

# ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## GENERAL MEETING MINUTES

April 24, 2019

### ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Eugenia Kirkland, LSW, MSSA, CDCA
Reginald C. Blue, Ph.D.	Sharon Rosenbaum, MBA
Elsie Caraballo	Hugh B. Shannon
Katie Kern-Pilch, ATR-BC, LPC-S	Harvey A. Snider, Esq.
Steve Killpack, MS	Mary M. Step, Ph.D.

**ABSENT:** Gregory X. Boehm, M.D., Erskine Cade, MBA, J. Robert Fowler, Ph.D., Gwendolyn A. Howard, LSW, MSSA, Max M. Rodas, MA

**BOARD STAFF PRESENT:** Scott Osiecki, Chief Executive Officer, Carole Ballard, Curtis Couch, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Carol Krajewski, Starlette Sizemore-Rice, Maggie Tolbert, Thomas Williams, Beth Zietlow-DeJesus

### **1. CALL TO ORDER / AUDIENCE INPUT**

Board Chair, Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. No audience input received.

**2. APPROVAL OF MINUTES** - The minutes from the March 27, 2019 General Meeting were approved as submitted.

### **3. RECOGNITION OF CLIENT ARTWORK DISPLAY – April 2019**

Beth Zietlow-DeJesus, Director of External Affairs, highlighted the artwork displayed in the Ohio Room produced by clients from the Depression & Bipolar Support Alliance. Certificates of participation will be provided for the participating artists.

### **4. PLANNING & OVERSIGHT COMMITTEE REPORT**

P&O Committee Vice Chair, Katie Kern-Pilch, reported on the meeting held on 4/10/19 that addressed the following topics:

- Re-Entry Programs: Ms. Lindsey McMillion, Adult Behavioral Health Criminal Justice Specialist, presented on re-entry programs in Cuyahoga County. Provider representatives present were from FrontLine Service, Recovery Resources & Murtis Taylor Human Services System.
- State Opioid Response (SOR) Housing Grant - Beth Pfohl, Grants & Evaluation Officer, highlighted the SOR grant award in the amount of \$244,192.00. She explained that OhioMHAS is partnering with local ADAMHS Boards to implement recovery housing programs that expand options for persons receiving medication assisted treatment (MAT).
- Life Act Materials - Scott Osiecki, CEO, reported that LifeAct, a Suicide Prevention Task Force member, requested ADAMHS Board funding to defray the cost of leave-behind items for 17,000 students in 110 schools in Cuyahoga County projected to participate in the *Recognizing Teen Depression and Preventing Suicide* program during the 2018/2019 school year. Materials include wallet crisis cards with the ADAMHS Board logo, student handouts and pens.
- AIDS Funding Collaborative (AFC) - Linda Torbert, Director of Prevention & Children's Behavioral Health Programs, reported that the mission of the AFC is to strengthen the community's response to HIV/AIDS, as a public/private partnership providing coordination, leadership, advocacy, and funding in Greater Cleveland.
- Based upon a discussion held at the October General Meeting, an Adhoc Committee was established to conduct some research regarding the need for podiatric and dental services among the population that the ADAMHS Board of Cuyahoga County serves. As a result of the Adhoc Committee's charge, recommendations were presented by Starlette Sizemore-Rice, Director of Special Projects. Handouts were prepared regarding available resources for dental and podiatric services in the community.

- Mr. Osiecki provided an update on the following matters:
  - Minor revisions needed to update the policy: Expenditure of Public Funds for a Proper Public Purpose
  - Accomplishments and activities related to Goal #4 in the Strategic Plan.
  - Several Board Members and staff participated in a site visit to the Cuyahoga County Jail on 4/10/19. Clifford Pinkney, Cuyahoga County Sheriff, led the tour and offered to present information at a future Board meeting.
- **RESOLUTION NO. 19-04-01**  
**SUPPORT FOR ADAMHS BOARD RECOMMENDATIONS BY IMPROVING PODIATRIC AND DENTAL HEALTH FOR PEOPLE LIVING WITH SUBSTANCE ABUSE AND/OR MENTAL HEALTH DISORDERS**

Board Chair, Rev. Gohlstin, noted his understanding that the findings of the Adhoc Committee would be shared with the full Board in order to develop a plan of engagement; therefore, he exercised his executive privilege to remove Resolution No. 19-04-01 from the agenda. Discussion followed.

