

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES
APRIL 22, 2020

ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Patricia James-Stewart, M.Ed., LSW
Gregory X. Boehm, M.D.	Katie Kern-Pilch, ATR-BC, LPC-S
Crystal L. Bryant, Esq., MS, LSW	Steve Killpack, MS
Erskine Cade, MBA	Rev. Max M. Rodas, MA
Elsie Caraballo	Sharon Rosenbaum, MBA
J. Robert Fowler, Ph.D.	Harvey A. Snider, Esq.
Gwendolyn A. Howard, LSW, MSSA	Megan Van Voorhis

ABSENT: Reginald C. Blue, Ph.D.

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Joseph Arnett, Carole Ballard, Curtis Couch, Erin DiVincenzo, Tami Fischer, Cheryl Fratalone, Felicia Harrison, Charde Hollins, Leslie Koblentz, Linda Lamp, Kelli Perk, Allison Schaefer, Starlette Sizemore-Rice, Larry Smith, Maggie Tolbert, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. No audience input regarding agenda items was received.

2. BOARD MEMBER ATTENDANCE ROLL CALL

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the General Meeting was held via conference call. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

3. EXECUTIVE SESSION

Rev. Gohlstin announced the need to enter into Executive Session for the purpose of discussing a Personnel Matter.

Motion to enter into Executive Session. MOTION: K. Kern-Pilch / SECOND: S. Rosenbaum / A roll call vote was taken. / AYES: G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

Motion to exit the Executive Session and resume the business of the General Meeting Agenda. A roll call vote was taken. / MOTION: S. Rosenbaum / SECOND: K. Kern-Pilch / AYES: G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

• **RESOLUTION NO. 20-04-08 – APPROVAL OF NEW CONTRACT FOR CHIEF EXECUTIVE OFFICER SCOTT S. OSIECKI**

Motion to approve Resolution No. 20-04-08 as amended. MOTION: H. Snider / SECOND: S. Rosenbaum / AYES: G. Boehm, C. Bryant, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: K. Kern-Pilch / **Motion passed.**

[Erskine Cade, MBA, entered the meeting and Rev. Max M. Rodas, MA, left the meeting.]

4. CHAIR'S REPORT

Rev. Gohlstin reported that in lieu of time, he would forgo his report.

5. **APPROVAL OF MINUTES** - The minutes from the February 26, 2020 General Meeting were approved as submitted.

6. **COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT**

Committee Chair, Mr. Harvey Snider, requested Vice Committee Chair, Ms. Katie Kern Pilch, to present the Community Relations & Advocacy Committee report. Ms. Kern-Pilch reported on the committee meeting, held on Wednesday, March 4, 2020, via conference call. She noted the following agenda items of discussion:

