

# ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

## GENERAL MEETING MINUTES

March 27, 2019

### LOCATION: LUTHERAN METROPOLITAN MINISTRY

The Richard Sering Center, 4515 Superior Avenue, Cleveland, OH 44103

#### ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Katie Kern-Pilch, ATR-BC, LPC-S
Reginald C. Blue, Ph.D.	Steve Killpack, MS
Gregory X. Boehm, M.D.	Eugenia Kirkland, LSW, MSSA, CDCA,
Erskine Cade, MBA	Max M. Rodas, MA
Elsie Caraballo	Sharon Rosenbaum, MBA
J. Robert Fowler, Ph.D.	Hugh B. Shannon
Gwendolyn A. Howard, LSW, MSSA	Harvey A. Snider, Esq.

**ABSENT:** Mary M. Step, Ph.D.

**BOARD STAFF PRESENT:** Scott Osiecki, Chief Executive Officer, Curtis Couch, Tami Fischer, Bob Garrity, Felicia Harrison, Carol Krajewski, Lindsey McMillion, Starlette Sizemore-Rice, Lavedia Smith, Maggie Tolbert, Beth Zietlow-DeJesus

#### **1. CALL TO ORDER / AUDIENCE INPUT**

Board Chair, Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. No audience input received.

**2. WELCOME** - Andrew D. Genzler, President & CEO of Lutheran Metropolitan Ministry, welcomed all and introduced LMM's various components provided in-house to support individuals with mental health and substance abuse issues, such as:

- Workforce development in the kitchen that is currently focusing on women who are incarcerated at the Reintegration Center and work at The Richard Sering Center during the day.
- The Men's Housing & Shelter Program at 2100 Lakeside is recently taking on family overflow.
- LMM is presently working to restore 20 properties in the St. Clair/Superior area in order to make homes affordable for families who are either homeless or in danger of being homeless.
- This purpose of the LMM administration building was for 2 reasons: job-training kitchen and the work of convening meaningful public dialogue and civic engagement by bringing people together to collaboratively discuss community issues/concerns.

**3. APPROVAL OF MINUTES** - The minutes from the February General Meeting were approved as submitted.

#### **4. CHAIR'S REPORT**

Rev. Gohlstin reported that he recently participated on a radio broadcast and took the opportunity to share information about the ADAMHS Board, our Suicide Prevention hotline, Faith-based Outreach Initiatives, etc.

Also, with the assistance of Chief Administrative Officer, Tami Fischer, a CEO Performance Review Team was convened to evaluate the performance of Scott Osiecki.

#### **5. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT**

Harvey A. Snider, Committee Chair, reported on the CR&A Committee held on 3/06/19 and the topics reviewed:

a) Sponsorships recommended for approval to the full Board:

- Cleveland International Film Fest, March 27 – April 7 – (\$2,000 Sponsorship)
- Life Act's 15<sup>th</sup> Annual "Into the Light" Suicide Prevention Walk, May 9 – (\$1,000 Sponsorship)
- LGBTQ+ Center of Greater Cleveland's "Pride in the CLE" Festival, June 1 – (\$1,000 Sponsorship) Pride in the CLE takes place at Public Square in Cleveland.
- City Club Presentation, June 24 (\$1,000 Co-Sponsorship). The Woodruff Foundation and Peg's Foundation are requesting \$1,000 from the ADAMHS Board to serve as a co-sponsor to offset the overall \$6,000 cost of bringing the speaker Madelyn Gould, a Columbia University Professor studying the epidemiology of suicide, to Cleveland.

