

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES

February 23, 2011

Board of Directors Present:

Rev. Charlotte Still Noble, Chair	Rev. Benjamin F. Gohlstin, Sr.
Rev. Iris Lynn Bailey	Pythias D. Jones, M.D.
David E. Biegel, Ph.D.	Rick A. Kemm, MNO
Pastor Charles E. Brown	J. Richard Romaniuk, Ph.D.
Eugenia Cash	Harvey A. Snider
Marc G. Crosby, MBA	Ericka Thoms
Tatiana Falcone, M.D.	Mary R. Warr
Richard A. Folbert	Anngela Williams
J. Robert Fowler, Ph.D.	Absent: Reginald C. Blue, Ph.D.

ADAMHS Board Staff Present: William M. Denihan, Chief Executive Officer, Christina Delos Reyes, M.D., Rose Fini, Cheryl Fratalonie, Lisa Griffith, Valeria Harper, Carol Krajewski, Scott Osiecki, Yancey Quinn, Cassandra Richardson, Starlette Sizemore-Rice, Maggie Tolbert

1. CALL TO ORDER

Chairperson Charlotte Noble called the General Meeting of the ADAMHS Board of Cuyahoga County to order at 4:05 p.m. and opened the floor for audience input on agenda items; no input received.

2. APPROVAL OF MINUTES

The General Meeting minutes of January 26, 2011, were approved as distributed.

3. RECOGNITION OF CONSUMER ARTWORK DISPLAY - (February 2011)

The artwork being recognized this month features additional Applewood Centers' artists: Destiny, DwJuam, Justin, Kieauntee, Sachae, and Regine. Applewood staff: Melanie Falls, C.E.O., Kelly Murray, Director of Residential Services, and Carmen Gomez, Residential Therapist, spoke about the program and artwork produced by the Applewood Center youth. Certificates of Appreciation were presented by the Board Chair and C.E.O. to agency staff for the artists mentioned above.

4. PLANNING AND OVERSIGHT (P&O) COMMITTEE REPORT

Committee Chair, Dr. Pythias Jones, reported that the P&O Committee met on 2/9/11; the topics presented were:

● *PRESENTATION OF DETOXIFICATION PROGRAM PROVIDERS*

Ms. Harper updated committee members on the Board's commitment to monitor the impact of the detoxification policy approved in November 2010. Ms. Harper credited Vivian Catchings-El, Adult Programs Specialist, for the monitoring statistics shown below:

- From the time period of November 1, 2010 to February 2, 2011, 379 individuals have requested detoxification services from one of the three providers (Rosary Hall, Stella Maris or Salvation Army).
- Of the 379 persons who requested services, 8 persons have attempted to request a second detox session.
- 2 people submitted a formal request for a second detox to Chief Clinical Officer, Dr. Christina Delos Reyes.
- Both second requests were denied since both had left the previous detox before completing the program.
- One person was able to self-pay for detox after being denied a second detox episode.
- Other persons requesting services were provided with alternative community treatment/options available.
- All persons are informed that they can receive 1 detox service within a rolling 12-month period and sign a document to that effect.
- Between 11/1/10 and 12/31/10, 35 clients left their detox program prior to completion.

- **PRESENTATION OF DETOXIFICATION PROGRAM PROVIDERS (Continued)**

Guest Presenters & Detoxification Programs/Services included:

- *Sister Judith Ann Karam, President & C.E.O. of St. Vincent Charity Hospital*
- *Christopher Adelman, M.D., Medical Director, provided an overview on Rosary Hall*
- *Robert L. Smith, Ph.D., Interim Executive Director, provided an overview on Stella Maris, Inc.*
- *James Haber, Manager, Salvation Army/Harbor Light Complex*

- **CENTRAL INTAKE PILOT PROJECT (CIPP) FINAL REPORT**

Ms. Cindy Chaytor, Adult Projects Administrator, provided an update on Phase II of the Central Intake Pilot Project which continued the work of the initial project. As a result of the Request for Information process, Connections was selected to implement the SCALE program on January 3, 2011.

