

**Minutes of the Alcohol, Drug Addiction and Mental Health Services (ADAMHS)
Board of Cuyahoga County – with Provisional Authority
CCCMHB Offices – Ohio Conference Room
Thursday, June 18, 2009**

ADAMHS Board Members Present:

**Kathryn Gambatese, Chair
Felipe Amunategui, Ph.D.
Reginald Blue, Ph.D.
Rev. Benjamin F. Gohlstin, Sr.
Janet C. Hnanicek
Rick A. Kemm
Amy L. Leopard, Esq.
Mary McElrath
Cynthia Miller
Harvey A. Snider
Ericka Thomas
Mary R. Warr
Anngela Williams**

ADAMHS Board Members Absent:

**Eugenia Cash
J. Robert Fowler, Ph.D.
Rev. Charlotte Still Noble
Lisa Thomas**

Consultants:

Elsie Day, Esq.

Chief Executive Officer:

William M. Denihan, ADAMHS Board

ADASBCC Board Staff Present: Russ Kaye, Ph.D., Christine Paternoster, Bill Tobin

CCCMH Board Staff Present: Rose Fini, Tami Fischer, John Garrity, Valeria A. Harper, Carol Krajewski, Cassandra Richardson, Scott Osiecki

1. CALL TO ORDER & AUDIENCE INPUT

The meeting was called to order at 6:00 p.m. by Chairperson Kathryn Gambatese. Ms. Gambatese welcomed all and noted that a quorum had been established. There was no audience input on agenda items.

2. APPROVAL OF MINUTES

The Minutes of the May 21, 2009 meeting of the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County with Provisional Authority were reviewed. The Chair noted a correction regarding several references made to Trustees; the term should be changed to Directors per our Bylaws. The minutes were approved as corrected.

3. SITE COMMITTEE DISCUSSION

Mr. Denihan reported that an injunction has been filed with the Court of Common Pleas against the CCCMHB by the landlord of the West 25th Street office building. A full hearing was held on Tuesday, 6/16/09. The focus of the hearing dealt with whether the Board followed the process or whether the process changed mid-stream. Mr. Denihan was confident that the Board did follow the process. The Site Committee will reconvene based upon the result of the court decision. Mr. Denihan wished to publicly commend Rose Fini for her outstanding prep work and coordination with attorneys and the Prosecutor's Office.

4. STATE FISCAL UPDATE

Mr. Denihan was in Columbus for meetings on 6/17/09 and met individually with several legislators who stated that the state budget situation is worse than first thought. As a result, legislators are working in conference committee to address the dire funding situation that may adversely impact funding for AOD and mental health services.

Mr. Denihan also explained the possible ramifications of the new funding formula proposed by the Ohio Department of Mental Health. The potential 30% funding reduction to the ADAMHS Board will occur if the new 408 formula to administratively redistribute existing funds is adopted. Although our county is the largest in the state and serves the highest number of adults and children with mental illness, we anticipate being hit the hardest—the impact, most likely, will cause significant numbers of programs to be discontinued in our county.

Based on the dire state of the state budget and potential funding reductions for our system, a special emergency meeting has been called for Monday, 6/22/09, at 10:00 a.m. at the ADAMHS Board Offices, Ohio Conference Room. Mr. Denihan urges all providers, legislators, county partners, members of NAMI Greater Cleveland, the Adult Consumer Advisory Council and the Mental Health Advocacy Coalition to participate in the emergency meeting to discuss strategies to stop this catastrophe on behalf of the people who rely on our services.

5. NOMINATING COMMITTEE REPORT

Nominating Committee Co-Chair, Amy Leopard, thanked committee members—Eugenia Cash, Co-Chair, Rick Kemm, Harvey Snider, and Rev. Charlotte Still Noble—for their participation and efforts to identify a recommended candidate for the open psychiatrist vacancy on the ADAMHS Board. Ms. Leopard noted that a Curriculum Vitae was received from each candidate. Confirmation was made around their credentials as a practicing psychiatrist and a committee member conducted a contact/interview over the telephone to acquaint the applicant with information about the Board and to share the required time commitment piece. Interested applicants were invited for face-to-face interviews.

At this time, the Nominating Committee is recommending the candidate who had a very strong background and currently a staff psychiatrist at the Department of Veterans Affairs Medical Center, Pythias Damon Jones, M.D. Dr. Jones' Curriculum Vitae was circulated to Board members for their review. Ms. Leopard noted that Dr. Jones' responsibilities include 20 years experience working with dual diagnosis clients/consumers. He is the Medical Director for the Methadone Clinic and is also Board certified. He has abundant experience in community psychiatric care at the Cleveland Psychiatric Institute, Northeast Community Mental Health Center and Fairhill. Dr. Delos Reyes met with the Nominating Committee and shared glowing references in terms of Dr. Jones' ability to work and lead groups and about his personality.

