

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY
GENERAL MEETING MINUTES
May 25, 2011**

Board of Directors Present:

Rev. Charlotte Still Noble, Chair	J. Robert Fowler, Ph.D.
Rev. Iris Lynn Bailey	Pythias D. Jones, M.D.
David E. Biegel, Ph.D.	Rick A. Kemm, MNO
Pastor Charles E. Brown	J. Richard Romaniuk, Ph.D.
Eugenia Cash, MSSA	Ericka L. Thoms
Marc G. Crosby, MBA	Mary R. Warr
Tatiana Falcone, M.D.	Anngela Williams
Richard A. Folbert	

Absent: Reginald C. Blue, Ph.D., Rev. Benjamin F. Gohlstin, Sr., Harvey A. Snider

ADAMHS Board Staff Present: William M. Denihan, Chief Executive Officer, Ada Cancel, Cindy Chaytor, Christina Delos Reyes, Tami Fischer, Julie Fogel, Cheryl Fratalone, John Garrity, Lisa Griffith, Valeria Harper, Myra Henderson, Carol Krajewski, Scott Osiecki, Ralph Piatak, Yancey Quinn, Starlette Sizemore-Rice

1. CALL TO ORDER

Chairperson Charlotte Noble called the General Meeting of the ADAMHS Board of Cuyahoga County to order at 4:00 p.m. and opened the floor for audience input on agenda items; no input received.

William M. Denihan, C.E.O., welcomed and introduced Mr. Dan Brady, Cuyahoga County Councilperson and Chairperson of the Health, Human Services & Aging Committee. Given that Mr. Brady's schedule was limited, the Board Chair agreed to re-order agenda items to address specific issues of concern not only to the Councilperson but also to consumers/clients and provider agency staff in attendance.

2. RECOGNITION OF CONSUMER ARTWORK DISPLAY (May 2011)

The artist featured by the ADAMHS Board this month is MARK ALSPACH, who was affiliated with the Center for Families and Children. Mr. Denihan highlighted the artwork created by Mark who died unexpectedly at the end of March this year. In appreciation for Mark's talent, the ADAMHS Board invited his family to accept the award and the Board's appreciation for Mark's artwork. A certificate of appreciation was presented to the Alspach family and a photo taken to commemorate the event.

3. APPROVAL OF MINUTES

The General Meeting minutes of April 27, 2011, were accepted as distributed.

4. CHAIR'S REPORT

Rev. Noble referenced the 3-page excerpt of the Strategic Plan entitled **LEADERSHIP** whose goal is to "establish a stable, continuing funding base that meets community need." The Chair announced that the Board intends to actively review progress on implementing the areas assigned to the Board of Directors and/or C.E.O.

- **1.0 - Establish and maintain a Behavioral Health Citizens Action Group (BHCAG) to support the Cuyahoga County behavioral health system in a unified manner.** - Mr. Denihan and Rev. Noble have held several meetings with interested community leaders with a particular interest in behavioral health issues. Efforts have begun to conceptualize what type of individuals would be most helpful in such a group. Once recruitment begins, an update will be provided.
- **2.0 - Open, maintain and strengthen liaisons with all levels of local, state and federal government.** Rev. Noble reported that Mr. Denihan will provide an update on items, (2.0, 3.0 and 4.0) under his report with regard to establishing relationships with local county and state governmental entities as well as funding issues.

- **3.0 - Consider potential sources of expanded funding, including, but not limited to, a greater share of the Health & Human Services levy, or the possibility of a separate behavioral health levy.**
- **4.0 - Utilize awareness, sensitivity and timeliness in addressing prospective budget reductions with providers, consumers and the community.**
- **5.0 - Ensure the presence of a dynamic and knowledgeable ADAMHS Board of Directors.**
The Board of Directors will implement the newly created Board Self-Evaluation Tool and formally review and evaluate the Strategic Plan. Regarding 5.4 – Create team building through social interaction - Board members were asked to “save the date” for a party immediately following the July General Meeting on 7/27/11 at Mr. Denihan’s home.
- **6.0 - Plan to succeed in a health care reform environment for continued provision of services.**
This topic has been identified for the annual Board of Director retreat typically scheduled in August. Rev. Noble asked for questions or input; none received.