- Ms. Beth Zietlow-DeJesus, Director of External Affairs, highlighted several legislative bills itemized by the Ohio Association of County Behavioral Health Authorities (OACBHA) together with a brief description of each of the following:
 - Senate Bill 3 Sentencing Reforms for Drug Laws / House Bill 1 Treatment in Lieu and Expungement
 - House Bill 443 Parity and Senate Bill 254 Mental Health Parity
 - House Bill 365 Chemical Dependency Counselor II License Revisions
 - House Bill 338 Mental Health Awareness and Violence Protection Act
- Milestone Autism Resources Presentation was provided by Ms. Haley Dunn, MA, LPC, Teen / Adult Manager, and Ms. Ilana Hoffer Skoff, MA, Executive Director, Milestones Autism Resources. It was noted that Milestones and the ADAMHS Board's missions align through enhancing the quality of life, maintaining a person-centered approach, the network of community supports, accessibility to all and a seamless integrated system of care.
- LifeAct Requests were provided by Ms. Zietlow-DeJesus for the following:
 - Suicide Prevention Materials
 - 16th Annual I to the Light Walk
- *Aligning Efforts to Support a Recovery Community Report* Presentation was provided by Ms. Zietlow-DeJesus. She reported that in 2019, the Addiction Recovery Advocacy meeting group strategized how Cuyahoga County can align its efforts with RecoveryOhio Governor DeWine's statewide initiative to address mental health and substance use disorders.
- First Responder Appreciation Week Update was provided by Ms. Madison Greenspan, External Affairs Officer. She reported on the Board's efforts to provide Thank you cards and calendars for distribution to First Responders during the first week of May.
- Ms. Zietlow-DeJesus reported that Mr. Scott Osiecki, Ms. Greenspan and she have had the opportunity to present to various groups and organizations throughout Cuyahoga County to promote Issue 33 – Cuyahoga County Health and Human Services Levy.
- Sponsorships
 - Cleveland International Film Festival (Postponed)
 - Intensive 2020 Mental Health and Ministry Conference (Postponed)
 - Women's Recovery Center Miracles of Recovery Breakfast and Run, Jane, Run event (Postponed)
 - Northeast Ohio Black Health Coalition's 6th Annual State of African American Family Disparities Conference
 - Greater Cleveland NAMIWalks
- Conference Proposals
 - 10th Annual Cuyahoga County Conference on Social Welfare
 - OACBHA's Opioid Conference
 - 2020 Ohio Prevention Conference
 - Bureau of Justice Assistance's Comprehensive Opioid Abuse Program National Forum
- Social Media Tracking Report indicated that the Board has added 142 new followers with a total of 4,011 fans now on Twitter, Facebook and Instagram. Total impressions for the time period (11/08/20 through 03/03/20) were seen 63,600 times.
- Media/Press Tracking Report from 1/07/20 through 03/03/20 indicated that the ADAMHS Board had a total of 38 media mentions; 32 were positive, 6 neutral and 0 negative. The total for calendar year 2020 is 39 mentions; 33 were positive, 7 neutral and 0 negative.

7. **FAITH-BASED OUTREACH COMMITTEE REPORT**

Ms. Gwendolyn Howard, Committee Vice Chair, reported on the Faith-based Outreach Committee meeting held on Wednesday, April 1, 2020 via conference call. She noted the following agenda items of discussion:

- a) 2019 Faith-based Outreach Program Report was provided by Mr. Thomas Williams, Evaluation & Research Officer. Mr. Williams highlighted accomplishments of each of the Faith-based outreach providers illustrated in the written Faith-based Programs Performance Outcomes 2019 Annual Report dated April 1, 2020.

- b) 2020 Faith-based Outreach Program was provided by Ms. Starlette Sizemore-Rice, Director of Special Projects. Ms. Sizemore-Rice reported on the CY2020 Faith-based Outreach Program Progress Report and provided an update on the progress and impact of COVID-19 on each of the Faith-based provider programs thus far in CY2020.
- c) Ms. Sizemore-Rice reported on the 2nd Chance Youth Program being proposed by Faith Community Supportive Services, Inc. (FCSS), which is located inside the Hough Community Multi-Purpose Building, and has been providing a variety of services/support to the Hough Community for many years; serving many neighborhoods, races, religions and all levels of income.
- d) Ms. Sizemore-Rice reported that the Intensive 2020 Mental Health and Ministry Conference that was originally scheduled for Friday, May 1, 2020, at the Cleveland Clinic South Pointe Hospital has been postponed due to COVID-19.
- e) Ms. Sizemore-Rice reported that a DESSA training was had during January 2020 and included the Board's Faith-based providers and prevention providers. This training delved into strategies regarding the DESSA web-based system.
- f) The next meeting is scheduled for Wednesday, June 3, 2020

8. NOMINATING COMMITTEE REPORT

Ms. Elsie Caraballo, Nominating Committee Chair, reported on the Nominating Committee meeting held on Wednesday, April 8, 2020 via conference call. She noted the following agenda items of discussion:

