

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
GENERAL MEETING MINUTES
OCTOBER 26, 2011**

Board of Directors Present:

Rev. Charlotte Still Noble, Chair	J. Robert Fowler, Ph.D.
Rev. Iris Lynn Bailey	Rev. Benjamin F. Gohlstin, Sr.
David E. Biegel, Ph.D.	Pythias D. Jones, M.D.
Reginald C. Blue, Ph.D.	J. Richard Romaniuk, Ph.D.
Pastor Charles E. Brown	Harvey A. Snider
Eugenia Cash, MSSA, LSW	Ericka L. Thoms
Marc G. Crosby, MBA	Mary R. Warr, M.Ed.
Tatiana Falcone, M.D., Ph.D.	

Absent: Richard A. Folbert, Rick A. Kemm, MNO, Anngela Williams

ADAMHS Board Staff Present: William M. Denihan, Chief Executive Officer, Cynthia Chaytor, Christina Delos Reyes, M.D., Cheryl Fratalone, John Garrity, Ph.D., Carol Krajewski, Scott Osiecki, Ralph Piatak, Cassandra Richardson, Starlette Sizemore-Rice

1. CALL TO ORDER

Chairperson Charlotte Noble called the General Meeting to order at 4:00 p.m. The Chair opened the floor for audience input on agenda items; none received.

2. APPROVAL OF MINUTES

The General Meeting minutes of September 28, 2011, were approved as distributed.

3. RECOGNITION OF CONSUMER ARTWORK DISPLAY (October 2011)

The artist featured for October by the ADAMHS Board is Rebecca Corbin. Mr. Denihan noted that Rebecca has received and/or is receiving treatment from Community Action Against Addiction, Murtis Taylor Human Services System and Mental Health Services, Inc. She is also a graduate of the Hitchcock Center for Women's Transitional Housing Program and now resides in her own apartment with her two daughters.

Her artist statement – "I feel that art is the ultimate expression of human emotion and thought. In my opinion, it is truly an extension of the human language beyond the capacity of words." Rebecca expressed her appreciation to the ADAMHS Board for the recognition program and support of her work. A certificate was presented to Rebecca in honor of her artwork display.

4. PLANNING AND OVERSIGHT (P&O) COMMITTEE REPORT

Committee Chair, Pythias Jones, M.D., reported on the 10/12/11 meeting. The P&O minutes from the 9/14/11 meeting were approved without change. The following items were addressed:

A BI-ANNUAL S.C.A.L.E. REPORT (Screening, Centralized Assessment, Levels of Care Assignment and Engagement) was presented by John Garrity, Ph.D., Cynthia Chaytor, Ruth Lukehart-Solomon and Tom Williams that focused on data collected from February 2011 through June 2011 using MACSIS data.

Specific Recommendations:

- Improve the screening process through adoption of a new screening tool and replace non-clinical screeners with licensed staff.
- Improve availability of "real time" supervision to ensure appropriate referrals for assessment and assist with differential diagnosis and referral to receiving agencies.
- Develop protocols for the placement of individuals on the waiting list to ensure that clients with significant risk factors can better access services.
- Develop a protocol for determining the need for interim services which considers: (a) risk to self and others, (b) functional impairment, (c) continuation of medication, and (d) time on the waiting list.

HITCHCOCK CENTER FOR WOMEN – Program Model for Seasons of Hope Safe House & Outreach Initiative

Hitchcock Center's Clinical Director, Teresa Sanders, noted that the Center has learned over time that women with addiction issues do well in treatment when they feel that they are safe, and that engagement is critical to their success in both the areas of accessing care and retention. The Safe House will provide an opportunity for trust, safety and rapport to be built. The house will operate 7 days a week from 10:00 p.m. to 10 a.m. Safety House staff will be comprised of recovering women. The Hitchcock Center also has an extremely active Alumni association; these women will also serve on a 6-member Advisory Group.

DEFENDING CHILDREN CONFERENCE UPDATE

Mr. Osiecki noted that 420 people attended the 2-day Defending Children Conference on September 22 and 23, 2011. The ADAMHS Board served as the fiscal agent for the conference. Based upon the success of the conference, a decision has been made to offer a conference every two years. The committee intends to release an RFP for a public relations firm to use the artwork produced by the children in the Power to Prevent Violence contest.

