

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
GENERAL MEETING MINUTES
May 22, 2019

ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Steve Killpack, MS
Reginald C. Blue, Ph.D.	Eugenia Kirkland, LSW, MSSA, CDCA
Gregory X. Boehm, M.D.	Max M. Rodas, MA
Erskine Cade, MBA	Hugh B. Shannon
J. Robert Fowler, Ph.D.	Harvey A. Snider, Esq.
Gwendolyn A. Howard, LSW, MSSA	Mary M. Step, Ph.D.
Katie Kern-Pilch, ATR-BC, LPC-S	

ABSENT: Elsie Caraballo, Sharon Rosenbaum, MBA

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Carole Ballard, Curtis Couch, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Myra Henderson, Leslie Koblentz, Carol Krajewski, Beth Pfohl, Madison Scagnetti, Lavedia Smith, Maggie Tolbert, Thomas Williams, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. No audience input received.

2. APPROVAL OF MINUTES - The minutes from the April 24, 2019 General Meeting were approved as submitted.

3. RECOGNITION OF CLIENT ARTWORK DISPLAY – May 2019

Beth Zietlow-DeJesus, Director of External Affairs, introduced Madison Scagnetti, External Affairs Officer, who has taken on the responsibility of coordinating the Client Artwork Display Program. She was pleased to report that Madison recently graduated from the Levin College of Urban Affairs with her Master of Nonprofit Administration and Leadership degree and also received the Outstanding Graduate award for her academic program.

Since May is Mental Health Month, Ms. Scagnetti noted that this month's display is very fitting as the individuals at St. Vincent's Rosary Hall and the Adult Stabilization Unit were asked by art therapists to share what they would like others to know about their experience. The illustrated letters displayed are very powerful and provide valuable perceptions into their struggles with addiction and/or mental illness. Certificates of participation will be provided for the participants who shared their thoughts and insights.

4. EXECUTIVE COMMITTEE REPORT

- Rev. Gohlstin thanked Board staff for putting together an excellent Annual Meeting and 10th Anniversary Celebration. He noted that he has received nothing but favorable comments as well as acclaim for the diverse community represented.
- Resolution No. 19-05-01: Accepting the CY2018 Annual Report, was adopted at the Annual Meeting on May 13, 2019. Board staff were congratulated on the formulation of the exceptional report.
- Rev. Gohlstin noted that he has been struggling with the concept of eliminating stigma. He suggested considering in the future the use of the word, people, instead of clients, consumers or patients when talking about the people we serve.

5. COMMUNITY RELATIONS & ADVOCACY REPORT

Committee Chair, Harvey Snider, reported on the Community Relations & Advocacy Committee meeting held on 5/01/19 that addressed the following topics:

- Legislative Updates - provided by Mr. Osiecki and Ms. Zietlow-DeJesus
- Updates: Governor's Budget, NAMI Day at the Statehouse, & Meet our Legislators Series, Federal SOR Fund
- Renewal of White Pages & yp.com Advertising & Search Engine Marketing
- Seven Sponsorships – all recommended for approval and included in the Consent Agenda
- Update on First Responder Appreciation Week (April 29 – May 5, 2019)
- Annual Meeting Update
- Training Update

- Roads to Recovery Conference – scheduled for Monday, October 21, 2019
- Social Media and Media Tracking Reports
- Adhoc Committee Discussion on Podiatric & Dental Health

• **RESOLUTION NO. 19-05-02**

SUPPORT OF ADVOCATING FOR AWARENESS OF PODIATRIC AND DENTAL HEALTH NEEDS OF PEOPLE LIVING WITH SUBSTANCE ABUSE AND/OR MENTAL HEALTH DISORDERS

Motion to approve Resolution No. 19-05-02. MOTION: H. Snider / SECOND: R. Blue / AYES: R. Blue, G. Boehm, E. Cade, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.** As a result of the passage of Resolution 19-05-02, the Board Chair announced that the Adhoc Committee is now disbanded.