- a) The Board of Directors Appointment Term Roster was reviewed. Currently, there exists three vacant State appointments. Additionally, three County Board member original appointment terms will be expiring on Tuesday, June 30, 2020: Ms. Crystal Bryant, Esq., MS, LSW, Rev. Benjamin F. Gohlstin, Sr. and Ms. Megan Van Voorhis. Ms. Caraballo reported that she has contacted these Board members regarding their interest with Board member reappointment and was informed that all three Board members have expressed an interest in being reappointed for a second four-year term. As a result, Linda Lamp, Executive Assistant, was requested to forward email correspondence to the Director, Regional Collaboration, Office of County Executive Armond Budish, on behalf of the Nominating Committee that based upon their contributions and attendance, all three individuals be reappointed at the same time.
- b) Mr. Steve Killpack will be completing his second term as a County appointment on Tuesday, June 30, 2020 and originally had not made a decision regarding further action with submitting his interest in becoming a potential State appointment but has since decided to submit his name as a potential State appointment.
- c) Ms. Caraballo reported that her original County appointment expired on June 30, 2019 and noted that she has contacted the County to request an interview for reappointment.
- d) Discussion followed on next steps to fill appointment vacancies. Consideration will be given to following the Board Member Recruitment Policy as well as forwarding an email to the community and posting a request for potential Board member applicants on the ADAMHS Board's website.
- e) The requirements per Ohio Revised Code (ORC) §340.02; stipulates that at least one member shall fill each of the six categories listed in the document titled *ADAMHS Board of Cuyahoga County, Board of Directors Composition*. Ms. Caraballo reported that the category of "At least one person who has received or is receiving addiction services" is currently vacant. As a result, potential Board member candidates will need to be vetted to fulfill this requirement.
- f) Ms. Caraballo referenced the tentative timeline prepared for the work of the Nominating Committee regarding the recommended Slate of Officers for FY2021-FY2022. She noted that historically the Nominating Committee has solicited input from Board members regarding their interest in serving as an ADAMHS Board Officer. The deadline is Friday, May 1, 2020 for completing and submitting a Form of Intent. According to ADAMHS Board Bylaws, the Nominating Committee's charge is to announce the recommended Slate of Officers for a two-year term at the May General Meeting scheduled for May 27, 2020.
- g) The Nominating Committee is scheduled to meet next on Wednesday, May 13, 2020 at 3:00 p.m. when the agenda's main focus will be to determine the recommended FY2021-2022 Slate of Officers.

9. PLANNING & OVERSIGHT COMMITTEE REPORT

Ms. Katie Kern-Pilch, Planning & Oversight Committee Chair, reported on the Planning & Oversight Committee meeting held on April 8, 2020 via conference call. Committee members heard the following presentations:

- a) Ms. Christina Bohuslawsky-Brown, Clients Rights Officer II, and Mr. Bill Hebble, Client Rights Officer II, presented the Client Rights Report that represents all data collected during CY2019. This data is aggregated from the 71 community agencies which the ADAMHS Board has a core contract with. All contract agencies satisfied their reporting requirements. Each contract agency is responsible for collecting and sharing this data with the ADAMHS Board. The ADAMHS Board reviewed and consolidated each individual data set into one comprehensive report showcased in the Client Rights Report.

- b) Ms. Allison Schaefer, Adult Behavioral Health Specialist II (Residential) provided an update on the Adult Care Facility (ACF) Residential Mini-grants. She reported that these funds will be utilized to provide ACF's with mini-grants to assist with repairs and updates to contracted ACF's that individuals utilizing the Board's Residential Assistance Program (RAP) reside. It is the Board's intent to approve use of these funds for repairs/updates which will support the ACF's continued safety and habitability.
- c) Mr. Larry Smith, Jr., Director of Programs, reported that the Substance Use Recovery and Workplace Safety Program (SURWSP) is a pilot program providing funding to local Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Boards. The Bureau of Workers' Compensation will provide funding to the ADAMHS Board of Cuyahoga County to assist local employers hire workers that are in recovery.
- d) Mr. Osiecki reported on the Cuyahoga County Opioid Crisis Mitigation Plan: Phase One in the amount of \$10,501,207. He stated that ADAMHS Board staff and providers quickly responded to a request from the Cuyahoga County Executive's Office to develop a plan and services for the best use of the Opioid Mitigation Phase One settlement; whereby, the ADAMHS Board was allocated just over \$10,501,207. On October 10, 2019, Executive Budish announced Opioid Mitigation Plan Phase One, which invests the County's \$23 million in settlement funds in programs that work directly toward prevention, treatment and recovery related to this epidemic. On March 2, 2020, The Cuyahoga County Council Finance & Budgeting Committee voted for the plans regarding the Opioid Mitigation Phase One settlement and recommended its passage to the full County Council.
- e) Mr. Smith reported that OhioGuidestone would provide four (4) residential treatment beds for youth ages 12 through 18 years who require intensive stabilization, assessment, intervention and treatment in a residential setting. Youth may have co-occurring issues and will require services responsive to cognitive, emotional and behavioral challenges. The services are needs-driven, offering flexible stays from 24 hours up to 90 days. The number of individuals to be served by these residential treatments beds is anticipated to be 10-12 youth in 2020.
- f) Mr. Smith reported that the Court of Common Pleas is implementing a new Drug Court docket (Drug Court 4) utilizing Opioid Settlement funding to serve high risk/high need individuals. Drug Court 4 will provide services to individuals who have had greater than three felonies. Drug Court 4 will additionally target individuals presenting with an Opioid Use Disorder DSM 5 diagnosis. Funding will be made available for identified ADAMHS Board providers – Community Assessment & Treatment Services (CATS), Catholic Charities, Harbor Light and Sober Living Services through Stella Maris and Cleveland Treatment Center (CTC) using pooled funds.