FOLLOW-UP INFORMATION REGARDING DETOXIFICATION POLICY REVIEW

Tom Williams addressed follow-up questions regarding the Detoxification Policy Review:

Q: How many denials occurred in the 8-month time period? A: 69 denials were recorded with the first denial in November 2010. Q: Were clients who were denied a subsequent detoxification demographically different from detoxification clients in general? A: Not for gender, race, ethnicity, or age group (reference charts produced).

FUTURE P&O COMMITTEE TOPICS:

- Reportable/Major Unusual Incidents Update *(November)*
- Clients Rights Annual Report *(November)*
- 72-Hour Psychiatric Emergency Unit *(November)*
- Adult Non-Medicaid Access Issues *(November)*
- ADAMHS Board Outcome Data *(November & January)*
- Art/music therapy, physical fitness & nutrition as part of recovery process *(January)*
- Domestic violence issues *(February)*
- Impact of FY2012 Budget Cuts *(February)*

5. FINANCE & OPERATIONS COMMITTEE REPORT

Rev. Noble announced her decision to remove Resolution No. 11-10-03 from the Consent Agenda; it will be voted upon separately. Committee Chair, Pastor Charles Brown, reported that the Finance & Operations Committee met on 10/19/11. Ms. Richardson was thanked for her thorough explanation of all finance reports and agenda process sheets.

- **RESOLUTION NO. 11-10-01**
AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSAL (RFP) FOR THE PROBATION SUBSTANCE ABUSE TREATMENT PROGRAM

Board staff recommends authorizing the issuance of a RFP, on behalf of the Court of Common Pleas and the Cuyahoga County Adult Probation Department, to solicit proposals from Board contracted providers to identify a panel of providers to provide residential substance abuse treatment to alcohol and other drug dependent offenders.

Motion to approve the Resolution No. 11-10-01. MOTION: B. Gohlstin / SECOND: R. Fowler / AYES: I. Bailey, D. Biegel, R. Blue, C. Brown, E. Cash, R. Fowler, B. Gohlstin, P. Jones, R. Romaniuk, H. Snider, E. Thoms, M. Warr NAYS: None / ABSTAIN: None / **Motion carried.**

- **RESOLUTION NO. 11-10-02
AUTHORIZING THE ADAMH BOARD'S CEO TO ENTER INTO A COUNCIL OF GOVERNMENTS (COG)
AGREEMENT WITH FRANKLIN COUNTY AND HAMILTON COUNTY**

The Finance & Operations Committee recommends authorizing the ADAMHS Board to partner with the ADAMH Board of Franklin County and the Hamilton County Mental Health & Recovery Services Board to establish a Council of Governments (COG) for the purpose the development of a computerized information system to process payments for Non-Medicaid service claims entitled S.H.A.R.E.S (Shared Health and Recovery Enterprise System). The initial commitment payment of \$10,000 is recommended for this endeavor.

Rev. Noble summarized the process proposed for joining two other large urban counties to develop a software enterprise system for Non-Medicaid billing payments, tracking, etc. She added that this effort will fill a gap that will be left by the state and is primarily an endeavor of three counties.

Motion to approve the Resolution No. 11-10-02. MOTION: R. Blue / SECOND: B. Gohlstin / AYES: I. Bailey, D. Biegel, R. Blue, C. Brown, E. Cash, R. Fowler, B. Gohlstin, P. Jones, R. Romaniuk, H. Snider, E. Thoms, M. Warr NAYS: None / ABSTAIN: None / **Motion carried.**

- **RESOLUTION NO. 11-10-03, ACCEPTING THE REPORTS OF THE C.E.O. ON EXPENDITURES AND
VOUCHERS PROCESSED FOR PAYMENT DURING SEPTEMBER 2011**

Motion to approve Resolution 11-10-03. MOTION: H. Snider / SECOND: E. Cash / AYES: I. Bailey, R. Blue, C. Brown, E. Cash, M. Crosby, R. Fowler, B. Gohlstin, P. Jones, R. Romaniuk, H. Snider, E. Thoms, M. Warr NAYS: None / ABSTAIN: D. Biegel / **Motion carried.**

[Dr. Falcone arrived.]