- NAMI of Greater Cleveland's 17th Annual NAMI Walks Cleveland, Sept. 14, 2019 – (\$2,500 sponsorship) NAMI is hosting its 17th Annual Walk at Edgewater Park's Upper Pavilion on Saturday, Sept. 14, 2019.
- b) The CR&A Committee learned that the Board is receiving two mini-grants, each for \$1,000, from OACBHA, for:
  - Promoting the Crisis Text Line
  - Acknowledging First Responder Appreciation Week, April 29- May 5, 2019.
- c) A *Meet Your Legislator Series* is being hosted at the Board. The first one took place on Monday with Representative Terrence Upchurch. The next one is on Monday, April 15, 2019 with Representative Stephanie Howse from District 11.
- d) This year's Annual Meeting is scheduled for Monday, May 13 from 9:00 am – Noon at the Marriott Cleveland East on Harvard. The ADAMHS Board is celebrating its 10th anniversary at this year's annual meeting and there are a few surprises to make the event extra special.
- e) The ADAMHS Board will be presenting a session at the OACBHA Opioid Conference: June 10-11, at the Hyatt Regency in Columbus, titled "Using the Arts to Reduce Stigma, Heal Trauma & Sustain Recovery." Registration information will be sent out soon.
- f) Several advertisements ranging from \$50 - \$250 to promote the ADAMHS Board and the crisis and referral hotline were placed.
- g) Social Media: We have total of 3,207 fans now on Twitter, Facebook and Instagram, and our posts for this monitoring period (Jan 9- March 5) were seen 132,854 times.
- h) Media Tracking: The ADAMHS Board was mentioned 52 times and 48 of those were positive, with four neutral mentions. There was no negative press.
- i) Scott Osiecki was on the Sound of Ideas to respond to Gov. DeWine's State of the State Address. He did an excellent job praising the Governor's commitment to local funding and making mental health and addictions a priority. Most of the articles were related to the preliminary overdose death results from the press conference in January and from the Medical Examiner's warning about the resurgence of Carfentanil in Cuyahoga County.
- j) Carole Ballard provided an update on the activities of the Training Institute. There will be free evening QPR (Question, Persuade & Refer) Trainings throughout the year. The Spring Training Schedule Hot Spot cards have been distributed.

Rev. Gohlstein noted that efforts are underway to hold Community Relations Forums city-wide to help build relationships between police officers and members of the community; one was scheduled at the Harvard Community Center on the East side for March 27.

## **6. RECOGNITION OF CLIENT ARTWORK DISPLAY**

Beth Zietlow-DeJesus, Director of External Affairs, spoke about the artwork displayed in the Ohio Conference Room produced by Cynthia St. Andrews from the Murtis Taylor Human Services System. As Cynthia was unable to be present, her certificate of participation will be delivered to her.

## **7. PLANNING & OVERSIGHT COMMITTEE REPORT**

Eugenia Kirkland, P&O Committee Chair, reported on the P&O Committee meeting held on 3/13/19. Committee members heard the following presentations:

- a) Angela Glassco, Chief Operating Officer at FrontLine Service gave a presentation on the Roberto Flores House, an 8-bed home-like facility for individuals with co-occurring substance use and mental health disorders and is the only specialized/dual diagnosis Intensive Outpatient Treatment (IOP) with residential support in Cuyahoga County.
- b) The CY2018 Clients Rights Report was presented by Bill Hebble, Clients Rights Officer and Leshia Yarbrough-Franklin, Adult Behavioral Health Specialist and former Client Affairs Officer. During this time period, the ADAMHS Board received:
  - 1,461 calls; including inquiries, complaints, and grievances.
  - 360 calls regarding complaints and grievances.
  - 48 grievances for CY18, with just over a half resulting in a finding.
  - 9 agencies did not provide CRO reports to the ADAMHS Board and the Board has contacted the 9 agencies to have the report submitted.
  - As of March 27, seven agencies have responded and provided CRO reports; this data will be added to the current report to reflect the full number of complaints and grievances received for the calendar year.

- The two agencies remaining are smaller agencies and would likely not provide data that would have an impact on data presented in the CY18 CRO report.
- c) One-time funding for uncompensated Withdrawal Management services at St. Vincent Charity Medical Center/Rosary Hall in the amount of \$41,250 was discussed due to CareSource denying payments as inpatient withdrawal management services are not considered medically necessary. Clients will now be referred to other non-inpatient programs such as Stella Maris.
- d) OhioMHAS Multi-System Youth (MYS) Grant in the amount of \$70,000: The Board contracted with Applewood to provide group therapy:
  - The Art Therapy Studio to provide evening and or weekend art therapy
  - The Music Settlement to provide music therapy sessions in the evening and weekend
  - The Mat Project and Tough As Milk who works with trauma clients yoga sessions to the youth
- e) Dr. Mary Step gave a presentation on the Dental and Podiatry Research with a summary that showed living with mental illness and/or substance use disorder increases the risk of adverse oral or podiatric health outcomes and vice/versa.
  - Summary will be distributed to Board members.
  - Recommendations by staff will be provided at the April meeting.
- f) Robert Garrity, Director of Risk Management, presented the updates to the General Policy on Privacy and Confidentiality by changing AOD to SUD, etc.
- g) ADAMHS Board Support of OhioMHAS SFY 19/20 Community Youth Capital Plan Project Submissions:
  - NORA: purchase of a building to provide a drop in center for youths
  - I'm in Transition Ministries: purchase and renovation of a recovery house for seven men receiving MAT.
- h) Strategic Plan: Mr. Osiecki provided a comprehensive update for Goals 2 and 3.