2ND READING OF NEW POLICIES & OFFICIAL VOTE

The full Board considered each policy individually before taking a vote.

- **MEDICAID ASSURANCE POLICY**

Motion to approve the Medicaid Assurance Policy. MOTION: D. Biegel / SECOND: R. Folbert / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, T. Falcone, R. Folbert, B. Fowler, B. Gohlstin, P. Jones, R. Kemm, R. Romaniuk, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / Motion carried.

- **NON-DISCRIMINATION & CULTURAL COMPETENCE POLICY**

Two grammatical corrections were noted. An inquiry was made to bring the policy consistent with references reflected in the new Strategic Plan with respect to other addictions. Motion to amend the Non-Discrimination & Cultural Competence Policy to consistently reference "and other addictions" throughout the policy statement. MOTION: B. Gohlstin / SECOND: P. Jones / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, T. Falcone, R. Folbert, B. Fowler, B. Gohlstin, P. Jones, R. Kemm, R. Romaniuk, H. Snider, E. Thoms, A. Williams / NAYS: M. Warr / ABSTAIN: None / Motion carried.

Motion to approve the Non-Discrimination & Cultural Competence Policy as amended. MOTION: B. Gohlstin / SECOND: I. Bailey / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, T. Falcone, R. Folbert, B. Fowler, B. Gohlstin, P. Jones, R. Kemm, R. Romaniuk, H. Snider, E. Thoms, A. Williams / NAYS: M. Warr / ABSTAIN: None / Motion carried.

- **OPEN MEETING ACT**

Motion to approve the policy, Open Meeting Act. MOTION: I. Bailey / SECOND: B. Gohlstin / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, T. Falcone, R. Folbert, B. Fowler, B. Gohlstin, P. Jones, R. Kemm, R. Romaniuk, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / Motion carried.

- **WAITING LIST MANAGEMENT POLICY**

Motion to approve the Waiting List Management Policy. MOTION: B. Gohlstin / SECOND: C. Brown / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, T. Falcone, R. Folbert, B. Fowler, B. Gohlstin, P. Jones, R. Kemm, R. Romaniuk, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / Motion carried.

- **WHISTLEBLOWER PROTECTION POLICY**

Motion to approve the Whistleblower Protection Policy. MOTION: B. Gohlstin / SECOND: H. Snider / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, T. Falcone, R. Folbert, B. Fowler, B. Gohlstin, P. Jones, R. Kemm, R. Romaniuk, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / ABSTAIN: None / Motion carried.

[Mr. Crosby arrived.]

5. FINANCE & OPERATIONS COMMITTEE REPORT

Harvey Snider, Committee Vice Chair, reported that the Finance & Operations Committee met on 2/16/11. Central Pharmacy Reports, Bed Day Utilization Reports, Operating Expenditures and Board Vouchers were reviewed.

Additionally, Mr. Snider reported that committee members were provided an Overview of Liability Insurance Policies. Ms. Fini explained, at the committee meeting, that the overview was scheduled to address one of the recommended standards of the Ohio Association of County Behavioral Health Authorities' Culture of Quality Peer Certification process. She reported that, typically, our Board has carried insurance policies that were handled operationally and that the ADAMHS Board pursuant to the Ohio Revised Code, Chapter 340, is authorized by statute to obtain insurance for liability coverage.

Prior to the consolidation process, each Board (ADASBCC and CCCMHB) had worked with different insurers. During the consolidation process, interviews were conducted with the two previous insurers as well as Oswald Companies. Based upon the evaluation of all proposals, the decision was made to choose Oswald Companies. The presentation made by William E. Brancovsky, Executive Vice President of Oswald Companies, focused on three areas: (1) Insurance Coverage Review (2) Renewal Strategy Discussion and (3) Risk Management Trends/Concerns from an insurance perspective.

Mr. Snider confirmed the committee's recommendation to approve the proposed Consent Agenda.

