

**Minutes of the Alcohol, Drug Addiction and Mental Health Services (ADAMHS)  
Board of Cuyahoga County – with Provisional Authority  
CCCMHB Offices – Ohio Conference Room  
Thursday, March 19, 2009**

**ADAMHS Board Members Present:**

Kathryn Gambatese, Chair  
Mary McElrath, Co-Chair  
J. Robert Fowler, Ph.D.  
Rev. Benjamin F. Gohlstin, Sr.  
Janet C. Hnanicek  
Rick A. Kemm  
Amy L. Leopard  
Cynthia Miller  
Harvey A. Snider  
Rev. Charlotte Still Noble  
Lisa Thomas, Ph.D.  
Ericka Thoms  
Mary R. Warr  
Anngela Williams

**Director:**

William M. Denihan, ADAMHS Board

**ADAMHS Board Members Absent:**

Felipe Amunategui, Ph.D.  
Reginald Blue, Ph.D.  
Eugenia Cash

**Consultants:**

Elsie Day, Esq.  
Marlene Stoiber, Ph.D.

**ADASBCC Board Staff Present:** Russell S. Kaye, Ph.D., Executive Director, Pat Cannon, Laura Lambert, Francis Mills, Christine Paternoster

**CCCMHB Board Staff Present:**

William M. Denihan, CEO, Dr. Christine Delos Reyes, Rose Fini, Tami Fischer, John Garrity, Carol Krajewski, Blessing Nwaozuzu, Scott Osiecki, Cassandra Richardson, Maggie Tolbert

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**1. Call to Order & Audience Input**

The meeting was called to order at 6:05 p.m. by Kathryn Gambatese, Chair. Ms. Gambatese thanked everyone for attending and noted that a quorum had been established. There was no audience input on the agenda.

Ms. Gambatese stated that there were still eight tickets available for each of the performances of the mental health movie next Tuesday and Wednesday. Today was opening day at the International Film Festival, and feedback has been positive. Interested parties should contact Carol Krajewski.

**2. Approval of Minutes**

The Minutes of the February 19, 2009 meeting of the Alcohol, Drug Addiction and Mental Health (ADAMH) Services Board of Cuyahoga County with Provisional Authority were approved as submitted.

### **3. Quality Improvement Presentation**

Laura Lambert, ADAS Director of Quality Improvement, and John Garrity, Ph.D., CCCMHB Director of Research and Evaluation provided a joint presentation on the importance of quality improvement. The team will report back to the Board periodically on the status of QI activities. The MH and AOD quality improvement activities cannot be totally integrated. They can be partially integrated. There are more similarities than differences. Differences include the manner in which outcome data is gathered, the outcomes themselves will be different (abstinence vs. recovery); and the route for which data flows to each Board, to name a few. The Powerpoint presentation is attached to these Minutes.

Chief Denihan commended Laura and John for their collaborative presentation.

### **4. CEO Selection Committee Report**

Trustee Lisa Thomas, Chair of the CEO Selection Committee, referred the Board members to the performance measures and monograph distributed last month. These documents will explain the process the Board will utilize to evaluate the performance of the Executive Director. Two co-chairs and another board member negotiated the Memorandum of Understanding. A temporary MOU was signed yesterday. The Executive Director has requested additional time to review the contract and performance measures. Time was granted to May 1<sup>st</sup>, with plans to have the document completed by May 30<sup>th</sup>.

A motion was moved and seconded, but withdrawn to further discuss the performance document, since several trustees indicated the need to further review the materials. Chair Gambatese asked that questions be submitted to her and amended language will be prepared for the next board meeting.

### **5. State Fiscal Update**

Chief Denihan reported that he testified before the Human Services Subcommittee regarding the Ohio Biennial Budget, which is known as HB1. Trustee Harvey Snider, representing NAMI of Ohio, also provided testimony. ODMH wants the State to place limits on all administrative funds, including local levy dollars. ODMH has also made a fundamental change in the 408 allocation formula to develop equitable distribution of state resources to the communities represented by the fifty boards. In reviewing the proposed formula, it does not seem equitable.

Also, a new formula for funding for people that come out of mental health hospitals will result in a loss of funding to Cuyahoga County. In addition \$30 million in the hospital line has been taken away from all boards, in spite of the fact that the State closed two hospitals last year.

In addition, despite ODMH receiving \$61 million in federal stimulus dollars, this new formula proposes reductions to fourteen out of fifty Boards. Approximately 56% or \$14.6 million is being reduced from the State's two largest boards, Cuyahoga and Hamilton. We are hoping we can make changes in the House because we have support in the Senate, and are optimistic that the Senate will restore us back to a reasonable amount of funding for mental health in the State.

Trustee Harvey Snider also reported on his experiences in testifying, and sharing personal stories on how mental health impacts everyone. He referred to a recent story regarding lawyers and depression as an example.