10. FINANCE & OPERATIONS COMMITTEE REPORT

Mr. Steve Killpack, Committee Chair, reported on the Finance & Operations Committee meeting held on April 15, 2020 via conference call and highlighted the Vouchers, Contracts and Amendments as listed below.

- **RESOLUTION NO 20-04-01 –COVID-19 MODIFICATION TO ADAMHS BOARD PERSONNEL POLICIES**
 - **Families First Coronavirus Response Act (FFCRA)**
 - **Temporary Modification of ADAMHS Board Vacation Leave Policy**

Motion to approve Resolution No. 20-02-01. MOTION: H. Snider / SECOND: K. Kern-Pilch / AYES: G. Boehm, C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

[Rev. Max M. Rodas, MA, returned to the meeting.]

CONSENT AGENDA: Resolution Nos.20-04-02 through 20-04-07

- **RESOLUTION NO. 20-04-02 – CUYAHOGA COUNTY OPIOID CRISIS MITIGATION PLAN: PHASE ONE – \$10,501,207**
 - **Stella Maris - \$5,433,207**
 - **St. Vincent Charity's Rosary Hall - \$2,000,000**
 - **Thrive Behavioral Health - \$3,068,000**

Mr. Killpack requested that Mr. Osiecki review the process that was utilized to select the three provider agencies for disbursement of \$10,501,207 from Cuyahoga County's Opioid Mitigation Phase One settlement. Mr. Osiecki reported that ADAMHS Board staff

and providers quickly responded to a request from the Cuyahoga County Executive's Office on developing a plan and services for the best use of the Opioid Mitigation Phase One settlement. Details of this plan and services included new residential treatment beds, increased Intensive Outpatient (IOP) and Partial Hospitalization Program (PHP) treatment and increased peer support.

The selection of Stella Maris as a recipient of these funds was due to their reputation in the community and their willingness to facilitate the process of 32 new Residential Treatment Beds, expansion of PHP, IOP and Medication-Assisted Treatment (MAT) in a prompt manner. The selection of St. Vincent Charity Rosary Hall was due to the operation of St. Vincent Charity Medical Center's Psychiatric Emergency Room. Additionally, the ADAMHS Board has a history of collaborating with this entity. St. Vincent Charity Rosary Hall, which is also an excellent agency within the community, will utilize these funds for the expansion of PHP and IOP, enhance 24-Hour Intake Assessment and expand Peer Support. The last of the three provider agencies selected, Thrive Behavioral Health, created Thrive ED to assist individuals in the emergency room get linked to behavioral health services.

Mr. Osiecki reported that Ohio Revised Code (ORC) allows the ADAMHS Board to select provider agency participation without issuing a Request for Proposal (RFP). As a result, with less than a week's notice, the Board selected providers that were capable of a quick turnaround and have expertise in their field. He emphasized that from the commencement of the contracts, timelines have been developed, site visits and conference calls scheduled, and very detailed metrics have been established.