Motion to approve the Nominating Committee's recommended candidate, Dr. Pythias Damon Jones, to fill the psychiatrist vacancy on the ADAMHS Board, to the Ohio Department of Mental Health. MOTION: B. Gohlstin / SECOND: R. Blue / AYES: F. Amunategui, R. Blue, B. Gohlstin, J. Hnanicek, R. Kemm, A. Leopard, M. McElrath, C. Miller, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / **Motion passed.**

Ms. Warr suggested that Dr. Jones be invited to attend the orientation session on Saturday, 6/20/09; Board members concurred.

6. RESOLUTION NO. 09-06-01**APPROVAL OF PERSONAL SERVICE CONTRACTS FOR THE SUMMER SESSION OF THE ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD TRAINING INSTITUTE**

Mr. Osiecki reported that he along with Julie Fogel and Tonya Birney met to plan and coordinate the summer training schedule. The trainings will help to meet the educational and specialized development needs of individuals seeking to maintain or obtain their professional credential or expand their knowledge and expertise about mental illness and alcohol, tobacco, and other drug related issues. The resolution recommends entering into personal service contracts in an amount not to exceed \$5,850.

Motion to approve Resolution No. 09-06-01. MOTION: R. Blue / SECOND: E. Thoms
 AYES: F. Amunategui, R. Blue, B. Gohlstin, J. Hnanicek, R. Kemm, A. Leopard, M. McElrath, C. Miller, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / **Motion passed.**

7. DISCUSSION OF FY2010 NON-MEDICAID SERVICE PROVIDER FUNDING ALLOCATIONS

Mr. Denihan noted that the Finance divisions of both Boards worked to develop a collective document to present for discussion of the ADAMHS service provider funding levels totaling \$45,177,644. (The document is attached to the original minutes stored in the Executive Unit.)

Mental Health Service Provider Allocations:

- Represent the annualized values of the reductions imposed for the 4th quarter of SFY2009
- Tentative service provider total funding levels are \$32,937,032
 - Fee for Service funding of core services totals \$19,579,586
 - Grant funding totals \$13,357,456

Alcohol and Drug Addictions Service Provider Allocations:

- Were flat-funded based on FY2009 allocations
- Tentative service provider total funding levels are \$12,240,612
 - Funding allocations apportion the Adolescent Indigent Treatment funds and Jail Reductions funds to specific providers
 - Recommendations utilized the Performance Scorecard results to adjust funding recommendations to provider agencies.
- Board directed & pass-through programs will be brought to the ADAMHS Board in July.

8. DISCUSSION OF FY2010 OPERATING BUDGET FOR THE ADAMHS BOARD OF CUYAHOGA COUNTY

Mr. Denihan reported that the Finance divisions of both Boards worked to develop a collective document to present for discussion of the ADAMHS Operating Budget totaling \$7,647,267.

- Total budget represents a 1.18% increase or \$89,223 above the separate Board budgets
- Personal Services totals \$5,796,545 or 75% of the total budget:
 - Salary line items are reduced by 5.16% or \$230,653
 - Fringe benefits reflect an increase of \$211,565 due to the need to include approximately \$176,000 to cover anticipated unemployment compensation for layoff staff.
- Operational Costs total \$1,850,722 which represent a 6% increase of \$108,311

9. REVIEW OF POLICIES

Ms. Fini led the discussion on the review of policies and addressed questions and input from Board members. She suggested that it may prove helpful to assemble a workgroup of Board members to collaborate on AOD and mental health policies. Ms. Gambatese suggested that the policy workgroup concept can be addressed at the upcoming Orientation Retreat.

- **Policy Development & Implementation**

In keeping with this policy recommendation, Ms. Fini suggested that the two former policies recently adopted by the ADAMHS Board with Provisional Authority-- (1) Claims & Appeals Policy and (2) the Clients Rights Officer Policy should be brought back before the Board for their second reading in order to be consistent with the Policy Development & Implementation Policy. Ms. Fini noted that, for the new organization, all policies brought forward should be considered “new policies” which would require a reading at two General Board Meetings.