Mr. Snider was pleased to thank both the Board Chair and CEO for supporting the formation of an Adhoc Committee to study the relevance and appropriateness of considering podiatry and dentistry an important health factor for the clients we serve. Adhoc Committee members have been actively conducting research and have reached out to the CWRU School of Dentistry and the School of Podiatry. This topic will be brought through the Board's committee cycle in April and is also being advanced by NAMI Ohio.

Mr. Osiecki introduced several guests present: Dr. Leslie Koblentz who the Board is excited to welcome as its new Chief Clinical Officer Consultant as of May 1, 2019, and Thom Olmstead, Director of External Affairs for St. Vincent Charity Medical Center. Dr. Koblentz shared her impressive background that included her education and work in nutrition, public health, law school, and medical school with a special interest and experience in the specialty of forensics.

Discussion followed on issue of CareSource's decision not to reimburse for inpatient detox for opiates at St. Vincent Charity Medical Center/Rosary Hall. Mr. Osiecki noted that we will be discussing this specific question further now that Dr. Koblentz will be working with the ADAMHS Board.

- **RESOLUTION NO. 19-03-01**  
**ADAMHS BOARD SUPPORT OF OHIOMHAS SFY19/20 YOUTH COMMUNITY CAPITAL PLAN PROJECT SUBMISSIONS**

A motion was made to approve the recommendation of the Planning & Oversight Committee to support the ADAMHS Board's Youth Resiliency community capital projects as noted above.

**Motion to approve Resolution No. 19-03-01.** MOTION: E. Caraballo / SECOND: R. Blue / AYES: R. Blue, G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**POLICY STATEMENT RENEWAL** – 1<sup>st</sup> Reading & Official Vote

**A. GENERAL POLICY ON PRIVACY & CONFIDENTIALITY**

Given no further changes were provided, the vote was taken. **Motion to approve the renewal of the Policy Statement, General Policy on Privacy & Confidentiality, as recommended by the Planning & Oversight Committee to the full Board.** MOTION: E. Caraballo / SECOND: S. Rosenbaum / AYES: R. Blue, G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None ABSTAIN: None / **Motion passed.**

## **8. FINANCE & OPERATIONS COMMITTEE REPORT**

Sharon Rosenbaum, Finance & Operations Committee Vice Chair, reported on the F&O Committee meeting held on March 20. She noted that the total approved Administrative Budget for CY2019 is \$5,680,960. Through the end of February, \$379,476.00 was spent which is 13.64% compared to the projected amount of 16.67%.

Revenue collected in February, was \$3,093,739.00; bringing our total revenue for the first two months of the year to \$43,286,732.00. As noted previously, the Board received its full allocation of levy funds from the County (\$39,363,659.00) early this calendar year. Expenses for February were \$4,977,639.00 bringing our total expenses to \$7,971,901.00 which is roughly 12.5% of our expenditure budget.

**CONSENT AGENDA** – Ms. Rosenbaum presented Resolution Nos.19-03-02 through 19-03-04.

- **RESOLUTION NO. 19-03-02 - ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING FEBRUARY 2019**

- **RESOLUTION NO. 19-03-03 – APPROVAL AND RATIFICATION OF CONTRACTS:**

1. Ohio Department of Mental Health & Addiction Services (OhioMHAS): Multi-System Youth Grant
  - Positive Education Program - \$200,000.00 (Approved at February 27, 2019 General Meeting)
  - Memorandum of Understanding (MOU): Providers listed below – Grant Total: \$70,723.00
    - Applewood Centers - \$35,000.00
    - The Art Therapy Studio - \$20,000.00
    - The Music Settlement - \$8,400.00
    - The Mat Project - \$1,723.00
    - Tough as Milk - \$6,000.00
2. OhioMHAS: Psychotropic Drug Reimbursement Grant Funds
  - Cuyahoga County Sheriff's Office - \$7,306.65
3. One-time payment for CY18 Inpatient Withdrawal Management Services
  - St. Vincent Charity Medical Center - \$41,250.00
4. Sponsorships:
  - Cleveland International Film Fest, March 27-April 7, 2019 - \$2,000.00
  - Life Act's "Into the Light" Suicide Prevention Walk, May 5, 2019 - \$1,000.00
  - LGBTQ+ Center of Greater Cleveland's "Pride in the CLE" Festival, June 1, 2019 - \$1,000.00
  - City Club Presentation, June 24, 2019 - \$1,000.00 Co-Sponsorship
  - NAMI of Greater Cleveland's 17<sup>th</sup> Annual NAMI Walks Cleveland, September 2019 - \$2,500.00
5. Chief Clinical Officer Consultant
  - Leslie M. Koblenz, M.D., J.D., M.S. - \$140,400.00