#### Board Member Input:

- The initiative should be aimed at advocacy and education for clients rather than providing dental & podiatric services.
- The structure for such dental & podiatric services exists, and it is the responsibility of providers to provide referrals.
- The Board should serve as a navigator to ensure that clients understand the importance of such services and are made aware of available resources in the community.
- The Adhoc Committee Chair felt that providing information is not nearly enough; the committee is exploring all options, and Mr. Snider respectively noted his dissent from such a cursory approach to this topic. The report will be finalized soon.
- The Board Chair noted that Mr. Snider's dissent would be noted in the minutes. The Chair's apprehension is that the Board is heading toward the concept of funding dental/podiatric services, and these services are not the Board's responsibilities.
- Ms. Kern-Pilch suggested that this topic be added to the upcoming Community Relations & Advocacy Committee (CR&A) agenda for further discussion by CR&A and Adhoc Committee members. She also thanked Ms. Sizemore-Rice and Beth Zietlow-DeJesus for developing handouts about existing dental and podiatry resources in Cuyahoga County.

#### **POLICY STATEMENT RENEWAL** – 1<sup>st</sup> Reading & Official Vote

##### ➤ **EXPENDITURE OF PUBLIC FUNDS FOR A PROPER PUBLIC PURPOSE**

Mr. Osiecki noted that very minor changes were made during the policy renewal process. As no further changes were recommended, a vote was taken to approve the policy as presented.

#### **Motion to approve the renewal of the Policy Statement, Expenditure of Public Funds for a Proper Public Purpose.**

MOTION: E. Kirkland / SECOND: S. Killpack / AYES: R. Blue, B. Gohlstin, K. Kern-Pilch, S. Killpack, E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed.**

[Elsie Caraballo arrived.]

#### **5. UTILIZATION REVIEW UPDATE**

Maggie Tolbert, Assistant Chief Clinical Officer, noted that a report has been prepared as an initial effort to address the area of Utilization Management Review. The intent is to share this preliminary data with Board members in order to obtain feedback about the information presented and to make adjustments or revisions as recommended.

Curtis Couch, Chief Technology & Data Analytics Officer, utilized a power point presentation on the Utilization Management Review for Quarter One of 2019. (The report is attached to the original minutes stored in the Executive Unit.) Mr. Couch reported that the aim of this initiative is to identify utilization patterns such as those listed below:

- Client Utilization Patterns – Usual & Unusual
- Gaps in Care
- Client Outcomes
- Potential Practice Improvements
- Variance in Provider Service Delivery Patterns

Felicia Harrison, Chief Financial Officer, highlighted the information regarding Pooled Funding. Expenditures for the 1<sup>st</sup> quarter stand at \$2,205,382 (this figure includes January and February advances). Pooled funds are for treatment services. For the 1<sup>st</sup> quarter, we should have expended 25% of the pool. Advances to agencies were provided during the transition period. Actual expenditures and advances are 17%. Ms. Harrison noted that some providers have not submitted any claims to date. Since some payments may have been inflated, the ADAMHS Board will be reconciling for actual services provided.

Board Member Input for Utilization Management Data:

- Recommend separating age group categories further by using groupings by the Census Bureau.
- Suggest supplying provider service descriptions.
- Address the frequency of sharing data with Board members. Ms. Tolbert stated that staff will be looking at the data monthly; she suggested that reports to the Board members could be scheduled on a quarterly basis.
- Suggest including a GOSH System training session for Board members at a General Meeting.