- **RESOLUTION NO. 20-04-03 – MURTIS TAYLOR HUMAN SERVICES SYSTEM ADVANCE FUNDING – \$200,000**
- **RESOLUTION NO. 20-04-04 – STELLA MARIS ADVANCE FUNDING FOR SOBER LIVING NETWORK – \$50,000**
- **RESOLUTION NO. 20-04-05 – ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING FEBRUARY 2020 AND MARCH 2020**

Mr. Killpack reported on the Voucher and Expenditure Report for February 2020. He indicated that relative to the Administrative Budget for the month of February, expenses were \$362,545, which brings the year to date total of Administrative Expenses to \$725,589, which is roughly 12.15% of the total Administrative budget that was approved for CY20.

In February the Board received revenues of \$2,375,018, which brings the year to date total revenues \$47,081,813, which is 73.9% of the Board's budgeted revenue and includes the Board's full year of levy funds from the County. The total expenses for February were \$2,185,599, bringing the total expenses for the year to \$4,415,708.

Mr. Killpack reported on the Voucher and Expenditure Report for March 2020. He indicated that relative to the Administrative Budget for the month of March, expenses were \$423,404, which brings the year to date total of Administrative Expenses to \$1,148,993, which is roughly 19.19% of the total Administrative budget that was approved for CY20.

In March the Board received revenues of \$1,783,416, which brings the year to date total revenues \$48,865,229. The total expenses for March were \$5,501,139, bringing the total expenses for the year to \$9,916,847, which is 15% of the Board's annual expenses.

- **RESOLUTION NO. 20-04-06 – APPROVAL AND RATIFICATION OF CONTRACTS:**
 1. Substance Use Recovery and Workplace Safety Program (SURWSP) – Not to Exceed \$200,000 per Quarter
 2. OhioGuidestone Residential Treatment Beds - \$125,000
 3. Community Based Services for Drug Court 4 – Opioid Settlement – \$100,000
 - Community Assessment & Treatment Services (CATS)
 - Catholic Charities
 - Harbor Light
 - Stella Maris
 - Cleveland Treatment Center (CTC)
 4. 2nd Chance Youth Program
 - Faith Community Supportive Services, Inc. - \$20,000
 5. Devereux Student Strengths Assessment (DESSA) Tool
 - Aperture Education Services - \$23,800
 6. OhioMHAS: Psychotropic Drug Grant Funds

- Cuyahoga County Sheriff's Department - \$119,074
- 7. ADAMHS Board Website Design, Implementation & Hosting
 - Granicus - \$34,660.22
- 8. Consulting Contract for Financial System Transition
 - Mark C. Sullivan - \$10,000
- 9. Chief Clinical Officer Consultant
 - Leslie M. Koblentz, M.D., J.D., M.S. - \$135 per hour
- 10. Crisis Flex Funds Grant for the Roberto Flores Residential Treatment Program due to COVID-19
 - FrontLine Service - \$54,000
- 11. Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion Grant – \$98,115.80
 - Ashtabula County MHRS Board - \$19,623.16
 - Geauga County MHRS Board - \$19,623.16
 - Lake County ADAMHS Board - \$19,623.16
 - Lorain County MHARS Board - \$19,623.16
 - Summit County ADM Board - \$19,623.16
- 12. Sponsorships
 - LifeAct Suicide Prevention Materials – \$6,500
 - LifeAct's 16th Annual Into the Light Walk, *Rescheduled Date TBD* – \$1,000
 - Intensive 2020 Mental Health and Ministry Conference, *Rescheduled Date TBD* – \$1,000
 - Women's Recovery Center Miracles of Recovery Breakfast on *Rescheduled Date TBD*, and Run, Jane, Run event on July 24, 2020 – \$1,500
 - Northeast Ohio Black Health Coalition's 6th Annual State of African American Family Disparities Conference, August 14-15, 2020 – \$1,000
 - Greater Cleveland NAMIWalks, September 19, 2020 – \$2,500

Note: The ADAMHS Board does not pay sponsorships until the event is complete, which is indicated in our sponsorship contracts. If any of these events are not held, the sponsorships will not be paid.