- **Board Meeting Minutes**

Discussion followed on page 1, item 3. An additional word was recommended. The statement should read, “Persons who request to obtain a copy of the approved minutes. . . “

- **Contract Modification Due to Change in Funding**

Input from Board members (*revisions/additions are shown below in bold italics & underscored*):

- 1) Page 1 - (b) **Reflecting** the Board’s service priorities.
- 2) Page 2, Responsibility of Finance & Operations Committee (b) “Recommend changes, **if necessary**, in the funding of services for the consideration of the full Board.”
- 3) Page 2, Responsibility of the Full Board (a) “Adopt **or reject** by resolution . . . “

- **Education about False Claims Recovery** - No changes recommended.

- **Processing Requests for Public Records** - No changes recommended.

Ms. Fini noted that revised language would be apparent on policies at their Second Reading. Ms. Leopard advocated for scheduling the review of the policy, Appeal of Board Decision” in the near future.

10. CONSOLIDATION PROCESS

- **Orientation & Communications Committee Update** - The committee has been working diligently to prepare for the upcoming Orientation Retreat on Saturday, 6/20/09 at the Downtown Hilton Garden Inn from 8:30 AM-12:30 PM and is ready. Invited guest presenters are: Cheri L. Walter, OACBHA C.E.O., and Patricia A. Koch, P.R.P., Parliamentarian.
- **Provider’s Meeting** - Mr. Denihan reported that he had met with providers the previous week for the 3rd time; the meeting focused on contracts and other issues. Attendance was approximately 70 individuals with more representation from AOD providers. The meeting was well-attended, many questions answered and concerns addressed. Mr. Denihan stated that the consolidation process is continuing and has been transparent throughout.

11. CONSOLIDATION PROCESS *(Continued)*

- **Blueprint Work Plan Update** – Elsie Day spoke on behalf of herself, Marlene Stoiber, Lin Hayes and Wendy Schweiger, four members of the facilitation team. She thanked all for the opportunity to work with the consolidation and highlighted changes in the Blueprint Work Plan as of 5/31/09 (attached to the original minutes stored in the Executive Unit.) Ms. Day noted that a column was added to the matrix noting those things that had been accomplished. She added that the Blueprint Work Plan will probably need a new focus as the Board moves into its next phase. The preliminary focus was legally and administratively focused. During the first year of operation, the emphasis may look at service system improvement and opportunities to blend the two systems together. Ms. Gambatese and Ms. McElrath commended the facilitation team for their excellent work and support throughout the consolidation process.
- **Staff Update** - Mr. Denihan distributed draft Resolution No. 09-06-01, Approval of Benefits for Employees of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. The attached Employee Benefits Package Recommendations for 7/1/09 were reviewed. Efforts were undertaken to consider the culture of both organizations in terms of the benefits, to bring consistency and to consider cost effectiveness. Discussion followed on the various benefits. Ms. Gambatese suggested that Board of Directors take time to review the document for approval at a future meeting.

Mr. Snider moved to adopt the Resolution as presented. The motion died for lack of a second. The Chair agreed with Mr. Denihan's comment that this be considered the first reading of the resolution and that it should come back before the full Board at its meeting on 7/1/09. Additional consideration will be given to the issues addressed:

- Sick leave donation
- Floating holidays
- Language review of Martin Luther King, Jr. Day

12. ADAMHS BOARD FUTURE TOPICS

- Ratification of Contracts
- Ratification of Previous Resolutions

13. OLD/NEW BUSINESS - None**14. EXECUTIVE SESSION**

Mr. Denihan recommended that the full Board should enter into Executive Session for the purpose of discussing the ADAMHS Board's Table of Organization. The C.E.O. would be the only staff person permitted to participate in the Executive Session discussion.

A motion was entertained at 8:00 p.m. to enter into Executive Session for the purpose of discussing staffing issues related to the ADAMHS Board Table of Organization.

MOTION: R. Blue / SECOND: E. Thoms / A roll call vote was taken. / AYES: F. Amunategui, R. Blue, K. Gambatese, B. Gohlstin, J. Hnаницек, R. Kemm, A. Leopard, M. McElrath, C. Miller, H. Snider, E. Thoms, M. Warr, A. Williams / NAYS: None / Motion carried.

Mr. Kemm excused himself from the meeting.

A motion was made at 9:00 p.m. to exit the Executive Session and resume the meeting of the ADAMHS Board of Cuyahoga County. MOTION: B. Gohlstin / SECOND: M. Warr

A roll call vote was taken. / AYES: F. Amunategui, R. Blue, K. Gambatese, B. Gohlstin, J. Hnanicek, A. Leopard, M. McElrath, C. Miller, H. Snider, E. Thoms, M. Warr, A. Williams
NAYS: None / Motion carried.

There being no further business, Ms. Gambatese adjourned the meeting at 9:00 p.m.

Submitted by: Carol Krajewski, Executive Specialist