5. C.E.O.’S REPORT

Items featured in the CEO Headliners, May 25, 2011 were highlighted (issue attached to minutes).

- Mr. Denihan emphasized the top findings of Cuyahoga County ADAMHS Board’s 2011 Needs Assessment summarized in the 2-page handout, attached to the original minutes stored in the Executive Unit. The information in the report confirms the significant, unique needs for behavioral health services in our county that are distinctly different from other counties in Ohio. Mr. Denihan acknowledged the work of Dr. John Garrity and The Center for Community Solutions on the overall needs assessment project.
- State Budget Update – Although the state has absorbed the responsibility for Medicaid in FY2012, unfortunately, a decision was made also to use Non-Medicaid funds to pay for the Medicaid match. Mr. Denihan stated that it is disturbing to hear testimony from ODMH and ODADAS Directors saying that they have Medicaid covered. It was noted that Medicaid alone does not cover the necessities of individuals who need help. In Ohio, only 6 out of 24 possible benefits are covered; the other 18 benefits are what Boards fund out of Non-Medicaid dollars, such as: housing, crisis services, funding for schools, etc. Efforts to fight the use of county levy dollars for covering Medicaid match are underway.
- Mr. Denihan encouraged all to continue pressure with state legislators regarding the need to restore \$19 million for mental health, \$9 million for alcohol & drug addiction services, and keep the state hospital in Cleveland.
- Mr. Denihan took part in the NAMI Ohio Sleep Out for Mental Illness in Columbus and was moved by the video of a 911 call from a person considering suicide. This video was played for all in attendance as well as a video produced by the ADAMHS Board giving voice to consumers of behavioral health services regarding funding reductions that will impact their treatment and quality of life.

Before leaving the meeting, Councilperson Dan Brady noted that the majority of the members of the new County Council are very focused on the needs of the ADAMHS Board and will do what it can under difficult times.

- **Request for Information Process** – Given the \$13.4 million deficit in available funding for Non-Medicaid services which constitute approximately 33% of our funding, Mr. Denihan shared the RFI process being used. Specific criteria were used to make difficult funding decisions; the focus is narrowed to priority services:
 1. Residential programs and services
 2. Employment Services
 3. Crisis Services
 4. Peer Support
 5. Children’s Services that are not funded by Medicaid

- All agencies will receive cuts; reductions will not be “across-the-board”, but based on priority services identified.
- Retain focus on implementation of central intake for adults with mental illness through the SCALE Program.
- Efforts to reduce or eliminate funding will be based on individual agency expenditure trends, quality of services, evidence of collaboration with other agencies to reduce costs, provide better services and eliminate duplication of services. The most controversial of all decisions is the reduction of the overall number of contract agencies that deal with Non-Medicaid funding.
- Placing caps and/or establishing rates on the maximum payment allowed for services just as ODMH & ODADAS have done with Medicaid payments, for the following services:
 1. AOD Prevention Services
 2. Residential Services
 3. Employment Services
 4. Mental Health Consultation & Prevention Services

Mr. Denihan asked the Board of Directors for their indulgence with the RFI process. The intent was to announce the the RFI recommendations starting with the Planning & Oversight Committee in June; however, this may not be possible due to the tenuous situation of the state budget. Mr. Denihan may ask for a 30 or 60 day extension on the present contracts. Mr. Denihan intends to meet with each agency to explain the RFI recommendation and also wishes to see what happens with the General Assembly regarding the state budget.