CONSENT AGENDA (Resolution Nos. 11-10-04 through 11-10-07).

- **RESOLUTION NO. 11-10-04, APPROVAL AND RATIFICATION OF INTERAGENCY AGREEMENTS:**
 - ◇ Ohio Rehabilitation Services Commission (ORSC) – Vocational Rehabilitation, Public & Private Partnerships 3 (VRP3) Project: Pathways -Jewish Family Services Assn. & Recovery Resources
 - ◇ Ohio Rehabilitation Services Commission (ORSC) – Vocational Rehabilitation, Public & Private Partnerships 3 (VRP3) Project – Cleveland Sight Center
- **RESOLUTION NO. 11-10-05, APPROVAL AND RATIFICATION OF SERVICE PROVIDER CONTRACTS :**
 - ◇ Ohio Rehabilitation Services Commission (ORSC): Vocational Rehabilitation, Public & Private Partnerships 3 (VRP3) Project - Pathways
 - Jewish Family Service Association
 - Recovery Resources
 - ◇ Ohio Rehabilitation Services Commission (ORSC): Vocational Rehabilitation, Public & Private Partnerships 3 (VRP3) Project
 - Cleveland Sight Center
 - ◇ Amendment to Resolution No. 10-07-04 for FY2011 Service Provider Contracts
 - Catholic Charities Services
 - New Directions
 - ◇ Amendment to Res. No.11-07-04 for the Early Childhood Mental Health/Child Welfare Demonstration Project
 - Positive Education Program
 - Berea Children's Home and Family Services
- **RESOLUTION NO. 11-10-06, APPROVAL OR RATIFICATION OF OPERATIONAL AGREEMENTS FOR
CONTRACT EXTENSION AND NEW CONTRACT**
 - Tenable Protective Services, Inc.

- **RESOLUTION NO. 11-10-07, TERMINATION OF PERSONAL SERVICE AGREEMENTS WITH LICENSED ADULT CARE FACILITIES**
 - NA's Love Care Adult Family Home
 - Truly Care Adult Family Home

Motion to approve the Consent Agenda (Resolution Nos. 11-10-04 through 11-10-07). MOTION: R. Blue
 SECOND: B. Gohlstin / AYES: I. Bailey, D. Biegel, R. Blue, C. Brown, E. Cash, M. Crosby, T. Falcone, R. Fowler,
 B. Gohlstin, P. Jones, R. Romaniuk, H. Snider, E. Thoms, M. Warr /NAYS: None / ABSTAIN: None / **Motion carried.**

6. **CHAIR'S REPORT**

- Rev. Noble announced that the Board of Directors are about to begin the annual performance evaluation for the Board's Chief Executive Officer. The Evaluation Committee is comprised of Eugenia Cash, J. Robert Fowler, Ph.D., and Rev. Noble and will meet this month to go through the process with our Chief Executive. The outcome of the performance evaluation will be brought before the full Board. The committee will also work with a draft document of goals for the coming year developed by Chief Denihan. Rev. Noble noted that the draft goals document will be e-mailed to all Board members for their information.
- The Council of Governments (COG) does request a representative from our Board of Directors. In light of this request, Rev. Noble was looking to consider a candidate who had state-wide experience as well as legal experience. Given these qualifiers, Rev. Noble approached 1st Vice Chair, Harvey Snider, about this opportunity and she is happy to report that he is willing to represent the ADAMHS Board on this Council.
- In the near future, ADAMHS Board staff will be presenting our budget needs and requests to the Cuyahoga County Council. There will be opportunities for Board members to decide how they can be supportive of this process. Mr. Denihan will provide details in his report.

7. **C.E.O.'S REPORT**

Mr. Denihan highlighted items featured in the CEO Headliners, October 26, 2011 (attached to the minutes).