CONSENT AGENDA (Resolution Nos. 11-02-01 through 11-02-04)

RESOLUTION NO. 11-02-01 - ACCEPTING THE REPORT OF THE C.E.O. ON VOUCHERS PROCESSED FOR PAYMENT DURING JANUARY 2011

RESOLUTION NO. 11-02-02, RATIFICATION OF INTERAGENCY AGREEMENT:

- ◇ Ohio Department of Mental Health – TSIG and NOSA awards for Comprehensive Evaluations for Early Childhood Mental Health Consultation for Ohio and ECMH/Child Welfare Demonstration for Berea Children's Home & Family Services

RESOLUTION NO. 11-02-03, APPROVAL OR RATIFICATION OF SERVICE PROVIDER CONTRACTS :

- ◇ Comprehensive Evaluations for Early Childhood Mental Health Consultation for Ohio and ECMH/Child Welfare Demonstration – Berea Children's Home
- ◇ Amendment to Res. 11-01-08: Adjustment to Transfer Amount to the Department of Justice Affairs & Court of Common Pleas Corrections Planning Board
- ◇ Early Childhood Mental Health - Achievement Centers for Children
- ◇ Housing First Permanent Supportive Housing Project

RESOLUTION NO. 11-02-04, APPROVAL OR RATIFICATION OF OPERATIONAL AGREEMENTS:

- ◇ AT&T Advertising
- ◇ Dell Computers
- ◇ Suicide Prevention Campaign

Motion to approve the Consent Agenda (Res. Nos. 11-02-01 through 11-02-04).

MOTION: H. Snider / SECOND: B. Gohlstin / AYES: I. Bailey, D. Biegel, C. Brown, E. Cash, M. Crosby, T. Falcone, R. Folbert, B. Fowler, B. Gohlstin, P. Jones, R. Kemm, R. Romaniuk, H. Snider, E. Thoms, M. Warr, A. Williams
 NAYS: None / ABSTAIN: None / Motion passed.

Mr. Snider requested permission to address, under New Business, a discussion raised during the Finance & Operations Committee meeting; the Chair concurred. Pastor Brown thanked Mr. Snider for chairing the committee meeting in his absence.

8. CHAIR'S REPORT

- The Chair expressed her appreciation to Board staff and newly appointed Board members who attended the recent Board Orientation session.
- A proposal was received from Business Volunteers Unlimited (BVU) to help the Board of Directors assess its current strengths and weaknesses as a governing board. From the results of the self-evaluation exercise, BVU will propose trainings to help strengthen the Board's processes.
- Rev. Noble, on behalf of the Board of Directors, expressed sincere appreciation to Rose Fini for her contributions in sharing a light of clarity in the areas of codes, policies, nuances, etc. and wished her all the best as she moves forward.

9. CHIEF EXECUTIVE OFFICER'S REPORT

Chief Denihan reported on items featured in the CEO Headliners, February 23, 2011 (issue attached to minutes).

- Mr. Denihan acknowledged receipt of the Science & Service 2011 Award from SAMHSA (Substance Abuse and Mental Health Services Administration) for its implementation of Families and Schools Together (FAST). The FAST program was recognized for its fidelity to the program model, its outreach efforts in the Cleveland Metropolitan School District and for ensuring cross-cultural benefits through bi-lingual programming. The program's past success and recognition is attributed to the former FAST Coordinator, Dabney Conwell. The program is currently monitored by Linda Torbert, Children's Project Administrator, and Kevin Berg, Children's Program Specialist. This is the first award received by the ADAMHS Board. Mr. Denihan read a portion of the letter, "Your organization's success in this arena is visible proof to those you serve of the importance and direct benefit of translating research into practice."
- In acknowledging the fact that Rose Fini, Director of Legal Affairs, is leaving the ADAMHS Board to take on a new position, Mr. Denihan stated that Rose has consistently exemplified integrity, justice, and timeliness in all projects/tasks. He further acknowledged her ability to investigate an issue and bring clarity to staff and Board members in understandable terms. Rose was credited with doing an outstanding job and was extended the very best wishes from all.

