

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES

November 18, 2009

Board of Directors Present:

Rev. Charlotte Still Noble, Vice Chair	Pythias D. Jones, M.D.
Reginald C. Blue, Ph.D.	Harvey A. Snider
Pastor Charles E. Brown	Lisa Thomas, Ph.D.
Eugenia Cash	Ericka Thoms
J. Robert Fowler, Ph.D.	Mary R. Warr
Rev. Benjamin F. Gohlstin, Sr.	Anngela Williams
Janet C. Hnanicek	
Chief Executive Officer – William M. Denihan	

Absent: Luis Felipe Amunategui, Ph.D., Kathryn E. Gambatese, Rick A. Kemm, MNO,
Amy S. Leopard, Esq. Cynthia Miller

ADAMHS Board Staff Present:

Christina Delos Reyes, M.D., Cindy Chaytor, Michael Doud, Rose Fini, Tami Fischer, Cheryl Fratalone, John Garrity, Lisa Griffith, Valeria Harper, Carol Krajewski, Scott Osiecki, Christine Paternoster, Ralph Piatak, Yancey Quinn, Cassandra Richardson, Starlette Sizemore-Rice, Lynnette Walker

1. CALL TO ORDER

First Vice Chair, Rev. Charlotte Still Noble called the General Meeting to order at 5:30 p.m. on behalf of absent Chairperson, Kathryn Gambatese, who was out ill. No input was generated from audience members regarding agenda items.

2. APPROVAL OF MINUTES – Minutes of the ADAMHS Board General Meeting held on October 28, 2009, were approved as written.

3. RECOGNITION OF CONSUMER ARTWORK DISPLAY - *November 2009*

The ADAMHS Board regularly displays artwork produced by consumers of mental health services. The artwork display for November was produced by John, Miguel and Amanda of ORCA House's Art Therapy Program. The three pieces of artwork were created for Orca's Recovery Month art contest/celebration. The winners were honored by the ADAMHS Board for their artwork and presented with a certificate of appreciation.

4. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT

Committee Chair, Ericka Thoms, highlighted the committee meeting held on 11/4/09. Ms. Thoms noted that the ADAMHS Board Training Institute's Advisory Committee along with input from Mr. Denihan, Mr. Osiecki and Ms. Birney formulated a reorganization plan aimed at sustaining this valuable community resource. The proposed reorganization elements include (a) utilizing free trainers (b) charging nominal session fees (c) charging nominal CEU/RCH processing fees and (d) on-line registration.

Other issues discussed:

- State budget issues.
- Latest Senate version of the Budget Corrections Bill.
- Preliminary plans for the 2010 Annual Meeting and seeking a hotel location.
- Debriefing of the recent Roads to Recovery Conference & positive feedback received.
- Demonstration of the new ADAMHS Board Web site; information and links featured.

4. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT (Continued)

- "Of 1 Mind" state-wide advocacy campaign developed by OACBHA to empower individuals and professionals to become active in the fight against stigma and promote access and funding for alcohol and drug addiction and mental health services/supports.
- Suicide Prevention Awareness campaign planned for the holiday season.

A motion was made to affirm and accept the Training Institute's Reorganization Plan as proposed.

MOTION: B. Gohlstin / SECOND: E. Thomas / AYES: R. Blue, C. Brown, E. Cash, B. Gohlstin, J. Hnanicek, P. Jones, H. Snider, L. Thomas, E. Thoms, M. Warr / NAYS: None / Motion carried.

[Anngela Williams arrived.]

5. PLANNING AND OVERSIGHT (P&O) COMMITTEE REPORT

Ms. Warr highlighted several issues discussed at the 11/04/09 Planning & Oversight Committee meeting.

- **RECORDS RETENTION POLICY REVIEW – 1ST Reading**

Ms. Warr referenced policy statement, Records Retention Review, up for its first reading. A copying error was noted as the even-numbered pages were inadvertently omitted. Ms. Krajewski distributed complete/accurate copies of the policy to Board members present. Board members were encouraged by Ms. Warr to contact her with feedback or suggestions for revision. The vote for approval is scheduled for the January General Meeting.

Other issues discussed:

- Request for Proposal for the Municipal Jail Liaison Program
- Community-Based Counseling for Ethnic Minorities – Concept Presentation
- AOD Adolescent Presentation: New Directions
- Update on the Mental Health Service Benefit Package for Non-Medicaid Adults

Ms. Warr encouraged all Board members to attend Planning & Oversight Meetings of interest.

6. FINANCE AND OPERATIONS COMMITTEE REPORT

Committee Chair, J. Robert Fowler, Ph.D., noted that the Finance & Operations Committee met immediately prior to the General Meeting and summarized statistics regarding the utilization of Central Pharmacy allocations and state hospital bed days. Operating expenditures were reviewed as well as Board vouchers.

Committee members voted to include in the Consent Agenda, Resolution No. 09-11-06, Approval of ADASBCC Account Structure Close Out. Dr. Fowler noted that the account structure close out was more of a procedural matter needed to shift funds from the former ADAS Board account into the ADAMHS Board account.

Regarding Res. No. 09-11-04, a clarification was proposed for the rental increase statement. A friendly amendment was received to revise the wording to "Dilorio Properties Co., Ltd. in the increased total" amount of \$40,000 per month through 2/28/09. Discussion ensued on the numerous court actions undertaken by the current landlord. Ms. Fini shared with Board members that the Board is working with the insurance company's defense counsel. It was noted that our insurance company has incurred \$50,000 of costs to address the legal actions brought forward by our current landlord and that out-of-pocket costs to the ADAMHS Board stood at \$10,000. Mr. Snider addressed the issue of the frivolous suits; Mr. Denihan offered to provide written notification to Mr. Dilorio that the Board has asked to look into this. Dr. Fowler, Finance & Operations Committee Chair, asked for a follow-up report in January.