**6. NOMINATING COMMITTEE REPORT**

Elsie Caraballo, Committee Chair, reported on the Nominating Committee Meeting held on 4/10/19. Committee members considered the following topics:

- Currently there are 3 Board member vacant seats, and 3 County appointed Board members will be completing their 1<sup>st</sup> term as of 6/30/19. Efforts have begun to request their reappointment to a second term.
- Our current Board roster fulfills the criteria mandated by Ohio Revised Code (ORC) § 340.02 as listed in our Bylaws.
- Discussion followed on next steps for recruiting potential candidates for vacant seats.
- Committee members formulated a list of potential applicants and organizations for recruitment purposes.
- Mr. Osiecki suggested looking for a candidate that has a financial background; he noted further that committee members will be informed when the application form/process has been posted to our website and Facebook page.

**7. FINANCE & OPERATIONS COMMITTEE REPORT**

Steve Killpack, Finance & Operations Committee Chair, reported on the F&O Committee meeting held on 4/17/19. He noted that the total approved Administrative Budget for CY2019 is \$5,680,960. Year-to-Date expenses through March is \$1,123,056.00; this represents 19.77% of our budget compared to the projected amount of 25.00%.

Overall revenue for March was \$1,440,309.00; bringing our total revenue for the first quarter of the year to \$44,726,681.00. As noted previously, the Board received its full allocation of levy funds from the County (\$39,363,659.00) early this calendar year. Combined Administrative and Direct Services for March total \$4,510,945.00 bringing total expenses for the year to \$12,482,846.00.

**CONSENT AGENDA** – Resolution Nos.19-04-02 through 19-04-04.

- **RESOLUTION NO. 19-04-02 - ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING MARCH 2019**
- **RESOLUTION NO. 19-04-03 – APPROVAL AND RATIFICATION OF CONTRACTS:**
  1. Ohio Mental Health & Addiction Services (OhioMHAS): State Opioid Response Housing Grant - \$244,192.00
    - Northern Ohio Recovery Association (NORA) - \$150,000.00
    - Briermost Foundation - \$94,192.00
  2. AIDS Funding Collaborative (AFC) Renewal Funding
    - The Center for Community Solutions (AFC fiscal Sponsor) - \$75,000.00
  3. Program Materials for Recognizing Teen Depression and Preventing Suicide
    - LifeAct - \$6,500.00
- **RESOLUTION NO. 19-04-04 – APPROVING AMENDMENTS TO CONTRACTS:**
  1. Amendment to Resolution No. 18-05-03 – Extension of Community Prevention and Education Programs
    - Catholic Charities Corporation

**Motion to approve the Consent Agenda (Resolution Nos. 19-04-02 through 19-04-04).** MOTION: S. Rosenbaum  
 SECOND: M. Step / AYES: R. Blue, E. Caraballo, B. Gohlstin, K. Kern-Pilch, S. Killpack, E. Kirkland, S. Rosenbaum,  
 H. Shannon, H. Snider, M. Step / NAYS: None / ABSTAIN: None / **Motion passed**