6. PLANNING & OVERSIGHT COMMITTEE REPORT

P&O Committee Chair, Eugenia Kirkland, reported on the meeting held on 5/08/19 that addressed the following topics:

- State Opioid Response (SOR) Housing Grant
- City of Cleveland Department of Public Health: Prevention/Early Intervention Program Funding
- Agreement with Cuyahoga County Board of Developmental Disabilities (CCBDD) for Shared Funding
- Music Therapy Pilot Update by Ronna Kaplan, Chair, Center for Music Therapy/The Music Settlement
- Agency Technical Assistance: Living Miracles & I'm in Transition

Mr. Osiecki provided an update to the P&O Committee discussion held regarding Living Miracles. As a result of Living Miracles Executive Director canceling the scheduled meeting with Board staff to review financial records and other staff unwilling to comply with the Board's request in her absence, the Board Chair directed the CEO to terminate the contract with the agency.

Subsequently, Board staff has successfully made arrangements with Future Directions, located in the same building, to take over the Peer Support Services provided by Living Miracles and with Thrive Behavioral Health to transfer the operation of the Warmline Services. Resolution No. 19-05-06 (listed later on the agenda) authorizes amending the CY2018 contracts accordingly.

▪ **RESOLUTION NO. 19-05-03**

APPROVAL OF AGREEMENT WITH CUYAHOGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES (CCBDD) FOR SHARED FUNDING

Motion to approve Resolution No. 19-05-03. MOTION: K. Kern-Pilch / SECOND: H. Snider / AYES: R. Blue, G. Boehm, E. Cade, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

7. FINANCE & OPERATIONS COMMITTEE REPORT

Steve Killpack, Finance & Operations Committee Chair, reported on the F&O Committee meeting held on 5/15/19. Committee members were introduced to the BVU (Business Volunteers Unlimited) fellow who will be assisting Board staff in the reviewing current financial processes and strategies for potential alterations.

The Voucher and Expenditure Reports for April 2019 were reviewed. Through the end of April actual Administrative budget expenditures stood at 25.97% compared to the projected amount of 33.33%. Administrative budget expenses amounted to \$352,373.00; year-to-date expenditures are \$1,475,429.00. The difference is generally due to vacant staff positions. A few items were a bit over budget; the Finance & Operations Committee will be tracking this closely with Board staff.

Revenue in April was \$1,781,420.00 bringing our total revenue to \$46,508,100.00. Mr. Killpack explained that 76% of our overall revenue has been received due to the early release of Cuyahoga County levy funds to the Board.

CONSENT AGENDA – Resolution Nos.19-05-04 through 19-05-05.

- **RESOLUTION NO. 19-05-04 - ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING APRIL 2019**
- **RESOLUTION NO. 19-05-05 – APPROVAL AND RATIFICATION OF CONTRACTS AND MEMBERSHIP DUES:**
 1. Ohio Dept. of Mental Health & Addiction Services (OhioMHAS): State Opioid Response (SOR) Grant - \$312,684.00
 - I'm in Transition - \$130,552.00
 - Mommy and Me, Too! - \$105,969.00
 - Woodrow Project - \$76,163.00
 2. OhioMHAS: Prevention/Early Intervention Program Funding
 - City of Cleveland Department of Public Health - \$67,500.00
 3. White Pages & yp.com Advertising & Search Engine Marketing
 - YP Advertising Solutions - \$709.00 per month (\$8,508.00 for one year)
 4. Sponsorships:
 - Cleveland Christian Home Run and Walk for Kids (May 4, 2019, Cleveland Zoo) - \$250.00
 - New Directions Night Fore Movies (May 5, 2019) - \$500.00
 - Survivors of Violence Conference and Concert (May 10-11, 2019) - \$750.00
 - Milestones National Autism Conference (June 11-12, 2019) - \$1,700.00
 - Ohio Prevention Conference (June 24-26, 2019, OSU College of Social Work) - \$1,000.00
 - Recovery Resources Run for Recovery (August 17, 2019) - \$1,000.00
 - OACBHA 2019 Recovery Conference (October 14 – 15, 2019) - \$1,500.00
 5. Northeast Ohio Collaborative: Withdrawal Management and Crisis Bed Grant - \$332,625.00
 - Visiting Nurse Association - \$40,000.00
 - Stella Maris - \$107,508.00
 - Ravenwood Health - \$9,950.00
 - Applewood Centers, Inc. - \$25,000.00
 - Bellefaire Jewish Children's Bureau - \$28,273.50
 - Nord Center - \$121,893.50
 6. Ohio Association of County Behavioral Health Authorities (OACBHA) FY2020 Membership Dues - \$18,275.00