Mr. Denihan announced earlier with all ADAMHS Board staff and the union that there will be a layoff of ADAMHS Board personnel effective 7/1/11 which will affect both bargaining and non-bargaining members. No specifics were shared with staff or the union; it was noted that administrative costs will go down measurably. Mr. Denihan intends to notify affected staff personally. He mentioned to staff and to the Board of Directors that the layoff decision is at “no fault of staff” and that he will deal with everyone with dignity and respect. Mr. Denihan introduced Resolution No. 11-05-07, Recognition of Budget Reductions.

- **RESOLUTION NO. 11-05-07**
RECOGNITION OF BUDGET REDUCTIONS

Motion to approve Resolution 11-05-07. MOTION: R. Folbert / SECOND: E. Cash / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, M. Crosby, T. Falcone, R. Folbert, R. Fowler, P. Jones, R. Kemm, R. Romaniuk, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion carried.**

With regard to the three RFI Non-Responders (Hopewell, Consumer Protection Association & Stella Maris), Mr. Denihan reported that his Executive Team has reviewed each case and met with the respective providers. A series of recommendations have been submitted:

- ◇ **Consumer Protection Association (CPA)** is an agency that provides payee services for clients. Since the Social Security Administration has the ultimate responsibility for this type of service, the recommendation is to negotiate with Social Security Administration to accept the responsibility for paying for this service as well as the payee services provided by the Murtis Taylor Human Service Center. We will continue the services until a new agreement is made with Social Security Administration.
- ◇ **Hopewell** – The recommendation is not to review the RFI for Hopewell. Mr. Denihan noted that we send only 3-4 consumers per year. It is important to note that the cost is for \$195/day as opposed to \$595/day at a state hospital. The ADAMHS Board will use this resource on an individual basis without establishing a contract.
- ◇ **Stella Maris** – The recommendation is to review the RFI based upon the extraordinary circumstances that occurred at the agency around the severe illness of their Executive Director, etc. Additionally, Mr. Denihan shared that competing agencies sent letters to the ADAMHS Board asking that the RFI be reviewed. Board staff recommended that the RFI be reviewed and that a penalty of 25% reduction in services be assessed.

Mr. Denihan noted that these recommendations are tough decisions; however, if the three agencies had submitted their RFI on time, these steps may not have been necessary. Ms. Cash expressed her concern about CPA and the valuable service they provide to the consumers/clients in our system. Ms. Harper who is involved in the negotiation process noted that, by law, Social Security must assign a representative payee. Additionally, consumers currently on CPA's roles can decide to stay on but will be required to pay a nominal fee.

6. COMMUNITY RELATIONS & ADVOCACY COMMITTEE (CR&A) REPORT

Rev. Noble, on behalf of Committee Chair, Rev. Gohstlin, reported on the topics covered at the 5/4/11 CR&A Committee Meeting:

- Legislation/Advocacy Update
- Organizational Membership to The Center for Community Solutions
- Spanish Translation Services for ADAMHS Board Services Directory & Tools for Recovery Handbook
- Clergy Video Update
- On-Line Screening Update
- Updates on Plans for the Annual Meeting & Roads to Recovery Conference
- Media Tracking Report

7. PLANNING AND OVERSIGHT (P&O) COMMITTEE REPORT

Committee Chair, Dr. Pythias Jones, reported on the 5/11/11 P&O Committee meeting and the topics listed below:

▪ Bureau of Justice Affairs Grant: Community Assessment & Treatment Services

The ADAMHS Board submitted a proposal to the U.S. Dept. of Justice's Bureau of Justice Assistance under the Second Chance Act Targeting Offenders with Co-Occurring Substance Abuse and Mental Health Disorders program. While over 1,000 applicants applied for various Second Chance Act grants, the ADAMHS Board was one of only 166 selected nationwide for nearly \$300,000 for a 24-month period. This is the Board's first award directly from the U.S. Department of Justice. The project serves the re-entry population who has severe substance abuse and mental health issues. The Board partners with Community Assessment and Treatment Services (CATS) to deliver services. Sixteen people have been admitted into the program to date.