## **8. CHIEF EXECUTIVE OFFICER'S REPORT**

- Sheriff Pinkney Meeting – On March 28th, Ms. Tolbert and Mr. Osiecki met with Sheriff Pinkney to discuss the workings of the jails, the Mental Health Liaison Program and other issues regarding behavioral health. It was a successful meeting and culminated in an invitation to tour the jail facility.
- County Jail Visit – On April 3<sup>rd</sup>, Board Executive staff, Scott Osiecki, Maggie Tolbert, Tami Fischer, Curtis Couch and Felicia Harrison as well as Board members—Benjamin Gohlstin, Sharon Rosenbaum, Steve Killpack, Bob Fowler—toured the facility.
- Visit with OhioMHAS Director Lori Criss – On April 5<sup>th</sup>, several Executive team members along with Mr. Osiecki went to Columbus to meet with the new OhioMHAS Director. Topics discussed included our Board's priorities, Withdrawal Management/Crisis Bed Collaborative funding, future funding needs including the rationale for an increase. The Director noted that she was not in a position to make a decision at that time; however, she wanted to relay to Board members that she clearly understood our request. Other issues discussed were: Behavioral Health Re-Design, Residential Facilities, and our new Peer Seal of Quality program, Workforce Development and our Mental Health Liaison Program. She appreciated the Peer Seal of Quality concept and noted that she would like to share this information with other Boards. Mr. Osiecki's last request was for OhioMHAS to consider the use of flexible funding; the Director seemed open to this suggestion.
- Staff Update – Mr. Osiecki reported that the process has begun to set up interviews for the Prevention and Children's Specialist and Adult Behavioral Health Program Director. Bob Garrity, Director of Risk Management, resigned from the Board to pursue other interests.
- Update on GOSH (Great Office Solution Helper) – Curtis Couch, Chief Technology & Data Analytics Officer, reported that the Board has hit some major milestones with the GOSH system. On 2/26/19, the Board went live with member enrollment into the new GOSH system. The 2<sup>nd</sup> milestone was accomplished on 4/23/19 to bring providers live into the Claims System. We now have 7 providers that are able to bill; this will give our internal staff the opportunity to work with the system to flesh out all processes.
- Business Volunteers Unlimited Fellow – Tami Fischer, Chief Administrative Officer, reported that James Hailey, MBA, will start to work with the Board soon through 10/31/19. He will work with our internal Fiscal Department to assist with reviewing policies and procedures for approximately 20 hours per week. James comes to us with an MBA from John Carroll and has broad experience with profit and non-profit organizations.
- VISTA Worker – As our former VISTA worker, Madison Scagnetti, was hired earlier this year as our External Affairs Officer, a new VISTA worker, sponsored by the OACBHA Grant, will join the Board on July 8<sup>th</sup> to work in the External Affairs Unit exclusively on opiate issues. His name is Jake Rosebrock and he is a graduate of Miami University.
- County Diversion Center – Ms. Tolbert and Mr. Osiecki are continuing to meet with our stakeholders. During the most recent meeting on April 16<sup>th</sup>, they both emphasized the fact that the ADAMHS Board is the expert in the mental health field and should be present at any meeting going forward regarding the Mental Health Diversion Center. County Executive Budish agreed with this suggestion. The next meeting scheduled with the consultants, hired to work on the Justice Center, will take place on Monday, May 6, 2019.
- OACBHA Retreat – The retreat held on April 18 & 19 was an opportunity for Board CEOs to gather and discuss various state-wide issues. Topics covered included: Behavioral Health Re-Design, the upcoming state budget and advocacy efforts, etc. Some Boards have testified before the House Finance Committee. Mr. Osiecki's testimony is scheduled to address the state Senate. It was suggested that he bring down a family member in recovery from the opiate epidemic.

Plans have been made to include testimony from a mother who was able to meet the first responder who saved her son from an opiate addiction. Her son, who is in recovery, may also be joining her. Both individuals are also scheduled to speak at OACBHA Recovery Conference scheduled for June 10-11, 2019.

- An All Provider Meeting was held on April 23<sup>rd</sup>. Participants received an update on the GOSH System. Providers were asked to provide feedback about issues they are experiencing with Behavioral Health ReDesign. The Board Association, is currently gathering information to identify difficulties that providers around the state are facing.
- At the recent Finance & Operations Committee meeting, Dr. Fowler asked Board staff for a report on all of our Grants. A handout was distributed entitled, Discretionary Grants, that identified Current Grants, Submitted/Pending Applications, Applications in Process/Anticipated. (The document is attached to the original minutes in the Executive Unit.)

**9. OLD/NEW BUSINESS**

- The Board Chair reported that he was appalled with what he observed during the County Jail visit and found it very troubling that the conditions had been allowed to deteriorate. Based upon his observations, he felt that the system also is broken and needs to be fixed.
- Ms. Rosenbaum also registered her concern about the mental health section of the jail and found it unacceptable. She asked what the Board can do. The Board Chair suggested that this may be an issue to be discussed further by the Executive Committee.

**10. AUDIENCE INPUT - None**

***There being no further business, the meeting adjourned at 5:15 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

***Approved by: \_\_\_\_\_  
Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County***