Motion to approve the Consent Agenda (Resolution Nos. 19-05-04 through 19-05-05). MOTION: H. Snider
 SECOND: M. Rodas / AYES: R. Blue, G. Boehm, E. Cade, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed**

- **RESOLUTION NO. 19-05-06**
AMENDMENT OF RESOLUTION NO. 18-11-08 - APPROVAL OF CALENDAR YEAR 2019 SERVICE PROVIDER CONTRACTS: TERMINATION OF CY2019 CONTRACT WITH LIVING MIRACLES AND TRANSFER OF SERVICES
 1. Future Directions – \$196,561.00 Increase
 2. Thrive Behavioral Health – \$133,119.00 Increase

Felicia Harrison, Chief Financial Officer, explained that this resolution addresses the situation with the Living Miracles Peer Empowerment Center. After several months of requesting financial information from Living Miracles with no response, a meeting was scheduled for 5/09/19. Upon the cancelation of this meeting, the decision was made to terminate the contract. Living Miracles was paid for the first 4 months of this year on a 1/12th basis. The resolution transfers the remainder of Living Miracles annual allocation to Future Directions in the amount of \$196,561.00 for the Peer Support Program and to Thrive Behavioral Health for \$133,119.00 for the operation of Warmline services.

Motion to approve Resolution No. 19-05-06. MOTION: H. Snider / SECOND: R. Fowler / AYES: R. Blue, G. Boehm, E. Cade, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Shannon, H. Snider, M. Step
 NAYS: None / ABSTAIN: None / **Motion passed**

8. LIVING MIRACLES – NEXT STEP DISCUSSION

Mr. Osiecki reported that Finance & Operations Committee members determined at its May 15th meeting that the full Board should be asked to discuss next steps regarding financial concerns connected with the Living Miracles 501(c)(3) organization.

Board members input:

- Once this matter is turned over to the County Prosecutor's Office it will be their responsibility to track down the Board members of this organization.
- The County Prosecutor's Office has the power of the subpoena before the grand jury and will address those Board members issues. This referral action constitutes due diligence by the Board.
- Our responsibility also may be to inform the Secretary of State that a Board for Living Miracles no longer exists which would be in violation of their non-profit corporation status.
- For the record, the Board Chair noted that a verbal threat was made by the agency in question that it intends to sue the ADAMHS Board.

Motion to authorize the CEO to forward to the Cuyahoga County Prosecutor's Office the matter of the Living Miracles Peer Empowerment Center for further investigation. MOTION: H. Snider / SECOND: H. Shannon / AYES: R. Blue, G. Boehm, E. Cade, R. Fowler, B. Gohstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed**

9. CHIEF EXECUTIVE OFFICER'S REPORT - Scott S. Osiecki

- Staff Update:
 - Mr. Osiecki reported that Linda Torbert has taken on a new role at the Board. She is now the Director of Client Rights and has already traveled to Columbus with clients.
 - The Director of Adult Programs and the Director of Children's Programs has been combined into one position entitled the Director of Programs. Mr. Larry Smith has been hired for this position and comes to us from the Lake County Sheriff's Office; he has intensive experience in mental health issues, substance use disorders, housing, etc. and will start work at the Board on July 8th.
 - The new Clients Rights Officer has been hired and will start to work on June 10th.
 - The Children's Behavioral Health Specialist has been hired.
 - The Prevention Specialist position is still open since the candidate we were interested in accepted another position.
- GOSH (Great Office Solution Helper) Update – Curtis Couch, Chief Technology & Data Analytics Officer, reported that the Board is making steady progress and are looking to be ready on 7/01/19 to go live. The Board is now in a position to open testing for all agencies for the first half of the year contracts for electronic billing, etc. Overall, the Board is pleased with the vendor's responses.