Two representatives from CATS, Lou LaMarca and John Scalish, utilized a power point presentation to share two evidenced based practices used by CATS and the SafeNet program which provides services for individuals returning to Cuyahoga County who've been identified as Security Threat Group by the ODRC (Ohio Dept. of Rehabilitation and Correction) specific to their involvement in gangs and gang activity.

Cuyahoga County Behavioral Health Needs Assessment Update

Dr. Garrity highlighted the Needs Assessment's major findings, a comparison to the average of comparison counties and cities as well as diagnostic findings. The Center for Community Solutions took the lead with the Needs Assessment and has been contracted by Cuyahoga County to establish and recommend a level of funding for behavioral health services from the County's Health & Human Services Levy.

Major Findings:

- Cuyahoga County had a higher proportion of African Americans and Hispanics.
- Higher poverty rates for both children & seniors and Cleveland had higher poverty rates for all age groups.
- A higher proportion of Cuyahoga and Cleveland families with children were headed by a single female.

Compared to the Average of Comparison Counties & Cities:

- Cleveland had a lower proportion with a college degree than the comparison city average.
- Cleveland also had the lowest high school graduation rate among comparison cities.
- A higher proportion of Cuyahoga and Cleveland adults were not in the labor force.
- Both the county and city had higher unemployment rates among those who were in the labor force.
- Cuyahoga had a higher infant mortality rate and a higher percentage of low-weight births (less than 5.5 lbs.) but a lower suicide rate.

Diagnostic Findings:

- Compared to other counties and the state as a whole, Cuyahoga has a much higher proportion of SMD (severely mentally disabled) and SED (seriously emotionally disturbed) consumers in its caseload.
- 66% of adult and senior consumers in the county were SMD, compared to an average of 51.5% in comparison counties and 44.7 % in all boards in Ohio.
- Almost 1/3 (6,600 or 30.3 %) of adult consumers were diagnosed with schizophrenia.
- The rate of schizophrenia among adult consumers was twice as large in Cuyahoga County as in the average of comparison counties (16.5 %) and for all boards in the state (14.6 %).

- **Life Exchange Center Update**

Board Staff, Michael Doud and Myra Henderson provided an update on the Life Exchange Center construction project and program. The best estimate is that activity in the newly constructed building will occur this Fall.

- **Update on SCALE** (*Screening, Centralized Assessment, Levels of Care & Engagement*)

Dr. Delos Reyes provided a SCALE Update. Year-to-date figures through April 29, 2011, indicate that Connections conducted 493 phone screens and found 344 people to be SCALE eligible. The agency referred 149 individuals, completed 186 assessments and has 54 pending.

- **Future Topics For P&O Committee**

- ART/MUSIC THERAPY, PHYSICAL FITNESS & NUTRITION (part of recovery process) - July
- DOMESTIC VIOLENCE ISSUES – July
- OPIATE EPIDEMIC IN OHIO
- SMOKING CESSATION
- INTEGRATION OF PRIMARY CARE
- SEASONS OF HOPE – September

- **Old/New Business**

- Older Adult Grant Proposal by SAMHSA – grant submission date is 6/3/11.
- Budget Implications for the RFI Process were presented by Mr. Denihan.

8. FINANCE & OPERATIONS COMMITTEE REPORT

Pastor Charles Brown, Committee Chair, presided over the 5/18/11 Finance & Operations Committee Meeting. Pastor Brown highlighted the issues included in the revised Consent Agenda listed below:

CONSENT AGENDA (Resolution Nos. 11-05-02 through 11-05-04)

RESOLUTION NO. 11-05-02, APPROVAL AND RATIFICATION OF INTERAGENCY AGREEMENTS:

- ◇ Pass-Thru Funds from ODMH: Projects for Assistance in Transition from Homelessness (PATH) Allocation and Local Match for FY2012 - Mental Health Services, Inc.
- ◇ Pass-Thru Funds from ODMH: PATH Veterans Pilot Project – Mental Health Services, Inc.
- ◇ Pass-Thru Funds from ODMH: Day Care Plus Program - Positive Education Program
- ◇ ODADAS One-Time Allocation: SFY 2011 Strategic Prevention Framework State Incentive Grant
- ◇ Notice of Funding Award (NOFA) Cuyahoga County Corrections Planning Board:
 - Early Intervention Program – Community Assessment & Treatment Services
 - IOP & Aftercare Dual Diagnosed Clients –Catholic Charities Services
- ◇ Memorandum of Understanding (MOU) with CCBDD and Catholic Charities Services/Parmadale
- ◇ Amendment to Resolution No. 11-03-04
- ◇ Amendment to Resolution Nos. 11-04-02 & 11-04-03

RESOLUTION NO. 11-05-03, APPROVAL OR RATIFICATION OF SERVICE PROVIDER CONTRACTS :

- ◇ Pass-Thru Funds from ODMH: Projects for Assistance in Transition from Homelessness (PATH) Allocation & Local Match for FY2012 – Mental Health Services, Inc.
- ◇ Pass-Thru Funds from ODMH: PATH Veterans Pilot Project – Mental Health Services, Inc.

RESOLUTION NO. 11-05-03 (Continued)

- ◇ Notice of Funding Award (NOFA) Cuyahoga County Corrections Planning Board:
 - Early Intervention Program - Community Assessment & Treatment Services
 - IOP & Aftercare Dual Diagnosed Clients - Catholic Charities Services
- ◇ MOU with Cuyahoga County Board of Developmental Disabilities (CCBDD) and Catholic Charities Services/Parmadale
- ◇ New Directions: Residential Treatment Services for Behavioral Health/Juvenile Justice Youth
- ◇ Shelter Plus Care (S+C) Grant: Emerald Development & Economic Network, Inc.
- ◇ Amendment to Resolution No. 11-03-0
- ◇ Amendment to Resolution Nos. 11-04-02 and 11-04-03

RESOLUTION NO. 11-05-04, APPROVAL OR RATIFICATION OF OPERATIONAL AGREEMENTS:

- ◇ Center for Community Solutions: Organizational Membership
- ◇ Language Bank: English to Spanish Translation for ADAMHS Board Services Directory & Tools for Recovery Handbook
- ◇ Bomgar Corporation: Hardware Maintenance & Software Licenses
- ◇ Brown Consulting Behavioral Services: Prevention Services' Need Assessment

End of Consent Agenda

Motion to approve the Consent Agenda (Res. Nos. 11-05-02 through 11-05-04). MOTION: R. Folbert
 SECOND: E. Cash / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, M. Crosby, T. Falcone, R. Folbert, R. Fowler,
 P. Jones, R. Kemm, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: R. Romaniuk / **Motion carried.**

- **RESOLUTION NO. 11-05-05, ACCEPTING THE REPORT OF THE C.E.O. ON VOUCHERS PROCESSED FOR PAYMENT DURING APRIL 2011**

Motion to approve Resolution 11-05-05. MOTION: I. Bailey / SECOND: E. Cash / AYES: I. Bailey, C. Brown,
 E. Cash, M. Crosby, T. Falcone, R. Folbert, R. Fowler, P. Jones, R. Kemm, R. Romaniuk, E. Thoms, M. Warr, A.
 Williams / NAYS: None / ABSTAIN: D. Biegel / **Motion carried.**

- **RESOLUTION NO. 11-05-06, APPROVAL TO ALLOCATE FUNDS FROM REHABILITATION SERVICES COMMISSION FOR THE VRP-3 (RECOVERY TO WORK) PROJECT TO:**
 - Catholic Charities Services
 - Cuyahoga County TASC Program
 - Jewish Family Service Association
 - Spectrum/Recovery Resources
 - Magnolia Clubhouse
 - Mental Health Services, Inc.