Dr. Russ Kaye reported on the ODADAS side of the State budget issues. The general revenue will likely remain within a percentage point or two of the 2009 Governor's Executive Budget. It is expected that the federal match will increase, and the state match funds required will be less. The general revenue funds reflect ODADAS in a stable position for 2010 and 2011.

Two resolutions will be presented later in the meeting which support mental health funding from the Stimulus Bill and Recommended Changes to House Bill 1. Cassandra Richardson, CFO of the MH Board reported on her discussions in Columbus. Any trustees that know Barbara Boyd were encouraged to contact her, as she has the authority and power to make the changes relative to the testimony.

**6. Resolution No. 09-03-01-J**

Chair Kathryn Gambatese entertained a motion to approve: **RESOLUTION NO. 09-03-01-J: APPROVAL OF OPERATIONAL CONTRACT WITH SPIRAL STUDIO FOR DEVELOPMENT OF IDENTITY PACKAGE FOR ADAMHS BOARD OF CUYAHOGA COUNTY.**

**MOTION:** R. Fowler / **SECOND:** H. Snider

**AYES:** B. Fowler, B. Gohlstin, J. Hnanicek, R. Kemm, A. Leopard, M. McElrath, C. Miller, H. Snider., C. Still Noble, L. Thomas, E. Thoms, M. Warr, A. Williams

**NAYS:** -0-

**ABSTENTIONS:** -0-

**Motion Carried.**

**Resolution #09-03-02-J**

Chair Kathryn Gambatese entertained a motion to approve: **RESOLUTION NO. 09-03-02-J: RATIFICATION OF REQUEST FOR PROPOSAL (RFP) FOR THE DEVELOPMENT OF A WEB SITE FOR THE ADAMHS BOARD OF CUYAHOGA COUNTY**

**MOTION:** L. Thomas / **SECOND:** R. Fowler

Staff provided clarification regarding the reference to "out of pocket" expenses.

**AYES:** B. Fowler, B. Gohlstin, J. Hnanicek, R. Kemm, A. Leopard, M. McElrath, C. Miller, H. Snider., C. Still Noble, L. Thomas, E. Thoms, M. Warr, A. Williams

**NAYS:** -0-

**ABSTENTIONS:** -0-

**Motion Carried.**

## **7. Consolidation Process**

Co-Chairs – Chief Denihan reported that the co-chairs are moving forward on schedule. The Finance Co-Chairs had a meeting with all providers of AOD and MH last week. There was a very good exchange of information relative to the concerns they had. An all provider meeting (AOD and MH) is scheduled for March 27<sup>th</sup> at 8:30 a.m. to noon on the second floor. All co-chairs will make a brief presentation and allow for exchange of questions and answers.

Orientation & Communications Committee – Mary Warr, Chair of the Orientation & Communications Committee reported that based on the comments offered at the February 19, 2009 meeting, it was determined that the tag line to be used is: *Improving Lives Through Wellness, Recovery, and Independence*. The Committee met yesterday and discussed the Board Training and Orientation Session which has been moved up to May. Planned dates are May 30, 2009, from 8:30 a.m. to 12:30 p.m., and November 2009. Ms. Warr went over the proposed topics for each session. The Committee also spent a lot of time discussing the terms “consumers” and “clients.” It was decided to allow staff to address this issue and come to a common understanding of the language to be used.

Discussion followed regarding the excellent training available through the Training Institute operated by the ADAS Board. Board members were encouraged to view the HBO Series on Addictions. Jim Joyner, Manager of Public Information and Training at the ADAS Board, presents an excellent two-day training wherein he uses the HB Series as a foundation. It was suggested that perhaps Jim Joyner could come to the Consolidated Meetings and present a ten to fifteen minute portion of the training. It was noted that the upcoming list of trainings would be sent to all board members. It is also available on the ADAS Board website. Dr. Kaye reported that a shorter version of Jim’s presentation on the HBO Series could be done an hour before one of the consolidation meetings.

### **Resolution No. 09-03-03-J**

Chair Kathryn Gambatese entertained a motion to approve: **RESOLUTION NO. 09-03-03-J: RECOMMENDED CHANGES TO HOUSE BILL 1.**

**MOTION: B. Gohlstin / SECOND: M. Warr**

**AYES:** B. Fowler, B. Gohlstin, J. Hnanicek, R. Kemm, A. Leopard, M. McElrath, C. Miller, H. Snider., C. Still Noble, L. Thomas, E. Thoms, M. Warr, A. Williams

**NAYS: -0-**

**ABSTENTIONS: -0-**

**Motion Carried.**

### **Resolution No. 09-03-04-J**

Chair Kathryn Gambatese entertained a motion to approve: **RESOLUTION NO. 03-03-04-J: SUPPORT FOR MENTAL HEALTH FUNDING FROM STIMULUS BILL.**