Mr. Osiecki noted that a letter has been received from the COG (Council of Governments) requesting a payment of \$68,000.00 from our Board to pay for the changes that SHARES had to make as a result of our leaving SHARES. Mr. Osiecki contacted our attorney and sent a letter to the COG stating that we are not responsible for this amount.

- Senate Testimony – Mr. Osiecki reported that on NAMI Legislative Day he had an opportunity to provide testimony to before the Finance Subcommittee on Health, Human Services & Medicaid. He spoke about increased flexibility, timely and sustainable funding as well as funding for crisis services.
- County Diversion Update - Ms. Tolbert, Dr. Koblentz and Mr. Osiecki met with the consultants hired by the County to plan for the Justice Center; consequently, Board staff participated in the workshop to identify needs for the Diversion Center. After discussions conclude, the consultants will come back to the work group with recommendations.

- 5th Annual Career Fair Update – Tami Fischer, Chief Administrative Officer, and Vicki Roemer, Administrative Assistant, planned and coordinated the Behavioral Health & Human Services Career Fair on May 10th at the Double Tree in Beachwood. Mr. Osiecki reported that this was the biggest turnout to date both for employers and people attending. Some participants were even able to schedule interviews. Mr. Osiecki commended Ms. Fischer and Ms. Roemer on the very successful Career Fair.
- On May 21st, Dr. Fowler, Rev. Gohlstin, Mr. Osiecki and several staff met with Councilwoman Yvonne Conwell regarding a presentation by the ADAMHS Board to the County’s Human Services Committee on June 19th. The purpose is to make an additional funding request for \$7.3 million CY2020-2021. Mr. Osiecki stated that a similar funding request was made previously in the fall of 2018 with no action from the County for this year. Mr. Osiecki offered to e-mail funding request details to Board members.
- Earlier in the day, Mr. Osiecki participated on a discussion on WCPN 90.3 talking about suicide prevention with OhioMHAS staff. The ADAMHS Board also received great news coverage on Fox 8 News when Mr. Osiecki participated in a televised segment regarding Prom Season and Underage Drinking.
- Recently, the Board received notice from OhioMHAS of another SOR (State Opioid Response) Peer Support Grant for approximately \$650,000.00 to be spent by the end of September 2019. Board staff will begin work on the contracts soon.
- Mr. Osiecki noted that he will be on vacation for the next two weeks. Ms. Tolbert and Ms. Fischer will be in charge during this time. On Friday, 5/31, Mr. Osiecki does plan to attend the Board Association membership meeting.

8. OLD/NEW BUSINESS

- Rev. Gohlstin addressed Ohio’s Issue 1 that failed last year. He noted that efforts are now underway to bring the issue back as substitute Senate Bill 3. The bill seems to have bi-partisan support in the Senate. Rev. Gohlstin advocated for the Board to revisit the issue in the light of people needing second chances and for those who may have been wrongfully over-charged.
- Ms. Howard registered concern about reports regarding the County Jail and asked if further discussion had been held. Mr. Osiecki noted that this issue is scheduled on the next Planning & Oversight Committee meeting. With regard to the veteran who died by suicide in the County Jail, Ms. Tolbert and Dr. Koblentz reached out to FrontLine Service to assist with the counseling for those persons in the veteran pod who witnessed the event. Based upon this recent experience, it seems evident that the County has recognized the ADAMHS Board as an authority in the field and a valuable resource.

9. AUDIENCE INPUT - None

There being no further business, the meeting adjourned at 4:55 p.m.

Submitted by: Carol Krajewski, Executive Specialist

**Approved by: _____
Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County**