• **RESOLUTION NO. 20-04-07 – APPROVAL CONTRACT AMENDMENTS:**

1. Amendment to Resolution 19-11-08, Y-Haven Contract Increase – \$125,000
2. Amendment to Resolution 19-02-05, Accepting Funding for the Residential Treatment Services for Offenders Supervised by the Adult Probation Department (Hereinafter Referred to as the RSAT Program) – Increase – \$1,200,000
 - Catholic Charities/Matt Talbot
 - Community Assessment & Treatment (CATS)
 - Stella Maris
3. Amendment to Resolution 20-02-05, Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion - \$975,000
 - Windsor Laurelwood - \$269,760
 - Stella Maris - \$147,143
 - Lake County ADAMHS Board - \$130,000
 - Applewood - \$125,000
 - Ashtabula County Medical Center - \$125,000
 - **Silver Maple Recovery, LLC - \$178,097 (Adjustment to provider name and start date to October 1, 2019)**
4. Amendment to Resolution 19-11-08, Recovery Housing Program – Reallocation of Awarded Funds
 - Hitchcock Center for Women

Rev. Max Rodas had several questions related to the Cuyahoga County Opioid Crisis Mitigation Phase One settlement. Mr. Osiecki provided additional details regarding the process with Cuyahoga County. He stated that ADAMHS Board staff and providers quickly responded to a request from the Cuyahoga County Executive's Office on developing a plan and services for the best use of the Opioid Mitigation Phase One settlement. Mr. Osiecki also reported that additional provider agencies were presented to Cuyahoga County; however, this was the plan and services that was chosen.

Motion to approve the Consent Agenda (Resolution Nos. 20-04-02 through 20-04-07). MOTION: S. Rosenbaum / SECOND: M. Van Voorhis / AYES: C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: G. Boehm, M. Rodas / **Motion passed.**

11. CHIEF EXECUTIVE OFFICER'S REPORT

- **COVID-19 Update**
- **COVID-19 Board Response**
- **COVID-19 Provider Agency Response Update**
 - Mr. Osiecki reported that staff have been monitoring the COVID-19 situation closely. In the last five weeks, Board staff have participated in numerous conference calls with Board stakeholders, as well as the Ohio Association of County Behavioral Health Authorities (OACBHA).
 - The ADAMHS Board has been providing COVID-19 Daily Updates to providers and the community at large with the message that behavioral health provider agencies are open.
 - An ADAMHS Board All Provider meeting transpired on Tuesday, April 21, 2020 via Zoom with 100 participants. Participants shared that they are doing well and have made a successful transition to providing telehealth services, some with the option of video health.
 - ADAMHS Board staff have been in contact with provider agencies on a regular basis to remain abreast of provider agency needs as they arise. Several provider agencies have submitted requests for technology for staff and clients.
 - Provider agencies have been informed to reach out to Mr. Osiecki with any additional requests.
 - ADAMHS Board staff have provided prevention providers with ideas for maintaining services, such as preparing school packets with resources in the community, in addition to following up with children and families via email and/or telephone.
 - Cuyahoga County crisis services continue via telehealth; and the Warmline has been expanded for individuals to contact peers 24 hours a day.
 - ADAMHS Board staff are in constant contact with the residential facilities and group homes.
 - Mr. Osiecki provided an update regarding a soap donation from Mr. Terry Russell, Executive Director, National Alliance for Mental Illness, Ohio (NAMI Ohio), in addition to some Personal Protection Equipment (PPE) through the County's Emergency Operations Center.
 - The Emergency Operations Center has also asked the Board to coordinate requests from provider agencies for additional PPE.
 - ADAMHS Board staff traveled to Columbus to pick up items from OACBHA for distribution in Cuyahoga County, as well as the Northeast Ohio Collaborative.
 - The Board has also purchased masks for staff and provider agencies that have requested them. An additional order for 750 masks has been placed and once received, will be provided to the Board's client operated services.
 - Mr. Osiecki commended Board staff for their continued efforts relative to areas of responsibility.
 - An extension was granted to Cleveland State University for the ADAMHS Board's Needs Assessment.

12. NEW BUSINESS

- Rev. Gohlstin commended Mr. Osiecki and staff for their efforts during these difficult times.
- Rev. Gohlstin reported that during the last two weekends, he has been assisting with the distribution of applications for absentee ballots in hopes of increasing participation in the primary.

13. AUDIENCE INPUT - None

There being no further business, the meeting adjourned at 6:14 p.m.

Submitted by: *Linda Lamp, Executive Assistant*

Approved by:

Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County