**MOTION: H. Snider / SECOND: B. Gohlstin**

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**AYES:** B. Fowler, B. Gohlstin, J. Hnanicek, R. Kemm, A. Leopard, M. McElrath, C. Miller, H. Snider., C. Still Noble, L. Thomas, E. Thoms, M. Warr, A. Williams

**NAYS: -0-**

**ABSTENTIONS: -0-**

**Motion Carried.**

Provider's Meeting – Chief Denihan reported that he and Dr. Kaye will be meeting on Monday, March 23<sup>rd</sup> with Mary Bazie and John Nosek. This is a pre-meeting to the all provider meeting scheduled for March 27<sup>th</sup>.

Blueprint Work Plan Update – Co-Chairs will be updating the Blueprint Work Plan with accomplishments from February 1<sup>st</sup> through March 31<sup>st</sup>. The Board members will receive an updated version at the next Board meeting. Discussion followed regarding the perception of the stakeholders in the consolidation process. It was determined that most providers are pleased that the Board has included their input into the process. Some of the teams are a little behind but the plans are also very ambitious. The next few months will be very busy. Staff are doing a large quantity of work in maintaining current positions as well as preparing for the Consolidation.

Site Selection – Dr. Kaye reported that the process is moving along quite well. On February 23<sup>rd</sup> and 24<sup>th</sup> Equis provided a tour of thirteen properties which are viable. Fiscal and IT staff and Dr. Fowler toured these sites on March 6<sup>th</sup>. A property analysis is being prepared as well as fit plans. Equis is seeking clarification on a number of points, specifically the tenant improvements. It is hopeful that lease arrangements for the Board to consider can be discussed soon. It is anticipated that the combined administrative facility will be move in ready in late October or early November. When the properties are narrowed down to four to seven properties, the Site Committee will reconvene. The IT Team Co-chairs will be identifying potential vendors for the computer and phone systems which will have to work the first day.

Service Provider Contracts – Chair Gambatese expressed concern over the plan the ADAS Board is considering involving a \$4.6 million reserve that would be used for one-time funding to AOD providers to make them stable for 2010, 2011 and 2012. There is concern as to how this will impact the Consolidated Board in those years.

Dr. Kaye explained that there is approximately \$4.6 million in a reserve fund set aside to preserve AOD services. About \$3 million over three years will be used to stabilize the system. The ADAS Board is also working with providers in creating capacity building revenue of one time funding in FY 2010. Of the \$1.3 million left, \$300,000 would be used to expand services for the final quarter of this year. Some agencies have exhausted all of the FY 2009 funding. Dr. Kaye went on to state that the ADAS Board's goal is to deliver to the new Board a strong and stable AOD network. The budget plan is a recommendation. There is no intent to enter into contracts. It is hoped that the Consolidated Board will ratify the plan. Dr. Kaye further stated that the budget plan will be submitted to the ADAS Board next week. Allocations to agencies for FY 2010 and specific services is planned for April and May. Should there be further reductions in funding, the ADAS Board realizes that there may be a need to revise the plan.

Chair Gambatese stated that it has been suggested that we begin to hold Operations and Finance Committee meetings of both Boards on the same day so that we can meet and carry on regular business. The ADAS Board will consider this in upcoming months.

Chief Denihan pointed out the problem with a three year plan when contracts are issued for one year at a time. Trustee Leopard explained the AOD Board typically reviews a three year investment plan.

**8. Old/New Business**

Trustee Charlotte Still Noble stated that prior to this meeting the ADASB Executive Committee was discussing staff transition issues. She asked, informally, that the ADAMH Board officers, together with Chief Denihan and Dr. Kaye and/or their designees, meet to determine the need for Transition Personnel Policies, and report its findings to the ADAMH Board. Questions included: Do vacation and sick days carry over? Do both boards have severance provisions, and if so, at what point would they be available to employees? It was agreed that Board officers and staff would meet to determine the need for Transition Personnel Policies.

Trustee Williams inquired as to the discussion at last month's meeting regarding the Table of Organization. Chief Denihan again stated that he is having difficulty developing the Table of Organization due to the ADAS Board staff to funding ratio. He went on to cite the staff ratios for a number of county boards in Ohio.

Trustee Amy Leopard stated that there are reasons explaining the differences such as the Training Institute. Dr. Kaye stated that at this point it is important not to get distracted; we should be looking at the two boards and build a better board. Ms. Gambatese reminded everyone that the Commissioners' goal was that the two boards become more efficient.

There being no further business. Ms. Gambatese adjourned the meeting at 8:15 p.m.

Christine Paternoster, Director of HR and Administrative Services, ADASB, Recording Secretary.