Ms. Fini expressed her appreciation for the opportunity to work at the ADAMHS Board and for all of the lessons learned both personally and intellectually. She stated, "This has been a great 8 years with various challenges and growth opportunities for an organization whose mission is so important to society and our consumers." Ms. Fini reported that she will soon be serving as the Law Director for the Cleveland Metroparks and thanked all for their kind remarks.

- Mr. Denihan expressed his disappointment with the state's decision to not build the new state mental health hospital in Cleveland. He noted that selecting a location in Northfield will place a burden on patient's families with respect to the absence of public transportation and the need for families to arrange alternative transportation for visits and potential discharge. Transportation costs and travel time for clinical staff of the behavioral health system will also increase. Because of various rationales, the ADAMHS Board intends to object to this decision.

9. CHIEF EXECUTIVE OFFICER'S REPORT - (Continued)

- The Ohio Department of Rehabilitation Services Commission has approximately \$33 million that the Governor has directed the department to spend on individuals with behavioral health needs—veterans, transitional youth, those coming out of hospitals/prisons, and those addicted to opiates to help them obtain employment. The match requirement is about \$984,000; for every dollar we put in, we will receive \$2.50 back. It was noted that the services must be rendered by September 30, 2012. Mr. Denihan has informed OACBHA that the ADAMHS Board is interested in participating in the program.
- Mr. Denihan will meet with the County Council on Thursday, March 3rd at 1:00 p.m. in the Council Chambers at the Justice Center and intends to address the various funding challenges, the decision regarding the mental health state hospital decision at the state level, etc. ADAMHS Board of Directors were invited to attend this meeting; details regarding this meeting will be e-mailed to Board members.

Ms. Warr suggested thinking creatively about utilizing funds referenced above to provide employment opportunities for consumers to address/provide potential transportation needs. Both Ms. Warr and Mr. Snider thanked Ms. Fini for what she has brought to the Board in the way of clarity and insight and wished her well in future endeavors.

10. NEW BUSINESS

- During the discussion with the presenter from Oswald Companies, Mr. Snider reported that a question was raised by Ms. Warr regarding minority representation among the companies that we are contracting with. After reflecting on this discussion, Mr. Snider questioned whether the entities we contract with are compliant with our Non-Discrimination and Cultural Competency Policy statement.

Ms. Fini reported that during the interview process with potential insurance brokers, the ADAMHS Board did ask them to provide information regarding their racial and ethnic diversity as well as gender numbers. Ms. Fini noted that she will leave notes for the next Law Director to explore this idea as it is a good way to leverage our purchase power; she noted that the Board does require in its service provider contracts that providers comply with our Non-Discrimination Policy. Ms. Richardson added that the Board strives to use minority vendors for operational contracts, office supplies, etc.

The Chair forwarded this issue to the Finance & Operations Committee to identify any gaps in the process or any additional steps needed with possible collaboration with the CR&A Committee.

11. AUDIENCE INPUT

Dr. Christina Delos Reyes distributed a handout and announced that:

- 1) The 10th All Ohio Institute on Community Psychiatry, a statewide multidisciplinary meeting on community mental health services, clinical practices, research and education that has attracted audiences of up to 400 psychiatrists, social workers, nurses and other mental health providers in the past, is scheduled for March 25-26, 2011, in Cleveland. This year's conference is entitled "Integrating Care in the Era of Health Care Reform."
- 2) On April 5, 2011, "Ohio's Opiate Epidemic: A Summit on Policy, Prevention & Treatment" is scheduled at the Columbus Hyatt Regency. Board of Directors interested in attending should contact Mr. Osiecki.

There being no further business, the Chair adjourned the meeting at 5:10 p.m.

Submitted by: Carol Krajewski, Executive Specialist

Approved by: _____
Rev. Charlotte Still Noble, Chair, ADAMHS Board of Cuyahoga County