- **RESOLUTION NO. 19-03-04 – APPROVING AMENDMENTS TO CONTRACTS:**

1. Amendment to Res. No. 18-11-08, Approval of CY2019 Service Provider Contracts
  - Bellefaire Jewish Children's Bureau - \$185,000.00 Increase

**Motion to approve the Consent Agenda (Resolution Nos. 19-03-02 through 19-03-04).** MOTION: H. Snider  
SECOND: S. Killpack / AYES: R. Blue, G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

## 9. CHIEF EXECUTIVE OFFICER'S REPORT

- County Jail Diversion Center Update – Mr. Osiecki and Maggie Tolbert, Assistant Chief Clinical Officer, participated in a meeting called by Armond Budish, Cuyahoga County Executive, on March 11 at St. Vincent Charity Medical Center. During this meeting stakeholders discussed identification of the target population, programmatic offerings and potential service providers. Meetings will continue and the Board will be kept up-to-date.
- Visit with OhioMHAS Director Lori Criss – Director Criss rescheduled a previously planned visit to April 5, due to her participation in meetings with the Governor regarding the upcoming state biennium budget. Mr. Osiecki and ADAMHS Board Executive Staff attending will share the Board's priorities, initiatives and funding needs for the new budget.
- Staff Update – Tami Fischer, Chief Administrative Officer, reported that several positions have been posted and resumes received for:
  - Director of Adult Behavioral Health Programs – 50 resumes
  - Client Rights Officer – 20 resumes
  - Adult Behavioral Health Specialist – 23 resumes
  - Children's Behavioral Health Specialist – 20 resumes
  - Behavioral Health Specialist – 15 resumes
- County Budget Meeting – Mr. Osiecki and Felicia Harrison, Chief Financial Officer, attended a meeting held to kick off the County Budget process. The County is asking some departments to submit budgets demonstrating a 5% and/or 10% reduction. There is good news for the ADAMHS Board as we are exempt from this ask because of the funds needed to fight the opiate crisis. Mr. Osiecki intends to request an additional \$7.5 million.
- Update on GOSH (Great Office Solution Helper) – Curtis Couch, Chief Technology & Data Analytics Officer, provided an update on the GOSH system and noted that the Board is making good progress. We have gone live with member enrollment. All providers are able to interact with the system and enrolling client ID's, etc. Currently, the Board is working with vendors to develop vendor rules. Mr. Couch and Ms. Harrison are communicating regularly with providers via email.

## 10. EXECUTIVE SESSION

The Board Chair announced the need to enter into an Executive Session for the purpose of discussing a Personnel Matter.

**Motion to enter an Executive Session.** MOTION: R. Fowler / SECOND: K. Kern-Pilch / AYES: R. Blue, G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, M. Rodas, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

[Rev. Rodas left the meeting.]

**Motion to exit the Executive Session and resume the General Meeting.** MOTION: R. Blue / SECOND: H. Shannon / AYES: R. Blue, G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

### • **RESOLUTION NO. 19-03-05 – APPROVAL OF SALARY INCREASE FOR CHIEF EXECUTIVE OFFICER: SCOTT S. OSIECKI**

A performance evaluation was completed on March 25, 2019, and Scott S. Osiecki received a rating of "Exceeds Expectations." The ADAMHS Board of Cuyahoga County Directors commend Mr. Osiecki for his exemplary work efforts and outstanding performance as the Chief Executive Officer and approves a 4% salary increase for the period of March 1, 2019 through February 29, 2020.

**Motion to approve the Resolution No. 19-03-05.** MOTION: R. Fowler / SECOND: K. Kern-Pilch / AYES: R. Blue, G. Boehm, E. Cade, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, K. Kern-Pilch, S. Killpack, E. Kirkland, S. Rosenbaum, H. Shannon, H. Snider / NAYS: None / ABSTAIN: None / **Motion passed.**

**11. OLD/NEW BUSINESS**

Mr. Osiecki thanked everyone for selecting him as the Board's CEO and felt that this was the best year of his career. He also wanted to thank the Executive Team for their teamwork and support. He noted that he is sincerely appreciative of Board Members' confidence as well as the salary increase.

Dr. Fowler, a member of the CEO Performance Review Team, was pleased to share that he personally observed a maturity in Mr. Osiecki over the course of the past year.

**12. AUDIENCE INPUT - None**

***There being no further business, the meeting adjourned at 5:35 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist***

*/s/ Benjamin F. Gohlstin, Sr.*

**Approved by:**

***Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County***