Motion to approve Resolution 11-05-06. MOTION: M. Warr / SECOND: T. Falcone / AYES: I. Bailey, C. Brown, E.
 Cash, M. Crosby, T. Falcone, R. Folbert, R. Fowler, P. Jones, R. Kemm, R. Romaniuk, E. Thoms, M. Warr, A.
 Williams / NAYS: None / ABSTAIN: D. Biegel / **Motion carried.**

9. NOMINATING COMMITTEE REPORT

Nominating Committee Chair, Rick Kemm, reported that the committee met on 5/11/11. All four members were in attendance and minutes of the 9/27/10 committee meeting were approved. Mr. Kemm noted that earlier this year all Board of Directors were invited to submit a letter of intent for Board officer positions by 5/6/11. The committee received only 3 responses from the current officers expressing their interest in serving in their existing position with the exception of one person who mentioned interest in two officer positions. According to the ADAMHS Board Bylaws, a proposed slate of officers is to be presented at the May General Board meeting.

NOMINATING COMMITTEE REPORT *(Continued)*

Following a brief discussion by Nominating Committee Members, a motion was made, seconded and approved unanimously recommending the following Board Officer Slate for FY2012:

- Rev. Charlotte Still Noble – Chairperson
- Harvey A. Snider – Vice Chair
- Eugenia Cash – 2nd Vice Chair

To accept the recommended Slate of Officers for FY2012, Rev. Noble vacated her role as Chair and asked Ms. Warr to preside over the motion and vote. Ms. Warr thanked Mr. Kemm for the report and entertained a motion to accept the FY2012 Slate of Officers as presented.

Motion to accept the recommended FY2012 Slate of Officers. MOTION: P. Jones / SECOND: C. Brown
 AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, M. Crosby, T. Falcone, R. Folbert, R. Fowler, P. Jones, R. Kemm,
 R. Romaniuk, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / **Motion carried.**

The Nominating Committee also held a discussion/review of the interview process and evaluation form used when interviewing prospective Board members. The content of interview questions was refined. The issue of considering background checks for prospective Board member candidates has been tabled until the next committee meeting.

10. **OLD/NEW BUSINESS** - None

11. **AUDIENCE INPUT**

- Charles See, identified himself as a staff member of a provider agency, a citizen, and part of a family that receives services from the ADAMHS Board. On behalf of all, Mr. See thanked the Board of Directors, Board staff and Mr. Denihan for their advocacy efforts. Mr. Denihan was praised for his tenacious advocacy on both the local and state level, his sensitivity to funding issues and his partnership during this difficult time.
- Ms. Warr thanked Mr. Osiecki and Board staff for the excellent feature story about Chris Morgan in the C.E.O. Headliners.
- Kristan Tybuszewski, Peer Support Specialist working with Bridgeway and Living Miracles, appreciated the fact that the ADAMHS Board holds peer support as one of its priorities. She noted that she is dually-diagnosed and that it is an amazing opportunity for her to make small victories everyday and to contribute to consumers obtaining a better quality of life.
- Board of Director, Ericka Thoms, noted that in her role as a state budget advocate, she would be remiss if she didn't remind everyone that someday this state and country will need to come to terms with the need for increased revenue to fund the services that help people. We cannot take care of each other without those dollars and, in her personal opinion, "we are here to take care of one another".
- Don Mackay, a member of the Living Miracles Peer Empowerment Center recalled a recent news story where a woman with bipolar disorder mentioned that her drop-in center was her "life-line". After hearing this term, he realized that Living Miracles is his life-line as well and wished to share this realization.
- Rev. Noble reminded all to make phone calls and e-mails regarding the current state budget.

There being no further business, the Chair adjourned the meeting at 5:50 p.m.

Submitted by: Carol Krajewski, Executive Specialist

*Approved by: _____
 Rev. Charlotte Still Noble, Chair, ADAMHS Board of Cuyahoga County*