrawal Management Service
  - Visiting Nurse Association - \$80,000.00 Increase
3. Amendment to Resolution 17-06-04, Medication Assisted Treatment Recovery Housing
  - Cleveland Treatment Center - \$20,000.00 Increase
4. Amendment to Resolution 17-11-05 - CY2018 Service Provider Agreements
  - Northeast Ohio Recovery Residence Network (NEORRN) - \$48,000.00
5. Amendment to Resolutions 17-01-05 and 17-09-06, Pharmacological Management Services for OhioMHAS Licensed Residential Care Facilities
  - The Visiting Nurse Association, dba VNA Careplus - \$21,500.00 Increase
6. Amendment to Resolution 17-01-05 – Cuyahoga County Juvenile Court - Project CALM
  - Applewood Centers, Inc. - \$37,240.27 Increase
7. Amendment to Resolution 15-11-05, Approval of CY2016 ADAMHS Board Operational Budget and CY2016-2017 Service Provider Contracts – Residential Treatment and Supports
  - Northcoast Behavioral Health (NBH) – \$0 Increase (Term Revision Only)

• **RESOLUTION NO. 18-01-07 - APPROVAL AND RATIFICATION OF OPERATIONAL AGREEMENTS**

1. ADAMHS Board of Cuyahoga County Annual Meeting May 14, 2018
  - LaCentre Conference Facility – Not to exceed \$14,000.00
2. 2018 Wage Re-opener – OAPSE, AFL-CIO, LOCAL 328
3. Sponsorship: Shatterproof “Rise Up Against Addiction” 5K Walk/Run, June 3, 2018 - \$2,500.00

- **RESOLUTION NO. 18-01-08 - APPROVAL OF PERSONAL SERVICE AGREEMENT**

1. Chief Clinical Officer Consultant, Farid Sabet-Sharghi, M.D. - \$68,952.00

**Motion to approve the Consent Agenda (Resolution Nos. 18-01-04 through 18-01-08).** MOTION: P. Jones  
SECOND: H. Shannon / AYES: E. Caraballo, R. Fowler, B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack,  
M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, M. Step, E. Thoms / NAYS: None / ABSTAIN: None / **Motion passed.**

- **RESOLUTION NO. 18-01-09  
EXPANSION OF EVIDENCE BASED PREVENTION SERVICES**

**Motion to approve Resolution No. 18-01-09.** MOTION: H. Shannon / SECOND: S. Killpack / AYES: E. Caraballo, R. Fowler,  
B. Gohlstin, C. Handler, P. Jones, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider, E. Thoms  
NAYS: None / ABSTAIN: M. Step / **Motion passed.**

## **7. ACTING CHIEF EXECUTIVE OFFICER'S REPORT**

- **Recovery in Action for Mental Health & Addiction Newsletter** – highlights those events held in January.
- **Personnel Updates:**
  - The Chief Financial Officer position has been posted.
  - Prevention Specialist, Danei Chavez, retired December 2017.
  - Tonya Birney, former Training Officer, applied and was selected to fill the position of Prevention Specialist; consequently, the Training Officer position has been posted.
  - Diane Taylor, Criminal Justice Specialist, resigned in December to accept another job opportunity closer to her home in Sandusky, OH; presently, this position is being posted internally.
  - Robin DeFleice has accepted the position of Administrative Assistant and will support the areas of Finance, External Affairs and the QI/Evaluation Unit.
  - We will welcome Lasenia Scott from Magnolia Clubhouse who will soon begin to work at our Reception Desk on Tuesdays and Thursdays.
- **Staff Meetings** – A decision was made to schedule All Staff meetings the day after the Board's General Meeting so that staff can be informed of decisions made by the full Board at the General Meeting.
- **MHRAC 2017 Annual Report** – Copies of the Mental Health Response Advisory Committee (MHRAC) 2017 Annual Report were distributed to Board members. The report highlights accomplishments, updates statistics and will be posted on the ADAMHS Board's website.
- **State Representative John Barnes' Opiate Forum** - The Opiate Forum held at Ursuline College on January 22nd was sponsored by Rep. Barnes, Pepper Pike Mayor Richard Bain, and the ADAMHS Board. Mr. Osiecki gave a presentation and participated on a panel discussion with three other individuals. Approximately 50 people attended despite weather conditions. Rep. Barnes intends to schedule a follow-up forum.
- **Media** – Mr. Osiecki was interviewed by WCPN regarding the passing of Valeria Harper and the Board's transition to his leadership role as Acting CEO. TV Channel 5 interviewed him about H.B. 457, legislation that would require anyone on parole who failed to pass a drug test to be re-incarcerated. .
- **NAMIOhio** – Mr. Osiecki met recently with NAMI Ohio's Executive Director, Terri Russell.
- **City Club** – The City Club of Cleveland has expressed an interest in hosting a forum on mental health. The concept of partnering with the Woodruff Foundation is being considered.

- **CIT Training** – The latest Crisis Intervention Team training session was provided the week of January 22-26, 2018, to seven local Police Departments (Lakewood, Bay Village, North Olmsted, Cleveland Metroparks, Rocky River and Westlake) in the West Shore Alliance.
- **Conversations** – Mr. Osiecki was involved in conversations with Cuyahoga County Executive, Armond Budish, County Council Representatives, the Chief of Staff and Law Director, Robert Triozzi, regarding the potential Crisis Centers and the ADAMHS Board appointment vacancies.
- **Ohio Association of County Behavioral Health Authorities (OACBHA) Training** – Mr. Osiecki along with Board members, Elsie Caraballo and Sharon Rosenbaum, attended the leadership training session in Columbus on January 30th entitled, “Preparing for Managed Care.” Ms. Rosenbaum shared that the session repeatedly advised leaders to reach out to managed care organizations before July 2018. Ms. Caraballo found the training session to be very enlightening and advocated for providing updates to the full Board.
- **Heavenly Host Internet Radio program** – Board member, Rev. Benjamin Gohlstin, Sr., OhioGuidestone’s Director of Spiritual Care, Rev. Andrea Jacobs, MDIV, BCC, Starlette Sizemore-Rice, Public Benefits Administrator and Scott Osiecki, Acting CEO, were interviewed on the hour-long Missions radio show about the ADAMHS Board’s Faith-based Initiative. A link will be sent out in the near future to enable others to listen to the discussion.

**8. OLD/NEW BUSINESS**

- Board Chair, Eugenia Kirkland, sincerely thanked Board members and the community at large for the outpouring of support and encouragement as she faced this unforeseen leadership challenge and essential transition.

**9. AUDIENCE INPUT** - None

*There being no further business, the meeting adjourned at 4:55 p.m.*

**Submitted by: Carol Krajewski, Executive Specialist**

**Approved by:**

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**Eugenia Kirkland, LSW, MSSA, CDCA, Board Chair  
ADAMHS Board of Cuyahoga County**