CONSENT AGENDA (Resolution Nos. 09-11-01, 09-11-02, 09-11-03, 09-11-04 and 09-11-06)

- **RESOLUTION NO. 09-11-01**
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON VOUCHERS PROCESSED FOR PAYMENT DURING OCTOBER 2009
- **RESOLUTION NO. 09-11-02, APPROVAL OF INTERAGENCY AGREEMENTS:**
 - Cuyahoga County Corrections Planning Board: Court Substance Abuse Residential Treatment Program
 - ODADAS: Access to Recovery Program - Oriana House
 - BOCC/Family & Children First Council: Family & Centered Systems Services
 - Parma City Schools – Families And Schools Together
- **RESOLUTION NO. 09-11-03, APPROVAL OF SERVICE PROVIDER AGREEMENTS:**
 - Cuyahoga County Corrections Planning Board: Court Substance Abuse Residential Treatment Program
 - Fresh Start
 - Matt Talbot/Catholic Charities
 - ORCA
 - ODADAS: Access to Recovery Program – Oriana House
 - BOCC/FCFC: Family & Centered Systems Services – Positive Education Program
 - Parma City Schools – Families And Schools Together
 - Families and Schools Together: Friendly Inn Settlement House, Inc. (FISH)
- **RESOLUTION NO. 09-11-04, APPROVAL OF OPERATIONAL AGREEMENTS:**
 - Issuance of RFP for Security Services
 - Cleaning Contract Extension
 - Rental Increase: Dilorio Properties Co., Ltd.
 - Dell Marketing LP
 - Suicide Prevention Campaign
 - Consolidation Follow-Up Issue: Payment to Dr. Russell S. Kaye
- **RESOLUTION NO. 09-11-06**
APPROVAL OF ADASBCC ACCOUNT STRUCTURE CLOSE OUT

Motion to approve the Consent Agenda (Res. Nos. 09-11-01, 09-11-02, 09-11-03, 09-11-04 and 09-11-06)

MOTION: B. Fowler / SECOND: B. Gohlstin / AYES: R. Blue, C. Brown, E. Cash, B. Gohlstin, J. Hnanicek, P. Jones, H. Snider, L. Thomas, E. Thoms, M. Warr / NAYS: None / ABSTAIN: A. Williams / **Motion carried.**

- **RESOLUTION NO. 09-11-06**
APPROVAL OF SERVICE PROVIDER AGREEMENTS: RYAN WHITE TITLE I PROGRAM

Motion to approve Resolution No. 09-11-05.

MOTION: B. Fowler / SECOND: L. Thomas / AYES: R. Blue, C. Brown, E. Cash, B. Gohlstin, J. Hnanicek, P. Jones, H. Snider, L. Thomas, E. Thoms, M. Warr, A. Williams / NAYS: None / **Motion carried.**

7. EXECUTIVE COMMITTEE REPORT

Rev. Still Noble noted that the Board Retreat on 10/31/09 held at Richmond Heights City Hall was very informative and well received by Board members. The presentation by Ms. Cheri L. Walter, Ohio Association of County Behavioral Healthcare Authorities, was excellent and addressed the many pressing issues for our state.

8. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan highlighted items from the November 18, 2009 CEO Headliners; see issue attached to minutes.

- Mr. Denihan was pleased to report that a good friend, Pamela S. Hyde, former ODMH Director who helped to craft the Mental Health Act of 1988, has been appointed Director of the Substance Abuse and Mental Health Services Administration.
- Mr. Denihan met with Ruth Addison, C.E.O. of Murtis Taylor Human Services System, and Debra Lewis-Curlee, Executive Director of the Mt. Pleasant Community Zone to talk about ways to assist those in the Imperial Avenue community. Efforts are underway to determine how the ADAMHS Board and network can play a role in providing resources, counseling and follow-up for families affected by the tragedies.
- Mr. Denihan and Dr. John Garrity met recently with representatives of the St. Luke's, Mt. Sinai and Woodruff Foundations to present plans for a comprehensive needs assessment, appreciative inquiry planning and long term strategic planning. Meetings will continue with the hope for a positive report on funding in January.
- Due to the grave situation/impact of cost reductions for service providers and the resulting increase in the number of waiting lists for consumers and closed intakes, Mr. Denihan believes that the ADAMHS Board and system needs to get direct control of its funding. The amount of funding received from the Cuyahoga County Board of County Commissioners (BOCC) is extremely different from other counties across the state; consequently, the Board needs to be more proactive about local funding. Mr. Denihan advocated for the ADAMHS Board to aggressively seek to obtain approval from the BOCC to have our own levy. Discussion ensued. Dr. Thomas agreed that it is time to begin the groundwork; as the administration changes, leaders will be looking at all funding issues.

9. OLD/NEW BUSINESS

- Dr. Thomas wished to acknowledge and thank Board Chair, Kathryn Gambatese, for providing and making arrangements for the refreshments between the two meetings and for her Thanksgiving wishes to Board members.
- With regard to the Imperial Avenue community, Ms. Harper added that School-Based Mental Health Services have begun to receive additional requests for an increased level of support for school children in the area.

10. AUDIENCE INPUT

Mr. Don Davies, New Directions, reported on the success of the County of Summit ADM Board's independent levy and the increased revenue realized.

There being no further business, Rev. Charlotte Still Noble adjourned the meeting at 7:50 p.m.

Submitted by: Carol Krajewski, Executive Specialist

*Approved by: _____
Rev. Charlotte Still Noble, ADAMHS Board Vice Chair*