- Mr. Denihan recognized and thanked Cynthia Chaytor, Adult Projects Administrator, for her outstanding contributions to the ADAMHS Board. Ms. Chaytor submitted her resignation as she has decided to pursue her passion for working in direct service and will soon join the staff of the Hitchcock Center for Women. Although we will miss her, we wish her well in her new position.
- The ADAMHS Board, along with other Boards, will participate in a state funding formula conversation (regarding line item #505) in Columbus with the Ohio Department of Mental Health (ODMH) and the Ohio Department of Alcohol and Drug Addiction Service (ODADAS) beginning on November 9, 2011. The departments are seeking input from boards and other stakeholders. Mr. Denihan and Dr. John Garrity will participate and intend to aggressively pursue a reasonable formula to provide services for those uninsured.
- This Friday, 10/28/10, Mr. Denihan shall attend the state-wide Opiate Meeting to be held in Eastlake, OH. Dr. Delos Reyes is a workshop speaker. We agree with the Governor that opiates are a problem; however, resources are needed to deal with this serious issue.
- Our budget hearing date with the Cuyahoga County Council is November 7, 2011, at 1:00 p.m. and the ADAMHS Board is scheduled to follow MetroHealth Medical Center.
- Mr. Denihan has scheduled a meeting for November 2nd for all stakeholders in order to address the strategy for providing community input and comment at the meetings. Cuyahoga County Council will hold two opportunities for **community input on November 9th and November 17th.**

8. C.E.O.'S REPORT *(Continued)*

- Ms. Harper is currently in Columbus participating in an Ohio Association of County Behavioral Healthcare Authorities (OACBHA) 2014 Meeting. This state-wide meeting of executives will focus on developing goals for 2014 as we experience the first years without the responsibility for handling Medicaid treatment/claims.
- A meeting was recently held with mental health and drug courts around funding issues. Presently, we are in a stable position. However, when HB86, Prison Sentencing Reform, is implemented and reduces prison populations, there will most likely be an influx of additional individuals needing behavioral health services; and yet the legislation does not address the funding necessary to provide these additional local needs. Efforts are underway to communicate with state officials and the Department of Correction and Rehabilitation that for them to be successful, local communities need to be successful in keeping individuals from returning to prison. To make this happen, funding is needed to provide behavioral health treatment.
- The Governor's Office has announced that there will be a corrective budget discussion at the first of the year to make corrections in language. They intend to look at HB 86 and, hopefully, to look at some dollars. Extra effort will be made to advocate for additional AOD funding which is sorely needed.
- Mr. Denihan shared study findings from a Chamber of Commerce from the western part of the state. Seven out of ten people applying for jobs are failing the drug test. The Chamber of Commerce noted that small to medium size firms are having difficulty in expanding when they cannot find the personnel needed. Mr. Denihan noted that this situation is affecting economic development and suggested that OACBHA needs to address this issue and look at it as an opportunity to make a difference in our state.
- Mr. Denihan continues to address two proposals with the ODMH Director: (1) move from using a 23-hour psychiatric bed to a 72-hour psychiatric unit and (2) an authorization to utilize unused funds set-aside for state psychiatric beds days to purchase private hospital bed days within the city of Cleveland.
- A discussion was held with ODADAS Director Orman Hall around an AOD residential treatment billing issue. Since Cuyahoga County is one of a few counties that provide AOD residential treatment, the situation is not an issue state-wide. Director Hall indicated that he would look at the situation and consider granting a waiver to alleviate the current billing problem.
- The S.C.A.L.E. Program is reaching its greatest challenge. There are longer waiting lists and too many closed intakes. Last week, ADAMHS Board staff held meetings with all adult mental health providers and, hopefully, within the next week there will be some resolution for the closed intakes and long waiting lists.
- Mr. Denihan felt that the Legislative Breakfast sponsored by the Mental Health Advocacy Coalition was excellent, and it is extremely important that legislators identify with our mission. To build a continuing relationship between legislators and the behavioral health community, starting in January Mr. Denihan intends to schedule one Friday per month to have a local or state legislator address issues at a forum at the ADAMHS Board that would be open to stakeholders and the general public.

9. OLD/NEW BUSINESS

10. AUDIENCE INPUT - None

There being no further business, the Chair adjourned the meeting at 5:00 p.m.

Submitted by: Carol Krajewski, Executive Specialist

*Approved by: _____
Rev. Charlotte Still Noble, Chair, ADAMHS Board of Cuyahoga County*